



City of Franklin
FISCAL YEAR 2020 – COUNCIL ADOPTED BUDGET
ADOPTED BY CITY COUNCIL – JUNE 3, 2019



CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



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CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET

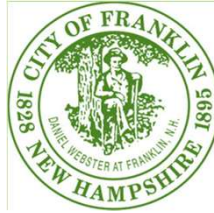


PREFACE – DIRECTORY OF OFFICIALS/ORGANIZATION CHART/RESOLUTIONS

City of Franklin, New Hampshire

FY 2020 Budget

Directory of Officials



City Council

Tony Giunta, Mayor

**Jo Brown
Scott Clarenbach
Robert Desrochers, Sr.
George Dzujna
Kathy Lauer-Rago**

**Vincent Ribas
Arthur Starkweather
Karen Testerman
Paul Trudel**

School Board

**Dan LeGallo, Superintendent
Tim Dow, Chairperson**

**Scott Burns
Deborah Brown
Delaney Carrier
Susan Hallett-Cook**

**Chris Kneeland
Jeff Savary, Vice Chair
Anya Twarog
Olivia Zink**

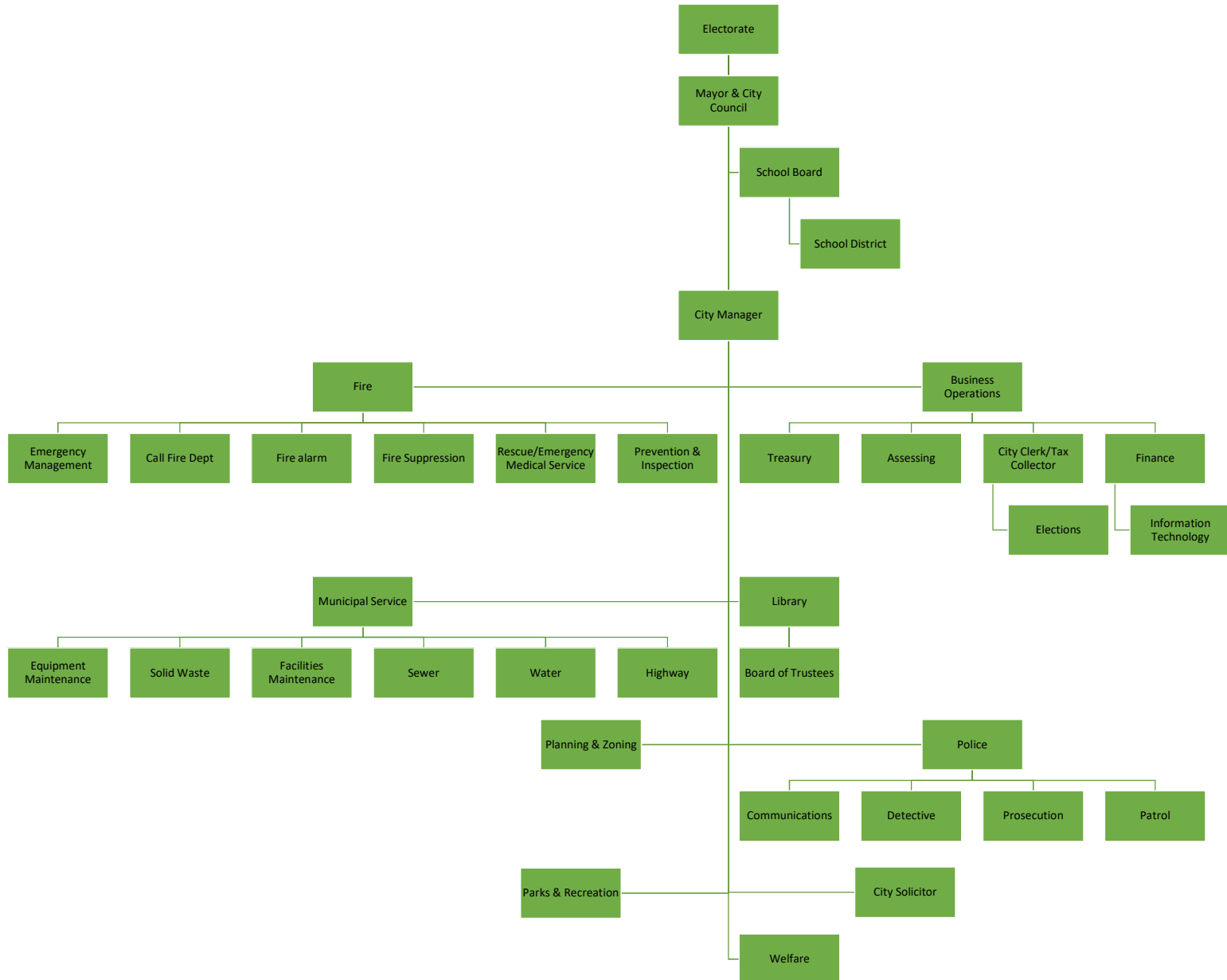
Executive Staff

Judie Milner, City Manager

**Finance Director
City Clerk/Tax Collector
Fire Chief
Library Director
Municipal Services Director
Planning/Zoning Director & Special Projects Coordinator
Police Chief
Recreation Director**

**Frank Lossani
Katie Gargano
Michael Foss
Robert Sargent
Brian Sullivan
Richard Lewis
David Goldstein
Krystal Alpers**

City of Franklin, New Hampshire
Organizational Chart
FY 2020 Budget





CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 02353

Phone: (603) 934-3900
Fax: (603) 934-7413

RESOLUTION #01-20

A resolution relating to Appropriations and Estimated Revenues for Fiscal Year 2020.

In the Year of our Lord, Two Thousand and Nineteen.

THEREFORE, BE IT RESOLVED, by the City Council of the City of Franklin, New Hampshire, that the following appropriations and revenues be made for Fiscal Year 2020:

MUNICIPAL DEPARTMENTS

APPROPRIATIONS:

General Operations (MS-232):

General Government	\$ 1,711,933
Public Safety	5,775,530
Highways & Streets	1,466,205
Sanitation	896,492
Health	192,362
Welfare	143,565
Culture & Recreation	1,109,931
Conservation & Development	105,000
Debt Service	369,801
Capital Outlay	0
Interfund Operating Transfers Out	295,620
Transfer to School District	0
Total General Operations Appropriations	<u>12,066,439</u>

Other Funds:

Parks & Recreation Appropriations	15,500
Outside Police Detail Appropriations	10,354
Water Appropriations	1,813,821
Sewer Appropriations	1,592,268
Capital Projects Appropriations	0
Pass Through Grant Appropriations	20,000
Total Municipal Appropriations	<u>\$ 15,518,382</u>

ESTIMATED REVENUES:

General Operations (MS-434):

City Revenues General Fund	\$ 4,224,638
Use of Fund Balance	0
Interfund Operating Transfers In	24,292
Local Taxation	7,817,509
Total General Operations Estimated Revenues	<u>12,066,439</u>

Other Funds:

Parks & Recreation Estimated Revenues	15,500
Outside Police Detail Estimated Revenues	10,354
Water Estimated Revenues	1,813,821
Sewer Estimated Revenues	1,592,268
Capital Projects Estimated Revenues	0
Pass Through Grant Estimated Revenues	20,000
Total Municipal Estimated Revenues	<u>\$ 15,518,382</u>

SCHOOL DEPARTMENT

APPROPRIATIONS:

General Operations	\$ 15,757,339
Food Service	0
Total School Department Appropriations	<u>\$ 15,757,339</u>

ESTIMATED REVENUES:

General Operations	\$ 9,387,803
Transfer from Municipal	0
Use of Fund Balance	851,751
Transfer from Capital Reserve	0
Food Service	0
Local & State Taxation	5,517,785
Total School Estimated Revenues	<u>\$ 15,757,339</u>

MERRIMACK COUNTY

Estimated Tax to be Raised \$ 1,669,025

INDUSTRIAL PARK TAX INCREMENT FINANCING DISTRICT

Estimated Tax to be Raised \$ 59,834

FRANKLIN FALLS MIXED USE TAX INCREMENT FINANCING DISTRICT

Estimated Tax to be Raised \$ 41,615

VETERAN'S CREDITS

Estimated Tax to be Raised \$ 150,125

OVERLAY

Estimated Tax to be Raised \$ 31,000

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>No</u>	Councilor Starkweather	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Dzujna	<u>Yes</u>	Councilor Trudel	<u>Yes</u>
Councilor Lauer-Rago	<u>Yes</u>		

Approved: _____

Mayor

Passed: _____

June 3, 2019

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie Gargano is the City Clerk for the City of Franklin, New Hampshire.

A true copy, attested: _____

City Clerk

Date: _____

6/3/19



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 02353

Phone: (603) 934-3900
Fax: (603) 934-7413

ORDINANCE #01-20

AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand and Nineteen;

Be it ordained by the City Council of the City of Franklin New Hampshire, that the Franklin Municipal Code, Chapter 160, Fees, 160-1, Fees charges for service by the City of Franklin Water/Sewer Departments be changed as follows:

	Current Fee	Change To	New Fee
Water Commodity Charge Per 100 cubic feet	\$ 6.53		\$ 6.65
Sewer Disposal Charge Per 100 cubic feet	\$ 6.96		\$ 7.00

Fee to be effective July 1, 2019, by roll call vote.

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Testerman	<u>Abstain</u>
Councilor Dzujna	<u>Yes</u>	Councilor Trudel	<u>Yes</u>
Councilor Lauer-Rago	<u>No</u>		

Approved: _____

Mayor

Passed: June 3, 2019

I certify that said vote has not been amended or repealed and remains in full force and effect as of

A true copy, attested: _____

City Clerk

Date: 6/3/19



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 02353

Phone: (603) 934-3900
Fax: (603) 934-7413

ORDINANCE #02-20

AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand and Nineteen;

Be it ordained by the City Council of the City of Franklin New Hampshire, that the Franklin Municipal Code, Chapter 160, Fees, 160-1, Fees charges for service by the City of Franklin be changed as follows (change current fee to new fee, remove deleted language):

		Current Fee	Change To	New Fee
Fees to Change:	Mobile Home Annual Permit Fee	\$3.00		\$5.00
	Mobile Home Annual Reinspection Permit Fee (for failed mobile home units)	\$0.00		\$50.00
	Certified Mailings Fee (The fee shall be adjusted per any change in the U.S. Postal Service fees, with the City fee being \$0.75 above the USPS rate, rounded to the nearest tenth of a dollar.)	\$6.30		\$6.70
	Transfer Station: Residential and Commercial demo materials and asphalt shingles, per ton.	\$127.00		\$129.00
Fees to Delete:	Mechanical Permit Zoning Board of Adjustments appeal/Panning Board Abutters Notification Fee (covered under Certified Mailing fees)	\$6.00		\$0.00
Fees to Add:	Documents on a CD (includes the cost of a CD)	\$0.00		\$5.00
	Documents on a thumb drive (includes the cost of thumb drive)	\$0.00		\$10.00
Change in Fee Description:	Water final meter reading (fee to remain at \$40)	from under 2 working days' notice		to all final meter readings
Change Category of Fees:	Mechanical Permits: move to right above Multifamily/commercial/industrial section			
	Application:	set up a new category "Land Use Application" & locate between "Landlord filing fee" and "Kennel fees"		

Roll Call:

Councilor Brown	Yes	Councilor Ribas	Yes
Councilor Clarenbach	Yes	Councilor Starkweather	Yes
Councilor Desrochers	Yes	Councilor Testerman	Yes
Councilor Dzujna	Yes	Councilor Trudel	Yes
Councilor Lauer-Rago	No		

Approved: _____

Mayor

Passed: _____

June 3, 2019

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie Gargano is the City Clerk for the City of Franklin, New Hampshire.

A true copy, attested: _____

City Clerk

Date: _____

6/3/19

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



SECTION 1— BUDGET HIGHLIGHTS/USEFUL INFORMATION



CITY OF FRANKLIN, NEW HAMPSHIRE

OFFICE OF THE CITY MANAGER

316 Central Street

Franklin, New Hampshire 03235

Telephone (603) 934-3900 ext. 10

Email citymgr@franklinnh.org

May 1, 2019

To: Mayor & City Council

From: Judie Milner, City Manager

Re: FY2020 City Manager's Proposed Budget

The following is the Manager's proposed FY2020 budget. For the 3rd year, the budget closely mirrors the distinguished budget guidelines set forth by the Government Finance Officers Association in order to provide greater transparency by providing the policies, statistics and philosophies that drive the numbers presented.

Finance Director Lossani provides key information regarding the proposed budget in the section entitled "Budget Highlights" which gives specific insight on the different sections of the budget by highlighting significant information or changes in the current budget over previous budgets. Although the budget is an important tool for the City, it is only a one-year roadmap of the City's finances. This memo is intended to address the bigger picture long term policies and goals that drove the recommendations to the council in the current budget.

Challenges:

As a former Mill City, Franklin has struggled to reinvent itself since the closing of the Mills in 1970. Franklin is considered a property poor community. What does that mean? It means that Franklin, geographically or economically, lacks the attraction of businesses and people to increase the values of our property as compared to other communities. To put this into perspective, a Franklin taxpayer with a \$100,000 home would have to pay \$1,752 to support the same budget that a Gilford resident would pay \$677 for their \$100,000 home to support. Moultonborough would pay \$388. Franklin's value per capital is just over \$80,000, Gilford \$247,000, Moultonborough \$756,000.

Often more households in property poor communities struggle to pay taxes. As a result, the community instituted a tax cap many years ago to control spending and keep total taxes fairly level from year to year. The City still operates under the tax cap. I agree there are several valid arguments for and against the tax cap; however, the reality is, this community cannot afford more taxes under today's model. To illustrate, the City had \$404,879 of unpaid tax bills over one year old at the end of FY2018. In FY2018, the City took 11 properties by tax deed (unpaid taxes over 3 years). These numbers are lower than in years past but fairly typical of a year when the economy is not in a recession.

The current tax base is unable to support higher taxes. However, costs of running the City (both municipal departments and school district) continue to rise beyond the limits of the tax cap calculation. This takes a toll on capital improvements, the morale of dedicated personnel who want to do more but are restricted by lack of products and tools necessary to complete the job, and the City's ability to pay personnel for what their job is worth. The City is very fortunate to have such dedicated personnel who wish to see the City flourish again.

In addition to the City's inability to raise taxes, downshifting of costs (or revenue losses) from the State of New Hampshire continues to be a enormous problem. Over the past several years, the taxpayers of the City have absorbed hundreds of thousands of dollars in downshifted costs or losses in revenue with no additional benefit or return. Some of the downshifting from the State, such as reductions in the adequate education funding, hits property poor communities, like Franklin, harder than other communities. This unequal downshifting will continue unless addressed by communities on a united front.

Another challenge of this City is the image we portray of ourselves to others. There is a lot of history behind us, but it's time to put down the baggage and move to a more positive outlook. Investors look at how a City perceives itself and citizen involvement when choosing to invest. This City is fully covered by the federal Opportunity Zone economic investment tool and now is the time to show investors we take pride in our City.

In summary, our challenges revolve around the shortage of revenues and the frustration of citizens, elected officials, management and employees because of those shortages.

Solutions:

There is no one solution that will be a "quick fix all" to the City's challenges. The City must take a multi-pronged approach to creating change, must look long term, must think outside the status quo and must work together as one unified team. Solutions will take time, maybe even several years, to implement but are worth the efforts because they are sustainable solutions that will bring returns and benefits for years to come. Starting long term solutions now will bring them to fruition sooner.

Economic Development

How do we generate more revenue to support services? The answer is increasing the tax base so that the revenue necessary to support services is spread over a larger assessed value relieving pressure on the current tax payer. This is accomplished through economic development. Economic development is also multi- pronged: get people to live, work, and play in Franklin and get people outside of Franklin to spend their money here.

