



# CITY OF FRANKLIN, NEW HAMPSHIRE FISCAL YEAR 2023 – CITY COUNCIL ADOPTED BUDGET

JULY 11, 2022



**CITY OF FRANKLIN, NEW HAMPSHIRE**  
**FISCAL YEAR 2023 COUNCIL ADOPTED BUDGET**



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***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**PREFACE – DIRECTORY OF OFFICIALS/ORGANIZATION CHART/RESOLUTIONS/ORDINANCES**



## **City of Franklin, New Hampshire**

### **Vision:**

Franklin for a Lifetime

### **Mission:**

We will work as a team to ensure Franklin's future by strengthening education, promoting recreation, supporting businesses and providing a safe community through the efficient use of resources and talent. We will eliminate waste at all levels to maximize value to our taxpayers.

**City of Franklin, New Hampshire**

**FY 2023**

**Directory of Officials**



**City Council**

**Jo Brown, Mayor**

**Valerie Blake  
April Bunker  
James Chandler  
Robert Desrochers, Sr.  
George Dzunja**

**Vince Ribas  
Arthur Starkweather  
Paul Trudel  
Olivia Zink**

**School Board**

**Dan LeGallo, Superintendent  
Tim Dow, Chairperson**

**Delaney Carrier, Vice Chairperson  
Deborah Brown, Treasurer  
Dave Testerman  
Laurie Cass**

**Cecile Cormier  
Christie Martin  
Paul Doucette  
Maureen Aube**

**Executive Staff**

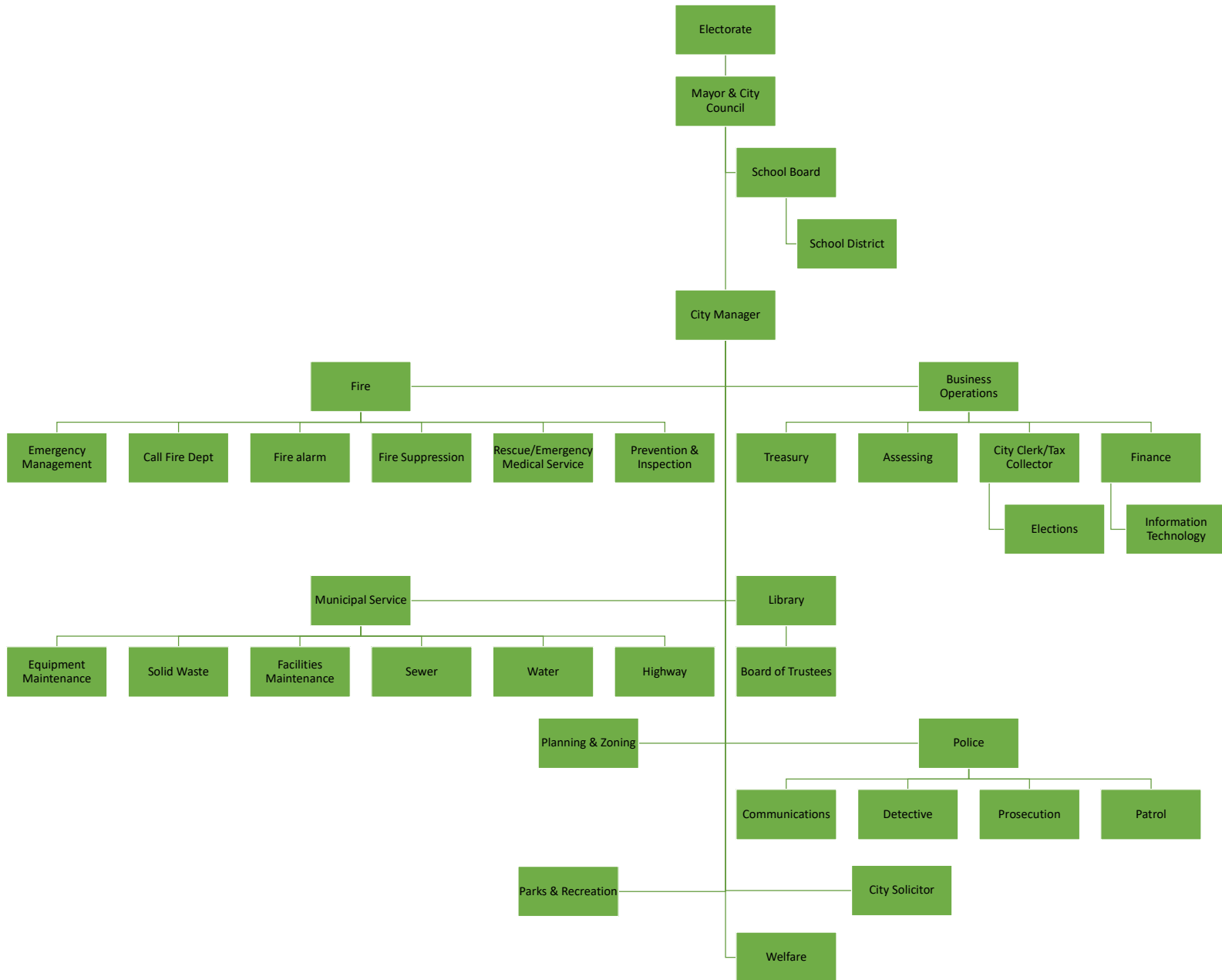
**Judie Milner, City Manager**

**Finance Director  
City Clerk/Tax Collector  
Fire Chief  
Library Director  
Municipal Services Director  
Planning/Zoning Director & Special Projects Coordinator  
Police Chief  
Recreation Director**

**Esaundra Gaudette  
Michelle Stanyan  
Michael Foss  
Robert Sargent  
Justin Hanscomb  
Seth Creighton  
David Goldstein  
Krystal Alpers**



**City of Franklin, New Hampshire**  
**Organizational Chart**  
 FY 2022





**CITY OF FRANKLIN, NEW HAMPSHIRE**  
*"The Three Rivers City"*

316 Central Street  
Franklin, NH 02353

Phone: (603) 934-3900  
Fax: (603) 934-7413

**ORDINANCE #01-23**

**AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:**

In the Year of our Lord, Two Thousand and Twenty Two;

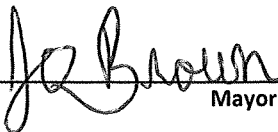
Be it ordained by the City Council of the City of Franklin New Hampshire, that the Franklin Municipal Code, Chapter 160, Fees, 160-1, Fees charges for service by the City of Franklin Water/Sewer Departments be changed as follows:

	<u>Current Fee</u>	<u>Change To</u>	<u>New Fee</u>
Water Commodity Charge Per 100 cubic feet	\$ 7.55		\$ 7.70
Sewer Disposal Charge Per 100 cubic feet	\$ 7.03		\$ 7.16

Fee to be effective July 1, 2022, by roll call vote.

**Roll Call:**

Councilor Dzunja	<u>Yes</u>	Councilor Zink	<u>No</u>
Councilor Blake	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>
Councilor Desrochers	<u>No</u>	Councilor Ribas	<u>Yes</u>
Councilor Chandler	<u>Yes</u>	Councilor Trudel	<u>No</u>
Councilor Bunker	<u>No</u>		

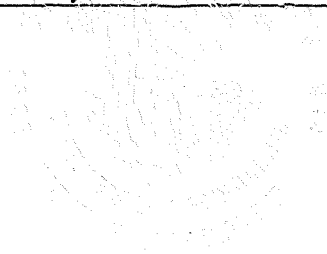
Approved:   
Mayor

Passed: 11-Jul-22

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, NH.

A true copy, attested:   
City Clerk

Date: 7-11-22





**CITY OF FRANKLIN, NEW HAMPSHIRE**  
*"The Three Rivers City"*

316 Central Street  
 Franklin, NH 02353

Phone: (603) 934-3900  
 Fax: (603) 934-7413

**ORDINANCE #02-23**

**AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:**

In the Year of our Lord, Two Thousand and Twenty Two;

Be it ordained by the City Council of the City of Franklin New Hampshire, that the Franklin Municipal Code, Chapter 160, Fees, 160-1, Fees charges for service by the City of Franklin be changed as follows (change current fee to new fee, remove deleted language):

A. Schedule of Fees	Current Fee	Change To	New Fee
Transfer Station: Residential and Commercial demo materials and asphalt shingles, per ton.	\$150.00		\$160.00
Tires (no rims):			
24" Truck Tire	\$9.00		\$0.00
16"-23"	\$7.00		\$0.00
Up to 16"	\$2.50		\$0.00
Up to 19"	\$0.00		\$3.50
Truck and Tractor Trailer (over 19")	\$0.00		\$20.00
Bobcat/Skidsteer/Snowmobile Treads (no steel)	\$0.00		\$25.00
Assessment cards	\$0.00		\$2.00
Nonproperty owner	\$2.00		\$0.00
Property owner	\$1.00		\$0.00
Building permits/inspections/certificates			
Building permits			
One- and two-family residential			
New construction/additions/accessory structures	\$.25/sq ft		\$.50/sq ft
Initial application	\$50.00		\$100.00
Pool - Above Ground	\$0.00		\$75.00
Pool - In Ground	\$0.00		\$150.00
Multifamily/commercial/industrial			
Initial application	\$150.00		\$300.00
New construction/additions	\$.35/sq ft		\$.65/sq ft
Inspections			
Initial Inspection fee	\$40.00		\$0.00
Mobile home annual permit	\$5.00		\$15.00
Deed, nonproperty owner			
First page	\$10.00		\$15.00
Deed, property owner			
First page	\$2.00		\$5.00
Tax Map copy			
11" x 17"	\$2.00		\$4.00
8 1/2" x 11"	\$1.00		\$2.00
Complete small set	\$75.00		Charge from Vendor + \$50
Complete large set	\$175.00		Charge from Vendor + \$50

<b>Sign Permits (per sign)</b>		
Sign, general	\$25.00	\$0.00
<b>Downtown/Historic District</b>	\$0.00	\$35.00
<b>Other Areas - 0-15 sq feet</b>	\$0.00	\$40.00
<b>16-30 sq feet</b>	\$0.00	\$60.00
<b>31-45 sq feet</b>	\$0.00	\$80.00
<b>46+ sq feet</b>	\$0.00	\$100.00
<b>Internally-lit signs</b>	\$0.00	\$10 additional
Storage Container Permit	\$0.00	\$50.00
Abutter's Notices Fees	\$7.00	\$10.00
Application (advertising, review, etc.)		
Subdivision	\$150 + \$50/lot	\$0.00
<b>Subdivision, Base Fee</b>	\$0.00	\$200.00
<b>Subdivision per lot fee without new street</b>	\$0.00	\$50.00
<b>Subdivision per lot fee with new street</b>	\$0.00	\$125.00
<b>Accessory Dwelling Unit</b>	\$0.00	\$35.00
<b>Lot Line Adjustment</b>	\$0.00	\$40.00
<b>Lot merger/combination</b>	\$0.00	\$50 for 2 lots; \$25 for each additional lot
<b>Condominium Conversion</b>	\$0.00	\$100 + City Attorney Fees for Review if applicable
Site plan	\$250.00	\$0.00
<b>Base Fee - New Commercial, any size. Site Plan Amendment over 5,000 sq ft., Change of Use if PB review is required.</b>		\$300.00
<b>new structures/additions</b>		\$0.10/sq ft up to 5,000 sq ft. \$0.05/sq ft for each additional sq ft over 5,000
<b>New Residential Units of 3 or more units</b>		\$50.00/unit
<b>Parking/paving</b>		\$0.02/sq ft
<b>Principle Outdoor Use</b>		\$100/acre over .5 acres
<b>Excavation (per NHRSA 155-E)</b>		\$1,000 + \$50.00/acre
<b>Base Fee - Industrial</b>		\$200.00
<b>Parking/paving</b>		\$0.05/sq ft up to 10,000 sq ft \$0.03/sq ft for each additional sq ft over 10,000 \$0.01/sq ft.
<b>Planning Board - General Fees</b>		
<b>Design Review/Conceptual Review</b>		\$100.00
<b>Special Use/Conditional Use Permits - per request</b>		\$50.00
<b>Request for extension for approval</b>		\$25.00 first request, \$50.00 per request after first

**Recording Fees**

<b>Request for Street Acceptance</b>		\$100.00	\$100.00
Zoning Board of Adjustment	\$100.00		\$150.00
Mileage bundled-Ambulance	\$20.00		\$25.00
Dog License Fee for altered and puppy under 6 months	\$6.50		\$7.50
Dog License Fee unaltered	\$9.00		\$10.00
Dog License Fee for Seniors age 65 and older (1 per household)	\$2.00		\$3.00

**B. Refuse/Solid Waste**

1. Contractors; industrial and commercial businesses; stores and apartment complexes that dispose of refuse/solid waste generated within the corporate limits of the City of Franklin and using the transfer station in accordance with solid waste rules in § 257-8B and C of the Franklin City Code, will be charged the prevailing per-ton tipping fee, as established by the Concord Regional Solid Waste/Resource Recovery Cooperative, plus an administrative fee of \$1.50 a 20% per ton fee. Out-of town contractors and any commercial contracted haulers will be charged an application/user fee of \$100 per year in addition to the prevailing per-ton tipping fee and the administrative fee. Fees will become effective July 1, 2007, and adjust annually, as needed, at the beginning of each calendar year.

2. Commercial hauler disposal charges. Commercial disposal companies that pick up refuse/solid waste, generated within the corporate limits of the City of Franklin, and dispose of it at the Wheelabrator Company Trash to Energy Facility in Penacook, New Hampshire under the City's gross annual tonnage, will be charged the prevailing per-ton tipping fee as established by the Concord Regional Solid Waste/Resource Recovery Cooperative, plus an administrative fee of \$25 per ton and an application/user fee of \$100 per year. Fees will become effective July 1, 2007, and adjust annually, as needed, at the beginning of each calendar year.

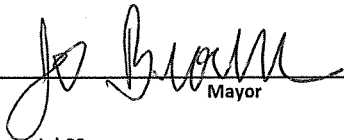
3. Out of town contractors will be charged an annual application/user fee of \$100 per year and any other associated fees for construction and demolition debris generated within the corporate limits of the City of Franklin. Attendants may ask and/or require a permit and/or proof of where said debris is coming from, i.e., contract for work, building permit, etc. Fees will become effective July 1, 2022, and adjust annually, as needed.

Fee to be effective July 1, 2022, by roll call vote.

**Roll Call:**

Councilor Dzunja	Yes _____	Councilor Zink	Yes _____
Councilor Blake	Yes _____	Councilor Starkweather	Yes _____
Councilor Desrochers	Yes _____	Councilor Ribas	Yes _____
Councilor Chandler	Yes _____	Councilor Trudel	Yes _____
Councilor Bunker	Yes _____		

Approved:


  
 \_\_\_\_\_  
 Mayor

Passed:

11-Jul-22  
 \_\_\_\_\_

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, New Hampshire.

A true copy, attested:

  
 \_\_\_\_\_  
 City Clerk

Date:

7.11.22  
 \_\_\_\_\_



# CITY OF FRANKLIN, NEW HAMPSHIRE

*"The Three Rivers City"*

316 Central Street  
Franklin, NH 02353

Phone: (603) 934-3900  
Fax: (603) 934-7413

## RESOLUTION #01-23

A resolution relating to Appropriations and Estimated Revenues for Fiscal Year 2023.

In the Year of our Lord, Two Thousand and Twenty Two.

THEREFORE, BE IT RESOLVED, by the City Council of the City of Franklin, New Hampshire, that the following appropriations and revenues be made for Fiscal Year 2023:

### MUNICIPAL DEPARTMENTS

#### APPROPRIATIONS:

##### General Operations (MS-232):

General Government	\$	1,851,952
Public Safety		6,754,657
Highways & Streets		2,264,223
Sanitation		1,226,913
Health		361,879
Welfare		94,460
Culture & Recreation		1,332,100
Conservation & Development		500,000
Debt Service		402,899
Capital Outlay		179,226
Interfund Operating Transfers Out		260,603
Transfer to School District		0
Total General Operations Appropriations		<u>15,228,912</u>

##### Other Funds:

Parks & Recreation Appropriations		15,500
Outside Police Detail Appropriations		27,600
Water Appropriations		2,139,102
Sewer Appropriations		1,636,416
Capital Projects Appropriations		0
Pass Through Grant Appropriations		15,000
Total Municipal Appropriations	\$	<u>19,062,530</u>

#### ESTIMATED REVENUES:

##### General Operations (MS-434):

City Revenues General Fund	\$	5,877,632
Use of Fund Balance		300,000
Interfund Operating Transfers In		151,967
Local Taxation		8,899,312
Total General Operations Estimated Revenues		<u>15,228,912</u>

##### Other Funds:

Parks & Recreation Estimated Revenues		15,500
Outside Police Detail Estimated Revenues		27,600
Water Estimated Revenues		2,139,102
Sewer Estimated Revenues		1,636,416
Capital Projects Estimated Revenues		0
Pass Through Grant Estimated Revenues		15,000
Total Municipal Estimated Revenues	\$	<u>19,062,530</u>

**SCHOOL DEPARTMENT**

**APPROPRIATIONS:**

General Operations	\$	19,080,631
Food Service		0
Total School Department Appropriations	\$	<u>19,080,631</u>

**ESTIMATED REVENUES:**

General Operations	\$	12,062,207
Transfer from Municipal		0
Use of Fund Balance		850,000
Transfer from Capital Reserve		0
Local & State Taxation		6,168,424
Total School Estimated Revenues	\$	<u>19,080,631</u>

**MERRIMACK COUNTY**

Estimated Tax to be Raised \$ 1,851,087

**INDUSTRIAL PARK TAX INCREMENT FINANCING DISTRICT**

Estimated Tax to be Raised \$ 21,587

**FRANKLIN FALLS MIXED USE TAX INCREMENT FINANCING DISTRICT**

Estimated Tax to be Raised \$ 62,198

**VETERAN'S CREDITS**

Estimated Tax to be Raised \$ 136,325

**OVERLAY**

Estimated Tax to be Raised \$ 31,000

**Roll Call:**

Councilor Dzunja	Yes	Councilor Zink	No
Councilor Blake	Yes	Councilor Starkweather	Yes
Councilor Desrochers	No	Councilor Ribas	Yes
Councilor Chandler	Yes	Councilor Trudel	No
Councilor Bunker	Yes		

Approved: *J. Brown*  
Mayor

Passed: July 11, 2022

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, New Hampshire.

A true copy, attested: *Michelle Stanyan*  
City Clerk

Date: 7.11.22



***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**SECTION 1— BUDGET HIGHLIGHTS/USEFUL INFORMATION**





# CITY OF FRANKLIN, NEW HAMPSHIRE

## OFFICE OF THE CITY MANAGER

316 Central Street  
Franklin, New Hampshire 03235  
Telephone (603) 934-3900 ext. 250  
Email [citymgr@franklinnh.org](mailto:citymgr@franklinnh.org)

April 27, 2022

To: Mayor & City Council  
From: Judie Milner, City Manager  
Re: FY2023 City Manager's Proposed Budget

The following is the Manager's proposed FY2023 budget. For the 6th year, the budget closely mirrors the distinguished budget guidelines set forth by the Government Finance Officers Association in order to provide greater transparency by providing the policies, statistics and philosophies that drive the numbers presented.

Finance Director Gaudette provides key information regarding the proposed budget in the section entitled "Budget Highlights". This gives specific insight on the different sections of the budget by highlighting significant information or changes in the current budget over previous budgets. Although the budget is an important tool for the City, it is only a one-year roadmap of the City's finances. This memo is intended to address the bigger picture of long-term policies and goals that drove the recommendations to the council in the current budget.

Over the past year, the City Council has engaged in quarterly committee meetings with departments, as well as monthly workshop meetings, which delved into specific topics in more depth. This has proven beneficial in many ways and has improved the understanding of the various departments and needs of the city. Throughout the discussions and presentations at numerous committee/workshop meetings, messages from management staff were very similar. Comments are summarized as follows:

### **Strengths**

Good Stewardship

Professional Staff

Benefits of being connected:

- Collaboration – best minds around a problem for the best solution
- Resources – when called, they are there
- Efficiency – understanding each other and the 35k foot view; buy-in to overall needs the city and not just department level

Dedicated Employees – do more with a lot less resources than other communities

Strong Community Partners including our many volunteers

Revitalization/Reinvention/Rebranding – recognized regionally, statewide and federal level  
Addressing Social Economic Issues  
Socially Responsible Investment  
Grant success rate

### **Weaknesses**

City Taxpayer ability to pay  
Small Tax Base  
Number of Employees  
Aging Workforce  
Aging Infrastructure  
Employee Pay  
Employee Benefits  
Combination of Employee Pay & Benefits

### **Opportunities**

ARPA funding offsetting COVID reduced revenues and/or COVID related additional expenditures  
ARPA funding coming for other one-time expenditures  
County ARPA funding  
Several new grant opportunities with one-time additional federal funding  
Attract socially responsible investors  
City Taxpayers Willingness to Pay  
Cost of Capital Lowest (under 2%)

### **Threats**

CPIU does not reflect municipal products; municipal supplies year to year often changes >CPIU  
Downshifting Costs from the State  
Aging Infrastructure Failure  
Employee Morale and Retention – Fast food places paying \$16/hour  
Cost of Capital Increasing  
Legislature sediment toward municipalities – things like eliminating qualified immunity, eliminating ability to set policy at the local level, etc.  
HR-1 -possible election law changes that will cost the city  
Inability to stay the course (wait for new funding, keep a team attitude rather than us vs. them)  
Relying on Opinion vs Action and/or Data  
Mindset that we can be all things to all people

## **Focus in Manager's Proposal**

### **Human Capital**

In this budget, I focused on human capital – our dedicated employees. They are our greatest asset. They come to work every day to do the best job that they can with very limited resources. However, the lack of resources year after year coupled with lower wages than other

communities, weighs heavy on them. They think outside the box and keep the city running despite aged infrastructure, equipment and lack of funding but they also see the disappointment from the citizens they serve because they don't have the resources to be proactive. The last pay & class study was conducted in FY2014. The city could not implement the pay & class study fully due to cost, but have managed to get most employees to the FY2014 wage level since. It's almost 10 years later and employees are still paid at 2014 rates. Our pay is significantly lower than other communities in the State. Our employees are doing more work, per person, than employees in other communities. Municipalities are experiencing the same job market issues as the private sector – there are jobs open but no one to fill them. Many employees are considering other communities simply because of the pay. Over the past several years, employees have not received the COLA increases (CPIU) that they should have. Additionally, many of those years they did not receive their step increases in order to get under the tax cap. This year's proposed budget includes 5% COLA and step increases for those employees under the top step in their pay class. While it is not what they should be making, it tells them we appreciate what they do. The city is currently conducting a pay & class study (in FY22 budget) that will be completed in the fall of 2022. The challenge will be implementing the study for the FY2024 budget. The employees are worth the effort.

### **Capital Improvements**

The capital improvements draft plan has been completed and disseminated to the committee. It still remains largely unfunded as a result of costs of running the city (both municipal departments and school district), which continue to rise beyond the limits of the tax cap calculation. This takes a toll on capital improvements, the morale of dedicated personnel who want to do more but are restricted by lack of products and tools necessary to complete the job, and the City's ability to pay personnel for what their job is worth. I focused on the human capital in this budget but was able to get some capital items into the budget as well.

The second tranche of direct American Rescue Plan Act money, approximately \$454,000, is included in this budget proposal under roads. In addition, there are payments for 3 vehicles and 1 backhoe budgeted under debt service. Finally, there is a transfer to capital reserve fund for BRCC and Dispatch Center. The dispatch center is new and only represents partial year in the current budget, as the towns we serve are on a calendar year budget vs. our fiscal year. FY2024 will see an annual number for dispatch center.

It is important to note that the City Manager's proposal is under the tax cap based on the part of the formula available to the manager, specifically, C-32 sections A & D. As most are aware, municipal and school district annual cost increases have outpaced the CPIU (which the tax cap is based upon) for years. As a result, the first thing cut from the budget to get under the cap has traditionally been capital improvements. With no money for improvements or replacements, our infrastructure, buildings and equipment are in failure mode. The Council and I have received significant pressure from the public over the past year to replace roads. Until we expand the tax base (see economic development section below) the 20+ year old tax cap number is so far behind real costs that it will not be able to support capital. The Council under the tax cap formula, has

the ability to, in effect, reset the 20+ year old tax cap for capital, specifically C-32 section B. For example, resetting the tax cap by \$800,000 for roads one time (which supports the 20-year road program) will keep that \$800,000 in the formula available for the manager's proposal, C-32 section A & D. This would then fund the roads in the manager's budget in FY2024 and thereafter. It is a one-time reset necessary to handle some capital improvements until the tax base is expanded. The Council could consider leveraging the same \$800,000 as a bond payment where interest rates are still low to get even more capital improvements (approx. \$9.2M) completed. This reset is not included in the manager's proposal – it must be done by the Council (2/3 vote), but is a sustainable option.

## **Economic Development**

While a budget is a snap shot of 1 year of finances, keeping the long term in mind is important. Therefore, the city manager's proposal continues to support economic development. This year, the Commissioner of Business and Economic Development for the State, Taylor Caswell, said to our economic task force "What you are doing in Franklin should be emulated across the country". As a reminder, the economic development task force has brought in MILLIONS of dollars in new development as well as grant funding. The need for economic development was addressed in the manager's FY22 budget memo and is still true today. As a reminder an excerpt from FY22 manager's budget memo is as follows:

### **Resilience, Tenacity and Gratefulness**

*To say 2020 was a difficult year is an understatement for most people. The pandemic brought about never seen before challenges for all people, businesses and communities. Franklin experienced these challenges but also saw some real positive change. The pandemic renewed interest in outdoor recreation, the rebrand that Franklin has been working on for over 5 years now. The anchor outdoor recreation venue, the whitewater kayak park, received the necessary permitting. Construction starts in July of 2021! Investors are now looking at Franklin with a fresh eye as they see the potential for growth. People interested in whitewater park are starting to buy real estate in our more urban areas adjacent to downtown and are making improvements to and are living in the real estate. Despite social distancing and "new norms", people have rallied and are asking what can we do and taking action. No action is too small – all action has a big impact. Momentum is building around revitalization organically. The market is starting to drive the changes and our challenges are becoming opportunities. The community, once again, is showing its resilience and tenacity which keeps the momentum going. I am grateful for the positive changes.*

### **Resilience:**

*As a former Mill City, Franklin has struggled to reinvent itself since the closing of the Mills in 1970. Franklin is considered a property poor community. What does that mean? It means that Franklin, geographically or economically, lacks the attraction of businesses and people to increase the values of our property as compared to other communities. To put this into perspective, a Franklin taxpayer with a \$100,000 home would have to pay \$2,247 to support the same budget that a Gilford resident would pay \$1586 for their \$100,000 home to support.*

*Moultonborough would pay \$715. Franklin's value per capital is just over \$80,000, Gilford \$283,968, Moultonborough \$825,198.*

*Often more households in property poor communities struggle to pay taxes. As a result, the community instituted a tax cap many years ago to control spending and keep total taxes fairly level from year to year. The city still operates under the tax cap. I agree there are several valid arguments for and against the tax cap; however, the reality is, this community cannot afford more taxes under today's model. To illustrate, the city had \$415,472 of unpaid tax bills over one year old at the end of FY2019. In FY2019, the City took 2 properties by tax deed (unpaid taxes over 3 years). These numbers are fairly typical of a year when the economy is not in a recession. The numbers have been significantly higher in previous years.*

*The current tax base is unable to support higher taxes. However, costs of running the city (both municipal departments and school district) continue to rise beyond the limits of the tax cap calculation. This takes a toll on capital improvements, the morale of dedicated personnel who want to do more but are restricted by lack of products and tools necessary to complete the job, and the City's ability to pay personnel for what their job is worth.*

*In addition to the City's inability to raise taxes to cover costs, downshifting of costs (or revenue losses) from the State of New Hampshire continues to be an enormous problem. Over the past several years, the taxpayers of the city have absorbed hundreds of thousands of dollars in downshifted costs or losses in revenue with no additional benefit or return. Some of the downshifting from the State, such as reductions in the adequate education funding, hits property poor communities, like Franklin, harder than other communities. This unequal downshifting will continue unless addressed by communities on a united front.*

*In short, our challenges revolve around the shortage of revenues and the frustration of citizens, elected officials, management and employees because of those shortages.*

*How do we generate more revenue to support services? The answer is increasing the tax base so that the revenue necessary to support services is spread over a larger assessed value relieving pressure on the current tax payer. This is accomplished through economic development. Economic development is also multi-pronged: get people to live, work, and play in Franklin and get people outside of Franklin to spend their money here.*

*Several years ago, the City embarked upon public private partnerships to employ a strategy that will utilize the economic engine that first created the City, the rivers. The idea is a park on the Winnepesaukee River for white water enthusiasts with land features for the general public and mountain bike enthusiasts. The strategy has been touted by investment professionals as a transformative economic revitalization plan for the city. Its economic impacts are based on evidence from other (approx. 300) whitewater parks throughout North America. Most of these communities started with demographics similar to Franklin and all are now thriving which in turn creates new tax revenue to support their school district and capital improvements such as roads and sidewalks. All without further burdening the current taxpayer. Franklin's whitewater park will be the 1<sup>st</sup> in New England bringing a whole new outdoor recreation industry to the region.*

*A diverse team of individuals, with the necessary skills to deploy this strategy and other economic strategies, meets bi-weekly to work on these projects. Over \$2 million have been received for this project by various sources to complete different phases of the project at no cost to the city taxpayer. Many of these funds were competitive and the City had to prove the benefits of the proposed park through case studies and evidence-based feasibility studies. The fact that the City ranked #1 over several other community's projects in several of these competitive grants tells us we are on the right track. The State's new outdoor recreation department under the Department of Business and Economic Affairs is fully supporting this endeavor. Commissioner Taylor Caswell has stated, "If you want to know what's next for the State of New Hampshire, look no further than the City of Franklin". We look forward to partnering with the State of NH on this project.*

*In 2020, the project received all of the required permits which was a huge hurdle to overcome before construction could start. Mill City Park, both the land and especially the whitewater component, will be catalysts of other economic development that will change the City's tax base and ability to raise revenue to support services. The benefits from these efforts in the core downtown area will spill over to other parts of the community. As the saying (made famous by JFK) goes, "a rising tide lifts all boats".*

*This anchor outdoor recreation venue also provides funding opportunities, marketing and collaboration with our other outdoor recreation gems: Veteran's Memorial ski area, Webster Lake, Pemigewasset River, Merrimack River, Franklin Falls Dam mountain bike trails, North Rail Trail, Winnepesaukee River Trail, disc golf, etc.*

*How do we address downshifting of costs from the State of New Hampshire? While we are not in control of what the state legislature does, we do have influence on it through public participation and local elections. The State, since FY2009, has been downshifting costs to local municipalities in the form of revenue reductions or contribution reductions. In the last 4 fiscal years, the downshifts from the State have increased to include the school district as well.*

*In the FY2021 budget, the municipal departments lost approximately \$794,965; the school district lost approximately \$997,932 and the trend looks to continue and increase for FY2022. The elimination of the state share of the retirement funding for our Police, Firefighters, and Teachers, a reduction of the room and meals revenues, the elimination of revenue sharing with former mill cities and the elimination of 16% of the disparity aid portion of the school adequacy formula. It is important to note that the downshifted costs to the school district do not include reductions as a result of reduced enrollment.*

*Although the State did pass some funding for municipalities in the FY20/21 biennium budget last fall, it is one-time revenues from surplus and not sustaining into future budgets. The city municipal departments used these one-time appropriations from the State for one-time expenditures. FY20 was used for equipment in the Municipal Services department and FY21 allocation will be transferred to a capital reserve fund towards the dispatch center upgrade necessary in FY22. The school district also received one-time surplus from the State and spent it on one-time expenditures as well. In addition, the school district received additional funding based on a restructuring of the State adequate education formula. These revenues should be sustained in future State of NH budgets unless the education formula is changed again. While a step in the right direction, there is still a lot of work to be done on the education funding front.*

*The State is currently working through their 2022/2023 biennium budget. It is unclear where funding will end up at this point.*

*Municipal departments and the school district are receiving funding from the federal American Rescue Plan Act (ARPA) to make up for lost revenues, assist in economic development and school technology and programs under the new norm. These revenues are in the current municipal budget proposal for lost revenue only until further guidance is received from the IRS (expected shortly).*

*Yes, there have been revitalization efforts in the past that fell short. Yes, it can be frustrating when we can't afford to provide all of the services we would like to provide or that we once provided. Yes, it has been a while since the city last flourished. Yes, we have learned from our mistakes. Yes, we can make a difference. Yes, this community is on the rise again. Yes, your community needs your help to maintain resilience:*

- 1) Speak positively about Franklin (even if it's about just one thing)*
- 2) Spread correct and truthful information*
- 3) Find a way to engage in your community*
- 4) Consider being on the Manager's volunteer list*
- 5) If there's something you want to know about, ask*
- 6) If you have an idea, share*
- 7) Consider volunteering as an election official or on a board or commission*
- 8) Frequent our downtown businesses*
- 9) Speak to our state legislators regarding the significance of addressing downshifted costs from the state to local budgets*

***Tenacity:***

*There is no one solution that will be a "quick fix all" to the City's challenges. As in that childhood story of the tortoise and the hare, slow and steady will win the race. The City must take a multi-pronged approach to creating change, must look long term, must think outside the status quo and must work together as one unified team. Solutions will take time, maybe even several years, to implement but are worth the efforts because they are sustainable solutions that will bring returns and benefits for years to come. The sooner we start long term solutions, the sooner they will come to fruition. We need to remain tenacious to see the changes through and to bridge the gap between now and the increased revenues as a result of our economic development efforts.*

*Municipal departments continue to assess operations, streamline to increase efficiencies as well as service options to support the citizens of Franklin by thinking outside the box. In addition, municipal departments will continue to provide SWOT (strength, weakness, opportunity, threat) analysis in public workshop meetings to educate the public and council on needs of the community. Although unfunded at this time, the city will continue analyzing and updating our capital improvements needs on an annual so the city can leverage one time funding opportunities or grant as they become available.*

*The school district continues to make significant changes to support students for better academic outcomes. Superintendent LeGallo, in partnership with Councilor Brown and many*

*community partners, is implementing manufacturing programs in order to provide enrolled students with the skills needed to achieve living wages jobs in area manufacturing facilities after graduation.*

*Currently, municipal departments and the school district collaborate in several areas: school resource officer, salt & sand, field maintenance, lead testing, candidate's forum on education funding, testimony to the legislature, safety drills, emergency plans, etc. There are several more areas in which the municipal departments and school district can collaborate to become more efficient, provide a better service and/or save money. Continued efforts to explore those options should lead to more savings and/or efficiencies.*

*City officials continue to evaluate and improve prudent fiscal policies such as the fund balance policy (chapter 27 of municipal code) explained later in the budget packet, cash policies explained later in this budget packet and a strict prohibition of supporting ongoing operations with one-time revenues. One-time revenues should support capital expenditures.*

*The City of Franklin is fortunate to have the professional, experienced and dedicated employees to think outside of the box and get more done with less. Your understanding that our current resources, both personnel and operating, can only go so far will help morale as we get through the next few years.*

## **Closing Thoughts**

The city is working hard (and making significant progress) at moving forward. We have a lot of difficult challenges and a lot of difficult conversations to have, but we also have a lot of positives going for us. The elected officials, management, and employees are engaged and working **together** to better serve the needs of our citizens with the resources available to us.

The FY2023 budget process might not be any easier than previous years. Keep in mind, even more real significant and sustaining change is under construction again this year. Together, we can turn a corner and make a difference in our community. We cannot spend our way out of challenges; we need to grow our way forward. It will take time, energy, dedication and will - It's happening, Franklin, keep up the momentum!



**City of Franklin, New Hampshire**  
**FY 2023 Budget Highlights**  
Municipal Department Proposal (does not include school district unless noted)

**Budget Presentation & Process**

The budget presentation for FY2023 is in the same format as presented in FY2022, which closely follows the recommendations and best practices set forth by the Government Finance Officer's Association's Distinguished Budget. The only format changes made are cosmetic, in the hopes of improving the presentation and readability for the recipient. The goal continues to be transparency in reporting, by providing:

- 1) more useful financial information for decision making
- 2) guidance for the lay person to follow and understand the budget document and process.

The budget was prepared using a budgeting technique called Zero-Based Budgeting. This method of budgeting demands that all expenses must be justified for each new fiscal year. The process of zero-based budgeting starts from a "zero base," and every function within an organization is analyzed for its needs and costs. Budgets are then built around what is needed for the upcoming period, regardless of whether each budget is higher or lower than the previous fiscal year budget. The budget process this year was very challenging due to both the COVID 19 pandemic and the balancing of the department needs/requests in their efforts to function more efficiently.

The school district's March 8, 2022 school board approved budget is presented along with the municipal departments. This shows the entire City budget supported by the City taxpayer together in one location making this presentation extremely transparent to the City Council, City management and the general public.

The school district's budget is under the tax cap once again.

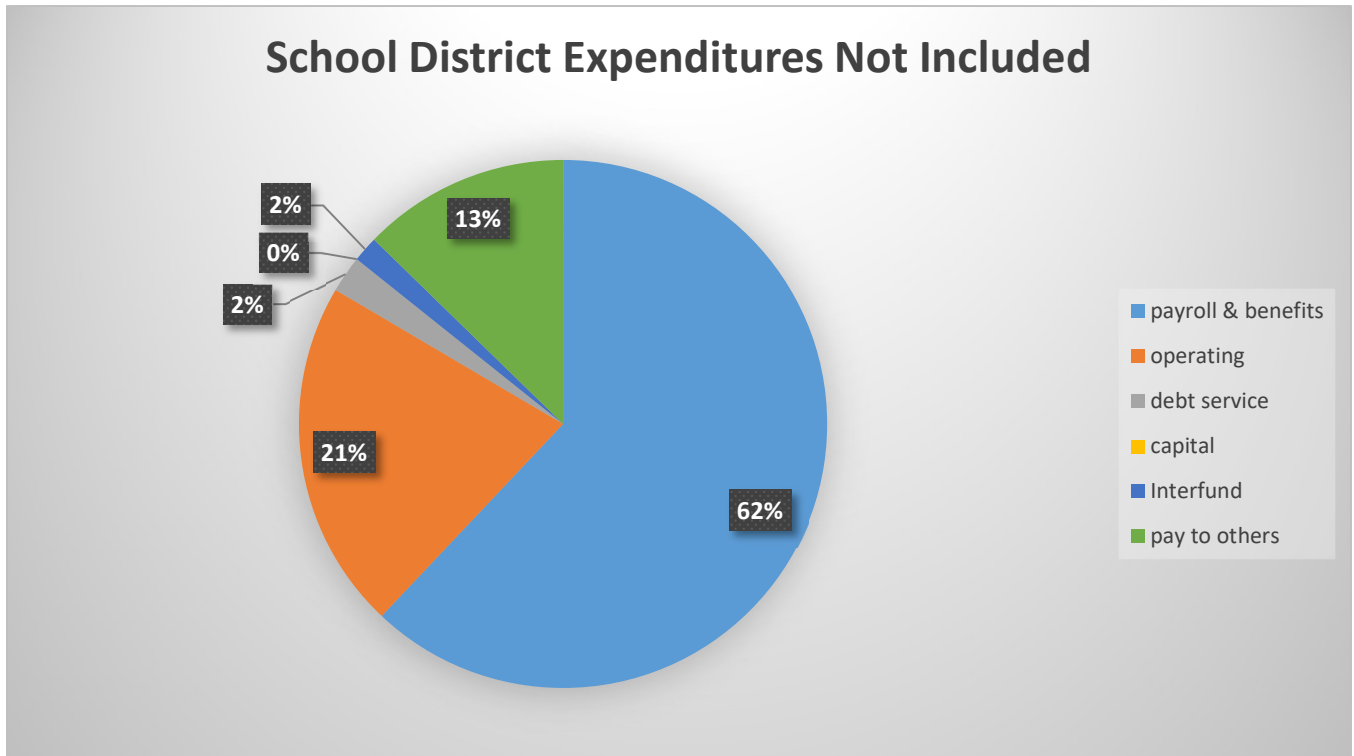
The entire tax burden for the City is included in the property tax revenue line of the budget. When the budget is under the cap, the average reader will be able to easily follow the tax burden from the tax cap calculation section to the revenue section in the City budget. In addition, a section titled "taxes collected on behalf of others" is added to the overlay and veterans' exemptions section of the City budget under the municipal budget detail. This will include the County and TIF but will no longer include the school district local property tax and locally raised and retained statewide property tax as the gross school district budget will be included so property taxes will be offset by school district expenditures like all municipal departments. ***It is important to note that part of the city taxpayer tax burden for FY2023 will be paid by the State of New Hampshire with surplus money. This will be in the form of a one-time reduction in the statewide property tax totaling \$338,585 for Franklin. Taxpayers should be aware that for FY2024 the statewide property tax will be restored to its previous amount and due and payable from the city taxpayer going forward.***

Departmental statistical data is now listed under the statistical info tab (see section 6 of the budget package).

**Staffing Budget (Salaries and Benefits)**

One of the most significant and valuable assets of the City of Franklin is the hard working, service driven, dedicated staff of (96) which includes (2) K-9 Officers. Of the (96) positions, (2) Positions are unfunded: (1) Light Equipment Operator in roads & (1) Account Clerk in the City Clerk/Tax Collector office. (1) position (Drug Free Communities Project Coordinator) is 100% grant funded.

As you can see by the circle graph below, 62% of total general fund expenses are related to the salary and benefits for the staff. In an effort to hire, retain and train a high performing City staff, the following position, salaries and benefits are recommended:



### **Position Listing**

There were a few position changes proposed in the department head budget. The first was a position upgrade from Account Clerk to Administrative Secretary was requested in the department proposal for FY2023. This change would affect 3 employees from Police, Fire and MSD and total cost to implement would be \$14,089. The second change proposed was for the Planning Adm Secretary position to go from part time to full time. The cost of this change would be \$16,489. The final change was a request to add an additional sergeant position to the Police dept. In order to help offset the cost of this, two part time positions were removed. The positions that were removed were the part time secretary (\$26,384) and the part time patrol (\$28,966). All proposed position changes were accepted by the City Manager and included in her budget proposal.

The contract with the Town of Andover, to provide ambulance services starting in FY2019, is also still in effect. The revenue from Andover (\$83,000 annually) plus the additional ambulance billable revenue of (\$83,000), totaling \$166,000, is used to offset most of the cost of 2 paramedics in the fire department. The annual amounts were increased from \$80,000 to \$83,000 for FY23.

Lastly, calendar 2021 experienced a 13% employee turnover rate and as of this writing, there are ten open positions. Retirements and administrative releases account for over half of the turnover. The remaining departing employees have cited pay as the reason for leaving.

**Payroll Projections**

The department proposal payroll projections include staffing changes as noted above under “Position Listing”. The FY2023 department payroll budget projections included:

- 96 staff positions (2 positions unfunded), 7% across the board COLA increase and,
- 52 weeks, 2 days projected (accrual basis)
- Step increases based on anniversary date & merit adjustments based on successful employee evaluations

In FY21, the City changed budgeting methods for payroll projections from cash to accrual basis. Specifically, instead of budgeting by total number of pay dates, the manager’s proposal budgets by actual days in the fiscal year. This eliminates the occasional and sporadic 53 payroll expense as the extra day(s) are budgeted annually. This smooths the effect of payroll projections.

The payroll budget was prepared by first reviewing the current staff positions, updating the list for the employees in those positions and then updating the payroll worksheet according to most up to date payroll activity, including longevity and probationary adjustments. Next a 7% across the board COLA increase was included in the budget proposed by the Department Heads. The cost of COLA at the traditional CPIU rate (7% for FY2023 tax cap purposes) is approximately \$408,058 general fund tax supported. Next, across the board STEP increases were added to the budget proposed by the Department Heads. Step increases based on anniversary date & merit increase after a successful employee evaluation equate to approximately \$53,114 general fund tax supported. It is important to note that 26% of our staff are at step 12 (last step) of the pay scale.

City employees understand the current financial pressures and remain dedicated and appreciative of City benefits. The following depicts the raise history over the past several budget cycles (note those 24 employees (26%) currently on step 12 of the pay scale do not receive merit increases):

<b>City of Franklin Municipal Departments Historical Raise History</b>		
<b>Fiscal Year</b>	<b>STEP (2.5%)</b>	<b>COLA</b>
2022	Yes	1.00%
2021	No	1.50%
2020	Yes	1.90%
2019	No	1.50%
2018	No	0%
2017	Yes	0%
2016	Yes	0%
2015	Yes	1.50%
2014	No	0%
2013	Yes	1.50%
2012	No	0%
2011	Yes	2.70%
2010	Yes	0.10%

The Manager's proposal includes step increases but reluctantly had to reduce COLA from 7% to 5% in order to get under the tax cap (savings over department proposal of \$110,295).

Mayor & Council stipends are included as well as Treasurer Stipend (\$1,000/yr.), Deputy Treasurer Stipend (2 @ \$250 = \$500) and Emergency Management (\$2,000/yr.). Stipends are unchanged in the City Manager's proposal although the department proposal requested an increase for the Emergency Management stipend to \$4000.

The City has (2) unions: NEPBA Local 214 (Police, expires 6/30/23) and State Employees Association of New Hampshire Local 1984 (Municipal Services, expires 6/30/24). Both contracts currently contain language that increases (COLA & step) will be the same as afforded to nonunion City employees.

### **Employee Benefits**

- **Medical**: The same medical benefits structure offered in FY2022 is proposed for FY2023, with a 8.49% increase in premiums. The increase in health premiums equates to \$90,629 annual budget increase in FY2023, based on expected enrollments. Coverage remains with the New Hampshire Interlocal Trust (Harvard Pilgrim) to include the following HMO plan design:
  - Primary/Specialty Co-pay: \$20
  - Emergency Room Co-pay: \$150
  - Prescriptions: \$0/\$10/\$30/\$50
  - Deductibles: Single Plan \$1,000; 2-Person Plan \$2,000; Family Plan \$3,000
  - Total Out-of-pocket: Single Plan \$6,000; 2-Person Plan \$12,000; Family Plan \$13,000
- **Dental**: The same dental benefit structure in FY2022 is proposed for FY2023. Coverage is provided by Anthem and pricing did not change.
- **Short Term Disability (STD), Long Term Disability (LTD), Life Insurance/ADD**: The same benefit structure in FY2022 is proposed for FY2023. The coverage is provided by Boston Mutual.
- **Workers' Compensation Insurance**: premiums have increased from FY2022 to FY2023 by 4.1% which equates to \$7,819. This is due to projected increased payroll over FY2022 and the City's loss ratio (claims experience) increasing from 1.48 to 1.54.
- **Unemployment**: There was a 10.1% increase in unemployment premiums from FY2022 to FY2023. This increase equated to approximately \$283.
- **Retirement**: Pursuant to RSA 100-A:16, III, and the actuarial valuation of June 30, 2019, the New Hampshire Retirement System Board of Trustees certified the following employer rates of contribution due the retirement system beginning July 01, 2021 and ending June 30, 2023 as follows:
  - FY2023 Group 1 Employees 14.06%; Group 1 Teachers 21.02%; Group 2 Police 33.88%; Group 2 Fire 32.99%
  - FY2022 Group 1 Employees 14.06%; Group 1 Teachers 21.02%; Group 2 Police 33.88%; Group 2 Fire 32.99%

Note, the bill before the legislature right now if passed will restore 7.5% state share of Police, Fire and Teacher employer retirement rates effective 7/1/2023 (FY24 budget).

## **Tax Cap Calculation**

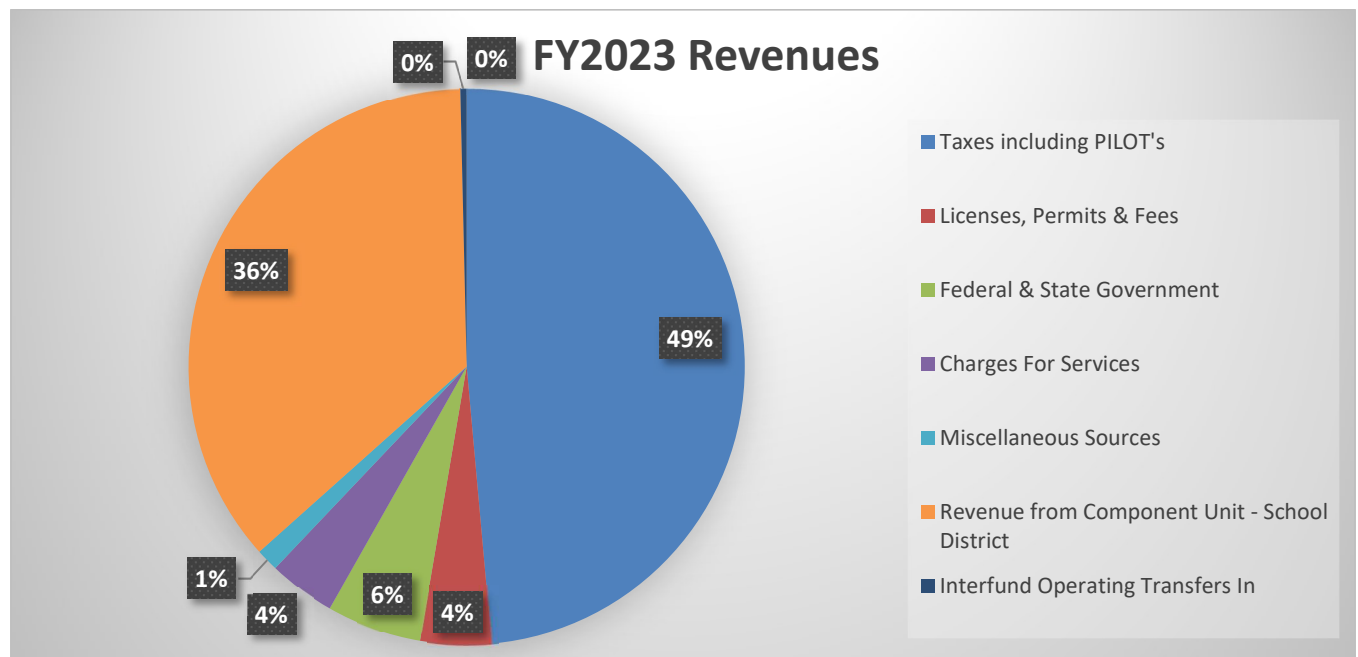
The 7% CPIU provides additional tax revenue of \$1,123,267. The County budget for 2022 was adopted March 2022 without a tax increase. The City is not expecting a huge shift in assessed valuation in the larger Merrimack County communities so no change in overall County tax was applied to the City estimate for FY2023. However, true increase/decrease of County taxes will not be known until 09/22 when DRA sets the rates based on each town/city's equalized valuation. Statewide tax for school funding has increased by \$33,698 (\$11,90,971 in FY22 to \$1,224,669 in FY23); However, the State of New Hampshire will make a one- time payment toward the Statewide Property tax in the amount of \$338,585 for FY2033 making the City taxpayer burden \$886,084 (vs. \$1,224,669) for FY2023. A reduction in utility assessment offset any picks ups for new construction, etc. resulting in \$0 new tax revenue from pick- ups. TIF is expected to generate \$21,587 in retained taxes this year while the Franklin Falls Mixed Use TIF is expected to generate \$62,198.

All of the above net to an additional \$1,081,154 to be divided among the school district and municipality. The City used the traditional allocation method (% of previous years local taxes) to divide the \$1,081,154 between the school district and municipality. Total taxes under the tax cap calculation for the City including Municipal, TIF, County, School Local and School Local Statewide is \$17,169,934.

The City Manager made numerous changes totaling \$935,409 to bring the department's proposed budget under the tax cap throughout the budget.

## **General Fund Revenues**

Total general fund revenue for FY2023 is \$35,632,680 as compared to \$33,419,559 in FY2022, an increase in revenues of \$2,213,121 due largely to the ARPA funding grants and fee changes. The City's general funds revenues have stayed relatively constant between fiscal years.



*This chart includes school district revenues*

**Fee changes included in the general fund revenue section are:**

Transfer Station: Residential and Commercial demo materials and asphalt shingles, per ton.		\$150.00		\$160.00
<b>Tires (no rims):</b>				
24" Truck Tire		\$9.00		\$0.00
16"-23"		\$7.00		\$0.00
Up to 16"		\$2.50		\$0.00
Up to 19"		\$0.00		\$3.50
Truck and Tractor Trailer (over 19")		\$0.00		\$20.00
Bobcat/Skidsteer/Snowmobile Treads (no steel)		\$0.00		\$25.00
<b>Assessment cards</b>				
Nonproperty owner		\$2.00		\$0.00
Property owner		\$1.00		\$0.00
<b>Building permits/inspections/certificates</b>				
<b>Building permits</b>				
<b>One- and two-family residential</b>				
	New construction/additions/accessory structures	\$ .25/sq ft		\$ .50/sq ft
	Initial application	\$50.00		\$100.00
	Pool - Above Ground	\$0.00		\$75.00
	Pool - In Ground	\$0.00		\$150.00
<b>Multifamily/commercial/industrial</b>				
	Initial application	\$150.00		\$300.00
	New construction/additions	\$ .35/sq ft		\$ .65/sq ft
<b>Inspections</b>				
	<b>Initial Inspection fee</b>	\$40.00		\$0.00
	Mobile home annual permit	\$5.00		\$15.00
<b>Deed, nonproperty owner</b>				
	First page	\$10.00		\$15.00
<b>Deed, property owner</b>				
	First page	\$2.00		\$5.00
<b>Tax Map copy</b>				
	11" x 17"	\$2.00		\$4.00
	8 1/2" x 11"	\$1.00		\$2.00
	Complete small set	\$75.00		Charge from Vendor + \$50
	Complete large set	\$175.00		Charge from Vendor + \$50
<b>Sign Permits (per sign)</b>				
	Sign, general	\$25.00		\$0.00
	<b>Downtown/Historic District</b>	\$0.00		\$35.00
	<b>Other Areas - 0-15 sq feet</b>	\$0.00		\$40.00
	<b>16-30 sq feet</b>	\$0.00		\$60.00
	<b>31-45 sq feet</b>	\$0.00		\$80.00
	<b>46+ sq feet</b>	\$0.00		\$100.00
	<b>Internally-lit signs</b>	\$0.00		\$10 additional
	Storage Container Permit	\$0.00		\$50.00
	Abutter's Notices Fees	\$7.00		\$10.00
<b>Application (advertising, review, etc.)</b>				
	Subdivision	\$150 + \$50/lot		\$0.00
	<b>Subdivision, Base Fee</b>	\$0.00		\$200.00
	<b>Subdivision per lot fee without new street</b>	\$0.00		\$50.00
	<b>Subdivision per lot fee with new street</b>	\$0.00		\$125.00
	<b>Accessory Dwelling Unit</b>	\$0.00		\$35.00
	<b>Lot Line Adjustment</b>	\$0.00		\$40.00
	<b>Lot merger/combination</b>	\$0.00		\$50 for 2 lots; \$25 for each additional lot
	<b>Condominium Conversion</b>	\$0.00		\$100 + City Attorney Fees for Review if applicable
	Site plan	\$250.00		\$0.00
	<b>Base Fee - New Commercial, any size. Site Plan Amendment over 5,000 sq ft., Change of Use if PB review is required.</b>			\$300.00
	<b>new structures/additions</b>			\$0.10/sq ft up to 5,000 sq ft. \$0.05/sq ft for each additional sq ft over 5,000
	<b>New Residential Units of 3 or more units</b>			\$50.00/unit
	<b>Parking/paving</b>			\$0.02/sq ft
	<b>Principle Outdoor Use</b>			\$100/acre over .5 acres
	<b>Excavation (per NHRSA 155-E)</b>			\$1,000 + \$50.00/acre
	<b>Base Fee - Industrial</b>			\$200.00
	<b>Parking/paving</b>			\$0.05/sq ft up to 10,000 sq ft \$0.03/sq ft for each additional sq ft over 10,000 \$0.01/sq ft.
<b>Planning Board - General Fees</b>				
	<b>Design Review/Conceptual Review</b>			\$100.00
	<b>Special Use/Conditional Use Permits - per request</b>			\$50.00
	<b>Request for extension for approval</b>			\$25.00 first request, \$50.00 per request after first current rate charged by Merrimack County Registry Of Deeds
	<b>Recording Fees</b>			\$100.00
	<b>Request for Street Acceptance</b>			\$100.00
	Zoning Board of Adjustment	\$100.00		\$150.00
	Mileage bundled-Ambulance	\$20.00		\$25.00
	Dog License Fee for altered and puppy under 6 months	\$6.50		\$7.50
	Dog License Fee unaltered	\$9.00		\$10.00
	Dog License Fee for Seniors age 65 and older (1 per household)	\$2.00		\$3.00

## **General Fund Expenditures**

Payroll and payroll expenditure lines are linked to the payroll projections (see above). Gasoline lines have increased dramatically as the State fuel contract has expired and they are charging market price.

Applicable electric and natural gas lines are budgeted as if the energy project had not been completed so the City can track the “savings” which will make the energy project payment when due. The City is in year 8 of 12.

Outside agencies are level funded between fiscal years. One new outside agency was added (CASA) and funded for \$500.

All borrowings for capital expenditures are presented under the debt service section of the budget.

**School District:** Expenditures approved for the FY22 budget were \$18,558,965 as compared to \$19,080,631 in the Managers proposed budget for FY23. It is important to note that the school board’s proposed budget was under the tax cap.

**Grant Fund:** This fund shows grants that pass through the City of Franklin; currently the Northern New England Metropolitan Medical Response System Strike Team (or MMRS) totaling \$15,000.

**Parks & Recreation Special Fund:** The Parks and Recreation fund is the same as the FY2022 budget.

**Police Outside Detail Fund:** This fund includes the rate (\$49 per union contract) paid to officers performing the details as well as related payroll expenditures. Revenues are included based on recommended rate of \$69/hour.

**Library Fund:** Once again, the library fund is budgeted gross; including all anticipated/budgeted revenues and expenditures. The amounts funded by the City taxpayer, payroll wages & benefits and \$51,500 stipend, are shown under revenue 31-0-000-39110-000.

**CIP Summary:** The draft FY23 Capital Improvement Plan was disseminated to committee members in April 2022. Due to scheduling conflicts the first meeting is scheduled for Tuesday, May 24, 2022 at 6 pm in the library. Once the plan is reviewed and adopted by the council it will be available on the city’s website at [www.franklinnh.org](http://www.franklinnh.org). The previous adopted CIP plan can be viewed on the website. Management chose to include the current draft CIP summary in this document as it is more relevant to current needs and costs. It is important to note this is draft and not adopted by the council.

