

New Map# _____
Map/Lot # _____

Office use only

Application #: _____
Date Submitted: _____

Application for Appeal
Zoning Board of Adjustment (ZBA), Franklin, New Hampshire
SPECIAL EXCEPTION

This application is to be completed by anyone requesting a Special Exception of the ZBA. Please complete the entire application; failure to do so will delay processing it.

~ 305-4. A. Special Exception is a use that would not be appropriate generally or without restriction throughout a particular zone. But if controlled as to the number, area, location or scale and relation to the neighborhood, would promote the public health, safety, welfare, morals, order, comfort, convenience, appearance, prosperity or general welfare. Such uses may be permitted in a particular zone as an exception only if provided for in the zoning ordinance (see Chapter 305-4) and then only by permission of the Board of Adjustment.

PRINT legibly and in INK. The application must be signed and dated. The owner must sign the application or a letter of authorization from the owner must be attached. ***You must be present at the meeting to speak for your application.***

1. Location of the property for which the appeal is being applied:

Street Address: _____

Owner

Person Completing Application

2. Name: _____

Address: _____

City/State/Zip: _____

Phone #: _____

Email: _____

3. Zoning Classification: _____

4. Briefly describe the PROPOSED project, be specific:

5. Please attach to the application a plot plan, on an 8 ½ x 11 sheet of paper, or survey plan that shows: the existing property lines; all existing and the proposed structure(s) and their setbacks from the property lines for both; any wetlands, ledge, flood area, septic systems, or other features that limit where the proposed structure(s) can be placed on the property. The Board reserves the right to require a formal survey plan to assist in the consideration of the application request.

6. Site has (Check appropriate response): ☐ City Water ☐ City Sewer ☐ Well ☐ Septic

7. Was a Variance previously granted for this site: ☐ Yes ☐ No

8. Was a Special Exception previously granted for this site: ☐ Yes ☐ No

9. If your use has requirements set forth in the Zoning Ordinance, you must attach a separate sheet of paper showing that you meet the requirements as set forth in the Zoning or a Variance application must also be submitted.

10. Additional Comments, if any:

- B. In acting upon an application for a Special Exception, the Board of Adjustment shall take into consideration whether:

1. Why the specific site is an appropriate location for the proposed use or structure:

2. Why the proposal is not detrimental, injurious, obnoxious or offensive to the neighborhood:

3. Whether there will be nuisance or serious hazard to pedestrian or vehicular traffic, including the location and design of access ways and off-street parking:

4. Whether adequate and appropriate facilities and utilities will be provided to ensure the proper operation of the proposed use or structure:

5. Whether the proposed use or structure is consistent with the spirit of the Zoning Ordinance and the intent of the Master Plan:

Your application is incomplete unless the following are submitted:

- i. Letter of Authorization, if you are not the owner;
- ii. Plot Plan sketch (refer to Letter A #8);
- iii. Abutter's List, blank form attached; and,
- iv. All fees are paid.

Note: The Zoning Administrator and/or the Zoning Board may require more information if necessary.

Note: The Zoning Board of Adjustment Members may conduct a site visit. At the time of their visit, you SHALL NOT make contact with them. A board member is not allowed to have a conversation with any applicant outside of a Meeting atmosphere.

Signature of Applicant

Date

1. Date Application Submitted: _____

2. Fee Collected ☐ Yes ☐ No Amount: \$ _____
Form of Payment: ☐ Cash ☐ Check # _____

3. Date of Public Hearing: _____
Date Notice Sent to Applicant Explaining Board Action: _____

Zoning Board Decision: ☐ Granted ☐ Denied

4. Comments, if any: _____