Several years ago, former Manager Elizabeth Dragon, with support from the City Council, embarked upon public private partnerships to employ a strategy that will utilize the economic engine that first created the City, the rivers. The idea is a park on the Winnepesaukee River for white water enthusiasts with land features for the general public and mountain bike enthusiasts. The strategy has been touted by investment professionals as a transformative economic revitalization plan for the City. A diverse team of individuals, with skills necessary to deploy this strategy and other economic strategies, meets bi-weekly to work on these projects. Well over \$1 million have been received for this project by various sources to complete different phases of the project at no cost to the City taxpayer. Many of these funds were competitive and the City had to prove the benefits of the proposed park through case studies and evidence-based feasibility studies. The fact that the City ranked #1 over several other community's projects in several of these competitive grants tells us we are on the right track. Recently the team asked the State to partner with us and the Governor appropriated \$1.5 million in his budget to assist in the construction of our white-water park. There have been several articles and much speculation over this appropriation and whether or not the park idea would survive without it. Although the team firmly believes the state should be a partner in this effort, the appropriation was one funding source of many. It may take a little longer to complete the entire park but the park will come to fruition.

On the issue of the Governor's appropriation for the white-water park, I and many others, presented written testimony to the Senate Finance Committee or wrote articles and letters to the editor to demonstrate broad support for retaining the funding. We do not know how our efforts to retain the proposed funding will received but we continue to hope for the best.

Some of the key points of my testimony included the following:

- *The Winnepesaukee River powered the industrial growth of the City; at the same time though, the river was used as an industrial dumping ground. The proposal to create the white-water park and the land-based Mill City Park will allow the City, its residents, and visitors to use the river in a new way by establishing a new outdoor recreational opportunity and industry.*
- *Tourism, in particular outdoor recreation, are the leading economic drivers for communities in the Lakes Region and north. This public-private partnership with Mill City Park will bring a new, free to the public park, with land features specifically designed for community gathering and water features specifically designed for white water enthusiasts.*
- *The benefits of this new outdoor industry will reach beyond the borders of Franklin to the region and the State. Tourist dollars will be spent at restaurants and hotels, gas stations and retail shops. One independent study predicts that this new industry will bring in spending of approximately \$6.8m direct and \$4.2m indirect on a yearly basis. New Rooms and meals revenues will be gained, and the \$1.5m State investment will pay for itself in 7 years and continue to bring in revenue for the State for decades to come.*

- *Chinburg Builders purchased the underutilized the Stevens Mill in Franklin's downtown at the end of 2017. Plans are to invest \$32m to renovate and repurpose it for market rate housing and commercial uses. Mr. Chinburg made this commitment largely in anticipation of the white-water park. It says a lot that someone with Mr. Chinburg's reputation believes in this project. His investments [approximately \$32m] alone will add \$658,000 in sustainable tax revenue to our City.*
- *The president of Franklin Savings Bank, our respected community bank, says that this is the most economically sound revitalization effort he has seen in his 30 years. The Bank committed a gift of \$250,000 to the white-water park project because it believes in the economic impact and community changes this water park will bring.*

As was mentioned at the recent economic development workshop meeting, Mill City Park, both the land and especially the whitewater component, will be catalysts of other economic development that will change the City's tax base and ability to raise revenue to support services. The benefits from these efforts in the core downtown area will spill over to other parts of the community. As the saying (made famous by JFK) goes, "a rising tide lifts all boats".

The economic development team is always looking for fresh ideas. They would love to hear from you!

Legislative Change

While we are not in control of what the state legislature does, we do have influence on it through public participation and local elections. The State, since FY2009, has been downshifting costs to local municipalities in the form of revenue reductions or contribution reductions. In the last 4 fiscal years, the downshifts from the State have increased to include the school district as well.

For FY2020, the municipal departments will lose approximately \$794,965; the school district will lose approximately \$997,932. The elimination of the state share of the retirement funding for our Police, Firefighters, and Teachers, a reduction of the room and meals revenues, the elimination of revenue sharing with former mill cities and the elimination of 16% of the disparity aid portion of the school adequacy formula. It is important to note that the downshifted costs to the school district do not include reductions as a result of reduced enrollment.

This downshifting to communities especially the additional downshifting to the poorest communities in NH is unacceptable and needs to be changed. The following are excerpts from my testimony to the House Finance Committee regarding adequate education funding for the City's school district:

- *Our school district is struggling because of downshifting of costs from the State. This struggle is beyond reduction in enrollment, beyond the base adequacy figure per student. I'd like to focus today on former disparity aid (now called stabilization) and how these downshifted costs from stabilization only affect the poorest of communities across the state.*
- *What does it mean to be a poor community? Assessed value makes the difference in a community's ability to tax. To illustrate I'll use 2 central NH lakes region communities – Franklin and Moultonborough. In 2018, a home valued at \$100,000 in Franklin would pay annual taxes of*

\$2,196; the same \$100,000 home in Moultonborough would pay \$772. With almost three times the tax burden on a Franklin resident, residents in Franklin struggle to provide the basics of education where residents of Moultonborough could afford many additional enrichment programs.

- *The adequacy formula's original intent was to assist the property poor communities, like Franklin, in providing a basic education to its students but in FY2017 disparity/stabilization to property poor communities has been reduced by 4% each year with a total phase out in 25 years. For Franklin, elimination of the stabilization funding will equate to \$4,034,992 annually shifted to local taxpayers. This shift equates to \$6.06 added to Franklin's tax rate. That's an additional \$606 per year on a home valued at \$100,000. Meanwhile, Moultonborough remains status quo.*
- *The Franklin community is not looking for a hand out but rather a leg up. The community is well underway to expanding its economic or tax base to support our municipal departments and school system with more assessed value. However, the speed and level of downshifting from the State of NH to our school district is a barrier to successful economic development.*
- *Simply put, most communities are suffering from decreased enrollment and increased costs but the State's poorest communities are being asked to shoulder the additional loss of millions of dollars of disparity/stabilization funding as well making the burden on the taxpayers of these communities unbearable. This was not the intent of the original adequacy formula.*

The State Senate is attempting some sort of adequate education funding reform as part of their State budget, but it is long from becoming reality and the benefits to Franklin are not included as part of the Manager's proposal. If this funding comes to fruition, the City could appropriate it to the school district through a resolution for budget amendment at any time during the next fiscal year.

HB497 which would have restored 15% of the State's contribution for retirement costs of fire, police and teachers was retained in committee and will not move forward at this time.

It is important for our state legislators to hear from their constituency regarding the significance of addressing these downshifted costs.

Sustainability of Operations

Fiscal Policy

In June of 2011, the City Council adopted Ordinance 04-11 modifying the fund balance policy to incorporate the changes brought forth by GASB (Governmental Accounting Standards Board) Statement 54 and best practices as recommended by GFOA (Government Finance Officers Association). Many of you will remember that GASB 54 changed the categories of fund balance from reserved and unreserved to nonspendable, restricted, committed, assigned and unassigned. The intent was to give the end user an idea of the level and origin of restriction on fund balance and how much fund balance is actually discretionary. In addition, GFOA recommended a level of unrestricted fund balance (which is made up of the committed, assigned and unassigned categories) equivalent to 2 months of general fund expenditures. This was a direct result of several communities nationwide filing for bankruptcy during the "Great Recession".

As part of Ordinance 04-11, the Council set a policy of retaining an unrestricted fund balance of 15% of general fund appropriations with a 10-year transition period to achieve the 15%. As a community with a dependent school district and charter stating all debts and assets of the school district are the responsibility of the Council, this fund balance policy includes the school district general fund appropriations as well as municipal department general fund appropriations. At the time of the policy change, combined general fund unrestricted fund balance was 6.2%; as of the end of FY17, the unrestricted fund balance is 13%. Just over half way through the transition period, the municipal departments have built the fund balance 6.8% and have almost achieved the goal of 15%. This is not an easy feat in a recession and with a moving target as the threshold is 15% of *current* year appropriations. Prudent fiscal practices, such as consistent monitoring of revenues and expenditures for anomalies and planning/addressing them, by all municipal departments have paid off. This is accomplished by municipal inter-department ***communication and global thinking Citywide***.

Proper fund balance thresholds demonstrate fiscal responsibility and the ability to conduct day to day business, pay debt, obtain grants and borrow for long term projects. In addition, the fund balance is the City's way to ensure continuity should an unforeseen circumstance occur. Where most of the City's capital infrastructure is beyond its useful life, the likelihood of an unforeseen failure is elevated; a stable fund balance is key to mitigating these potentially large unexpected expenditures. It is important to rating agencies, potential grantors and potential lenders as well as long term financial planning and fiscal resiliency.

By September 2020, the City Finance Director will be converting the bond anticipation note into a bond for the first time in over a decade as a result of Franklin Falls TIF amendment #1. City Finance Director Lossani will have to demonstrate to the rating agency (Moody's or Dun & Bradstreet) that the City is credit worthy in order to entice investors at a good interest rate. Therefore, I ***do not recommend*** or support the use of any fund balance to offset ongoing operations in the FY2020 budget.

Global Thinking & Action Citywide

In my FY2019 budget memo, I emphasized the importance of viewing ourselves as one with the municipal departments and school district making up the whole company called the City of Franklin. In addition, I recommended to the City Council an operations and efficiency study.

Shortly after the budget season, the City was approached by Richard Ellert, Head of US Operations of LEANmap Partners, who is a new resident of the City of Franklin. As a LEAN Six Sigma Black Belt, Mr. Ellert offered his services, at no charge to the City taxpayer, to bring the City through the LEAN process to streamline processes and eliminate unnecessary waste. Mr. Ellert has contributed many hours to the City Council, School Board, Citywide management, and departments including the school district. I wish to take this opportunity to thank Mr. Ellert on behalf of the City for his generous gift. The City is still working through the process and, although not moving as quickly as Mr. Ellert would like, making good progress.

With Mr. Ellert's guidance, the City Council developed a vision and mission statement for the City and a roadmap of tasks to get to the vision and mission.

City Vision

Franklin for a Lifetime.

City Mission

We will work as a team to ensure Franklin's future by strengthening education, promoting recreation, supporting businesses and providing a safe community through the efficient use of resources and talent. We will eliminate waste at all levels to maximize value to our taxpayers.

The roadmap is updated monthly, typically on the 4th Monday of the month, in City Council Chambers and hangs in the lobby of City Hall all month until the next update. I am 100% committed to seeing this through with Mr. Ellert and continuing the process going forward.

The City is well on its way to thinking outside the status quo. Let's keep up the momentum. In addition to the LEAN process, I would also recommend to the Council a Citywide:

- 1) SWOT (Strengths Weaknesses Opportunities Threats) analysis - I suspect we will find a common thread to most of our challenges that we all face City wide and expect that, together, we could devise ways to address the challenges with a cohesive approach with the entire team.
- 2) Comprehensive wage and benefits study – City employees are underpaid when compared to employees in other communities; however, they are very appreciative of their benefits. The last study was complete for municipal departments in FY14 with most employees still making under the recommended wage. I am unaware of the last study for the school district but suspect employees are not making the recommended wage.
- 3) Performance Audit - I think this will be an important tool in the future after we have fully engaged in the LEAN process.

I completely understand that we cannot implement or do all of these things in one year but we want to start talking about it now. Costs for these items are not included in the Manager's proposal.

Other than participating in the LEAN process, municipal departments and the school district collaborate in several areas currently: school resource officer, salt & sand, field maintenance, lead testing, candidate's forum on education funding, testimony to the legislature, safety drills, emergency plans, etc. There are several more areas in which the municipal departments and school district can collaborate to become more efficient, provide a better service and/or save money. Continued active participation in the LEAN process should facilitate some of those discussions.

Positive Outlook/Engaged Citizens

Yes, there have been revitalization efforts in the past that fell short. Yes, it can be frustrating when we can't afford to provide all of the services we would like to provide or that we once provided. Yes, it has been awhile since the City last flourished. Yes, we have learned from our mistakes. Yes, we can make a difference. Yes, this community is on the rise again. Yes, your community needs your help.

- 1) Speak positively about Franklin (even if its about just one thing)
- 2) Spread correct and truthful information
- 3) Find a way to engage in your community
- 4) Consider being on the Manager's volunteer list
- 5) If there's something you want to know about, ask
- 6) If you have an idea, share
- 7) Frequent our downtown businesses

Closing Thoughts

The City is working hard at being as forward thinking as we can be. We have a lot of difficult challenges and a lot of difficult conversations to have but we have a lot of positives going for us too. The elected officials, management, and employees are engaged and working to better serve the needs of our citizens with the resources available to us.

The FY2020 budget process might not be any easier than last year. Keep in mind, real significant and sustaining change is at our doorstep. Together, we can turn a corner and make a difference in our community. It will take time, energy and a dedication of will. We cannot spend our way out of challenges; we need to grow our way forward. I'm confident that we can work collaboratively for a better tomorrow.

City of Franklin, New Hampshire
FY 2020 Budget Highlights
Municipal Department Proposal (does not include school district unless noted)

Budget Presentation & Process

The budget presentation for FY2020 is in the same format as presented in FY2019, which closely follows the recommendations and best practices set forth by the Government Finance Officer's Association's Distinguished Budget. The only format changes made are cosmetic, in the hopes of improving the presentation and readability for the recipient. The goal continues to be transparency in reporting, by providing:

- 1) more useful financial information for decision making
- 2) guidance for the lay person to follow and understand the budget document and process.

The budget was prepared using a budgeting technique called Zero-Based Budgeting. This method of budgeting demands that all expenses must be justified for each new fiscal year. The process of zero-based budgeting starts from a "zero base," and every function within an organization is analyzed for its needs and costs. Budgets are then built around what is needed for the upcoming period, regardless of whether each budget is higher or lower than the previous fiscal year budget. Each Department Head spent the better part of mid-March to mid-April researching revenues and expenses and preparing their respective department budgets. A first draft of the City's FY2020 budget was prepared by the Finance Director and delivered to the City Manager for review on March 29, 2019.

The school district's school board approved budget is presented along with the municipal departments. This shows the entire City budget supported by the City taxpayer together in one location making this presentation extremely transparent to the City Council, City management and the general public. At this time, accounting software, for the school district, does not provided the information in a detailed format necessary to present their entire budget in this manner. Therefore, finance has manually typed the school district's budget information by function code total from the hard copies provided to the Joint Finance Committee on April 16, 2019. There is a line in the manager's presentation to bring the school district under the tax cap (see green "Manager's adjustment to balance school district to tax cap" in general fund expenditures under component unit – school district). This allowed for municipal departments to see and address their amount over the tax cap and for the total presentation of the budget to be under the tax cap as required by the City Charter.

In addition, the City maintained the presentation change made 4 budget cycles ago. The entire tax burden for the City is included in the property tax revenue line of the budget. When the budget is under the cap, the average reader will be able to easily follow the tax burden from the tax cap calculation section to the revenue section in the City budget. In addition, a section titled "taxes collected on behalf of others" is added to the overlay and veterans' exemptions section of the City budget under the municipal budget detail. This will include the County and TIF but will no longer include the school district local property tax and locally raised and retained statewide property tax as the gross school district budget will be included so property taxes will be offset by school district expenditures like all municipal departments.

Departmental statistical information and mission statement are shown right before the applicable department's budget request.

Staffing Budget (Salaries and Benefits)

One of the most significant and valuable assets of the City of Franklin is the hard working - service driven - dedicated staff of (97) which includes (2) K-9 Officers. Of the (97) positions, (2.5) Positions are unfunded: (1) Light Equipment Operator in roads & (1) Account Clerk in the City Clerk/Tax Collector office and (1) position is partially funded: Police secretary. (1) position (Drug Free Communities Project Coordinator) is 100% grant funded.

As you can see by the circle graph below, 63% of total general fund expenses are relayed to the salary and benefits for the staff. In an effort to hire, retain and train a high performing City staff, the following position, salaries and benefits are recommended:

Position Listing

There are a no additions to the position listing for FY2020 and a few position adjustments were made in the Fire Department, based on service driven needs as follows:

- 1) Firefighters: (6) in FY2019 & (4) in FY2020
- 2) Master Firefighters: (1) in FY2019 & (2) in FY2020
- 3) Firefighters/Paramedics: (3) in FY2019 & (4) in FY2020

In addition, the Water Foreman position has been upgraded (2) steps to (1013) to ensure the hiring of a trained high performing Water Foreman.

The elimination of the cleaning service contract and the hiring of (2) part time 30 hour per week buildings & grounds custodians, done in FY2019 is still in effect.