## **Water Fund**

**Based on council recommendation to keep increases from spiking in any one given year, the Manager has attempted to keep the increases to the 2% as suggested per fund for the year. In FY23, the average increase is 1.95% which is under the 2% recommended amount; however, the water fund rate is 2% higher in the manager’s proposal and the sewer rate is 1.9% higher. The department head proposal did not include a placeholder for upgoing DWSRF loan for East and West Bow Street.**

The proposed water rate Increase is \$0.15 from \$7.55 in current FY22 to \$7.70 for FY23 per 100 cubic feet of water used. The reason for the increase is three-fold: (1) increase in proposed budget over FY2020 to upgrade and fund short and more long-term capital/critical infrastructure projects; (2) lack of retained earnings to offset expenses; (3) and most important is that water use sales have been steadily on the decline since 2012. The water fund total proposed FY23 budget is 3.3% lower than FY22. The approximate \$74k decrease is mostly attributed to the decrease in usage and a reduction in grant revenue which was offset by reducing capital to keep the rate increase to 2%.

The retained earnings of the water fund remain below the recommended 25% of expenditures threshold at 6/30/21. This is due to several unforeseen and unexpected infrastructure failures and necessary repairs over the past three budget cycles. Therefore, there are not sufficient retained earnings available to offset the rate increase. In addition, this rate increase does not include building back the retained earnings.

<b>City of Franklin, New Hampshire</b>	
<b>Water Commodity Rate History</b>	
<u>Fiscal Year</u>	<u>Rate*</u>
2010	4.51
2011	4.51
2012	4.51
2013	4.51
2014	4.51
2015	4.76
2016	5.81
2017	6.06
2018	6.45
2019	6.53
2020	7.32
2021	7.32
2022	7.55
*Rate per 100 cubic feet	

**NOTE: 100 cubic feet of water equates to 748 gallons. At the Manager’s proposed rate of \$7.55 per 100 cubic feet (or 748 gallons) the price per gallon is \$.01. The same 748 gallons purchase at the grocery store (generic brand) is \$.99 per gallon or \$741.**

Rate Study: Not included in the FY2023 budget but under consideration for future budgets is a change in the structure of the water availability quarterly charge. Currently the quarterly water availability charge is assessed per water meter. Under one scenario, the quarterly water availability charge would be assessed based on living units. Therefore, a single-family home would see no change in quarterly availability charge but multi-family homes would be assessed based on living units (a building with 4 apartments would pay 4 availability charges. Several communities have already adopted this approach. The approach would increase the amount of stable, predictable revenue from the availability charge (estimated \$100,000 per year) used to supplement the increases to the water commodity charges.

**Sewer Fund**

The proposed sewer rate increase is \$0.13 (from \$7.03 in FY22 to \$7.16 in FY23) per 100 cubic feet of sewer discharged. This increase equates to a 1.9% increase over FY22 rate. The department head proposal did not include a place holder for the CWSRF loan. The overall budget for sewer is approximately \$15,000 less for FY2023 as compared to FY2022; however, usage is down which increases sewer rates. This is due to a net of many different line items being adjusted It is important to note that there is going to be a significant increase in cost for the WRBP starting in FY26 so we need to start budgeting extra to help absorb future costs.

Capital improvement budgeted this year continue to address the inflow & infiltration issue within the sanitary sewer system. This will benefit the rate payer when the WRBP develops its new assessment formula for member communities utilizing flow; strength and capacity as parameters.



<b>City of Franklin, New Hampshire</b>	
<b>Sewer Commodity Rate History</b>	
<b><u>Fiscal Year</u></b>	<b><u>Rate*</u></b>
2010	4.52
2011	5.30
2012	5.84
2013	5.84
2014	6.13
2015	6.27
2016	6.27
2017	6.27
2018	6.91
2019	6.96
2020	7.00
2021	7.00
2022	7.03
*Rate per 100 cubic feet	

**Assumption of Risk**

- Vehicle Fuel: the price of fuel is unstable as the State no longer has a contract for unleaded fuel. We are currently paying the market price rate. If prices increase, the line items for vehicle could be over budget in FY2023.
- Vehicle Maintenance: as the City's fleet of vehicles continues to age, the cost of maintenance & repairs will continue to rise and the line items for vehicles maintenance & repairs could be over budget in FY2023.
- The City continues to evaluate fleet replacement based on assessment of vehicle condition coupled with the risk of failure to life safety.
- Maintaining staff in this market has become increasingly difficult as there are many job opportunities out there that are paying much higher wages and even offering sign on bonuses.

## **FY 2023 Adequate Education Aid**

### **How the Cost of an Opportunity for an Adequate Education is Determined**

RSA 198:38 through 198:42 specify how aid is calculated and distributed. Chapter 91, Sections 51, 322, and 323, Laws of 2021 also describe changes to the FY 2023 calculation.

#### Students:

Adequacy Aid is calculated using the Average Daily Membership (ADM) of the students who reside within a municipality. Any full-time student K-12 enrolled in school for the entire year has an ADM of 1.00. If a student moves mid-year, they are counted as a fractional ADM in each municipality. Pursuant to statute, the previous school year ADM (2021-2022) is used in calculating the current fiscal year (FY 2023) adequacy aid. However, Section 51 of House Bill 2 of the 2021 State Budget Session requires the Department of Education to consult with the Governor's Office and determine if ADM for Free and Reduced Price Meal eligible students needs to be modified in accordance with the methodology described in State law.

The total ADM for a municipality consists of:

- Students who attended a school operated by their resident district.
- Students tuitioned by the resident district to a district-operated school in NH or another State.
- Students tuitioned by the resident district to a non-public school, such as a special education program.
- Preschool students are not included.
- Charter schools students are not included, except as provided for in RSA 194-B:11.
- Home school students enrolled in high school academic courses at the rate of 0.15 ADM per course, only if excess adequacy aid appropriations exist at the end of the year.

#### Cost of Adequacy:

Every two years the base per pupil cost and additional costs for certain students are adjusted for inflation and used for both years of the State's biennium. RSA 198:40-d specifies that the US Bureau of Labor Statistics' Consumer Price Index for All Urban Consumers, Northeast Region, special aggregate index of "services less medical care services" will be used to make the adjustments. For the biennium starting July 1, 2021, this inflation adjustment is an increase of 2.1%.

For FY2022 and FY2023, the base per pupil rate is \$3,786.66 per ADM. Adequacy includes an additional rate for certain students as follows:

- \$1,893.32 for a free or reduced-price meal (F&R) eligible student. This eligibility determination is based on household income not participation in a lunch program. Students from households receiving TANF or SNAP are automatically eligible. Others are certified if parents/guardians provide income information.
- \$2,037.11 for a special education (SPED) student who has an individualized educational plan (IEP).

- \$740.87 for an English Language Learner (ELL) receiving English Language instruction. Students who have advanced to the monitoring stage are not included.
- \$740.87 for each 3<sup>rd</sup> grade pupil whose achievement score on the state assessment for reading was below the proficient level, provided the student is not already counted in any of the above three categories. Students who did not take the test are not counted.

For each municipality, the cost of an opportunity for an adequate education is calculated by applying the base rate and applicable additional rates to the ADM of each student.

### Calculating ADM for FY 2023

The ADM used for FY 2023 will be school year 2021-2022 with the exception of F&R ADM. Prior to the November 15<sup>th</sup> calculation, the Governor authorized the Department to modify the F&R ADM being used in the formula. The modification was calculated by first determining the percent of F&R ADM relative to total ADM for school year 2019-2020. This percentage was applied to the total ADM for school year 2021-2022 to arrive at a modified F&R ADM for 2021-2022. The newly modified F&R ADM for 2021-2022 was compared with school year 2021-2022 actual F&R ADM, and the greater of the two numbers was used in the formula.

### How Adequacy Grants are Determined

#### Statewide Education Property Tax Assessment:

Pursuant to Statute, the Department of Revenue Administration determines the minimum tax rate needed to raise at least \$363 million from the Statewide Education Property Tax (SWEPT) for the following school year. However, for FY 2023 the minimum amount needed to be raised is set to \$263 million in State law, \$100 million less than the typical amount set in statute. This reduction in the amount needed to be raised is set to only occur in FY 2023 under current law. The tax rate, rounded to the nearest one-half cent, is applied to equalized valuations without utilities to achieve the minimum amount needed to be raised by the State. (RSA 76:3 and RSA 76:8.) Municipalities collect the SWEPT and send the total assessment amount directly to its school district(s). Within cooperative districts the assessment amount is credited to the individual towns. While municipalities are responsible for collecting and distributing this tax revenue, SWEPT is a State tax, not a local tax. For FY2023, a tax rate of \$1.230 per thousand will be applied to April 1, 2020 equalized values.

#### Relief Aid:

The Relief Aid grant is an additional grant for municipalities based on the percentage of F&R eligible ADM relative to the total ADM. Eligibility starts at 12% F&R eligible with a grant equal to \$150 per F&R student. The grant then increases by 12.5 cents (i.e., \$0.125) for each additional .01% increase in F&R percentage (e.g., 12.01% has \$150.125 grant). At 48 percent F&R eligible, the grant amount reaches a maximum of \$600 per F&R ADM. The Relief Aid Grant is prorated to \$17.5 million based on each municipality's percentage of the statewide Relief Grant award as initially calculated.

#### Preliminary Grant Plus Relief Aid:

When the SWEPT assessment is subtracted from the cost of adequacy, the balance is the preliminary grant. Next, the Relief Aid grant is added. If SWEPT is more than the cost of adequacy, then the preliminary grant is zero.

### SWEPT Reduction Hold Harmless Grant

A SWEPT Reduction Hold Harmless Grant is provided to municipalities that receive less of a total education grant when the new SWEPT amount raising \$263 million statewide is compared to the SWEPT amount when \$363 million is raised statewide. This is determined by first calculating the total education grant using the \$263 million SWEPT grant. The total education grant is the preliminary grant, plus relief aid and SWEPT. The SWEPT reduction hold harmless grant is determined by comparing the calculated total education grant when \$263 million is raised statewide to the total grant award if \$363 million was raised statewide, the larger of the two calculations is used for determining the total education grant and the difference is considered the SWEPT Reduction Hold Harmless Grant.

### Stabilization Grant:

When a new funding formula was enacted for FY 2012, to ease the impact on municipalities facing a decrease in aid, the Legislature utilized a stabilization grant to cover the decreases. Not all municipalities received a stabilization grant in 2012. For FY 2023, the stabilization grant will be 100% of the 2012 amount. The stabilization grant is paid in addition to the total education grant.

### Inclusion of Home-Schooled Course Credit:

Prior to the final payment of adequacy grants in April, the Department of Education will determine if the appropriation allocated in the state budget for adequacy aid is sufficient to allow for inclusion of an ADM credit of 0.15 for each enrollment in an academic course by a home-schooled student.

### Final Grant:

A municipality's final grant is the sum of its preliminary and stabilization grants. For the final calculation in April 2023, the total grant will be no less than 95% of the November 15, 2021 estimate.

## **Publication and Payment Schedule**

### Publication Schedule for Adequacy Aid:

The first estimate is published on the November 15<sup>th</sup> that precedes the beginning of the fiscal year. ADM is estimated using data from the second preceding school year and applying adjustments for anticipated enrollment increases or decreases. This estimate is generally used to set school budgets.

The second estimate is made on September 1<sup>st</sup> of the fiscal year using preliminary ADM data for the previous school year. This estimate is used by the Department of Revenue Administration to set school tax rates.

The final calculation is usually made by March using the prior year's ADM that has been closely reviewed. For FY2023, the Department will seek the Governor's authorization to determine if F&R ADM will exclusively use prior year ADM or a modified amount.

### Grant Payment Schedule:

The first payment of 20% by September 1<sup>st</sup> is based on the first estimate from the Nov 15<sup>th</sup> of the previous year. The second and third payments of 20% by November 1<sup>st</sup> and 30% by January 1<sup>st</sup> are based on the October 1<sup>st</sup> “final” estimate. The final payment (of approximately 30%) is made by April 1<sup>st</sup> and based on finalized ADM data.

# Franklin, NH



## Community Contact

**City of Franklin**  
**Judie Milner, City Manager**  
**316 Central Street, City Hall**  
**Franklin, NH 03235**

Telephone  
 Fax  
 E-mail  
 Web Site

**(603) 934-3900**  
**(603) 934-7413**  
**citymgr@franklinnh.org**  
**www.franklinnh.org**

## Municipal Office Hours

**Monday through Friday, 8 am - 5 pm**

County  
 Labor Market Area  
 Tourism Region  
 Planning Commission  
 Regional Development

**Merrimack**  
**Franklin, NH LMA**  
**Lakes**  
**Lakes Region**  
**Capital Regional Development Council**

## Election Districts

US Congress  
 Executive Council  
 State Senate  
 State Representative

**District 2 (All Wards)**  
**District 2 (All Wards)**  
**District 7 (All Wards)**  
**Merrimack County Districts 2 (Wards 1 & 2) 3, 26 (Ward 3)**

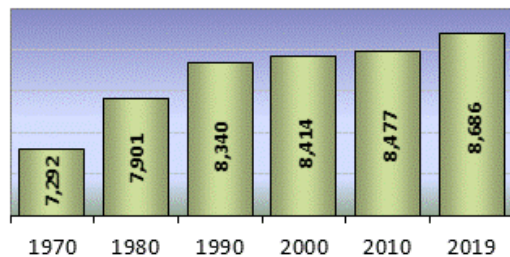
**Incorporated: 1828**

**Origin:** Situated at the junction of the Pemigewasset and Winnepesaukee Rivers, where they meet to form the Merrimack River, this territory was originally known as Pemigewasset Village. Franklin was created from portions of Salisbury, Andover, Sanbornton, and Northfield, and named in honor of Benjamin Franklin. Franklin is the location of Daniel Webster's birthplace, which was in the portion of Salisbury taken to establish the town. Franklin was incorporated as a city in 1895. Franklin was known for a machine-made hosiery mill that used a process developed by the Shakers.

**Villages and Place Names:** Webster Lake, Webster Place, West Franklin

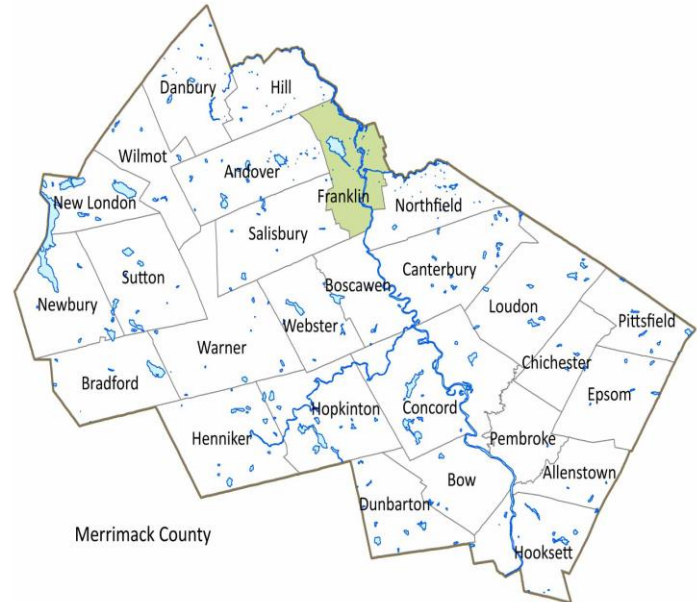
**Population, Year of the First Census Taken:** 1,370 residents in 1830

**Population Trends:** Population change for Franklin totaled 1,394 over 49 years, from 7,292 in 1970 to 8,686 in 2019. The largest decennial



percent change was an eight percent increase between 1970 and 1980. The 2019 Census estimate for Franklin was 8,686 residents, which ranked 35th among New Hampshire's incorporated cities and towns.

**Population Density and Land Area, 2019 (US Census Bureau):** 313.9 persons per square mile of land area. Franklin contains 27.7 square miles of land area and 1.5 square miles of inland water area.



<b>MUNICIPAL SERVICES</b>	
Type of Government	<b>Manager &amp; Council</b>
Budget: Municipal Appropriations, 2018	<b>\$11,450,186</b>
Budget: School Appropriations, 2017-2018	<b>\$16,208,339</b>
Zoning Ordinance	<b>1971/12</b>
Master Plan	<b>2018</b>
Capital Improvement Plan	<b>Yes</b>
Industrial Plans Reviewed By	<b>City Planner</b>

Boards and Commissions  
 Elected: **City Council**  
 Appointed: **Planning; Zoning; Library; Conservation; Heritage**

Public Library **Franklin Public**

<b>EMERGENCY SERVICES</b>	
Police Department	<b>Full-time</b>
Fire Department	<b>Full-time</b>
Emergency Medical Service	<b>Municipal</b>

Nearest Hospital(s)	Distance	Staffed Beds
<b>Franklin Regional, Franklin</b>	<b>Local</b>	<b>31</b>

<b>UTILITIES</b>	
Electric Supplier	<b>Eversource Energy; NH Electric Coop</b>
Natural Gas Supplier	<b>Liberty Utilities</b>
Water Supplier	<b>Franklin Water Works</b>

Sanitation	<b>Municipal</b>
Municipal Wastewater Treatment Plant	<b>Yes</b>
Solid Waste Disposal	
Curbside Trash Pickup	<b>Municipal</b>
Pay-As-You-Throw Program	<b>No</b>
Recycling Program	<b>Mandatory</b>

Telephone Company	<b>Fairpoint</b>
Cellular Telephone Access	<b>Yes</b>
Cable Television Access	<b>Yes</b>
Public Access Television Station	<b>No</b>
High Speed Internet Service:	
Business	<b>Yes</b>
Residential	<b>Yes</b>

<b>PROPERTY TAXES</b> (NH Dept. of Revenue Administration)	
2019 Total Tax Rate (per \$1000 of value)	<b>\$22.47</b>
2019 Equalization Ratio	<b>95.5</b>
2019 Full Value Tax Rate (per \$1000 of value)	<b>\$20.92</b>

2019 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	<b>72.9%</b>
Commercial Land and Buildings	<b>16.6%</b>
Public Utilities, Current Use, and Other	<b>10.4%</b>

<b>HOUSING</b> (ACS 2015-2019)	
Total Housing Units	<b>4,401</b>
Single-Family Units, Detached or Attached	<b>2,638</b>
Units in Multiple-Family Structures:	
Two to Four Units in Structure	<b>862</b>
Five or More Units in Structure	<b>711</b>
Mobile Homes and Other Housing Units	<b>190</b>

<b>POPULATION (1-YEAR ESTIMATES/DECENNIAL)</b>		(US Census Bureau)	
Total Population	Community	County	
2019	<b>8,686</b>	<b>151,391</b>	
2010	<b>8,477</b>	<b>146,445</b>	
2000	<b>8,414</b>	<b>136,716</b>	
1990	<b>8,340</b>	<b>120,618</b>	
1980	<b>7,901</b>	<b>98,302</b>	
1970	<b>7,292</b>	<b>80,925</b>	

<b>DEMOGRAPHICS</b> AMERICAN COMMUNITY SURVEY (ACS) 2015-2019			
Population by Gender			
Male	<b>4,053</b>	Female	<b>4,570</b>

Population by Age Group			
Under age 5	<b>222</b>		
Age 5 to 19	<b>1,525</b>		
Age 20 to 34	<b>1,312</b>		
Age 35 to 54	<b>2,335</b>		
Age 55 to 64	<b>1,355</b>		
Age 65 and over	<b>1,874</b>		
Median Age	<b>48.1 years</b>		

Educational Attainment, population 25 years and over	
High school graduate or higher	<b>91.3%</b>
Bachelor's degree or higher	<b>17.6%</b>

<b>INCOME, INFLATION ADJUSTED \$</b>		(ACS 2015-2019)
Per capita income	<b>\$30,412</b>	
Median family income	<b>\$67,993</b>	
Median household income	<b>\$52,795</b>	

Median Earnings, full-time, year-round workers	
Male	<b>\$49,650</b>
Female	<b>\$40,472</b>
Individuals below the poverty level	<b>8.9%</b>

<b>LABOR FORCE</b> (NHES – ELMII)		
Annual Average	2009	2019
Civilian labor force	<b>4,490</b>	<b>4,066</b>
Employed	<b>4,151</b>	<b>3,959</b>
Unemployed	<b>339</b>	<b>107</b>
Unemployment rate	<b>7.6%</b>	<b>2.3%</b>

<b>EMPLOYMENT &amp; WAGES</b> (NHES – ELMII)		
Annual Average Covered Employment	2009	2019
Goods Producing Industries		
Average Employment	<b>842</b>	<b>796</b>
Average Weekly Wage	<b>\$ 810</b>	<b>\$1,004</b>
Service Providing Industries		
Average Employment	<b>1,413</b>	<b>1,375</b>
Average Weekly Wage	<b>\$ 673</b>	<b>\$ 872</b>
Total Private Industry		
Average Employment	<b>2,254</b>	<b>2,171</b>
Average Weekly Wage	<b>\$ 724</b>	<b>\$ 920</b>
Government (Federal, State, and Local)		
Average Employment	<b>467</b>	<b>346</b>
Average Weekly Wage	<b>\$ 640</b>	<b>\$ 881</b>
Total, Private Industry plus Government		
Average Employment	<b>2,722</b>	<b>2,517</b>
Average Weekly Wage	<b>\$ 709</b>	<b>\$ 915</b>

**EDUCATION AND CHILD CARE**

Schools students attend: **Franklin operates grades K-12** District: **SAU 18**  
 Career Technology Center(s): **J. Oliva Huot Technical Center (Laconia); Winnisquam Agricultural Programs** Region: **8**

Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	<b>3</b>	<b>1</b>	<b>1</b>	
Grade Levels	<b>P K 1-7</b>	<b>4-8</b>	<b>9-12</b>	
Total Enrollment	<b>453</b>	<b>345</b>	<b>296</b>	

Nearest Community College: **Lakes Region**  
 Nearest Colleges or Universities: **Colby-Sawyer; Plymouth State University**

2020 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing) Total Facilities: **7** Total Capacity: **343**

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Webster Valve & Foundry	Plumbing, heating controls	340	1956
SAU 18	School administrative unit	260	
LRGHealthcare	Health care services	256	1910
City of Franklin	Municipal services	120	
Franklin Savings Bank	Banking services	105	
PCC Structural	Titanium products	102	1995
Hannaford Brothers	Supermarket	98	1992
Vitex Extrusion	Aluminum extrusions	94	1996
R D Edmunds & Sons	Paving company		

Employer Information Supplied by Municipality

**TRANSPORTATION** (distances estimated from city/town hall)

Road Access	US Routes	<b>3</b>
	State Routes	<b>3A, 11, 127</b>
Nearest Interstate, Exit		<b>I-93, Exit 20</b>
	Distance	<b>4 miles</b>
Railroad		<b>No</b>
Public Transportation		<b>WTS</b>
Nearest Public Use Airport, General Aviation		
<b>Laconia Municipal</b>	Runway	<b>5,286 ft. asphalt</b>
Lighted? <b>Yes</b>	Navigation Aids?	<b>Yes</b>
Nearest Airport with Scheduled Service		
<b>Manchester-Boston Regional</b>	Distance	<b>44 miles</b>
Number of Passenger Airlines Serving Airport		<b>4</b>
Driving distance to select cities:		
Manchester, NH		<b>38 miles</b>
Portland, Maine		<b>130 miles</b>
Boston, Mass.		<b>88 miles</b>
New York City, NY		<b>288 miles</b>
Montreal, Quebec		<b>236 miles</b>

**COMMUTING TO WORK** (ACS 2015-2019)

Workers 16 years and over	
Drove alone, car/truck/van	<b>76.6%</b>
Carpooled, car/truck/van	<b>14.4%</b>
Public transportation	<b>0.0%</b>
Walked	<b>1.1%</b>
Other means	<b>7.8%</b>
Worked at home	<b>3.5%</b>
Mean Travel Time to Work	<b>24.1 minutes</b>

**Percent of Working Residents: ACS 2015-2019**

Working in community of residence	<b>29.0</b>
Commuting to another NH community	<b>67.5</b>
Commuting out-of-state	<b>3.5</b>

**RECREATION, ATTRACTIONS, AND EVENTS**

<b>X</b>	Municipal Parks
	YMCA/YWCA
	Boys Club/Girls Club
<b>X</b>	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
<b>X</b>	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
<b>X</b>	Museums
	Cinemas
<b>X</b>	Performing Arts Facilities
<b>X</b>	Tourist Attractions
<b>X</b>	Youth Organizations (i.e., Scouts, 4-H)
<b>X</b>	Youth Sports: Baseball
<b>X</b>	Youth Sports: Soccer
<b>X</b>	Youth Sports: Football
<b>X</b>	Youth Sports: Basketball
	Youth Sports: Hockey
	Campgrounds
<b>X</b>	Fishing/Hunting
<b>X</b>	Boating/Marinas
<b>X</b>	Snowmobile Trails
<b>X</b>	Bicycle Trails
<b>X</b>	Cross Country Skiing
<b>X</b>	Beach or Waterfront Recreation Area
<b>X</b>	Overnight or Day Camps
	Nearest Ski Area(s): <b>Veteran's Memorial Ski Area</b>
	Other: <b>Daniel Webster Birthplace; Daniel Webster Farm; Franklin Falls Recreation Area (US Army Corps of Engineers); Tarbin Gardens</b>



***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**SECTION 2 – FINANCIAL POLICIES & GUIDELINES**

## **AUDIT OPINION**

The City is subject to an annual independent financial audit, in which an independent audit firm tests transactions and opines on the representation of financial position as set forth in the City prepared financial statements. The City's financial statements include all municipal funds and school district funds as the school district is dependent. For FY2020, the City has once again achieved the highest audit opinion of "unqualified". FY2021 audit is well underway and expected to be completed before the end of FY2022. The audit opinion from Roberge & Company for FY2020 follows:

# ROBERGE AND COMPANY, P.C.

## Certified Public Accountants

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Member – American Institute of CPA's (AICPA)  
Member – AICPA Government Audit Quality Center (GAQC)  
Member – AICPA Private Company Practice Section (PCPS)  
Member – New Hampshire Society of CPA's

P.O. Box 129  
Franklin, New Hampshire 03235  
Tel (603) 524-6734  
jroberge@rcopc.com

### INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council  
City of Franklin  
Franklin, New Hampshire

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Franklin, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City of Franklin's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Franklin, as of June 30, 2020, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in total OPEB liability, schedules of proportionate share and contributions of the NHRS net OPEB liability, schedules of proportionate share and contributions of the net pension liability, as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Franklin's basic financial statements. The combining, nonmajor fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations*, (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and is also not a required part of the basic financial statements.

The combining nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 22, 2021, on our consideration of the City of Franklin's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Franklin's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Franklin's internal control over financial reporting and compliance.

*Roberge and Co., P.C.*

### **ROBERGE & COMPANY, P.C.**

Franklin, New Hampshire  
June 22, 2021

## **DEBT SERVICE**

Legal debt limits are set by the State of New Hampshire under RSA 33 and are calculated on the individual community's assessed valuation as approved by the State of New Hampshire Department of Revenue Administration. There are three bonded debt limit margins: general, school, water. The general fund debt limit is 3% of assessed valuation with landfills being exempt from the calculation. School related debt is limited to 7% of assessed valuation. Water fund is limited to 10% of assessed valuation while the sewer fund has no legal debt margin.

The City's current debt as a percentage of assessed valuation is: General 0.18%, School 0.37% and Water 1.09%.

The following is a schedule of the City's total current long-term debt including capital lease payments included in the FY2022 budget:

<b>City of Franklin, New Hampshire</b>								
<b>Long Term Debt</b>								
<b>FY2023 Budget</b>								
	Original Amount	Issue Date	Maturity Date	Interest Rate %	Total Outstanding at June 30, 2022		Current Portion In FY 2023	
					Principal	Interest	Principal	Interest
<b>General Fund:</b>								
<b>General obligation bonds/notes payable</b>								
School Renovation	2,700,000	2006	2026	4.29	568,421	54,867	142,105	22,861
Streetlights	165,200	2015	2021	3.00	0	0	0	0
Roadway Improvement	505,000	2016	2026	2.75	218,564	15,230	52,438	6,011
Fire Engine	650,000	2016	2026	2.49	345,240	26,597	65,651	8,716
Fiber Connectivity Project	160,000	2017	2022	2.25	33,411	752	33,411	752
School Districtwide Energy Project & Middle School Roof	2,000,000	2018	2038	3.54	1,782,228	629,953	77,926	63,967
(1) Grader	300,683	2019	2026	2.49	220,071	16,954	41,849	5,556
(2) 2021 Ford Interceptors - Police	74,780	2020	2024	2.15	19,303	422	19,303	422
(2) Police Tahoes	79,759	2021	2025	1.50	60,034	1,812	19,715	901
Ambulance	199,989	2019	2026	2.49	146,373	11,267	27,835	3,695
<b>Total general obligation bonds/notes payable:</b>					<b>3,393,645</b>	<b>757,853</b>	<b>480,233</b>	<b>102,306</b>
<b>Capital leases payable</b>								
Energy Audit & Improvements	301,966	2015	2027	3.97	114,390	15,404	17,036	4,541
(2) 2017 Ford F550s & (1) Trackless Sidewalk Tractor - Municipal Services	274,199	2017	2022	3.17	47,822	1,516	47,822	1,516
(1) 2018 Ford Interceptor - Fire	47,748	2018	2021	4.34	12,204	300	0	0
(1) 2019 Ford Interceptor - Fire	51,197	2019	2022	3.76	13,117	490	13,027	490
<b>Total capital leases payable:</b>					<b>187,533</b>	<b>17,710</b>	<b>77,885</b>	<b>6,547</b>
<b>Total General Fund:</b>					<b>3,581,178</b>	<b>775,563</b>	<b>558,118</b>	<b>108,854</b>
<b>Enterprise Funds:</b>								
<b>Bonds/notes payable</b>								
Sewer: NHDES State Revolving Loan	784,061	2006	2026	3.35	246,885	25,372	46,176	6,728
Water: USDA Bond - Water Treatment Facility	3,645,000	2012	2040	2.25	2,343,200	487,671	130,180	51,990
Water: Drinking Water State Revolving Fund - West Franklin Water Tanks	3,226,055	2012	2033	1.10	2,144,691	733,929	94,964	66,571
Water: Drinking Water State Revolving Fund - Cross Street Water Tank/Route 3								
Water Main Relocation	677,395	2016	2026	1.225	283,121	10,489	55,254	3,468
Water: Drinking Water State Revolving Fund - Pleasant Street Pressure Reducing Vault	350,000	2019	2029	1.07	207,606	8,938	28,724	2,211
Water-Drinking Water State Revolving Fund-New Hampton Rd	3,444,216	2021	2050	1.26	2,577,711	513,867	74,230	32,376
<b>Total bonds/notes payable:</b>					<b>7,803,214</b>	<b>1,780,266</b>	<b>429,528</b>	<b>130,968</b>
<b>Capital leases payable</b>								
<b>Total capital leases payable</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Enterprise Funds:</b>					<b>7,803,214</b>	<b>1,780,266</b>	<b>429,528</b>	<b>130,968</b>

## **FUND BALANCE**

Proper fund balance thresholds demonstrate fiscal responsibility and the ability to conduct day to day business, pay debt and borrow for long term projects such as a road project. It is important to rating agencies, potential grantors and lenders as well as long term financial planning and fiscal resiliency. The City's codified Fund Balance Policy is as follows:

## ARTICLE I

**Fund Balance**

**[Adopted 6-3-1996 by Ord. No. 96-3; amended in its entirety  
6-6-2011 by Ord. No. 04-11]**

**§ 27-1. Maintenance of fund balance.**

The purpose of this article is to establish a policy for the maintenance of a fund balance. The general fund balance at the end of any fiscal year, as recorded in accordance with generally accepted accounting principles (GAAP), otherwise referred to as "unrestricted fund balance of the general fund", shall be maintained at the prescribed amount of not less than 15% of the total general fund appropriations approved for that fiscal year, excluding any appropriations for capital projects or improvements funded by bond proceeds, transfer or other financing sources.

**§ 27-2. Use of excess funds.**

The City Council may utilize the excess of the actual unrestricted fund balance of the general fund over the prescribed level for capital projects, transfers to capital reserve or any other appropriation nonrecurring in nature as it sees fit.

**§ 27-3. Emergency appropriations.**

At any time, in any budget year, the City Council may, after notice and public hearing, make emergency appropriations to meet an essential need for public expenditure. Such appropriations shall be adopted by resolution, after notice and public hearing, by a favorable vote of a majority of the members of the City Council. If such appropriation reduces the unrestricted fund balance to a level below that prescribed by this article, then the resolution authorizing such appropriation shall include a plan, not to exceed a five-year period, to restore the funds to the prescribed level of the general fund. The City Council may, by a two-thirds majority vote, appropriate the unrestricted fund balance in the same manner as detailed above for nonemergency appropriations, provided that such appropriation does not reduce the unrestricted fund balance below the minimum balance as detailed above.

**§ 27-4. Plan required for restoration of funds.**

- A. Transition period. The City of Franklin has increased the fund balance threshold from 5% to 15% effective June 6, 2011. The City plans to transition to the new threshold over a period of 10 years. During the transition period all City departments, including the school district, are directed by Council to maintain expenditures within due and payable revenue so that fund balance is increasing each year. Any unexpected revenue that is not a reimbursement of unexpected expenditures, i.e., FEMA, etc. or otherwise externally restricted will increase unrestricted fund balance. This unrestricted fund balance policy and current



unrestricted fund balance will be reviewed annually during the independent audit exit conference to ensure progress toward the City's new minimum fund balance goal and to make any changes deemed necessary by the City Council to achieve that goal. Exceptions to this transition period policy may be granted upon a two-thirds majority vote of the City Council and will follow the general plan for restoration as outlined in § 27-4B.

- B. General restoration. Whenever the unrestricted fund balance of the general fund is less than the prescribed level, the City Council shall be required, within the fiscal period, to formulate and implement a plan to restore such prescribed amount to the general fund. Such plan shall not exceed a five-year period.

**City of Franklin, New Hampshire**  
**General Fund Balance History**  
**FY2023 Budget**

Fiscal Year	Fund Balance Amount	% Change from Previous Year	Comments
2007	2,404,153		\$708,500 of this balance appropriated in FY08 for municipal
2008	1,677,587	-30.2%	
2009	1,130,564	-32.6%	tax rate setting error
2010	1,501,085	32.8%	
2011	1,918,801	27.8%	
2012	2,106,749	9.8%	
2013	2,371,366	12.6%	
2014	2,679,193	13.0%	
2015	2,836,541	5.9%	
2016	3,295,268	16.2%	\$250,000 of this balance appropriated in FY17 for school district
2017	3,222,860	-2.2%	\$264,000 of this balance appropriated in FY18 for school district
2018	3,341,009	3.7%	
2019	4,269,105	27.8%	\$851,751 of the fund balance in FY2020 budget was appropriated to the school district.
2020	4,775,440	11.9%	\$402,418 was appropriated by the school district in the following budget.
2021	4,759,838	-0.3%	unaudited

Footnotes: Per Chapter 27 of the Administrative Code, 15% target fund balance is **\$5,262,084** based on the FY22 budget.

## **Cash Policy**

The City implemented policies in June 1998 to pool cash in order to leverage cash flow from all areas. Since implementation, the City has not needed to borrow in anticipation of taxes (TAN) thus saving the taxpayers the borrowing and interest costs associated with short term TAN debt on an annual basis. The City has included City Investments and the dependent school district in this cash plan. The codified policies for both are as follows:

# Chapter 82. School District

[HISTORY: Adopted by the City Council of the City of Franklin as indicated in article histories. Amendments noted where applicable.]

## Article I. Fiscal Policy

[Adopted 6-1-1998 by Ord. No. 98-1]

### § 82-1. Legal authority.

This article is adopted pursuant to § C-5 of the Franklin City Charter which vests fiscal oversight of the Franklin School District in the Franklin City Council. The provisions contained herein relating to the payment of School Department debt are adopted in accordance with § C-6 of the Charter. Further authority is contained within § C-38 of the Franklin City Charter requiring the Council to designate the depository or depositories for City funds and to provide for the daily deposit of all City moneys.

### § 82-2. Revenues.

All revenues received by the Franklin School District, regardless of source or nature, and regardless of purpose, to include reimbursements for expenditures, shall be promptly delivered by the School Department to the City Finance Office for deposit in accordance with § C-38 of the Franklin City Charter. The term "revenues" shall include, but not be limited to, money, funds, receipts, refunds or the equivalent of any of the foregoing regardless of nature or source.

### § 82-3. Limitations.

Nothing in this article shall be construed as a limitation on the legal authority of the Franklin School District to make decisions regarding the expenditures of its annual fiscal appropriation nor in any way to limit the discretionary functions of the Franklin School Board as provided by law of the State of New Hampshire.

### § 82-4. Effective date; payment procedures.

This article shall become effective as follows: All sections of this article shall become effective July 1, 1997. Effective July 1, 1997, all school bills and payrolls will continue to be paid by the school business office, but transfers of funds from the City to the school will be handled on an imprest basis with the school providing a copy of each manifest to the City Finance Office for transfers in the exact amount of the manifest only.


# Chapter 328. Investments

[HISTORY: Adopted by the City Council of the City of Franklin 3-3-1991. Amendments noted where applicable.]

## GENERAL REFERENCES

Administrative Code — See Ch. 4.

Funds — See Ch. 27.

ATTACHMENTS328a Appendix A 

### § 328-1. Scope.

A.  
The scope of this investment policy is the general fund, sewer fund, water fund and special project funds.

B.  
This investment policy applies to all financial assets of the City of Franklin, except those which have been transferred to the Capital Reserve Trustees.

### § 328-2. Objectives.

A.  
The foremost objective is to ensure against capital losses. In the context of the legally permissible investments under New Hampshire state law, the principal assurance will be to have collateralization held by a third party when possible. This procedure generally is to apply to all investments exceeding amounts beyond Federal Deposit Insurance Corporation (FDIC) insurance coverage. Given the realities of the marketplace, when collateralization is not possible, due diligence will be exercised in the choice of a financial institution by adherence to the investment guidelines provided herein.

B.  
The objective is also to develop an investment process which will avoid any transaction that might impair public confidence in the city's ability to govern effectively. The authorized individuals shall seek to act responsibly as custodians of the public trust. Given the delegation of authority and the separation of responsibilities of those individuals in city government who are participants in the investment process, the city will enforce an internal control program which will be examined annually by external auditors and is subject to public review and evaluation.

C.  
The investment process shall support the overall operation of the City of Franklin in providing services to its citizens. The cash management systems shall integrate with the investment process to ensure that cash is available to support operations. Cash management systems shall be implemented to maximize cash flow through efficient collection of revenue and proper timing of expenditures.

**§ 328-3. Delegation of authority.**

In accordance with the applicable provisions of the City Charter and the Administrative Code, the responsibility for conducting investment transactions shall reside with the Finance Officer, subject to the approval of the City Manager and City Treasurer. New Hampshire Revised Statutes Annotated 48:16 is the legal authority under which the City Treasurer operates.

**§ 328-4. Standard of prudence.**

The standard of prudence to be used by authorized individuals shall be the "prudent person rule" and shall be applied in the context of managing an overall portfolio. The authorized individuals acting in accordance with written procedures, exercising due diligence and acting in good faith shall be relieved of personal responsibility for an individual investment's credit risk or market price changes, provided that derivations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

**§ 328-5. Ethics and conflicts of interest.**

The City Treasurer and Finance Officer shall refrain from personal business activity that could conflict with the city's proper execution of the investment program or which could impair their ability to make impartial decisions.

**§ 328-6. Internal controls.**

A.

The Finance Officer shall establish a system of internal controls, which shall be documented in writing. See Appendixes A and B.

B.

The internal controls shall be reviewed by the external auditor. The controls shall be designed to prevent loss through fraud, employee error, misrepresentation by third parties, market changes or imprudent action by city employees and officers.

**§ 328-7. Quarterly investment report.**

The Finance Officer shall submit a quarterly investment report which summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, risk characteristics and other features. The report shall explain the quarter's total investment return and compare return with revenue expectations. The report shall include an appendix that discloses all transactions during the past quarter. Each quarterly report shall indicate any areas of policy concern and suggested or planned revision of investment strategies. Copies shall be transmitted to the external auditors.

### **§ 328-8. Acceptable instruments.**

The funds shall be invested only by deposit in a savings bank or in the savings department of a national bank or trust company in this state or in certificates of deposit of banks incorporated under the laws of the State of New Hampshire or in national banks located within this state or the State of Massachusetts or notes or other obligations of the United States government (RSA 48:16).

### **§ 328-9. Maturity.**

Investments of the City of Franklin shall be limited to instruments maturing within one year at the time of purchase.

### **§ 328-10. Selection criteria for banks.**

Selection criteria for banks or bank holding companies shall be as follows:

A.

Overview. A bank on the list of qualified banks for investment and banking services must meet minimum criteria, which are defined below. Banks failing to meet the minimum criteria or which, in the judgment of the Treasurer and/or the Finance Officer, fail to offer adequate safety to the city will be removed from the qualified list. Although a bank is on the qualified list, it may still be required to pledge collateral on all deposits and investments. The city plans to use call reports of banking institutions and pertinent information from the office of State Treasurer, Banking Commissioner and others to implement financial statement evaluation criteria. Bank rating criteria are calculated using publicly available financial information obtained from the release of the preliminary reports of condition and reports on income from the federal government. Data obtained will include factors covering the following:

(1)

Capital adequacy.

(2)

Asset quality.

(3)

Earnings.

B.

Minimum criteria for selection. The Finance Officer may approve a bank if all the following criteria are met:

(1)

The financial institution must be insured by the Federal Deposit Insurance Corporation or Federal Saving and Loan Insurance Corporation (FSLIC).

(2)

Only banking corporations incorporated under the laws of the State of New Hampshire or of the United States shall be appointed as depositories of funds for the city.

### **§ 328-11. Maximum investment.**

There shall be no placement in excess of \$1,000,000 (subject to competitive bidding) in any one financial institution. Additional limits apply as follows:

A.  
Short term. Maturities of seven to 45 days: aggregate investment position not to exceed \$1,500,000 without formal review.

B.  
Medium term. Maturities up to 12 months: aggregate investment position not to exceed \$750,000 without formal review; acceptance of only government securities as collateral (where the Treasurer or Finance Officer deems necessary) for those investments in excess of FDIC maximum insurance (\$100,000 under current law).

### **§ 328-12. Responsibilities of qualified financial institutions.**

A.  
Financial institutions bidding on City of Franklin investments will provide the Finance Officer with quarterly financial reports regarding paid-up capital and surplus in order that a determination may be made regarding total investments in each institution.

B.  
Financial institutions will prepare safekeeping receipts or certificates of deposit for each investment made and transmit the same to the City of Franklin no later than the following day as proof of purchase.

C.  
Automatic transfer of principal and interest to city accounts as defined in the service agreement shall be provided.

D.  
No City of Franklin deposits will be transferred out of New Hampshire and Massachusetts.

E.  
Out-of-state banks and non-primary government securities dealers must conform to RSA 48:16, which requires that deposits be fully collateralized with the State Treasurer with the delivery of United States government obligations, United States government agency obligations or obligations of the State of New Hampshire in market value at least equal to or in excess of the amount of the deposit in each case.

### **§ 328-13. Banking and dealer relationships.**

It is the goal of the city to induce competition both in the depository as well as bidding for investment funds. Lacking such competition the city will negotiate an acceptable agreement to be signed by both parties. Where competition is available it is the intent of the city to have all institutions or dealers cognizant of the city's investment policies. In order to achieve this end, all persons or firms receiving city investment funds shall certify that they have received a copy of these policies and agree to disclose potential conflicts or risks to public funds that might arise out of business transactions between the firm and the City of Franklin.

### **§ 328-14. Safekeeping and custody of city assets.**

To protect against potential fraud and embezzlement, the assets of the City of Franklin shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions. Authorized investment personnel shall be bonded to protect the public against possible embezzlement and malfeasance. Collateralized securities such as repurchase agreements shall be purchased using the delivery vs. payment procedure. Unless prevailing practices or economic circumstances dictate otherwise, ownership shall be protected through third-party custodial safekeeping. Safekeeping procedures shall be reviewed annually by the external auditor. The external auditor shall conduct periodic surprise audits of safekeeping and custodial systems.



**§ 328-15. Performance evaluation and operations audit.**

The quarterly and annual investment reports submitted to the governing body shall contain sufficient information to permit an independent organization to evaluate the performance of the investment program. Every three years, the City of Franklin shall retain an independent firm to evaluate investment performance and to conduct an operations audit. The purpose of these examinations shall be to obtain suggestions for improved future performance and to verify that authorized investment officials have acted in accordance with the investment policy and written investment procedures.

**§ 328-16. Investment transactions; bidding procedure.**

A.

Legal basis. The legal basis for this section is applicable provisions of the Code of the City of Franklin and the investment policies approved by the Franklin City Council.

B.

General procedures.

(1)

The Finance Officer is responsible for conducting all investment transactions for the city. In doing so, the Finance Officer must follow the below steps:

(a)

All investments which exceed 14 days in length and \$100,000 in amount must be solicited from no fewer than three institutions dealing in repurchase agreements, certificates of deposit, United States treasury bills or as required by the New Hampshire state statutes.

(b)

The Finance Officer shall provide to the City Council a written report of all such solicitations, whether they were verbal or in writing from the institutions.

(c)

As a minimum in carrying out Subsection B(1)(b), the Finance Officer shall provide the City Council with the institutions contacted, bid rate or no bid, length of investment, amount of investment and whether or not the investment is collateralized and in what manner.

(2)

The bidding procedure for all qualified financial institutions shall be as follows:

(a)

The Finance Officer will telephone all qualified institutions on the bid list telling them the maturity and amount on which bids are being solicited.

(b)

Institutions will call back bids by the time designated, normally 10:30 a.m.

(c)

The award of investment will be determined as follows:

[1]

Award will be made to the highest percentage bid, provided that the financial institution meets all other investment criteria. A tie bid will be broken with a coin toss or drawing of lots in the event that there are more than two tie bids.

[2]

Wire transfer of funds will be made to the winning bidder the same business day.

[3]

All bidders will be notified by telephone following the award. If not notified, bidders may call the Finance Officer by 1:00 p.m. of same day.

[4]

Financial institutions will prepare safekeeping receipts or certificates of deposit for each investment made and transmit the same to the City of Franklin no later than the following day as proof of purchase.

(3)

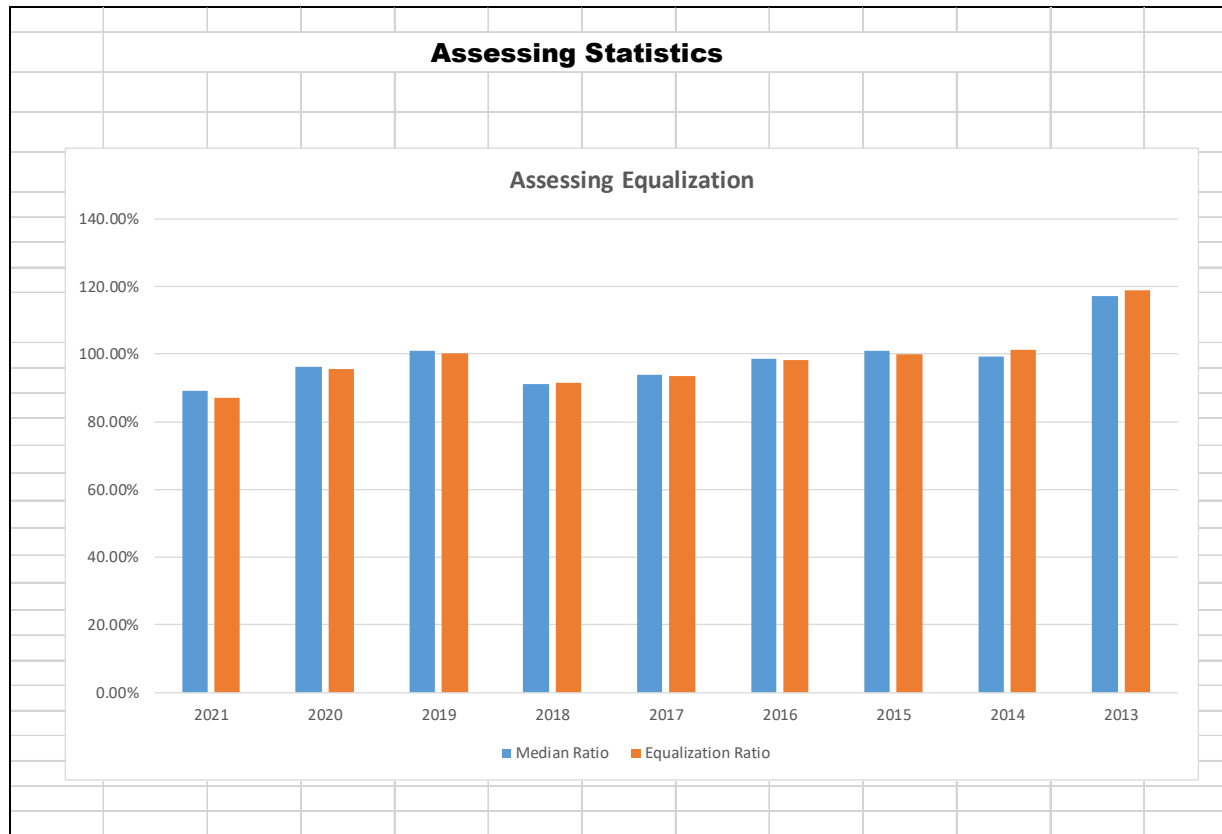
The Finance Officer is responsible for reflecting all such investments in the system, thereby causing an audit trail of all cash and investment transactions.

## PROPERTY VALUATION

New Hampshire State Statute RSA 75:8a states “the assessors and/or selectmen shall reappraise all real estate within the municipality so that the assessments are at full and true value at least as often as every fifth year beginning with the first year the Commissioner of the Department of Revenue Administration reviews the municipalities assessments pursuant to RSA 21-J:3 XXVI, the assessors and/or selectmen shall value all real estate within the municipality so that the assessments are valued in accordance with RSA 75:1” which states “shall appraise all taxable property at its market value”.

The City of Franklin’s last revaluation was completed by the Assessor’s office for the tax year 2018 (FY2019). Revaluation work for FY2024 will begin in calendar 2023 and expenditure is included in the FY2023 budget.

Annually, the State of New Hampshire Department of Revenue Administration equalizes the assessments of all communities in the State of New Hampshire providing each community with performance measures (median ratio, equalized ratio) as compared to the equalized norm (100%). The following is a trend history of the City’s median ratio and equalized ratio performance measures:



## **CAPITAL IMPROVEMENT PLAN**

The Capital Improvement Plan is prepared by the City's Capital Improvement Committee made up of (3) City Councilors, (3) School Board Members, (1) Planning Board member and (2) members of the community then adopted by the City Council. The plan identifies equipment, vehicles, building, and infrastructure needs over a 5 year period with a consolidation of beyond 5 years in column 6. Municipal departments update their CIP needs annually and school district less frequently; however, the CIP committee generally recommends a new plan to be adopted in the 5<sup>th</sup> year of the current plan. The City Council adopted the current plan on May 22, 2017. The CIP committee has a draft plan under review for recommendation to the council. Management included the draft plan summary in appendix 1 of this budget document as it is more relevant in needs and costs.

## **MUNICIPAL FEE REVIEW PROCESS**

Municipal fees are reviewed annually during the budget process and changes are codified through ordinance at the same time as the annual budget resolution passage. Fee changes become effective the first day of the fiscal budget being adopted. City fee schedule is located in Chapter 160 of the City code. The current fee schedule including changes through FY2022 budget (6/30/22) is located in appendix 2 of this budget document.

## **CITY MUNICIPAL DEPARTMENT GRANTS**

The City aggressively seeks grants and other contributions in order to provide the residents with enhanced services and lessen the tax burden on the City taxpayer. The City has been awarded several federal and non-federal grants. The City administers these grants and must submit to additional audit procedures (OMB A-133) for any year in which federal grants expended are over \$750,000. The City has been subject to OMB A-133 audit procedures 3 out of the past 4 audit cycles and is proud to have received the highest audit opinion on these audits. The OMB A-133 audit opinion for the last annual City audit (FY2020) follows.

**CITY OF FRANKLIN, NEW HAMPSHIRE**

**Schedule of Expenditures of Federal Awards  
Year Ended June 30, 2020**

Federal Grantor / Pass-Through Grantor Program or Cluster Title	Federal CFDA #	Pass Trough ID #	Expenditures of Federal Awards	Expenditures to Subrecipients
<b>U.S. DEPARTMENT OF AGRICULTURE</b>				
Direct				
Rural Business Development Grant	10.351	34007-026000292	\$ 10,800	\$ -
Community Facilities Loans and Grants	10.766	34-007	48,600	-
Community Facilities Loans and Grants	10.766	34-007	1,400	-
			50,000	-
Passed through the NH Department of Natural & Cultural Resources				
State & Private Forestry Cooperative Fire Assistance	10.698	VFA08072020	2,000	-
<b>U.S. DEPARTMENT OF AGRICULTURE TOTAL</b>			<b>62,800</b>	<b>-</b>
<b>U.S. DEPARTMENT OF THE INTERIOR</b>				
Passed through the NH Department of Natural & Cultural Resources				
Outdoor Recreation Acquisition, Development and Planning	15.916	33-00716	90,138	-
<b>U.S. DEPARTMENT OF INTERIOR TOTAL</b>			<b>90,138</b>	<b>-</b>
<b>U.S. DEPARTMENT OF JUSTICE</b>				
Passed through the NH Department of Justice				
Violence Against Women Formula Grants	16.588	2018WFAX0017	5,524	-
Violence Against Women Formula Grants	16.588	2019WFAX0015	15,000	-
			20,524	-
<b>U.S. DEPARTMENT OF JUSTICE TOTAL</b>			<b>20,524</b>	<b>-</b>
<b>U.S. DEPARTMENT OF TRANSPORTATION</b>				
Passed through the NH Dept of Safety, Office of Highway Safety				
State and Community Highway Safety	20.600	3Q19063	953	-
State and Community Highway Safety	20.600	20063	128	-
State and Community Highway Safety	20.600	20063	13,825	-
			14,906	-
<b>U.S. DEPARTMENT OF TRANSPORTATION TOTAL</b>			<b>14,906</b>	<b>-</b>
<b>U.S. DEPARTMENT OF THE TREASURY</b>				
Direct				
COVID-19 - Coronavirus Relief Fund	21.019		107,252	-
<b>TOTAL U.S. DEPARTMENT OF THE TREASURY</b>			<b>107,252</b>	<b>-</b>
<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>				
<b>DRINKING WATER STATE REVOLVING FUND CLUSTER</b>				
Passed through the NH Department of Environmental Services				
Capitalization Grants for Drinking Water State Revolving Funds	66.468	0851010-06	1,412,364	-
Capitalization Grants for Drinking Water State Revolving Funds	66.468	AM-101	12,000	-
			1,424,364	-
<b>DRINKING WATER STATE REVOLVING FUND CLUSTER TOTAL</b>			<b>1,424,364</b>	<b>-</b>
<b>U.S. ENVIRONMENTAL PROTECTION AGENCY TOTAL</b>			<b>1,424,364</b>	<b>-</b>
<b>U.S. DEPARTMENT OF HOMELAND SECURITY</b>				
Direct				
Emergency Management Performance Grants	97.042	EMB-2018-00007-A03	16,872	-
Passed through the NH Department of Safety, Homeland Security				
Disaster Grants - Public Assistance (Presidentially Declared Disa	97.036		27,842	-
Homeland Security Grant Program	97.067	EMW2016SS00070S01	29,135	-
Homeland Security Grant Program	97.067	EMW2017SS00023S01	1,265	-
Homeland Security Grant Program	97.067	EMW2018SS00055	2,326	-
			32,726	-
<b>U.S. DEPARTMENT OF HOMELAND SECURITY TOTAL</b>			<b>77,440</b>	<b>-</b>
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>				
Direct				
Drug-Free Communities Support Program Grants	93.276	2H79SP017024-06	120,120	-
COVID-19 - Provider Relief Fund	93.498		14,944	-
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES TOTAL</b>			<b>135,064</b>	<b>-</b>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<b>\$ 1,932,488</b>	<b>\$ -</b>

The accompanying notes are an integral part of this schedule.

***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**SECTION 3 - UNDERSTANDING THE BUDGET DOCUMENT**

## A GUIDE TO THE BUDGET DOCUMENT

The City of Franklin is a municipal corporation governed by a City Council, including a mayor and nine councilors, and an appointed City Manager. The City's financial operations are budgeted and accounted for in a number of funds. Each fund is a separate accounting entity with self-balancing accounts.

The budget process is key to the development of the City of Franklin's strategic fiscal plan. The budget is the single most important document the City has for establishing policies, guidelines, and control over the direction of change and for determining the future.

This budget serves six vital functions:

1. It is a *policy document*, which establishes the City's priorities for expending funds for services to be provided for the coming fiscal year.
2. It is a *financial plan* for the City for the coming fiscal year.
3. It is an *operations guide*, which establishes the activities, services and functions to be carried out by the City's departments.
4. It is an important means of *communication*, which conveys to Franklin residents, local businesses, as well as other parties (such as bond rating agencies and the news media) how the City is being managed.
5. It is a *historical document*, which reflects the past level of services provided by the City.
6. It is a *legal document*, which establishes the legal guidelines for spending each year.

### **BUDGETARY FUND STRUCTURE**

The City's budgetary fund structure (appropriated funds) which are included in this document are: the General Fund; Capital Fund; Grant, Parks & Recreation, Outside Police Detail, Library, Food Service (Special Revenue Funds); and the Water and Sewer funds (Enterprise Funds). The fund structure in the audited financial statements include all Governmental Funds (General, Special Revenue, Capital Projects and Permanent funds), Enterprise Funds (Water and Sewer) and Fiduciary Funds (Private Purpose Trusts and Agency Funds).

The following chart shows the City's audited fund structure and highlights the appropriated funds in this document.

## Fund structure

City of Franklin		
Fund Structure		
6/30/2022		
AccuFund		
Fund #	Fund Name	Fund Type
<b>Governmental:</b>		
01	General	General
04	Capital Projects	Capital
14	Pass Through Grants	Special Revenue
24	Parks & Recreation	Special Revenue
25	Outside Details	Special Revenue
31	Library	Special Revenue
32	Conservation	Special Revenue
33	Drug Forfeiture	Special Revenue
34	DARE	Special Revenue
35	Heritage	Special Revenue
36	Expendable Trusts	Special Revenue
School food Service		Component Unit - SRF
51	Odell Park	Permanent
52	Library Buswell	Permanent
53	Other Library	Permanent
55	Other General	Permanent
70	Capital Reserve	General
96	School Capital Reserve	General
97	School Expendable Trusts	Special Revenue
<b>Proprietary:</b>		
21	Water	Enterprise
22	Sewer	Enterprise
<b>Fiduciary:</b>		
98	School Scholarship	Private Purpose Trust
92	Charity	Private Purpose Trust
91	Engineering Escrow	Agency
	Student Activities Fund	Component Unit - Agency
<b>Government Wide Conversion:</b>		
02	General Conversion	



**FUND DESCRIPTIONS:**

**GENERAL FUND**

The General Fund is a Governmental Fund. It is established to account for all resources obtained and used for those services commonly provided by cities which are not accounted for in any other fund. These services include among other items: General Government, Public Safety, Education, Public Works, Health and Human Services, and Culture and Recreation. The primary sources of revenue of the General Fund are: property taxes, unrestricted state revenue sharing grants, certain restricted grants and fees for services rendered.