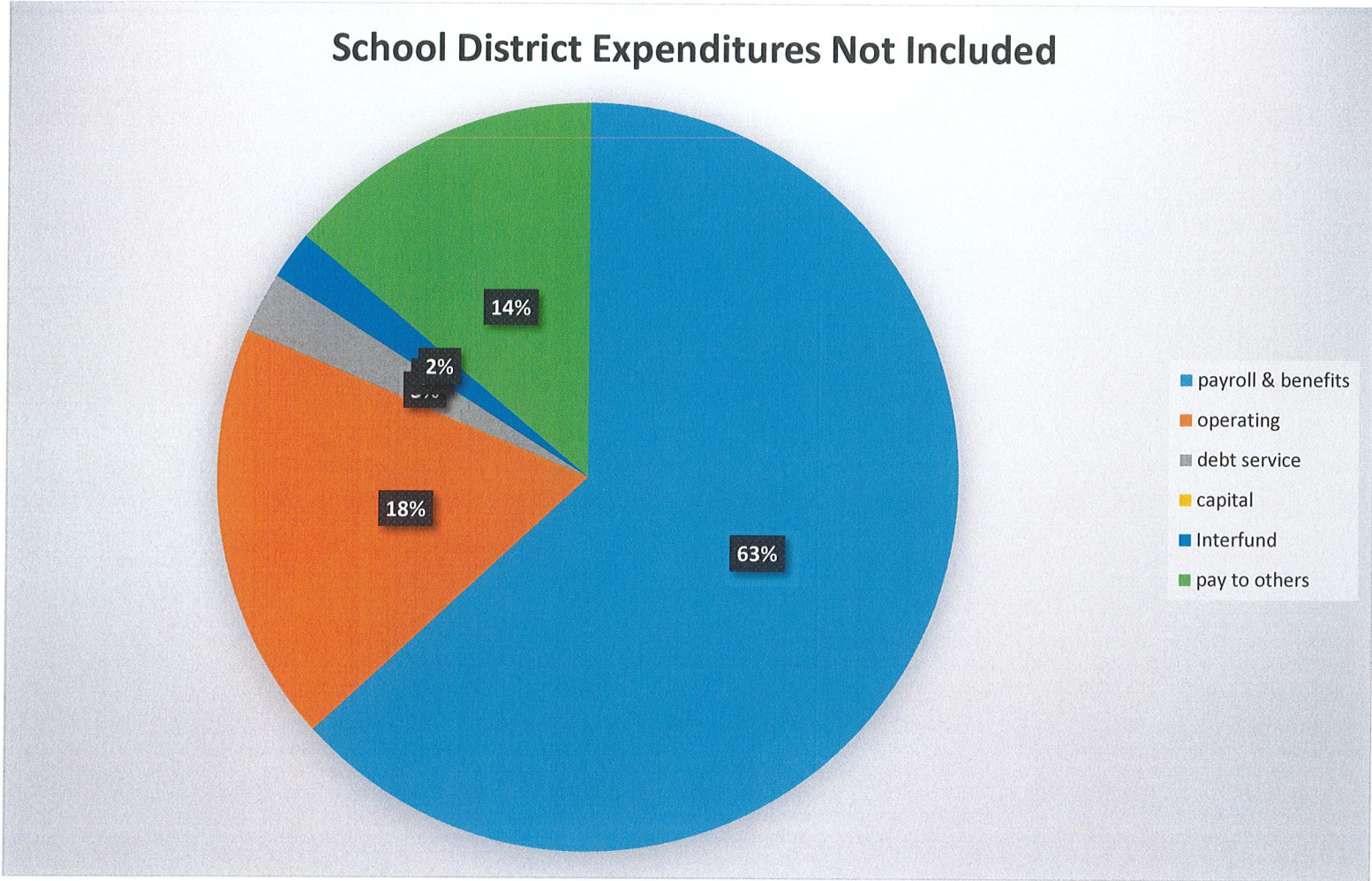
The contract with the Town of Andover, to provide ambulance services starting in FY2019, is also still in effect. The revenue from Andover (\$80,000 annually) plus the additional ambulance billable revenue of (\$80,000), totaling \$160,000, is used to offset most of the cost of 2 new paramedics in the fire department.

In FY2019, the City welcomed Officer Falcor to the team, our newest canine officer. Falcor and his handler, Sgt. Guerriero, are currently in training together in Boston and expected to be up to speed for Max's retirement in the spring of 2019.

Lastly, Calendar 2018 experienced a 16% employee turnover rate and as of this writing, all positions are filled.

A new Police Patrol Officer was included in the Department Heads Proposed Budget. With the need to reduce expenses to get under the tax cap, the patrol officer was removed in the Manager Proposed Budget with a total cost of \$95,000 which included salary, taxes and benefits.

FY2019 Proposed General Fund Expenditures Sources



Payroll Projections

The payroll projections include staffing changes as noted above under “Position Listing”. The FY2020 payroll budget projections include:

- 52 pay periods, 95 staff positions, 1.9% across the board COLA increase and,
- Step increases based on anniversary date & merit adjustments based on successful employee evaluations

The payroll budget was prepared by first reviewing the current staff positions, updating the list for the employees in those positions and then updating the payroll worksheet according to most up to date payroll activity, including longevity and probationary adjustments. Next a 1.9% across the board COLA increase was included in the budget proposed by the Department Heads. The cost of COLA at the traditional CPIU rate (1.9% for FY2019 tax cap purposes) is approximately \$83,000 general fund tax supported. Next, across the board STEP increases were added to the budget proposed by the Department Heads. Step increases based on anniversary date & merit increase after a successful employee evaluation equate to approximately \$53,000 general fund tax supported. It is important to note that 21% of our staff are at step 12 of the pay scale.

Overtime has been adjusted based on departmental requests and the reality of daily operations & staff turnover. Police overtime includes the amount reimbursable under the VAWA grant (\$22,900).

City employees understand the current financial pressures and remain dedicated and appreciative of City benefits. The following depicts the raise history over the past several budget cycles (note those 18 employees (21%) currently on step 12 of the pay scale do not receive merit increases):

City of Franklin Municipal Departments Historical Raise History		
Fiscal Year	STEP (2.5%)	COLA
2019	no	1.50%
2018	no	0%
2017	yes	0%
2016	yes	0%
2015	yes	1.50%
2014	no	0%
2013	yes	1.50%
2012	no	0%
2011	yes	2.70%
2010	yes	0.10%

Mayor & Council stipends are included as well as stipends for two elections (City Election in October and State Presidential Primary in January or February). Treasurer Stipend (\$1,000/yr.), Deputy Treasurer Stipend (2 @ \$250 = \$500) and Emergency Management (\$2,000/yr.) are unchanged in the current budget.

The city has (2) unions: NEPBA Local 214 (Police, expires 6/30/20) and State Employees Association of New Hampshire Local 1984 (Municipal Services, expires 6/30/21). Both contracts currently contain language that increases (COLA & step) will be the same as afforded to nonunion City employees.

Staff Benefits

- **Medical**: The same medical benefits structure offered in FY2019 is proposed for FY2020, with an 8.51% increase in premiums. The increase in health premiums equates to \$135,000 annual budget increase in FY2020, based on expected enrollments. Coverage remains with the New Hampshire Interlocal Trust (Harvard Pilgrim) to include the following HMO plan design:
 - Primary/Specialty Co-pay: \$15
 - Emergency Room Co-pay: \$100
 - Prescriptions: \$0/\$25/\$40
 - Deductibles: Single Plan \$500; 2-Person Plan \$1,000; Family Plan \$1,500
 - Total Out-of-pocket: Single Plan \$6,000; 2-Person Plan \$12,000; Family Plan \$12,000
- **Dental**: The same dental benefit structure in FY2019 is proposed for FY2020. The current dental plan is set to renew on July 1st with an annual premium increase of \$2,950. Due to this increase, dental benefits were “taken out to bid” and the suggestion is to change vendors from Sun Life to Anthem. The annual savings will be \$11,400, over the renewal price, with a 2-year price guarantee.
- **Short Term Disability (STD), Long Term Disability (LTD), Life Insurance/ADD**: The same benefit structure in FY2019 is proposed for FY2020. The current plans are set to renew on July 1st with an annual premium increase of \$2,900. Due to this increase, disability & life benefits were “taken out to bid” and the suggestion is to change vendors from Boston Mutual (Life/STD) & Mutual of Omaha (LTD) to Mutual of Omaha for all benefits. The annual savings will be \$3,300, over renewal price, with a 2-year price guarantee.
- **Workers’ Compensation Insurance**: premiums have increased from FY2019 to FY2020 by 8.4% which equates to \$12,300. This is due to projected increased payroll over FY2019 and the City’s loss ratio (claims experience) increasing from 0.97 to 1.12.
- **Unemployment**: have decreased from FY2019 to FY2020 by 7.8% or \$268 due to low unemployment activity.
- **Retirement**: Pursuant to RSA 100-A:16, III, and the actuarial valuation of June 30, 2017, the New Hampshire Retirement System Board of Trustees certified the following employer rates of contribution due the retirement system beginning July 01, 2019 and ending June 30, 2021 as follows:
 - FY2019 Group 1 Employees 11.38%; Group 1 Teachers 17.36%; Group 2 Police 29.43%; Group 2 Fire 31.89%
 - FY2020 Group 1 Employees 11.17%; Group 1 Teachers 17.80%; Group 2 Police 28.43%; Group 2 Fire 30.09%

Tax Cap Calculation

The 1.9% CPIU provides additional tax revenue of \$306,005. The County budget for 2019 was adopted March 2019. The City is not expecting a huge shift in assessed valuation in the larger Merrimack County communities so a 1.92% increase (\$31,442) over FY2019 actual County assessment is budgeted for FY2020. However, true increase/decrease of County taxes will not be known until 09/19 when DRA sets the rates based on each town/city's equalized valuation. Statewide tax for school funding has decreased by \$20,318 (\$1,178,555 FY19 vs \$1,158,237 in FY20). Picks ups from the Assessing office totaled \$973,043 in new value which includes new construction numbers and some utilities. We did not pick up utility value for Eversource for the budget pending resolution of the abatement request which has been denied by the City. The new revenue generated from the pickups is \$21,368 and the Industrial Park TIF is expected to generate \$80,531 in retained taxes this year while the Franklin Falls Mixed Use TIF is expected to generate \$20,918 (mostly from CATCH housing project).

All of the above net to an additional \$273,963 to be divided among the school district and municipality. The City used the traditional allocation method (% of previous years local taxes) to divide the \$273,963 between the school district and municipality - the school district receiving 35% or \$96,645 and the municipality receiving the remaining 65% or \$177,318. Total taxes under the tax cap calculation for the City including Municipal, TIF, County, School Local and School Local Statewide is \$15,286,893.

The City Manager made numerous changes to bring the department's proposed budget under the tax cap throughout the budget. There are no one time revenues to offset one-time expenditures in the current budget proposal.

General Fund Revenues

Total general fund revenue for FY2020 is \$29,949,000 as compared to \$32,429,000 in FY2019 a decrease in revenues of \$2,480,000. The City's general funds revenues have stayed relatively constant between fiscal years. The major revenue differences between fiscal years is as follows:

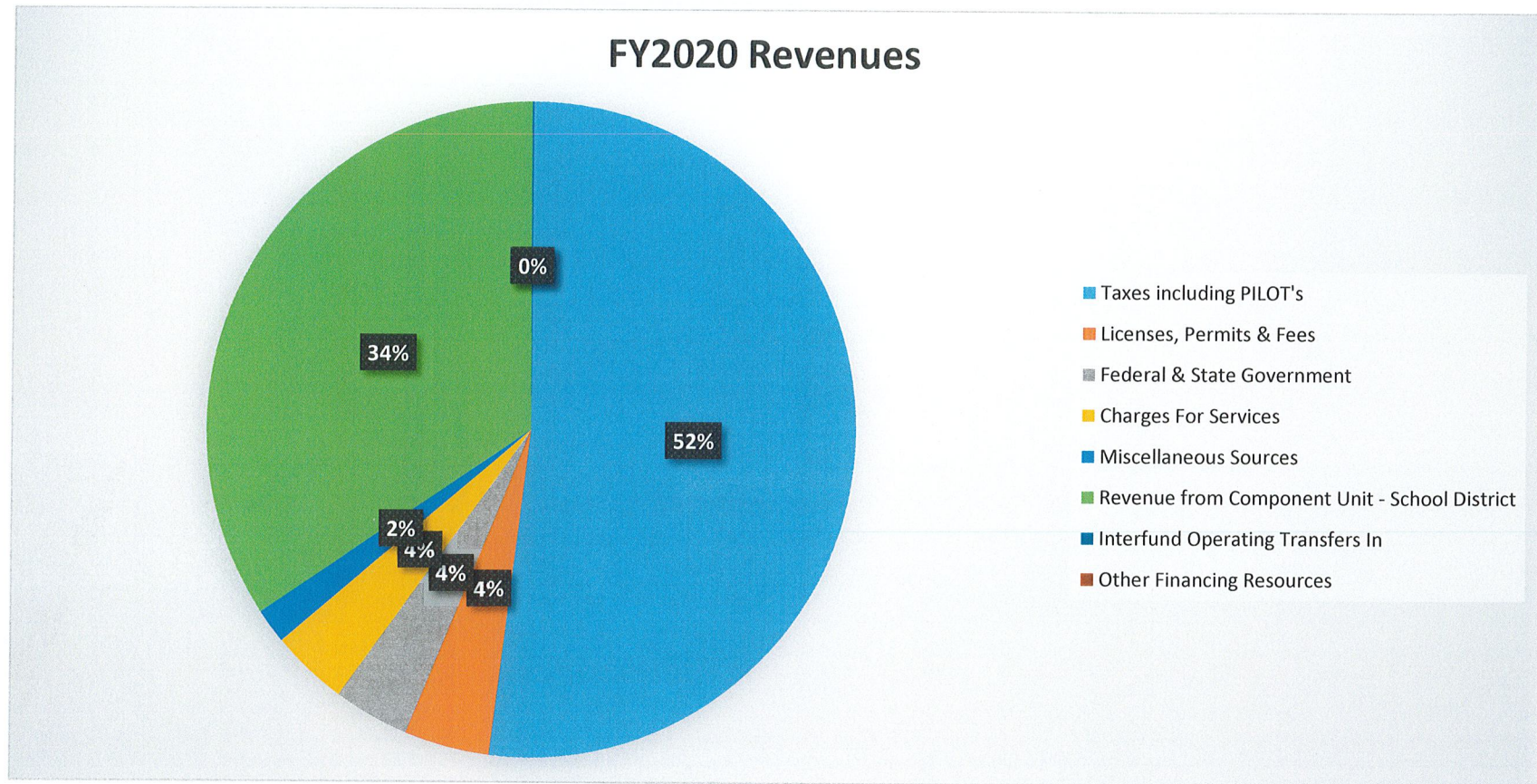
- 1) Increase in property Tax Revenue of approximately \$306,000
- 2) Decrease in school revenues of \$2,722,000
 - a. Reduction of \$2,000,000 for proceeds from district wide energy upgrades
 - b. Reduction in adequate education aid of \$492,000

Fee changes included in the general fund revenue section are:

- Solid Waste Disposal Fee: for commercial haulers to \$68.90 from \$70.21 per ton
- Certified Mailings Fee: increase from \$6.30 to \$6.70
- Mobile Home Annual Permit Inspection Fee: increase from \$3.00 to \$5.00 per unit
- Mobile Home Annual Reinspection Permit Fee: for failed units increase from \$0 to \$50 per unit
- Water Rate: Increase from \$6.53 to \$6.65 (per 100 cubic feet of water used)
- Sewer Rate: Increase from \$6.96 to \$7.00 (per 100 cubic feet of sewer discharged)
- Documents on CD: from \$0 to \$5.00 per CD
- Documents on Thumb Drive: \$0 to \$10.00 per drive
- Construction Demo & Shingles: \$127.00 to \$129.00 per ton

FY2020 Proposed General Fund Revenue Sources

Includes School District Revenues



General Fund Expenditures

Payroll and payroll expenditure lines are linked to the payroll projections (see above). Gasoline lines are mostly level funded utilizing the State fuel island.

Applicable electric and natural gas lines are budgeted as if the energy project had not been completed so the City can track the “savings” which will make the energy project payment when due. The streetlight electric line was budgeted as if the LED project was not completed so the savings could pay the loan payment due each September ending in 2022.

Outside agencies are level funded between fiscal years. No new outside agencies are funded. Ski area liability and worker’s comp insurance was adjusted to reflect changes in premium over the last couple of fiscal years.

All borrowings for capital expenditures are now presented under the debt service section of the budget. Capital lease and note payments previously reflected in IT, Police, Fire and MSD budget sections were moved under debt service in FY19. In addition, a new capital lease to continue replacement of fire department and police department fleet is budgeted.