**CAPITAL**

The capital funds tracks & accounts for non-lapsing capital outlay/infrastructure projects across all fund types supported/funded by long term debt.

**GRANT**

The grant fund accounts for grants that pass through the City and assist other agencies. The metropolitan medical response team and community development block grants are budgeted in the grant fund.

**PARKS & RECREATION**

Revolving fund as allowed under New Hampshire State Statute to account for donations and fees associated with specific programs for the parks and recreation department above and beyond taxpayer supported programs.

**OUTSIDE POLICE DETAIL**

Revolving fund as allowed under New Hampshire State Statute for the presence of a uniformed police officer for traffic and other control at construction, repair sites of private businesses. This fund is self- sustaining and collected administrative fees are used to support police initiatives.

**LIBRARY**

Per State Statute is governed by Library Board of Trustees. The General Fund taxpayer funds the payroll, benefits and \$51,500 of the operating budget for the library.

## **FOOD SERVICE**

Accounts for the federal, local & individual revenue & expenditures associated with the school district lunch program.

## **WATER FUND**

The Water Fund is an Enterprise Fund. It accounts for the operation of a water treatment plant, City wells and water system. The activity of the fund is self-supporting based on user charges.

## **SEWER FUND**

The Sewer Fund is an Enterprise Fund. It accounts for the operation of the sewer infrastructure, pumping stations and sewer lines as well as the City's contribution to the 10 community, State run sewer treatment plant (Winnepesaukee River Basin Program). The activity of the fund is self-supporting based on user charges.

## ***BASIS OF ACCOUNTING – BUDGETARY BASIS OF ACCOUNTING***

When considering any report of financial activity, the question of which basis of accounting to use must be addressed. Basis of accounting refers to when revenues, expenditures, expenses, transfers and related assets and liabilities are recognized in the accounts and reported in the financial statement.

GASB (Government Accounting Standards Board) states that methods of local government budgetary practices are outside the scope of financial reporting standards and therefore, do not prescribe a basis of accounting for use in budgetary reporting. The City of Franklin, in most cases, uses the same basis of accounting when preparing both the financial statements and annual budgets.

For Governmental Funds, the City of Franklin prepares its budgets using a modified accrual basis, which means the accrual basis with modifications; it emphasizes on sources and uses of current financial resources. Governmental Funds generally account only for current expendable available resources, so only those transactions classified as "current" (that is, affecting the current flow of revenues and expenditures) are recorded.

For Enterprise Funds, the City of Franklin prepares its budgets using the accrual basis, which results in an accounting measure that records the substances of transactions or events, not merely cash inflows or outflows. It recognizes non-cash transactions at the time they occur, taking into account not only accruals, but also deferrals, allocations and amortizations.

The audited financial statements displays the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). The City, in most cases conforms to GAAP, in references to the fund based financial statements, when preparing its budget. Exceptions are as follow:

1. In the General Fund, a full accrual of the amount anticipated to be billed is recorded rather than adjusted for the 60-day rule, receipt of prior fiscal year tax payments and adjustments for abatements.
2. Compensated absences are accrued as earned by employees using GAAP and recorded as expenditures as used in the budget.
3. Use of unassigned fund balance, committed fund balance and unrestricted net position are recorded as revenue in the budget with the exception of the Combined Statement of Revenues and Expenditures and Changes in Unassigned Fund Balance and Unrestricted Net Position.
4. Transfers in and out are recorded as revenue and expenditures in the budget.



# CITY OF FRANKLIN, NEW HAMPSHIRE

*"The Three Rivers City"*

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## ***FY 2023 BUDGET SCHEDULE***

February 3	Preliminary payroll projections to all departments
February 25	Budget packets & worksheets to all departments
March 11	Budget worksheets and verified payroll projections due to Finance Director
March 18	Outside agency request forms due
March 25	First draft of Department proposed budget worksheet due to City Manager
March 25	Capital improvement forms due to City Manager
May 2	City Manager's budget to City Council
-----	
May 4	City Council Budget Workshop – School District Presentation
May 9	City Council Budget Workshop – Municipal Departments
May 16	City Council Budget Workshop – Municipal Departments
May 23	City Council Budget Workshop – Municipal Departments
-----	
June 6	City Council Meeting
July 11	City Council Meeting

***CITY OF FRANKLIN, NEW HAMPSHIRE***  
***FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**SECTION 4 - PAYROLL PROJECTIONS, POSITION LIST, PAY PLAN**

**City of Franklin, New Hampshire  
Municipal Departments  
Total Position Comparison By Fiscal Year**

Department	Fiscal Year											
	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	
<b>Funded Positions:</b>												
Assessing	1	1	1	1	1	1	1	1	1	1	1	1
City Clerk/Tax Collector	4	3	3	3	3	3	3	3	3	3	3	3
City Manager	2	2	2	2	2	2	2	2	2	2	2	2
Finance	3	3	3	3	3	3	3	3	3	3	3	3
Fire	17	17	17	17	17	17	19	19	19	19	19	19
Library	3	3	3	3	3	3	3	3	3	3	3	3
Municipal Services	24	24	24	24	24	24	26	26	25	25	25	25
Planning & Zoning	2	2	2	2	2	2	2	2	2	2	2	2
Police	29	28	28	28	28.5	28.5	28.5	28.5	28.5	28.5	28.5	28
Recreation	4	4	4	4	4	3	3	3	3	3	4	4
Welfare	1	1	1	1	1	1	1	1	1	1	1	1
<b>Total Funded Positions</b>	<b>90</b>	<b>88</b>	<b>88</b>	<b>88</b>	<b>88.5</b>	<b>87.5</b>	<b>91.5</b>	<b>91.5</b>	<b>90.5</b>	<b>91.5</b>	<b>91.5</b>	<b>91</b>
<b>Grant/Donation Funded Positions:</b>												
Police K-9			1	1	1	1	2	2	2	2	2	2
Drug Task Force Coordinator	1	1	1	1	1	1	1	1	1	1	1	1
<b>Unfunded Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2</b>
<b>Total Positions</b>	<b>91</b>	<b>92</b>	<b>93</b>	<b>93</b>	<b>93</b>	<b>92</b>	<b>97</b>	<b>97</b>	<b>96</b>	<b>97</b>	<b>97</b>	<b>96</b>

- Add (1) Custodian offset by reducing cleaning contract expense & revenue from other tenants at Bessie Rowell Community Center
- Add (1) position in MSD sewer (not supported by tax revenue), (3) positions unfunded City Clerk/Tax Collector, MSD general fund & Police
- Add (1) dog unpaid; (3) positions unfunded City Clerk/Tax Collector, MSD general fund, & Police
- (3) positions unfunded City Clerk/Tax Collector, MSD general fund, & Police
- (2.5) positions unfunded City Clerk/Tax Collector, MSD general fund, & Police
- Add (2) part time custodians to eliminate outside cleaning contract; add (2) firefighter/paramedics for Andover contract (offset by Andover revenue & billables); add new K-9 Falco in anticipation of K-9 Max's retirement; 2.5 positions unfunded City Clerk/Tax Collector, MSD general fund & Police
- Removed K-9 Max (happy retirement!); added K-9 Miller (comfort dog); 2.5 positions unfunded City Clerk/Tax Collector, MSD general fund & Police
- (2.5) positions unfunded City Clerk/Tax Collector, MSD general fund, & Police; eliminated (1) Refuse Packer
- (2.5) positions unfunded City Clerk/Tax Collector, MSD general fund, & Police: add (1) Rec Event Supervisor regulary scheduled vs several seasonal
- (2) positions unfunded City Clerk/Tax Collector, MSD Highway, Eliminate (1) Part time Patrol Officer & (1) Part time Secretary positions; Add (1) FT Sergeant

<b>City of Franklin, New Hampshire</b>					
<b>Position Listing</b>					
<b>FY2023</b>					
POSITION					
DEPARTMENT	FULL TIME	PART TIME	TOTAL	FILLED	OPEN
<b>ASSESSING</b>	TECHNICIAN		1	0	1
	<b>TOTAL ASSESSING</b>		<b>1</b>	<b>0</b>	<b>1</b>
<b>CITY CLERK</b>	CITY CLERK/TAX COLLECTOR		1	1	0
	DEPUTY CITY CLERK/TAX COLLECTOR		1	1	0
	<i>(1) Position Unfunded</i>	ACCOUNT CLERK	2	1	1
	<b>TOTAL CITY CLERK</b>		<b>4</b>	<b>3</b>	<b>1</b>
<b>CITY MANAGER</b>	MANAGER		1	1	0
	EXECUTIVE SECRETARY		1	1	0
	<b>TOTAL CITY MANAGER</b>		<b>2</b>	<b>2</b>	<b>0</b>
<b>FINANCE</b>	DIRECTOR		1	1	0
	ACCOUNTANT		1	1	0
	FINANCE ASSISTANT		1	1	0
	<b>TOTAL FINANCE</b>		<b>3</b>	<b>3</b>	<b>0</b>
<b>FIRE</b>	FIRE CHIEF		1	1	0
	DEPUTY FIRE CHIEF		1	1	0
	<i>Reclass from Account Clerk to Adm Secretary</i>	ADMINISTRATIVE SECRETARY	1	1	0
		FIREFIGHTER-PARAMEDIC	1	1	0
		MASTER FIREFIGHTER/AEMT	3	3	0
		MASTERFIREFIGHTER-PARAMEDIC	1	1	0
		FIREFIGHTER-EMT	0	0	0
		FIREFIGHTER -AEMT	5	4	1
		CAPTAIN	3	3	0
		INSPECTOR	1	1	0
		CAPTAIN-PARAMEDIC	1	1	0
		INSPECTION CAPTAIN	1	1	0
	<b>TOTAL FIRE</b>		<b>19</b>	<b>18</b>	<b>1</b>
<b>LIBRARY</b>	DIRECTOR		1	1	0
	CHILDREN'S LIBRARIAN		1	1	0
		LIBRARY ASSISTANT	1	0	1
	<b>TOTAL LIBRARY</b>		<b>3</b>	<b>2</b>	<b>1</b>
<b>MUNICIPAL SERVICES</b>	DIRECTOR		1	1	0
	DEPUTY DIRECTOR		1	1	0
	<i>Reclass from Account Clerk to Adm Secretary</i>	ADMINISTRATIVE SECRETARY	1	1	0
		WATER/SEWER WORKING FOREMAN	1	1	0
		WATER TREATMENT WORKING FOREMAN	1	0	0
		WORKING FOREMAN	4	4	0
	<i>(1) Unfunded position</i>	LIGHT EQUIPMENT OPERATOR	4	2	2
		REFUSE PACKER OPERATOR	2	1	1
		MECHANIC	1	1	0
	<i>Reclass 1 B&amp;G Custodian to Heavy Equipment Operator 1 done in FY22</i>	HEAVY EQUIPMENT OPERATOR I	3	3	0
		HEAVY EQUIPMENT OPERATOR II	3	2	1
	<i>Reclass 1 B&amp;G Custodian to Heavy Equipment Operator 1 done in FY22</i>	BUILDINGS & GROUNDS CUSTODIAN	2	2	0
		BUILDINGS & GROUNDS CUSTODIAN	2	1	1

City of Franklin, New Hampshire					
Position Listing					
FY2023					
		POSITION			
DEPARTMENT	FULL TIME	PART TIME	TOTAL	FILLED	OPEN
	TOTAL MUNICIPAL SERVICES		26	20	6
<b>PLANNING &amp; ZONING</b>	DIRECTOR/SPECIAL PROJECTS COORDINATOR		1	1	0
	<i>Reclass from Part time to Full Time</i> ADMINISTRATIVE SECRETARY		1	1	0
	TOTAL PLANNING & ZONING		2	2	0
<b>POLICE</b>	CHIEF		1	1	0
	LIEUTENANT		2	2	0
	<i>Reclass from Account Clerk to Adm Secretary</i> <i>(.5) Unfunded position</i> ADMINISTRATIVE SECRETARY		1	1	0
		SECRETARY	0	0	0
	PROSECUTOR		1	1	0
	PROSECUTORS SECRETARY		1	1	0
	<i>Add 1 Full time Sergeant Position from Part-time Patrol office position and</i> <i>Part time Secretary position</i> SERGEANT		6	5	1
	COMMUNICATIONS SUPERVISOR		1	1	0
	COMMUNICATIONS SPECIALIST		4	3	1
	PATROL OFFICER/DETECTIVE		11	11	0
		PATROL OFFICER/DETECTIVE	0	0	0
	K9 PATROL DOG-FALCO		1	1	0
	K9 COMFORT DOG MILLER		1	1	0
	TOTAL POLICE		30	28	2
<b>RECREATION</b>	DIRECTOR		1	1	0
	EVENT SUPERVISOR		1	1	0
		EVENT SUPERVISOR	2	2	0
	TOTAL RECREATION		4	4	0
<b>WELFARE</b>		ADMINISTRATOR	1	1	0
	TOTAL WELFARE		1	1	0
<b>DRUG FREE COMMUNITIES</b>		PROJECT COORDINATOR	1	1	0
	TOTAL DRUG FREE COMMUNITIES		1	1	0
	GRAND TOTAL CITY OF FRANKLIN		96	84	12
<b>Assertions:</b>					
Regularly scheduled positions are included					
Elected, call, seasonal, temp employees are not included					
The following departments are approved for call, seasonal or temp positions: Parks & Rec, Library, Fire, Police, MSD					



**City of Franklin, New Hampshire**  
**Payroll Projection Summary**  
**FY2023 Budget**

Dept	Acct Number	40110 Wages	40120 Call/Seasonal	40121 Summer Program	40123 Special Programs	40130 Stipend	40140 OT	Total Salaries	40220 Social Sec	40225 Medicare	40230 NHRS	40260 Worker's Comp	40250 Unemployment	40210 Health&Dental	40215 Life	Total Benefits	Total Salary & Benefits
Mayor & Council	01-1-301					4,700		4,700	291	68		13				373	5,073
City Manager Office	01-1-302	165,355					3,000	168,355	10,438	2,441	23,671	474	70	63,634	1,477	102,204	270,560
City Clerk/Tax Collector Office	01-1-401	88,488						88,488	5,486	1,283	12,441	250	68	50,356	696	70,582	159,069
Elections	01-1-403					15,075		15,075	-	-		43				43	15,118
Finance Office	01-1-501	165,980				1,500	3,000	170,480	10,570	2,472	23,934	480	84	72,811	1,277	111,627	282,107
Assessing Office	01-1-503	57,039						57,039	3,536	827	6,755	136	35	-	377	11,666	68,705
Planning & Zoning Office	01-1-911	151,018						151,018	9,363	2,190	19,969	6,244	70	13,837	1,091	52,764	203,783
Police Department																	
Admin	01-2-101	359,576						359,576	3,558	5,214	103,924	8,616	140	37,471	2,558	161,481	521,057
Prosecution	01-2-102	337,892					20,000	357,892	9,355	5,189	91,021	6,638	175	107,296	2,470	222,145	580,036
Patrol	01-2-103	924,604					209,000	1,133,604	-	16,437	379,846	31,103	490	401,190	7,012	836,080	1,969,684
COPS Patrol	project 400	-						-	-	-	-	-	-	-	-	-	-
Dispatch	01-2-105	257,986					30,000	287,986	17,855	4,126	39,980	783	175	113,440	1,987	178,346	466,332
Fire Department																	
Admin	01-2-201	238,036						238,036	2,814	3,452	69,936	19,553	105	77,471	1,821	175,152	413,188
Suppression	01-2-202	798,028	6,500				200,000	1,004,528	403	14,566	326,967	98,417	490	340,320	6,144	787,306	1,791,834
Code Enforcement	01-2-203	120,676					1,500	122,176	-	1,772	40,306	7,762	70	49,806	946	100,662	222,838
EMS	01-2-207		2,000				38,000	40,000	2,480	580	-	2,890	-	-	-	5,950	45,950
Emergency Mgmt	01-2-208					2,000		2,000	-	29	660	-	-	-	-	689	2,689
Municipal Services Department																	
Admin	01-3-121	59,537						59,537	3,691	863	8,095	1,922	35	25,915	422	40,943	100,480
MSD Roadway	01-3-122	223,723					67,594	291,317	18,062	4,224	40,959	15,016	175	148,798	1,761	228,995	520,312
Mechanical Garage	01-3-127	93,482					26,495	119,977	7,439	1,740	16,869	5,189	63	44,826	729	76,854	196,831
Bldgs & Grounds	01-3-128	211,379					7,850	219,229	13,592	3,179	26,861	8,385	210	131,892	1,250	185,370	404,599
Curbside	01-3-232							-	-	-	-	-	-	-	-	-	-
Transfer Station	01-3-238	141,352					9,600	150,952	9,359	2,189	21,224	6,138	105	82,995	1,109	123,118	274,070
Welfare Office	01-4-411	44,736						44,736	2,774	649	-	127	35	13,378	-	16,962	61,698
Drug Free Communities	01-4-196	59,585						59,585	3,694	864	8,378	169	35	14,066	462	27,667	87,252
Recreation Department	01-5-211	77,458		155,197	91,189			323,845	20,078	4,696	15,609	12,448	140	76,580	863	130,413	454,259
Library	31-5-521	127,919	-					127,919	7,931	1,855	15,710	316	105	27,675	868	54,460	182,378
								-									
Water	21-0-331	322,483					30,000	352,483	21,854	5,111	48,663	8,407	220	187,841	2,390	274,485	626,968
								-									
Sewer	22-0-321	172,961					11,000	183,961	11,406	2,667	25,658	3,883	125	110,048	1,325	155,113	339,075
								-									
<b>Grand Total</b>		<b>5,199,293</b>	<b>8,500</b>	<b>155,197</b>	<b>91,189</b>	<b>23,275</b>	<b>657,039</b>	<b>6,134,494</b>	<b>196,030</b>	<b>88,682</b>	<b>1,367,436</b>	<b>245,400</b>	<b>3,220</b>	<b>2,191,646</b>	<b>39,035</b>	<b>4,131,448</b>	<b>10,265,942</b>



**FY 2023 -Manager Proposed Wage and Classification**  
**Seasonal, Part-Time and Call Positions**

Grade / Step	Classification	Range	
100	Library Page	\$7.25	\$7.94
200	Summer Councilors	\$7.25	\$9.03
300	Lifeguard/Swim Instructor	\$7.47	\$10.17

Grade / Step	Classification	Rate
400-F	Non Certified FF-EMT **,**	\$7.25
410-F	Certified Firefighter	\$15.82
420-F	Certified EMT	\$15.82
430-F	Fire Lieutenant	\$17.11
440-F	Fire Captain	\$17.75

General Administration and Non-Union Classifications													
Series 1000													
Grade	Classification	1	2	3	4	5	6	7	8	9	10	11	12
1001	Recreation Event Supervisor	\$13.55	\$13.89	\$14.24	\$14.59	\$14.96	\$15.33	\$15.72	\$16.11	\$16.51	\$16.92	\$17.35	\$17.78
1002	Library Assistant	\$14.75	\$15.12	\$15.50	\$15.89	\$16.29	\$16.69	\$17.11	\$17.54	\$17.98	\$18.44	\$18.90	\$19.37
1003	Secretary	\$15.58	\$15.97	\$16.36	\$16.77	\$17.19	\$17.62	\$18.06	\$18.52	\$18.98	\$19.45	\$19.94	\$20.44
1004	Children's Librarian, Account Clerk	\$16.07	\$16.47	\$16.88	\$17.30	\$17.74	\$18.18	\$18.63	\$19.10	\$19.58	\$20.07	\$20.57	\$21.08
1005	Deputy Tax Collector and City Clerk	\$16.77	\$17.19	\$17.62	\$18.06	\$18.51	\$18.97	\$19.44	\$19.93	\$20.43	\$20.94	\$21.46	\$22.00
1006	Bookkeeper, Administrative Secretary	\$17.55	\$17.99	\$18.44	\$18.90	\$19.37	\$19.86	\$20.36	\$20.86	\$21.39	\$21.92	\$22.47	\$23.04
1007	Assessing Technician	\$18.09	\$18.54	\$19.01	\$19.48	\$19.97	\$20.47	\$20.98	\$21.51	\$22.04	\$22.60	\$23.16	\$23.74
1008	Firefighter, Finance Assistant, Executive Secretary	\$18.60	\$19.06	\$19.54	\$20.03	\$20.53	\$21.04	\$21.57	\$22.10	\$22.66	\$23.22	\$23.80	\$24.40
1009	Master Firefighter	\$19.61	\$20.11	\$20.61	\$21.12	\$21.65	\$22.19	\$22.75	\$23.32	\$23.90	\$24.50	\$25.11	\$25.74
1010	Communications Supervisor	\$20.20	\$20.71	\$21.23	\$21.76	\$22.30	\$22.86	\$23.43	\$24.02	\$24.62	\$25.23	\$25.86	\$26.51
1011	MSD Working Foreman, Firefighter - Paramedic	\$20.49	\$21.00	\$21.52	\$22.06	\$22.61	\$23.18	\$23.76	\$24.35	\$24.96	\$25.58	\$26.22	\$26.89
1012	Welfare Administrator, Project Coordinator, Accountant, Master Firefighter-Paramedic	\$21.69	\$22.23	\$22.79	\$23.36	\$23.94	\$24.54	\$25.15	\$25.78	\$26.43	\$27.09	\$27.76	\$28.46
1013	Inspector	\$22.38	\$22.94	\$23.51	\$24.10	\$24.70	\$25.32	\$25.95	\$26.60	\$27.26	\$27.95	\$28.64	\$29.36
1014	Fire Captain	\$22.82	\$23.39	\$23.97	\$24.57	\$25.19	\$25.82	\$26.46	\$27.12	\$27.81	\$28.51	\$29.22	\$29.95
1015	Fire Captain - Paramedic	\$24.60	\$25.22	\$25.85	\$26.50	\$27.16	\$27.84	\$28.53	\$29.25	\$29.98	\$30.73	\$31.50	\$32.27
1016	Inspection Captain	\$24.92	\$25.54	\$26.18	\$26.83	\$27.50	\$28.19	\$28.90	\$29.62	\$30.36	\$31.12	\$31.90	\$32.69
1017	Police Sergeant, Library Director, City Clerk-Tax Collector	\$26.45	\$27.11	\$27.79	\$28.49	\$29.20	\$29.93	\$30.68	\$31.44	\$32.23	\$33.04	\$33.86	\$34.71
1018	Municipal Services Deputy Director, Parks and Recreation Director	\$27.99	\$28.69	\$29.40	\$30.14	\$30.89	\$31.66	\$32.46	\$33.27	\$34.10	\$34.95	\$35.82	\$36.71
1019	Prosecutor	\$29.04	\$29.77	\$30.51	\$31.27	\$32.06	\$32.86	\$33.68	\$34.52	\$35.38	\$36.27	\$37.18	\$38.10
1020	Deputy Fire Chief, Police Lieutenant	\$32.82	\$33.64	\$34.48	\$35.34	\$36.23	\$37.13	\$38.06	\$39.01	\$39.99	\$40.99	\$42.01	\$43.06
1021	Finance Director, Fire Chief, MSD Director, Planning&Zoning Director/Special Projects Coordinator, Police Chief	\$41.39	\$42.43	\$43.49	\$44.58	\$45.69	\$46.83	\$48.00	\$49.20	\$50.43	\$51.69	\$52.99	\$54.31

**General Administration and Non-Union Classifications**  
**Series 2000 - 10 Years Longevity (\$500)**

Grade	Classification	1	2	3	4	5	6	7	8	9	10	11	12
2001	Recreation Event Supervisor	\$13.79	\$14.13	\$14.48	\$14.83	\$15.20	\$15.57	\$15.96	\$16.35	\$16.75	\$17.16	\$17.59	\$18.02
2002	Library Assistant	\$14.99	\$15.36	\$15.74	\$16.13	\$16.53	\$16.93	\$17.35	\$17.78	\$18.22	\$18.68	\$19.14	\$19.61
2003	Secretary	\$15.82	\$16.21	\$16.61	\$17.01	\$17.43	\$17.86	\$18.30	\$18.76	\$19.22	\$19.69	\$20.18	\$20.68
2004	Children's Librarian, Account Clerk	\$16.31	\$16.71	\$17.12	\$17.54	\$17.98	\$18.42	\$18.87	\$19.34	\$19.82	\$20.31	\$20.81	\$21.32
2005	Deputy Tax Collector and City Clerk	\$17.01	\$17.43	\$17.86	\$18.30	\$18.75	\$19.21	\$19.68	\$20.17	\$20.67	\$21.18	\$21.70	\$22.24
2006	Bookkeeper, Administrative Secretary	\$17.79	\$18.23	\$18.68	\$19.14	\$19.62	\$20.10	\$20.60	\$21.10	\$21.63	\$22.16	\$22.71	\$23.28
2007	Assessing Technician	\$18.33	\$18.79	\$19.25	\$19.72	\$20.21	\$20.71	\$21.22	\$21.75	\$22.28	\$22.84	\$23.40	\$23.98
2008	Firefighter, Finance Assistant, Executive Secretary	\$18.84	\$19.30	\$19.78	\$20.27	\$20.77	\$21.28	\$21.81	\$22.35	\$22.90	\$23.46	\$24.04	\$24.64
2009	Master Firefighter	\$19.86	\$20.35	\$20.85	\$21.36	\$21.89	\$22.43	\$22.99	\$23.56	\$24.14	\$24.74	\$25.35	\$25.98
2010	Communications Supervisor	\$20.44	\$20.95	\$21.47	\$22.00	\$22.54	\$23.10	\$23.67	\$24.26	\$24.86	\$25.47	\$26.10	\$26.75
2011	MSD Working Foreman, Firefighter - Paramedic	\$20.73	\$21.24	\$21.76	\$22.30	\$22.85	\$23.42	\$24.00	\$24.59	\$25.20	\$25.82	\$26.46	\$27.13
2012	Welfare Administrator, Project Coordinator, Accountant, Master Firefighter-Paramedic	\$21.93	\$22.47	\$23.03	\$23.60	\$24.18	\$24.78	\$25.39	\$26.02	\$26.67	\$27.33	\$28.00	\$28.70
2013	Inspector	\$22.62	\$23.18	\$23.75	\$24.34	\$24.94	\$25.56	\$26.19	\$26.84	\$27.50	\$28.19	\$28.88	\$29.60
2014	Fire Captain	\$23.06	\$23.63	\$24.21	\$24.81	\$25.43	\$26.06	\$26.70	\$27.36	\$28.05	\$28.75	\$29.46	\$30.19
2015	Fire Captain - Paramedic	\$24.84	\$25.46	\$26.09	\$26.74	\$27.40	\$28.08	\$28.77	\$29.49	\$30.22	\$30.97	\$31.74	\$32.51
2016	Inspection Captain	\$25.16	\$25.78	\$26.42	\$27.07	\$27.74	\$28.43	\$29.14	\$29.86	\$30.60	\$31.36	\$32.14	\$32.93
2017	Police Sergeant, Library Director, City Clerk-Tax Collector	\$26.69	\$27.35	\$28.03	\$28.73	\$29.44	\$30.17	\$30.92	\$31.68	\$32.47	\$33.28	\$34.10	\$34.95
2018	Municipal Services Deputy Director, Parks and Recreation Director	\$28.23	\$28.93	\$29.64	\$30.38	\$31.13	\$31.90	\$32.70	\$33.51	\$34.34	\$35.19	\$36.06	\$36.96
2019	Prosecutor	\$29.28	\$30.01	\$30.75	\$31.51	\$32.30	\$33.10	\$33.92	\$34.76	\$35.62	\$36.51	\$37.42	\$38.35
2020	Deputy Fire Chief, Police Lieutenant	\$33.06	\$33.88	\$34.72	\$35.58	\$36.47	\$37.37	\$38.30	\$39.25	\$40.23	\$41.23	\$42.25	\$43.30
2021	Finance Director, Fire Chief, MSD Director, Planning&Zoning Director/Special Projects Coordinator, Police Chief	\$41.63	\$42.67	\$43.73	\$44.82	\$45.93	\$47.07	\$48.24	\$49.44	\$50.67	\$51.93	\$53.23	\$54.55

**General Administration and Non-Union Classifications  
Series 3000 - 20 Years Longevity Scale (\$1000)**

Grade	Classification	1	2	3	4	5	6	7	8	9	10	11	12
3001	Recreation Event Supervisor	\$14.03	\$14.37	\$14.72	\$15.07	\$15.44	\$15.81	\$16.20	\$16.59	\$16.99	\$17.40	\$17.83	\$18.26
3002	Library Assistant	\$15.23	\$15.60	\$15.98	\$16.37	\$16.77	\$17.17	\$17.59	\$18.02	\$18.46	\$18.92	\$19.38	\$19.85
3003	Secretary	\$16.06	\$16.45	\$16.85	\$17.25	\$17.67	\$18.10	\$18.54	\$19.00	\$19.46	\$19.93	\$20.42	\$20.92
3004	Children's Librarian, Account Clerk	\$16.55	\$16.95	\$17.36	\$17.78	\$18.22	\$18.66	\$19.11	\$19.58	\$20.06	\$20.55	\$21.05	\$21.56
3005	Deputy Tax Collector and City Clerk	\$17.25	\$17.67	\$18.10	\$18.54	\$18.99	\$19.45	\$19.93	\$20.41	\$20.91	\$21.42	\$21.94	\$22.48
3006	Bookkeeper, Administrative Secretary	\$18.03	\$18.47	\$18.92	\$19.38	\$19.86	\$20.34	\$20.84	\$21.35	\$21.87	\$22.40	\$22.95	\$23.52
3007	Assessing Technician	\$18.57	\$19.03	\$19.49	\$19.96	\$20.45	\$20.95	\$21.46	\$21.99	\$22.52	\$23.08	\$23.64	\$24.22
3008	Firefighter, Finance Assistant, Executive Secretary	\$19.08	\$19.54	\$20.02	\$20.51	\$21.01	\$21.52	\$22.05	\$22.59	\$23.14	\$23.70	\$24.29	\$24.88
3009	Master Firefighter	\$20.10	\$20.59	\$21.09	\$21.60	\$22.13	\$22.67	\$23.23	\$23.80	\$24.38	\$24.98	\$25.59	\$26.22
3010	Communications Supervisor	\$20.68	\$21.19	\$21.71	\$22.24	\$22.78	\$23.34	\$23.91	\$24.50	\$25.10	\$25.71	\$26.34	\$26.99
3011	MSD Working Foreman, Firefighter - Paramedic	\$20.97	\$21.48	\$22.00	\$22.54	\$23.09	\$23.66	\$24.24	\$24.83	\$25.44	\$26.07	\$26.70	\$27.37
3012	Welfare Administrator, Project Coordinator, Accountant, Master Firefighter-Paramedic	\$22.17	\$22.71	\$23.27	\$23.84	\$24.42	\$25.02	\$25.63	\$26.26	\$26.91	\$27.57	\$28.24	\$28.94
3013	Inspector	\$22.86	\$23.42	\$23.99	\$24.58	\$25.18	\$25.80	\$26.43	\$27.08	\$27.74	\$28.43	\$29.12	\$29.84
3014	Fire Captain	\$23.30	\$23.87	\$24.45	\$25.05	\$25.67	\$26.30	\$26.94	\$27.60	\$28.29	\$28.99	\$29.70	\$30.43
3015	Fire Captain - Paramedic	\$25.08	\$25.70	\$26.33	\$26.98	\$27.64	\$28.32	\$29.01	\$29.73	\$30.46	\$31.21	\$31.98	\$32.75
3016	Inspection Captain	\$25.40	\$26.02	\$26.66	\$27.31	\$27.98	\$28.67	\$29.38	\$30.10	\$30.84	\$31.60	\$32.38	\$33.17
3017	Police Sergeant, Library Director, City Clerk-Tax Collector	\$26.93	\$27.59	\$28.27	\$28.97	\$29.68	\$30.41	\$31.16	\$31.92	\$32.71	\$33.52	\$34.34	\$35.19
3018	Municipal Services Deputy Director, Parks and Recreation Director	\$28.47	\$29.17	\$29.88	\$30.62	\$31.37	\$32.14	\$32.94	\$33.75	\$34.58	\$35.43	\$36.31	\$37.20
3019	Prosecutor	\$29.52	\$30.25	\$30.99	\$31.76	\$32.54	\$33.34	\$34.16	\$35.00	\$35.87	\$36.75	\$37.66	\$38.59
3020	Deputy Fire Chief, Police Lieutenant	\$33.30	\$34.12	\$34.96	\$35.82	\$36.71	\$37.61	\$38.54	\$39.49	\$40.47	\$41.47	\$42.49	\$43.54
3021	Finance Director, Fire Chief, MSD Director, Planning&Zoning Director/Special Projects Coordinator, Police Chief	\$41.87	\$42.91	\$43.97	\$45.06	\$46.17	\$47.31	\$48.48	\$49.68	\$50.91	\$52.17	\$53.47	\$54.79

**Police Department - NEPBA Local #214 Union Contract (July 1, 2020 - June 30, 2023) effective 7/26/2020**

**Table A**

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
4001	Secretary	\$15.56	\$15.95	\$16.35	\$16.76	\$17.18	\$17.61	\$18.05	\$18.50	\$18.96	\$19.43	\$19.92	\$20.42
4002	Communications Specialist	\$18.17	\$18.62	\$19.07	\$19.56	\$20.04	\$20.55	\$21.07	\$21.59	\$22.12	\$22.68	\$23.25	\$23.82
4003	Patrol Officer, Detective	\$23.78	\$24.38	\$24.99	\$25.61	\$26.25	\$26.91	\$27.58	\$28.27	\$28.98	\$29.70	\$30.44	\$31.20

**Table B - Longevity Wages Ten Years (\$500)**

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
5001	Secretary	\$15.80	\$16.19	\$16.59	\$17.00	\$17.42	\$17.85	\$18.29	\$18.74	\$19.20	\$19.67	\$20.16	\$20.66
5002	Communications Specialist	\$18.41	\$18.86	\$19.31	\$19.80	\$20.28	\$20.79	\$21.31	\$21.83	\$22.36	\$22.93	\$23.48	\$24.06
5003	Patrol Officer, Detective	\$24.02	\$24.62	\$25.23	\$25.85	\$26.49	\$27.15	\$27.82	\$28.51	\$29.22	\$29.94	\$30.68	\$31.45

**Table C - Longevity Wages 20 Years (\$1000)**

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
6001	Secretary	\$16.04	\$16.43	\$16.83	\$17.24	\$17.66	\$18.09	\$18.53	\$18.98	\$19.44	\$19.91	\$20.40	\$20.90
6002	Communications Specialist	\$18.65	\$19.10	\$19.56	\$20.04	\$20.52	\$21.03	\$21.55	\$22.07	\$22.60	\$23.16	\$23.72	\$24.31
6003	Patrol Officer, Detective	\$24.26	\$24.86	\$25.47	\$26.09	\$26.73	\$27.39	\$28.06	\$28.75	\$29.46	\$30.18	\$30.92	\$31.69

**Municipal Services Department - SEA Local#49 Union Contract (July 1, 2021 - June 30, 2024) effective 12/6/21**

**Series 7000**

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
7001	Buildings & Grounds Custodian	\$13.56	\$13.89	\$14.24	\$14.60	\$14.96	\$15.33	\$15.72	\$16.10	\$16.52	\$16.93	\$17.34	\$17.79
7002	Light Equipment Operator, Transfer Station Operator	\$14.61	\$14.97	\$15.35	\$15.73	\$16.13	\$16.53	\$16.94	\$17.36	\$17.80	\$18.24	\$18.70	\$19.16
7003	Refuse Packer Operator, Heavy Equipment Operator I	\$16.54	\$16.95	\$17.37	\$17.81	\$18.24	\$18.71	\$19.18	\$19.66	\$20.15	\$20.65	\$21.17	\$21.69
7004	Mechanic, Heavy Equipment Operator II	\$17.28	\$17.72	\$18.16	\$18.60	\$19.08	\$19.55	\$20.04	\$20.53	\$21.06	\$21.57	\$22.12	\$22.67

**Series 8000 - 10 Year Longevity (\$500)**

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
8001	Buildings & Grounds Custodian	\$13.80	\$14.13	\$14.48	\$14.84	\$15.20	\$15.57	\$15.96	\$16.34	\$16.76	\$17.17	\$17.58	\$18.03
8002	Light Equipment Operator, Transfer Station Operator	\$14.85	\$15.21	\$15.60	\$15.97	\$16.37	\$16.77	\$17.18	\$17.60	\$18.04	\$18.48	\$18.94	\$19.40
8003	Refuse Packer Operator, Heavy Equipment Operator I	\$16.78	\$17.19	\$17.62	\$18.05	\$18.48	\$18.95	\$19.41	\$19.90	\$20.39	\$20.89	\$21.41	\$21.93
8004	Mechanic, Heavy Equipment Operator II	\$17.52	\$17.96	\$18.40	\$18.84	\$19.32	\$19.79	\$20.28	\$20.77	\$21.30	\$21.81	\$22.36	\$22.91

**Series 9000 - 20 Year Longevity (\$1000)**

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
9001	Buildings & Grounds Custodian	\$14.04	\$14.38	\$14.72	\$15.08	\$15.44	\$15.81	\$16.20	\$16.58	\$17.00	\$17.41	\$17.82	\$18.27
9002	Light Equipment Operator, Transfer Station Operator	\$15.09	\$15.45	\$15.84	\$16.21	\$16.60	\$17.01	\$17.42	\$17.84	\$18.28	\$18.72	\$19.18	\$19.65
9003	Refuse Packer Operator, Heavy Equipment Operator I	\$17.02	\$17.43	\$17.86	\$18.29	\$18.73	\$19.19	\$19.65	\$20.14	\$20.63	\$21.13	\$21.65	\$22.17
9004	Mechanic, Heavy Equipment Operator II	\$17.76	\$18.20	\$18.64	\$19.08	\$19.56	\$20.03	\$20.52	\$21.01	\$21.53	\$22.05	\$22.60	\$23.15

***CITY OF FRANKLIN, NEW HAMPSHIRE***  
***FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**SECTION 5 - TAX CAP & CALCULATION**

## City of Franklin Tax Cap

The City tax cap is calculated according to City Charter section C-32 last amended 11/24/1998 as follows:

### Chapter C Charter

#### § C-32 Budget procedure.

[Added 11-25-1969]

At such time as may be requested by the Manager or specified by the Administrative Code, each officer or director of a department shall submit an itemized estimate of the expenditures for the next fiscal year for the departments or activities under his control. The Manager shall submit the proposed budget to the Council at least one month before the start of the fiscal year of the budget.

**A.** Limitation of budget increases. Recognizing that final tax rates for the City of Franklin are set by the New Hampshire Department of Revenue Administration pursuant to RSA 21-J:35, I, the administration, School Department and City Council of the City of Franklin shall develop their annual budget proposals and the City Council shall act upon such proposals in accordance with the mandates of this section. In establishing a combined municipal budget, the City Council shall be allowed to assume an estimated property tax rate only in an amount equal to the tax rate established during the prior fiscal year increased by a factor equal to the change in the National Cost of Living Index as published by the United States Department of Labor for the calendar year immediately preceding budget adoption. Total expenditures for any given budget year shall not exceed funds reasonably calculated to be derived by a tax rate so established in addition to other revenues generated by the municipality. In the event of the loss of other revenues other than from property taxes from any single source in excess of 2% of the prior year's revenues or a combination of sources in excess of 4% of the prior year's revenues, the Franklin City Council may, by a two-thirds vote, exceed the above limitation but not in excess of the amount of the lost revenue. This provision shall not limit the Council from appropriately funding any programs or accounts mandated to be paid from municipal funds by state or federal law.

[Added 11-28-1989]

**B.** Exception to budget limitation. The total or any part of principal and interest payments of any municipal bond, whether established for school or municipal purposes, may be exempted from being included in expenditures subject to the prior limitation upon a two-



thirds vote of the Franklin City Council. This decision shall be made annually. Additionally, capital expenditures deemed necessary by the Franklin City Council may similarly be exempted from this limitation by a two-thirds vote.

[Added 11-28-1989; amended 11-24-1998]

- C. Budget limitation in a revaluation year. When the City Council accepts an increase in real estate values as the result of a City-wide revaluation, the City Council shall adhere to a maximum increase in the combined real estate tax revenues as follows: The combined real estate taxes raised from the prior budget year shall be increased by a factor no more than the change in the National Cost of Living Index as published by the United States Department of Labor for the calendar year immediately preceding budget adoption, then using this figure in establishing the new combined municipal budget. In the event of the loss of other revenues other than from property taxes from any single source in excess of 2% of the prior year's revenue or a combination of sources in excess of 4% of the prior year's revenues, the Franklin City Council may, by a two-thirds vote, exceed the above limitation but not in excess of the amount of the lost revenue.

[Added by referendum 11-27-2001]

- D. Budget limitation with annual changes in assessments. When annual changes in real estate values occur as a result of State of New Hampshire assessing requirements, the City Council shall adhere to a maximum increase in combined real estate tax revenues as follows:

[Added 10-1-2002]

- (1) The combined real estate taxes raised from the prior year shall be increased by a factor no more than the change in the National Cost of Living Index as published by the United States Department of Labor for the calendar year immediately preceding budget adoption, plus real estate taxes calculated by applying the prior year real estate tax rate to the net increase in new construction. "Net increase in new construction" is defined as: the total dollar value of building permits less total dollar value of demolition permits issued for the period of April 1-March 31 preceding budget adoption.
- (2) In the event of the loss of other revenues other than from property taxes from any single source in excess of 2% of the prior year's revenue or a combination of sources in excess of 4% of the prior year's revenues, the Franklin City Council may, by a two-thirds vote, exceed the above limitation but not in excess of the amount of the lost revenue.

**City of Franklin, New Hampshire**  
**Tax Cap Calculation**  
**FY2023 Budget**

**Additional Revenues Calculation:**

Total Amount of Property Taxes Assessed in Previous Year's Budget (from DRA approved final tax rate + retained TIF)	16,046,667		
National Consumer Price Index - Urban (Dec-Dec Average from Bureau of Labor Statistics)	7.0%	1,123,267	
Pick Ups for New Construction (As of April 1st estimated by city assessor)	0		
Prior Year Tax Rate (approved by DRA) per \$1000 of assessed value	23.21	0	
<b>Additional Revenues Allowed to be Raised</b>		<b>1,123,267</b>	
County Tax Prior Year Actual	1,851,087		
County Tax Current Year Estimate	(1,851,087)	0	
TIF Districts Prior Year Retained Value Actual	75,370		
TIF Districts Current Year Retained Value Estimate	(83,785)	(8,415)	
Statewide Property Tax Prior Year Actual (2021)	1,190,971		
Statewide Property Tax Current Year Actual (2022)	(1,224,669)	(33,698)	886084
<b>Additional Revenues for Allocation to Municipal &amp; Local School District</b>		<b>1,081,154</b>	

**Additional Revenues Allocation:**

	<b>FY2022 Tax</b>	<b>Additional Revenues</b>	<b>FY2023 Tax</b>
School District	4,562,256	381,500	4,943,755
Municipal (operations, veterans credit, overlay)	8,366,983	699,654	9,066,637
<b>Total</b>	<b>12,929,239</b>	<b>1,081,154</b>	<b>14,010,393</b>

**Tax Cap Calculation:**

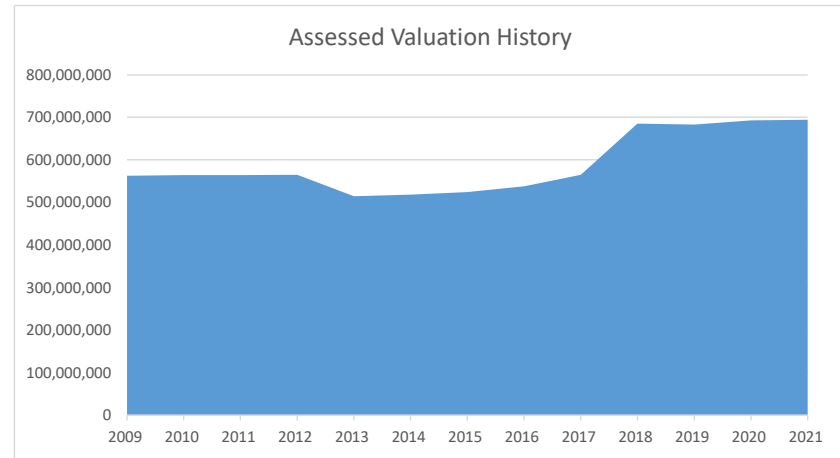
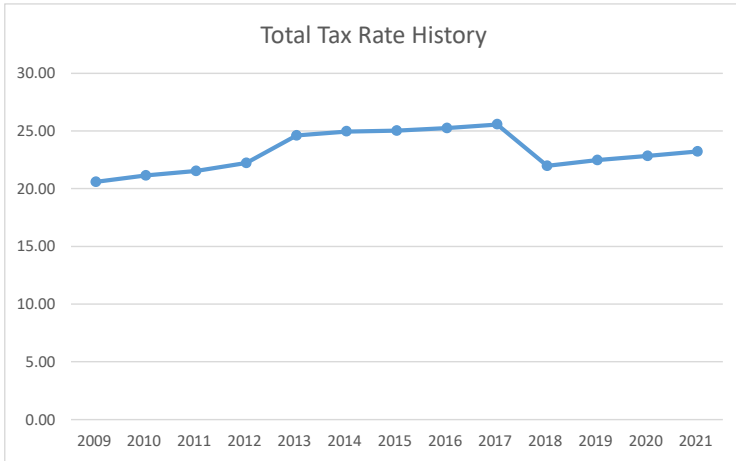
Total Amount of Property Taxes Assessed in Previous Year's Budget (from DRA approved final tax rate)	16,046,667
Additional Revenues Allowed to be Raised	1,123,267
<b>Total Property Tax Allowed to be Raised to Support Current Budget</b>	<b>17,169,934</b>

**Tax Cap Proof:**

School Statewide Property Tax	886,084	5.16%
School Statewide Property Tax one time stipend	338,585	1.97%
School Local School District	4,943,755	28.79%
Merrimack County	1,851,087	10.78%
TIF Districts	83,785	0.49%
Veteran's Credits	136,325	0.79%
Overlay	31,000	0.18%
Municipal Operations	8,899,312	51.83%
<b>Total Property Tax Supporting Current Budget</b>	<b>17,169,934</b>	<b>100.00%</b>
<b>Budget Under (Over) Tax Cap</b>	<b>(0.00)</b>	

**City of Franklin, New Hampshire**  
**Tax Rate History**  
**FY2023 Budget**

City Fiscal Year	DRA Tax Year	Statewide Property Tax	Local School Tax	County Tax	TIF Districts	Municipal	Total Taxes	Tax Rate	Assessed Valuation	CPI-U (Dec-Dec Average)
2010	2009	1,425,703	3,005,396	1,566,463	0	5,512,958	11,510,520	20.59	562,675,690	0.10%
2011	2010	1,337,334	3,005,396	1,549,990	0	5,958,473	11,851,193	21.14	563,925,990	2.70%
2012	2011	1,316,652	3,072,718	1,572,663	0	6,107,302	12,069,335	21.52	564,121,750	1.50%
2013	2012	1,311,104	3,217,126	1,624,009	0	6,332,916	12,485,155	22.22	565,034,850	3.00%
2014	2013	1,334,615	3,299,945	1,438,917	4,386	6,496,717	12,574,580	24.60	514,177,200	1.70%
2015	2014	1,162,694	3,427,275	1,582,246	3,556	6,690,488	12,866,259	24.95	518,253,005	1.50%
2016	2015	1,216,829	3,478,307	1,562,503	14,582	6,796,515	13,068,736	25.03	524,340,346	0.80%
2017	2016	1,177,459	3,571,663	1,556,524	16,482	7,167,098	13,489,226	25.23	537,482,395	0.70%
2018	2017	1,160,674	3,862,005	1,644,342	40,786	7,630,188	14,337,995	25.56	564,700,933	2.10%
2019	2018	1,178,555	4,257,639	1,637,583	80,531	7,831,439	14,985,747	21.96	684,990,430	1.90%
2020	2019	1,158,237	4,359,548	1,771,581	66,306	7,926,931	15,282,603	22.47	683,192,155	2.30%
2021	2020	1,201,740	4,467,353	1,783,039	74,001	8,216,820	15,742,953	22.84	692,559,061	1.40%
2022	2021	1,190,971	4,595,004	1,851,087	75,370	8,334,225	16,046,687	23.21	694,248,853	7.00%



***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



SECTION 6 – STATISTICAL INFO

## City Clerk/Tax Collector Office Statistics

Unless otherwise noted, these numbers are for the period  
April 1, 2021 to March 31, 2022

### Motor Vehicle Transactions

We processed an estimated 10,711 Motor Vehicle Transactions; this breaks down to be approximately 206 registrations per week or 42 per day.  
Boat Registrations: 304

### Vital Records

We have processed the following vital records: 1892

<u>MONTH</u>	<u>VITAL RECORD FIRST COPY</u>	<u>VITAL RECORD SUBSEQUENT COPIES</u>	<u>MARRIAGE LICENSES</u>
April 2021	75	103	5
May 2021	63	54	5
June 2021	76	83	7
July 2021	90	56	8
August 2021	77	88	5
September 2021	84	98	13
October 2021	86	87	6
November 2021	51	59	1
December 2021	65	69	4
January 2022	68	102	2
February 2022	67	91	1
March 2022	60	79	4
<b>Totals</b>	<b>862</b>	<b>969</b>	<b>61</b>

(We are unable to run data that breaks it down by birth, death, marriage or divorce record)

Dogs: Registered 1623 dogs

Hunting/Fishing Licenses: 65 licenses issued

OHRV (Snowmobile and ATV registrations): 160 registrations issued

**Water/Sewer Bills**

<b><u>Average Water/Sewer Bills (4 Quarters)</u></b>	<b><u>Cycle One</u></b>	<b><u>Cycle Two</u></b>	<b><u>Cycle Three</u></b>
Bills Sent by Mail	645	946	758
Paperless	86	126	107
SUB TOTAL	731	1072	865
<b>GRAND TOTAL</b>	<b>2668</b>		
<b><u>Delinquent Water/Sewer Notice</u></b>	<b><u>Cycle 1</u></b>	<b><u>Cycle 2</u></b>	<b><u>Cycle 3</u></b>
Sent by Mail Only	178	170	149
<b>GRAND TOTAL</b>	<b>497</b>		

The City Clerk/Tax Collector Office generates the water/sewer bills, and accepts the payments for the bills as well. The City of Franklin has 3 billing cycles that are issued on a quarterly basis, which results in a billing cycle every month. The average amount of water/sewer payment arrangements on accounts after 60 days delinquent is 3. There were 20 payment arrangements on accounts that were delinquent.

**Property Tax Bills**

The total amount of tax bills in 2021 were 7390. The break down for the bills were: July 2021-mailed 3316 bills and sent 379 Paperless bills by email, and in December 2021-mailed 3296 bills and sent 399 Paperless bills by email.