School District: Expenditures approved for the FY19 budget were \$18,571,401 as compared to \$15,930,588 in the Mangers proposed budget for FY20. The original FY20 budget approved by the school district was \$18,523,548, which was \$2,592,960 over the tax cap, and adjusted by the City Manager to be under the tax cap as required by the City Charter. The major differences of between fiscal years is a \$2,000,000 reduction in capital outlay for district wide energy projects.

Grant Fund: This fund shows grants that pass through the City of Franklin; currently the Northern New England Metropolitan Medical Response System Strike Team (or MMRS) totaling \$20,000.

Parks & Recreation Special Fund: The Parks and Recreation fund is the same as the FY2019 budget.

Police Outside Detail Fund: This fund includes the rate (\$42) paid to officers performing the details as well as related payroll expenditures. Revenues are included based on approved rates per chapter 160 of the code (\$62). With the current retirement rates, the City is making about 11.33% (or \$7.03 per hour) net revenue using the \$62 detail reimbursement rate.

Library Fund: Once again, the library fund is budgeted gross; including all anticipated/budgeted revenues and expenditures. The amounts funded by the City taxpayer, payroll wages & benefits and \$51,500 stipend, are shown under revenue 31-0-000-39110-000. However, the service (cleaning) contract is not funded by the general fund like previous years. Other than payroll and benefits, there is no increase in the library budget for FY19.

CIP Summary: The FY18 Capital Improvement Plan was adopted by the City Council on May 22, 2017. The summary is included in this budget document. The entire plan may be found on the City’s website www.franklinnh.org under committees, capital improvements.

Water Fund

The proposed water rate Increase is \$0.12 from \$6.53 in current FY19 to \$6.65 for FY20 per 100 cubic feet of water used. The reason for the increase is three-fold: (1) increase in proposed budget over FY2019 to upgrade and fund short and more long-term capital/critical infrastructure projects; (2) lack of retained earnings to offset expenses; (3) and most important is that water use sales have been steadily on the decline since 2012. The water fund total proposed FY20 budget is 2.3% higher than FY19. The approximate \$40,000 increase is mostly attributed to capital outlay for critical projects; payroll and related benefit increases and for funding the principal and interest payments for the 10-year low interest loan utilizing the State of N.H. Drinking Water State Revolving Fund. This loan was used to replace the antiquated Pressure Reducing Vault on Pleasant Street.

The retained earnings of the water fund remain below the recommended 25% of expenditures threshold at 0/30/19. This is due to several unforeseen and unexpected infrastructure failures and necessary repairs over the past three budget cycles. Therefore, there are not sufficient retained earnings available to offset the rate increase. In addition, this rate increase does not include building back the retained earnings; however, Director's Sullivan & Lossani have conservatively estimated regular expenditures for the fund and expect to see some modest building of retained earnings back to the recommended threshold.

City of Franklin Water Commodity Rate History	
Fiscal Year	Rate *
2019	6.53
2018	6.45
2017	6.06
2016	5.81
2015	4.76
2014	4.51
2013	4.51
2012	4.51
2011	4.51
2010	4.51
(*) Rate per 100 cubic water used	

Rate Study: Not included in the FY2020 budget but under consideration for future budgets is a change in the structure of the water availability quarterly charge. Currently the quarterly water availability charge is assessed per water meter. Under one scenario, the quarterly water availability charge would be assessed based on living units. Therefore, a single-family home would see no change in quarterly availability charge but multi-family homes would be assessed based on living units (a building with 4 apartments would pay 4 availability charges. Several communities have already adopted this approach. The approach would increase the amount of stable, predictable revenue from the availability charge (estimated \$100,000 per year) used to supplement the increases to the water commodity charges.

Sewer Fund

The proposed sewer rate increase is \$0.04 (from \$6.96 in FY19 to \$7.00 in FY20) per 100 cubic feet of sewer discharged. The sewer budget increased 0.8% over FY19. The approximate \$12,000 increase is largely due to increases in the WRBP costs.

Capital improvement budgeted this year continue to address the inflow & infiltration issue within the sanitary sewer system. This will benefit the ratepayer when the WRBP develops its new assessment formula for member communities utilizing flow; strength and capacity as parameters.

City of Franklin Sewer Commodity Rate History	
Fiscal Year	Rate *
2019	6.96
2018	6.91
2017	6.27
2016	6.27
2015	6.27
2014	6.13
2013	5.84
2012	5.84
2011	5.30
2010	4.52
(*) Rate per 100 cubic sewer discharged	

Assumption of Risk

- Vehicle Fuel: the price of fuel continues to rise at the pumps. If this trend continues, the line items for vehicle could be over budget in FY2020.
- Vehicle Maintenance: as the City's fleet of vehicles continues to age, the cost of maintenance & repairs will continue to rise and the line items for vehicles maintenance & repairs could be over budget in FY2020.

FY2020 Adequate Education Aid

How the Cost of an Opportunity for an Adequate Education is Determined

RSA 198:38 through 198:42 specify how aid is calculated and distributed.

Students:

Adequacy Aid is calculated using the Average Daily Membership (ADM) of the students who reside within a municipality. A full-time student enrolled in school for the entire year has an ADM of 1.00. If a student moves mid-year, he is counted as a fractional ADM in each municipality. For FY2020 Adequacy Aid, school year 2018-2019 ADM will be used.

The total ADM for a municipality consists of:

- Students who attended a school operated by their resident district.
- Students tuitioned by the resident district to a district-operated school in NH or another state.
- Students tuitioned by the resident district to a non-public school, such as a special education program.
- Kindergarten students are counted as no more than .50 ADM (half-day program).
- Home school students enrolled in high school academic courses at the rate of 0.15 ADM per course. These students will be counted only if the appropriation has excess funds available.
- Preschool students are not included.
- Charter schools students are not included, except as provided for in RSA 194-B:11.
- In the first year a student receives an education tax scholarship to attend a private school or is home schooled, the resident school district will be notified that, for the purpose of Adequacy Aid only, this student will be removed from the prior year's ADM.

Cost of Adequacy:

Every two years the base per pupil cost and additional costs for certain students are adjusted for inflation and used for both years of the State's biennium. RSA 198:40-d specifies that the US Bureau of Labor Statistics' Consumer Price Index for All Urban Consumers, Northeast Region, special aggregate index of "services less medical care services" will be used to make the adjustments. For the biennium starting July 1, 2019, this inflation adjustment is an increase of 2%.

For FY2020 and FY2021, the base per pupil rate is \$3,708.78 per ADM. Adequacy includes an additional rate for certain students as follows:

- \$1,854.38 for a free or reduced-price meal eligible student. This eligibility determination is based on household income not participation in a lunch program. Students from households receiving TANF or SNAP are automatically eligible. Others are certified if parents/guardians provide income information.
- \$1,995.21 for a special education student who has an individualized educational plan (IEP).
- \$725.63 for an English Language Learner receiving English Language instruction. Students who have advanced to the monitoring stage are not included.

- \$725.63 for each 3rd grade pupil whose achievement score on the state assessment for reading was below the proficient level, provided the student is not already counted in any of the above three categories. Students who did not take the test are not counted.

For each municipality, the cost of an opportunity for an adequate education is calculated by applying the base rate and applicable additional rates to the ADM of each student.

How Adequacy Grants are Determined

Statewide Education Property Tax Assessment:

Each December, the Department of Revenue Administration determines the minimum tax rate needed to raise at least \$363 million from the Statewide Education Property Tax (SWEPT) for the following school year. The tax rate, rounded to the nearest one-half cent, is applied to equalized valuations without utilities. (RSA 76:3 and RSA 76:8.) Municipalities collect the SWEPT and send the total assessment amount directly to its school district(s). Within cooperative districts the assessment amount is credited to the individual towns. While municipalities are responsible for collecting and distributing this tax revenue, SWEPT is a state tax, not a local tax. For FY2020, a tax rate of \$2.06 per thousand will be applied to April 1, 2017 equalized values.

Preliminary Grant:

When the SWEPT assessment is subtracted from the cost of adequacy the balance is the preliminary grant. If SWEPT is more than the cost of adequacy then the preliminary grant is zero.

Stabilization Grant:

When a new funding formula was enacted for FY2012, to ease the impact on municipalities facing a decrease in aid, the Legislature utilized a stabilization grant to cover the decreases. Not all municipalities received a stabilization grant in 2012. For FY2020, the stabilization grant will be 84% of the 2012 amount. This grant is being phased out over 25 years by reducing the rate by 4% each year.

Inclusion of Home-Schooled Course Credit:

Prior to the final payment of adequacy grants in April, the Department of Education will determine if the appropriation allocated in the state budget for adequacy aid is sufficient to allow for inclusion of an ADM credit of 0.15 for each enrollment in an academic course by a home-schooled student.

Total Grant:

A municipality's total grant is the sum of its preliminary and stabilization grants. For the final calculation in the spring of 2020, the total grant will be no less than 95% of the November 15, 2018 estimate, and will include home-schooled course credit funding if applicable.

Publication and Payment Schedule

Publication Schedule for Adequacy Aid

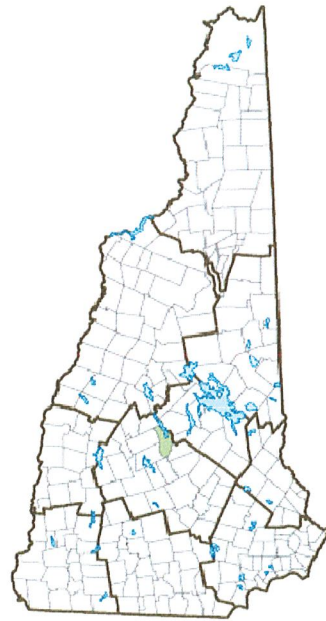
The first estimate is published on the November 15th that precedes the beginning of the fiscal year. ADM is estimated using data from the second preceding school year and applying adjustments for anticipated enrollment increases or decreases. This estimate is generally used to set school budgets.

The second estimate is made on October 1st of the fiscal year using preliminary ADM data for the previous school year. This estimate is used by the Department of Revenue Administration to set school tax rates.

The final calculation is usually made by March using the prior year's ADM that has been closely reviewed. For FY2020, adjusted 2017-2018 school year ADM data will be used for the first estimate, and 2018-2019 data will be used for the second estimate and final determination.

Grant Payment Schedule:

The first payment of 20% by September 1st is based on the first estimate from the Nov 15th of the previous year. The second and third payments of 20% by November 1st and 30% by January 1st are based on the October 1st "final" estimate. The final payment (of approximately 30%) is made by April 1st and based on finalized ADM data.



Franklin, NH

Community Contact	City of Franklin Judie Milner, City Manager 316 Central Street, City Hall Franklin, NH 03235
Telephone	(603) 934-3900
Fax	(603) 934-7413
E-mail	citymgr@franklinnh.org
Web Site	www.franklinnh.org
Municipal Office Hours	Monday through Friday, 8 am - 5 pm
County	Merrimack
Labor Market Area	Franklin, NH LMA
Tourism Region	Lakes
Planning Commission	Lakes Region
Regional Development	Capital Regional Development Council
Election Districts	
US Congress	District 2 (All Wards)
Executive Council	District 2 (All Wards)
State Senate	District 7 (All Wards)
State Representative	Merrimack County Districts 2 (Wards 1 & 2) 3, 26 (Ward 3)

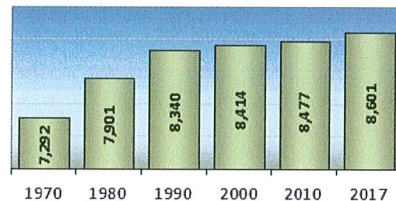
Incorporated: 1828

Origin: Situated at the junction of the Pemigewasset and Winnepesaukee Rivers, where they meet to form the Merrimack River, this territory was originally known as Pemigewasset Village. Franklin was created from portions of Salisbury, Andover, Sanbornton, and Northfield, and named in honor of Benjamin Franklin. Franklin is the location of Daniel Webster's birthplace, which was in the portion of Salisbury taken to establish the town. Franklin was incorporated as a city in 1895. Franklin was known for a machine-made hosiery mill that used a process developed by the Shakers.

Villages and Place Names: Webster Lake, Webster Place, West Franklin

Population, Year of the First Census Taken: 1,370 residents in 1830

Population Trends: Population change for Franklin totaled 1,859 over 57 years, from 6,742 in 1960 to 8,601 in 2017. The largest decennial percent changes were eight



percent increases between 1960 and 1970, and between 1970 and 1980. The 2017 Census estimate for Franklin was 8,601 residents, which ranked 36th among New Hampshire's incorporated cities and towns.

Population Density and Land Area, 2017 (US Census Bureau): 310.8 persons per square mile of land area. Franklin contains 27.7 square miles of land area and 1.5 square miles of inland water area.



MUNICIPAL SERVICES		
Type of Government	Manager & Council	
Budget: Municipal Appropriations, 2018		\$11,450,186
Budget: School Appropriations, 2017-2018		\$16,208,339
Zoning Ordinance		1971/12
Master Plan		2018
Capital Improvement Plan		Yes
Industrial Plans Reviewed By		City Planner

Boards and Commissions
 Elected: **City Council**
 Appointed: **Planning; Zoning; Library; Conservation; Heritage**

Public Library **Franklin Public**

EMERGENCY SERVICES		
Police Department		Full-time
Fire Department		Full-time
Emergency Medical Service		Municipal

Nearest Hospital(s)	Distance	Staffed Beds
Franklin Regional, Franklin	Local	31

UTILITIES		
Electric Supplier	Eversource Energy; NH Electric Coop	
Natural Gas Supplier	Liberty Utilities	
Water Supplier	Franklin Water Works	

Sanitation	Municipal
Municipal Wastewater Treatment Plant	Yes
Solid Waste Disposal	
Curbside Trash Pickup	Municipal
Pay-As-You-Throw Program	No
Recycling Program	Mandatory

Telephone Company	Fairpoint
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	No
High Speed Internet Service: Business	Yes
Residential	Yes

PROPERTY TAXES		(NH Dept. of Revenue Administration)
2017 Total Tax Rate (per \$1000 of value)		\$25.56
2017 Equalization Ratio		91.5
2017 Full Value Tax Rate (per \$1000 of value)		\$23.64

2017 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	75.6%
Commercial Land and Buildings	14.5%
Public Utilities, Current Use, and Other	10.7%

HOUSING		(ACS 2012-2016)
Total Housing Units		4,118
Single-Family Units, Detached or Attached	2,259	
Units in Multiple-Family Structures:		
Two to Four Units in Structure	925	
Five or More Units in Structure	835	
Mobile Homes and Other Housing Units	99	

POPULATION (1-YEAR ESTIMATES/DECENNIAL)		(US Census Bureau)
Total Population	Community	County
2017	8,601	149,216
2010	8,477	146,445
2000	8,414	136,716
1990	8,340	120,618
1980	7,901	98,302
1970	7,292	80,925

DEMOGRAPHICS, AMERICAN COMMUNITY SURVEY		(ACS) 2012-2016
Population by Gender		
Male	4,159	Female 4,281
Population by Age Group		
Under age 5		508
Age 5 to 19		1,458
Age 20 to 34		1,543
Age 35 to 54		2,296
Age 55 to 64		1,360
Age 65 and over		1,275
Median Age		42.3 years

Educational Attainment, population 25 years and over	
High school graduate or higher	88.8%
Bachelor's degree or higher	16.7%

INCOME, INFLATION ADJUSTED \$		(ACS 2012-2016)
Per capita income		\$23,527
Median family income		\$56,563
Median household income		\$44,490

Median Earnings, full-time, year-round workers, 16 years and over	
Male	\$48,802
Female	\$36,709
Individuals below the poverty level	18.4%

LABOR FORCE		(NHES - ELMI)
Annual Average	2007	2017
Civilian labor force	4,408	3,890
Employed	4,228	3,775
Unemployed	180	115
Unemployment rate	4.1%	3.0%

EMPLOYMENT & WAGES		(NHES - ELMI)
Annual Average Covered Employment	2006	2016
Goods Producing Industries		
Average Employment	1,174	846
Average Weekly Wage	\$ 886	\$1,014

Service Providing Industries		
Average Employment	1,403	1,379
Average Weekly Wage	\$ 610	\$ 785