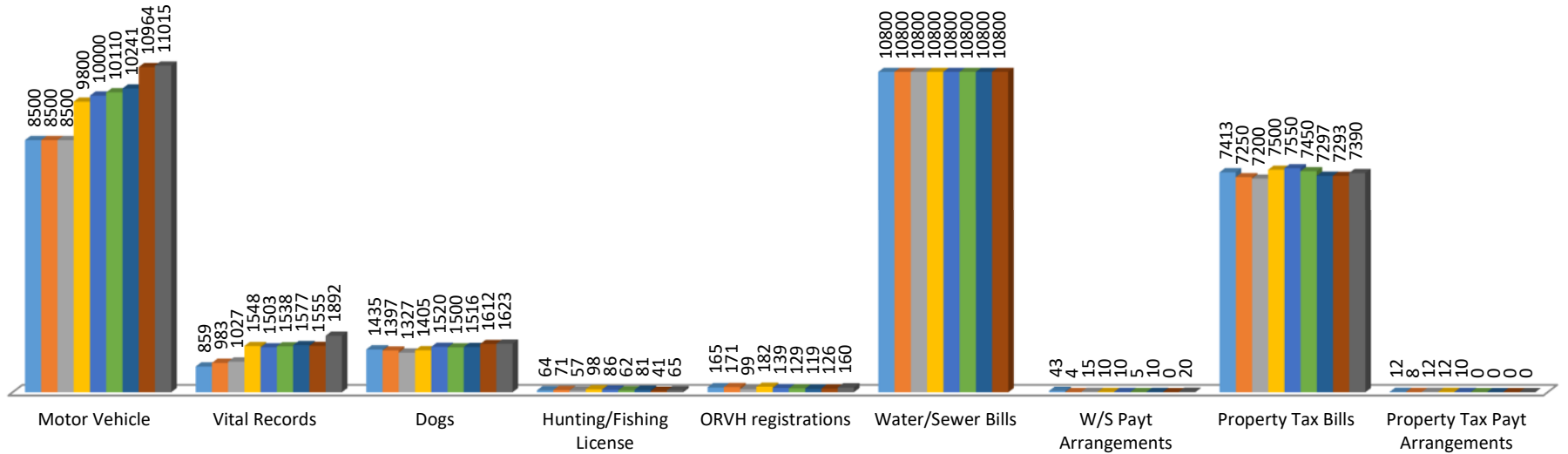
# City Clerk/Tax Collector

Number Processed Annually April 1-March 31

Function	2013	2014	2015	2016	2017	2018	2019	2020	2021
Motor Vehicle	8500	8500	8500	9800	10000	10110	10241	10964	11015
Vital Records	859	983	1027	1548	1503	1538	1577	1555	1892
Dogs	1435	1397	1327	1405	1520	1500	1516	1612	1623
Hunting/Fishing Licens	64	71	57	98	86	62	81	41	65
ORVH registrations	165	171	99	182	139	129	119	126	160
Water/Sewer Bills	10800	10800	10800	10800	10800	10800	10800	10800	10800
W/S Payt Arrangemen	43	4	15	10	10	5	10	0	20
Property Tax Bills	7413	7250	7200	7500	7550	7450	7297	7293	7390
Property Tax Payt Arra	12	8	12	12	10	0	0	0	0

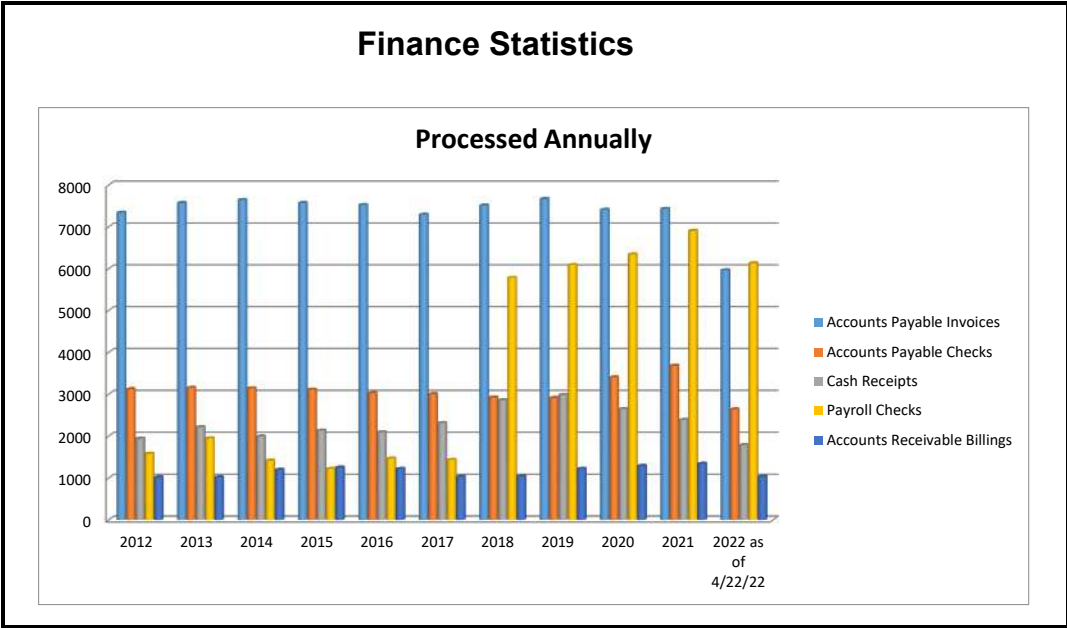
## City Clerk/Tax Collector Statistics

2013 2014 2015 2016 2017 2018 2019 2020 2021



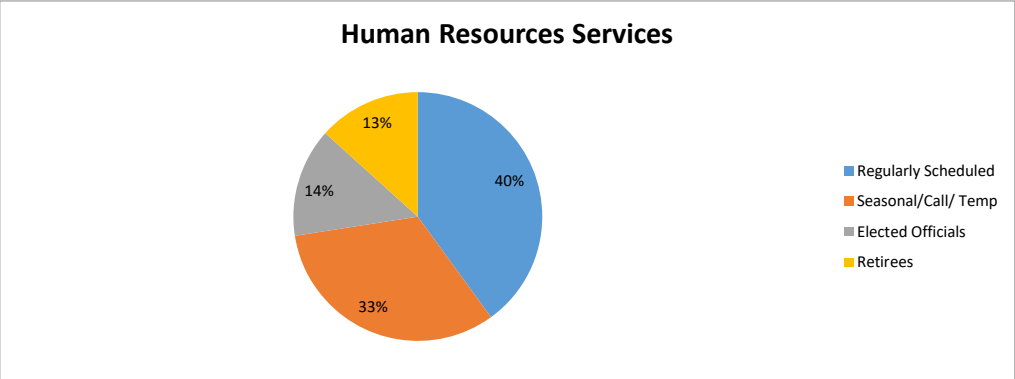
# Finance Statistics

Fiscal Year	Accounts Payable Invoices	Accounts Payable Checks	Cash Receipts	Payroll Checks	Accounts Receivable Billings
2012	7342	3123	1943	1581	1020
2013	7574	3155	2216	1950	1020
2014	7645	3144	1996	1417	1199
2015	7572	3112	2135	1221	1254
2016	7527	3027	2095	1466	1222
2017	7295	3006	2316	1435	1031
2018	7512	2927	2860	5783	1040
2019	7668	2912	2986	6090	1223
2020	7413	3406	2648	6341	1292
2021	7433	3683	2390	6907	1345
2022 as of 4/22/22	5965	2640	1787	6130	1031

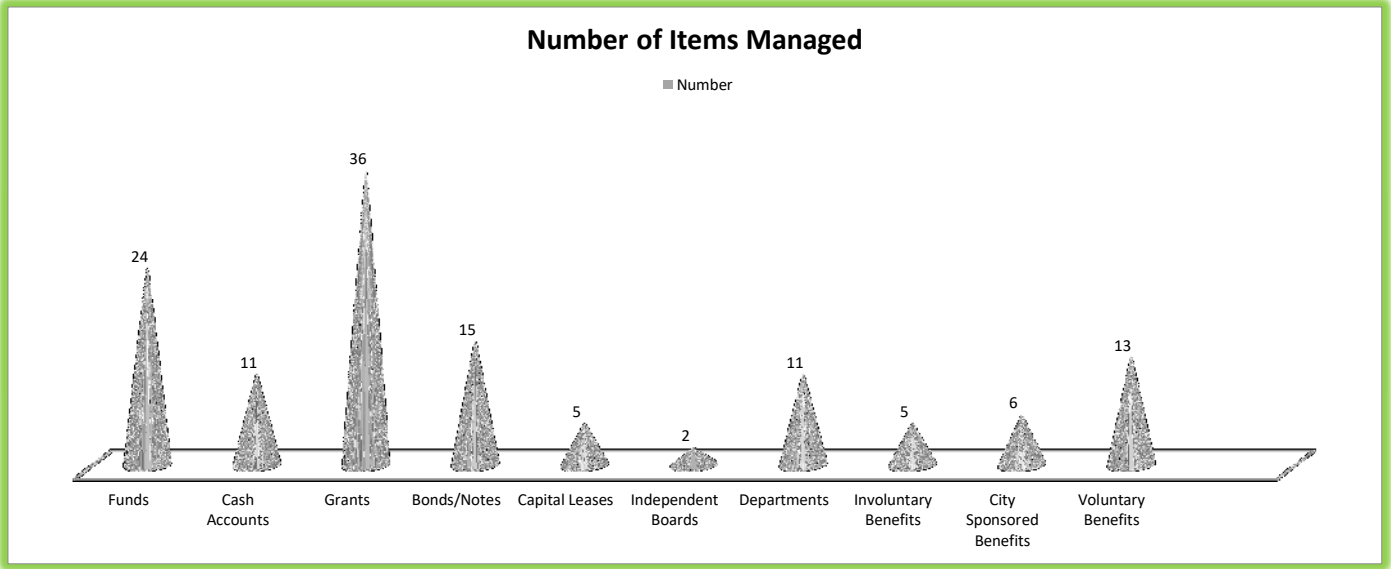




Group	Number
Regularly Scheduled	96
Seasonal/Call/ Temp	78
Elected Officials	34
Retirees	32

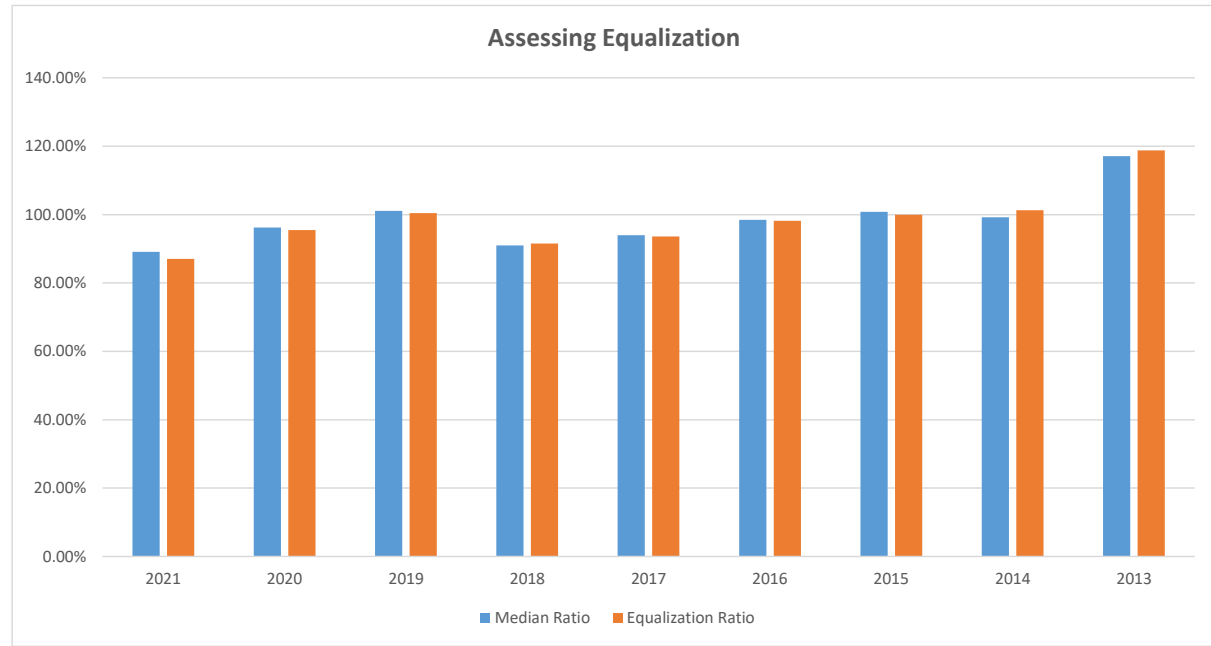


Item	Number
Funds	24
Cash Accounts	11
Grants	36
Bonds/Notes	15
Capital Leases	5
Independent Boards	2
Departments	11
Involuntary Benefits	5
City Sponsored Benefi	6
Voluntary Benefits	13



## Assessing Statistics

Tax Year	Median Ratio	Equalization Ratio
2021	74.70%	75%
2020	89.10%	87.10%
2019	96.20%	95.50%
2018	101.1%	100.4%
2017	91.0%	91.5%
2016	94.0%	93.6%
2015	98.5%	98.2%
2014	100.8%	100.0%
2013	99.2%	101.3%
2012	117.1%	118.8%



### Planning & Zoning Department: Permit Summary for FY 22

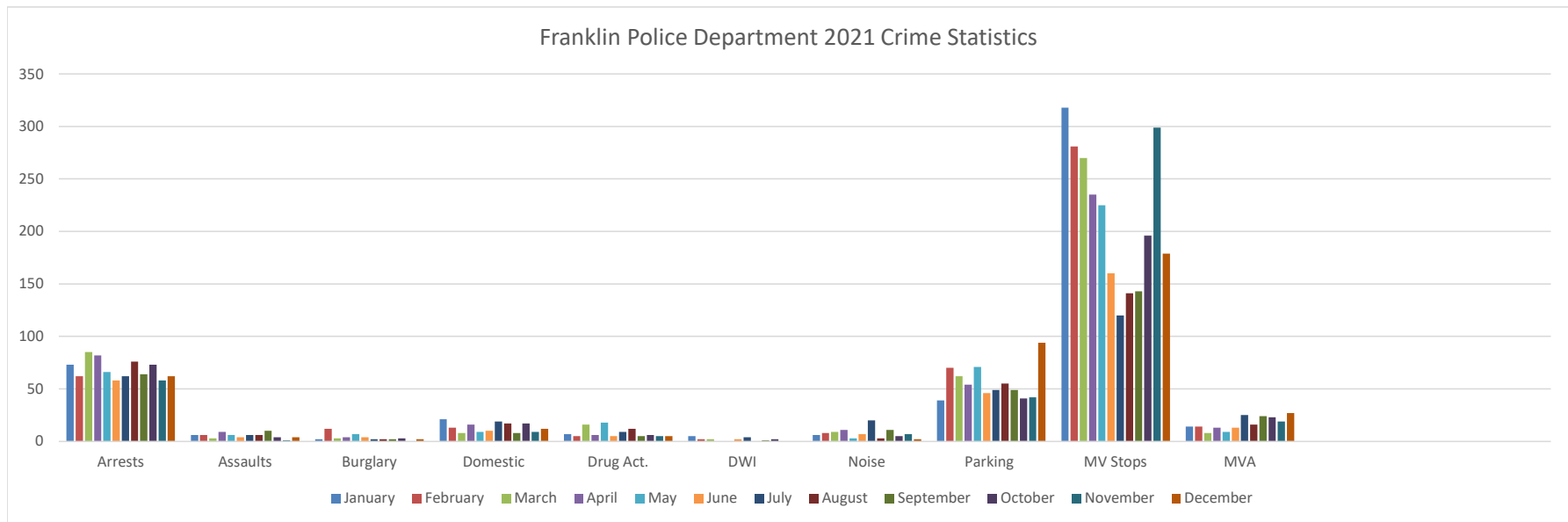
Permit Type:	Calendar Year			
	2018	2019	2020	2021
Single/Two Family Home Construction	10	10	7	8
Single/Two Family Home Additions Renovations	13	20	17	66
Single Family Manufactured Homes	1	3	4	1
Multi-Family Construction	0	1	0	0
Multi-Family Renovation	6	1	3	5
Decks/Shed/Accessory Structure	31	34	41	17
Commercial / Industrial Construction	4	3	2	1
Commercial / Industrial Renovations	3	6	11	9
Solar Systems	9	3	6	3
Mechanical	152	185	198	190
Signs	6	15	4	7
<b>Total Permits</b>	<b>243</b>	<b>281</b>	<b>293</b>	<b>307</b>

#### Key Planning & Zoning Departmental Projects During FY 2022

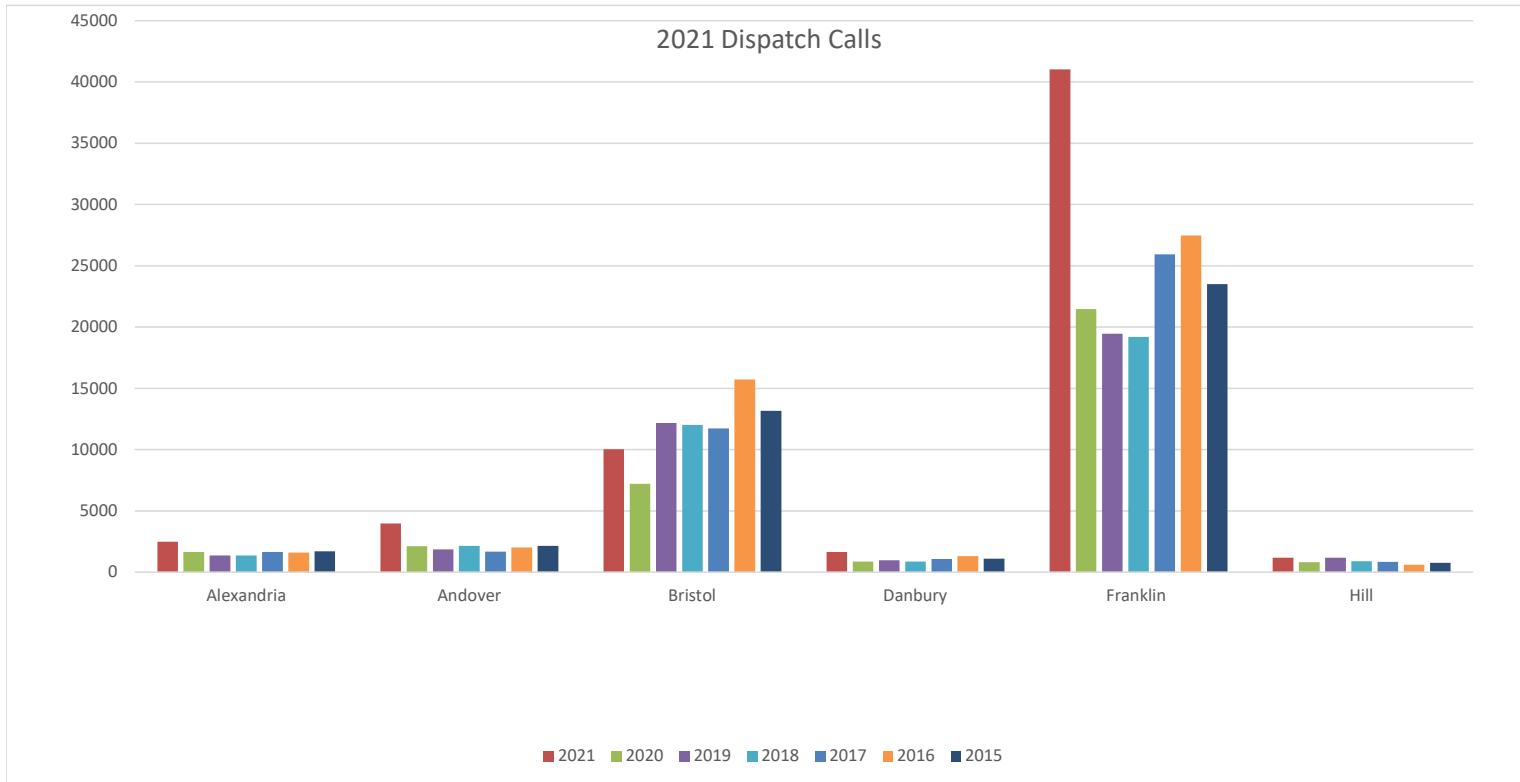
- ✓ Participation in the Bi-Weekly meetings and regular strategy & planning discussions on economic revitalization, including submission of an EDA Grant Application for the next phases of the whitewater park.
- ✓ Continued work on the NHDOT TAP Grant for the renovation of the Trestle Bridge.
- ✓ Provide support for Brownfield (environmental cleanup) work at the Fire Dept and future Cumberland Farms properties.
- ✓ Prepare materials to support the updates to the City's GIS tax maps.
- ✓ Administration and oversight of Planning Board, Zoning Board, and Heritage Commission; includes review and comment on all applications and attendance at night meetings.
- ✓ Creation and adoption of "Solar Array" ordinance.
- ✓ Continued collaboration with, and review and approvals of Chinburg's "Stevens Mill" complex and Peabody Place.
- ✓ Several new Planning Board, Zoning Board, and Historic District applications reviewed and approved.

## Franklin Police Department 2021 Statistics

<u>Month</u>	<u>Total CFS</u>	<u>Franklin CFS</u>	<u>Arrests</u>	<u>Assaults</u>	<u>Burglary</u>	<u>Domestic</u>	<u>Drug Act.</u>	<u>DWI</u>	<u>Noise</u>	<u>Parking</u>	<u>MV Stops</u>	<u>MVA</u>
January	5162	3517	73	6	2	21	7	5	6	39	318	14
February	4891	3355	62	6	12	13	5	2	8	70	281	14
March	5612	3825	85	3	3	8	16	2	9	62	270	8
April	5285	3663	82	9	4	16	6	0	11	54	235	13
May	5392	3638	66	6	7	9	18	0	3	71	225	9
June	5435	3633	58	4	4	10	5	2	7	46	160	13
July	4960	3310	62	6	2	19	9	4	20	49	120	25
August	5000	3247	76	6	2	17	12	0	3	55	141	16
September	4495	3006	64	10	2	8	5	1	11	49	143	24
October	4705	3250	73	4	3	17	6	2	5	41	196	23
November	4438	3102	58	1	0	9	5	0	7	42	299	19
December	4950	3467	62	4	2	12	5	0	2	94	179	27
	<b>60325</b>	<b>41013</b>	<b>821</b>	<b>65</b>	<b>43</b>	<b>159</b>	<b>99</b>	<b>18</b>	<b>92</b>	<b>672</b>	<b>2567</b>	<b>205</b>



	2021	2020	2019	2018	2017	2016	2015
Alexandria	2477	1654	1350	1371	1656	1597	1709
Andover	3970	2110	1868	2152	1667	2006	2133
Bristol	10018	7200	12180	12018	11724	15718	13156
Danbury	1659	877	967	871	1078	1308	1091
Franklin	41013	21461	19455	19188	25928	27486	23498
Hill	1188	805	1169	889	849	616	762
	<b>60325</b>	<b>34107</b>	<b>36989</b>	<b>36489</b>	<b>42902</b>	<b>48731</b>	<b>42349</b>



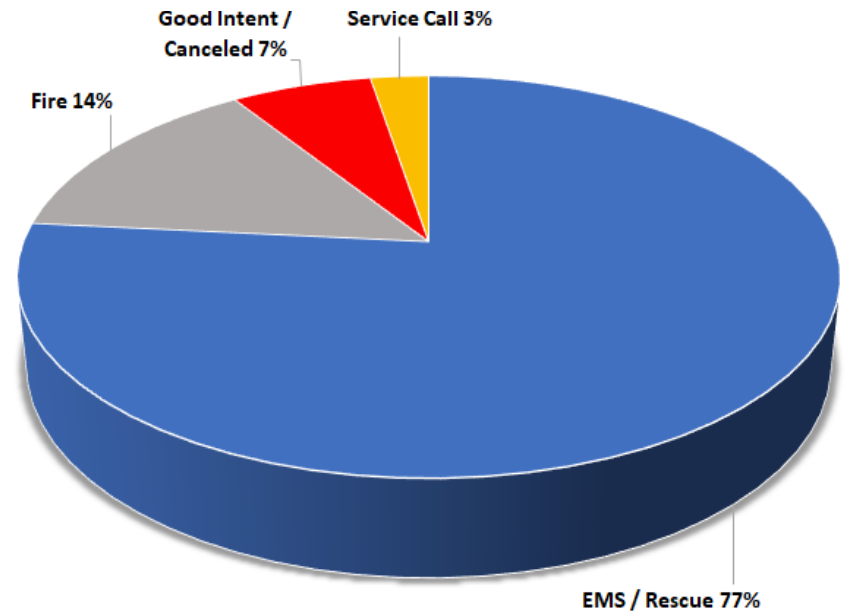
<u>Month</u>	<u>Total CFS</u>	<u>Alexandria</u>	<u>Bristol</u>	<u>Danbury</u>	<u>Franklin</u>	<u>Hill</u>	<u>Andover</u>
January	5162	209	818	167	3517	143	308
February	4891	185	761	146	3355	125	319
March	5612	178	855	153	3825	226	375
April	5285	193	813	131	3663	150	335
May	5392	195	864	154	3638	147	394
June	5435	182	953	140	3633	120	407
July	4960	217	883	141	3310	63	346
August	5000	197	1034	107	3247	70	345
September	4495	236	741	117	3006	50	345
October	4705	222	767	144	3250	36	286
November	4438	226	696	133	3102	33	248
December	4950	237	833	126	3467	25	262
	<b>60325</b>	<b>2477</b>	<b>10018</b>	<b>1659</b>	<b>41013</b>	<b>1188</b>	<b>3970</b>



# Fiscal Year 2022 Franklin Fire Department

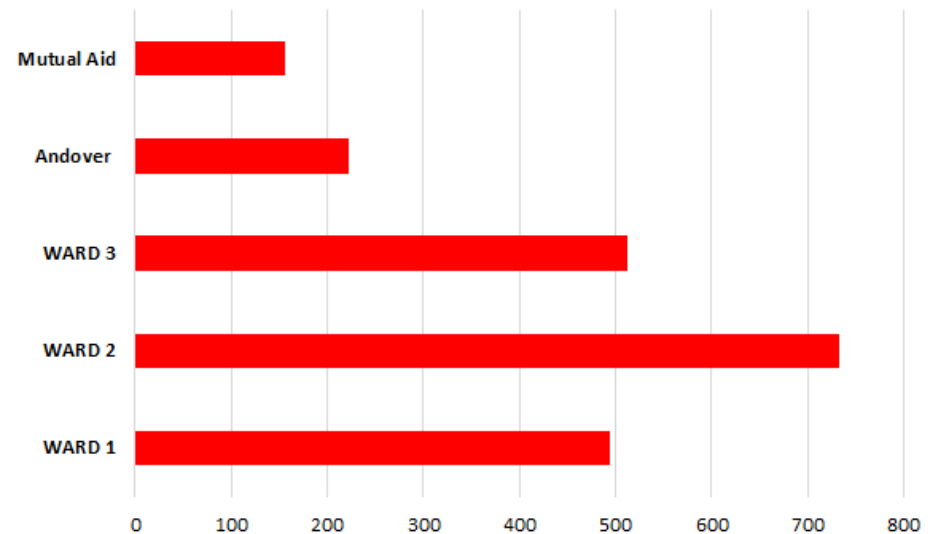
## Incident By Type:

Incident Type:	July 2021 - March 2022	Percentage of Total Incidents	Projected FY22 Year End
EMS/Rescue	1216	77%	1622
Fire	226	14%	301
Good Intent/Canceled	104	7%	138
Service Calls	43	3%	57
<b>Totals</b>	<b>1589</b>	<b>100%</b>	<b>2118</b>



## Incident By Location:

	WARD 1	WARD 2	WARD 3	Andover	Mutual Aid
Total Number of Incidents July 2021- March 2022	371	550	384	167	117
Projected Numbers of Incidents (FY 22 Year End)	495	733	512	223	156

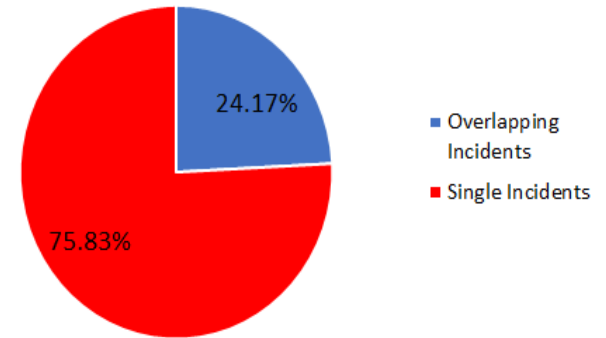




# Fiscal Year 2022 Franklin Fire Department

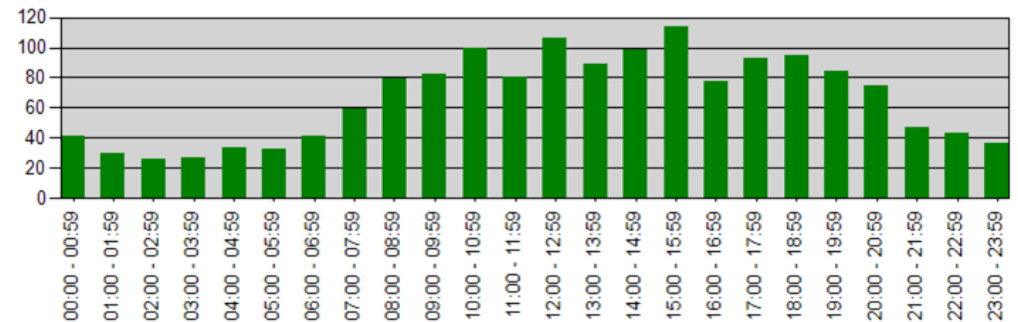
## Concurrent Incidents (July 2021 - March 2022):

# OVERLAPPING	% OVERLAPPING	TOTAL
384	24.17	1589



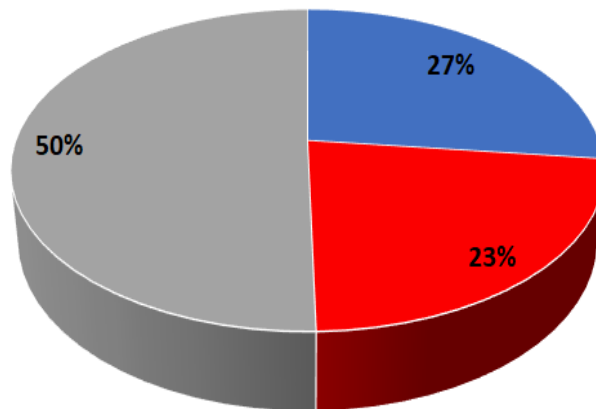
## Incidents by Time:

Busiest Four Hours:	Slowest Four Hours:	Time of Greatest Vulnerability:
1200 -1600 (12pm - 4pm)	0100 - 0500 (1am - 5 am)	1900 - 2300 (7pm - 11 pm)



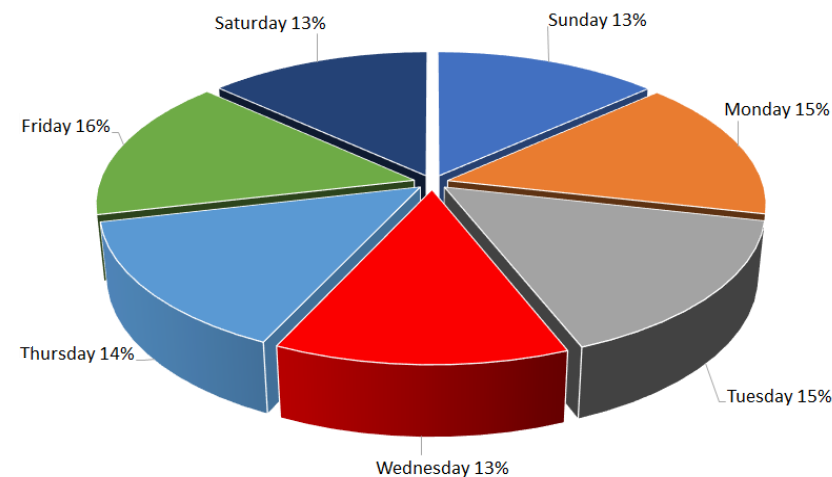
## Fire Department Request for "Off Duty" Assistance:

Since July 2021 through March 2022 additional off duty personnel have been requested to assist during 395 different emergencies. The Franklin Fire Department was only able to meet the need for adequate coverage during 106 incidents and partial coverage during 90 of these incidents. No coverage was met for 199 of these calls This results in a delay response or mitigation.



■ Adequate Coverage (106) ■ Partial Coverage (90) ■ No Coverage (199)

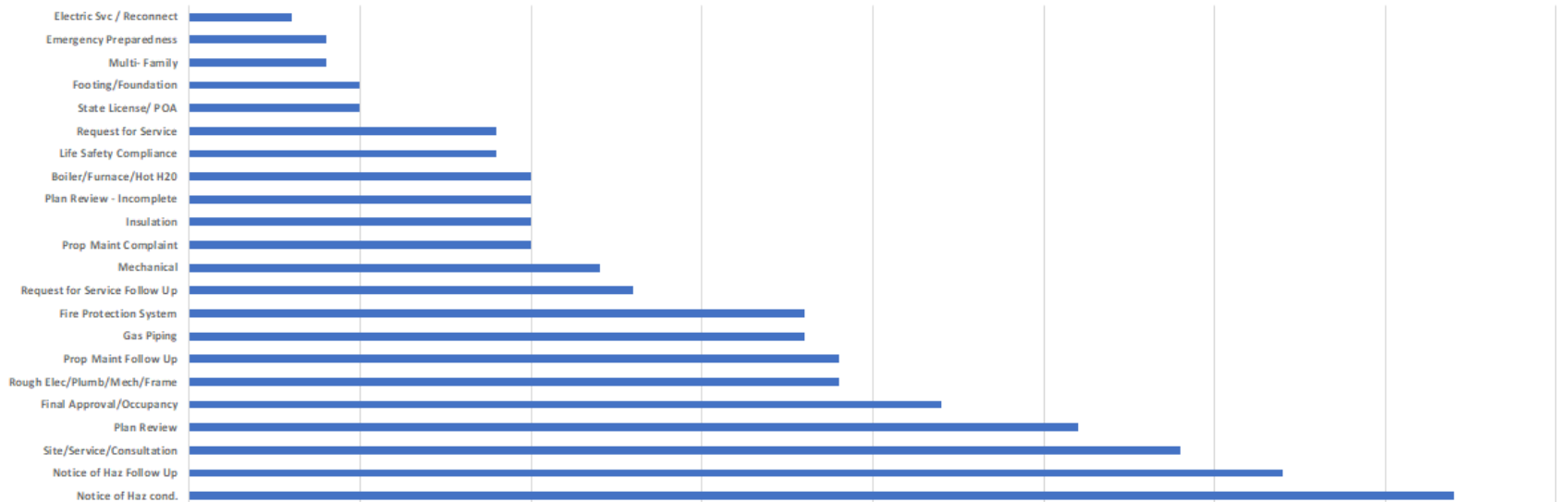
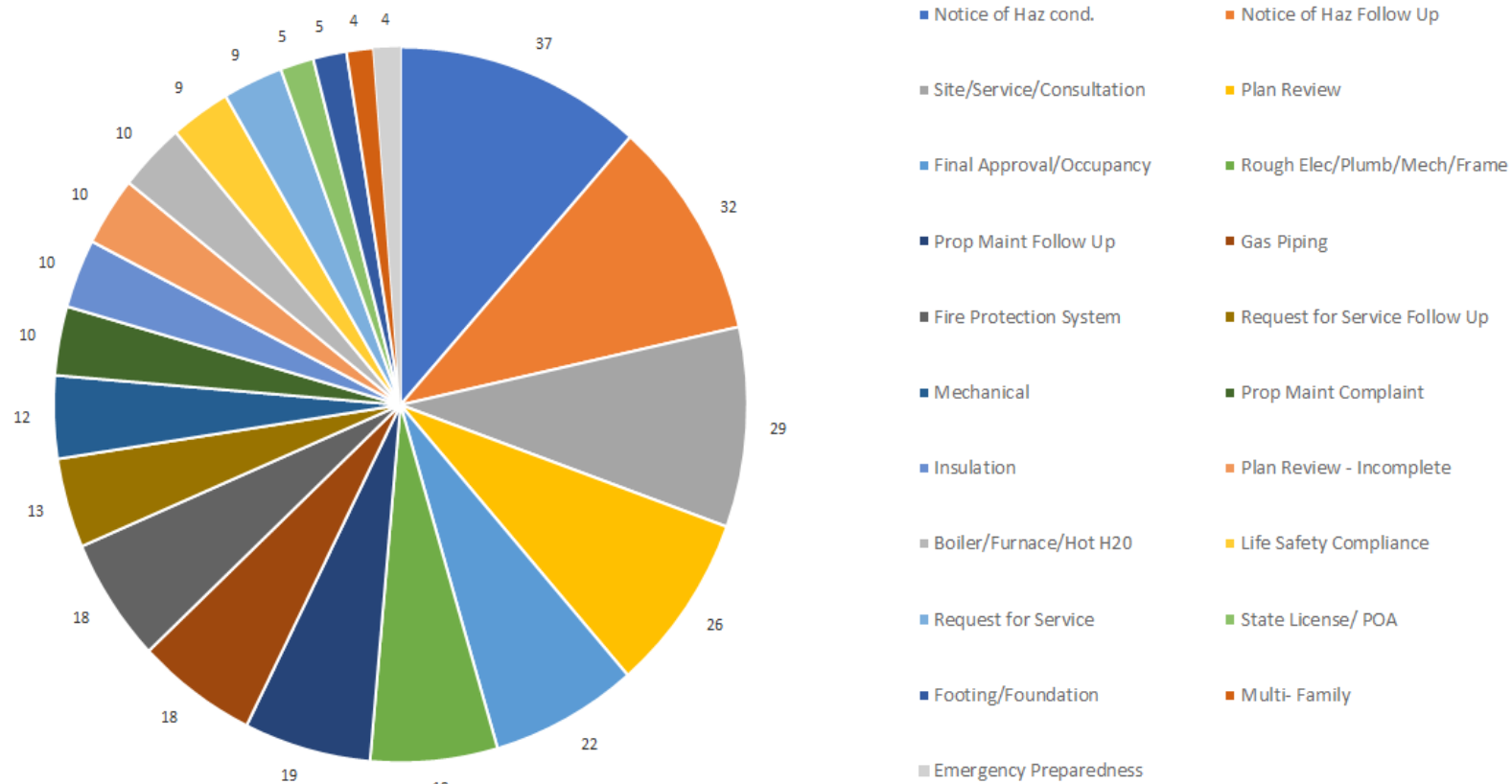
## Busiest Days of the Week:





2022 Inspections	Ct
MH Park Inspections	2
MH Park Re-inspections	17
Apartments Inspected	11
Apartments Re-Inspected	10
Notice of Haz cond.	37
Notice of Haz Follow Up	32
Site/Service/Consultation	29
Plan Review	26
Final Approval/Occupancy	22
Rough Elec/Plumb/Mech/Frame	19
Prop Maint Follow Up	19
Gas Piping	18
Fire Protection System	18
Request for Service Follow Up	13
Mechanical	12
Prop Maint Complaint	10
Insulation	10
Plan Review - Incomplete	10
Boiler/Furnace/Hot H2O	10
Life Safety Compliance	9
Request for Service	9
State License/ POA	5
Footing/Foundation	5
Multi- Family	4
Emergency Preparedness	4
Electric Svc / Reconnect	3
Gas SVC Reconnect	3
Plan Review - Solar Array	3
Re-Inspections	2
Deck	1
Pellet - Wood Stove	1
Solar Array	1
Generator	1
Fire Investigation	0
Back Tax/Admin Request	0
School Inspect	0
Demolition	0
Health Inspect Related	0
Welfare	0
Shed	0
Special Events Inspection	0
<b>Total</b>	<b>356</b>

### Franklin Fire Prevention Inspections January - March 2022 - Top 20 Inspection Types



**Notes -**  
**MH PARK INSPECTIONS**  
 excluded from graphs.  
**Apartments and Apartments reinspect**  
 excluded from graphs.

**MUNICIPAL SERVICES DEPARTMENT  
STATISTICAL DATA BY DIVISION  
CALENDER YEAR 2021**

**MUNICIPAL SERVICES ADMINISTRATION**

- 3 Full Time Employees
- 3,200 Phones Requests
- Ongoing and repetitive work orders requiring constant re-prioritization
- 36 Service Requests
- Processed approximately 2,160 invoices
- Ongoing oversight and management of 7 department divisions
- Oversight of outside contractual services
- Maintain regulatory compliance with Sate, Federal and County agencies
- Procurement of competitive contracts for materials, goods and services

**BUILDINGS and GROUNDS DIVISION**

- 4 Full Time of which one person is permanently assigned to Bessie Rowell plus two part time building custodians
- 12 City Parking Lots
- 8 City Out-Buildings Totaling 15,641 Square feet
- 613 acres of athletic fields, beaches, city forests, parks and parking lots
- Provides major support for six City Departments

**HIGHWAY DIVISION**

- 5 Full Time Employees
- 124 Lane Miles of Roads
- 18 Miles of Sidewalks
- 6 Bridges, all City maintained

- 15 Miles of Drain Pipe
- 1,082 Storm Drains
- 7 Signalized Intersections
- 39 Miles of Double Yellow Centerlines
- 16 Miles of White Edge lines
- 519 Street Lights
- 9 City Plow Routes. Average route cycle is 4 hours, depending on snowfall rate.
- 1,185 Tons of Salt used during the 2019/2020 winter season
- 2,240 Tons of Sand used during the 2019/2020 winter season
- 43 Snow and Ice Control operations performed during the 2019/2020 winter season
- Snow and Ice Control utilizes the following personnel performing all support for City wide Snow and Ice Control: 1 Solid Waste Division; 2 Vehicle Maintenance Division; 5 Highway Division; 2 Sewer Division; 3 Water Division; 4 Buildings and Grounds Division. Total 18 department employees and no hired contractors.
- Equipment used for Snow and Ice include: 5- large dump trucks with plow, wing plow and spreaders; 4- one ton dump trucks with plow and sanders; 1- 3/4 ton pick-up truck; 1- road grader; 2 front end loaders with plows 1 - 1 backhoe with plow; 2 - sidewalk tractors.
- Other maintenance includes: street sweeping; maintenance of gravel and paved road surfaces; sign repairs; tree pruning and removal; drainage repair and maintenance; sidewalk maintenance; a wide variety of seasonal maintenance tasks.

#### **VEHICLE MAINTENANCE DIVISION**

- 2 Full Time Employees. Both Licensed for NH Motor Vehicle State Inspections
- 64 Registered, On Road Vehicles
- 68 Annual State Motor Vehicle Inspections performed in house
- 92 Other Types of Small Motorized Equipment
- 512 services and repairs performed on city vehicles, plus small engine maintenance
- 9 Emergency Generators, Serviced Quarterly under service contract

## **SOLID WASTE DIVISION**

- 3 Full Time Employees,
- 8 Licensed NH Solid Waste /Transfer Station Operators within MSD
- 3,161 tons of trash collected curbside
- 1,209 Tons of Trash collected at Transfer Station for Disposal at the Win-Waste trash to energy plant in Concord
- 1,659 Tons of Commercial / Industrial Solid Waste hauled directly to Win-Waste by private haulers.
- 968 Tons of Demolition Material Collected at Transfer Station and Disposed of
- Other Annual Recycling Tonnages Collected and Processed at the Transfer Station
  - 22 Tons of Electronics (Televisions, microwaves, monitors and all other electronic equipment
  - 3 tons of batteries
  - 22 tons of tires
  - 139 tons of scrap metal
  - 210 Cu. Yds. of Clean Wood Waste/ Vegetation Processed on-site and hauled off-site

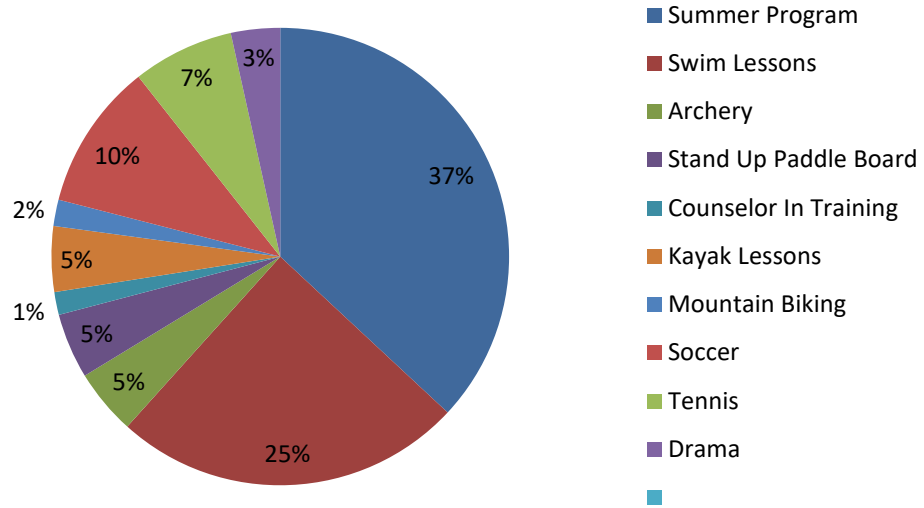
## **WATER DEPARTMENT**

- 4 Full Time Employees
- 3 N.H. Certified Public Water System Operators
- 2,500 Service Connections
- 57 Miles of Water Mains
- 354 Fire Hydrants
- 892 Gate Valves
- 5 Water Tanks with 3 Pressure Zones
- 1 Water Treatment Plant
- 2 Booster Pumping Stations
- 2 pressure reducing chambers
- 5 Emergency Generators
- 3 Gravel Packed Wells
- 1 46-point vacuum Well Field
- 582,000 Gallons of Water = Average Daily Demand
- 10 Water leak repairs
- Numerous service requests: meter replacements, courtesy checks, turn offs/ons, etc

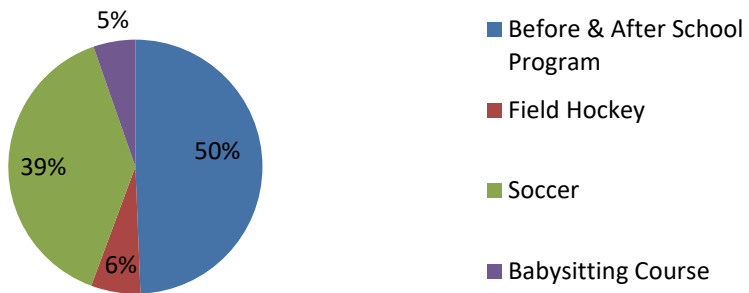
## **SANITARY SEWER DEPARTMENT**

- 2 Full Time Employees
- 1,948 Service Connections
- 27 Miles of Sewer Mains
- 693 City Sewer Manholes / 52 Private Manholes
- 67% of City Sewer Budget = Franklin Share to WRBP
- 10 WRBP Member Communities with 14,500 Service Connections
- Franklins average daily flow to the State operated Wastewater Treatment Plant is 2.49 million gallons per day.
- Estimated inflow and infiltration rate of non -waste water into City Sanitary Sewer System is 67%

### Summer Programs



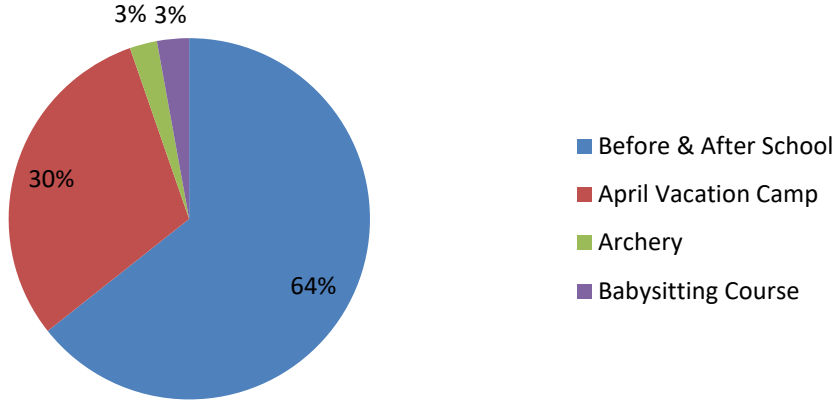
### Fall Programs



### Winter Programs

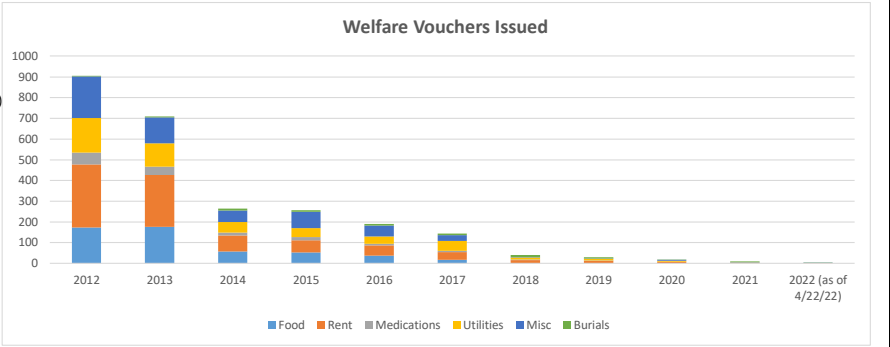


### Spring Programs



### Welfare Statistics

Welfare Category	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022 (as of 4/22/22)
Food	173	177	57	53	37	18	0	0	0	0	0
Rent	304	249	78	59	50	37	16	13	8	4	2
Medications	58	41	13	15	7	5	3	1	0	0	0
Utilities	166	113	51	44	36	48	9	8	5	0	0
Misc	202	125	56	78	53	29	1	2	4	1	2
Burials	3	4	10	8	7	7	11	6	2	4	1
<b>Total</b>	<b>906</b>	<b>709</b>	<b>265</b>	<b>257</b>	<b>190</b>	<b>144</b>	<b>40</b>	<b>30</b>	<b>19</b>	<b>9</b>	<b>5</b>





# ***FRANKLIN PUBLIC LIBRARY***

## ***FY22 STATISTICS***

### **CIRCULATION**

ADULT FICTION	5,255
ADULT NONFICTION	1,237
MAGAZINES	369
DVDS	2,016
COMPACT DISCS	401
MUSEUM PASSES	12
INTERLIBRARY LOANS	1,034
JUVENILE MATERIALS	4,913
E-MATERIALS	3,226
<b>TOTAL</b>	<b>18,463</b>

ADDITIONS TO THE COLLECTION	723
DELETIONS FROM THE COLLECTION	1,408
NEW REGISTRATIONS	122
COMPUTERS USERS	488
WI-FI TRAFFIC	1,046 GB

***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**SECTION 7 – REVENUES**

# City of Franklin, New Hampshire

## FY2023 Budget

### Revenue Summary

Source	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Revenues
	Default Budget Revenues	Actual Revenues thru 06/30/22 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	
<b>General Fund Revenues:</b>						
Taxes including PILOT's	16,184,899	16,162,743	17,308,870	17,308,870	17,308,870	6.9%
Licenses, Permits & Fees	1,403,900	1,451,588	1,456,600	1,474,430	1,474,430	5.0%
Federal & State Government	2,957,617	1,715,004	1,932,153	2,414,364	2,414,364	-18.4%
Charges For Services	1,272,006	1,429,600	1,311,802	1,382,402	1,382,402	8.7%
Miscellaneous Sources	1,071,918	895,284	462,300	467,500	467,500	-56.4%
Revenue from Component Unit - School District	13,679,946	14,519,522	12,912,207	12,912,207	12,912,207	-5.6%
Interfund Operating Transfers In	599,356	494,938	74,292	151,967	151,967	-74.6%
Other Financing Resources	0	0	0	110,000	300,000	#DIV/0!
<b>Total General Fund Revenues</b>	<b>37,169,643</b>	<b>36,668,678</b>	<b>35,458,224</b>	<b>36,221,740</b>	<b>36,411,740</b>	<b>-2.0%</b>
	TRUE	TRUE	TRUE	TRUE	TRUE	
Municipal Departments (Over) Under Cap			(1,091,105)	0	(0)	
School District (Over) Under Cap			0	0	(0)	
Total City (Over) Under Cap			(1,091,105)	(0)	(0)	
<b>Capital Fund Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Grant Fund Revenues</b>	<b>297,791</b>	<b>33,893</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-95.0%</b>
<b>Parks &amp; Recreation Fund Revenues</b>	<b>15,500</b>	<b>18,495</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>0.0%</b>
<b>Police Outside Detail Fund Revenues</b>	<b>17,250</b>	<b>51,592</b>	<b>27,600</b>	<b>27,600</b>	<b>27,600</b>	<b>60.0%</b>
<b>Library Fund Revenues</b>	<b>255,598</b>	<b>52,811</b>	<b>262,329</b>	<b>259,408</b>	<b>259,408</b>	<b>1.5%</b>
<b>Water Fund Revenues</b>	<b>2,660,125</b>	<b>1,728,210</b>	<b>2,218,132</b>	<b>2,139,102</b>	<b>2,139,102</b>	<b>-19.6%</b>
<b>Sewer Fund Revenues</b>	<b>1,690,550</b>	<b>1,294,363</b>	<b>1,628,419</b>	<b>1,636,416</b>	<b>1,636,416</b>	<b>-3.2%</b>

City of Franklin, New Hampshire							
FY2023 Budget							
Revenues							
FY 2022			FY2023Budget				
	Default Budget Revenues	Revenus as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
<b>General Fund Revenues:</b>							
<b>Revenue From Taxes</b>							
01-0-000-31100-000 Property Taxes	16,046,666	16,046,241	17,169,934	17,169,934	17,169,934	7.0%	
01-0-000-31200-000 Land Use Change Tax	4,000	9,970	4,000	4,000	4,000	0.0%	Land taken out of current use
01-0-000-31850-000 Yield Tax	6,000	5,889	6,000	6,000	6,000	0.0%	Assessed on timber harvested from property in Franklin
01-0-000-31851-000 Gravel Tax	200	252	200	200	200	0.0%	Assessed on gravel removed from property in Franklin
01-0-000-31899-000 Host Fee - CRSW	8,000	8,000	8,000	8,000	8,000	0.0%	
01-0-000-31862-000 PILOT - Riverside	20,033	20,736	20,736	20,736	20,736	3.5%	Riverside Housing & Development Corporation PILOT
01-0-000-31900-000 Interest & Costs - Prop Tax	100,000	71,654	100,000	100,000	100,000	0.0%	Interest from delinquent property taxes
<b>Total Taxes</b>	<b>16,184,899</b>	<b>16,162,743</b>	<b>17,308,870</b>	<b>17,308,870</b>	<b>17,308,870</b>	<b>6.9%</b>	
<b>Revenue From Licenses, Permits &amp; Fees</b>							
01-0-000-32150-000 Amusement Licenses	900	1,200	2,200	2,200	2,200	144.4%	Fees for video and other amusement games in public places. 1-10 machines at \$100 each; 11-20 \$50 each; 21-30 \$25 each
01-0-000-32200-000 Motor Vehicle Registrations	1,300,000	1,310,456	1,340,000	1,347,830	1,347,830	3.7%	Motor vehicle & boat registrations
01-0-000-32300-000 Building Permits	52,000	83,595	52,000	62,000	62,000	19.2%	This figues is based on historic trends and it includes the permit fee for the Chinburg Project. Increase in fees recommended
01-0-000-32900-000 Municipal Agent Fees	32,000	31,295	32,200	32,200	32,200	0.6%	Fees charged for issuing license plates and stickers as an agent of the State of NH
01-0-000-32910-000 Dog Licenses	7,000	7,972	16,100	16,100	16,100	130.0%	City's portion of all dog license fees and fines (\$1 increase in fees per category (\$1300) & issuance of civil forfeitures @\$25 ea 300 (\$7,500))
01-0-000-32940-000 Marriage Licenses	400	350	400	400	400	0.0%	City's portion of marriage license fees issued by the City Clerk
01-0-000-32950-000 Vital Stats	8,000	10,146	9,000	9,000	9,000	12.5%	City's portion of recording fees for vital statistics
01-0-000-31892-000 Fishing/Hunting Tax	100	118	100	100	100	0.0%	Fees charged for issuing licenses as an agent of the State of NH
01-0-000-31893-000 OHRV/Snowmobile/Dirt Bike Tax	500	958	600	600	600	20.0%	Fees charged for issuing license plates and stickers as an agent of the State of NH
01-0-000-32999-000 Misc TC/TX Collections	3,000	5,497	4,000	4,000	4,000	33.3%	Photo copies, research fees, UCC filing fees, etc.
<b>Total Licenses, Permits &amp; Fees</b>	<b>1,403,900</b>	<b>1,451,588</b>	<b>1,456,600</b>	<b>1,474,430</b>	<b>1,474,430</b>	<b>5.0%</b>	
<b>Revenue From Federal &amp; State Government</b>							

City of Franklin, New Hampshire							
FY2023 Budget							
Revenues							
	FY 2022		FY2023Budget				Account Detail
	Default Budget Revenues	Revenue as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	
01-0-000-33520-000 Meals & Room Tax	636,545	636,545	612,000	636,545	636,545	0.0%	City's allocation of State of NH meals & rooms tax. Governor's possible deferral of rooms and meals over the summer of 2022 could directly affect our allocation.
01-3-122-33530-000 Road Maint Highway Block Grant	201,742	200,943	194,076	201,742	201,742	0.0%	City's allocation of State Block grant from fuel taxes.
01-0-000-33560-000 Forest Land Reimbursement	80	80	80	80	80	0.0%	City's allocation of mutual aid for forest fires throughout the State
01-0-000-33570-000 Flood Control Reimbursement	18,473	18,473	18,473	18,473	18,473	0.0%	PLOT for taxes of the properties removed from tax roles for the flood control project in Franklin. Massachussetts portion is still not being paid which is approx. \$35,000
01-0-000-33591-000 Other State Grants	12,868	12,868	0	0	0	-100.0%	
01-9-012-33111-000 Federal Grants	15,000	382	0	0	0	-100.0%	CDBG hotel feasibility study
01-9-014-33110-000 Federal Grants Revenue	2,500	0	2,500	2,500	2,500	0.0%	Grant reimbursement for single audit fees
01-9-014-33110-437 Other Improvements Fed Grant - CDBG - WPP	400,000	0	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget
01-9-014-33110-440 Other Improvements Fed Grant - Capital Land&Water Conservation Fund	15,000	0	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget
01-9-014-33110-449 Other Improvements Fed Grant - Capital NHDOT TAP Grant - Walkway Trestleview Bridge	458,332	0	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget
01-2-103-33111-403 Grants - VAWA	30,000	22,553	30,000	30,000	30,000	0.0%	VAWA grant
01-4-196-33111-000 Drug Free Communities Fed Grant - Operating	300,000	110,706	300,000	300,000	300,000	0.0%	Health & Human Services federal grant for drug/alcohol prevention & education (Franklin Mayor's Drug & Alcohol Abuse Task Force)
01-5-000-33110-451 Fed Grant - Capital Land&Water Conservation Fund	42,650	0	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget
01-5-000-35085-451 Donations-Daniell Park Bath House	42,650	0	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget
01-5-211-33111-126 Admin Fed Grant - Operating COVID - Rec Emergency Child Care	58,527	0	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget
01-5-211-33111-129 Admin Fed Grant - Operating COVID - ARPA Funding Rec	117,938	117,938	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget
01-5-211-33111-439 Admin Fed Grant - Operating 21 Century	170,204	137,096	320,357	320,357	320,357	88.2%	Recreation - 21st Century Grant
01-5-211-33111-456 Admin Fed Grant - National Rec & Park Assoc	62,500	0	0	0	0		Non-lapsing Appropriation will be carried over into next budget
01-5-211-33111-458 Admin Fed Grant - Operating B/ASP Program Asst reimb by School grant funds	6,415	2,753	0	0	0		
01-9-014-33590-445 Other Improvements CDFA Tax Credits CDFA Tax Credits Grant	356,741	0	0	400,000	400,000	12.1%	2022CDFA Tax Credit Award White Water Park
01-0-000-33111-455 Fed Grant - ARPA	9,452	454,667	454,667	504,667	504,667		ARPA 2nd Tranche (\$454,667); Locality Equipment Matching Program (ARPA) \$50,000
<b>Total Federal &amp; State Government</b>	<b>2,957,617</b>	<b>1,715,004</b>	<b>1,932,153</b>	<b>2,414,364</b>	<b>2,414,364</b>	<b>-18.4%</b>	

City of Franklin, New Hampshire							
FY2023 Budget							
Revenues							
	FY 2022		FY2023Budget				
	Default Budget Revenues	Revenue as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
<b>Revenue From Charges For Services</b>							
01-3-121-34049-000 Admin Misc MSD Fees	6,740	6,125	6,400	6,400	6,400	-5.0%	digging (\$200) & driveway (\$50)permits; notary fees (\$5)
01-3-238-34041-000 Transfer Station Operations Solid Waste Fees	155,596	136,883	174,242	216,842	216,842	39.4%	Solid waste disposal fee: admin fee - 1,658 tons @ \$25 per (\$41,450); \$100 per year hauler permits (\$400); July thru Dec 2022 829 tons @ \$74.70 ton =(\$61,927); Jan thru June 2023- 829 tons @ \$85.00= (\$70,465); Commercial property tipping reimbursement program (\$42,600)
01-3-238-34042-000 Transfer Station Operations Demolition	127,500	143,634	139,500	144,000	144,000	12.9%	Fees collected for demolition at transfer station 900 tons @ \$160 per ton = \$144,000 (\$10 per ton increase in demo tipping fee)
01-3-238-34043-000 Transfer Station Operations Recycling Revenues	48,000	61,255	48,000	48,000	48,000	0.0%	Revenues generated from sale of recycled materials collected at transfer station.
01-1-501-35090-000 Misc Finance Revenues	1,500	354	1,000	1,000	1,000	-33.3%	\$750 MMRS grant administration 5% of grant total (see Grants Special Revenue Fund); \$250 notary fees
01-1-000-34011-000 Planning Board Fees	3,000	3,898	4,000	4,000	4,000	33.3%	The Planning board fees vary depending on the number of applications. We are projecting a slight increase in applications, and fees this years.
01-1-000-34012-000 Zoning Board Fees	1,500	3,034	1,200	1,200	1,200	-20.0%	Application & abutter notice fees
01-1-000-34015-000 Misc PLU Fees	100	141	100	100	100	0.0%	Copy fees, tax cards, etc.
01-5-000-34050-000 Rec - Summer Program	85,000	114,680	85,000	105,000	105,000	23.5%	Fees for summer playground program
01-5-000-34050-113 Rec - Summer Program After School Program - Rec	135,000	205,136	135,000	135,000	135,000	0.0%	Fees for before/after school programs
01-5-000-34051-000 Rec - Sports Fees	8,000	8,308	8,000	8,000	8,000	0.0%	Fees for programs - basketball, soccer, etc.; field fee for leagues
01-5-000-34059-000 Rec - Misc Fees	7,500	15,861	7,500	7,500	7,500	0.0%	Rental fees for BRCC, Odell lights, non resident beach Fees; donations for downtown flower watering
01-2-000-34061-000 Pistol Permits	150	470	150	300	300	100.0%	Concealed weapon permit fees.
01-2-000-34062-000 Police Reports	1,020	2,080	1,020	1,020	1,020	0.0%	Copies of incident reports for accidents, arrests, and any other activity
01-2-000-34064-000 Court Fines	2,500	870	500	2,500	2,500	0.0%	All fines for municipal ordinance violations collected by the court are forwarded to the City
01-2-000-34065-000 Parking Fines	500	1,070	500	1,000	1,000	100.0%	Receipts from parking tickets
01-2-000-34066-000 Witness Fees	250	0	0	0	0	-100.0%	
01-2-000-34067-000 Finger Printing Fees	50	205	50	50	50	0.0%	\$10 resident/\$15 non resident
01-2-000-34068-000 K9 Program	0	0	0	0	0	#DIV/0!	Fundraising efforts to support K9 Officer
01-2-000-34069-000 Misc Police Fees	100	2,080	100	450	450	350.0%	includes new VIN verification fee
01-2-000-34071-000 Fire Reports	150	70	150	150	150	0.0%	Insurance company request for reports (fire, motor vehicle).
01-2-000-34072-000 Fire Alarms	15,000	16,655	15,500	16,000	16,000	6.7%	34 Fire alarm boxes @ \$275 each, Fire Alarm Listed Agent program (80 listed agents=\$65 per person annually), \$1000 misc charges
01-2-000-34073-000 Fire Permits	100	61	65	65	65	-35.0%	Charge Only for Category Three (Brush) Fire Permits
01-2-000-34074-000 Illegal Fire Fee	250	0	250	250	250	0.0%	Incidents @ \$250
01-2-000-34079-000 Misc Fire Fees	2,000	5,660	4,000	4,000	4,000	100.0%	AEMT Refresher, life safety inspections, foster care inspections, inspections, re-inspections
01-2-000-35095-000 Ambulance Billing	500,000	530,570	500,000	500,000	500,000	0.0%	Ambulance billing fees administered through Enhanced EMS (billing rates 65% above Medicare inline with Regional and Statewide Municipal EMS service providers); \$80,000 Andover addition billing revenues
01-2-000-35097-000 Ambulance Service Fees	80,000	80,000	83,000	83,000	83,000	3.8%	Andover ambulance services (\$83,000 Yearly Contract)

City of Franklin, New Hampshire								
FY2023 Budget								
Revenues								
	FY 2022		FY2023Budget					
	Default Budget Revenues	Revenus as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail	
01-2-000-35099-000 Police Dispatch Fees	90,500	90,500	96,575	96,575	96,575	6.7%	Dispatch services for the towns of Alexandria (\$9,000); Andover (\$12,075); Hill (\$6,100); Danbury (\$7,100); Bristol (\$62,300)	
<b>Total Charges For Services</b>	<b>1,272,006</b>	<b>1,429,600</b>	<b>1,311,802</b>	<b>1,382,402</b>	<b>1,382,402</b>	<b>8.7%</b>		
<b>Revenue From Miscellaneous Sources</b>								
01-0-000-35020-000 Interest Income	15,000	11,189	15,000	15,000	15,000	0.0%	Interest earned on City's bank accounts	
01-0-000-33540-000 Contingent Grant Revenue	30,000	37,445	30,000	30,000	30,000	0.0%	Used to accept and expend various small, non matching grants and donations throughout the year; see expenditure appropriation under City Manager line 01-1-302-40599-000	
01-1-000-35036-000 Lease - City Property	312,052	322,881	4,572	4,572	4,572	-98.5%	Rental of City owned property \$800 Fife; \$1 Amateur Radio Club; \$1 Targeteers; \$100 Cumberland Farms; \$3,670.32 Franklin St parking lot	
01-1-944-35040-000 Shared Costs - Bessie Rowell	92,935	99,276	92,935	97,135	97,135	4.5%	Revenue from (3) non City occupants of BRCC for shared expenditures for cleaning, maintenance, paper products, etc.; Includes \$15,000 (\$5,000 each occupant to capital reserve fund for future capital needs of the building)	
01-1-944-35040-112 Bessie Rowell-Cleaning	24,793	22,572	24,793	24,793	24,793	0.0%	City custodians cleaning Headstart & TRIP Center	
01-1-000-35082-000 Cable TV Franchise Fee	96,000	92,138	93,000	93,000	93,000	-3.1%	Franchise fee	
01-0-000-35011-000 Sale of Municipal Property	181,867	111,892	100,000	100,000	100,000	-45.0%	Sale of municipal or tax deeded property approved by Council	
01-0-000-35090-000 Misc Revenues	140,000	196,925	100,000	100,000	100,000	-28.6%	Other revenues not specifically defined or anticipated.	
01-0-000-35085-000 Donations from Non Public Sources	0	0	0	0	0	#DIV/0!		
01-0-000-35085-440 Donations from Non Public Sources Land&Water Conservation Fund	61,688	0	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget	
01-0-000-35085-449 Donations from Non Public Sources NHDOT TAP Grant - Walkway Trestleview Bridge	114,583	0	0	0	0	-100.0%	Non-lapsing Appropriation will be carried over into next budget	
01-4-411-35091-000 Admin Welfare Reimbursements	3,000	966	2,000	3,000	3,000	0.0%	welfare lien reimbursements	
<b>Total Miscellaneous Sources</b>	<b>1,071,918</b>	<b>895,284</b>	<b>462,300</b>	<b>467,500</b>	<b>467,500</b>	<b>-56.4%</b>		
<b>Revenues From Component Unit - School District</b>								
Adequate education aid	8,268,686	8,269,483	8,095,405	8,095,405	8,095,405	-2.1%	State of NH formula for contribution to adequate education (resulting from Claremont lawsuit in late 90's); Stabilization decreasing by 4% per year	
Building aid	81,944	81,944	81,944	81,944	81,944	0.0%		
Special Education Aid formerly Catastrophic Aid	122,295	191,886	145,000	145,000	145,000	18.6%		
Kindergarten(merged with Adequate Education Aid per State Budget)	0	0	0	0	0	#DIV/0!		



City of Franklin, New Hampshire							
FY2023 Budget							
Revenues							
	FY 2022		FY2023Budget				
	Default Budget Revenues	Revenue as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
Charter school aid	30,000	55,296	45,000	45,000	45,000	50.0%	
Medicaid reimbursement	175,000	130,165	160,000	160,000	160,000	-8.6%	
Tuition from other LEAS	18,000	17,908	0	0	0	-100.0%	
E-rate funding	47,173	15,814	47,173	47,173	47,173	0.0%	
Services provided to other LEAS	0	0	0	0	0	#DIV/0!	
Indirect cost reimbursement from grants	69,000	78,673	69,000	69,000	69,000	0.0%	
Athletic receipts	3,500	2,678	3,500	3,500	3,500	0.0%	
Vocational Transportation Aid	5,000	5,182	5,000	5,000	5,000	0.0%	
NH Charitable Foundation (Aware)	0	0	0	0	0	#DIV/0!	
Insurance Premium Holidays	98,586	155,579	105,685	105,685	105,685	7.2%	
Food Services	535,718	972,168	600,000	600,000	600,000	12.0%	
Other local revenue	2,000	14,553	2,000	2,000	2,000	0.0%	
Interest earnings	2,500	1,352	2,500	2,500	2,500	0.0%	
Use of fund balance	1,211,997	1,523,271	850,000	850,000	850,000	-29.9%	
Transfer from Trust Funds	0	0	0	0	0	#DIV/0!	
Federal grants & ESSER/GOFERR Funding	3,008,547	1,441,497	2,700,000	2,700,000	2,700,000	-10.3%	
<b>Total Revenue from Component Unit - School District</b>	<b>13,679,946</b>	<b>14,519,522</b>	<b>12,912,207</b>	<b>12,912,207</b>	<b>12,912,207</b>	<b>-5.6%</b>	
<b>Interfund Operating Transfers In</b>							
01-0-000-39121-000 Trans from Special Revenue Funds	17,160	17,160	17,160	17,160	17,160	0.0%	portion of cleaning contract paid by library that general fund is now providing
01-0-000-39140-000 Trans from Enterprise Funds	3,432	3,432	3,432	3,432	3,432	0.0%	portion of cleaning contract paid by water/sewer that general fund is now providing
01-0-000-39150-000 Trans from CRF's	554,106	454,106	50,000	108,449	108,449	-80.4%	\$50,000 From Assessing Reval fund acct#01-9-053-40979: \$58,449 from MTIF to support road bond acct# 01-7-111-40980 & 01-7-112-40981
01-0-000-39160-000 Trans from Trust & Agency	24,658	20,240	3,700	22,926	22,926	-7.0%	Trust Fund for Odell Park equals total expenditures for Odell Park under buildings; \$19,226 Turcotte Funds for Locality Equipment Matching Program grant
<b>Total Interfund Operating Transfers In</b>	<b>599,356</b>	<b>494,938</b>	<b>74,292</b>	<b>151,967</b>	<b>151,967</b>	<b>-74.6%</b>	
<b>Other Financing Resources</b>							
01-0-000-39399-000 Use of Fund Balance	0	0	0	110,000	300,000	#DIV/0!	\$110,000 police software; \$190,000 roads

City of Franklin, New Hampshire												
FY2023 Budget												
Revenues												
			FY 2022		FY2023 Budget							
	Default Budget Revenues	Revenue as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues					Account Detail	
01-0-000-39900-000 Other Financing Sources - Debt Issuance	0	0	0	0	0	#DIV/0!						
<b>Total Other Financing Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>110,000</b>	<b>300,000</b>	<b>#DIV/0!</b>						
<b>Grand Total General Fund Revenues</b>	<b>37,169,643</b>	<b>36,668,678</b>	<b>35,458,224</b>	<b>36,221,740</b>	<b>36,411,740</b>	<b>-2.0%</b>						
		Total revenues other than property taxes	18,288,290	19,051,806	19,241,806							
<b>FY2022 General Fund Appropriated Expenditures Proof:</b>												
Original Budget (Resolution 01-22)	33,419,559											
<b>Supplemental Budget Appropriations:</b>												
Resolution Numbers:												
03-22 National Rec & Park Assoc grant	62,500											
05-22 National Park Service grant	400,000											
06-22 Additional Adequacy/Fund Balance/Portrait of a Graduate Grant	906,956											
08-22 Transfer from Capital reserve for Police Dispatch (non lapsing)	454,106											
09-22 Reimbursement from SAU18 for additional support for a Student in the After school Program	6,415											
10-22 ARPA funds for Federal CCASP (Child Care Achieving Stabilization)	117,938											
11-22 Fire Rescue Boat	20,958											
15-22 Purchase of Street sweeper	95,000											
16-22 First tranche of ARPA funding	7,500											
<b>Non Lapsing Appropriations From Prior Year</b>												
Resolution 4-19 (Highway Maint)	100,000											
Resolution 08-19 (Land & Water Conservation Fund-Mill City Park) (440)	76,688											
Resolution 16-19 (NH DOT TAP Grant-Tressel Bridge) (449)	572,916											
Resolution 04-20 (CDAF Tax Credits) (445)	356,741											
Resolution 07-21 Land & Water Daniell Park Bath House	85,300											
Resolution 11-21 LEOP & COOP	12,868											
Resolution 16-21 CDBG Hotel Feasibility Study	15,000											
Resolution 20-21 CCRSP-Rec- Child Care - Covid 19 (126)	58,527											
DRA tax rate setting adjustments	89,421											
Cumberland Farms lease	311,250											
<b>Total FY2022 General Fund Appropriated Expenditures</b>	<b>37,169,643</b>											
<b>Capital Fund Revenues:</b>												
04-0-000-39401-000 Proceeds from Notes Payable	0	0	0	0	0	#DIV/0!					Franklin Falls Mixed Use TIF amendment 1-Carry over Res #06-20	

City of Franklin, New Hampshire							
FY2023 Budget							
Revenues							
	FY 2022		FY2023Budget				Account Detail
	Default Budget Revenues	Revenus as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	
<b>Grand Total Capital Fund Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	
<b>Grant Fund Revenues:</b>							
14-4-000-33111-429 Federal Grant Revenue - MMRS	20,000	3,893	15,000	15,000	15,000	-25.0%	New Hampshire Metropolitan Medical Response Team pass through grant; City received \$1,000 for administration of grant (see revenue line 01-1-501-35090-000)
14-4-000-35085-459 Donations from Non Public Sources NH Charitable Foundation grant to support NH Forward	10,000	10,000	0	0	0		
14-4-000-33111-457 Fed Grant - Operating 2020 Assistance Firefighter Grant	243,446.19	0	0	0	0	-100.0%	Community Action Program Building Demo & Replacement Project
14-4-000-35085-457 Donations from Non Public Sources 2020 Assistance Firefighter Grant	24,344.62	20,000					
<b>Grand Total Grant Fund Revenues</b>	<b>297,791</b>	<b>33,893</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-95.0%</b>	
<b>Parks &amp; Recreation Fund Revenues:</b>							
24-5-000-34010-000 General Fund Revenues	10,000	14,562	10,000	10,000	10,000	0.0%	Funds from program registration
24-5-211-34059-000 Admin Rec - Misc Fees	5,000	3,932	5,000	5,000	5,000	0.0%	Soda and food sales
24-5-211-35085-000 Admin Donations from Non Public Sources	500	0	500	500	500	0.0%	Outside donations
<b>Grand Total Parks &amp; Recreation Fund Revenues</b>	<b>15,500</b>	<b>18,495</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>0.0%</b>	
<b>Police Outside Detail Fund Revenues:</b>							
25-2-000-34010-000 General Fund Revenues	17,250	51,592	27,600	27,600	27,600	60.0%	Outside detail rate \$69/hour x 250 hours
<b>Grand Total Police Outside Detail Fund Revenues</b>	<b>17,250</b>	<b>51,592</b>	<b>27,600</b>	<b>27,600</b>	<b>27,600</b>	<b>60.0%</b>	
<b>Library Fund Revenues:</b>							
31-5-521-34080-000 Library Fines	500	111	500	500	500	0.0%	late charges - \$1.00 per day for DVDs, \$.10 per day all other materials
31-5-521-34081-000 Library Copier Fees	500	807	500	500	500	0.0%	\$.10 per photocopy or computer printout

<b>City of Franklin, New Hampshire</b>							
FY2023 Budget							
Revenues							
	FY 2022		FY2023Budget				
	Default Budget Revenues	Revenus as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
31-5-521-34082-000 Library Non Resident Fees	90	0	90	90	90	0.0%	
31-5-521-35020-000 Interest Income	1,200	335	1,200	1,200	1,200	0.0%	
31-5-521-35090-000 Library Misc Revenues	500	2,149	500	500	500	0.0%	book sale, memorial gifts, bequests, donations
31-5-521-39110-000 Tranfers from GF	230,067	0	236,799	233,878	233,878	1.7%	General fund supports library wage and benefit lines plus \$51,500 stipend
31-5-521-39160-000 Transfer From Trust & Agency	22,741	49,409	22,740	22,740	22,740	0.0%	
<b>Grand Total Library Fund Revenues</b>	<b>255,598</b>	<b>52,811</b>	<b>262,329</b>	<b>259,408</b>	<b>259,408</b>	<b>1.5%</b>	

City of Franklin, New Hampshire			FY2023 Budget				
Revenues			FY 2022		FY2023 Budget		
	Default Budget Revenues	Revenue as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
<b>Water Fund Revenues:</b>							
21-0-000-35020-000 Interest Income	100	134	100	100	100	0.0%	
21-0-000-33111-000 Fed Grant Rev	447,167	0	0	0	0	-100.0%	
21-3-000-31110-000 Utility Tax/Rent	1,810,915	1,648,413	1,816,089	1,694,234	1,694,234	-6.4%	see calculation below
21-3-000-34045-000 Connection Fees - Water	15,000	18,000	15,000	18,500	18,500	23.3%	connections- (3) @ \$2500 each; 1 @ \$3500; 1 @ \$7500
21-3-000-31111-000 Quarterly Availability Fee - Water	299,400	0	299,400	359,725	359,725	20.1%	2,385 water customers @ \$30/qtr (\$286,200); 112 larger meters at varying rates (\$63,300); 35 sprinkler connections at varying rates (\$10,225)
21-3-000-34046-000 Hydrant Fee - Water	4,750	0	4,750	3,750	3,750	-21.1%	15 private hydrants @ \$250/hydrant for flushing and annual inspection
21-3-000-35032-000 Lease Revenues- Cell Towers	51,793	53,274	51,793	51,793	51,793	0.0%	US Cellular \$30,673.32 (\$2,556.11/mo) contract expires 1/16/26 ; Sprint \$21,120 (\$1,760 mo.) contract expires 1/1/25
21-3-000-35090-000 Misc Revenues	31,000	8,389	31,000	11,000	11,000	-64.5%	Shut offs, freeze ups, etc (\$11,000)
<b>Grand Total Water Fund Revenues</b>	<b>2,660,125</b>	<b>1,728,210</b>	<b>2,218,132</b>	<b>2,139,102</b>	<b>2,139,102</b>	<b>-19.6%</b>	
<b>Water Rate Calculation:</b>							
Total water expenses	2,212,958		2,218,132	2,139,102	2,139,102		
Less other water revenue:							
Interest Income	(100)		(100)	(100)	(100)		
Connection Fees	(15,000)		(15,000)	(18,500)	(18,500)		
Quarterly Base Charge	(299,400)		(299,400)	(359,725)	(359,725)		
Hydrant Fee	(4,750)		(4,750)	(3,750)	(3,750)		
Cell Tower Lease	(51,793)		(51,793)	(51,793)	(51,793)		
Miscellaneous	(31,000)		(31,000)	(11,000)	(11,000)		
Retained Earnings	0		0	0	0		
Net expenses supported by water rate	1,810,915		1,816,089	1,694,234	1,694,234		
Estimated water usage in cubic feet							22,000,000
Billable units							100
Billable cubic feet	240,000		240,000	220,000	220,000	% inc (dec) over PY rate	
<b>Rate per 100 cubic feet of water used</b>	<b>7.55</b>		<b>7.57</b>	<b>7.70</b>	<b>7.70</b>	2.0%	FY2018 Rate = \$6.45 FY2019 Rate = \$6.53
each \$25,000 of additional appropriation increases rate per 100 cubic feet by	0.11						FY2020 Rate = \$7.32 FY2021 Rate = \$7.32

City of Franklin, New Hampshire							
FY2023 Budget							
Revenues							
	FY 2022		FY2023 Budget				
	Default Budget Revenues	Revenus as of 6/30/22 unadjusted	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
							FY2022 Rate = \$7.55
<b>Sewer Fund Revenues:</b>							
22-0-000-35020-000 Interest Income	736	47	50	50	50	-93.2%	
22-0-000-39399-000 Use of Retained Earnings	0	1,277,430	0	0	0	#DIV/0!	
22-3-000-31110-000 Utility Tax/Rent	1,285,414	6,000	1,378,083	1,360,940	1,360,940	5.9%	see calculation below
22-3-000-33110-443 Fed Grant - Capital Water-Asset Management Inventory	30,000	0	0	0	0	-100.0%	Res#14-22
22-3-000-34045-000 Connection Fees - Sewer	6,000	0	6,000	4,500	4,500	-25.0%	(3) @ \$1,500 each
22-3-000-31111-000 Quarterly Base Charge - Sewer	233,400	0	233,400	230,040	230,040	-1.4%	1,917 customers @ \$30/qtr
22-3-000-33591-000 Other State Grants	135,000	10,886	10,886	40,886	40,886	-69.7%	Water Pollution Grant (\$10,886)&Sewer Asset Mgmt grant (\$30,000)
<b>Grand Total Sewer Fund Revenues</b>	<b>1,690,550</b>	<b>1,294,363</b>	<b>1,628,419</b>	<b>1,636,416</b>	<b>1,636,416</b>	<b>-3.2%</b>	
<b>Sewer Rate Calculation:</b>							
Total sewer expenses	1,621,409		1,628,419	1,636,416	1,636,416		
Less other sewer revenue:							
Interest Income	(50)		(50)	(50)	(50)		
Use of Retained Earnings	0		0	0	0		
Connection Fees	(6,000)		(6,000)	(4,500)	(4,500)		
Quarterly Base Charge	(233,400)		(233,400)	(230,040)	(230,040)		
State Grant	(10,886)		(10,886)	(40,886)	(40,886)		
Net expenses supported by sewer rate	1,371,073		1,378,083	1,360,940	1,360,940		
Estimated sewer discharge in cubic feet							19,000,000
Billable units							100
Billable cubic feet	195,000		195,000	190,000	190,000	% inc (dec) over PY rate	
<b>Rate per 100 cubic feet of sewer discharged</b>	<b>7.03</b>		<b>7.07</b>	<b>7.16</b>	<b>7.16</b>	1.9%	FY2018 Rate = \$6.91
							FY2019 Rate = \$6.96
							FY2020 Rate = \$7.00
each \$25,000 of additional appropriation increases rate per 100 cubic feet by	0.13						

***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**SECTION 8 - EXPENDITURES/EXPENSES**

**City of Franklin, New Hampshire**

FY2023 Budget

Expenditure/Expense Summary

Fund/Cost Center	FY 2022			FY2023 Budget			% Change Over Prior Year Appropriated Expenditures
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures (thru 06/30/22 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Budget	
<b>GENERAL FUND EXPENDITURES:</b>							
<b>General Government</b>							
Executive	42,978	424,522	329,315	423,651	409,693	409,693	-3.5%
Election, Registration & Vital Statistics	900	196,192	170,895	206,631	204,562	204,562	4.3%
Financial Administration	11,650	525,926	491,398	660,512	649,985	649,985	23.6%
Legal	0	40,100	42,341	40,100	40,100	40,100	0.0%
Planning & Zoning	0	201,804	186,993	227,195	222,014	222,014	10.0%
Buildings	56,349	161,054	218,163	237,495	159,995	159,995	-0.7%
Insurance	0	125,772	132,540	145,094	140,094	140,094	11.4%
Other	0	25,595	25,833	28,010	25,510	25,510	-0.3%
<b>Total General Government</b>	<b>111,877</b>	<b>1,700,965</b>	<b>1,597,478</b>	<b>1,968,687</b>	<b>1,851,952</b>	<b>1,851,952</b>	<b>8.9%</b>
<b>Public Safety</b>							
Police	75,213	3,587,743	3,511,935	4,165,200	3,893,923	3,893,923	8.5%
Ambulance	840	179,459	154,708	190,420	170,075	170,075	-5.2%
Fire	52,623	2,454,730	2,410,272	2,759,162	2,686,970	2,686,970	9.5%
Emergency Management	23,322	19,557	37,367	10,378	3,689	3,689	-81.1%
<b>Total Public Safety</b>	<b>151,998</b>	<b>6,241,488</b>	<b>6,114,282</b>	<b>7,125,159</b>	<b>6,754,657</b>	<b>6,754,657</b>	<b>8.2%</b>
<b>Highways &amp; Streets</b>							
Administration	0	153,808	150,208	167,989	158,280	158,280	2.9%
Highways & Streets	691,136	952,082	1,061,802	1,539,741	1,211,949	1,591,949	67.2%
Street Lighting	38,049	99,486	118,076	94,500	94,500	94,500	-5.0%
Other	14,325	398,319	392,644	483,357	419,495	419,495	5.3%
<b>Total Highways &amp; Streets</b>	<b>743,510</b>	<b>1,603,694</b>	<b>1,722,730</b>	<b>2,285,587</b>	<b>1,884,223</b>	<b>2,264,223</b>	<b>41.2%</b>
<b>Sanitation</b>							
Solid Waste Collection	0	228,000	231,115	235,000	234,000	234,000	2.6%
Solid Waste Disposal	19,275	871,405	844,841	1,027,298	992,913	992,913	13.9%
<b>Total Sanitation</b>	<b>19,275</b>	<b>1,099,405</b>	<b>1,075,956</b>	<b>1,262,298</b>	<b>1,226,913</b>	<b>1,226,913</b>	<b>11.6%</b>



**City of Franklin, New Hampshire**

FY2023 Budget

Expenditure/Expense Summary

Fund/Cost Center	FY 2022			FY2023 Budget			
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures (thru 06/30/22 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Budget	% Change Over Prior Year Appropriated Expenditures
<b>Health</b>							
Animal Control	0	20,000	20,000	20,000	20,000	20,000	0.0%
Health Agencies, Hospitals, Other	0	41,379	41,379	41,879	41,879	41,879	1.2%
Mayor's Drug & Alcohol Abuse Task Force	0	425,169	149,456	300,000	300,000	300,000	-29.4%
<b>Total Health</b>	<b>0</b>	<b>486,548</b>	<b>210,835</b>	<b>361,879</b>	<b>361,879</b>	<b>361,879</b>	<b>-25.6%</b>
<b>Welfare</b>							
Administration	0	58,902	58,618	63,880	62,960	62,960	6.9%
Direct Assistance	0	42,500	550	42,500	26,500	26,500	-37.6%
Burials	0	5,000	1,000	5,000	5,000	5,000	0.0%
<b>Total Welfare</b>	<b>0</b>	<b>106,402</b>	<b>60,168</b>	<b>111,380</b>	<b>94,460</b>	<b>94,460</b>	<b>-11.2%</b>
<b>Culture &amp; Recreation</b>							
Parks & Recreation	1,465	942,986	721,013	900,310	893,201	893,201	-5.3%
Other	0	426,873	385,414	452,803	438,899	438,899	2.8%
<b>Total Culture &amp; Recreation</b>	<b>1,465</b>	<b>1,369,859</b>	<b>1,106,427</b>	<b>1,353,113</b>	<b>1,332,100</b>	<b>1,332,100</b>	<b>-2.8%</b>
<b>Conservation &amp; Development</b>							
Economic Development	0	1,521,345	271,122	100,000	500,000	500,000	-67.1%
<b>Total Conservation &amp; Development</b>	<b>0</b>	<b>1,521,345</b>	<b>271,122</b>	<b>100,000</b>	<b>500,000</b>	<b>500,000</b>	<b>-67.1%</b>
<b>Debt Service</b>							
Principal - Bonds & Notes	0	174,894	192,746	289,242	313,992	313,992	79.5%
Interest - Bonds & Notes	0	23,614	33,030	20,718	26,052	26,052	10.3%
Capital Leases - Principal & Interest	19,725	162,719	182,041	62,855	62,855	62,855	-61.4%
<b>Total Debt Service</b>	<b>19,725</b>	<b>361,228</b>	<b>407,817</b>	<b>372,815</b>	<b>402,899</b>	<b>402,899</b>	<b>11.5%</b>
<b>Capital Outlay</b>	<b>39,950</b>	<b>945,656</b>	<b>879,877</b>	<b>0</b>	<b>179,226</b>	<b>179,226</b>	<b>-81.0%</b>
<b>Component Unit - School District</b>	<b>311,274</b>	<b>19,465,921</b>	<b>18,458,074</b>	<b>19,080,631</b>	<b>19,080,631</b>	<b>19,080,631</b>	<b>-2.0%</b>

**City of Franklin, New Hampshire**

FY2023 Budget

Expenditure/Expense Summary

Fund/Cost Center	FY 2022			FY2023 Budget			% Change Over Prior Year Appropriated Expenditures
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures (thru 06/30/22 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Budget	
<b>Interfund Operating Transfers Out</b>							
Special Revenue Funds	0	230,716	400	227,228	234,528	234,528	1.7%
Capital Reserve Funds	0	70,000	70,000	26,075	26,075	26,075	-62.8%
<b>Total Interfund Operating Transfers Out</b>	<b>0</b>	<b>300,716</b>	<b>70,400</b>	<b>253,303</b>	<b>260,603</b>	<b>260,603</b>	<b>-13.3%</b>
<b>Transfer to Component Unit - School Distr</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Total City Budget</b>	<b>1,399,074</b>	<b>35,203,227</b>	<b>31,975,166</b>	<b>34,274,851</b>	<b>33,929,543</b>	<b>34,309,543</b>	<b>-2.5%</b>
<b>Payments to Others</b>	<b>0</b>	<b>2,091,586</b>	<b>2,018,266</b>	<b>2,102,197</b>	<b>2,102,197</b>	<b>2,102,197</b>	<b>0.5%</b>
<b>Total General Fund Expenditures</b>	<b>1,399,074</b>	<b>37,294,812</b>	<b>33,993,432</b>	<b>36,377,048</b>	<b>36,031,740</b>	<b>36,411,740</b>	<b>-2.4%</b>
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	
<b>CAPITAL PROJECTS EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
<b>GRANT FUND EXPENDITURES</b>	<b>0</b>	<b>297,791</b>	<b>26,506</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-95.0%</b>
<b>PARKS &amp; RECREATION SPECIAL REVENUE FUND EXPENDITURES</b>	<b>0</b>	<b>15,500</b>	<b>21,542</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>0.0%</b>
<b>OUTSIDE POLICE DETAILS SPECIAL REVENUE FUND EXPENDITURES</b>	<b>0</b>	<b>17,250</b>	<b>37,217</b>	<b>27,600</b>	<b>27,600</b>	<b>27,600</b>	<b>60.0%</b>
<b>LIBRARY SPECIAL REVENUE FUND EXPENDITURES</b>	<b>0</b>	<b>255,597</b>	<b>244,494</b>	<b>262,329</b>	<b>259,408</b>	<b>259,408</b>	<b>1.5%</b>
<b>WATER ENTERPRISE FUND EXPENSES</b>	<b>N/A</b>	<b>2,660,125</b>	<b>1,963,952</b>	<b>2,212,947</b>	<b>2,139,102</b>	<b>2,139,102</b>	<b>-19.6%</b>
<b>SEWER ENTERPRISE FUND EXPENSES</b>	<b>N/A</b>	<b>1,651,409</b>	<b>1,495,191</b>	<b>1,621,404</b>	<b>1,636,416</b>	<b>1,636,416</b>	<b>-0.9%</b>

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>GENERAL FUND EXPENDITURES:</b>								
<b>GENERAL GOVERNMENT - EXECUTIVE</b>								
...."Franklin for a Lifetime"...								
<b>City Council</b>								
01-1-301-40130-000 Mayor/City Council Elected Official Wages		4,700	4,625	4,700	4,700	4,700	0.0%	(1) mayor @ \$2,000/yr.; (9) councilors @\$300/yr.
01-1-301-40220-000 Mayor/City Council Social Security		291	287	291	291	291	0.1%	6.2% (set by federal government)
01-1-301-40225-000 Mayor/City Council Medicare		68	67	68	68	68	0.2%	1.45% (set by federal government)
01-1-301-40260-000 Mayor/City Council WC Ins		13	11	13	13	13	2.3%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-1-301-40560-000 Mayor/City Council Membership/Dues		7,000	6,922	7,000	7,000	7,000	0.0%	NHMA dues
01-1-301-40611-000 Mayor/City Council Supplies - Spec Department		900	761	1,000	800	800	-11.1%	
<b>Total City Council</b>	<b>0</b>	<b>12,972</b>	<b>12,672</b>	<b>13,073</b>	<b>12,873</b>	<b>12,873</b>	<b>0.8%</b>	
<b>City Manager's Office</b>								
01-1-302-40110-000 City Mgr Office FT Wages		154,917	143,822	166,309	165,355	165,355	6.7%	City Manager (Milner) & Executive Assistant (Jones)
01-1-302-40140-000 City Mgr Office OT Wages		5,000	2,769	5,000	3,000	3,000	-40.0%	Executive Assistant taking minutes at night meetings
01-1-302-40210-000 City Mgr Office Health & Dental Ins		58,841	53,474	63,634	63,634	63,634	8.1%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-1-302-40215-000 City Mgr Office Life Ins		1,400	1,164	1,484	1,477	1,477	5.5%	No change in rate from FY22
01-1-302-40220-000 City Mgr Office Social Security		9,915	8,943	10,621	10,438	10,438	5.3%	6.2% (set by federal government)
01-1-302-40225-000 City Mgr Office Medicare		2,319	2,164	2,484	2,441	2,441	5.3%	1.45% (set by federal government)
01-1-302-40230-000 City Mgr Office NHRS		22,484	17,706	24,086	23,671	23,671	5.3%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-1-302-40250-000 City Mgr Office Unemployment		62	59	70	70	70	12.9%	Rate increase of 10.1% from FY22
01-1-302-40260-000 City Mgr Office WC Ins		431	372	480	474	474	9.8%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-1-302-40290-000 City Mgr Office Prof Devel		2,000	300	2,000	2,000	2,000	0.0%	City Manager continuing education
01-1-302-40291-000 City Mgr Office Staff Devel		300	0	300	300	300	0.0%	Executive Assistant continuing education

<b>City of Franklin, New Hampshire</b>									
<b>FY2023 Budget</b>									
<b>Expenditures</b>									
		<b>FY 2022</b>			<b>FY2023 Budget</b>				
	<b>Prior Year Encumbrances</b>	<b>Default Budget Expenditures</b>	<b>Actual Expenditures as of 6/30/22 unadjusted</b>	<b>Department Proposed Expenditures</b>	<b>Managers Proposed Expenditures</b>	<b>Council Adopted Expenditures</b>	<b>% Change Over Prior Year Appropriated Expenditures</b>	<b>Account Detail</b>	
01-1-302-40341-000 City Mgr Office Telephone		1,300	1,079	1,300	1,300	1,300	0.0%	office & cellular phone	
01-1-302-40390-000 City Mgr Office Other Prof Services		22,500	8,750	0	0	0	-100.0%	Pay & Classification Study	
01-1-302-40491-000 City Mgr Office - Nuisance Abatement	40,478	50,000	28,000	50,000	45,000	45,000	-10.0%	clean up of nuisance and/or deeded properties and RSA 155 properties; PFAS monitoring from Fire Station	
01-1-302-40529-000 City Mgr Office - Joint Loss Safety	2,500	1,000	1,489	1,000	1,000	1,000	0.0%	Joint Loss Safety Committee	
01-1-302-40560-000 City Mgr Office Membership/Dues		1,100	310	1,310	1,310	1,310	19.1%	ICMA \$1000, NHMMA \$110, GFOA dues \$35, Lakes Region Chamber \$165	
01-1-302-40599-000 City Mgr Office - Contingent Grant		30,000	40,173	30,000	30,000	30,000	0.0%	used to accept and expend various small, non matching grants and donations throughout the year; 100% offset by revenue line 01-0-000-33540-000	
01-1-302-40625-000 City Mgr Office Postage		150	166	200	150	150	0.0%		
01-1-302-40670-000 City Mgr Office Books & Pub		250	166	300	200	200	-20.0%	resource material for city manager & newspaper subscriptions for city departments	
01-1-302-40898-000 City Mgr Office Contingency		47,579	5,736	50,000	45,000	45,000	-5.4%	unanticipated expenditures in lieu of supplemental budget appropriation	
<b>Total City Manager's Office</b>	<b>42,978</b>	<b>411,549</b>	<b>316,643</b>	<b>410,578</b>	<b>396,820</b>	<b>396,820</b>	<b>-0.2%</b>		
<b>TOTAL GENERAL GOVERNMENT - EXECUTIVE</b>	<b>42,978</b>	<b>424,522</b>	<b>329,315</b>	<b>423,651</b>	<b>409,693</b>	<b>409,693</b>	<b>-3.5%</b>		

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>GENERAL GOVERNMENT - ELECTION, REGISTRATIONS &amp; VITAL STATISTICS</b>								
<b>City Clerk/Tax Collector Office</b>		<i>... "where our goal is to offer our residents professional, courteous and timely service"...</i>						
01-1-401-40110-000 City Clerk/Tax FT Wages		83,307	85,251	90,173	88,488	88,488	6.2%	65% of wages for City Clerk/Tax Collector (Stanyan); Deputy City Clerk/Tax Collector (Davis); Account Clerk (Chance); 35% wages in water/sewer funds
01-1-401-40210-000 City Clerk/Tax Health & Dental Ins		64,880	46,561	50,356	50,356	50,356	-22.4%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-1-401-40215-000 City Clerk/Tax Life Ins		658	631	708	696	696	5.8%	No change in rate from FY22
01-1-401-40220-000 City Clerk/Tax Social Security		5,165	5,274	5,591	5,486	5,486	6.2%	6.2% (set by federal government)
01-1-401-40225-000 City Clerk/Tax Medicare		1,208	1,234	1,308	1,283	1,283	6.2%	1.45% (set by federal government)
01-1-401-40230-000 City Clerk/Tax NHRS		11,713	10,132	12,678	12,441	12,441	6.2%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-1-401-40250-000 City Clerk/Tax Unemployment		60	58	68	68	68	12.9%	Rate increase of 10.1% from FY22
01-1-401-40260-000 City Clerk/Tax WC Ins		227	196	255	250	250	10.3%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-1-401-40290-000 City Clerk/Tax Prof Devel		1,800	784	2,100	2,100	2,100	16.7%	Tax & Clerk Conferences (Stanyan) 2 @ \$550 (\$1100), Tax Workshop (All) 3 at @50 ea (\$150), City Clerk Workshop (All) 3@ 50 ea (\$150), NHGFOA Conference (Stanyan) (\$200), Misc trainings (\$200); NHGFOA certification (Stanyan)(\$300)
01-1-401-40341-000 City Clerk/Tax Telephone		400	360	400	400	400	0.0%	Telephone expenses
01-1-401-40390-000 City Clerk/Tax Other Prof Serv.		2,210	536	2,300	2,300	2,300	4.1%	Title search for liens & deeds
01-1-401-40391-000 City Clerk/Tax Code Book		3,000	2,567	3,000	3,000	3,000	0.0%	Website e-code updates/maint ( \$1195 for maint), additional \$1805 for supplemental updates
01-1-401-40440-000 City Clerk/Tax Equip Lease		1,780	1,528	1,640	1,640	1,640	-7.9%	copier agreement \$800, annual maintenance fee for folder/insertor machine \$1680 per year (split 50/25/25 between GF/WS) \$840
01-1-401-40550-000 City Clerk/Tax Printing		700	480	700	700	700	0.0%	preprinted tax bills & first class envelopes
01-1-401-40560-000 City Clerk/Tax Membership/Dues		95	80	60	60	60	-36.8%	NH Clerk's Association \$20 per City/NH Tax Collector's Association (\$20 each Clerk & Deputy)
01-1-401-40611-000 City Clerk/Tax Supplies - Spec Department	300	1,200	1,126	1,750	1,750	1,750	45.8%	State printer cartridges (5 per year @ \$250) & dog tags \$500
01-1-401-40625-000 City Clerk/Tax Postage		7,500	6,993	8,500	8,500	8,500	13.3%	Increase in certified notices/increase in postage
01-1-401-40626-000 City Clerk/Tax Registry Fees		1,000	570	1,100	1,100	1,100	10.0%	Tax redemptions/Registry fees (anticipated rate increase)
01-1-401-40670-000 City Clerk/Tax Books & Pub		400	460	450	450	450	12.5%	Digital subscription for red & blue book values (anticipated rate increase)

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	FY 2022			FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Total City Clerk/Tax Collector Office</b>	<b>300</b>	<b>187,303</b>	<b>164,821</b>	<b>183,138</b>	<b>181,069</b>	<b>181,069</b>	<b>-3.3%</b>	
<b>Elections</b>								
01-1-403-40130-000 Elections Elected Official Wages		5,025	3,059	15,075	15,075	15,075	200.0%	(3) Elections; September (Primary), October 2021 (City), November (General)
01-1-403-40260-000 Elections WC Ins		14	12	43	43	43	211.4%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-1-403-40439-000 Elections Other Contracted Services		900	900	975	975	975	8.3%	3 wards at \$325/ward
01-1-403-40611-000 Elections Supplies - Spec Department	600	2,200	1,360	6,400	6,400	6,400	190.9%	election worker food (\$1200-3 elections at \$400 ea); supplies (\$1000); Ballots and ballot coding for voting machines (\$1,750 Sept election/\$1200 Oct election/\$1250 Nov election)
01-1-403-40625-000 Elections Postage		750	743	1,000	1,000	1,000	33.3%	
<b>Total Elections</b>	<b>600</b>	<b>8,889</b>	<b>6,074</b>	<b>23,493</b>	<b>23,493</b>	<b>23,493</b>	<b>164.3%</b>	
<b>TOTAL GENERAL GOVERNMENT - ELECTION, REGISTRATIONS &amp; VITAL STATISTICS</b>	<b>900</b>	<b>196,192</b>	<b>170,895</b>	<b>206,631</b>	<b>204,562</b>	<b>204,562</b>	<b>4.3%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
		Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
<b>GENERAL GOVERNMENT - FINANCIAL ADMINISTRATION</b>								
<i>Facilitate, implement and maintain appropriate financial policies and internal control structure to efficiently and accurately process, record and report all of the City's financial activity in accordance with applicable laws, currently accepted governmental accounting promulgation and generally accepted accounting principles (GAAP). To work interactively with as well as provide reliable and relevant reporting to agencies, officials, management, and taxpayers for results that are both informed and in the best interest of the City of Franklin.</i>								
<b>Finance Office</b>								
01-1-501-40110-000 Finance Office FT Wages		163,620	158,691	169,134	165,980	165,980	1.4%	Finance Director (Gaudette 80%); Accountant (Newton 80%); Finance Assistant (Getman 80%); remaining wages in water/sewer funds
01-1-501-40130-000 Finance Office Elected Official Wages		1,500	1,616	1,500	1,500	1,500	0.0%	Stipend for Treasurer (Jones \$1,000) & Deputy Treasurer's (Creasey & Havey \$250 each)
01-1-501-40140-000 Finance Office OT Wages		3,600	7,860	5,000	3,000	3,000	-16.7%	Additional hours needed for special projects
01-1-501-40210-000 Finance Office Health & Dental Ins		69,875	65,755	72,811	72,811	72,811	4.2%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-1-501-40215-000 Finance Office Life Ins		1,261	1,127	1,300	1,277	1,277	1.2%	No change in rate from FY22
01-1-501-40220-000 Finance Office Social Security		10,461	10,318	10,889	10,570	10,570	1.0%	6.2% (set by federal government)
01-1-501-40225-000 Finance Office Medicare		2,446	2,413	2,547	2,472	2,472	1.0%	1.45% (set by federal government)
01-1-501-40230-000 Finance Office NHRS		23,687	20,918	24,659	23,934	23,934	1.0%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-1-501-40250-000 Finance Office Unemployment		77	74	84	84	84	8.4%	Rate increase of 10.1% from FY22
01-1-501-40260-000 Finance Office WC Ins		457	394	492	480	480	5.0%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-1-501-40290-000 Finance Office Prof Devel	9,200	2,000	427	4,000	2,000	2,000	0.0%	Finance Director continuing education (AICPA/GFOA/APA).
01-1-501-40291-000 Finance Office Staff Devel		2,800	0	3,100	2,300	2,300	-17.9%	Accountant & Finance Assistant - AccuFund Accounting Software User's Group; American Payroll Association. GFOA trainings; NHGFOA certification (Finance Assistant) (\$300)
01-1-501-40330-000 Finance Office Audit		25,000	4,784	25,000	25,000	25,000	0.0%	Audit \$22,500 total - \$18,000 general fund (80%), \$3,375 water (15%), \$1125 sewer (5%); OPEB Actuarial Study (\$2,000); Single Audit \$5,000 (\$2,500 offset by revenue see line 01-9-014-33110-000)
01-1-501-40560-000 Finance Office Membership/Dues		500	255	1,000	705	705	41.0%	\$170 GFOA (office); \$105 NHGFOA (Finance Director, Accountant, Finance Assistant); \$15 NEGFOA (Gaudette); \$15 ANHPEHRA (office); SHRM membership (Finance Director) \$219; Notary \$150 (2@\$75 ea)
01-1-501-40625-000 Finance Office Postage		2,500	1,790	2,750	2,750	2,750	10.0%	Accounts payable and payroll
01-1-5001-40691-000 Finance Office Misc Expend		0	0	750	750	750	#DIV/0!	office shredding ,business cards & misc items
01-1-501-40670-000 Finance Office Books & Pub		900	973	1,000	1,000	1,000	11.1%	\$307 Governmental GAAP ; Fair Labor Standards \$537 ; Misc Finance Publication/Books
<b>Total Finance Office</b>	<b>9,200</b>	<b>310,683</b>	<b>277,394</b>	<b>326,015</b>	<b>316,612</b>	<b>316,612</b>	<b>1.9%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
		Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
<b>Assessing Office</b>								
01-1-503-40110-000 Assessing FT Wages		52,788	44,760	57,954	57,039	57,039	8.1%	Assessing Technician (Open Position)
01-1-503-40210-000 Assessing Health & Dental Ins		0	0	0	0	0	#DIV/0!	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-1-503-40215-000 Assessing Life Ins		350	293	383	377	377	7.5%	No change in rate from FY22
01-1-503-40220-000 Assessing Social Security		3,273	2,619	3,593	3,536	3,536	8.1%	6.2% (set by federal government)
01-1-503-40225-000 Assessing Medicare		765	612	840	827	827	8.1%	1.45% (set by federal government)
01-1-503-40230-000 Assessing NHRS		6,253	5,052	6,884	6,755	6,755	8.0%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-1-503-40250-000 Assessing Unemployment		31	30	35	35	35	12.9%	Rate increase of 10.1% from FY22
01-1-503-40260-000 Assessing WC Ins		121	105	139	136	136	12.1%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-1-503-40291-000 Assessing Staff Devel		200	0	200	200	200	0.0%	continuing education for Assessing Technician
01-1-503-40336-000 Assessing Assessing		56,000	55,190	160,000	160,000	160,000	185.7%	Annual Assessing Contract \$58,600 plus \$1,400 for extra services; \$100,000 FY23 Reval partially offset by Capital Reserve Fund acct #01-9-053-40979
01-1-503-40341-000 Assessing Telephone		400	180	250	250	250	-37.5%	
01-1-503-40342-000 Assessing Software Maint		6,725	6,725	6,881	6,881	6,881	2.3%	\$3,963 Avitar Annual software support cost-not included in regular annual contract; \$2,918 annual cost from Avitar for Assessing internet kiosk-public data hosting
01-1-503-40440-000 Assessing Equip Lease		1,000	617	1,000	1,000	1,000	0.0%	copier lease & maintenance contract
01-1-503-40560-000 Assessing Membership/Dues		250	20	250	250	250	0.0%	NH Association of Assessing Official \$20, The Registry Review Yrly Subscription \$229
01-1-503-40610-000 Assessing Supplies - Operating		150	51	150	150	150	0.0%	office supplies
01-1-503-40625-000 Assessing Postage		1,000	151	1,000	1,000	1,000	0.0%	Reval year
<b>Total Assessing Office</b>	<b>0</b>	<b>129,306</b>	<b>116,405</b>	<b>239,559</b>	<b>238,436</b>	<b>238,436</b>	<b>84.4%</b>	



City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Information Technology</b>								
01-1-506-40342-000 IT Software Maint		24,500	27,881	28,937	28,937	28,937	18.1%	AccuFund financial software (\$6,188.75 total - \$4,827.23 general, \$680.76 water, \$680.76 sewer); Avitar Clerks, utility billing, tax software (\$10,734 total - \$6,977.10 general (65%), \$1,878.45 water (17.5%), \$1,878.45 sewer (17.5%)); FirstLight Fiber Internet (\$5,900 total - \$5,476 general, \$212 ea water & sewer)Website Hosting- Civic Plus (estimating a 5% increase in April 2023( 9 mo @241.17 and 3 mo @253.23 for a total of \$2,930.22), \$586.04 each general, water, sewer, Mayor's Drug Task Force, FBIDC); \$5,520 Sentinel One Antivirus (\$4,416 general (80%), \$828 water (15%), \$276 sewer (5%); \$3,816 Office 365 backups (\$3,052.80 general (80%), \$572.40 water(15%), \$190.80 sewer (5%)); NitroPro lic. \$1050 (7@\$150); Duo Annual(Two factor Authentication)-Police \$1,380
01-1-506-40390-000 IT Other Prof Serv.	2,450	61,436	69,719	66,000	66,000	66,000	7.4%	IT contract (\$71,640 total - \$57,312 general fund(80%), \$10,746 water (15%), \$3,582 sewer (5%) Email and scheduled PC replacements are included in this contract); \$1,500 Bristol terminal server support;\$2,080 for CJIS required updates for Police Dept.; Additional monitor for Planning & Zoning \$205; Misc \$4,900
<b>Total Information Technology</b>	<b>2,450</b>	<b>85,936</b>	<b>97,599</b>	<b>94,937</b>	<b>94,937</b>	<b>94,937</b>	<b>10.5%</b>	
<b>TOTAL GENERAL GOVERNMENT - FINANCIAL ADMINISTRATION</b>	<b>11,650</b>	<b>525,926</b>	<b>491,398</b>	<b>660,512</b>	<b>649,985</b>	<b>649,985</b>	<b>23.6%</b>	
<b>GENERAL GOVERNMENT - LEGAL</b>								
01-1-531-40320-000 General Legal Legal		30,000	37,971	30,000	30,000	30,000	0.0%	City Solicitor Paul Fitzgerald of Wescott Law, PA retainer (\$1,175/month or \$14,100 annually); expenses, project hours and litigation beyond the monthly retainer
01-1-531-40323-000 General Legal Legal - PBA		2,600	0	2,600	2,600	2,600	0.0%	Planning board legal costs
01-1-531-40324-000 General Legal Legal - ZBA		5,500	0	5,500	5,500	5,500	0.0%	Zoning board legal costs
01-1-531-40325-000 General Legal Outside Legal		2,000	4,370	2,000	2,000	2,000	0.0%	Legal counsel other than City Solicitor (representation conflict, expertise, etc.)
<b>TOTAL GENERAL GOVERNMENT - LEGAL</b>	<b>0</b>	<b>40,100</b>	<b>42,341</b>	<b>40,100</b>	<b>40,100</b>	<b>40,100</b>	<b>0.0%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>GENERAL GOVERNMENT - PLANNING &amp; ZONING</b>								
<i>We welcome the opportunity to talk with you about any land use issue or any proposed project so that we can assist you and help insure that you have all the information you need to insure that the requirements of the land use ordinances are satisfied and that the interests of all property owners are properly protected.</i>								
01-1-911-40110-000 Planning FT Wages		115,624	132,083	153,724	151,018	151,018	30.6%	Planning & Zoning Director/Special Projects Coordinator (Creighton); Administrative Secretary (Bibbins)
01-1-911-40210-000 Planning Health & Dental Ins		45,603	14,136	13,837	13,837	13,837	-69.7%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-1-911-40215-000 Planning Life Ins		624	585	1,111	1,091	1,091	74.9%	No change in rate from FY22
01-1-911-40220-000 Planning Social Security		7,169	8,189	9,531	9,363	9,363	30.6%	6.2% (set by federal government)
01-1-911-40225-000 Planning Medicare		1,677	1,915	2,229	2,190	2,190	30.6%	1.45% (set by federal government)
01-1-911-40230-000 Planning NHRS		11,486	11,005	20,349	19,969	19,969	73.9%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-1-911-40250-000 Planning Unemployment		62	59	70	70	70	12.9%	Rate increase of 10.1% from FY22
01-1-911-40260-000 Planning WC Ins		5,394	4,657	6,363	6,244	6,244	15.8%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-1-911-40290-000 Planning Prof Devel		150	50	2,500	2,500	2,500	1566.7%	This involves costs for educational workshops for Board members and P&Z Director
01-1-911-40291-000 Planning Staff Devel		100	90	500	500	500	400.0%	This involves costs for educational workshops for staff
01-1-911-40341-000 Planning Telephone		450	360	450	450	450	0.0%	This is a standard office expenditure
01-1-911-40439-000 Planning Other Contracted Services		4,700	4,700	6,200	4,700	4,700	0.0%	P & Z will continue to pay for the annual maintenance of the tax maps [\$3,700] and will contribute one-half [\$1,000] of the annual costs associated with the public hosting fee of \$2,000. The tax maps are available online for easy access by residents, real estate agents, and others.
01-1-911-40440-000 Planning Equip Lease		900	617	900	900	900	0.0%	Maintenance costs associated with copy machine that is shared between Planning and Assessing
01-1-911-40560-000 Planning Membership/Dues		6,466	6,957	7,331	7,331	7,331	13.4%	Lakes Region Planning Commission annual dues (\$6,731) and American Planning Association annual dues (\$600).
01-1-911-40625-000 Planning Postage		1,200	1,579	2,000	1,750	1,750	45.8%	Mailing costs for Board member packages, abutter notices, and general mailings. The City is compensated for the abutter mailings through applications to the two Boards.
01-1-911-40670-000 Planning Books & Pub		200	11	100	100	100	-50.0%	Educational materials for staff and board members and an annual NH Land Use Law book.
<b>TOTAL GENERAL GOVERNMENT - PLANNING &amp; ZONING</b>	<b>0</b>	<b>201,804</b>	<b>186,993</b>	<b>227,195</b>	<b>222,014</b>	<b>222,014</b>	<b>10.0%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>GENERAL GOVERNMENT - BUILDINGS</b>								
City Hall								
01-1-941-40410-000 City Hall Electricity		6,000	6,576	6,000	6,000	6,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (8 of 12)
01-1-941-40411-000 City Hall Heating Oil/Gas		17,079	20,750	18,000	18,000	18,000	5.4%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (8 of 12)
01-1-941-40412-000 City Hall Water/Sewer		2,210	2,434	2,500	2,500	2,500	13.1%	Water and sewer charges to city hall; increased water and sewer use!
01-1-941-40430-000 City Hall Bldg Repairs & Maint		1,500	687	1,500	1,500	1,500	0.0%	Ongoing maintenance activities
01-1-941-40439-000 City Hall Other Contracted Services	17,259	10,130	21,726	77,000	7,000	7,000	-30.9%	Council chambers maint \$500; windows cleaning \$980; fire alarm & extinguisher maintenance \$2,500; heating system maintenance \$800; carpet cleaning \$600; emergency light testing & inspection \$750; misc \$870
01-1-941-40690-000 City Hall Misc Supplies		1,700	1,726	2,000	2,000	2,000	17.6%	restroom (paper, soap) & cleaning supplies
<b>Total City Hall</b>	<b>17,259</b>	<b>38,619</b>	<b>53,900</b>	<b>107,000</b>	<b>37,000</b>	<b>37,000</b>	<b>-4.2%</b>	
<b>Proulx, Parks &amp; Beaches</b>								
01-1-942-40410-000 Parks & Beaches Electricity		8,000	7,942	8,000	8,000	8,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (8 of 12)
01-1-942-40411-000 Parks & Beaches Heating Oil/Gas		10,000	11,073	10,000	10,000	10,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (8 of 12)
01-1-942-40412-000 Parks & Beaches Water/Sewer		4,500	1,444	2,000	2,000	2,000	-55.6%	water and sewer charges to various facilities
01-1-942-40430-000 Parks & Beaches Bldg Repairs & Maint		7,350	15,404	10,000	10,000	10,000	36.1%	Ongoing maintenance to dugouts; fencing; restrooms; bath houses; vandal repair
01-1-942-40439-000 Parks & Beaches Other Contracted Services	34,190	6,207	34,125	8,707	5,707	5,707	-8.1%	Heating system maintenance \$500; gym floors \$4,000, alarm system service \$700; emergency light testing & inspection \$507
01-1-942-40690-000 Parks & Beaches Misc Supplies		6,000	2,137	6,000	6,000	6,000	0.0%	restroom (paper, soap) & cleaning supplies; signage all city parks & beaches, wood chips \$2500
<b>Total Proulx, Parks &amp; Beaches</b>	<b>34,190</b>	<b>42,057</b>	<b>72,123</b>	<b>44,707</b>	<b>41,707</b>	<b>41,707</b>	<b>-0.8%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	FY 2022			FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
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<b>Odell Cottage</b>								
01-1-943-40411-000 Odell Cottage Heating Oil/Gas		2,800	3,175	2,800	2,800	2,800	0.0%	100% reimbursement from trust fund - see revenue line 01-0-000-39160-000
01-1-943-40412-000 Odell Cottage Water/Sewer		400	269	400	400	400	0.0%	100% reimbursement from trust fund - see revenue line 01-0-000-39160-000
01-1-943-40430-000 Odell Cottage Bldg Repairs & Maint		500	140	500	500	500	0.0%	100% reimbursement from trust fund - see revenue line 01-0-000-39160-000
<b>Total Odell Cottage</b>	<b>0</b>	<b>3,700</b>	<b>3,584</b>	<b>3,700</b>	<b>3,700</b>	<b>3,700</b>	<b>0.0%</b>	
<b>Bessie Rowell Community Center</b>	BRCC is occupied by the City's recreation department and (3) other tenants who share in expenditures of the building and maintenance. All expenditures of this cost are shared based on square footage between all (4) occupants. See revenue line 01-1-944-35040-000 for tenant share of all expenditures (over several cost centers) including \$5,000/each annual contribution to capital reserve fund.							
01-1-944-40410-000 Bessie Rowell Electricity		24,000	27,056	26,000	24,000	24,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (8 of 12)
01-1-944-40411-000 Bessie Rowell Heating Oil/Gas		24,000	22,427	24,000	24,000	24,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (8 of 12)
01-1-944-40412-000 Bessie Rowell Water/Sewer		5,910	6,739	6,500	6,500	6,500	10.0%	Water and sewer charges for BRCC
01-1-944-40430-000 Bessie Rowell Bldg Repairs & Maint		5,500	6,086	5,500	5,500	5,500	0.0%	General maintenance on building interior/ exterior
01-1-944-40439-000 Bessie Rowell Other Contracted Services	4,900	11,268	21,528	14,088	11,588	11,588	2.8%	Security system maint. & annual contract\$1,200; fire alarm inspection \$2,138; strip & wax floors \$3,000; hood inspection \$300; emergency light testing & inspection \$1,050; grease trap maint. \$750; pest control \$650; (other unforeseen \$2,500)
01-1-944-40690-000 Bessie Rowell Misc Supplies		6,000	4,720	6,000	6,000	6,000	0.0%	restroom (paper, soap) & cleaning supplies; ice melt; etc.(in house )
<b>Total Bessie Rowell Community Center</b>	<b>4,900</b>	<b>76,678</b>	<b>88,556</b>	<b>82,088</b>	<b>77,588</b>	<b>77,588</b>	<b>1.2%</b>	
<b>TOTAL GENERAL GOVERNMENT - BUILDINGS</b>	<b>56,349</b>	<b>161,054</b>	<b>218,163</b>	<b>237,495</b>	<b>159,995</b>	<b>159,995</b>	<b>-0.7%</b>	