Total Private Industry		
Average Employment	2,576	2,226
Average Weekly Wage	\$ 735	\$ 873

Government (Federal, State, and Local)		
Average Employment	448	389
Average Weekly Wage	\$ 588	\$ 779

Total, Private Industry plus Government		
Average Employment	3,024	2,615
Average Weekly Wage	\$ 713	\$ 859

EDUCATION AND CHILD CARE

Schools students attend:	Franklin operates grades K-12				District: SAU 18
Career Technology Center(s):	J. Oliva Huot Technical Center (Laconia); Winnisquam Agricultural Programs				Region: 8
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial	
Number of Schools	3	1	1		
Grade Levels	P K 1-6	4-8	9-12		
Total Enrollment	426	390	311		

Nearest Community College: **Lakes Region**Nearest Colleges or Universities: **Colby-Sawyer; Plymouth State University**

2017 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)

Total Facilities: 8 Total Capacity: 429

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Webster Valve & Foundry	Plumbing, heating controls	340	1956
SAU 18	School administrative unit	260	
LRGHealthcare	Health care services	256	1910
City of Franklin	Municipal services	120	
Franklin Savings Bank	Banking services	105	
PCC Structurals	Titanium products	102	1995
Hannaford Brothers	Supermarket	98	1992
Vitex Extrusion	Aluminum extrusions	94	1996
R D Edmunds & Sons	Paving company	75 summer/40 winter	

Employer Information Supplied by Municipality

TRANSPORTATION (distances estimated from city/town hall)

Road Access	US Routes	3
	State Routes	3A, 11, 127
Nearest Interstate, Exit	I-93, Exit 20	
	Distance	4 miles
Railroad		No
Public Transportation		WTS
Nearest Public Use Airport, General Aviation		
	Laconia Municipal Runway	5,286 ft. asphalt
Lighted?	Yes	Navigation Aids? Yes
Nearest Airport with Scheduled Service		
	Manchester-Boston Regional Distance	44 miles
Number of Passenger Airlines Serving Airport		4
Driving distance to select cities:		
	Manchester, NH	38 miles
	Portland, Maine	130 miles
	Boston, Mass.	88 miles
	New York City, NY	288 miles
	Montreal, Quebec	236 miles

COMMUTING TO WORK

(ACS 2012-2016)

Workers 16 years and over	
Drove alone, car/truck/van	79.9%
Carpooled, car/truck/van	8.7%
Public transportation	0.0%
Walked	2.2%
Other means	4.7%
Worked at home	4.5%
Mean Travel Time to Work	26.2 minutes

Percent of Working Residents: ACS 2012-2016

Working in community of residence	27.5
Commuting to another NH community	67.2
Commuting out-of-state	5.3

RECREATION, ATTRACTIONS, AND EVENTS

X	Municipal Parks
	YMCA/YWCA
	Boys Club/Girls Club
X	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
X	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
X	Museums
	Cinemas
X	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
X	Youth Sports: Baseball
X	Youth Sports: Soccer
X	Youth Sports: Football
X	Youth Sports: Basketball
	Youth Sports: Hockey
	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
X	Bicycle Trails
X	Cross Country Skiing
X	Beach or Waterfront Recreation Area
X	Overnight or Day Camps

Nearest Ski Area(s): **Veteran's Memorial Ski Area**Other: **Daniel Webster Birthplace; Daniel Webster Farm; Franklin Falls Recreation Area (US Army Corps of Engineers); Tarbin Gardens**

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



SECTION 2 – FINANCIAL POLICIES & GUIDELINES

AUDIT OPINION

The City is subject to an annual independent financial audit, in which an independent audit firm tests transactions and opines on the representation of financial position as set forth in the City prepared financial statements. The City's financial statements include all municipal funds and school district funds as the school district is dependent. For FY2017, the City has once again achieved the highest audit opinion of "unqualified". FY2018 audit is well underway and expected to be completed before the end of FY2019. The audit opinion form Grzelak & Company for FY2017 follows:

GRZELAK AND COMPANY, P.C.

Certified Public Accountants

Members – American Institute of CPA's (AICPA)
Member – AICPA Government Audit Quality Center (GAQC)
Member – AICPA Private Company Practice Section (PCPS)
Members – New Hampshire Society of CPA's

P.O. Box 8
Laconia, New Hampshire 03247-0008
Tel (603) 524-6734
GCO-Audit@gcocpas.com

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council
City of Franklin
Franklin, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Franklin as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Franklin, as of June 30, 2017, and the respective changes in financial position and, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of funding progress for other postemployment benefits, schedule of the City's proportionate share of net pension liability, and schedule of employer contributions on pages 7 through 20 and 63 through 65 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Franklin's basic financial statements. The combining nonmajor fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Grzelak and Co., P.C.

GRZELAK & COMPANY, P.C., CPA's

Laconia, New Hampshire

March 26, 2018

DEBT SERVICE

Legal debt limits are set by the State of New Hampshire under RSA 33 and are calculated on the individual community's assessed valuation as approved by the State of New Hampshire Department of Revenue Administration. There are three bonded debt limit margins: general, school, water. The general fund debt limit is 3% of assessed valuation with landfills being exempt from the calculation. School related debt is limited to 7% of assessed valuation. Water fund is limited to 10% of assessed valuation while the sewer fund has no legal debt margin.

The following is a schedule of the City's total current long-term debt including capital lease payments included in the FY2020 budget:

City of Franklin, New Hampshire
Long Term Debt
FY2020 Budget

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Total Outstanding at June 30, 2019		Current Portion In FY 2020	
					Principal	Interest	Principal	Interest
General Fund:								
General obligation bonds/notes payable								
School Renovation	5,010,386	2001	2020	4.5-5.25	250,000	6,562	250,000	6,563
School Renovation	2,700,000	2006	2026	4.29	994,737	160,028	142,105	41,150
Ambulance	230,000	2012	2019	1.83	0	0	0	0
Streetlights	165,200	2015	2021	3.00	86,260	5,227	27,095	3,401
Roadway Improvement	505,000	2016	2026	2.75	367,607	41,533	48,339	10,109
Fire Engine	650,000	2016	2026	2.75	532,622	62,317	60,921	13,446
Fiber Connectivity Project	160,000	2017	2022	2.25	129,297	7,354	31,254	2,909
School Districtwide Energy Project & Middle School Roof	2,000,000	2018	2038	3.54	2,000,000	837,860	70,110	71,783
Total general obligation bonds/notes payable:					4,360,523	1,120,881	629,824	149,361
Capital leases payable								
Energy Audit & Improvements	301,966	2015	2027	3.97	158,226	32,600	13,464	6,282
(2) 2016 Ford Interceptors - Police	58,428	2016	2019	5.70	0	0	0	0
(2) 2017 Ford F550s & (1) Trackless Sidewalk Tractor - Municipal Services	274,199	2017	2022	3.17	182,651	14,701	43,548	5,790
(2) 2018 Ford Interceptors - Police	64,748	2018	2021	5.95	32,320	2,912	15,693	1,923
(1) 2018 Ford Interceptor - Fire	47,748	2018	2021	4.34	35,112	3,091	11,210	1,524
Total capital leases payable:					408,309	53,304	83,916	15,519
Total General Fund:					4,768,831	1,174,184	713,739	164,880
Enterprise Funds:								
Bonds/notes payable								
Sewer: NHDES State Revolving Loan	784,061	2006	2026	3.35	376,619	58,992	41,827	12,624
Water: USDA Bond - Water Treatment Facility	3,645,000	2012	2040	2.25	2,773,740	661,214	130,180	60,777
Water: Drinking Water State Revolving Fund - West Franklin Water Tanks	3,226,055	2012	2033	1.10	2,580,532	239,892	140,863	28,489
Water: Drinking Water State Revolving Fund - Cross Street Water Tank/Route 3 Water Main Relocation	677,395	2016	2026	1.225	580,381	24,874	53,924	4,797
Water: Drinking Water State Revolving Fund - Pleasant Street Pressure Reducing Vault	350,000	2019	2029	1.50	0	0	29,400	944
Total bonds/notes payable:					6,311,272	984,971	396,194	107,632
Capital leases payable								
Sewer 2017 Excavator	105,756	2017	2021	2.69	54,281	2,200	26,780	1,460
Total capital leases payable					54,281	2,200	26,780	1,460
Total Enterprise Funds:					6,365,553	987,171	422,974	109,092

FUND BALANCE

Proper fund balance thresholds demonstrate fiscal responsibility and the ability to conduct day to day business, pay debt and borrow for long term projects such as the road project. It is important to rating agencies, potential grantors and lenders as well as long term financial planning and fiscal resiliency. The City's codified Fund Balance Policy is as follows:

Chapter 27. Funds

[HISTORY: Adopted by the City Council of the City of Franklin as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Investments — See Ch. 328.

Article I. Fund Balance

[Adopted 6-3-1996 by Ord. No. 96-3; amended in its entirety 6-6-2011 by Ord. No. 04-11]

§ 27-1. Maintenance of fund balance.

The purpose of this article is to establish a policy for the maintenance of a fund balance. The general fund balance at the end of any fiscal year, as recorded in accordance with generally accepted accounting principles (GAAP), otherwise referred to as "unrestricted fund balance of the general fund", shall be maintained at the prescribed amount of not less than 15% of the total general fund appropriations approved for that fiscal year, excluding any appropriations for capital projects or improvements funded by bond proceeds, transfer or other financing sources.

§ 27-2. Use of excess funds.

The City Council may utilize the excess of the actual unrestricted fund balance of the general fund over the prescribed level for capital projects, transfers to capital reserve or any other appropriation nonrecurring in nature as it sees fit.

§ 27-3. Emergency appropriations.

At any time, in any budget year, the City Council may, after notice and public hearing, make emergency appropriations to meet an essential need for public expenditure. Such appropriations shall be adopted by resolution, after notice and public hearing, by a favorable vote of a majority of the members of the City Council. If such appropriation reduces the unrestricted fund balance to a level below that prescribed by this article, then the resolution authorizing such appropriation shall include a plan, not to exceed a five-year period, to restore the funds to the prescribed level of the general fund. The City Council may, by a two-thirds majority vote, appropriate the unrestricted fund balance in the same manner as detailed above for nonemergency appropriations, provided that such appropriation does not reduce the unrestricted fund balance below the minimum balance as detailed above.

§ 27-4. Plan required for restoration of funds.

A. Transition period. The City of Franklin has increased the fund balance threshold from 5% to 15% effective June 6, 2011. The City plans to transition to the new threshold over a period of 10 years. During the transition period all City departments, including the school district, are directed by Council to maintain expenditures within due and payable revenue so that fund balance is increasing each year. Any unexpected revenue that is not a reimbursement of unexpected expenditures, i.e, FEMA, etc. or otherwise externally restricted will increase unrestricted fund balance. This unrestricted fund balance policy and current unrestricted fund balance will be reviewed annually during the independent audit exit conference to ensure progress toward the City's new minimum fund balance goal and to make any changes deemed necessary by the City Council to achieve that goal. Exceptions to this transition period policy may be granted upon a two-thirds majority vote of the City Council and will follow the general plan for restoration as outlined in § **27-4B**.

B. General restoration. Whenever the unrestricted fund balance of the general fund is less than the prescribed level, the City Council shall be required, within the fiscal period, to formulate and implement a plan to restore such prescribed amount to the general fund. Such plan shall not exceed a five-year period.

City of Franklin, New Hampshire

General Fund Balance History

FY2020 Budget

Fiscal Year	Fund Balance Amount	% Change from Previous Year	Comments
2007	2,404,153		\$708,500 of this balance appropriated in FY08 for municipal tax rate setting error
2008	1,677,587	-30.2%	
2009	1,130,564	-32.6%	
2010	1,501,085	32.8%	
2011	1,918,801	27.8%	
2012	2,106,749	9.8%	
2013	2,371,366	12.6%	
2014	2,679,193	13.0%	
2015	2,836,541	5.9%	
2016	3,295,268	16.2%	\$250,000 of this balance appropriated in FY17 for school district
2017	3,222,860	-2.2%	\$264,000 of this balance appropriated in FY18 for school district
2018	3,341,009	3.7%	FY2018 Fund Balance amount is an unaudited projected number.

Footnotes: Per Chapter 27 of the Administrative Code, 15% target fund balance is \$4,839,499 based on the FY19 budget.

Cash Policy

The City implemented policies in June 1998 to pool cash in order to leverage cash flow from all areas. Since implementation, the City has not needed to borrow in anticipation of taxes (TAN) thus saving the taxpayers the borrowing and interest costs associated with short term TAN debt on an annual basis. The City has included City Investments and the dependent school district in this cash plan. The codified policy for both are as follows:

Chapter 82. School District

[HISTORY: Adopted by the City Council of the City of Franklin as indicated in article histories. Amendments noted where applicable.]

Article I. Fiscal Policy

[Adopted 6-1-1998 by Ord. No. 98-1]

§ 82-1. Legal authority.

This article is adopted pursuant to § C-5 of the Franklin City Charter which vests fiscal oversight of the Franklin School District in the Franklin City Council. The provisions contained herein relating to the payment of School Department debt are adopted in accordance with § C-6 of the Charter. Further authority is contained within § C-38 of the Franklin City Charter requiring the Council to designate the depository or depositories for City funds and to provide for the daily deposit of all City moneys.

§ 82-2. Revenues.

All revenues received by the Franklin School District, regardless of source or nature, and regardless of purpose, to include reimbursements for expenditures, shall be promptly delivered by the School Department to the City Finance Office for deposit in accordance with § C-38 of the Franklin City Charter. The term "revenues" shall include, but not be limited to, money, funds, receipts, refunds or the equivalent of any of the forgoing regardless of nature or source.

§ 82-3. Limitations.

Nothing in this article shall be construed as a limitation on the legal authority of the Franklin School District to make decisions regarding the expenditures of its annual fiscal appropriation nor in any way to limit the discretionary functions of the Franklin School Board as provided by law of the State of New Hampshire.

§ 82-4. Effective date; payment procedures.

This article shall become effective as follows: All sections of this article shall become effective July 1, 1997. Effective July 1, 1997, all school bills and payrolls will continue to be paid by the school business office, but transfers of funds from the City to the school will be handled on an imprest basis with the school providing a copy of each manifest to the City Finance Office for transfers in the exact amount of the manifest only.

INVESTMENTS

The City of Franklin recognizes an investment program as one aspect of sound public financial management. The investment program aims at matching the structure of the money market and operations of the City to achieve the best possible results for the City, considering such matters as safety, liquidity, and over-all yield. New Hampshire State Statute (RSA 48:16) authorizes the City Treasurer as custodian of City funds to invest funds not immediately needed for the purpose of expenditure and specifically identifies eligible investments instruments as defined as follows:

- Direct obligations of the US Treasury or any agency or instrumentality of the US Government.
- The Public Investment Pool established pursuant to RSA 383.22.
- Savings accounts of banks incorporated under the laws of the State of New Hampshire.
- Certificates of deposit with banks incorporated under the laws of the State of New Hampshire or in national banks located within the State of New Hampshire or the Commonwealth of Massachusetts which are insured through the FDIC /FSLIC.
- Repurchase agreements collateralized by the above mentioned items.
- Money Market Funds which invest only in above mentioned items and meeting collateral requirements of FDIC/FSLIC limitation.

The City's codified investment policy is as follows:


Chapter 328. Investments

[HISTORY: Adopted by the City Council of the City of Franklin 3-3-1991. Amendments noted where applicable.]

GENERAL REFERENCES

Administrative Code — See Ch. 4.

Funds — See Ch. 27.

ATTACHMENTS328a Appendix A 

§ 328-1. Scope.

A.

The scope of this investment policy is the general fund, sewer fund, water fund and special project funds.

B.

This investment policy applies to all financial assets of the City of Franklin, except those which have been transferred to the Capital Reserve Trustees.

§ 328-2. Objectives.

A.

The foremost objective is to ensure against capital losses. In the context of the legally permissible investments under New Hampshire state law, the principal assurance will be to have collateralization held by a third party when possible. This procedure generally is to apply to all investments exceeding amounts beyond Federal Deposit Insurance Corporation (FDIC) insurance coverage. Given the realities of the marketplace, when collateralization is not possible, due diligence will be exercised in the choice of a financial institution by adherence to the investment guidelines provided herein.

B.