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City of Franklin, New Hampshire								
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	FY 2022			FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
<b>GENERAL GOVERNMENT - INSURANCE</b>								
01-1-961-40521-000 Property Ins General Liability		120,772	122,339	135,094	135,094	135,094	11.9%	Anticipated 10% increase in rated for FY23 from FY22 **FY22 rates were \$2,830.25 than originally budgeted** Wright Ins/Cyber/Flood \$187,630 - \$135,093.60 general(72%), \$43,154.90 water(23%), \$9,381.50 sewer(5%). liability insurances between funds based on statement of values, # of PC's, # of regularly scheduled employees, #of claims.
01-1-961-40528-000 Property Ins Gen Liab Deduct		5,000	10,201	10,000	5,000	5,000	0.0%	
<b>TOTAL GENERAL GOVERNMENT - INSURANCE</b>	<b>0</b>	<b>125,772</b>	<b>132,540</b>	<b>145,094</b>	<b>140,094</b>	<b>140,094</b>	<b>11.4%</b>	
<b>GENERAL GOVERNMENT - OTHER</b>								
01-1-991-40299-000 City Hall Travel		1,000	413	1,000	1,000	1,000	0.0%	mileage reimbursement for employees attending meetings, conferences, training, etc.
01-1-991-40440-000 Gen Gov/City Hall Equip Lease		5,095	7,115	7,010	7,010	7,010	37.6%	Copier lease \$2353 expires 6/30/24; Postage machine lease \$1,907 (lease expires 8/22 this in new pricing); Copier maintenance agreement \$2,000; copier overages \$750
01-1-991-40551-000 Gen Gov/City Hall Advert/Legal Notices		7,500	10,468	10,000	7,500	7,500	0.0%	Citywide advertising for positions, legal notices, etc.
01-1-991-40610-000 Gen Gov/City Hall Supplies - Operating		12,000	7,836	10,000	10,000	10,000	-16.7%	Citywide copier/printer paper & City Hall office supplies
<b>TOTAL GENERAL GOVERNMENT - OTHER</b>	<b>0</b>	<b>25,595</b>	<b>25,833</b>	<b>28,010</b>	<b>25,510</b>	<b>25,510</b>	<b>-0.3%</b>	
<b>GRAND TOTAL GENERAL GOVERNMENT</b>	<b>111,877</b>	<b>1,700,964</b>	<b>1,597,478</b>	<b>1,968,687</b>	<b>1,851,952</b>	<b>1,851,952</b>	<b>8.9%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
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<b>PUBLIC SAFETY</b>								
<b>POLICE DEPARTMENT</b>								
<i>The Franklin Police Department is dedicated to community, people, and excellence and provides the utmost degree of police service throughout the City while practicing the tenets of integrity, ethics, and justice.</i>								
<b>Police Admin</b>								
01-2-101-40110-000 Police Admin FT Wages		355,916	346,230	365,927	359,576	359,576	1.0%	Chief (Goldstein); Lieutenants' ( Poirier & Hale); Account Clerk (Stephens)
01-2-101-40210-000 Police Admin Health & Dental Ins		34,774	35,348	37,471	37,471	37,471	7.8%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-2-101-40215-000 Police Admin Life Ins		2,370	2,298	2,605	2,558	2,558	7.9%	No change in rate from FY22
01-2-101-40220-000 Police Admin Social Security		4,586	4,016	3,615	3,558	3,558	-22.4%	6.2% (set by federal government)
01-2-101-40225-000 Police Admin Medicare		5,161	5,021	5,306	5,214	5,214	1.0%	1.45% (set by federal government)
01-2-101-40230-000 Police Admin NHRS		96,561	85,988	105,893	103,924	103,924	7.6%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-2-101-40250-000 Police Admin Unemployment		155	149	140	140	140	-9.7%	Rate increase of 10.1% from FY22
01-2-101-40260-000 Police Admin WC Ins		7,925	6,842	8,780	8,616	8,616	8.7%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-2-101-40291-000 Police Admin Staff Devel		19,000	19,012	28,000	28,000	28,000	47.4%	\$2500 Training for Command Staff; \$3000 training Communications Division; \$21,000 Patrol Division; \$1500 associated cost - mileage/lodging
01-2-101-40345-000 Police Admin Equip Maint		1,800	2,090	1,800	1,800	1,800	0.0%	General office equipment repair: PBT and Radar calibration
01-2-101-40350-000 Police Admin Medical		2,500	1,067	2,500	2,500	2,500	0.0%	Drug test, psych, medical exam for hires(600+ per hire); blood tests for DWIs
01-2-101-40440-000 Police Admin Equip Lease		3,500	1,255	3,500	3,500	3,500	0.0%	Lease of photocopier
01-2-101-40551-000 Police Admin Advert/Legal Notices		3,000	0	1,500	1,500	1,500	-50.0%	Ads for openings and mandatory legal notifications, food for prisoners
01-2-101-40560-000 Police Admin Membership/Dues		2,000	760	2,000	2,000	2,000	0.0%	Dues for NH Chiefs Association \$200, Merrimack County Chief's \$50, NESPIN \$100, American Academy of Experts in Traumatic Stress \$125, LEBA (Bike Cert) \$60, NTOA \$350, View Commander \$600, NASRO \$40, IACP Net \$475
01-2-101-40610-000 Police Admin Supplies - Operating		20,000	13,307	27,500	20,000	20,000	0.0%	Custom forms, parking tickets, general office supplies, stationary, office furniture, toner-color and black/white
01-2-101-40625-000 Police Admin Postage		1,000	410	1,000	1,000	1,000	0.0%	General postage , certified mailings
01-2-101-40642-000 Police Admin Uniforms		2,500	2,288	2,500	2,500	2,500	0.0%	Uniform replacement for Chief and 2 Lieutenants.
01-2-101-40643-000 Police Admin Uniform Cleaning		5,000	2,699	5,000	4,000	4,000	-20.0%	Uniform dry cleaning
<b>Total Police Admin</b>	<b>0</b>	<b>567,748</b>	<b>528,779</b>	<b>605,037</b>	<b>587,857</b>	<b>587,857</b>	<b>3.5%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Police Investigations/Prosecution</b>								
01-2-102-40110-000 Investigation FT Wages		311,012	260,884	343,978	337,892	337,892	8.6%	Prosecutor (Muller) Secretary (Jewell), Sergeant (Matthews), Detective ( K. Poirier), Patrol officer (Burton)
01-2-102-40140-000 Investigation OT Wages		20,000	12,732	20,000	20,000	20,000	0.0%	
01-2-102-40210-000 Investigation Health & Dental Ins		99,204	64,399	107,296	107,296	107,296	8.2%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-2-102-40215-000 Investigation Life Ins		2,310	1,840	2,515	2,470	2,470	6.9%	No change in rate from FY22
01-2-102-40220-000 Investigation Social Security		8,734	8,289	9,499	9,355	9,355	7.1%	6.2% (set by federal government)
01-2-102-40225-000 Investigation Medicare		4,800	3,977	5,278	5,189	5,189	8.1%	1.45% (set by federal government)
01-2-102-40230-000 Investigation NHRS		85,126	62,773	92,623	91,021	91,021	6.9%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-2-102-40250-000 Investigation Unemployment		155	149	175	175	175	12.9%	Rate increase of 10.1% from FY22
01-2-102-40260-000 Investigation WC Ins		6,075	5,245	6,756	6,638	6,638	9.3%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-2-102-40290-000 Investigation Prof Devel		6,000	527	6,000	8,500	8,500	41.7%	Prosecutor CLEs, supplies; Training for detectives, DV Training for K. Poirier VAWA \$2,500
01-2-102-40390-000 Investigation Other Prof Serv.		6,000	1,804	8,500	6,000	6,000	0.0%	Tows to impound, supplies for crime scene investigation(water/food extended scenes)Homicides, Barricaded subjects, Absolute Data Destruction
01-2-102-40560-000 Investigation Membership/Dues		1,000	655	1,000	1,000	1,000	0.0%	NH Bar Association, American Bar Association
01-2-102-40611-000 Investigation Supplies - Spec Department	5,825	10,280	13,110	10,000	10,000	10,000	-2.7%	Supplies for criminal investigation \$2,000; Trans Union database (TLO) \$1,812; Drug testing kits \$3,000; gloves/PPE \$2,000; Misc \$1,188
01-2-102-40642-000 Investigation Uniforms		3,000	1,500	3,000	3,000	3,000	0.0%	Clothing Stipend for Detectives, Det.Sgt. and Prosecutor
01-2-102-40670-000 Investigation Books & Pub		2,500	2,361	2,500	2,500	2,500	0.0%	Criminal code, juv code,ALR updates, court decisions
<b>Total Police Investigations/Prosecution</b>	<b>5,825</b>	<b>566,194</b>	<b>440,245</b>	<b>619,120</b>	<b>611,036</b>	<b>611,036</b>	<b>7.9%</b>	
<b>Police Patrol</b>								
01-2-103-40110-000 Patrol FT Wages		828,118	879,179	941,880	924,604	924,604	11.7%	(5) Sergeants ( Ball, Drouin, Guerriero, Walker, Open); (9)FT Patrol Officers (Francis, Hart, Faro, King, Drouin, Harden, Tracy, Smith,Bruno)
01-2-103-40140-000 Patrol OT Wages		145,526	185,941	186,078	186,078	186,078	27.9%	OT for patrol officers and sergeants; includes mandatory firearms, taser, and academy minimum of 8hrs per officer



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01-2-103-40140-403 Patrol OT - VAWA		22,922	27,874	22,922	22,922	22,922	0.0%	100% grant funded - see revenue line 01-2-103-33111-403
01-2-103-40210-000 Patrol Health & Dental Ins		337,804	337,556	401,190	401,190	401,190	18.8%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-2-103-40215-000 Patrol Life Ins		6,120	5,867	7,139	7,012	7,012	14.6%	No change in rate from FY22
01-2-103-40220-000 Patrol Social Security		0	438	0	0	0	#DIV/0!	6.2% (set by federal government)
01-2-103-40225-000 Patrol Medicare		14,118	15,462	16,356	16,105	16,105	14.1%	1.45% (set by federal government)
01-2-103-40225-403 Patrol Medicare VAWA Grant (ARRA)		332	403	332	332	332	0.0%	100% grant funded - see revenue line 01-2-103-33111-403
01-2-103-40230-000 Patrol NHRS		319,341	300,969	378,954	373,100	373,100	16.8%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-2-103-40230-403 Patrol Retirement - VAWA		6,746	7,255	6,746	6,746	6,746	0.0%	100% grant funded - see revenue line 01-2-103-33111-403
01-2-103-40250-000 Patrol Unemployment		434	387	490	490	490	12.9%	Rate increase of 10.1% from FY22
01-2-103-40260-000 Patrol WC Ins		26,887	22,916	31,614	31,103	31,103	15.7%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-2-103-40343-000 Patrol Radio Maint		4,000	3,624	25,150	4,150	4,150	3.8%	Maintenance and repair of mobile and portable radio \$995 (Homeland security grant requirements), Livescan service contract \$3,155,
01-2-103-40611-000 Patrol Supplies - Spec Department		9,500	2,733	9,500	9,500	9,500	0.0%	Patrol supplies-flares, booking room supplies, dog poles, spithoods, protective gear(gloves), \$750-24hr biohazard remediation(1 fentanyl clean up \$995)
01-2-103-40636-000 Patrol Fuel Gas/Diesel		35,000	33,249	45,000	40,000	40,000	14.3%	Fuel/oil for all police vehicles
01-2-103-40642-000 Patrol Uniforms	4,180	15,000	22,636	22,246	22,246	22,246	48.3%	Uniforms and equipment(boots,belts,holsters);winter boots per union contract, patrol uniforms, bicycle patrol uniforms( new Officer \$5,700); cold weather gear for SWAT team \$224.55/each for 10 people (\$2,245.50)
01-2-103-40660-000 Patrol Vehicle Maint		45,000	35,273	45,000	40,000	40,000	-11.1%	Vehicle maintenance including body work, repairs( requires computer updates by ford garage) oil, fluids ,filters(fuel injectors, steering rack-has to be outsourced) Increased maintenance schedule based on engine hours; snow tires \$6,000,summers \$4,500
01-2-103-40740-000 Patrol CO - Mach & Equip	7,827	69,521	73,191	75,871	30,500	30,500	-56.1%	Equipment Replacement; 4 vests at \$800 each (\$3,200) and 2 carriers at \$400 each (\$800); Taser batteries (\$500); 1 rifle (\$2,000), ammunition for sidearms, rifle (\$10,000);8 MDT - eticket/ecrash maintence (\$8,000), 4 Tactical/Entry Vests & Helmet (\$6,000)
<b>Total Police Patrol</b>	<b>12,007</b>	<b>1,886,369</b>	<b>1,954,953</b>	<b>2,216,468</b>	<b>2,116,079</b>	<b>2,116,079</b>	<b>12.2%</b>	
<b>Police Dispatch</b>								
01-2-105-40110-000 Dispatch FT Wages		249,645	274,938	262,832	257,986	257,986	3.3%	Communications Supervisor Kulacz; (4) Communication Specialists (Open, Burton, Cornell, Wing)
01-2-105-40140-000 Dispatch OT Wages		35,000	17,049	30,000	30,000	30,000	-14.3%	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
		Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
01-2-105-40210-000 Dispatch Health & Dental Ins		92,124	104,144	113,440	113,440	113,440	23.1%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-2-105-40215-000 Dispatch Life Ins		1,878	1,644	2,022	1,987	1,987	5.8%	No change in rate from FY22
01-2-105-40220-000 Dispatch Social Security		17,648	17,961	18,156	17,855	17,855	1.2%	6.2% (set by federal government)
01-2-105-40225-000 Dispatch Medicare		4,078	4,227	4,197	4,126	4,126	1.2%	1.45% (set by federal government)
01-2-105-40230-000 Dispatch NHRS		38,611	32,861	40,661	39,980	39,980	3.5%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-2-105-40250-000 Dispatch Unemployment		155	149	175	175	175	12.9%	Rate increase of 10.1% from FY22
01-2-105-40260-000 Dispatch WC Ins		723	625	797	783	783	8.3%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-2-105-40341-000 Dispatch Telephone		20,000	25,619	25,000	25,000	25,000	25.0%	All phone lines and cell phones; data plan for 8 MDT (8,000), telephone repair/maintenance
01-2-105-40342-000 Dispatch Software Maint		13,500	13,928	114,875	14,875	14,875	10.2%	IMC Software Fee (\$14,378), Fingerprint Interface Fee (\$497)
01-2-105-40343-000 Dispatch Radio Maint	30,529	48,577	44,603	30,077	30,077	30,077	-38.1%	Exacom warranty (\$3,077); SPOTS Fee (\$4,500), American Alarm Security Maintenance - software (\$7,000); Camera monitoring-Pelmac repairs (\$3,500); Maintenance Service - OME (\$12,000),
01-2-105-40611-000 Dispatch Supplies - Spec Department		1,675	35	1,675	850	850	-49.3%	Office supplies(\$200); APCO dues (\$400); NH certification (\$250)
01-2-105-40642-000 Dispatch Uniforms		2,000	136	2,000	1,000	1,000	-50.0%	Uniforms /replacement for Communications Division
<b>Total Police Dispatch</b>	<b>30,529</b>	<b>525,615</b>	<b>537,919</b>	<b>645,906</b>	<b>538,134</b>	<b>538,134</b>	<b>2.4%</b>	
<b>Police Station</b>								
01-2-109-40410-000 Police Station Electricity		18,500	15,268	18,500	18,500	18,500	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (7 of 12)
01-2-109-40411-000 Police Station Heating Oil/Gas		8,000	10,518	8,000	8,000	8,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (7 of 12)
01-2-109-40412-000 Police Station Water/Sewer		3,600	2,093	3,600	3,600	3,600	0.0%	Water and sewer charges for police station
01-2-109-40430-000 Police Station Bldg Repairs & Maint	26,852	2,500	5,242	39,352	2,500	2,500	0.0%	General Maintenance interior and exterior (\$2,500)
01-2-109-40439-000 Police Station Other Contracted Services		5,217	15,320	5,217	5,217	5,217	0.0%	HVAC maintenance \$2000; fire extinguisher maintenance \$400, radio tower alarm & monitoring \$1,195; window cleaning \$800; emergency lighting testing & inspection \$822

<b>City of Franklin, New Hampshire</b>								
FY2023 Budget								
Expenditures								
	FY 2022			FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
01-2-109-40690-000 Police Station Misc Supplies		4,000	1,597	4,000	3,000	3,000	-25.0%	restroom (paper, soap) & cleaning supplies
<b>Total Police Station</b>	<b>26,852</b>	<b>41,817</b>	<b>50,039</b>	<b>78,669</b>	<b>40,817</b>	<b>40,817</b>	<b>-2.4%</b>	
<b>GRAND TOTAL POLICE DEPARTMENT</b>	<b>75,213</b>	<b>3,587,743</b>	<b>3,511,935</b>	<b>4,165,200</b>	<b>3,893,923</b>	<b>3,893,923</b>	<b>8.5%</b>	

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City of Franklin, New Hampshire									
FY2023 Budget									
Expenditures									
	FY 2022			FY2023 Budget					
	Prior Year	Default Budget	Actual Expenditures	Department	Managers Proposed	Council Adopted	% Change		
	Encumbrances	Expenditures	as of 6/30/22	Proposed	Expenditures	Expenditures	Over Prior		
			unadjusted	Expenditures			Year	Account Detail	
							Appropriated		
							Expenditures		
<b>FIRE DEPARTMENT</b>									
<i>The Franklin Fire Department's mission is to preserve life and property while ensuring our members safety and providing the highest level of service to our customers.</i>									
<b>Fire Admin</b>									
01-2-201-40110-000	Fire Admin FT Wages	214,242	215,915	242,561	238,036	238,036	11.1%	Chief (Foss); Deputy (Hall); Account Clerk (Havey)	
01-2-201-40210-000	Fire Admin Health & Dental Ins	84,411	72,876	77,471	77,471	77,471	-8.2%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22	
01-2-201-40215-000	Fire Admin Life Ins	1,646	1,609	1,854	1,821	1,821	10.6%	No change in rate from FY22	
01-2-201-40220-000	Fire Admin Social Security	2,214	2,326	2,868	2,814	2,814	27.1%	6.2% (set by federal government)	
01-2-201-40225-000	Fire Admin Medicare	3,107	3,093	3,517	3,452	3,452	11.1%	1.45% (set by federal government)	
01-2-201-40230-000	Fire Admin NHRS	63,919	56,817	71,265	69,936	69,936	9.4%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire	
01-2-201-40250-000	Fire Admin Unemployment	93	89	105	105	105	12.9%	Rate increase of 10.1% from FY22	
01-2-201-40260-000	Fire Admin WC Ins	18,265	15,770	19,924	19,553	19,553	7.0%	4.1% increase in contribution rates from FY22; premiums are a % of wages	
01-2-201-40290-000	Fire Admin Prof Devel	2,000	869	2,500	2,500	2,500	25.0%	staff development for Fire Chief and Deputy Chief (leadership and suppression)	
01-2-201-40291-000	Fire Admin Staff Devel	250	196	500	500	500	100.0%	staff development for Admin Secretary; Car seat safety and Microsoft applications; GFOA annual conf (\$200)	
01-2-201-40341-000	Fire Admin Telephone	5,515	5,701	5,900	5,900	5,900	7.0%	(4) landlines, (5) cell phones, (8) iPads	
01-2-201-40350-000	Fire Admin Medical	9,140	8,028	10,504	10,504	10,504	14.9%	new hire physicals \$500, (22) annual=\$432	
01-2-201-40390-000	Fire Admin Other Prof Serv.	3,950	5,068	4,332	4,332	4,332	9.7%	Emergency Reporting software agreement (\$3586) Rover Responding App (\$550) Background checks (3@\$62)	
01-2-201-40440-000	Fire Admin Equip Lease	850	761	850	850	850	0.0%	Copier lease	
01-2-201-40550-000	Fire Admin Printing	500	445	500	500	500	0.0%	Printing for letterhead, business cards and envelopes	
01-2-201-40560-000	Fire Admin Membership/Dues	500	377	500	500	500	0.0%	Dues for NHAFC and meetings for Chief and Deputy	
01-2-201-40610-000	Fire Admin Supplies - Operating	1,200	824	1,300	1,300	1,300	8.3%	disposable office supplies for the station; pens, note pads, label tape, etc...	
01-2-201-40625-000	Fire Admin Postage	350	172	350	350	350	0.0%	Postage for department correspondence, shipping packages; UPS and certified mail	
01-2-201-40642-000	Fire Admin Uniforms	1,400	919	1,600	1,600	1,600	14.3%	Uniforms for Fire Chief and Deputy Fire Chief	
01-2-201-40670-000	Fire Admin Books & Pub	0	0	0	0	0	#DIV/0!	publications for training and leadership	
01-2-201-40740-000	Fire Admin CO - Mach & Equip	1,000	816	1,200	1,000	1,000	0.0%	office furniture	
<b>Total Fire Admin</b>									
	<b>0</b>	<b>414,551</b>	<b>392,670</b>	<b>449,601</b>	<b>443,024</b>	<b>443,024</b>	<b>6.9%</b>		
<b>Fire Suppression</b>									
01-2-202-40110-000	Suppression FT Wages	725,760	713,364	813,045	798,028	798,028	10.0%	(1) Fire Captain/Paramedic (Green); (3) Fire Captains (Chapman, Jenkins, Stetson); (1) Master Firefighter/Paramedic (Roberts); (1) Firefighter/Paramedic (Kelly); (3) Master Firefighters/AEMT (O'Brien, Robert, Lee); (5) Firefighter/AEMT ( Danforth, Mussey, Adams, Rodenhuis, Open)	

City of Franklin, New Hampshire								
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	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
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01-2-202-40120-000 Suppression PT Wages		8,000	4,426	6,500	6,500	6,500	-18.8%	Call firefighters
01-2-202-40140-000 Suppression OT Wages		175,000	198,804	215,000	200,000	200,000	14.3%	Overtime for off-duty personnel; shift coverage, fires, vehicle maintenance, interviews, staff meetings
01-2-202-40210-000 Suppression Health & Dental Ins		309,621	292,572	340,320	340,320	340,320	9.9%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-2-202-40215-000 Suppression Life Ins		5,592	5,197	6,254	6,144	6,144	9.9%	No change in rate from FY22
01-2-202-40220-000 Suppression Social Sec		496	94	403	403	403	-18.8%	6.2% (set by federal government)
01-2-202-40225-000 Suppression Medicare		13,177	13,268	15,001	14,566	14,566	10.5%	1.45% (set by federal government)
01-2-202-40230-000 Suppression NHRS		293,996	272,965	336,870	326,967	326,967	11.2%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-2-202-40250-000 Suppression Unemployment		434	416	490	490	490	12.9%	Rate increase of 10.1% from FY22
01-2-202-40260-000 Suppression WC Ins		85,566	73,865	101,062	98,417	98,417	15.0%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-2-202-40291-000 Suppression Staff Devel		5,000	1,885	5,000	5,000	5,000	0.0%	Firefighting and leadership training and education, NH State FF Association
01-2-202-40390-000 Suppression Other Prof Serv.		8,400	9,678	9,240	9,240	9,240	10.0%	UL test for ground ladders and Aerial (\$3300) SCBA flow test & maint (\$2651) /SCBA compressor maint (\$1155) /Breathing air analysis (\$484) / Pump Testing for Engines (\$1650)
01-2-202-40611-000 Suppression Supplies - Spec Department		2,750	553	2,750	2,750	2,750	0.0%	Disposable firefighting supplies; Class A&B foam, multi gas meter parts, SCBA parts, etc.
01-2-202-40630-000 Suppression Equip Maint		3,000	3,565	3,900	3,900	3,900	30.0%	Repair of Aging Suppression Equipment
01-2-202-40636-000 Suppression Fuel Gas/Diesel		11,750	10,195	22,920	18,920	18,920	61.0%	Fuel for 2 engines, 1 Ladder, 1 Utility and 4 staff cars
01-2-202-40642-000 Suppression Uniforms	1,012	10,500	6,597	12,600	12,600	12,600	20.0%	Annual clothing allowance for 14 full-time firefighter/EMT's (\$600 per FF) and new hires (to include brass/badge)
01-2-202-40644-000 Suppression Suppression Uniforms/Protective Clothing	8,260	23,000	21,321	25,300	25,300	25,300	10.0%	Personal Protective Equipment for structural firefighting; coat, pants, gloves, hood, helmets and boots, 5 sets of full gear, 8 spare gloves, 2 spare hoods
01-2-202-40660-000 Suppression Vehicle Maint		23,000	19,866	24,000	23,000	23,000	0.0%	Parts/labor to maintain an aging fleet; 2 Engines, 1 ladder tower, 1 utility, 4 staff cars
01-2-202-40670-000 Suppression Books & Pub		300	506	760	760	760	153.3%	Periodicals for training, on-line subscriptions
01-2-202-40740-000 Suppression CO - Mach & Equip		7,000	5,023	6,000	6,000	6,000	-14.3%	Unexpected replacement of aging items. Fire attack hose, hand tools, nozzles, and ground ladders.
<b>Total Fire Suppression</b>	<b>9,272</b>	<b>1,712,342</b>	<b>1,654,162</b>	<b>1,947,414</b>	<b>1,899,304</b>	<b>1,899,304</b>	<b>10.9%</b>	
<b>Fire Code Enforcement/Health/Fire Prevention</b>								
01-2-203-40110-000 Code Enforcement FT Wages		112,104	112,346	122,975	120,676	120,676	7.6%	Inspection Captain (Reale); Inspector( Wakefield)
01-2-203-40140-000 Code Enforcement OT Wages		1,000	1,888	1,500	1,500	1,500	50.0%	Overtime for after hours investigation and inspection call back

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
		Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
01-2-203-40210-000 Code Enforcement Health & Dental Ins		46,062	46,860	49,806	49,806	49,806	8.1%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-2-203-40215-000 Code Enforcement Life Ins		882	876	963	946	946	7.3%	No change in rate from FY22
01-2-203-40225-000 Code Enforcement Medicare		1,640	1,656	1,805	1,772	1,772	8.0%	6.2% (set by federal government)
01-2-203-40230-000 Code Enforcement NHRS		37,313	33,997	41,064	40,306	40,306	8.0%	1.45% (set by federal government)
01-2-203-40250-000 Code Enforcement Unemployment		62	59	70	70	70	12.9%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-2-203-40260-000 Code Enforcement WC Ins		7,319	6,319	7,908	7,762	7,762	6.1%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-2-203-40291-000 Code Enforcement Staff Devel		2,750	1,867	2,850	2,850	2,850	3.6%	Training and Education for; Fire Investigation, Health Officer, Fire Inspections
01-2-203-40439-000 Code Enforcement Other Contracted Services		0	0	0	0	0	#DIV/0!	Court administration fees
01-2-203-40560-000 Code Enforcement Membership/Dues		800	865	1,300	1,300	1,300	62.5%	Memberships; NH Building Officials, NH Health Officers Assoc., NH Fire Prevention Society
01-2-203-40611-000 Code Enforcement Supplies - Spec Department		1,000	1,146	1,800	1,000	1,000	0.0%	Investigation Supplies, Equipment and Fire Prevention Supplies
01-2-203-40642-000 Code Enforcement Uniforms		1,350	524	1,500	1,500	1,500	11.1%	Uniforms for two inspectors (\$750 Each)
01-2-203-40670-000 Code Enforcement Books & Pub		750	94	1,000	1,000	1,000	33.3%	Annual code updates/subscriptions
<b>Total Fire Code Enforcement/Health/Fire Prevention</b>	<b>0</b>	<b>213,031</b>	<b>208,497</b>	<b>234,542</b>	<b>230,488</b>	<b>230,488</b>	<b>8.2%</b>	
<b>Fire Dispatch/Alarms</b>								
01-2-205-40390-000 Dispatch Other Prof Serv.		71,455	71,390	71,455	71,455	71,455	0.0%	Lakes Region Mutual Fire Aid (dispatch and mutual aid membership)
01-2-205-40611-000 Dispatch Supplies - Spec Department		750	0	750	750	750	0.0%	Fire alarm supplies. Wire replacement for aging system and hardware
01-2-205-40636-000 Dispatch Fuel Gas/Diesel		300	150	750	300	300	0.0%	Fuel for bucket truck (split with MSD)
01-2-205-40660-000 Dispatch Vehicle Maint		1,000	243	1,000	1,000	1,000	0.0%	Bucket truck maintenance
<b>Total Fire Dispatch/Alarms</b>	<b>0</b>	<b>73,505</b>	<b>71,784</b>	<b>73,955</b>	<b>73,505</b>	<b>73,505</b>	<b>0.0%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Fire EMS/Rescue</b>								
01-2-207-40120-000	EMS/Rescue PT Wages	2,000	1,200	2,000	2,000	2,000	0.0%	EMS/Rescue call payroll for training, emergency calls and special details
01-2-207-40140-000	EMS/Rescue OT Wages	41,700	30,604	38,000	38,000	38,000	-8.9%	Career overtime wages for over shifts and off duty call backs (MVC's, multiple calls and station coverage, wages to fund ***Tech Rescue Discipline Training
01-2-207-40220-000	EMS/Rescue Social Sec	2,709	10	2,480	2,480	2,480	-8.5%	6.2% (set by federal government)
01-2-207-40225-000	EMS/Rescue Medicare	634	458	580	580	580	-8.5%	1.45% (set by federal government)
01-2-207-40260-000	EMS/Rescue WC Ins	3,033	2,618	2,890	2,890	2,890	-4.7%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-2-207-40291-000	EMS/Rescue Staff Devel	12,000	12,549	12,500	12,500	12,500	4.2%	EMT recertification, EMS conferences for Continuing Ed, Tech. Rescue Training, (1 Member to Paramedic School/Year \$7,500/year)
01-2-207-40390-000	EMS/Rescue Other Prof Serv.	38,375	36,032	42,470	42,470	42,470	10.7%	Quick Med Claims (\$32,000); Rescue tool service (\$1166); Verizon for Defibs (\$350); LIFEPAK 15 Service (\$3060); Stryker Cot/Stair Chair (\$2110); Paramedic Intercepts (\$1,150); LUCAS CPR Device Maintenance (\$2625)
01-2-207-40560-000	EMS/Rescue Membership/Dues	300	135	405	405	405	35.0%	Fees for National Registry of EMT. Bi-annual license requirements
01-2-207-40611-000	EMS/Rescue Supplies - Spec Department	840	3,026	6,700	6,700	6,700	26.4%	Replacement parts for EMS equipment.
01-2-207-40612-000	EMS/Rescue Supplies - Medical	29,000	33,242	37,000	33,000	33,000	13.8%	To include all disposable medical supplies and medication; Bandages, oxygen, gloves etc.
01-2-207-40636-000	EMS/Rescue Fuel Gas/Diesel	7,500	6,300	17,345	13,000	13,000	73.3%	Fuel for Ambulance 1, Ambulance 2, Boat 1 and Rescue 1
01-2-207-40643-000	EMS/Rescue Uniform Cleaning	300	0	300	300	300	0.0%	Commercial cleaning for bio-hazard contamination
01-2-207-40660-000	EMS/Rescue Vehicle Maint	11,000	5,232	11,000	11,000	11,000	0.0%	Parts and labor for repairs of Ambulance 1, Ambulance 2 and Boat 1, Rescue 1
01-2-207-40670-000	EMS/Rescue Books & Pub	150	170	250	250	250	66.7%	Training references
01-2-207-40740-000	EMS/Rescue CO - Mach & Equip	25,458	23,132	16,500	4,500	4,500	-82.3%	Misc rescue equipment for technical rescue incidents; rope, dry suits and hardware
<b>Fire EMS/Rescue</b>		<b>840</b>	<b>179,459</b>	<b>190,420</b>	<b>170,075</b>	<b>170,075</b>	<b>-5.2%</b>	
<b>Emergency Management</b>								
01-2-208-40130-000	Emergency Management Elected Official Wages	2,000	2,001	4,000	2,000	2,000	100.0%	Emergency Management Director stipend (Foss)
01-2-208-40225-000	Emergency Management Medicare	29	28	58	29	29	100.0%	1.45% (set by federal government)
01-2-208-40230-000	Emergency Management NHRS	660	618	1,320	660	660	100.0%	Retirement rates as of 7/1/18: 11.38% employee, 17.36% teacher, 29.43% police, 31.89% fire



<b>City of Franklin, New Hampshire</b>								
<b>FY2023 Budget</b>								
<b>Expenditures</b>								
	<b>FY 2022</b>			<b>FY2023 Budget</b>				
	<b>Prior Year Encumbrances</b>	<b>Default Budget Expenditures</b>	<b>Actual Expenditures as of 6/30/22 unadjusted</b>	<b>Department Proposed Expenditures</b>	<b>Managers Proposed Expenditures</b>	<b>Council Adopted Expenditures</b>	<b>% Change Over Prior Year Appropriated Expenditures</b>	<b>Account Detail</b>
01-2-208-40740-000 Emergency Management CO - Mach & Equip	23,322	15,868	34,535	4,000	0	0	-74.8%	Emergency Management Center upgrades
01-2-208-40691-000 Emergency Management Misc Expend		1,000	185	1,000	1,000	1,000	0.0%	Training for emergency management/First Light Fiber phone line
<b>Total Emergency Management</b>	<b>23,322</b>	<b>19,557</b>	<b>37,367</b>	<b>10,378</b>	<b>3,689</b>	<b>3,689</b>	<b>-81.1%</b>	
<b>Fire Station</b>								
01-2-209-40410-000 Fire Station Electricity		9,000	8,631	10,000	9,000	9,000	0.0%	
01-2-209-40411-000 Fire Station Heating Oil/Gas		8,000	10,259	8,800	8,800	8,800	10.0%	
01-2-209-40412-000 Fire Station Water/Sewer		4,000	2,763	4,000	4,000	4,000	0.0%	Water and sewer charges
01-2-209-40430-000 Fire Station Bldg Repairs & Maint	43,351	12,000	55,441	22,000	10,000	10,000	-16.7%	General building maintenance and upgrades; garage door replacements
01-2-209-40439-000 Fire Station Other Contracted Services		4,800	3,515	5,000	5,000	5,000	4.2%	Contracted Services for the Franklin Fire Dept.
01-2-209-40690-000 Fire Station Misc Supplies		3,500	2,550	3,850	3,850	3,850	10.0%	Cleaning supplies for the Fire Station; vehicle wash, laundry soap, paper supplies (in house)
<b>Total Fire Station</b>	<b>43,351</b>	<b>41,300</b>	<b>83,159</b>	<b>53,650</b>	<b>40,650</b>	<b>40,650</b>	<b>-1.6%</b>	
<b>GRAND TOTAL FIRE DEPARTMENT</b>	<b>76,785</b>	<b>2,653,745</b>	<b>2,602,347</b>	<b>2,959,959</b>	<b>2,860,734</b>	<b>2,860,734</b>	<b>7.8%</b>	
<b>GRAND TOTAL PUBLIC SAFETY</b>	<b>151,998</b>	<b>6,241,489</b>	<b>6,114,282</b>	<b>7,125,159</b>	<b>6,754,657</b>	<b>6,754,657</b>	<b>8.2%</b>	

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City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	FY 2022			FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>MUNICIPAL SERVICES DEPARTMENT</b>	"Better working together."							
<b>Municipal Services Admin</b>								
01-3-121-40110-000 MSD Admin FT Wages		71,787	60,414	60,663	59,537	59,537	-17.1%	Director (Hanscom 20%); Deputy Director (Marsh 40%); Account Clerk (Creasey 40%); remaining wages budgeted in water & sewer funds
01-3-121-40210-000 MSD Admin Health & Dental Ins		31,043	29,858	25,915	25,915	25,915	-16.5%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-3-121-40215-000 MSD Admin Life Ins		533	772	430	422	422	-20.8%	No change in rate from FY22
01-3-121-40220-000 MSD Admin Social Sec		4,451	4,202	3,761	3,691	3,691	-17.1%	6.2% (set by federal government)
01-3-121-40225-000 MSD Admin Medicare		1,041	983	880	863	863	-17.1%	1.45% (set by federal government)
01-3-121-40230-000 MSD Admin NHRS		9,525	7,649	8,248	8,095	8,095	-15.0%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-3-121-40250-000 MSD Admin Unemployment		43	30	35	35	35	-18.6%	Rate increase of 10.1% from FY22
01-3-121-40260-000 MSD Admin WC Ins		1,256	1,085	1,958	1,922	1,922	53.0%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-3-121-40290-000 MSD Admin Prof Devel		500	380	500	500	500	0.0%	Training for management
01-3-121-40291-000 MSD Admin Staff Devel		1,000	396	17,250	17,250	17,250	1625.0%	Training for staff \$750 and CDL-A driving traing \$8,250 each for 2 employees
01-3-121-40341-000 MSD Admin Telephone		2,950	4,453	3,500	3,500	3,500	18.6%	Office fax, phones, cell phones
01-3-121-40350-000 MSD Admin Medical		2,200	2,742	2,200	2,200	2,200	0.0%	Pre-employment physicals, Random drug testing, Fitness tests, DOT physicals
01-3-121-40439-000 MSD Admin Other Contracted Services		400	0	400	400	400	0.0%	background checks, etc....
01-3-121-40440-000 MSD Admin Equip Lease		350	282	350	350	350	0.0%	1/3 copier lease payment/maint
01-3-121-40560-000 MSD Admin Membership/Dues		600	650	850	850	850	41.7%	APWA (\$450) , NH Public Works (\$100), NH Public Works Mutual Aid Program Membership (\$25), NH Road Agent Assoc (Director & Deputy \$30 ea=\$60),Amazon Prime membership (\$139) estimating overall cost increases of 10% (\$76)
01-3-121-40610-000 MSD Admin Supplies - Operating		350	193	350	350	350	0.0%	Paper, pens, stationary etc.
01-3-121-40625-000 MSD Admin Postage		200	61	200	200	200	0.0%	Legal ads/mailings
<b>Total Municipal Services Admin</b>	<b>0</b>	<b>128,230</b>	<b>114,149</b>	<b>127,489</b>	<b>126,080</b>	<b>126,080</b>	<b>-1.7%</b>	
<b>MUNICIPAL SERVICES HIGHWAY &amp; STREETS</b>								

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Municipal Services Roadway Maintenance</b>								
01-3-122-40110-000 Road Maint FT Wages		208,404	222,619	227,976	223,723	223,723	7.4%	Working Foreman (Bushman); (2) Heavy Equipment Operator II (Cote, Open); Heavy Equipment Operator I (Parent); (2) Light Equipment Operator (Labraney, Unfunded)
01-3-122-40140-000 Road Maint OT Wages		63,347	40,806	71,857	67,594	67,594	6.7%	
01-3-122-40210-000 Road Maint Health & Dental Ins		122,771	126,404	148,798	148,798	148,798	21.2%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-3-122-40215-000 Road Maint Life Ins		1,648	1,515	1,792	1,761	1,761	6.8%	No change in rate from FY22
01-3-122-40220-000 Road Maint Social Sec		16,849	16,206	18,590	18,062	18,062	7.2%	6.2% (set by federal government)
01-3-122-40225-000 Road Maint Medicare		3,940	3,790	4,348	4,224	4,224	7.2%	1.45% (set by federal government)
01-3-122-40230-000 Road Maint NHRS		38,208	37,399	42,156	40,959	40,959	7.2%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-3-122-40250-000 Road Maint Unemployment		155	149	175	175	175	12.9%	Rate increase of 10.1% from FY22
01-3-122-40260-000 Road Maint WC Ins		14,109	12,182	15,412	15,016	15,016	6.4%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-3-122-40490-000 Road Maint Other Property Service	668,350	180,000	239,878	674,667	554,667	744,667	313.7%	Amount on this line is for non-capitalized MAINTENANCE ONLY on public ways as needed over the course of a year and is offset by State Block Grant Revenues. Misc road & sidewalk repair; shoulder work; rental of specialized equipment; crack sealing; \$454,667 is one time ARPA money
01-3-122-40610-000 Road Maint Supplies - Operating		0	0	37,000	30,000	30,000	#DIV/0!	Rakes, shovels, hand tools, asphalt, gravel, stone, and other materials for street & shoulder repair
01-3-122-40611-000 Road Maint Supplies - Spec Department		35,000	22,565	5,000	5,000	5,000	-85.7%	liquid calcium for dust control; road fabric; misc
01-3-122-40642-000 Road Maint Uniforms		4,650	5,667	5,970	5,970	5,970	28.4%	Boots, uniforms, gloves, raingear, safety vests for 5 Highway employees, Personnel Protective Equipment (PPE) per union contract
01-3-122-40740-000 Road Maint CO - Mach & Equip	22,786	0	97,786	0	0	0	#DIV/0!	
<b>Total Municipal Services Roadway Maintenance</b>	<b>691,136</b>	<b>689,082</b>	<b>826,965</b>	<b>1,253,741</b>	<b>1,115,949</b>	<b>1,305,949</b>	<b>89.5%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Municipal Services Snow/Ice Removal</b>								
01-3-123-40611-000 Snow/Ice Supplies - Spec Department		120,000	98,276	120,000	120,000	120,000	0.0%	Winter salt and sand. Amt. used reflects expenditure line depending the winter
01-3-123-40660-000 Snow/Ice Vehicle Maint		23,000	39,120	36,000	36,000	36,000	56.5%	Repairs to winter equipment plows, sanders, blades
<b>Total Municipal Services Snow/Ice Removal</b>	<b>0</b>	<b>143,000</b>	<b>137,395</b>	<b>156,000</b>	<b>156,000</b>	<b>156,000</b>	<b>9.1%</b>	
<b>Municipal Services Drainage &amp; Vegetation</b>								
01-3-125-40490-000 Drainage & Vegetation Other Property Service		80,000	88,204	100,000	100,000	100,000	25.0%	Non Capitalized Maintenance ONLY offset by State Highway Block Grant Funding. Weed eradication curbing (hired)\$2,900; Tree removal hazardous trees (hired) \$15,000; Storm Drain cleaning (hired)\$44,600; Drainage Repairs and upgrades (hired and in-house)including washout repairs \$29,300 ;other in house drainage repairs \$8,200
01-3-125-40611-000 Drainage & Vegetation Supplies - Spec Department		40,000	9,238	30,000	30,000	30,000	-25.0%	Pipe, Structures, frames and grates and other materials to perform drain and pipe repair and maintenance
<b>Total Municipal Services Drainage &amp; Vegetation</b>	<b>0</b>	<b>120,000</b>	<b>97,442</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>8.3%</b>	
<b>Municipal Services Traffic &amp; Street Lighting</b>								
01-3-126-40410-000 Traffic/Street Lighting Electricity		60,986	32,930	45,000	45,000	45,000	-26.2%	
01-3-126-40439-000 Traffic/Street Lighting Other Contracted Services	38,049	34,500	84,223	45,500	45,500	45,500	31.9%	Non Capitalized Maintenance ONLY and offset by State Highway Block Grant Funds. Traffic light maint \$5,500; Line painting \$40,000
01-3-126-40611-000 Traffic/Street Lighting Supplies - Spec Department		4,000	923	4,000	4,000	4,000	0.0%	Sign stock, Traffic Paint ; MUTCD compliance
<b>Total Municipal Services Traffic &amp; Street Lighting</b>	<b>38,049</b>	<b>99,486</b>	<b>118,076</b>	<b>94,500</b>	<b>94,500</b>	<b>94,500</b>	<b>-5.0%</b>	
<b>Municipal Services Mechanical Garage</b>								

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
01-3-127-40110-000 Mech Garage FT Wages		87,677	87,596	95,262	93,482	93,482	6.6%	Working Foreman (Lutz 90%); Mechanic (Small 90%); remaining wages budgeted in water & sewer funds
01-3-127-40140-000 Mech Garage OT Wages		35,549	14,689	37,097	26,495	26,495	-25.5%	Aging City equipment (all departments) equals increased maintenance costs including labor, parts & supplies
01-3-127-40210-000 Mech Garage Health & Dental Ins		41,456	42,176	44,826	44,826	44,826	8.1%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-3-127-40215-000 Mech Garage Life Ins		687	696	742	729	729	6.2%	No change in rate from FY22
01-3-127-40220-000 Mech Garage Social Sec		7,640	6,318	8,206	7,439	7,439	-2.6%	6.2% (set by federal government)
01-3-127-40225-000 Mech Garage Medicare		1,787	1,478	1,919	1,740	1,740	-2.6%	1.45% (set by federal government)
01-3-127-40230-000 Mech Garage NHRS		17,326	12,860	18,610	16,869	16,869	-2.6%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-3-127-40250-000 Mech Garage Unemployment		56	54	63	63	63	12.9%	Rate increase of 10.1% from FY22
01-3-127-40260-000 Mech Garage WC Ins		5,537	4,781	5,602	5,189	5,189	-6.3%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-3-127-40341-000 Mech Garage Telephone		405	180	200	200	200	-50.6%	Shop telephone
01-3-127-40433-000 Mech Garage Outside Repairs		19,500	47,209	50,000	33,764	33,764	73.1%	Specialized work such as transmissions, springs, bodywork, electrical (increase due to aging fleet)
01-3-127-40611-000 Mech Garage Supplies - Spec Department		15,000	20,357	18,000	18,000	18,000	20.0%	Shop supplies such as acetylene oxygen, nuts, bolts and hoses non-winter inventory
01-3-127-40636-000 Mech Garage Fuel Gas/Diesel		50,000	37,303	60,000	55,000	55,000	10.0%	Gasoline, diesel, motor and hydraulic oils; this line is unpredictable as it is subject to price increases and increased consumption due to snow and ice control. Payable to NHDOT for fuel purchased at new fuel depot. Increase in line due gasoline price increase and no longer on State contract
01-3-127-40642-000 Mech Garage Uniforms		5,700	5,560	5,700	5,700	5,700	0.0%	Uniforms, boots etc. for 2.5 employees per union contract;PPE; coveralls & shop rags; Personal Protective equipment (PPE)
01-3-127-40664-000 Mech Garage Vehicle Parts		110,000	84,224	110,000	110,000	110,000	0.0%	Parts continue to increase in cost, deferred vehicle replacement and continuously aging fleet results in higher parts budget and overtime to repair
01-3-127-40740-000 Mech Garage Mach & Equip	14,325	0	27,164	27,130	0	0	#DIV/0!	
<b>Municipal Services Mechanical Garage</b>	<b>14,325</b>	<b>398,319</b>	<b>392,644</b>	<b>483,357</b>	<b>419,495</b>	<b>419,495</b>	<b>5.3%</b>	
<b>TOTAL MUNICIPAL SERVICES HIGHWAY &amp; STREETS</b>	<b>743,510</b>	<b>1,449,886</b>	<b>1,572,522</b>	<b>2,117,598</b>	<b>1,915,944</b>	<b>2,105,944</b>	<b>45.2%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
		Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
<b>Municipal Services Buildings &amp; Grounds</b>								
01-3-128-40110-000 Parks Dept FT Wages		200,099	177,382	215,406	211,379	211,379	5.6%	Working Foreman (Kelly); (1) Heavy Equipment Operator 1 (Morton); (2) Building & Grounds Custodians (Varney, Plourde), (2) Custodians (Open, Lockwood); Varney's wages & benefits partially offset by BRCC shared costs revenue line 01-1-944-35040-000; FY19 cleaning contract eliminated & provided in house partially offset by Library & Water /Sewer funds
01-3-128-40140-000 Parks Dept OT Wages		10,751	21,670	11,390	7,850	7,850	-27.0%	
01-3-128-40210-000 Parks Dept Health & Dental Ins		134,643	113,627	131,892	131,892	131,892	-2.0%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-3-128-40215-000 Parks Dept Life Ins		1,185	1,179	1,272	1,250	1,250	5.5%	No change in rate from FY22
01-3-128-40220-000 Parks Dept Social Sec		13,073	12,341	14,061	13,592	13,592	4.0%	6.2% (set by federal government)
01-3-128-40225-000 Parks Dept Medicare		3,057	2,886	3,289	3,179	3,179	4.0%	1.45% (set by federal government)
01-3-128-40230-000 Parks Dept NHRS		22,397	20,772	27,850	26,861	26,861	19.9%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-3-128-40250-000 Parks Dept Unemployment		186	178	210	210	210	12.9%	Rate increase of 10.1% from FY22
01-3-128-40260-000 Parks Dept WC Ins		8,582	7,410	8,633	8,385	8,385	-2.3%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-3-128-40611-000 Parks Dept Supplies - Spec Department		3,500	2,241	3,000	3,000	3,000	-14.3%	Seed, fertilizer, landscape materials for parks & fields totaling 613 acres. Budget includes turf maintenance such as slice seeding, lime and fertilizing using hired contractor
01-3-128-40636-000 Parks Dept Fuel Gas/Diesel		10,800	7,311	16,500	13,000	13,000	20.4%	fuel for pickups, tractors and mowing equipment for all City grounds
01-3-128-40642-000 Parks Dept Uniforms		5,300	5,393	5,300	5,300	5,300	0.0%	Uniforms, boots and safety gear Personal Protective Equipment (PPE) for 4 employees
01-3-128-40740-000 Parks Dept Machine & Equip				16,585	0	0	#DIV/0!	
<b>Total Municipal Services Buildings &amp; Grounds</b>	<b>0</b>	<b>413,573</b>	<b>372,390</b>	<b>438,803</b>	<b>425,899</b>	<b>425,899</b>	<b>3.0%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Municipal Services Buildings</b>								
01-3-129-40410-000 MSD Bldg & Garage Electricity		4,200	3,019	4,200	4,200	4,200	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (8 of 12)
01-3-129-40411-000 MSD Bldg & Garage Heating Oil/Gas		10,000	17,217	15,000	15,000	15,000	50.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (8 of 12)
01-3-129-40412-000 MSD Bldg & Garage Water/Sewer		778	748	1,100	1,100	1,100	41.4%	
01-3-129-40430-000 MSD Bldg & Garage Bldg Repairs & Maint		4,300	7,183	12,300	4,000	4,000	-7.0%	Maintenance (alarms, & extinguishers); overhead door repairs; Emergency lighting maintenance
01-3-129-40439-000 MSD Bldg & Garage Other Contracted Services		5,900	7,892	7,500	7,500	7,500	27.1%	Yearly maint services
01-3-129-40690-000 MSD Bldg & Garage Misc Supplies		400	0	400	400	400	0.0%	restroom (paper, soap) & cleaning supplies; ice melt; etc.
<b>Total Municipal Services Buildings</b>	<b>0</b>	<b>25,578</b>	<b>36,060</b>	<b>40,500</b>	<b>32,200</b>	<b>32,200</b>	<b>25.9%</b>	



<b>City of Franklin, New Hampshire</b>								
FY2023 Budget								
Expenditures								
		FY 2022			FY2023 Budget			
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>MUNICIPAL SERVICES SOLID WASTE</b>								
<b>Municipal Services Collection</b>								
	01-3-232-40439-000 Curbside Collection Other Contracted Services	228,000	231,115	235,000	234,000	234,000	2.6%	Pinard contract for curbside collection 7/1/22 -6/30/23
	<b>Total Municipal Services Collection</b>	<b>0</b>	<b>231,115</b>	<b>235,000</b>	<b>234,000</b>	<b>234,000</b>	<b>2.6%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Municipal Services Recycling</b>								
01-3-234-40421-000 Recycling Tipping		22,500	22,961	25,000	25,000	25,000	11.1%	Hauling and tipping costs for recyclables generated at Transfer Station offset by revenue line 01-3-238-34043-000 (Increase in tires)
01-3-234-40439-000 Recycling Other Contracted Services		101,150	91,603	81,000	81,000	81,000	-19.9%	Tipping costs for demolition and shingles 900 tons @\$90/ ton - 100% offset by revenue line 01-3-238-34042-000.
<b>Total Municipal Services Recycling</b>	<b>0</b>	<b>123,650</b>	<b>114,564</b>	<b>106,000</b>	<b>106,000</b>	<b>106,000</b>	<b>-14.3%</b>	
<b>Municipal Services Transfer Station</b>								
01-3-238-40110-000 Transfer Station Operations FT Wages		132,314	99,144	144,025	141,352	141,352	6.8%	Working Foreman (Amero); (2) Refuse Packer Operators (Open, Caldwell)
01-3-238-40140-000 Transfer Station Operations OT Wages		9,600	12,062	9,600	9,600	9,600	0.0%	Minimum manning levels; result of lost/cut position for coverage of vacation, holiday, and sick time
01-3-238-40210-000 Transfer Station Operations Health & Dental Ins		76,709	73,811	82,995	82,995	82,995	8.2%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-3-238-40215-000 Transfer Station Operations Life Ins		1,043	1,032	1,129	1,109	1,109	6.4%	No change in rate from FY22
01-3-238-40220-000 Transfer Station Operations Social Sec		8,799	6,841	9,525	9,359	9,359	6.4%	6.2% (set by federal government)
01-3-238-40225-000 Transfer Station Operations Medicare		2,058	1,600	2,228	2,189	2,189	6.4%	1.45% (set by federal government)
01-3-238-40230-000 Transfer Station Operations NHRS		19,953	13,073	21,600	21,224	21,224	6.4%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
01-3-238-40250-000 Transfer Station Operations Unemployment		93	89	105	105	105	12.9%	Rate increase of 10.1% from FY22
01-3-238-40260-000 Transfer Station Operations WC Ins		6,104	5,270	6,249	6,138	6,138	0.6%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-3-238-40341-000 Transfer Station Operations Telephone		846	918	1,000	1,000	1,000	18.2%	phone&internet
01-3-238-40390-000 Transfer Station Operations Other Prof Serv.		6,900	8,331	6,733	6,733	6,733	-2.4%	Annual HHHWD sponsored by LRPC (Last Saturday in July)
01-3-238-40421-000 Transfer Station Operations Tipping		414,715	425,731	527,010	527,010	527,010	27.1%	Total Annual tipping fee ton/year - FY23 6600 tons - July thru Dec 2022=3,300 tons @ \$74.70/ton = \$246,510; Jan thru June 2023= 3,300 tons @ \$85/ton = \$280,500. A portion of this expenditure will be offset by commercial hauler revenues (see revenue line 01-3-238-34041).
01-3-238-40439-000 Transfer Station Operations Other Contracted Services		21,400	8,755	20,400	20,400	20,400	-4.7%	Annual cost for post closure requirements for the River St. Landfill per NHDES \$8,400; groundwater sampling, gas monitoring, settlement plan, and annual report; grinding of vegetation and screening loam \$12,000
01-3-238-40560-000 Transfer Station Operations Membership/Dues		1,000	1,558	1,200	1,200	1,200	20.0%	NRRA membership (\$500) &10- NHDES solid waste facility operator licenses
01-3-238-40611-000 Transfer Station Operations Supplies - Spec Department		3,900	2,492	2,000	2,000	2,000	-48.7%	Printing costs for weigh slips, paper, pens notices etc.
01-3-238-40636-000 Transfer Station Operations Fuel Gas/Diesel		18,500	21,183	24,000	24,000	24,000	29.7%	diesel and lubricants

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	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
01-3-238-40642-000 Transfer Station Operations Uniforms		3,800	4,458	4,000	4,000	4,000	5.3%	Uniforms, boots, and safety equipment per union contract; Personal Protective Equipment (PPE)
01-3-238-40740-000 Transfer Station Mach & Equip	19,275	0	22,133	14,000	0	0	#DIV/0!	96 gallon trash cans (\$10,000), replacement covers various sizes (\$4,000)
<b>Total Municipal Services Transfer Station</b>	<b>19,275</b>	<b>727,733</b>	<b>708,481</b>	<b>877,798</b>	<b>860,413</b>	<b>860,413</b>	<b>18.2%</b>	
<b>Municipal Services Transfer Station Building</b>								
01-3-239-40410-000 Transfer Station Electricity		9,322	11,343	12,000	12,000	12,000	28.7%	includes transfer station and animal shelter
01-3-239-40430-000 Transfer Station Bldg Repairs & Maint		2,000	480	21,000	4,000	4,000	100.0%	misc repairs
01-3-239-40439-000 Transfer Station Other Contracted Services		8,000	9,856	10,000	10,000	10,000	25.0%	outside repair and maint.: scale and software, printing, compactor ; waste oil heaters, containers
01-3-239-40690-000 Transfer Station Bldg Misc Supplies		700	116	500	500	500	-28.6%	restroom (paper, soap) & cleaning supplies; ice melt; etc.
<b>Total Municipal Services Transfer Station Building</b>	<b>0</b>	<b>20,022</b>	<b>21,795</b>	<b>43,500</b>	<b>26,500</b>	<b>26,500</b>	<b>32.4%</b>	
<b>TOTAL MUNICIPAL SERVICES SOLID WASTE</b>	<b>19,275</b>	<b>1,099,405</b>	<b>1,075,956</b>	<b>1,262,298</b>	<b>1,226,913</b>	<b>1,226,913</b>	<b>11.6%</b>	
<b>GRAND TOTAL MUNICIPAL SERVICES</b>	<b>762,785</b>	<b>3,116,672</b>	<b>3,171,076</b>	<b>4,003,273</b>	<b>3,727,036</b>	<b>3,917,036</b>	<b>25.7%</b>	

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	FY 2022			FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>HEALTH</b>								
<b>Animal Control &amp; Health Agencies</b>								
01-4-195-40316-000 CASA of NH (new acct)		0	0	500	500	500	#DIV/0!	Court Appointed Special Advocates (CASA)of NH
01-4-195-40311-000 Outside Agencies VNA		27,985	27,985	27,985	27,985	27,985	0.0%	Visiting Nurse Association
01-4-195-40312-000 Outside Agencies TRIP (CCNTR)		13,394	13,394	13,394	13,394	13,394	0.0%	Twin Rivers Intergenerational Program
01-4-195-40313-000 Outside Agencies Animal Shelter		20,000	20,000	20,000	20,000	20,000	0.0%	Franklin Animal Shelter
<b>Total Animal Control &amp; Health Agencies</b>	<b>0</b>	<b>61,379</b>	<b>61,379</b>	<b>61,879</b>	<b>61,879</b>	<b>61,879</b>	<b>0.8%</b>	
<b>Mayor's Drug Task Force</b>								
Federal year 2-3 of Health & Human Services Franklin Mayor's Drug & Alcohol Abuse Task Force federal grant (ends 8/31/2025)								
01-4-196-40110-000 Drug Free Communities FT Wages		116,790	94,555	60,720	59,585	59,585	-49.0%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40210-000 Drug Free Communities Health & Dental Ins		24,363	19,509	14,066	14,066	14,066	-42.3%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40215-000 Drug Free Communities Life Ins		455	615	470	462	462	1.4%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40220-000 Drug Free Communities Social Sec		7,241	5,832	3,765	3,694	3,694	-49.0%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40225-000 Drug Free Communities Medicare		1,693	1,364	880	864	864	-49.0%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40230-000 Drug Free Communities NHRS		20,710	14,986	8,537	8,378	8,378	-59.5%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40250-000 Drug Free Communities Unemployment		31	30	35	35	35	12.9%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40260-000 Drug Free Communities WC Ins		406	130	172	169	169	-58.5%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-96-40290-000 Drug Free Communities Prof Devel		0	173	6,456	6,456	6,456	#DIV/0!	100% Federal grant funded - see revenue line 01-4-196-33111-001
01-4-196-40299-000 Drug Free Communities Mileage Reimb		20,534	7,369	1,160	1,160	1,160	-94.4%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40439-000 Drug Free Communities Other Contracted Services		165,059	4,577	193,800	193,800	193,800	17.4%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40610-000 Drug Free Communities Supplies - Operating		42,887	316	1,200	1,200	1,200	-97.2%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40611-000 Drug Free Communities Supplies - Spec Department		25,000	0	8,739	10,132	10,132	-59.5%	100% Federal grant funded - see revenue line 01-4-196-33111-000
<b>Total Mayor's Drug Task Force</b>	<b>0</b>	<b>425,169</b>	<b>149,456</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>-29.4%</b>	
<b>GRAND TOTAL HEALTH</b>	<b>0</b>	<b>486,548</b>	<b>210,835</b>	<b>361,879</b>	<b>361,879</b>	<b>361,879</b>	<b>-25.6%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
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	FY 2022			FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
<b>Welfare Administration</b>								
01-4-411-40110-000 Welfare Admin FT Wages		42,046	42,053	45,588	44,736	44,736	6.4%	Part Time Administrator (Ryea)
01-4-411-40210-000 Health - Welfare		12,331	12,554	13,378	13,378	13,378	8.5%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
01-4-411-40220-000 Welfare Admin Social Sec		2,607	2,607	2,826	2,774	2,774	6.4%	6.2% (set by federal government)
01-4-411-40225-000 Welfare Admin Medicare		610	610	661	649	649	6.4%	1.45% (set by federal government)
01-4-411-40250-000 Welfare Admin Unemployment		31	30	35	35	35	12.9%	Rate increase of 10.1% from FY22
01-4-411-40260-000 Welfare Admin WC Ins		115	99	129	127	127	10.4%	4.1% increase in contribution rates from FY22; premiums are a % of wages
01-4-411-40290-000 Welfare Admin Prof Devel		200	55	200	200	200	0.0%	Quarterly NHWAA meetings/training
01-4-411-40341-000 Welfare Admin Telephone		500	529	600	600	600	20.0%	
01-4-411-40560-000 Welfare Admin Membership/Dues		30	30	30	30	30	0.0%	New Hampshire Welfare Administrators Association
01-4-411-40610-000 Welfare Admin Supplies - Operating		300	50	300	300	300	0.0%	welfare pre-printed notice of decisions, first notice, vendor vouchers, etc.
01-4-411-40625-000 Welfare Admin Postage		82	1	82	82	82	0.0%	suspension & lien notices
01-4-411-40670-000 Welfare Admin Books & Pub		50	0	50	50	50	0.0%	State of NH welfare book
<b>Total Welfare Administration</b>	<b>0</b>	<b>58,902</b>	<b>58,618</b>	<b>63,880</b>	<b>62,960</b>	<b>62,960</b>	<b>6.9%</b>	
<b>Welfare Direct Assistance</b>								
01-4-412-40810-000 Direct Assistance Food - Welfare		4,000	0	4,000	4,000	4,000	0.0%	food vouchers allotted to those who qualify base on eligibility
01-4-412-40811-000 Direct Assistance Rent		23,000	409	23,000	10,000	10,000	-56.5%	rent vouchers allotted to those who qualify base on eligibility
01-4-412-40812-000 Direct Assistance Medications		3,000	0	3,000	3,000	3,000	0.0%	medication vouchers allotted to those who qualify base on eligibility
01-4-412-40813-000 Direct Assistance Utilities		10,000	0	10,000	8,000	8,000	-20.0%	utilities vouchers allotted to those who qualify base on eligibility
01-4-412-40815-000 Direct Assistance Misc - Welfare		2,500	141	2,500	1,500	1,500	-40.0%	gasoline, clothing, etc.