The objective is also to develop an investment process which will avoid any transaction that might impair public confidence in the city's ability to govern effectively. The authorized individuals shall seek to act responsibly as custodians of the public trust. Given the delegation of authority and the separation of responsibilities of those individuals in city government who are participants in the investment process, the city will enforce an internal control program which will be examined annually by external auditors and is subject to public review and evaluation.

C.

The investment process shall support the overall operation of the City of Franklin in providing services to its citizens. The cash management systems shall integrate with the investment process to ensure that cash is available to support operations. Cash management systems shall be implemented to maximize cash flow through efficient collection of revenue and proper timing of expenditures.

§ 328-3. Delegation of authority.

In accordance with the applicable provisions of the City Charter and the Administrative Code, the responsibility for conducting investment transactions shall reside with the Finance Officer, subject to the approval of the City Manager and City Treasurer. New Hampshire Revised Statutes Annotated 48:16 is the legal authority under which the City Treasurer operates.

§ 328-4. Standard of prudence.

The standard of prudence to be used by authorized individuals shall be the "prudent person rule" and shall be applied in the context of managing an overall portfolio. The authorized individuals acting in accordance with written procedures, exercising due diligence and acting in good faith shall be relieved of personal responsibility for an individual investment's credit risk or market price changes, provided that derivations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

§ 328-5. Ethics and conflicts of interest.

The City Treasurer and Finance Officer shall refrain from personal business activity that could conflict with the city's proper execution of the investment program or which could impair their ability to make impartial decisions.

§ 328-6. Internal controls.

A.

The Finance Officer shall establish a system of internal controls, which shall be documented in writing. See Appendixes A and B.

B.

The internal controls shall be reviewed by the external auditor. The controls shall be designed to prevent loss through fraud, employee error, misrepresentation by third parties, market changes or imprudent action by city employees and officers.

§ 328-7. Quarterly investment report.

The Finance Officer shall submit a quarterly investment report which summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, risk characteristics and other features. The report shall explain the quarter's total investment return and compare return with revenue expectations. The report shall include an appendix that discloses all transactions during the past quarter. Each quarterly report shall indicate any areas of policy concern and suggested or planned revision of investment strategies. Copies shall be transmitted to the external auditors.

§ 328-8. Acceptable instruments.

The funds shall be invested only by deposit in a savings bank or in the savings department of a national bank or trust company in this state or in certificates of deposit of banks incorporated under the laws of the State of New Hampshire or in national banks located within this state or the State of Massachusetts or notes or other obligations of the United States government (RSA 48:16).

§ 328-9. Maturity.

Investments of the City of Franklin shall be limited to instruments maturing within one year at the time of purchase.

§ 328-10. Selection criteria for banks.

Selection criteria for banks or bank holding companies shall be as follows:

A.

Overview. A bank on the list of qualified banks for investment and banking services must meet minimum criteria, which are defined below. Banks failing to meet the minimum criteria or which, in the judgment of the Treasurer and/or the Finance Officer, fail to offer adequate safety to the city will be removed from the qualified list. Although a bank is on the qualified list, it may still be required to pledge collateral on all deposits and investments. The city plans to use call reports of banking institutions and pertinent information from the office of State Treasurer, Banking Commissioner and others to implement financial statement evaluation criteria. Bank rating criteria are calculated using publicly available financial information obtained from the release of the preliminary reports of condition and reports on income from the federal government. Data obtained will include factors covering the following:

(1)

Capital adequacy.

(2)

Asset quality.

(3)

Earnings.

B.

Minimum criteria for selection. The Finance Officer may approve a bank if all the following criteria are met:

(1)

The financial institution must be insured by the Federal Deposit Insurance Corporation or Federal Saving and Loan Insurance Corporation (FSLIC).

(2)

Only banking corporations incorporated under the laws of the State of New Hampshire or of the United States shall be appointed as depositories of funds for the city.

§ 328-11. Maximum investment.

There shall be no placement in excess of \$1,000,000 (subject to competitive bidding) in any one financial institution. Additional limits apply as follows:

A.

Short term. Maturities of seven to 45 days: aggregate investment position not to exceed \$1,500,000 without formal review.

B.

Medium term. Maturities up to 12 months: aggregate investment position not to exceed \$750,000 without formal review; acceptance of only government securities as collateral (where the Treasurer or Finance Officer deems necessary) for those investments in excess of FDIC maximum insurance (\$100,000 under current law).

§ 328-12. Responsibilities of qualified financial institutions.

A.

Financial institutions bidding on City of Franklin investments will provide the Finance Officer with quarterly financial reports regarding paid-up capital and surplus in order that a determination may be made regarding total investments in each institution.

B.

Financial institutions will prepare safekeeping receipts or certificates of deposit for each investment made and transmit the same to the City of Franklin no later than the following day as proof of purchase.

C.

Automatic transfer of principal and interest to city accounts as defined in the service agreement shall be provided.

D.

No City of Franklin deposits will be transferred out of New Hampshire and Massachusetts.

E.

Out-of-state banks and non-primary government securities dealers must conform to RSA 48:16, which requires that deposits be fully collateralized with the State Treasurer with the delivery of United States government obligations, United States government agency obligations or obligations of the State of New Hampshire in market value at least equal to or in excess of the amount of the deposit in each case.

§ 328-13. Banking and dealer relationships.

It is the goal of the city to induce competition both in the depository as well as bidding for investment funds. Lacking such competition the city will negotiate an acceptable agreement to be signed by both parties. Where competition is available it is the intent of the city to have all institutions or dealers cognizant of the city's investment policies. In order to achieve this end, all persons or firms receiving city investment funds shall certify that they have received a copy of these policies and agree to disclose potential conflicts or risks to public funds that might arise out of business transactions between the firm and the City of Franklin.

§ 328-14. Safekeeping and custody of city assets.

To protect against potential fraud and embezzlement, the assets of the City of Franklin shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions. Authorized investment personnel shall be bonded to protect the public against possible embezzlement and malfeasance. Collateralized securities such as repurchase agreements shall be purchased using the delivery vs. payment procedure. Unless prevailing practices or economic circumstances dictate otherwise, ownership shall be protected through third-party custodial safekeeping. Safekeeping procedures shall be reviewed annually by the external auditor. The external auditor shall conduct periodic surprise audits of safekeeping and custodial systems.

§ 328-15. Performance evaluation and operations audit.

The quarterly and annual investment reports submitted to the governing body shall contain sufficient information to permit an independent organization to evaluate the performance of the investment program. Every three years, the City of Franklin shall retain an independent firm to evaluate investment performance and to conduct an operations audit. The purpose of these examinations shall be to obtain suggestions for improved future performance and to verify that authorized investment officials have acted in accordance with the investment policy and written investment procedures.

§ 328-16. Investment transactions; bidding procedure.

A.

Legal basis. The legal basis for this section is applicable provisions of the Code of the City of Franklin and the investment policies approved by the Franklin City Council.

B.

General procedures.

(1)

The Finance Officer is responsible for conducting all investment transactions for the city. In doing so, the Finance Officer must follow the below steps:

(a)

All investments which exceed 14 days in length and \$100,000 in amount must be solicited from no fewer than three institutions dealing in repurchase agreements, certificates of deposit, United States treasury bills or as required by the New Hampshire state statutes.

(b)

The Finance Officer shall provide to the City Council a written report of all such solicitations, whether they were verbal or in writing from the institutions.

(c)

As a minimum in carrying out Subsection B(1)(b), the Finance Officer shall provide the City Council with the institutions contacted, bid rate or no bid, length of investment, amount of investment and whether or not the investment is collateralized and in what manner.

(2)

The bidding procedure for all qualified financial institutions shall be as follows:

(a)

The Finance Officer will telephone all qualified institutions on the bid list telling them the maturity and amount on which bids are being solicited.

(b)

Institutions will call back bids by the time designated, normally 10:30 a.m.

(c)

The award of investment will be determined as follows:

[1]

Award will be made to the highest percentage bid, provided that the financial institution meets all other investment criteria. A tie bid will be broken with a coin toss or drawing of lots in the event that there are more than two tie bids.

[2]

Wire transfer of funds will be made to the winning bidder the same business day.

[3]

All bidders will be notified by telephone following the award. If not notified, bidders may call the Finance Officer by 1:00 p.m. of same day.

[4]

Financial institutions will prepare safekeeping receipts or certificates of deposit for each investment made and transmit the same to the City of Franklin no later than the following day as proof of purchase.

(3)

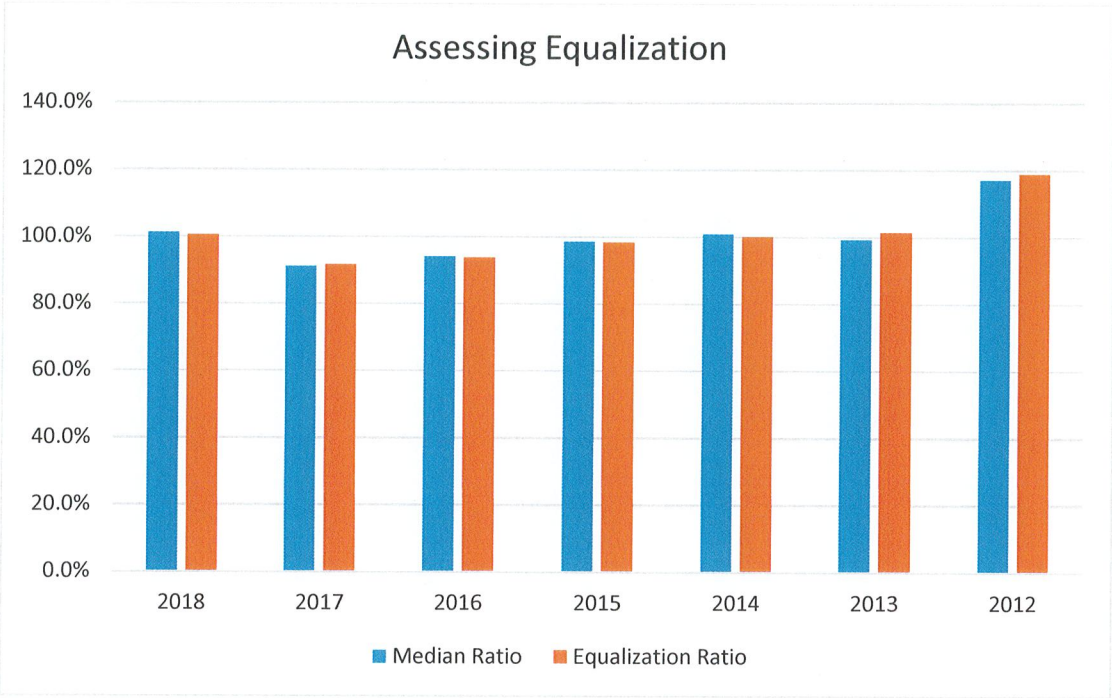
The Finance Officer is responsible for reflecting all such investments in the system, thereby causing an audit trail of all cash and investment transactions.

PROPERTY VALUATION

New Hampshire State Statute RSA 75:8a states “the assessors and/or selectmen shall reappraise all real estate within the municipality so that the assessments are at full and true value at least as often as every fifth year beginning with the first year the Commissioner of the Department of Revenue Administration reviews the municipalities assessments pursuant to RSA 21-J:3 XXVI, the assessors and/or selectmen shall value all real estate within the municipality so that the assessments are valued in accordance with RSA 75:1” which states “shall appraise all taxable property at its market value”.

The City of Franklin’s Assessor’s office has completed the data collection phase of all properties within the City for the tax year 2018 (FY2019) revaluation.

Annually, the State of New Hampshire Department of Revenue Administration equalizes the assessments of all communities in the State of New Hampshire providing each community with performance measures (median ratio, equalized ratio) as compared to the equalized norm (100%). The following is a trend history of the City’s median ratio and equalized ratio performance measures:



CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan is prepared by the City's Capital Improvement Committee made up of (3) City Councilors, (3) School Board Members, (1) Planning Board member and (2) members of the community then adopted by the City Council. The plan identifies equipment, vehicles, building, and infrastructure needs over a 5 year period with a consolidation of beyond 5 years in column 6. Municipal departments update their CIP needs annually and school district less frequently; however, the CIP committee generally recommends a new plan to be adopted in the 5th year of the current plan. The City Council adopted the current plan on May 22, 2017. The adopted CIP plan summary is located in appendix 1 of this budget document.

MUNICIPAL FEE REVIEW PROCESS

Municipal fees are reviewed annually during the budget process and changes are codified through ordinance at the same time as the annual budget resolution passage. Fee changes become effective the first day of the fiscal budget being adopted. City fee schedule is located in Chapter 160 of the City code. The current fee schedule including changes through FY2018 budget (6/30/18) is located in appendix 2 of this budget document.

CITY MUNICIPAL DEPARTMENT GRANTS

The City aggressively seeks grants and other contributions in order to provide the residents with enhanced services and lessen the tax burden on the City taxpayer. The City has been awarded several federal and non-federal grants. The City administers these grants and must submit to additional audit procedures (OMB A-133) for any year in which federal grants expended are over \$750,000. The City has been subject to OMB A-133 audit procedures 3 out of the past 4 audit cycles and is proud to have received the highest audit opinion on these audits. The OMB A-133 audit opinion for the last annual City audit (FY2016) follows as well as the municipal department federal grant summary for FY2017 (not subject to OMB A-133, unaudited).

City of Franklin, New Hampshire									
Federal Grant Summary									
As of June 30, 2018									
Project Code	Grant Name	Awarding Agency	Grant Number	CFDA	Amt Awarded	FY18		Closed	Cumulative
						Amt Received	Amount Expended		
Federal 01-4-196; match 404	Franklin Mayor's Drug & Alcohol AbuseTask Force	D - Dept of Health & Human Services	2H79SP017024-06	93.276	625,000	120,439	120,439	N	282,586
403	VAWA	PT-NHDOJ (State grant#2017W098)	2014-WF-AX-0047	16.588	30,000	17,653	17,653	Y	30,000
403	VAWA	PT-NHDOJ (State grant#2018W098)	2016-WF-AX-0045	16.588	30,000	16,752	16,752	N	16,752
432	Haynes Brook Culvert	PT - NH Dept of Safety Homland Security & Emergency Management FEMA	FEMA-4105-DR-NH-2R	97.039	303,375	280,424	280,424	N	294,038
433	CATCH/Riverbend Mill Affordable HS Renov - 2015 CDBG	PT - CDFA	15-154-CDHS - Franklin	14.228	500,000	496,996	496,996	Y	497,603
429	MMRS- 9/1/16-8/31/17	PT-NHHHS	EMW-2014-SS-00070-S01	97.067	35,000	365	365	Y	4,310
429	MMRS- 9/1/17-8/31/18	PT-NHHHS	EMW-2015-SS-00070-S01	97.067	35,000	0	0	N	0
436	STEP Patrols (10/1/16 - 9/30/17)	PT - Highway Safety Agency	315-17B-071	20.600	8,910	6,528	6,528	Y	8,911
436	STEP Patrols (10/1/17 - 9/30/18)	PT - Highway Safety Agency	315-18B-089	20.600	8,296	6,222	6,222	N	6,222
441	CAP Building Replacement CDBG	PT - CDFA	17-154-CDPF	14.228	500,000	0	0	N	0
435	Rural Business Development Grant Technical Assistance	D - USDA	34007-026000292	10.351	9,410	9,410	9,410	Y	9,410
	EDA Technical Assistance	D - US Dept of Commerce	ED17PHI3030014	11.303	129,670	31,606	31,606	N	31,606
	Land & Water Conservation Fund	PT - NH Dept of Natural & Cultural Resources	P17AP00499/33-00709	15.916	90,090	67,841	67,841	N	67,841
	Totals:					1,054,237	1,054,237		

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



SECTION 3 - UNDERSTANDING THE BUDGET DOCUMENT

A GUIDE TO THE BUDGET DOCUMENT

The City of Franklin is a municipal corporation governed by a City Council, including a mayor and nine councilors, and an appointed City Manager. The City's financial operations are budgeted and accounted for in a number of funds. Each fund is a separate accounting entity with self-balancing accounts.

The budget process is key to the development of the City of Franklin's strategic fiscal plan. The budget is the single most important document the City has for establishing policies, guidelines, and control over the direction of change and for determining the future.