City of Franklin, New Hampshire								
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	FY 2022			FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Total Welfare Direct Assistance	0	42,500	550	42,500	26,500	26,500	-37.6%	
<b>Welfare Vendor Payments</b>								
01-4-413-40815-000 Vendor Payments Misc - Welfare		5,000	1,000	5,000	5,000	5,000	0.0%	indigent burial costs
Total Welfare Vendor Payments	0	5,000	1,000	5,000	5,000	5,000	0.0%	
<b>GRAND TOTAL WELFARE</b>	<b>0</b>	<b>106,402</b>	<b>60,168</b>	<b>111,380</b>	<b>94,460</b>	<b>94,460</b>	<b>-11.2%</b>	

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FY2023 Budget									
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	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail	
		Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures			
<b>Recreation</b>	<i>Our mission is to make a positive difference in the lives of citizens of all ages through professionally managed recreation programs and activities, tournaments, and special events that foster economic impact, promote healthy lifestyles, social interaction, and civic pride among participants.</i>								
01-5-211-40110-000 Recreation Admin FT Wages		72,833	72,799	78,924	77,458	77,458	6.4%	Director (Alpers)	
01-5-211-40121-000 Recreation Admin Admin Summer Rec		243,908	192,326	158,153	155,197	155,197	-36.4%	Seasonal staff (summer program, before school program , after school program)	
01-5-211-40121-126 Admin Summer Rec COVID - Rec Emergency Child Care		21,423	58,528	0	0	0	-100.0%		
01-5-211-40121-439 Admin Summer Rec 21 Century		119,376	70,520	205,204	205,204	205,204	71.9%	21st Century Grant - see revenue line 01-5-211-33111-439	
01-5-211-40123-000 Recreation Admin Spec Program Wages		79,140	99,982	92,863	91,189	91,189	15.2%	(1) Full Time Year Round Event Supervisor (Hawkins); (2) Part Time Year Round Event Supervisors (Styles, Cogan)	
01-5-211-40210-000 Recreation Admin Health & Dental Ins		70,724	63,035	76,580	76,580	76,580	8.3%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22	
01-5-211-40210-439 Admin Health & Dental Ins 21 Century		6,624	6,839	13,958	13,958	13,958	110.7%	21st Century Grant -see revenue line 01-5-211-33111-439 (Benefits for Kathleen Hawkins paid 50% by grant.)	
01-5-211-40215-000 Recreation Admin Life Ins		805	921	878	863	863	7.2%		
01-5-211-40220-000 Recreation Admin Social Sec		18,162	16,352	20,456	20,078	20,078	10.5%	6.2% (set by federal government)	
01-5-211-40220-439 Admin FICA 21 Century		7,401	7,516	12,723	12,723	12,723	71.9%	21st Century Grant - see revenue line 01-5-211-33111-439 (Paid 50% by grant)	
01-5-211-40225-000 Recreation Admin Medicare		4,248	3,824	4,784	4,696	4,696	10.5%	1.45% (set by federal government)	
01-5-211-40225-439 Admin Medicare 21 Century		1,731	1,758	2,975	2,975	2,975	71.9%	21st Century Grant - see revenue line 01-5-211-33111-439 (Paid 50% by grant)	
01-5-211-40230-000 Recreation Admin NHRS		14,501	16,213	15,905	15,609	15,609	7.6%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire	
01-5-211-40250-000 Recreation Admin Unemployment		124	119	140	140	140	12.9%	Rate increase of 10.1% from FY22	
01-5-211-40250-439 Admin Unemployment 21 Century		64	31	53	53	53	-17.2%	21st Century Grant - see revenue line 01-5-211-33111-439 (Paid 50% by grant)	
01-5-211-40260-000 Recreation Admin WC Ins		11,919	6,978	12,685	12,448	12,448	4.4%	4.1% increase in contribution rates from FY22; premiums are a % of wages	
01-5-211-40260-439 Admin WC Ins 21 Century		3,808	3,313	7,944	7,944	7,944	108.6%	21st Century Grant- see revenue line 01-5-211-33111-439	
01-5-211-40290-000 Recreation Admin Prof Devel		1,100	1,284	1,100	1,100	1,100	0.0%	Professional development for director & event supervisors	
01-5-211-40290-439 Admin Prof Devel 21 Century		1,500	95	6,860	6,860	6,860	357.3%	21st Century Grant -see revenue line 01-5-211-33111-439	
01-5-211-40291-000 Recreation Admin Staff Devel		1,200	525	1,200	1,200	1,200	0.0%	Summer staff: first aid & CPR, summer training, WSI, LG	
01-5-211-40292-000 Recreation Background Checks		1,000	1,176	1,000	1,000	1,000	0.0%	Summer staff, sports volunteers, summer playground chaperones	
01-5-211-40299-000 Recreation Admin Mileage Reimb		6,500	1,738	4,500	4,500	4,500	-30.8%	Water samples, beaches, parks, maintenance, staff cleaners, etc.	
01-5-211-40341-000 Recreation Admin Telephone		1,700	1,748	1,700	1,700	1,700	0.0%	Office, cell phone, beach	
01-5-211-40342-000 Recreation Admin Software Maint		3,600	3,700	3,700	3,700	3,700	2.8%	Recreation software	



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01-5-211-40350-000 Preemployment Screening		2,000	50	2,000	2,000	2,000	0.0%	30 drug tests summer staff; 5 drug tests after school program staff
01-5-211-40390-000 Recreation Admin Other Prof Serv.		7,000	2,415	7,000	7,000	7,000	0.0%	Basketball officials
01-5-211-40390-439 Admin Other Prof Serv. 21 Century		0	0	0	0	0	#DIV/0!	21st Century Grant - see revenue line 01-5-211-33111-439
01-5-211-40439-000 Recreation Admin Other Contracted Services		4,900	2,565	4,900	4,900	4,900	0.0%	Water samples, music license, food license, pool tables re-cloth
01-5-211-40439-439 Admin Other Contracted Services 21 Century		10,000	7,912	22,600	22,600	22,600	126.0%	21st Century Grant - see revenue line 01-5-211-33111-439
01-5-211-40440-000 Recreation Admin Equip Lease		5,100	3,410	5,100	5,100	5,100	0.0%	Office supplies, copier lease & maintenance
01-5-211-40490-000 Recreation Admin Other Property Service		23,000	12,367	23,000	23,000	23,000	0.0%	Bus rentals - summer, vacation camps, special event trips
01-5-211-40490-439 Admin Other Property Service 21 Century		10,400	0	15,040	15,040	15,040	44.6%	21st Century Grant - see revenue line 01-5-211-33111-439
01-5-211-40560-000 Recreation Admin Membership/Dues		365	619	435	435	435	19.2%	NHRPA/NRPA/USTA/BJ's memberships
01-5-211-40611-000 Recreation Admin Supplies - Spec Department		1,200	967	1,200	1,200	1,200	0.0%	Sports awards, special events
01-5-211-40612-000 Recreation Admin Supplies - Medical		325	218	350	350	350	7.7%	Medical supplies - beaches, BRCC
01-5-211-40625-000 Recreation Admin Postage		800	282	800	800	800	0.0%	Office needs, letters for santa
01-5-211-40685-000 Recreation Admin Supplies - Spec Program		28,200	8,514	13,200	13,200	13,200	-53.2%	Supplies & equipment for programs
01-5-211-40685-113 Admin Supplies - Spec Program After School Program - Rec		21,000	8,512	21,000	21,000	21,000	0.0%	Supplies & equipment for the before and after school program - offset by revenue
01-5-211-40685-126 Admin Supplies - Spec Program COVID - Rec Emergency Child Care		37,104	(0)	0	0	0	-100.0%	
01-5-211-40685-439 Admin Supplies - Spec Program 21 Century		8,300	12,830	26,000	26,000	26,000	213.3%	21st Century Grant - see revenue line 01-5-211-33111-439
01-5-211-40685-456 Admin Supplies - Spec Program NRPA (Nat'l Recreation & Park Assoc)		62,500	3,436	0	0	0		Carry over-Mentorship Grant
01-5-211-40686-000 Recreation Admin Rec Supplies	1,465	7,000	6,302	7,000	7,000	7,000	0.0%	Supplies
01-5-211-40687-000 Admin Field Trips		13,000	17,181	13,000	13,000	13,000	0.0%	Summer Field trips - offset by revenue
01-5-211-40687-113 Admin Field Trips After School Program - Rec		6,000	0	6,000	6,000	6,000	0.0%	After School and vacation camp field trips - offset by revenue
01-5-211-40750-000 Recreation Admin CO - Furn & Fixture		400	0	400	400	400	0.0%	Chairs, tables, etc.
01-5-211-40750-439 Admin CO - Furn & Fixture 21 Century		1,000	2,115	7,000	7,000	7,000	600.0%	21st Century Grant see revenue line 01-5-211-33111-439
<b>Total Recreation</b>	<b>1,465</b>	<b>942,986</b>	<b>721,013</b>	<b>900,310</b>	<b>893,201</b>	<b>893,201</b>	<b>-5.3%</b>	

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FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
		Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
<b>Outside Agencies</b>								
01-5-891-40521-000 Holiday Lighting Other Culture & Recreation General Liability		12,000	10,999	12,000	11,000	11,000	-8.3%	Franklin Outing Club liability & worker's compensation insurance
01-5-891-40891-000 Holiday Lighting Other Culture & Recreation Holiday Lighting		800	1,525	1,500	1,500	1,500	87.5%	Career Firefighters Association downtown Christmas light installation & Memorial & Veterans Day Wreaths
01-5-891-40892-000 Holiday Lighting Other Culture & Recreation Historic Assoc		250	250	250	250	250	0.0%	Historical Society
01-5-891-40893-000 Holiday Lighting Other Culture & Recreation UMLAC		250	250	250	250	250	0.0%	Upper Merrimack River Local Advisory Committee
<b>Total Outside Agencies</b>	<b>0</b>	<b>13,300</b>	<b>13,024</b>	<b>14,000</b>	<b>13,000</b>	<b>13,000</b>	<b>-2.3%</b>	
<b>Economic Development</b>								
01-6-511-40335-437 Engineering CDBG - Whitewater Park & Play		400,000	11,833	0	0	0	-100.0%	White Water Park
01-6-511-40335-445 Engineering CDFA Tax Credits Grant		356,741	155,241	0	400,000	400,000	12.1%	2022CDFA Tax Credit Award White Water Park
01-6-511-40335-449 Engineering NHDOT TAP Grant - Walkway Trestleview Bridge		572,916	0	0	0	0	-100.0%	
01-6-511-40390-000 Other professional services - economic development		65,000	54,048	50,000	50,000	50,000	-23.1%	\$50,000 Downtown Economic Development Coordinator (Niel Cannon)
01-6-511-40390-440 Other Prof Serv. Land&Water Conservation Fund		76,688	0	0	0	0	-100.0%	
01-6-511-40894-000 FBDIC General agency fund		50,000	50,000	50,000	50,000	50,000	0.0%	Franklin Business & Industrial Development Corporation (Increase for downtown development)
<b>Total Economic Development</b>	<b>0</b>	<b>1,521,345</b>	<b>271,122</b>	<b>100,000</b>	<b>500,000</b>	<b>500,000</b>	<b>-67.1%</b>	
<b>TOTAL CITY OPERATING BUDGET</b>	<b>1,028,125</b>	<b>14,129,705</b>	<b>12,158,998</b>	<b>14,584,688</b>	<b>14,196,184</b>	<b>14,386,184</b>	<b>1.8%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
<b>Debt Service</b>								
01-7-111-40980-000 Principle Debt Serv - Princ		174,894	192,746	289,242	313,992	313,992	79.5%	Bonds & Notes; Roads (7 of 10 payments \$52,438.06); Fire Engine (6 of 10 payments \$65,651.47); Fiber connectivity (Final payment \$33,411.04); Ambulance (3 of 7 payments \$27,834.51) (2) 21 Police Interceptors (Final payment - \$19,303.15); (1) MSD Grader (3 of 7 payments \$41,849.15),Purchase (2)Chevy Tahoe-Police (payment 2 of 4 \$19,714.74);2 code vehicle replacements (Payment 1 of 4 \$27,200) and MSD director vehicle replacement (Payment 1 o 4 \$9,200 (\$1840 GF; \$5980 Water; \$1380 Sewer)); Highway Backhoe (payment 1 of 10 \$24,750)
01-7-112-40981-000 Interest Debt Serv - Interest		23,614	33,030	20,718	26,052	26,052	10.3%	Interest relating to bonds & notes & BAN
01-7-119-40982-000 Debt Service - Capital Leases	19,725	162,719	182,041	62,855	62,855	62,855	-61.4%	Capital Leases including interest; MSD (2) 2017 Ford F550s & Sidewalk Tractor (Final payment \$49,338); (1) 2019 Ford Explorer Fire Car 2 (Final payment \$13,516.80)
<b>Total Debt Service</b>	<b>19,725</b>	<b>361,228</b>	<b>407,817</b>	<b>372,815</b>	<b>402,899</b>	<b>402,899</b>	<b>11.5%</b>	
<b>Capital Outlay</b>								
<i>See approved 5 year Capital Improvement Plan</i>								
01-9-012-40720-451 Buildings CO - Bldgs LWCF - Daniell Park Bath house upgrades		85,300	3,350	0	0	0	-100.0%	202 Central Street
01-9-013-40740-000 Machinery & Equip CO - Mach & Equip		95,000	0	0	69,226	69,226	-27.1%	(2) heart monitor/defibrillators for ambulances (offset by \$50,000 ARPA & \$19,226 Turcotte Trust Funds)
01-9-014-40730-000 Other Improvements CO - Land		311,250	311,720	0	0	0	-100.0%	Municipal Transportation Improvement Fund for Parking Lots (Keegan Block & Church Street)
01-9-014-40770-000 Other Improvements - Technology		454,106	564,807		110,000	110,000	-75.8%	FY22 Res#08-22 Police Dispatch Center; FY23 Police Department Software
01-9-014-40798-000 Other Improvements CO - Infrastructure	39,950	0	0	0	0	0	#DIV/0!	Proulx Center Security Camera Upgrade/Repair
<b>Total Capital Outlay</b>	<b>39,950</b>	<b>945,656</b>	<b>879,877</b>	<b>0</b>	<b>179,226</b>	<b>179,226</b>	<b>-81.0%</b>	

City of Franklin, New Hampshire							
FY2023 Budget							
Expenditures							
	FY 2022			FY2023 Budget			% Change Over Prior Year Appropriated Expenditures
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	
<b>Component Unit - School District</b>	<i>The School Board of Franklin is dedicated to meeting the educational needs of all students in a safe learning environment</i>			<i>School Board Proposed Expenditures</i>	<i>City Manager Proposed Expenditures</i>	<i>Council Adopted Expenditures</i>	
1100 - Regular education		5,404,209	5,107,152	5,620,535	5,620,535	5,620,535	4.0%
1210 - Special education	14,500	2,913,188	2,718,936	2,887,468	2,887,468	2,887,468	-0.9%
1220 - Summer SPED	128,417	58,464	55,307	48,278	48,278	48,278	-17.4%
1250 - Alternative education program		11,000	11,130	11,520	11,520	11,520	4.7%
1260 - ESL services		7,460	10,727	8,579	8,579	8,579	15.0%
1300 - Vocational education		80,000	43,648	70,000	70,000	70,000	-12.5%
1411 - Extra curricular		20,171	19,365	21,562	21,562	21,562	6.9%
1420 - Athletics		243,026	226,613	235,419	235,419	235,419	-3.1%
1600 - Adult ed		20,074	16,955	22,712	22,712	22,712	13.1%
2113 - Social work services		0	0	0	0	0	#DIV/0!
2122 - Counseling		412,301	391,990	457,359	457,359	457,359	10.9%
2134 - Nursing services		209,435	227,959	250,245	250,245	250,245	19.5%
2140 - Psychological services		240,014	229,748	266,791	266,791	266,791	11.2%
2152 - Speech pathology		482,821	401,198	441,915	441,915	441,915	-8.5%
2153 - Audiology		0	201	0	0	0	#DIV/0!
2160 - Occupational therapy	4,441	288,833	221,305	324,278	324,278	324,278	12.3%
2162 - Physical Therapy		115,589	84,357	119,057	119,057	119,057	3.0%
2210 - Curriculum trainer		49,182	48,975	77,927	77,927	77,927	58.4%
2213 - Instructional staff training		24,436	20,482	25,077	25,077	25,077	2.6%
2222 - School library		148,309	99,349	183,306	183,306	183,306	23.6%
2225 - Computer assisted instruction	10,844	106,371	100,511	103,483	103,483	103,483	-2.7%
2311 - School board services	59	17,082	13,451	60,340	60,340	60,340	253.2%
2313 - District treasurer		1,898	1,292	1,598	1,598	1,598	-15.8%
2317 - Audit		25,000	24,000	0	0	0	-100.0%
2318 - Legal		15,000	4,507	0	0	0	-100.0%
2321 - Office of the superintendent	376	336,048	317,670	336,382	336,382	336,382	0.1%
2410 - Office of principal		1,031,647	973,015	1,072,020	1,072,020	1,072,020	3.9%
2490 - Other admin services		7,290	7,162	9,200	9,200	9,200	26.2%
2510 - Business services		320,204	303,235	328,577	328,577	328,577	2.6%
2610 - Supervision of buildings & grounds		107,979	108,302	115,531	115,531	115,531	7.0%
2620 - Operation of buildings	140,161	1,034,741	1,026,948	1,098,878	1,098,878	1,098,878	6.2%
2630 - Care of grounds		69,955	59,839	102,121	102,121	102,121	46.0%
2640 - Repair & maint equip		26,552	94,329	56,302	56,302	56,302	112.0%
2650 - Vehicle oper & maint		6,300	8,266	6,300	6,300	6,300	0.0%
2721 - Student transportation		286,075	302,793	293,929	293,929	293,929	2.7%
2722 - SPED transportation	12,475	277,932	317,491	320,930	320,930	320,930	15.5%
2723 - Vocational transportation		52,215	51,558	53,786	53,786	53,786	3.0%
2724 - Athletic transportation		32,500	28,536	32,500	32,500	32,500	0.0%
2725 - Field trip transportation		7,200	7,691	8,400	8,400	8,400	16.7%
2727 - Homeless Transportation		25,000	30,241	25,000	25,000	25,000	0.0%
2844 - Operation of information systems		247,090	248,967	259,775	259,775	259,775	5.1%
2900 - Other support services		12,095	52,411	40,531	40,531	40,531	235.1%
5100 - Debt services		312,956	312,569	306,859	306,859	306,859	-1.9%
5210 - Transfer from General Fund		656,956	0	0	0	0	-100.0%
5251 - Transfer to Capital Reserve		0	0	0	0	0	#DIV/0!

<b>City of Franklin, New Hampshire</b>								
<b>FY2023 Budget</b>								
<b>Expenditures</b>								
		<b>FY 2022</b>		<b>FY2023 Budget</b>				
	<b>Prior Year Encumbrances</b>	<b>Default Budget Expenditures</b>	<b>Actual Expenditures as of 6/30/22 unadjusted</b>	<b>Department Proposed Expenditures</b>	<b>Managers Proposed Expenditures</b>	<b>Council Adopted Expenditures</b>	<b>% Change Over Prior Year Appropriated Expenditures</b>	<b>Account Detail</b>
5252 - Transfer to Special Education Trust		0	0	0	0	0	#DIV/0!	
3120- Food Services		647,571	794,299	676,162	676,162	676,162	4.4%	
Federal grants (and State Grants)		3,008,547	1,614,549	2,700,000	2,700,000	2,700,000	-10.3%	
Capital Outlay-district wide energy project/middle school roof		0	1,719,046	0	0	0	#DIV/0!	
Place holder for additional tax dollars not in original proposal		65,206			0	0	29162.1%	Manager's Adjustment to balance school district to tax cap as required by City Charter
<b>Total Component Unit - School District</b>	<b>311,274</b>	<b>19,465,921</b>	<b>18,458,074</b>	<b>19,080,631</b>	<b>19,080,631</b>	<b>19,080,631</b>	<b>-2.0%</b>	

City of Franklin, New Hampshire									
FY2023 Budget									
Expenditures									
	FY 2022			FY2023 Budget				% Change Over Prior Year Appropriated Expenditures	Account Detail
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures			
<b>INTERFUND OPERATING TRANSFERS OUT</b>									
<b>Special Revenue Funds</b>									
01-9-051-40911-000 Trans to SRFs Trans to Conservation		400	400	400	400	400	0.0%	Conservation Commission	
01-9-051-40912-000 Trans to SRFs Trans to Heritage		250	0	250	250	250	0.0%	Heritage Commission	
01-9-051-40913-000 Trans to SRFs Trans to Dare		0	0	0	0	0	#DIV/0!	DARE program	
01-9-051-40915-000 Trans to SRFs Trans to Library		230,066	0	226,578	233,878	233,878	1.7%	Supports library wage and benefit lines plus \$51,500 stipend	
<b>Total Special Revenue Funds</b>	<b>0</b>	<b>230,716</b>	<b>400</b>	<b>227,228</b>	<b>234,528</b>	<b>234,528</b>	<b>1.7%</b>		
<b>Capital Reserve Funds</b>									
01-9-053-40975-000 Trf to CRF - Bessie Rowell		20,000	20,000	20,000	20,000	20,000	0.0%	\$5,000 annual payment from each occupant including City for future capital repairs; (3) non City occupants portion (\$15,000) offset by revenue line 01-1-944-35040-000	
01-9-053-40970-000 Trf to CRF - Police Dispatch		0		6,075	6,075	6,075	#DIV/0!	other communities dispatch fees to help offset cost of new dispatch center	
01-9-053-40972-000 Trans to CRFs Trans to MSD CRF		0							
01-9-053-40979 Transfer to CRF for Revaluation		50,000	50,000	0	0	0	-100.0%	FY23 Reval in Assessing budget	
<b>Total Capital Reserve Funds</b>	<b>0</b>	<b>70,000</b>	<b>70,000</b>	<b>26,075</b>	<b>26,075</b>	<b>26,075</b>	<b>-62.8%</b>		
<b>GRAND TOTAL INTERFUND OPERATING TRANSFERS OUT</b>	<b>0</b>	<b>300,716</b>	<b>70,400</b>	<b>253,303</b>	<b>260,603</b>	<b>260,603</b>	<b>-13.3%</b>		
<b>TOTAL CITY BUDGET</b>									
	<b>1,399,074</b>	<b>35,203,227</b>	<b>31,975,166</b>	<b>34,291,436</b>	<b>34,119,543</b>	<b>34,309,543</b>	<b>-2.5%</b>		
		<b>15,737,307</b>	<b>Municipal</b>	<b>15,210,805</b>	<b>15,038,912</b>	<b>15,228,912</b>		<b>Ties to Resolution 01-22 per DRA rules</b>	
		<b>19,465,921</b>	<b>School District</b>	<b>19,080,631</b>	<b>19,080,631</b>	<b>19,080,631</b>		<b>Ties to Resolution 01-22 per DRA rules</b>	
<b>TAXES COLLECTED ON BEHALF OF OTHERS, OVERLAY &amp; EXEMPTIONS</b>									
01-0-000-31101-000 Overlay		28,554	30,604	31,000	31,000	31,000	8.6%		

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
		Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
01-0-000-31102-000 Vet Exemptions		136,575	136,575	136,325	136,325	136,325	-0.2%	April 15 deadline for Vet exemption paperwork
01-0-000-24500-000 Reserve for Tax Increment Financing District - Industrial Park		42,360	0	21,587	21,587	21,587	-49.0%	
01-0-000-24500-000 Reserve for Tax Increment Financing District - Franklin Falls Mixed Use		33,010	0	62,198	62,198	62,198	88.4%	
01-0-000-40978-000 Transfer to County		1,851,087	1,851,087	1,851,087	1,851,087	1,851,087	0.0%	estimating no increase
<b>TOTAL TAXES COLLECTED ON BEHALF OF OTHERS, OVERLAY &amp; EXEMPTIONS</b>	<b>0</b>	<b>2,091,586</b>	<b>2,018,266</b>	<b>2,102,197</b>	<b>2,102,197</b>	<b>2,102,197</b>	<b>0.5%</b>	
<b>GRAND TOTAL GENERAL FUND EXPENDITURES</b>	<b>1,399,074</b>	<b>37,294,812</b>	<b>33,993,432</b>	<b>36,393,633</b>	<b>36,221,740</b>	<b>36,411,740</b>	<b>-2.4%</b>	
<b>FY2022 General Fund Appropriated Expenditures Proof:</b>								
Original Budget (Resolution 01-22)	33,419,559							
<b>Supplemental Budget Appropriations:</b>								
Resolution Numbers:								
03-22 National Rec & Park Assoc grant	62,500							
05-22 National Park Service grant	400,000							
06-22 Additional Adequacy/Fund Balance/Portrait of a Graduate Grant	906,956							
08-22 Transfer from Capital reserve for Police Dispatch (non lapsing)	454,106							
09-22 Reimbursement from SAU18 for additional support for a Student in the After school Program	6,415							
10-22 ARPA funds for Federal CCASP (Child Care Achieving Stabilization)	117,938							
11-22 Fire Rescue Boat	20,958							
15-22 Purchase of Street sweeper	95,000							
16-22 ARPA funds	7,500							
<b>Non Lapsing Appropriations From Prior Year</b>								
Resolution 4-19 (Highway Maint)	100,000							
Resolution 08-19 (Land & Water Conservation Fund-Mill City Park) (440)	76,688							
Resolution 16-19 (NH DOT TAP Grant-Tressel Bridge) (449)	572,916							
Resolution 04-20 (CDAF Tax Credits) (445)	356,741							
Resolution 07-21 Land & Water Daniell Park Bath House	85,300							
Resolution 11-21 LEOP & COOP	12,868							
Resolution 16-21 CDBG Hotel Feasibility Study	15,000							
Resolution 20-21 CCRSP-Rec- Child Care - Covid 19 (126)	58,527							
DRA tax rate setting adjustments	89,421							
Drug Task Force carry forward	125,169							



<b>City of Franklin, New Hampshire</b>								
FY2023 Budget								
Expenditures								
		FY 2022		FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Cumberland Farms Lease	311,250							
<b>Total FY2022 General Fund Appropriated Expenditures</b>	<b>37,294,812</b>							

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	FY 2022			FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
<b>CAPITAL PROJECTS EXPENDITURES</b>								
04-9-014-40798-122 Franklin Falls Mixed Use TIF exp		0	0	0	0	0	#DIV/0!	Franklin Falls Mixed Use TIF amendment 1
<b>TOTAL CAPITAL PROJECTS EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	

<b>City of Franklin, New Hampshire</b>								
<b>FY2023 Budget</b>								
<b>Expenditures</b>								
		<b>FY 2022</b>			<b>FY2023 Budget</b>			
	<b>Prior Year Encumbrances</b>	<b>Default Budget Expenditures</b>	<b>Actual Expenditures as of 6/30/22 unadjusted</b>	<b>Department Proposed Expenditures</b>	<b>Managers Proposed Expenditures</b>	<b>Council Adopted Expenditures</b>	<b>% Change Over Prior Year Appropriated Expenditures</b>	<b>Account Detail</b>
<b>GRANT FUND EXPENDITURES</b>								
MMRS Exp - 429		20,000	16,506	15,000	15,000	15,000	-25.0%	
14-4-000-40598-459 Grants		10,000	10,000	0	0	0	-100.0%	
14-4-000-40290-457 Prof Devel 2020 Assistance Firefighter Grant		267,791	0	0	0	0	-100.0%	
<b>TOTAL GRANT FUND EXPENDITURES</b>	<b>0</b>	<b>297,791</b>	<b>26,506</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-95.0%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
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<b>PARKS &amp; RECREATION SPECIAL REVENUE FUND EXPENDITURES</b>								
24-5-211-40430-000 Admin Bldg Repairs & Maint		500	0	500	500	500	0.0%	
24-5-211-40611-000 Admin Supplies - Spec Department		4,000	5,346	4,000	4,000	4,000	0.0%	Program expenses
24-5-211-40684-000 Admin Instructor Programs		8,000	13,258	8,000	8,000	8,000	0.0%	
24-5-211-40690-000 Admin Misc Supplies		2,000	2,938	2,000	2,000	2,000	0.0%	Soda and food purchases
24-5-211-40691-000 Admin Misc Expend		500	0	500	500	500	0.0%	
24-5-211-40880-000 Admin Scholarships		500	0	500	500	500	0.0%	
<b>TOTAL PARKS &amp; RECREATION SPECIAL REVENUE FUND EXPENDITURES</b>	<b>0</b>	<b>15,500</b>	<b>21,542</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>0.0%</b>	

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	Prior Year Encumbrances	FY 2022		FY2023 Budget			% Change Over Prior Year Appropriated Expenditures	Account Detail
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<b>OUTSIDE POLICE DETAILS SPECIAL REVENUE FUND EXPENDITURES</b>								
25-0-000-40110-000 FT Wages		12,000	36,205	19,600	19,600	19,600	63.3%	\$49/hour officer rate
25-0-000-40220-000 FICA		50	192	150	150	150	200.0%	6.2% (set by federal government)
25-0-000-40225-000 Medicare		174	522	284	284	284	63.3%	1.45% (set by federal government)
25-0-000-40230-000 NHRS		0	0	0	0	0	#DIV/0!	Not subject to retirement
25-0-000-40260-000 WC Ins		346	298	360	360	360	4.0%	4.1% increase in contribution rates from FY22; premiums are a % of wages
25-0-000-40850-000 Spec Fund Expend		4,680	0	7,206	7,206	7,206	54.0%	Administrative fee retained by fund
<b>TOTAL OUTSIDE POLICE DETAILS SPECIAL REVENUE FUND EXPENDITURES</b>	<b>0</b>	<b>17,250</b>	<b>37,217</b>	<b>27,600</b>	<b>27,600</b>	<b>27,600</b>	<b>60.0%</b>	
<b>LIBRARY SPECIAL REVENUE FUND EXPENDITURES</b> <i>The Franklin Public Library provides free and equal access to information and ideas through books, programs, and other resources (including computers) to all members of the community.</i>								
31-5-521-40110-000 Admin FT Wages		124,423	105,221	130,336	127,919	127,919	2.8%	Library Director (Sargent); Children's Librarian (Leighton); Library Assistant (Open)
31-5-521-40120-000 Admin PT Wages		2,833	0	0	0	0	-100.0%	Library page (Open)
31-5-521-40210-000 Admin Health & Dental Ins		25,581	26,027	27,675	27,675	27,675	8.2%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
31-5-521-40215-000 Admin Life Ins		820	840	884	868	868	5.9%	
31-5-521-40220-000 Admin FICA		7,890	6,509	8,081	7,931	7,931	0.5%	6.2% (set by federal government)
31-5-521-40225-000 Admin Medicare		1,845	1,522	1,890	1,855	1,855	0.5%	1.45% (set by federal government)
31-5-521-40230-000 Admin NHRS		14,788	13,114	16,006	15,710	15,710	6.2%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
31-5-521-40250-000 Admin Unemployment		93	89	105	105	105	12.9%	Rate increase of 10.1% from FY22
31-5-521-40260-000 Admin WC Ins		294	254	322	316	316	7.5%	4.1% increase in contribution rates from FY22; premiums are a % of wages
31-5-521-40433-000 Library Service Contracts		20,000	45,058	20,000	20,000	20,000	0.0%	computer network, Wi-Fi, elevator, telephone, photocopier, microfilm machine
31-5-521-40439-000 Admin Other Contracted Services		17,160	17,172	17,160	17,160	17,160	0.0%	Contribution to city-wide cleaning personnel
31-5-521-40560-000 Admin Membership/Dues		500	555	500	500	500	0.0%	NHLA (2) & NHLTA (7)
31-5-521-40620-000 Admin Supplies - Office		3,000	3,260	3,000	3,000	3,000	0.0%	paper products, copy paper, toner cartridges, misc. office supplies, postage
31-5-521-40670-000 Admin Books & Pub		16,000	10,772	16,000	16,000	16,000	0.0%	books, newspapers, magazines, DVDs, CDs, Overdrive membership, museum passes
31-5-521-40685-000 Admin Supplies - Spec Program		4,370	947	4,370	4,370	4,370	0.0%	summer reading programs, community day, school vacation events

City of Franklin, New Hampshire								
FY2023 Budget								
Expenditures								
	FY 2022			FY2023 Budget				
	Prior Year Encumbrances	Default Budget Expenditures	Actual Expenditures as of 6/30/22 unadjusted	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
31-5-521-40813-000 Library Utilities		16,000	13,153	16,000	16,000	16,000	0.0%	heat, electric, phone, cable, water/sewer
<b>TOTAL LIBRARY SPECIAL REVENUE FUND EXPENDITURES</b>	<b>0</b>	<b>255,597</b>	<b>244,494</b>	<b>262,329</b>	<b>259,408</b>	<b>259,408</b>	<b>1.5%</b>	

City of Franklin, New Hampshire							
FY2023 Budget							
Expenses							
	FY 2022		FY2023 Budget				
	Default Budget Expenses	Actual Expenses (thru 06/30/22 Unadjusted)	Department Proposed Expenses	Managers Proposed Expenses	Council Adopted Expenses	% Change Over Prior Year Appropriated Expenses	Account Detail
<b>WATER ENTERPRISE FUND</b>							
<b>Water Administration</b>							
21-0-331-40110-000 Water Admin FT Wages	311,182	281,972	311,182	322,483	322,483	3.6%	Water Treatment Working Foreman (Open Position 90%);Water Distribution/Sewer Working Foreman ( K.Kreis 50%); Heavy Equipment Operator II in Treatment (Allesandro); Heavy Equipment Operator I (Labraney); ; Light Equipment Operator water/sewer (Open);Light Equipment Operator in water/sewer(Miller); City Clerk's Office (Stanyan, Davis, Chance 17.5%); Finance Director (Gaudette 10%); Accountant (Newton 10%); Finance Assistant (Getman 10%); MSD Director (Hanscom 65%); MSD Deputy Director (Marsh 45%); MSD Account Clerk (Creasey 45%); Mechanical Garage Wages (Small, Lutz 5%)
21-0-331-40140-000 Water Admin OT Wages	30,000	31,257	30,000	30,000	30,000	0.0%	
21-0-331-40210-000 Water Admin Health & Dental Ins	183,997	148,323	183,997	187,841	187,841	2.1%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
21-0-331-40215-000 Water Admin Life Ins	2,413	1,779	2,413	2,390	2,390	-1.0%	
21-0-331-40220-000 Water Admin FICA	21,153	18,933	21,153	21,854	21,854	3.3%	6.2% (set by federal government)
21-0-331-40225-000 Water Admin Medicare	4,947	4,428	4,947	5,111	5,111	3.3%	1.45% (set by federal government)
21-0-331-40230-000 Water Admin NHRS	47,330	34,887	47,330	48,663	48,663	2.8%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
21-0-331-40250-000 Water Admin Unemployment	207	185	207	220	220	6.1%	Rate increase of 10.1% from FY22
21-0-331-40260-000 Water Admin WC Ins	6,822	5,890	6,812	8,407	8,407	23.2%	4.1% increase in contribution rates from FY22; premiums are a % of wages
21-0-331-40291-000 Water Admin Staff Devel	3,200	3,796	3,200	4,800	4,800	50.0%	6 NHDES certified operators required by State. Costs include annual mandatory training and license costs. 4 new employees are unlicensed
21-0-331-40320-000 Water Admin Legal	300	0	300	300	300	0.0%	All legal costs related to water issues to include lien costs for non-payment of water bills
21-0-331-40330-000 Water Admin Audit	3,375	3,375	3,375	3,375	3,375	0.0%	Portion of audit of Water fund (15%)
21-0-331-40335-000 Water Admin Engineering	6,000	19,817	6,000	6,000	6,000	0.0%	Cost to include contract engineering work (Levy) and GIS mapping/data collection
21-0-331-40341-000 Water Admin Telephone	4,129	3,974	4,129	5,200	5,200	25.9%	(5) Cell phones/ (4) tablets, office phones including Tannery Street and Water Treatment Plant Digsafe; SCADA communications etc. (50% Water; 50% Sewer)
21-0-331-40342-000 Water Admin Software Maint	14,867	13,876	14,867	15,504	15,504	4.3%	IT contract (\$10,746), Sentinel One Antivirus (\$828), Office 365 backups (\$572.40); AccuFund (\$680.76) & Avitar support and maintenance; Avitar software (Avitar \$1,878.45);Internet (\$212);Website Hosting (\$586.04)
21-0-331-40350-000 Medical	900	582	900	800	800	-11.1%	random drug testing, annual physicals, pre-employment physicals
21-0-331-40410-000 Water Admin Electricity	3,884	3,019	3,884	4,000	4,000	3.0%	50% Administration Building
21-0-331-40411-000 Water Admin Heating Oil/Gas	2,010	1,646	2,010	2,500	2,500	24.4%	50% Administration Building

City of Franklin, New Hampshire								
FY2023 Budget								
Expenses								
	FY 2022		FY2023 Budget				% Change Over Prior Year Appropriated Expenses	Account Detail
	Default Budget Expenses	Actual Expenses (thru 06/30/22 Unadjusted)	Department Proposed Expenses	Managers Proposed Expenses	Council Adopted Expenses			
21-0-331-40430-000 Water Admin Bldg Repairs & Maint	200	676	200	200	200	0.0%	Paper towels, etc.; any repairs to office building (Water Fund share)	
21-0-331-40439-000 Water Admin Other Contracted Services	3,200	2,256	3,200	3,200	3,200	0.0%	50% Of Cleaning Contract; Background Checks, data collection for mapping	
21-0-331-40440-000 Water Admin Equip Lease	400	779	400	820	820	105.0%	Portion of MSD office copier&25% of folding machine maint.	
21-0-331-40521-000 Water Admin General Liability	38,580	38,580	38,580	43,155	43,155	11.9%	Insurance costs related to the operation of the Water fund	
21-0-331-40528-000 Water Admin Gen Liab Deduct	1,000	0	1,000	2,500	2,500	150.0%	Any insurance claim deductibles for Water Dept. claims	
21-0-331-40551-000 Water Admin Advert/Legal Notices	200	0	200	200	200	0.0%	Legal notices as needed; newspaper ads	
21-0-331-40560-000 Water Admin Membership/Dues	1,200	1,365	1,200	1,200	1,200	0.0%	AWWA & NHHWA (\$473) , GSRWW (\$632) (Water Dept. training dues required to participate)	
21-0-331-40620-000 Water Admin Supplies - Office	700	367	700	700	700	0.0%	Paper, pens, etc. for Water Dept.	
21-0-331-40625-000 Water Admin Postage	2,250	2,614	2,250	3,000	3,000	33.3%	Mailing Bills for Water Dept.	
21-0-331-40840-000 Water Admin PILOT	2,412	2,471	2,412	2,471	2,471	2.4%	Payment in lieu of taxes for Water Dept. land in Sanbornton	
21-0-331-40980-000 Water Admin Debt Serv - Princ	338,034	361,939	338,034	464,332	464,332	37.4%	\$130,180 USDA Rural Development (Water Treatment Facility - expires 2040); \$94,964.06 DWSRF West Franklin Water Tanks (expires 2034); \$55,254 Cross Street Rehabilitation/US3 Water Main Relocation Projects (expires 2027), \$28,723.85 Pleasant St. PRV (expires 2029); \$74,230.07 New Hampton Rd Water Main Replacement (expires 2051); MSD director vehicle replacement (payment 1 of 4) \$5,980; placeholder for East/West Bow Street DWSRF loan/grant \$75,000	
21-0-331-40981-000 Water Admin Debt Serv - Interest	251,186	180,958	251,186	156,616	156,616	-37.6%	\$51,990 USDA Rural Development (Water Treatment Facility - expires 2040); \$66,571.20 DWSRF West Franklin Water Tanks (expires 2034); \$3,468.23 Cross Street Rehabilitation/US3 Water Main Relocation Projects (expires 2027); \$2,211.01 Pleasant Street PRV (expires 2029) ; \$32,376.05 New Hampton Rd. Water Main Replacement (expires 2051)	
<b>Total Water Administration</b>	<b>1,286,078</b>	<b>1,169,742</b>	<b>1,286,067</b>	<b>1,347,842</b>	<b>1,347,842</b>	<b>4.8%</b>		
<b>Water Distribution</b>								
21-0-332-40430-000 Water Operations Bldg Repairs & Maint	2,150	396	2,150	600	600	-72.1%	general building repairs & maint	



City of Franklin, New Hampshire							
FY2023 Budget							
Expenses							
	FY 2022		FY2023 Budget				
	Default Budget Expenses	Actual Expenses (thru 06/30/22 Unadjusted)	Department Proposed Expenses	Managers Proposed Expenses	Council Adopted Expenses	% Change Over Prior Year Appropriated Expenses	Account Detail
21-0-332-40439-000 Water Operations Other Contracted Services	62,000	70,437	62,000	80,000	80,000	29.0%	2,495 Service Connections and 52 miles of pipe; outside contract work for water service and water main repairs and replacements; taps, emergency repairs of meter tests.
21-0-332-40610-000 Water Operations Supplies - Operating	55,000	72,370	55,000	70,500	70,500	28.2%	Piping for services and water mains; hydrants, curb stops; specialized tools. Stone, gravel & asphalt for trench and street repair ongoing
21-0-332-40611-000 Water Operations Supplies - Spec Department	800	35	800	800	800	0.0%	Purchase of biodegradable antifreeze for winterizing hydrants + other chemicals
21-0-332-40636-000 Water Operations Fuel Gas/Diesel	26,000	17,241	26,000	26,000	26,000	0.0%	Fuel, motor oil, hydraulic oil for motorized equipment ( Note: Snow and ice fuel need to be evaluated and separated by an avg.%)
21-0-332-40642-000 Water Operations Uniforms	7,200	5,072	7,200	7,500	7,500	4.2%	Uniforms, boots, gloves, safety equipment (4 Water+2 Sewer employees) Personal Protective Equipment (PPE)
21-0-332-40660-000 Water Operations Vehicle Maint	24,000	18,051	24,000	26,000	26,000	8.3%	Repairs to 2 vans, (service truck 50% water + sewer), backhoe, 1 ton and 6 wheel dump trucks. Aging equipment reflects cost increase
21-0-332-40740-000 Water Operations CO - Mach & Equip	40,647	55,554	40,647	15,000	15,000	-63.1%	Ongoing meter repair,inventory and replacement; misc. repairs to water department machinery and equipment
21-0-332-40798-000 Water Operations CO - Infrastructure	777,167	249,957	330,000	180,000	180,000	-76.8%	Acme 1 Well + Franklin Falls Well, and Pump Rehabilitation Projects ( \$70,000 each ) = 140,000; Replace service connections+ hydrants from old 8 inch to new 12 inch water main No. Main St. (\$40,000 )
21-0-332-40798-444 Water Operations CO - Infrastructure New Hampton Road Water Mains		0		0	0	#DIV/0!	
21-0-332-40798-443 Water Operations CO - Infrastructure Asset Management Inventory	30,250	4,800	30,250	0	0	-100.0%	
<b>Total Water Distribution</b>	<b>1,025,214</b>	<b>493,913</b>	<b>578,047</b>	<b>406,400</b>	<b>406,400</b>	<b>-60.4%</b>	
<b>Water Supply</b>	Excludes Water Treatment Facility						
21-0-333-40345-000 Water Supply/Distrib Equip Maint	500	8	500	400	400	-20.0%	General maintenance
21-0-333-40410-000 Water Supply/Distrib Electricity	65,000	72,719	65,000	72,000	72,000	10.8%	Electrical costs for all system buildings except WTP and pumping stations; propane for emergency generators
21-0-333-40411-000 Water Supply/Distrib Heating Oil/Gas	5,932	9,084	5,932	16,000	16,000	169.7%	Cost to heat pumping stations, water garage and other buildings except WTP
21-0-333-40430-000 Water Supply/Distrib Bldg Repairs & Maint	2,500	6,101	2,500	2,000	2,000	-20.0%	(6) pumping stations and Tannery Street garage + WTP maintenance and upkeep

City of Franklin, New Hampshire							
FY2023 Budget							
Expenses							
	FY 2022		FY2023 Budget				
	Default Budget Expenses	Actual Expenses (thru 06/30/22 Unadjusted)	Department Proposed Expenses	Managers Proposed Expenses	Council Adopted Expenses	% Change Over Prior Year Appropriated Expenses	Account Detail
21-0-333-40439-000 Water Supply/Distrib Other Contracted Services	5,492	6,620	5,492	4,860	4,860	-11.5%	State DES water testing & specialty testing by private labs / additional testing required
21-0-333-40610-000 Water Supply/Distrib Supplies - Operating	11,309	13,650	11,309	12,000	12,000	6.1%	Disinfection chemicals -caustic soda and sodium hypochloritefor treatment and disinfection at the plant and Sanbornton Pump Station
<b>Total Water Supply</b>	<b>90,733</b>	<b>108,182</b>	<b>90,733</b>	<b>107,260</b>	<b>107,260</b>	<b>18.2%</b>	
<b>Water Treatment Facility</b>							
21-0-334-40410-000 Electricity-Water Treatment Facility	48,000	64,358	48,000	65,000	65,000	35.4%	Electrical cost for Acme wells 1 and 2 and Water Treatment Facility; lights, cost to pump and produce potable water.
21-0-334-40411-000 Heating Oil/Gas - Water Treatment Facility	4,200	1,135	4,200	4,200	4,200	0.0%	
21-0-334-40430-000 Water Treatment Facility Bldg Repairs & Maint	6,400	3,229	6,400	2,400	2,400	-62.5%	Complete inventory to maintain and repair and replace pumps valves and other propriatoy equipment
21-0-334-40490-000 Water Treatment Facility Other Property Service	126,900	74,754	126,900	138,000	138,000	8.7%	Plant operations; Roberts, Inc. Filters(\$23,000); N.E.Integration Plant electrical and scada upgrades year 3 of 3 (\$115,000)
21-0-334-40610-000 Operating Supplies - Water Treatment Facility	72,600	48,640	72,600	68,000	68,000	-6.3%	Sodium hypochlorite + soda ash costs for water treatment facility and Sanbornton supplies for meters and testing equipment.
<b>Total Water Treatment Facility</b>	<b>258,100</b>	<b>192,116</b>	<b>258,100</b>	<b>277,600</b>	<b>277,600</b>	<b>7.6%</b>	
<b>TOTAL WATER ENTERPRISE FUND EXPENSES</b>	<b>2,660,125</b>	<b>1,963,952</b>	<b>2,212,947</b>	<b>2,139,102</b>	<b>2,139,102</b>	<b>-19.6%</b>	

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City of Franklin, New Hampshire							
FY2023 Budget							
Expenses							
	FY 2022		FY2023 Budget				
	Default Budget Expenses	Actual Expenses (thru 06/30/22 Unadjusted)	Department Proposed Expenses	Managers Proposed Expenses	Council Adopted Expenses	% Change Over Prior Year Appropriated Expenses	Account Detail
<b>SEWER ENTERPRISE FUND</b>							
<b>Sewer Administration</b>							
22-0-321-40110-000 Sewer Internal Operations FT Wages	166,220	150,859	166,220	172,961	172,961	4.1%	Water Treatment Working Foreman (Open Position 90%);Water Distribution/Sewer Working Foreman ( K.Kreis 50%); Heavy Equipment Operator II in Treatment (Allesandro); Heavy Equipment Operator I (Labraney); ; Light Equipment Operator water/sewer (Open);Light Equipment Operator in water/sewer(Miller); City Clerk's Office (Stanyan, Davis, Chance 17.5%); Finance Director (Gaudette 10%); Accountant (Newton 10%); Finance Assistant (Getman 10%); MSD Director (Hanscom 65%); MSD Deputy Director (Marsh 45%); MSD Account Clerk (Creasey 45%); Mechanical Garage Wages (Small, Lutz 5%)
22-0-321-40140-000 Sewer Internal Operations OT Wages	11,000	19,510	11,000	11,000	11,000	0.0%	Emergency call ins off hours
22-0-321-40210-000 Sewer Internal Operations Health & Dental Ins	112,219	89,365	112,219	110,048	110,048	-1.9%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) increase of 8.49% over FY22 rates; Dental(Anthem) No change in rates from FY22
22-0-321-40215-000 Sewer Internal Operations Life Ins	1,297	971	1,297	1,325	1,325	2.2%	
22-0-321-40220-000 Sewer Internal Operations FICA	10,988	10,548	10,988	11,406	11,406	3.8%	6.2% (set by federal government)
22-0-321-40225-000 Sewer Internal Operations Medicare	2,570	2,467	2,570	2,667	2,667	3.8%	1.45% (set by federal government)
22-0-321-40230-000 Sewer Internal Operations NHRS	24,704	18,193	24,704	25,658	25,658	3.9%	Retirement rates as of 7/1/22: 14.06% employee, 21.02% teacher, 33.88% police, 32.99% fire
22-0-321-40250-000 Sewer Internal Operations Unemployment	114	105	114	125	125	9.8%	Rate increase of 10.1% from FY22
22-0-321-40260-000 Sewer Internal Operations WC Ins	3,552	3,067	3,547	3,883	3,883	9.3%	4.1% increase in contribution rates from FY22; premiums are a % of wages
22-0-321-40320-000 Sewer Internal Operations Legal	500	0	500	300	300	-40.0%	Legal expenses related to Sewer to include lien costs for non-payment of sewer fees
22-0-321-40330-000 Sewer Internal Operations Audit	1,125	1,125	1,125	1,125	1,125	0.0%	Portion of audit for Sewer Dept. (5%)
22-0-321-40335-000 Sewer Internal Operations Engineering	5,000	513	5,000	2,000	2,000	-60.0%	Preliminary engineering work for projects; any other sewer related engineering items and NHDES/USEPA/NPDES permit requirements.
22-0-321-40341-000 Telephone - Sewer	504	459	504	1,470	1,470	191.7%	Metrocast (phone, tablets & internet) - 50% water/sewer garage
22-0-321-40342-000 Sewer Internal Operations Software Maint	7,136	6,484	7,136	7,406	7,406	3.8%	IT contract (\$3,582), Sentinel One Antivirus (\$276), Office 365 backups (\$190.80); AccuFund (\$680.76) & Avitar support and maintenance; Avitar software (Avitar \$1,878.45);Internet (\$212);Website Hosting (\$586.04)

City of Franklin, New Hampshire							
FY2023 Budget							
Expenses							
	FY 2022		FY2023 Budget				
	Default Budget Expenses	Actual Expenses (thru 06/30/22 Unadjusted)	Department Proposed Expenses	Managers Proposed Expenses	Council Adopted Expenses	% Change Over Prior Year Appropriated Expenses	Account Detail
22-0-321-40350-000 Medical - Sewer	500	254	500	500	500	0.0%	random drug testing, annual physicals, etc.
22-0-321-40410-000 Sewer Internal Operations Electricity	2,800	2,489	2,800	3,000	3,000	7.1%	Electricity for So Salloway & Dana Court pumping station; 50% of water/sewer Tannery Street garage
22-0-321-40411-000 Sewer Internal Operations Heating Oil/Gas	1,400	861	1,400	1,500	1,500	7.1%	50% water/sewer Tannery Street garage
22-0-321-40430-000 Bldg Maint - Sewer	2,050	964	2,050	1,000	1,000	-51.2%	50% supplies at water/sewer Tannery Street garage
22-0-321-40439-000 Sewer Internal Operations Other Contracted Services	15,000	10,258	15,000	26,716	26,716	78.1%	Maintenance of 1886 sewer connections & 27 miles City sanitary sewer system. Numerous ongoing and unidentifiable line failures \$25,000 and 50% of cleaning \$1,716
22-0-321-40440-000 Sewer Internal Operations Equip Lease	363	779	363	800	800	120.4%	Portion of MSD office copier, 25% of folding machine
22-0-321-40521-000 Sewer Internal Operations General Liability	8,387	8,387	8,387	9,382	9,382	11.9%	Portion of all insurance related to Sewer
22-0-321-40528-000 Sewer Internal Operations Gen Liab Deduct	1,000	0	1,000	2,500	2,500	150.0%	Sewer related damages to private property (deductible)
22-0-321-40610-000 Sewer Internal Operations Supplies - Operating	200	25,450	200	24,000	24,000	11900.0%	Operating supplies relating to sewer system: pipe, manholes, road materials, equipment, tools
22-0-321-40611-000 Sewer Internal Operations Supplies - Spec Department	12,000	14,951	12,000	1,000	1,000	-91.7%	Chemicals, specialized tools for sewer repair and maintenance
22-0-321-40620-000 Sewer Internal Operations Supplies - Office	500	182	500	800	800	60.0%	Printing costs for billing and other office supplies. 1/3 of copier maintenance
22-0-321-40625-000 Sewer Internal Operations Postage	2,349	2,542	2,349	3,000	3,000	27.7%	Postage for mailing sewer bills
22-0-321-40660-000 Sewer Internal Operations Vehicle Maint	4,500	1,779	4,500	9,000	9,000	100.0%	Parts for 2 jet rodders, 1 ton dump truck (50%), sewer van, excavator.
22-0-321-40740-000 Sewer Internal Operations CO - Mach & Equip	92,242	84,743	92,242	0	0	-100.0%	
22-0-321-40798-000 Sewer Internal Operations CO - Infrastructure	224,241	41,546	194,241	150,000	150,000	-33.1%	11th Year required implementation of USEPA/ NPDES permit- including operation & maintenance plan requirements. Meter replacement (\$10,000); Inflow and Infiltration Reduction Program implementation based on CCTV findings.(\$140,000)
22-0-321-40980-000 Sewer Internal Operations Debt Serv - Princ	43,229	44,678	43,229	147,556	147,556	241.3%	\$46,175.78 NHDES/SRF Loan for North Main/Route11/Kidder Avenue sewer main replacement project (expires 2026);MSD director vehicle replacement (payment 1 of 4) \$1,380; placeholder for sewer replacement program CWSRF grant/loan \$100,000
22-0-321-40981-000 Sewer Internal Operations Debt Serv - Interest	11,222	9,773	11,222	8,276	8,276	-26.3%	\$8,275.58 NHDES/SRF Loan for North Main/Route11/Kidder Avenue sewer main replacement project (expires 2026)

<b>City of Franklin, New Hampshire</b>								
FY2023 Budget								
Expenses								
	FY 2022			FY2023 Budget				
	Default Budget Expenses	Actual Expenses (thru 06/30/22 Unadjusted)		Department Proposed Expenses	Managers Proposed Expenses	Council Adopted Expenses	% Change Over Prior Year Appropriated Expenses	Account Detail
<b>Total Sewer Administration</b>	<b>768,912</b>	<b>553,301</b>		<b>738,907</b>	<b>740,405</b>	<b>740,405</b>	-3.7%	
<b>Sewer External Operations</b>	Winnepesaukee River Basin Program - 10 community program with shared costs based on a formula established in the 70's. Program is operated by State of New Hampshire with a local advisory board made up of participating communities.							
22-0-322-40581-000 Sewer External Operations WSPCC Admin	212,084	175,881		212,084	184,675	184,675	-12.9%	Franklin is 16% of total WRBP cost
22-0-322-40582-000 Sewer External Operations WSPCC Capital	192,779	124,998		192,779	153,072	153,072	-20.6%	Franklin is 22% of total WRBP cost
22-0-322-40583-000 Sewer External Operations WSPCC O & M Costs	421,388	577,908		421,388	489,038	489,038	16.1%	Franklin is 16% of total WRBP cost
22-0-322-40584-000 Sewer External Operations WSPCC Replacement Costs	56,246	63,103		56,246	69,226	69,226	23.1%	Franklin is 8% of total WRBP cost
<b>Total Sewer External Operations</b>	<b>882,497</b>	<b>941,890</b>		<b>882,497</b>	<b>896,011</b>	<b>896,011</b>	1.5%	Franklin's share for Administrative Cost's under WRBP current assessment formula
<b>TOTAL SEWER ENTERPRISE FUND EXPENSES</b>	<b>1,651,409</b>	<b>1,495,191</b>		<b>1,621,404</b>	<b>1,636,416</b>	<b>1,636,416</b>	-0.9%	

***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**APPENDIX 1 – CAPITAL IMPROVEMENTS PLAN SUMMARY**

# DRAFT- NOT COUNCIL ADOPTED

City of Franklin, New Hampshire												
Summary Capital Improvement Plan				Legend: M=machinery & equipment; B=buildings; R=roads; V=vehicles; O=other								
FY2023												
Items highlighted are allocated assets												
Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation	
					FY2023	FY2024	FY2025	FY2026	FY2027	FY2028-2038		
D1	School - FMS	Paving	IT Parking area-Rear Paving	R	65,000							
D2	School - FMS	Hydroseeding	Exterior of FMS building	O	53,000							
D7	School-FMS	FMS Gym Fans	replace fans in FMS gym	E	13,000							13,000
D3	School-FHS	FHS Field Scoreboard	scoreboard replacement	O	25,000							
D4	School-FHS	FHS Bleachers	bleachers replacement	O	50,000							
D5	School-FHS	FHS-Athletic Field	upgrade athletic field at high school	O	152,150							
D8	School-FHS	FHS roof	replace roof installed in 2000	B							700,000	
D9	School -PSS	PSS roof	replace roof at Paul Smith School	B							600,000	
D6	School	Tractor	replace 2008 Kabota tractor	M	38,000							
D10	Recreation	Daniell Park Upgrade	Irrigation installed, field rehab, access Rd widened	O	50,000							
D14	Recreation	Odell Park Field Upgrade	softball field & (2) little league fields rehabilitation & irrigation installation	O	75,000							25,000
D13	Recreation	Ice Rink - Odell Park	install ice skating rink	O	100,000							100,000
D11	Recreation	Odell Park Field Lights	lighting for (3) fields in Odell Park	O	200,000							100,000
D12	Recreation	Additional Playing field	additional playing fields	O	375,000							125,000
D15	Recreation	Skate park	relocate and rehab existing skate park	O	150,000							150,000
D70	MSD	Van #1	2008 C-1500 Van (mechanic's van)	v				117,000				
D35	MSD	Dump Truck #2	2003 F-650	V	150,000							
D29	MSD	Dump Truck #3	2003 International	V	175,000							
D38	MSD	Dump Truck #4	2007 International	V				175,000				
D40	MSD	Dump Truck #6	2008 International	V		175,000						
D32	MSD	Dump Truck #7	2013 International	V							225,000	
D41	MSD	Dump Truck #8	2008 International	V				175,000				
D42	MSD	1 Ton Dump Truck #10	2018 F-550	v					72,000			
D44	MSD	1 Ton 4WD Dump Truck #33	2017 F-550	V					72,000			
D48	MSD	1 Ton Dump Truck #39	2016 F-550	V							75,000	
D45	MSD	Grader #9	2019 John Deere	M							350,000	
D58	MSD	Refuse Packer #12	2000 Internation	V	350,000							
D52	MSD	Loader #14	1999 Caterpillar	M		200,000						
D64	MSD	Sweeper Truck #15	1995 Johnston	V	300,000							
D65	MSD	Multipurpose Sidewalk Tractor #17	2017	M							153,000	
D47	MSD	Utility Vehicle #18	2008 Chevy Blazer	V	10,000							
D39	MSD	Loader #20	2006 John Deere	V							175,000	
D46	MSD	Pick-up #21	2021 Dodge Ram (Deputy Director)	V							30,000	
D53	MSD	Pick-up #26	2021 F-250 (transfer station)	V							29,000	
D55	MSD	Pick-up Truck #51	2005 F-550 (Higway)	V					70,000			
D56	MSD	Pick-up Truck #59	2019 F-350 4x4 (Bldgs & Grounds)	V							41,000	
D57	MSD	Pick-up Truck #60	2006 Chevy 2500/not in rotation	V								
D31	MSD	Wood Chipper #25	2007 Bandit 1290XP	V							50,000	