This budget serves six vital functions:

1. It is a *policy document*, which establishes the City's priorities for expending funds for services to be provided for the coming fiscal year.
2. It is a *financial plan* for the City for the coming fiscal year.
3. It is an *operations guide*, which establishes the activities, services and functions to be carried out by the City's departments.
4. It is an important means of *communication*, which conveys to Franklin residents, local businesses, as well as other parties (such as bond rating agencies and the news media) how the City is being managed.
5. It is a *historical document*, which reflects the past level of services provided by the City.
6. It is a *legal document*, which establishes the legal guidelines for spending each year.

BUDGETARY FUND STRUCTURE

The City's budgetary fund structure (appropriated funds) which are included in this document are: the General Fund; Capital Fund; Grant, Parks & Recreation, Outside Police Detail, Library, Food Service (Special Revenue Funds); and the Water and Sewer funds (Enterprise Funds). The fund structure in the audited financial statements include all Governmental Funds (General, Special Revenue, Capital Projects and Permanent funds), Enterprise Funds (Water and Sewer) and Fiduciary Funds (Private Purpose Trusts and Agency Funds).

The following chart shows the City's audited fund structure and highlights the appropriated funds in this document.

City of Franklin
Fund Structure
6/30/2019

	AccuFund Fund #	Fund Name	Fund Type
Governmental:	01	General	General
	04	Capital Projects	Capital
	14	Grant Funds	Special Revenue
	24	parks & Recreation	Special Revenue
	25	Outside Detail	Special Revenue
	31	Library	Special Revenue
	32	Conservation	Special Revenue
	33	Drug Forfeiture	Special Revenue
	34	DARE	Special Revenue
	35	Heritage	Special Revenue
	36	Expendable Trusts	Special Revenue
		School Food Service	Component Unit - SRF
	51	Odell Park	Permanent
	52	Library Buswell	Permanent
	53	Other Library	Permanent
	55	Other General	Permanent
	70	Capital Reserve	General
	96	School Capital Reserve	General
	97	School Expendable Trusts	Special Revenue
Proprietary:	21	Water	Enterprise
	22	Sewer	Enterprise
Fiduciary:	91	Engineering Escrow	Agency
	92	Charity	Private Purpose trust
	98	School Scholarship	Private Purpose trust
		Student Activities Fund	Component Unit Agency
General Wide Conversion	2	General Conversion	

FUND DESCRIPTIONS:

GENERAL FUND

The General Fund is a Governmental Fund. It is established to account for all resources obtained and used for those services commonly provided by cities which are not accounted for in any other fund. These services include among other items: General Government, Public Safety, Education, Public Works, Health and Human Services, and Culture and Recreation. The primary sources of revenue of the General Fund are: property taxes, unrestricted state revenue sharing grants, certain restricted grants and fees for services rendered.

CAPITAL

The capital funds tracks & accounts for non-lapsing capital outlay/infrastructure projects across all fund types supported/funded by long term debt.

GRANT

The grant fund accounts for grants that pass through the City and assist other agencies. The metropolitan medical response team and community development block grants are budgeted in the grant fund.

PARKS & RECREATION

Revolving fund as allowed under New Hampshire State Statute to account for donations and fees associated with specific programs for the parks and recreation department above and beyond taxpayer supported programs.

OUTSIDE POLICE DETAIL

Revolving fund as allowed under New Hampshire State Statute for the presence of a uniformed police officer for traffic and other control at construction, repair sites of private businesses. This fund is self- sustaining and collected administrative fees are used to support police initiatives.

LIBRARY

Per State Statute is governed by Library Board of Trustees. The General Fund taxpayer funds the payroll, benefits and \$51,500 of the operating budget for the library.

FOOD SERVICE

Accounts for the federal, local & individual revenue & expenditures associated with the school district lunch program.

WATER FUND

The Water Fund is an Enterprise Fund. It accounts for the operation of a water treatment plant, City wells and water system. The activity of the fund is self-supporting based on user charges.

SEWER FUND

The Sewer Fund is an Enterprise Fund. It accounts for the operation of the sewer infrastructure, pumping stations and sewer lines as well as the City's contribution to the 10 community, State run sewer treatment plant (Winnepesaukee River Basin Program). The activity of the fund is self-supporting based on user charges.

BASIS OF ACCOUNTING – BUDGETARY BASIS OF ACCOUNTING

When considering any report of financial activity, the question of which basis of accounting to use must be addressed. Basis of accounting refers to when revenues, expenditures, expenses, transfers and related assets and liabilities are recognized in the accounts and reported in the financial statement.

GASB (Government Accounting Standards Board) states that methods of local government budgetary practices are outside the scope of financial reporting standards and therefore, do not prescribe a basis of accounting for use in budgetary reporting. The City of Franklin, in most cases, uses the same basis of accounting when preparing both the financial statements and annual budgets.

For Governmental Funds, the City of Franklin prepares its budgets using a modified accrual basis, which means the accrual basis with modifications; it emphasizes on sources and uses of current financial resources. Governmental Funds generally account only for current expendable available resources, so only those transactions classified as "current" (that is, affecting the current flow of revenues and expenditures) are recorded.

For Enterprise Funds, the City of Franklin prepares its budgets using the accrual basis, which results in an accounting measure that records the substances of transactions or events, not merely cash inflows or outflows. It recognizes non-cash transactions at the time they occur, taking into account not only accruals, but also deferrals, allocations and amortizations.

The audited financial statements displays the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). The City, in most cases conforms to GAAP, in references to the fund based financial statements, when preparing its budget. Exceptions are as follow:

1. In the General Fund, a full accrual of the amount anticipated to be billed is recorded rather than adjusted for the 60-day rule, receipt of prior fiscal year tax payments and adjustments for abatements.
2. Compensated absences are accrued as earned by employees using GAAP and recorded as expenditures as used in the budget.
3. Use of unassigned fund balance, committed fund balance and unrestricted net position are recorded as revenue in the budget with the exception of the Combined Statement of Revenues and Expenditures and Changes in Unassigned Fund Balance and Unrestricted Net Position.
4. Transfers in and out are recorded as revenue and expenditures in the budget.

City of Franklin, New Hampshire

FY2020 BUDGET SCHEDULE

February 8, 2019	Preliminary Payroll Projections to all Department Heads
February 22	Budget Packets & Worksheets to all Department Heads
March 15	Budget Worksheets and Verified Payroll Projections Due to Finance Director
March 22	Outside Agency Request Forms Due
March 29	First Draft of Department Proposed Budget Due to City Manager
April 8	Capital Improvement Forms Due to City Manager
May 6	City Council Meeting - City Manager's Budget to City Council
May 7	City Council Meeting – School District Budget Presentation
May 13	City Council Meeting – City Manager's Budget Presentation
June 3	City Council Meeting – Public Hearing on the FY2020 Proposed Budget

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



SECTION 4 - PAYROLL PROJECTIONS, POSITION LIST, PAY PLAN

City of Franklin, New Hampshire
Payroll Projection Summary
FY2020 Budget

Dept	Acct Number	40110 Wages	40120 Call/Seasonal	40121 Summer Program	40123 Special Programs	40130 Stipend	40140 OT	Total Salaries	40220 Social Sec	40225 Medicare	40230 NHRS	40260 Worker's Comp	40250 Unemployment	40210 Health&Dental	40215 Life	Total Benefits	Total Salary & Benefits
Mayor & Council	01-1-301					4,700		4,700	291	68		13				372	5,072
City Manager Office	01-1-302	145,758					5,000	150,758	9,347	2,186	16,840	411	72	43,629	1,318	73,803	224,561
City Clerk/Tax Collector Office	01-1-401	106,214						106,214	6,585	1,540	11,864	293	86	75,645	833	96,846	203,061
Elections	01-1-403					8,910		8,910	-	-		25				25	8,935
Finance Office	01-1-501	161,591				1,500	1,000	164,091	10,174	2,379	18,301	451	89	65,569	1,191	98,155	262,245
Assessing Office	01-1-503	50,017						50,017	3,101	725	4,707	116	36	-	331	9,016	59,034
Planning & Zoning Office	01-1-911	127,825						127,825	7,925	1,853	9,747	4,858	72	-	663	25,118	152,944
Police Department																	
Admin	01-2-101	252,450						252,450	4,349	3,661	54,658	4,483	140	31,519	1,660	100,470	352,920
Prosecution	01-2-102	277,290					20,000	297,290	7,608	4,311	62,937	4,548	180	57,242	2,047	138,872	436,162
Patrol	01-2-103	786,645					168,448	955,093	1,906	13,849	262,793	21,990	540	433,954	5,836	740,868	1,695,961
Dispatch	01-2-105	221,238					35,000	256,238	15,887	3,715	28,622	674	180			150,181	406,419
Fire Department																	
Admin	01-2-201	213,893						213,893	2,738	3,101	55,166	7,951	108	57,229	1,582	127,876	341,769
Suppression	01-2-202	726,371	15,000				150,000	891,371	930	12,925	260,967	38,494	504	332,086	5,575	651,481	1,542,852
Code Enforcement	01-2-203	117,406					250	117,656	-	1,706	35,403	6,428	72	43,629	906	88,144	205,800
EMS	01-2-207		6,000				42,764	48,764	3,023	707	-	1,596				5,327	54,090
Emergency Mgmt	01-2-208					2,000		2,000		29	602	6	-	-	-	636	2,636
Municipal Services Department																	
Admin	01-3-121	66,557						66,557	4,127	965	7,434	2,392	36	14,527	511	29,992	96,550
MSD Roadway	01-3-122	197,762					63,912	261,673	16,224	3,794	29,229	18,336	180	104,155	1,562	173,480	435,153
Mechanical Garage	01-3-127	82,330					35,781	118,111	7,323	1,713	13,193	3,096	65	50,154	644	76,188	194,299
Bldgs & Grounds	01-3-128	186,738					10,847	197,585	12,250	2,865	17,018	6,992	216	115,347	1,126	155,814	353,399
Curbside	01-3-232	77,680					11,416	89,096	5,524	1,292	9,952	6,273	72	43,629	614	67,356	156,453
Transfer Station	01-3-238	86,708					11,416	98,124	6,084	1,423	10,960	4,966	72	55,727	681	79,912	178,036
Welfare Office	01-4-411	39,841						39,841	2,470	578	-	110	36	11,651	-	14,845	54,685
Drug Free Communities	01-4-196	43,347						43,347	2,688	629	215	119	37	12,450	14	16,152	59,499
Recreation Department	01-5-211	69,141		119,904	61,961			251,005	15,562	3,640	10,930	8,943	144	55,727	762	95,708	346,714
Library	31-5-521	138,744	2,858					141,602	8,779	2,053	15,498	390	108	55,740	1,085	83,652	225,255
								-									
Water	21-0-331	301,195					42,000	343,195	21,278	4,976	38,335	8,834	223	127,413	2,342	203,401	546,596
								-									
Sewer	22-0-321	139,764					11,000	150,764	9,347	2,186	16,840	3,506	112	72,889	1,088	105,968	256,732
								-									
Grand Total		4,616,504	23,858	119,904	61,961	17,110	608,835	5,448,171	185,521	78,869	992,211	156,291	3,380	1,959,282	34,106	3,409,660	8,857,831

City of Franklin, New Hampshire
Municipal Departments
Total Position Comparison By Fiscal Year

Department	Staff Positions				
	FY2016	FY2017	FY2018	FY2019	FY2020
Rate/Tax Payer Funded Positions:					
Assessing	1	1	1	1	1
City Clerk/Tax Collector	3	3	3	4	4
City Manager	2	2	2	2	2
Finance	3	3	3	3	3
Fire (A)	17	17	17	19	19
Library	3	3	3	3	3
Municipal Services (B)	24	24	24	27	27
Planning & Zoning	2	2	2	2	2
Police	28	29	29	29	29
Recreation	4	4	3	3	3
Welfare	1	1	1	1	1
Total Taxpayer Funded Positions:	88	89	88	94	94
Grant Funded Positions:					
Drug Task Force Coordinator	1	1	1	1	1
Total Funded Positions:	89	90	89	95	95
Unfunded Positions (C)	3	3	2.5	2.5	2.5

Footnotes:

(A) 2 firefighters/paramedics added for the Andover contract (offset by Andover revenues & billables)

(B) 2 part time building custodians to added to MSD

(C) 2.5 positions unfunded:
 (1.0) Account Clerk in City Clerks Office
 (1.0) Light Equipment Operator in MSD
 (0.5) Secretary in Police Department (1/2 time)

City of Franklin, New Hampshire					
Position Listing					
FY2020					
	POSITION				
DEPARTMENT	FULL TIME	PART TIME	TOTAL	FILLED	OPEN
<u>ASSESSING</u>	TECHNICIAN		1	1	0
	TOTAL ASSESSING		1	1	0
<u>CITY CLERK</u>	CITY CLERK/TAX COLLECTOR		1	1	0
	DEPUTY CITY CLERK/TAX COLLECTOR		1	1	0
<i>FY20 (1) Position Unfunded</i>	ACCOUNT CLERK		2	1	1
	TOTAL CITY CLERK		4	3	1
<u>CITY MANAGER</u>	MANAGER		1	1	0
	EXECUTIVE SECRETARY		1	1	0
	TOTAL CITY MANAGER		2	2	0
<u>FINANCE</u>	DIRECTOR		1	1	0
	ACCOUNTANT		1	1	0
	FINANCE ASSISTANT		1	1	0
	TOTAL FINANCE		3	3	0
<u>FIRE</u>	CHIEF & DEPUTY CHIEF		2	2	0
	ACCOUNT CLERK		1	1	0
	FIREFIGHTER		4	4	0
	MASTER FIREFIGHTER		2	2	0
	FIREFIGHTER-PARAMEDIC		2	2	0
	FIREFIGHTER -AEMT/EMT		2	2	0
	CAPTAIN		3	3	0
	INSPECTOR		1	1	0
	CAPTAIN-PARAMEDIC		1	1	0
	INSPECTION CAPTAIN		1	1	0
	TOTAL FIRE		19	19	0
<u>LIBRARY</u>	DIRECTOR		1	1	0
	CHILDREN'S LIBRARIAN		1	1	0
	LIBRARY ASSISTANT		1	1	0
	TOTAL LIBRARY		3	3	0
<u>MUNICIPAL SERVICES</u>	DIRECTOR & DEPUTY DIRECTOR		2	2	0
	ACCOUNT CLERK		1	1	0
<i>FY20 (1) Water Foreman Position Upgraded (due to highly competitive industry)</i>	WATER/SEWER WORKING FOREMAN		1	0	1
	WORKING FOREMAN		4	4	0
	LIGHT EQUIPMENT OPERATOR		4	4	0
	REFUSE PACKER OPERATOR		3	3	0
	MECHANIC		1	1	0
	HEAVY EQUIPMENT OPERATOR I		2	2	0
	HEAVY EQUIPMENT OPERATOR II		4	4	0
	BUILDINGS & GROUNDS CUSTODIAN		3	3	0
	BUILDINGS & GROUNDS CUSTODIAN		2	2	0
	TOTAL MUNICIPAL SERVICES		27	26	1



FY 2020 - Wage and Classification (effective 07/01/2019)

Seasonal, Part-Time and Call Positions

Grade / Step	Classification	Range	
100	Library Page	\$7.25	\$7.94
200	Summer Councilors	\$7.25	\$9.03
300	Lifeguard/Swim Instructor	\$7.47	\$10.17

Grade / Step	Classification	Rate
400-F	Non Certified FF-EMT *,**	\$7.25
410-F	Certified Firefighter	\$15.82
420-F	Certified EMT	\$15.82
430-F	Fire Lieutenant	\$17.11
440-F	Fire Captain	\$17.75