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Summary Capital Improvement Plan				Legend: M=machinery & equipment; B=buildings; R=roads; V=vehicles; O=other								
FY2023												
Items highlighted are allocated assets												
Ref#	Department	Project Name	Project Description	Fund	Cost By Year					Funded By Grant/Donation		
					FY2023	FY2024	FY2025	FY2026	FY2027		FY2028-2038	
D37	MSD	Trailer #30	2008 20 Ton Trail King Trailer	M							25,000	
D67	MSD	Tractor #32	2002 Mack Tractor	V							140,000	
D62	MSD	Trailer #32-1	2004 Steco	M							60,000	
D68	MSD	Trailer #32-3	2010 Spec Tec	M							60,000	
D60	MSD	Trailer #32-5	2020 Spec Tec	M							90,000	
D66	MSD	Tractor #34	2018 John Deere	V							45,000	
D36	MSD	Backhoe #35	2000 CAT	M	180,000							
D59	MSD	Skid Steer #42	1998 Bobcat	M	50,000							
D51	MSD	SkidSteer #62	2009 Bobcot	M							50,000	
D61	MSD	Snow Blower #43	2008 Tenco	M							120,000	
D50	MSD	Hooklift #66	2010 Mack	V							175,000	
D49	MSD	Ecavator #75	2017 Excavator	M							100,000	
D30	MSD	Air Compressor #19	1999 Ingersol Road	M					13,334			
D110	MSD	Prospect St #2	Central to Mojalaki	R							250,000	
D87	MSD	Davis St	reclaim & pave	R	80,000							
D96	MSD	Gile Rd	reclaim, gravel, add stone & pave	R					260,000			
D90	MSD	Dearborn, Mark & Duffy	reclaim & pave	R			240,000					
D84	MSD	Chance Pond Rd	Flaghole to Carr Street	R					175,000			
D95	MSD	Flaghole	Flaghole to Montgomery to Eversouce	R			65,000					
D79	MSD	Bennett Brook Road	reclaim & pave	R			78,000					
D77	MSD	Cross Mill Road	Shim & overlay	R					82,000			
D104	MSD	New Road	reclaim, add gravel & ditch	R	19,500							
D81	MSD	Central St	Central St-So Main to West Bow	R	223,000							
D83	MSD	Woodbine/Hillary/ Hampshire	reclaim & pave	R				142,500				
D91	MSD	East/West Bow Street	reclaim & pave	R					150,000			
D85	MSD	Victory Drive	Central to Thompson	R			175,000					
D115	MSD	Ward Hill Road	reclaim & pave	R		278,874						
D113	MSD	Sidewalk Reconstruction & Resurface	reconstruction & resurface	R	213,840	213,840	213,840	213,840	213,840		1,069,200	
D100	MSD	South Main St	from Central St to Route 127	R		274,500						
D114	MSD	Terrace Road	Terrace Road from Davis to end	R							78,000	
D93	MSD	Victory Dr	Rte 127	R			425,000					
D112	MSD	School St Reconstruction	School St Sidewalk, Curbing & Reconstruction	R			430,000					
D111	MSD	Range Rd & Pinecrest Circle	reclaim & pave	R					178,848			
D106	MSD	Popular St	Poplar St, Stone Ave, Edgewood & View Streets	R					380,000			
D80	MSD	Pleasant St	Prospect St to Gile Rd	R				580,000				
D107	MSD	Pasture/Upland/Profile/ Esker	Pasture/Upland/Profile/ Esker	R							450,000	
D78	MSD	Peabody Place	Rebuild Retaining Wall	R		375,000						

# DRAFT- NOT COUNCIL ADOPTED

City of Franklin, New Hampshire													
Summary Capital Improvement Plan			Legend: M=machinery & equipment; B=buildings; R=roads; V=vehicles; O=other										
FY2023													
Items highlighted are allocated assets													
Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation		
					FY2023	FY2024	FY2025	FY2026	FY2027	FY2028-2038			
D108	MSD	Pine Colony-Griffin	Griffin, Pine Colony & Webster Ave	R						356,000			
D94	MSD	Fair Street	reclaim & pave	R			140,000						
D105	MSD	North Main Street	North Main Street from DW Drive to Central St	R							525,000		
D101	MSD	Kendall St	reclaim & pave	R				376,000					
D98	MSD	Nelson/Taylor St	Nelson/Taylor St Reconstruction	R							174,000		
D97	MSD	Laxon Ave Reconstruction	reclaim, reconstruct, resurface	R				123,000					
D103	MSD	Liberty Ave	Liberty & Constitution Ave	R			348,000						
D109	MSD	Proctor St	Proctor & Pearl St	R							184,000		
D102	MSD	Lawndale Ave	Lawndale from Kimball St to Rte 11	R						130,944			
D99	MSD	Industrial Park	Top of hill to end	R			96,000						
D92	MSD	Evergreen Ave	reclaim/pave/install curbing	R							266,000		
D82	MSD	Daniell Bridge Reconstruction	reconstruction & resurface	R	100,000	100,000	100,000	100,000	100,000	100,000	200,000	2,600,000	
D89	MSD	City Hall Lot	reclaim & pave	R		32,000							
D86	MSD	Church St	reconstruction & resurface	R	178,000								
D88	MSD	Cheney St	reconstruction & resurface	R				425,000					
D73	MSD	Sanborn St Drainage	Central St to Hunt Ave	O				82,000					
D75	MSD	Pleasant St Drainage	Myrtle Ave to Birch Dr	O				72,000					
D74	MSD	Master drainage study	city wide	O						125,000			
D72	MSD	Mark Rd/Duffy St/Proctor St Drainage	to Central St	O				92,500					
D71	MSD	Central St Drainage	Sanborn St to Kendall St	O		198,000							
D76	MSD	Drainage system rehabilitation	Thunder Road	O						125,000			
D16	MSD	BRCC Windows	replace with double hung energy efficient windows	B		50,000	50,000	50,000	50,000				
D17	MSD	BRCC Roof	replace roof	B				250,000					
D18	MSD	Proulx Center Gym Ceiling	replacement	B					60,000				
D19	MSD	Proulx Center Report	Exisiting Conditions report	B					75,000				
D20	MSD	Police Station HVAC	Exisiting Conditions report	B		75,000					56,000		
D21	MSD	Odell Cottage	Overall renovations	B			60,000						
D22	MSD	MSD Garage Report	Exisiting Conditions report	B		75,000				325,000			
D23	MSD	MSD Yard Salt Storage Shed	replacement	B			120,000						
D24	MSD	Fire Station	Exisiting Conditions report	B	20,000								
D25	MSD	City Hall	Exisiting Conditions report	B		75,000							
D26	MSD	Transfer Station	Exisiting Conditions report			75,000							
D27	MSD	City Hall Window Replacement III	10 windows left to do	B				30,000					
D28	MSD	City Hall Sprinkler		B	95,000								
D128	Fire	Rescue Boat	replacement of 2002 rescue boat	V	21,000							Turcotte Trust Fund	
D118	Fire	Car 1	replacement 2018 Ford Interceptor	V							55,000		
D119	Fire	Car 2	replacement 2019 Ford Interceptor	V							55,000		

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FY2023			Items highlighted are allocated assets									
Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation	
					FY2023	FY2024	FY2025	FY2026	FY2027	FY2028-2038		
D120	Fire	Old Car 2	2006 Chevy Trail Blazer/Not in rotation	V								
D121	Fire	Car3	replacement 2006 Chevrolet Tahoe	V	49,345							
D117	Fire	Ambulance 2	replacement of 2018 ambulance	V							310,000	
D123	Fire	Defibrillator 2	replacement of 2013	M	40,000							25,000
D122	Fire	Defibrillator 1	replacement of 2013	M	40,000							25,000
D130		Utility 1	replacement of 2013 F-350 pick up	V			57,000					
D131	Fire	Utility 2	replacement of 2015 F550 Bucket Truck	V							150,000	
D132	Fire	Utility 3	replacement of 2010 F-150 Crew Cab Pickup			49,000						
D116	Fire	Ambulance 1	replacement of 2012 ambulance	V		290,000						
D124	Fire	Engine 1	replacement 2017 Sutphen Pumper	V							700,000	
D125	Fire	Engine 4	replacement of 2009 American LaFrance Pumper	V			700,000					
D127	Fire	Rescue 1	replacement of 2003 heavy duty rescue	V							800,000	
D126	Fire	Ladder One	replacement of 1998 ladder truck	V							1,700,000	
D129	Fire	SCBA	replace aged self contained breathing apparatus	M							275,000	
D134	Police	Car 1	2021 Ford Explorer	V							65,000	
D136	Police	Car 2	2021 Chevy Tahoe	V							65,000	
D141	Police	Car 3	2016 Ford Explorer	V							65,000	
D140	Police	Car 4	2015 Ford Explorer	V				65,000				
D138	Police	Car 5	2013 Ford Explorer	V		80,000						
D143	Police	Car 6	2015 Ford Explorer	V							80,000	
D135	Police	Car 7	2015 Ford Explorer	V							80,000	
D144	Police	Car 8	2021 Chevy Tahoe	V							80,000	
D146	Police	Car 9	2013 Ford Explorer	V		80,000						
D148	Police	Car 10	2021 Ford Explorer	V							80,000	
D149	Police	Car 11	2016 Ford Explorer	V				80,000				
D150	Police	Car 12	2018 Ford Explorer	V							80,000	
D151	Police	Car 13	2018 Ford Explorer	V							80,000	
D152	Police	Car 14	Humvee	V								Military program
D142	Police	Speed Trailer	Speed Trailer	E							12,000	
D145	Police	Dispatch	replace outdated dispatch equipment & towers	E	529,106	75,000	75,000	75,000	75,000		145,894	
D133	Police	Body Cameras		E	250,000							
D147	Police	Video system	replace outdated equipment	E	36,833							
D139	Police	Mobile Data Terminal (MDT'S)	replace outdated equipment	E			42,500					
D137	Police	Portable radios	replace outdated equipment	E		24,000		24,000	24,000		88,000	

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FY2023	Items highlighted are allocated assets			Cost By Year						Funded By Grant/Donation
Ref#	Department	Project Name	Project Description	Fund	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028-2038
D153	Police	Database Software		O	100,000					
<b>General Fund Totals</b>					<b>4,556,774</b>	<b>2,860,214</b>	<b>3,350,340</b>	<b>3,247,840</b>	<b>3,112,966</b>	<b>11,511,094</b>
										<b>Total GF</b>
										<b>31,802,228</b>
D159	MSD	View St Sewer Main Replacement	Poplar St to Winnepesaukee St	O	EF-S			158,000		
D160	MSD	Thompson Park	Sewer line to W Bow St	O	EF-S	75,000				
D157	MSD	Willow St Sewer	Sewer line Willow St to Munroe Ave	O	EF-S	67,000				
D155	MSD	Vicory Dr to W Bow St	Glory to Victory to W Bow sewer line replacement	O	EF-S		178,000			
D158	MSD	Inflow & Infiltration Maint Program	city wide	O	EF-S	125,000	125,000	125,000	125,000	250,000
D154	MSD	Central St Easement/Sewer Line Replacement	Central to Duffy St	O	EF-S			85,000		
D156	MSD	East and West Bow St	Sewer line replacement	O	EF-S	100,000	100,000	100,000	100,000	900,000
D169	MSD	Water Meter Replacement Program	Water & Sewer meters	O	EF	35,000	35,000	35,000	35,000	70,000
D171	MSD	Well cleaning	Franklin Falls, Acme1 & Acme2	O	EF-W		50,000	50,000		150,000
D164	MSD	Water Tank Inspection & Cleaning	Cross St, No Main St, Salisbury Rd, Pleasant St, E Pleasant St	O	EF-W			30,000		30,000
D162	MSD	Acme 2 Well Rehabilitation		O	EF-W			440,000		
D170	MSD	Water Treatment Plant	plant upgrades	O	EF_W	125,000	125,000	125,000	125,000	125,000
D166	MSD	Water Main Replacement	City wide	O	EF-W		2,560,000			1,400,000
D165	MSD	Franklin Falls bldg & well		O	EF-W					440,000
D167	MSD	N Main St water service lines		O	EF-W	40,000				
D168	MSD	Lake Ave Water Main Replacement	Finch Dr to Webster Ave	O	EF-W					150,000
D161	MSD	East Pleasant St Steel Water Tank	Exterior Tank Maintenance	O	EF-W			2,400,000		
D163	MSD	Cross St water tank replacement		O	EF-W					2,400,000
D70	MSD	Van #1	2008 C-1500 Van (mechanic's van)	V	EF-W			6,500		
D70	MSD	Van #1	2008 C-1500 Van (mechanic's van)	V	EF-S			6,500		
D34	MSD	Dump Truck #5	2008 International 7400	V	EF-W		87,500			
D34	MSD	Dump Truck #5	2008 International 7400	V	EF-W		87,500			
D43	MSD	1 Ton Dump Truck #29	2009 F-450	V	EF-W	37,500				
D43	MSD	1 Ton Dump Truck #29	2009 F-450	V	EF-S	37,500				

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City of Franklin, New Hampshire												
Summary Capital Improvement Plan					Legend: M=machinery & equipment; B=buildings; R=roads; V=vehicles; O=other							
FY2023	Items highlighted are allocated assets											
Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation	
					FY2023	FY2024	FY2025	FY2026	FY2027	FY2028-2038		
D47	MSD	Utility Vehicle #18	2008 Chevy Blazer	V EF-W	10,000							
D47	MSD	Utility Vehicle #18	2008 Chevy Blazer	V EF-S	10,000							
D63	MSD	Utility Van #11	2015 Dodge Promaster	V EF-S		35,000						
D69	MSD	Utility Van #28	2015 Dodge Promaster (Treatment)	V EF-W					35,000			
D54	MSD	Utility Truck #13	2021 Ram 5500	V EF-W						65,000		
D54	MSD	Utility Truck #13	2021 Ram 5500	V EF-S						65,000		
D30	MSD	Air Compressor #19	1999 Ingersol Road	M EF-W					13,333			
D30	MSD	Air Compressor #19	1999 Ingersol Road	M EF_S					13,333			
D33	MSD	Backhoe/Loader #16	2008 Caterpillar	M EF-W			80,000					
D33	MSD	Backhoe/Loader #16	2008 Caterpillar	M EF-S			80,000					
D49	MSD	Ecavator #75	2017 Excavator	M EF-W						50,000		
D49	MSD	Ecavator #75	2017 Excavator	M EF_S						50,000		
D110	MSD	Prospect St #2	Central to Mojalaki	R EF-W						125,000		
D110	MSD	Prospect St #2	Central to Mojalaki	R EF-S						125,000		
D91	MSD	East/West Bow Street	reclaim & pave	R EF-W					50,000			
D91	MSD	East/West Bow Street	reclaim & pave	R EF-S					50,000			
<b>Enterprise Fund Totals</b>					<b>662,000</b>	<b>3,030,000</b>	<b>948,000</b>	<b>3,511,000</b>	<b>546,666</b>	<b>4,995,000</b>	<b>2,000,000</b>	<b>15,692,666</b>
<b>CIP Totals - All Funds</b>					<b>5,218,774</b>	<b>5,890,214</b>	<b>4,298,340</b>	<b>6,758,840</b>	<b>3,659,632</b>	<b>16,506,094</b>	<b>5,163,000</b>	<b>47,494,894</b>
<b>Total CIP</b>												

**CITY OF FRANKLIN, NEW HAMPSHIRE**  
**FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET**



APPENDIX 2 – FEE SCHEDULE

**§ 160-1. Fees charged for service provided by City of Franklin.**

All fees for service shall be charged as provided below:

**A. Schedule of Fees. [Last amended 7-12-2021 by Ord. No. 02-22]**

<b>Description of Fee</b>	<b>Fee</b>
Accident reports, per page	\$1
Ambulance <sup>1</sup>	
Basic life support base rate, 25% above Medicare	\$0
Advanced life support I base rate, 25% above Medicare	\$0
Advanced life support II base rate, 25% above Medicare	\$0
Mileage	\$0
Airways	\$0
Cardiac monitoring	\$0
Defibrillation	\$0
IV therapy/drug administration	\$0
Oxygen administration	\$0
Basic life support, bundled, 50% above Medicare	\$619.83
Advanced life support I, bundled, 50% above Medicare <sup>2</sup>	\$1,226.70
Advanced life support II, bundled, 50% above Medicare <sup>3</sup>	\$1,833.65
Mileage, bundled, 50% above Medicare	\$20/mile
Specialty care (hospital interfacility transports) <sup>4</sup>	\$1,740.32
Nontransport treatment/treat and release <sup>5</sup>	\$350
After-school program fee	\$25/week
Arcade fees	
1 through 10 machines	\$100 per machine
11 through 30 machines	\$50 per additional machine over 10
31 machines and over	\$25 per additional machine over 30

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1. Editor's Note: Effective 7-1-2013.  
2. Editor's Note: Effective 7-1-2015.  
3. Editor's Note: Effective 7-1-2015.  
4. Editor's Note: Effective 7-1-2015.  
5. Editor's Note: Effective 7-1-2015.

<b>Description of Fee</b>	<b>Fee</b>
Assessment cards	
Nonproperty owner	\$2 per parcel
Property owner	\$1 per parcel
Beach permit, nonproperty owner	\$5 per car, per day
Boat ramp, annual	\$0
Building permits/inspections/certificates	
Building permits	
One- and two-family residential	
New construction/additions	\$0.25 per square foot
Alterations/remodeling/ accessory structures	
Under \$750 (owner-occupied single-family only)	No fee (See § 305-31A)
Under \$2,500	\$25
\$2,501 to \$5,000	\$50
\$5,001 to \$10,000	\$75
\$10,001 to \$25,000	\$100
Over \$25,000	\$100 plus \$2 per \$1,000
Decks and sheds	\$60
Initial application	\$50
Mechanical permit	\$60
Multifamily/commercial/industrial	
Initial application	\$150
New construction/additions	\$0.35 per square foot
Alteration/remodeling/ accessory/structures/decks	\$150 minimum; \$2 per \$1,000 value
NOTE: All fees doubled if work begins prior to the issuance of a building permit.	
Inspections	
Inspection fee	\$40 per inspection
Reinspection fee (if initial inspection cannot be performed or work fails)	\$50 per inspection
Mechanical inspection (gas, electric, etc.)	No charge
Certificates of occupancy/use	\$40 per inspection



<b>Description of Fee</b>	<b>Fee</b>
Continuing certificates of occupancy	\$40 per inspection
State-mandated inspections	\$50 per inspection
Certificates of approval	\$40 per inspection
Certified mailings (The fee shall be adjusted per any change in the U.S. Postal Service fees, with the City fee being \$0.75 above the USPS rate, rounded to the nearest tenth of a dollar.)	\$6.70
Checklist	\$25, plus \$0.50 per 1,000 names in excess of 2,500
Copies	
CD <sup>6</sup>	\$5
Thumb drive <sup>7</sup>	\$10
First page	\$1
Additional pages	\$0.25
Deed, nonproperty owner	
First page	\$10
Each additional page	\$2
Deed, property owner	
First page	\$2
Each additional page	\$1
Demolition permit	
Residential	\$50
Multifamily or commercial	\$150
Digging permit, each	\$200 <sup>8</sup> Dig Safe; penalty regulation for \$500 fine for City (state \$1,000)
Documents on a CD (includes cost of CD)	\$5
Documents on a thumb drive (includes cost of thumb drive)	\$10
Driveway permit	
Penalty for not getting permit	\$50
Duplicate bill <sup>9</sup>	\$5

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6. Editor's Note: Effective 7-1-2018.

7. Editor's Note: Effective 7-1-2018.

8. Editor's Note: Effective 7-1-2018.

9. Editor's Note: Effective 7-1-2014.

<b>Description of Fee</b>	<b>Fee</b>
Faxes	\$1 per page
Fingerprinting	
Resident	\$10
Nonresident	\$15
Fire alarm	
Bucket truck and person	\$75 plus operator costs per hour
Each alarm	\$275
False alarm fees	
1 to 3	\$0
4+	\$175
Fire alarm listed agent fees <sup>10</sup>	
Initial application	\$50
Annual fee	\$65
Franklin Fire Department on site at master box	\$25
Violation fees	
First offense	\$25
Second offense	\$50
After second offense	\$100
Fire fees charged for response	
Ambulance	\$100 per hour
Car	\$15 per hour
Fire engine	\$150 per hour
Forestry/pickup	\$40 per hour
Ladder	\$225 per hour
Personnel	Cost plus benefits (labor rate)
Nuisance fees for illegal fires	\$250
Paramedic intercept	\$350
Rescue fee	\$150
Fire hydrant	\$250/year <sup>11</sup>
Fire permit	\$0 <sup>12</sup>

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10. Editor's Note: Effective 7-1-2018.

11. Editor's Note: Effective 7-1-2017.

12. Editor's Note: Effective 7-1-2018.

<b>Description of Fee</b>	<b>Fee</b>
Full property listing	
Paper	\$100
Disk	\$50
Electronic copy, each	\$25
Landlord filing fee, each occurrence <sup>13</sup>	\$15
Land use application	
Kennel fees	
Adoption	\$35
First offense	\$10
Second offense	\$20
Third offense	\$25
Fourth offense	\$30
Miscellaneous permit (door-to-door, car wash, entertainment at bar, etc.)	\$10
Miscellaneous permit (door-to-door, car wash, entertainment at bar, etc.), not-for-profit	\$0
Mobile home annual permit	\$5
Mobile home annual reinspection permit fee (for failed mobile home units)	\$50
Motor vehicle registration by mail	\$1.50
Municipal Transportation Improvement Fund	\$5 for each motor vehicle registration
Name and address list	
Paper	\$25
Disk	\$20
Notary fee	\$5
Ordinance booklets, zoning	\$10 each
Outside detail, police	\$69 per hour
Permit parking (Franklin Street Parking Lot)	\$0 <sup>14</sup>
Pistol permits	\$10
Police Department false alarm fees:	
1 to 3 (in a calendar year)	\$0
4 or more	\$50 per alarm

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13. Editor's Note: Effective 7-1-2011.

14. Editor's Note: Effective 7-1-2018.

<b>Description of Fee</b>	<b>Fee</b>
Police/fire reports, each	\$10
Police VIN verification <sup>15</sup>	\$5
Recreation and Parks Department.	
Dances held at the recreation center by nonprofit groups	\$50
Rental for recreation center by private citizens or groups	\$50
Nonresident surcharges:	
50% for nonsummer playground programs	
25% for summer playground program (summer camp)	
Rec Program	
Archery: in-house	\$7
Basketball program, per season, all grades	
Resident	\$40
Nonresident	\$55
Traveling teams (5th grade+)	\$25
February vacation tournament	\$40 team entry
Admission	
Adults	\$1 (Franklin family free)
Children under 13	\$0.50
Family Pass, entire tournament	\$5
Flag football: In-house teams	\$15
Field hockey: In-house teams	\$15
Golf lessons, youth	\$20
Home school recreation, per class	\$1
League use of fields, per season	\$300
(adult leagues only) <sup>16</sup>	
Men's league basketball	\$10 per player per season
Odell Park ballpark lights	\$20 per hour
Sidney Holmes Tennis Tournament	
Adults	
Singles (per person)	\$10

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15. Editor's Note: Effective 7-1-2018.

16. Editor's Note: Effective 7-1-2011.

<b>Description of Fee</b>	<b>Fee</b>
Doubles (per person)	\$5
Youth	
Singles (per person)	\$5
Doubles (per person)	\$2.50
Soccer: In-house teams	\$15
Summer playground program, 7 weeks <sup>17</sup>	
Resident	\$490, plus cost of trips
Nonresident	\$680, plus cost of trips
Summer playground program: Early dropoff or late pickup <sup>18</sup>	
Resident	\$0
Nonresident	\$0
Summer playground program: Both early dropoff and late pickup	
Resident	\$0 <sup>19</sup>
Nonresident	\$0 <sup>20</sup>
Swim lessons	\$20 per session
Tennis lessons, youth	\$10
Refuse/solid waste	
Contractors; industrial and commercial businesses; stores and apartment complexes	See Subsection B
Commercial hauler disposal charges	See Subsection B
Sewer hookup	\$1,500
Residential, per unit	\$1,500
Commercial, per unit	\$1,500
Sewer disposal charge, per 100 cubic feet	\$7.03 <sup>21</sup>
Sewer rates	
Quarterly base rate	\$30 <sup>22</sup>

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17. Editor's Note: Effective 7-1-2017.

18. Editor's Note: Effective 7-1-2017.

19. Editor's Note: Effective 7-1-2017.

20. Editor's Note: Effective 7-1-2017.

21. Editor's Note: Effective 7-1-2021.

22. Editor's Note: Effective 7-1-2017.

<b>Description of Fee</b>	<b>Fee</b>
Sewer flat rate fee for nonmetered customers. In addition to the base rate charge, flat rate fee charges are as follows. The cubic foot disposal charge will be by the 100-cubic-foot interval. The charge per 100 cubic feet will be the same as that of the metered customer:	
For a single-family home, up to and including 2 bedrooms	2,000 cubic feet per quarter
For each additional bedroom over 2 bedrooms	500 cubic feet per quarter
Sewer late fee <sup>23</sup>	\$10
Sign, general	\$25 each
Site plan booklets	\$4 each
Street listing	
Paper	\$25
Disk	\$5
Subdivision booklets	\$6 each
Tax and genealogy research, each	\$25
Tax Map copy	
11" x 14"	\$2 per page
8 1/2" x 14"	\$1 per page
Complete small set	\$75
Complete large set	\$175
Tax receipt duplicate	\$1
Temporary political sign	No fee; no permit
Temporary sign (construction/advertising, etc., for 2 weeks to 2 months; others are general signs; real estate exempt)	\$10
Transfer station:	
Owner-occupied residences	
Asphalt shingles, per ton	\$150
Residential construction and demolition materials, per ton	\$150
Commercial haulers and all others	
Shingles; construction and demolition materials and asphalt shingles, per ton	\$150

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23. Editor's Note: Effective 7-1-2015.

<b>Description of Fee</b>	<b>Fee</b>
Commercial construction and demolition materials, per ton	\$150
Fluorescent light bulbs, unbroken	\$1 each
Freezers, refrigerators, air conditioners	\$10 each
Other appliances: washer, dryer, stove	\$5 each
Couch	\$10
Sleep sofa	\$20
Chairs	\$5
Mattress (all sizes)	\$10
Box spring (all sizes)	\$5
Dehumidifier	\$10 each <sup>24</sup>
Tires (no rims) <sup>25</sup>	
24" truck tire	\$9
16" to 23"	\$7
Up to 16"	\$2.50
No industrial tractor/loader tires	
Wood/cardboard/aluminum/ metal/furniture	N/C
Transfer station permit	N/C
Fire extinguishers	\$5
Propane tanks <sup>26</sup>	
Up to and including 20 pounds	\$2.50 each
30 pounds	\$5 each
Over 30 pounds	\$15 each
Computer monitors/tablets <sup>27</sup>	
13 inches to 15 inches	\$15 each*
16 to 19 inches	\$15 each*
Over 19 inches	\$15 each*
Television sets	
Up to 13 inches	\$10 each*

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24. Editor's Note: Effective 7-1-2017.

25. Editor's Note: Effective 7-1-2017.

26. Editor's Note: Effective 7-1-2017.

27. Editor's Note: Effective 7-1-2017.

<b>Description of Fee</b>	<b>Fee</b>
13 inches to 55 inches	\$20 each*
Large console and big screens	\$45 each*
*Note: There will be an additional charge of \$35 for any computer monitor or television with broken glass/CRT.	
CPUs, printers, keyboards, wiring, mouse	N/C
VCRs/DVD/CD players	\$5 each
Printers	\$15 each
Fax machines and copiers	\$15 each
Microwave ovens, per oven	\$10
Trash barrel fee <sup>28</sup>	
48 gallons	\$55
96 gallons	\$88
Water	
Water commodity charge (per 100 cubic feet)	\$7.55 <sup>29</sup>
Water billing rate/quarterly availability charges <sup>30</sup>	\$30
5/8" meter <sup>31</sup>	\$30
1" meter <sup>32</sup>	\$55
1 1/2" meter <sup>33</sup>	\$110
2" meter <sup>34</sup>	\$210
3" meter <sup>35</sup>	\$460
Over 3" meter <sup>36</sup>	\$910
Water sprinkler system (annual fee per line)	
Up to 2" line	\$75
2" - 4" line	\$150
4" - 6" line	\$300
Over 6" line	\$500

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28. Editor's Note: Effective 7-1-2017.

29. Editor's Note: Effective 7-1-2021.

30. Editor's Note: Effective 2-1-2015.

31. Editor's Note: Effective 2-1-2015.

32. Editor's Note: Effective 2-1-2015.

33. Editor's Note: Effective 2-1-2015.

34. Editor's Note: Effective 2-1-2015.

35. Editor's Note: Effective 2-1-2015.

36. Editor's Note: Effective 2-1-2015.



<b>Description of Fee</b>	<b>Fee</b>
Water frozen meter replacement cost	
5/8" meter	\$200
1" meter	\$250
1 1/2" meter	\$350
2" meter	\$450
3" meter	\$550
4" meter	\$1,000
6" meter	\$2,500
Water hookup fee	
5/8" meter	\$2,500
1" meter	\$3,000
1 1/2" meter	\$3,500
2" meter	\$4,500
3" meter	\$5,500
Over 3" meter	\$7,500
Water final meter reading (all final meter readings)	\$40
Water meter test	\$50
Water shutoff/turnon	
After work hours	\$50
During work hours	\$30
Water late fee <sup>37</sup>	\$10
Miscellaneous fees and charges:	
Lien certificate, maximum	\$150
Returned check <sup>38</sup>	\$35, plus cost of certified letter
Cross-connection	\$500
Construction inspection, per hour	\$40
Yard sale	\$2 per day
Zoning Board of Adjustment appeal/Planning Board abutters notification fee	\$6 per abutter
Application (advertising, review, etc.)	
Subdivision	\$150, plus \$50 per lot

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37. Editor's Note: Effective 7-1-2015.

38. Editor's Note: Effective 7-1-2013.

<b>Description of Fee</b>	<b>Fee</b>
Site plan	\$250
Zoning Board of Adjustment	\$100

**B. Refuse/solid waste. [Added 6-4-2007 by Ord. No. 09-07]**

- (1) Contractors; industrial and commercial businesses; stores and apartment complexes that dispose of refuse/solid waste generated within the corporate limits of the City of Franklin and using the transfer station in accordance with solid waste rules in § 257-8B and C of the Franklin City Code, will be charged the prevailing per-ton tipping fee, as established by the Concord Regional Solid Waste/Resource Recovery Cooperative, plus an administrative fee of \$1.50 per ton. Out-of town contractors will be charged an application/user fee of \$100 per year in addition to the prevailing per-ton tipping fee and the administrative fee. Fees will become effective July 1, 2007, and adjust annually, as needed, at the beginning of each calendar year.
  
- (2) Commercial hauler disposal charges. Commercial disposal companies that pick up refuse/solid waste, generated within the corporate limits of the City of Franklin, and dispose of it at the Wheelabrator Company Trash to Energy Facility in Penacook, New Hampshire under the City's gross annual tonnage, will be charged the prevailing per-ton tipping fee as established by the Concord Regional Solid Waste/Resource Recovery Cooperative, plus an administrative fee of \$25 per ton and an application/user fee of \$100 per year. Fees will become effective July 1, 2007, and adjust annually, as needed, at the beginning of each calendar year. **[Amended 7-6-2009 by Ord. No. 01-10; 7-9-2012 by Ord. No. 01-13; 7-6-2020 by Ord. No. 02-21; 7-12-2021 by Ord. No. 02-22]**

**§ 160-2. Disposition of fees.**

All revenues generated will be directed to the general fund of the City of Franklin with the exception of water and sewer fees, which shall be directed to the enterprise fund for which the fee was generated.

***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



APPENDIX 3 - FORMAT OF ACCOUNTS

**City of Franklin, New Hampshire  
Chart of Account Structure**

<b>XX - Fund (2)</b>	<b>X - Function (1)</b>	<b>XXX - Department (3)</b>	<b>XXXXX - Object (5)</b>	<b>XXX Project Code (3)</b>
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**Fund**

- 01 GENERAL FUND
- 02 GF Conversion Fund
- 04 CAPITAL PROJECTS FUND
- 14 Grants Fund
- 21 WATER DEPARTMENT
- 22 SEWER DEPARTMENT
- 24 PKS & REC. REVOLVING FUND
- 25 OUTSIDE DETAILS REV FUND
- 26 Ambulance Fund
- 31 Library Fund
- 32 Conservation Commission
- 33 Drug Forfeiture
- 34 Dare Fund
- 35 Heritage Commission
- 36 Expendable Trusts
- 51 Odell Park Fund
- 52 Library Buswell Trust
- 53 Other Library Perm Funds
- 55 Other General Perm Funds
- 70 Capital Reserve Funds
- 91 Engineering Escrows
- 92 Charity Funds
- 96 School Capital Reserve Funds
- 97 School Expendable Trust Funds
- 98 School Scholarship Funds
- 99 School District Fund

**Function**

- 0 General/Non-Specific
- 1 General Government
- 2 Public Safety
- 3 MSD Operations
- 4 Health; Welfare
- 5 Culture and Recreation
- 6 Conservation; Redevelopment and Housing; Economic Development
- 7 Debt Service
- 9 Capital Outlay; Payments to other Governments

**Department/Division**

- 011 Land
- 012 Buildings
- 013 Machinery & Equip
- 014 Other Improvements
- 611 Conservation Administration
- 111 Principle

City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
		112	Interest	
		119	Other Debt Service Charges	
		511	Economic Development	
		401	City Clerk/Tax	
		403	Elections	
		301	Mayor/City Council	
		302	City Manager	
		501	Finance Office	
		503	Assessing	
		506	IT	
		201	Admin	
		202	Suppression	
		203	Code Enforcement	
		205	Dispatch/Alarms	
		207	EMS/Rescue	
		208	Emergency Management	
		209	Fire Station	
		941	City Hall	
		942	Parks & Beaches	
		943	Odell Cottage	
		944	Bessie Rowell	
		949	General City Properties	
		195	Outside Agencies	
		196	Drug Free Communities	
		961	Property Ins	
		531	General Legal	
		521	Admin	
		121	Admin	
		122	Road Maint	
		123	Snow/Ice	
		125	Drainage & Vegetation	
		126	Traffic/Street Lighting	
		127	Mech Garage	
		128	Parks Dept	
		129	MSD Bldg & Garage	
		891	Other Culture & Recreation	
		991	Gen Gov/City Hall	
		911	Planning	
		101	Admin	
		102	Investigation	
		103	Patrol	
		105	Dispatch	
		109	Police Station	
		211	Admin	
		232	Curbside Collection	
		234	Recycling	

City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
		238	Transfer Station Operations	
		239	Transfer Station Bldg	
		321	Sewer Internal Operations	
		322	Sewer External Operations	
		051	Trans to SRFs	
		052	Trans to Enterprise	
		053	Trans to CRFs	
		331	Water Admin	
		332	Water Operations	
		333	Water Supply/Distrib	
		334	Water Treatment Facility	
		411	Admin	
		412	Direct Assistance	
		413	Vendor Payments	
			<b>Object</b>	
			31100	Property Taxes
			31101	Overlay
			31102	Vet Exemptions
			31110	Utility Tax/Rent
			31111	Quarterly Base Charge
			31200	Land Use Change Tax
			31850	Yield Tax
			31851	Gravel Tax
			31852	Jeopardy Tax
			31861	PILOT - FRH
			31862	PILOT - Riverside
			31863	PILOT - NH Charitable
			31864	PILOT Masonic Lodge
			31865	PILOT - Easter Seals
			31866	PILOT - Solar
			31891	Boat Tax
			31892	Fishing/Hunting
			31893	OHRV/Snowmobile/Dirt Bike
			31899	Host Fee - CRSW
			31900	Interest & Costs on Taxes
			32150	Amusement Licenses
			32200	Motor Vehicle Registrations
			32300	Building Permits
			32900	Municipal Agent Fees
			32901	Municipal Transportation Improvement Fund
			32910	Dog Licenses
			32920	Other Licenses, Permits & Fees
			32940	Marriage Licenses
			32950	Vital Stats
			32999	Misc TC/TX Collections

City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			33110	Fed Grant - Capital
			33111	Fed Grant - Operating
			33112	Fed Grants - Unrestricted
			33510	State Shared Block Grant
			33520	Meals & Room Tax
			33530	Highway Block Grant
			33540	Contingent Grant
			33560	Forest Land Reimbursement
			33570	Flood Control Reimbursement
			33590	CDFA Tax Credits
			33591	Other State Grants
			34010	General Fund Revenues
			34011	Planning Board Fees
			34012	Zoning Board Fees
			34015	Misc PLU Fees
			34041	Solid Waste Fees
			34042	Demolition
			34043	Recycling Revenues
			34044	Boat Ramp
			34045	Connection Fees
			34046	Hydrant Fee
			34049	Misc MSD Fees
			34050	Rec - Summer Program
			34051	Rec - Sports Fees
			34052	Rec - Beach Revenue
			34053	Rec - Special Events
			34054	Rec - Special Programs
			34059	Rec - Misc Fees
			34061	Pistol Permits
			34062	Police Reports
			34063	Police Alarms
			34064	Court Fines
			34065	Parking Fines
			34066	Witness Fees
			34067	Finger Printing Fees
			34068	K9 Program
			34069	Misc Police Fees
			34071	Fire Reports & Alarms
			34072	Fire Alarms
			34073	Fire Permits
			34074	Illegal Fire Fee
			34079	Misc Fire Fees
			34080	Fines
			34081	Copier Fees
			34082	Non Resident Fees
			35011	Sale of Municipal Property

City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			35012	Sale of Tax Deeded Property
			35020	Interest Income
			35025	New Funds
			35027	Realized Gains/Losses
			35028	Return of Principal
			35029	Net Increase in FMV
			35032	Lease Revenues- Cell Towers
			35033	Rent - Fife
			35034	Rent - FBIDC
			35035	Lease - Solar Garden
			35036	Lease - Cumberland Farms
			35039	Court House
			35040	Shared Costs - BRCC
			35082	Cable TV Franchise Fee
			35085	Donations from Non Public Sources
			35086	On Behalf Payments
			35090	Misc Revenues
			35091	Welfare Reimbursements
			35092	Misc Revenue - Soda
			35093	Donated Assets
			35095	Ambulance Billing
			35096	Paramedic Intercept
			35097	Fire Ambulance Services Fees
			35099	Police Dispatch Fees
			39110	Trans from GF
			39115	Trans from CPF
			39121	Trans from SRF's
			39140	Trans from Enterprise Funds
			39141	Trans from Water
			39142	Trans from Sewer
			39143	Trans from Fuel
			39144	Trans from Rec Revolving
			39145	Trans from Police Detail
			39146	Trans from Ambulance
			39150	Trans from CRF's
			39160	Trans from Trust & Agency
			39190	Transfer from Component Unit
			39399	Use of Fund Balance
			39400	Capital Contributions
			39401	Proceeds from Notes Payable
			39900	Other Financing Sources - Capital Leases
			40110	FT Wages
			40120	PT Wages
			40121	Summer Rec
			40123	Spec Program Wages
			40130	Elected & Appointed Official Wages



City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			40140	OT Wages
			40142	Training Wages
			40143	Shift Coverage
			40144	Court Time
			40210	Health & Dental Ins
			40215	Life Ins
			40219	Disability Ins
			40220	Social Security
			40225	Medicare
			40230	NHRS
			40250	Unemployment
			40260	WC Ins
			40290	Prof Devel
			40291	Staff Devel
			40292	Background Checks
			40299	Mileage Reimb
			40310	CAP
			40311	VNA
			40312	TRIP (CCNTR)
			40313	Animal Shelter
			40314	Red Cross
			40315	Cemetery Association
			40320	Legal
			40322	Labor Negotiations
			40323	Legal - PBA
			40324	Legal - ZBA
			40325	Outside Legal
			40330	Audit
			40335	Engineering
			40336	Assessing
			40341	Telephone
			40342	Software Maint
			40343	Radio Maint
			40345	Equip Maint
			40350	Medical
			40390	Other Prof Serv.
			40391	Code Book
			40410	Electricity
			40411	Heating Oil/Gas
			40412	Water/Sewer
			40421	Tipping
			40430	Bldg Repairs & Maint
			40433	Outside Repairs
			40439	Other Contracted Services
			40440	Equip Lease
			40490	Other Property Service

City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			40491	Nuisance Abatement
			40521	General Liability
			40528	Gen Liab Deduct
			40529	Joint Loss Safety
			40550	Printing
			40551	Advert/Legal Notices
			40560	Membership/Dues
			40581	WSPCC Admin
			40582	WSPCC Capital
			40583	WSPCC O & M Costs
			40584	WSPCC Replacement Costs
			40598	Grants
			40599	Contingent Grant
			40610	Supplies - Operating
			40611	Supplies - Spec Department
			40612	Supplies - Medical
			40620	Supplies - Office
			40625	Postage
			40626	Registry Fees
			40630	Equip Maint
			40636	Fuel Gas/Diesel
			40642	Uniforms
			40643	Uniform Cleaning
			40644	Uniforms/Protective Clothing
			40660	Vehicle Maint
			40664	Vehicle Parts
			40670	Books & Pub
			40684	Instructor Programs
			40685	Supplies - Spec Program
			40686	Rec Supplies
			40687	Field Trips
			40690	Misc Supplies
			40691	Misc Expend
			40719	Engineering
			40720	CO - Bldgs
			40730	CO - Land
			40740	CO - Mach & Equip
			40750	CO - Furn & Fixture
			40760	CO - Vehicles
			40770	CO - Technologies
			40791	Other Improv.-Roads
			40798	CO - Infrastructure
			40810	Food - Welfare
			40811	Rent
			40812	Medications
			40813	Utilities

City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			40815	Misc - Welfare
			40840	PILOT
			40850	Spec Fund Expend
			40880	Scholarships
			40891	Holiday Lighting
			40892	Historic Assoc
			40893	UMRLAC
			40894	FBDIC
			40895	PRLAC
			40896	CRDC
			40897	CASA
			40898	Contingency
			40899	Outside Agency Allocation
			40901	Trans to GF
			40910	Trans to Special Revenue Funds
			40911	Trans to Conservation
			40912	Trans to Heritage
			40913	Trans to Dare
			40915	Trans to Library
			40919	Trans to CPF
			40950	Trans to Enterprise Funds
			40951	Trans to Water
			40952	Trans to Sewer
			40953	Trans to Fuel Depot
			40954	Trans to Parks & Rec
			40955	Trans to Police Detail
			40970	Trans to Police Dispatch CRF
			40971	Trans to Fire CRF
			40972	Trans to MSD CRF
			40973	Trans to Water CRF
			40974	Trans to Sewer CRF
			40975	Transfer to CRF - BRCC
			40976	Transfer to CRF - Municipal Bldgs
			40977	Transfer to Component Unit
			40978	Transfer to County
			40980	Debt Serv - Princ
			40981	Debt Serv - Interest
			40982	Debt Serv - Capital Leases
			40989	Misc Debt Service Charges
			40999	Depreciation Expense
				100 Training
				101 Shift
				102 Court
				103 Snow
				104 Drainage & Veg
				105 Traffic & Street Lights

City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)	
				106	Cheerleading
				107	Boosters Club
				108	ISF Checks & Fees
				109	Misc. A/R
				110	Snowmobile Club
				111	Fire Alarm Non-Routine Work Reimbursable by Others
				112	Cleaning
				113	After School Program - Rec
				114	Welfare Director Services for other towns
				115	Unassigned credits - City Clerk
				116	Retirees
				117	Call Back
				118	Vehicle Maint
				119	QA/QI/Coordination
				120	Non-Federal
				121	Special Detail
				122	Franklin Falls Mixed Use TIF
				123	COVID-19 Expenditures
				124	Covid 1st responder stipend
				125	COVID - Rec State DOE
				126	COVID - Rec Emergency Child Care
				127	COVID CARES State Elections
				200	FMV Adjustment
				201	Misc. Liability
				400	COPS Grant (ARRA)
				401	Downtown Transportation Grant
				402	Water Improvement Facility
				403	VAWA Grant (ARRA)
				404	Drug Free Communities
				405	Merrimack County Grant
				406	Operation Safe Commute
				407	Statewide DWI Hunter
				408	Join the NH Clique
				409	Franklin DWI/DUI
				410	Franklin Enforcement
				411	Section 319 Watershed
				412	Aquatic Resource Mitigation
				413	Brownsfield
				414	CDBG - TinyTwisters
				415	CDBG - Head Start
				416	West Franklin Water Tanks
				417	OCDEF
				418	Fire Training Grant
				419	Water Mains - Route 11 & Lawndale
				420	Water Mains - Chance Pond Rd/Lake Ave/Kimball
				421	CDBG - TRIP Center

City of Franklin, New Hampshire  
 Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)	
				422	Franklin Falls Generator
				423	River Crossing
				424	Water Main - Hill Road
				425	Fish & Game Police Grant
				426	DWI/DUI Checkpoint Grant
				427	Drug Dog
				428	NHAGDTF
				429	MMRS
				430	EMPG
				431	Cross Street Water Tank
				432	Haynes Brook
				433	CDBG - CATCH
				434	FEMA Airpacks
				435	USDA Rural Tech Assistance
				436	STEP grant
				437	CDBG - Whitewater Park & Play
				438	Granite Hammer
				439	21 Century
				440	Land&Water Conservation Fund
				441	CAP CDBG
				442	Pleasant Street PRV Replacement
				443	Water-Asset Management Inventory
				444	New Hampton Road Water Mains
				445	CDFA Tax Credits Grant
				446	Comfort Dog Miller
				447	Opportunity Zone Work (Match for grant)
				448	Fire Dept Generator
				449	NHDOT TAP Grant - Walkway Trestleview Bridge
				450	Sewer- Asset Mgmt Plan
				451	LWCF - Daniell Park Bath house upgrades
				452	Sex Offender Compliance
				453	CDBG grant Parking Lots
				454	CDBG Hotel Feasibility Study
				455	ARPA (American Rescue Plan Act)
				456	NRPA (Nat'l Recreation & Park Assoc)
				457	2020 Assistance Firefighter Grant
				458	B/ASP Program Asst reimb by School grant funds
				459	NH Charitable Foundation grant to support NH Forward
				460	Book Club Expenses DTF
				461	Chem-Free Prom Funds DTF

***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



## GLOSSARY OF TERMS

**ABATEMENT** – An official reduction or elimination of one’s assessed valuation after completion of the original assessed value.

**ACCRUAL ACCOUNTING** – A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

**AGENCY FUNDS** – One of four types of fiduciary funds. Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets = liability). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

**APPROPRIATION** – An authorization granted by a legislative body to make expenditures and incur obligations for specific purposes. Appropriations are usually limited in amount and to the time during which they may be expended.

**ASSESSED VALUE** – The fair market value placed upon real and personal property by the City as the basis for levying property taxes.

**BARGAINING UNITS** - A group of employees which, by reason of the similarity of their jobs, form a unit appropriate for bargaining with management on questions of wages, benefits and working conditions.

**BASIS OF ACCOUNTING** – The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

**BUDGET** – A plan of financial operation containing an estimate of proposed expenditures for a single fiscal year (July 1 through June 30) and the proposed means of financing them.

**BUDGET DOCUMENT** – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

**BUDGET SCHEDULE** – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

**CAPITAL IMPROVEMENT PLAN (CIP)** – A six-year plan of proposed capital expenditures for long-term improvements to the City’s facilities including, water, sewer, etc; identifies each project & source of funding.

**CITY BUDGET** – total budget supported by the taxpayers of the City of Franklin; includes both municipal departments and dependent school district.

**COMMITTED FUND BALANCE** – Amounts constrained to specific purpose by a government itself, using its highest level of decision-making authority.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)** – An annual Federal grant received from the Department of Housing and Urban Development. It is primarily used for housing rehabilitation and other grant eligible activities.

**COMPENSATED ABSENCES** – An accrued employee’s right to receive compensation for future absences attributable to service already rendered (i.e.: vacation and sick leave).

**CONSUMER PRICE INDEX (CPI)** – A measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

**CONTINGENCY** – A budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.

**CONTRACTUAL OBLIGATIONS** – The costs related to obligations performed for the City by individuals, businesses, or utilities.

**DEBT SERVICE** – The payment of interest and principal to holders of the City’s debt instruments.

**DESIGNATED FUND BALANCE** – Funds that have been selected and assigned for a specific purpose.

**DESIGNATED UNRESERVED FUND BALANCE** – Portion of unreserved fund balance that management would prefer to use available financial resources for a specific purpose.

**ENTERPRISE FUNDS** – Account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The Enterprise Funds consist of the Water Fund and the Sewer Fund.



**EQUALIZATION RATIO** – Indicates the relationship between assessed value and market value. This ratio is determined for each municipality every year by the NH Department of Revenue Administration through a study of the qualified sales that occurred within the municipality during the previous year.

**EQUALIZED VALUE** – Assessed value calculated by the state to ensure that property under its jurisdiction is appraised equitably at market value.

**EXPENDITURE** – Actual outlay of monies for goods or services.

**FIDUCIARY FUNDS** – A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own program.

**FISCAL YEAR** – A twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and result of its operations. The fiscal year for the City of Franklin begins July 1 and ends on June 30.

**FUND** – An independent fiscal and accounting entity which a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities that are segregated for the purpose of carrying on specific activities.

**FUND BALANCE** – The excess of an entity's assets over its liabilities also known as excess revenues over expenditures or net assets. A negative fund balance is sometimes called a deficit.

**FUND BALANCE POLICY** – Policy to maintain fund balance at a predetermined target level.

**GENERAL OBLIGATION BOND** – A bond for which the full faith and credit of the City is pledged for payment.

**GOVERNMENTAL FUND TYPE** – Governmental accounting includes eight types of funds: general, special, debt service, capital, enterprise, internal service, trust, and agency. These types are indicative of accounting procedures to be used and the function of each type.

**INFRASTRUCTURE** – The basic facilities, equipment, services, and installations needed for the growth and functioning of a country, community, or organization.

**LINE-ITEM** – Separate listing of each expenditure category along with the dollar amount budgeted for each.

**MISSION STATEMENTS** – Broad, general statements which summarize the aims and values of an organization.

**MODIFIED ACCRUAL ACCOUNTING** – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred.

**NET POSITION** – The residual of all other financial statement elements presented in a statement of financial position.

**NON-OPERATING BUDGET** – Expenditures that are not directly attributed to the day to day operations of any one particular department: Debt Services, Contingency, Overlay, County Tax, Capital Outlay.

**OPERATING BUDGET** – Expenditures that are directly attributed to the day to day operations of a particular department: Salaries, Benefits, Supplies, Utilities, etc.

**OVERLAY** – An appropriation to fund potential tax abatements.

**PROPOSED BUDGET** – The operating and capital budgets submitted to the City Council by the City Manager.

**RESTRICTED NET POSITION**- One of three components of net position that must be reported in both government-wide and proprietary fund financial statements. It consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Generally, a liability or deferred inflow of resources relates to restricted assets if the asset results from a resource flow that also results in the recognition of a liability/deferred inflow of resources or if the liability will be liquidated with the restricted assets reported.

**RETAINED EARNING**- The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

**REVENUE** – The income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines, interest income and miscellaneous revenue.

**REVISED STATUTES ANNOTATED (RSA)** – The State of New Hampshire’s statutes.

**SPECIAL REVENUE FUND** – A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

**TAX LEVY** - Taxes that are imposed and collected.

**TAX RATE** – The amount of tax levied for each \$1,000 of assessed value.

**UNASSIGNED FUND BALANCE** – A fund balance that has not been selected or assigned to a specific purpose.

**UNRESTRICTED NET POSITION** – One of three components of net position that must be reported in both government-wide and proprietary fund financial statements. It is the difference between total net position and its two other components (net investment in capital assets and restricted net position).

**USER FEES** – The payment of a fee for direct receipt of a public service by the person benefiting from the service.

***CITY OF FRANKLIN, NEW HAMPSHIRE  
FISCAL YEAR 2023 CITY COUNCIL ADOPTED BUDGET***



**City of Franklin, New Hampshire**  
**Abbreviations/Acronyms**  
**FY2023 Budget**

<b>Abbreviations/Acronyms</b>	<b>Meaning</b>
AEMT	Advanced Emergency Medical Technician
AICPA	American Institute of Certified Public Accountants
ALR	American Law Review
ANHPEHRA	Association of New Hampshire Public Employer Human Resource Administrators
APA	American Payroll Association
APCO	Association of Public-Safety Communications Officials
APWA	American Public Works Association
ARPA	American Rescue Plan Act
AWWA	American Water Works Association
BRCC	Bessie Rowell Community Center
CASA	Court Appointed Special Advocate
CAP	Community Action Program
CCNTR	Caring Community Network of the Twin Rivers
CDBG	Community Development Block Grant
CLE	Continuing Legal Education
CO	Capital Outlay
CPM	Certified Public Manager
CPR	Cardiac Pulmonary Resuscitation
CRF	Capital Reserve Fund
CRSW	Concord Regional Solid Waste
CWSRF	Clean Water State Revolving Fund
DARE	Drug Awareness Resistance Education
DOT	Department of Transportation

**City of Franklin, New Hampshire**  
**Abbreviations/Acronyms**  
**FY2023 Budget**

<b>Abbreviations/Acronyms</b>	<b>Meaning</b>
DRA	Department of Revenue Administration
DWI	Driving While Intoxicated
DWSRF	Drinking Water State Revolving Fund
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
ESL	English as a 2nd Language
FBIDC	Franklin Business & Industrial Development Corporation
FF	Fire Fighter
FICA	Social Security (for purposes of this budget presentation)
FT	Full Time
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officer's Association
GIS	Global Information System
GSRWW	Granite State Rural Water Works
HHHWD	House Hold Hazardous Waste Day
HR	Human Resources
HVAC	Heating Ventilation Air Conditioning
IAAO	International Association of Assessing Officials
IACPnet	International Association of Chiefs of Police blog
ICMA	International City Manager's Association
IMC	Incident Management Center
IT	Information Technology

**City of Franklin, New Hampshire**  
**Abbreviations/Acronyms**  
**FY2023 Budget**

<b>Abbreviations/Acronyms</b>	<b>Meaning</b>
JUV	Juvenile
LEAS	Local Education Agencies
LED	Light Emitting Diode
LG	Life Guard
LRPC	Lakes Region Planning Commission
MDT	Mobile Data Terminal
MMRS	Metropolitan Medical Response Team
MSD	Municipal Services Department
MUTCD	Federal Highway Administration Manual for Uniform Traffic Control Devices
MVC	Motor Vehicle Crash
NEGFOA	New England Government Finance Officer's Association
NEPBA	New England Police Benevolent Association
NESPIN	New England State Police Information Network
NEWWA	New England Water Works Association
NFPA	National Fire Protection Agency
NH	New Hampshire
NHAFC	New Hampshire Association of Fire Chiefs
NHDES	New Hampshire Department of Environmental Services
NHDOJ	New Hampshire Department of Justice
NHDOT	New Hampshire Department of Transportation
NHEDA	New Hampshire Emergency Dispatchers Association
NHGFOA	New Hampshire Government Finance Officer's Association
NHIT	New Hampshire Interlocal Trust

**City of Franklin, New Hampshire**  
**Abbreviations/Acronyms**  
**FY2023 Budget**

<b>Abbreviations/Acronyms</b>	<b>Meaning</b>
NHLA	New Hampshire Library Association
NHLTA	New Hampshire Library Trustees Association
NHMA	New Hampshire Municipal Association
NHMMA	New Hampshire Municipal Manager's Association
NHRPA	New Hampshire Recreation & Parks Association
NHRS	New Hampshire Retirement System
NHWAA	New Hampshire Welfare Administrators Association
NHWWA	New Hampshire Water Works Association
NPDES	National Pollutant Discharge Elimination System
NRPA	National Recreation & Parks Association
NRRA	Northeast Resource Recovery Association
OPEB	Other Post Employment Benefits
OT	Overtime
PBT	Preliminary Breath Tester
PFAS	per and polyfluoroalkyl substances
P&Z	Planning & Zoning
PC	Personal Computer
PILOT	Payment in Lieu of Taxes
PPE	Personal Protective Equipment
PRV	Pressure Reducing Vault
PT	Part Time
SAFER	Staffing Adequate Fire & Emergency Response
SCADA	Supervisory Control and Data Acquisition



**City of Franklin, New Hampshire**  
**Abbreviations/Acronyms**  
**FY2023 Budget**

<b>Abbreviations/Acronyms</b>	<b>Meaning</b>
SCBA	Self Contained Breathing Apparatus
SRF	State Revolving Fund
SRF	Special Revenue Fund
SPED	Special Education
TIF	Tax Increment Financing
TRIP	Twin Rivers Intergenerational Program
UCC	Universal Commercial Code
UL	Underwriter Laboratories
UMRLAC	Upper Merrimack River Local Advisory Committee
UPS	United Parcel Service
USDA	United States Department of Agriculture
USEPA	United States Environmental Protection Agency
USTA	United States Tennis Association
VAWA	Victim Advocate Witness Advocate
VIN	Vehicle Identification Number
VNA	Visiting Nurse's Association
WC	Worker's Compensation Insurance
WSI	Water Safety Instructor
WRBP	Winnepesaukee River Basin Program
WTP	Water Treatment Plant