General Administration and Non-Union Classifications
Series 1000

Grade	Classification	1	2	3	4	5	6	7	8	9	10	11	12
1001	Buildings & Grounds Custodian, Recreation Event Supervisor	\$12.59	\$12.90	\$13.23	\$13.56	\$13.90	\$14.24	\$14.60	\$14.96	\$15.34	\$15.72	\$16.12	\$16.52
1002	Library Assistant	\$13.71	\$14.05	\$14.40	\$14.76	\$15.13	\$15.51	\$15.90	\$16.29	\$16.70	\$17.13	\$17.56	\$17.99
1003	Secretary	\$14.47	\$14.83	\$15.20	\$15.58	\$15.97	\$16.37	\$16.78	\$17.20	\$17.63	\$18.07	\$18.52	\$18.99
1004	Children's Librarian, Account Clerk	\$14.93	\$15.30	\$15.68	\$16.07	\$16.48	\$16.89	\$17.31	\$17.74	\$18.19	\$18.64	\$19.11	\$19.59
1005	Deputy Tax Collector and City Clerk	\$15.58	\$15.97	\$16.37	\$16.77	\$17.19	\$17.62	\$18.06	\$18.52	\$18.98	\$19.45	\$19.94	\$20.44
1006	Bookkeeper, Administrative Secretary	\$16.31	\$16.71	\$17.13	\$17.56	\$18.00	\$18.45	\$18.91	\$19.38	\$19.87	\$20.36	\$20.87	\$21.41
1007	Executive Secretary, Finance Assistant, Assessing Tech	\$16.81	\$17.23	\$17.66	\$18.10	\$18.55	\$19.02	\$19.49	\$19.98	\$20.48	\$20.99	\$21.52	\$22.05
1008	Firefighter	\$17.28	\$17.71	\$18.15	\$18.60	\$19.07	\$19.55	\$20.03	\$20.54	\$21.05	\$21.58	\$22.11	\$22.67
1009	Master Firefighter	\$18.22	\$18.68	\$19.14	\$19.62	\$20.11	\$20.62	\$21.13	\$21.66	\$22.20	\$22.76	\$23.33	\$23.91
1010	Communications Supervisor	\$18.77	\$19.24	\$19.72	\$20.21	\$20.72	\$21.24	\$21.77	\$22.31	\$22.87	\$23.44	\$24.03	\$24.63
1011	MSD Working Foreman, Firefighter - Paramedic	\$19.03	\$19.51	\$20.00	\$20.50	\$21.01	\$21.53	\$22.07	\$22.62	\$23.19	\$23.77	\$24.36	\$24.98
1012	Welfare Administrator, Project Coordinator, Accountant, Master Firefighter-Paramedic	\$20.15	\$20.65	\$21.17	\$21.70	\$22.24	\$22.80	\$23.37	\$23.95	\$24.55	\$25.16	\$25.79	\$26.44
1013	Inspector	\$20.79	\$21.31	\$21.84	\$22.39	\$22.95	\$23.52	\$24.11	\$24.71	\$25.33	\$25.96	\$26.61	\$27.28
1014	Fire Captain	\$21.20	\$21.73	\$22.27	\$22.83	\$23.40	\$23.98	\$24.58	\$25.20	\$25.84	\$26.48	\$27.15	\$27.83
1015	Police Sergeant, Fire Captain - Paramedic	\$22.86	\$23.43	\$24.01	\$24.62	\$25.23	\$25.86	\$26.51	\$27.17	\$27.85	\$28.55	\$29.26	\$29.98
1016	Inspection Captain	\$23.15	\$23.73	\$24.32	\$24.93	\$25.55	\$26.19	\$26.85	\$27.52	\$28.20	\$28.91	\$29.63	\$30.37
1017	Library Director, City Clerk-Tax Collector	\$24.57	\$25.19	\$25.82	\$26.46	\$27.13	\$27.80	\$28.50	\$29.21	\$29.94	\$30.69	\$31.46	\$32.24
1018	Municipal Services Deputy Director, Parks and Recreation Director	\$26.00	\$26.65	\$27.32	\$28.00	\$28.70	\$29.42	\$30.15	\$30.91	\$31.68	\$32.47	\$33.28	\$34.11
1019	Prosecutor	\$26.98	\$27.65	\$28.35	\$29.05	\$29.78	\$30.53	\$31.29	\$32.07	\$32.87	\$33.69	\$34.54	\$35.40
1020	Deputy Fire Chief, Police Lieutenant	\$30.49	\$31.25	\$32.03	\$32.84	\$33.66	\$34.50	\$35.36	\$36.24	\$37.15	\$38.08	\$39.03	\$40.01
1021	Finance Director, Fire Chief, MSD Director, Planning&Zoning Director/Special Projects Coordinator, Police Chief	\$38.45	\$39.42	\$40.40	\$41.41	\$42.45	\$43.51	\$44.60	\$45.71	\$46.85	\$48.02	\$49.23	\$50.46

General Administration and Non-Union Classifications
Series 2000 - 10 Years Longevity (\$500)

Grade	Classification	1	2	3	4	5	6	7	8	9	10	11	12
2001	Buildings & Grounds Custodian, Recreation Event Supervisor	\$12.83	\$13.14	\$13.47	\$13.80	\$14.14	\$14.48	\$14.84	\$15.20	\$15.58	\$15.96	\$16.36	\$16.76
2002	Library Assistant	\$13.95	\$14.29	\$14.64	\$15.00	\$15.37	\$15.75	\$16.14	\$16.53	\$16.94	\$17.37	\$17.80	\$18.24
2003	Secretary	\$14.71	\$15.07	\$15.44	\$15.82	\$16.21	\$16.61	\$17.02	\$17.44	\$17.87	\$18.31	\$18.76	\$19.23
2004	Children's Librarian, Account Clerk	\$15.17	\$15.54	\$15.92	\$16.31	\$16.72	\$17.13	\$17.55	\$17.98	\$18.43	\$18.88	\$19.35	\$19.83
2005	Deputy Tax Collector and City Clerk	\$15.82	\$16.21	\$16.61	\$17.01	\$17.43	\$17.86	\$18.30	\$18.76	\$19.22	\$19.69	\$20.18	\$20.68
2006	Bookkeeper, Administrative Secretary	\$16.55	\$16.95	\$17.37	\$17.80	\$18.24	\$18.69	\$19.15	\$19.62	\$20.11	\$20.61	\$21.11	\$21.65
2007	Executive Secretary, Finance Assistant, Assessing Tech	\$17.05	\$17.47	\$17.90	\$18.34	\$18.79	\$19.26	\$19.73	\$20.22	\$20.72	\$21.23	\$21.76	\$22.29
2008	Firefighter	\$17.52	\$17.95	\$18.39	\$18.84	\$19.31	\$19.79	\$20.28	\$20.78	\$21.29	\$21.82	\$22.35	\$22.91
2009	Master Firefighter	\$18.46	\$18.92	\$19.39	\$19.86	\$20.35	\$20.86	\$21.37	\$21.90	\$22.44	\$23.00	\$23.57	\$24.15
2010	Communications Supervisor	\$19.01	\$19.48	\$19.96	\$20.45	\$20.96	\$21.48	\$22.01	\$22.55	\$23.11	\$23.68	\$24.27	\$24.87
2011	MSD Working Foreman, Firefighter - Paramedic	\$19.27	\$19.75	\$20.24	\$20.74	\$21.25	\$21.77	\$22.31	\$22.86	\$23.43	\$24.01	\$24.60	\$25.22
2012	Welfare Administrator, Project Coordinator, Accountant, Master Firefighter-Paramedic	\$20.39	\$20.89	\$21.41	\$21.94	\$22.48	\$23.04	\$23.61	\$24.19	\$24.79	\$25.40	\$26.03	\$26.68
2013	Inspector	\$21.03	\$21.55	\$22.08	\$22.63	\$23.19	\$23.76	\$24.35	\$24.95	\$25.57	\$26.20	\$26.85	\$27.52
2014	Fire Captain	\$21.44	\$21.97	\$22.51	\$23.07	\$23.64	\$24.22	\$24.82	\$25.44	\$26.08	\$26.72	\$27.39	\$28.07
2015	Police Sergeant, Fire Captain - Paramedic	\$23.10	\$23.67	\$24.26	\$24.86	\$25.47	\$26.10	\$26.75	\$27.41	\$28.09	\$28.79	\$29.50	\$30.22
2016	Inspection Captain	\$23.39	\$23.97	\$24.56	\$25.17	\$25.79	\$26.43	\$27.09	\$27.76	\$28.44	\$29.15	\$29.87	\$30.61
2017	Library Director, City Clerk-Tax Collector	\$24.81	\$25.43	\$26.06	\$26.70	\$27.37	\$28.04	\$28.74	\$29.45	\$30.18	\$30.93	\$31.70	\$32.48
2018	Municipal Services Deputy Director, Parks and Recreation Director	\$26.24	\$26.89	\$27.56	\$28.24	\$28.94	\$29.66	\$30.39	\$31.15	\$31.92	\$32.71	\$33.52	\$34.35
2019	Prosecutor	\$27.22	\$27.89	\$28.59	\$29.29	\$30.02	\$30.77	\$31.53	\$32.31	\$33.11	\$33.93	\$34.78	\$35.64
2020	Deputy Fire Chief, Police Lieutenant	\$30.73	\$31.49	\$32.27	\$33.08	\$33.90	\$34.74	\$35.60	\$36.48	\$37.39	\$38.32	\$39.27	\$40.25
2021	Finance Director, Fire Chief, MSD Director, Planning&Zoning Director/Special Projects Coordinator, Police Chief	\$38.70	\$39.66	\$40.64	\$41.65	\$42.69	\$43.75	\$44.84	\$45.95	\$47.09	\$48.27	\$49.47	\$50.70

General Administration and Non-Union Classifications
Series 3000 - 20 Years Longevity Scale (\$1000)

Grade	Classification	1	2	3	4	5	6	7	8	9	10	11	12
3001	Buildings & Grounds Custodian, Recreation Event Supervisor	\$13.07	\$13.38	\$13.71	\$14.04	\$14.38	\$14.72	\$15.08	\$15.45	\$15.82	\$16.20	\$16.60	\$17.00
3002	Library Assistant	\$14.19	\$14.53	\$14.88	\$15.24	\$15.61	\$15.99	\$16.38	\$16.77	\$17.18	\$17.61	\$18.04	\$18.48
3003	Secretary	\$14.95	\$15.31	\$15.68	\$16.06	\$16.45	\$16.85	\$17.26	\$17.68	\$18.11	\$18.55	\$19.00	\$19.47
3004	Children's Librarian, Account Clerk	\$15.41	\$15.78	\$16.16	\$16.56	\$16.96	\$17.37	\$17.79	\$18.22	\$18.67	\$19.12	\$19.59	\$20.07
3005	Deputy Tax Collector and City Clerk	\$16.06	\$16.45	\$16.85	\$17.26	\$17.67	\$18.10	\$18.55	\$19.00	\$19.46	\$19.93	\$20.42	\$20.92
3006	Bookkeeper, Administrative Secretary	\$16.79	\$17.20	\$17.61	\$18.04	\$18.48	\$18.93	\$19.39	\$19.86	\$20.35	\$20.85	\$21.35	\$21.89
3007	Executive Secretary, Finance Assistant, Assessing Tech	\$17.29	\$17.71	\$18.14	\$18.58	\$19.03	\$19.50	\$19.97	\$20.46	\$20.96	\$21.47	\$22.00	\$22.53
3008	Firefighter	\$17.76	\$18.19	\$18.63	\$19.09	\$19.55	\$20.03	\$20.52	\$21.02	\$21.53	\$22.06	\$22.60	\$23.15
3009	Master Firefighter	\$18.70	\$19.16	\$19.63	\$20.10	\$20.59	\$21.10	\$21.61	\$22.14	\$22.68	\$23.24	\$23.81	\$24.39
3010	Communications Supervisor	\$19.25	\$19.72	\$20.20	\$20.69	\$21.20	\$21.72	\$22.25	\$22.79	\$23.35	\$23.92	\$24.51	\$25.11
3011	MSD Working Foreman, Firefighter - Paramedic	\$19.51	\$19.99	\$20.48	\$20.98	\$21.49	\$22.01	\$22.55	\$23.10	\$23.67	\$24.25	\$24.84	\$25.46
3012	Welfare Administrator, Project Coordinator, Accountant, Master Firefighter-Paramedic	\$20.63	\$21.13	\$21.65	\$22.18	\$22.72	\$23.28	\$23.85	\$24.43	\$25.03	\$25.64	\$26.27	\$26.92
3013	Inspector	\$21.27	\$21.79	\$22.32	\$22.87	\$23.43	\$24.00	\$24.59	\$25.19	\$25.81	\$26.44	\$27.09	\$27.76
3014	Fire Captain	\$21.68	\$22.21	\$22.75	\$23.31	\$23.88	\$24.47	\$25.06	\$25.68	\$26.32	\$26.97	\$27.63	\$28.31
3015	Police Sergeant, Fire Captain - Paramedic	\$23.34	\$23.91	\$24.50	\$25.10	\$25.71	\$26.34	\$26.99	\$27.65	\$28.33	\$29.03	\$29.74	\$30.46
3016	Inspection Captain	\$23.63	\$24.21	\$24.80	\$25.41	\$26.03	\$26.67	\$27.33	\$28.00	\$28.69	\$29.39	\$30.11	\$30.85
3017	Library Director, City Clerk-Tax Collector	\$25.06	\$25.67	\$26.30	\$26.94	\$27.61	\$28.28	\$28.98	\$29.69	\$30.42	\$31.17	\$31.94	\$32.72
3018	Municipal Services Deputy Director, Parks and Recreation Director	\$26.48	\$27.13	\$27.80	\$28.48	\$29.18	\$29.90	\$30.63	\$31.39	\$32.16	\$32.95	\$33.76	\$34.59
3019	Prosecutor	\$27.46	\$28.14	\$28.83	\$29.54	\$30.26	\$31.01	\$31.77	\$32.55	\$33.35	\$34.18	\$35.02	\$35.88
3020	Deputy Fire Chief, Police Lieutenant	\$30.97	\$31.73	\$32.52	\$33.32	\$34.14	\$34.98	\$35.84	\$36.72	\$37.63	\$38.56	\$39.51	\$40.49
3021	Finance Director, Fire Chief, MSD Director, Planning&Zoning Director/Special Projects Coordinator, Police Chief	\$38.94	\$39.90	\$40.88	\$41.89	\$42.93	\$43.99	\$45.08	\$46.19	\$47.33	\$48.51	\$49.71	\$50.94

Municipal Services Department - SEA Local#49 Union Contract (July 1, 2018 - June 30, 2021)

Series 7000

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
7001	Semi-Skilled Laborer, Refuse Laborer	\$12.09	\$12.39	\$12.70	\$13.01	\$13.34	\$13.67	\$14.02	\$14.37	\$14.72	\$15.09	\$15.47	\$15.86
7002	Light Equipment Operator, Transfer Station Operator	\$13.58	\$13.92	\$14.27	\$14.63	\$14.99	\$15.37	\$15.75	\$16.15	\$16.55	\$16.96	\$17.39	\$17.82
7003	Refuse Packer Operator, Heavy Equipment Operator I	\$15.38	\$15.76	\$16.16	\$16.56	\$16.97	\$17.40	\$17.83	\$18.28	\$18.74	\$19.20	\$19.68	\$20.18
7004	Mechanic, Heavy Equipment Operator II	\$16.07	\$16.47	\$16.88	\$17.31	\$17.74	\$18.18	\$18.64	\$19.10	\$19.58	\$20.07	\$20.57	\$21.08

Series 8000 - 10 Year Longevity (\$500)

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
8001	Semi-Skilled Laborer, Refuse Laborer	\$12.33	\$12.63	\$12.94	\$13.25	\$13.58	\$13.91	\$14.26	\$14.61	\$14.97	\$15.33	\$15.71	\$16.10
8002	Light Equipment Operator, Transfer Station Operator	\$13.82	\$14.16	\$14.51	\$14.87	\$15.23	\$15.61	\$15.99	\$16.39	\$16.79	\$17.20	\$17.63	\$18.06
8003	Refuse Packer Operator, Heavy Equipment Operator I	\$15.62	\$16.00	\$16.40	\$16.80	\$17.21	\$17.64	\$18.07	\$18.52	\$18.98	\$19.44	\$19.92	\$20.42
8004	Mechanic, Heavy Equipment Operator II	\$16.31	\$16.71	\$17.12	\$17.55	\$17.98	\$18.42	\$18.88	\$19.34	\$19.82	\$20.31	\$20.81	\$21.33

Series 9000 - 20 Year Longevity (\$1000)

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
9001	Semi-Skilled Laborer, Refuse Laborer	\$12.57	\$12.87	\$13.18	\$13.50	\$13.82	\$14.15	\$14.50	\$14.85	\$15.21	\$15.57	\$15.95	\$16.34
9002	Light Equipment Operator, Transfer Station Operator	\$14.06	\$14.40	\$14.75	\$15.11	\$15.47	\$15.85	\$16.23	\$16.63	\$17.03	\$17.44	\$17.87	\$18.30
9003	Refuse Packer Operator, Heavy Equipment Operator I	\$15.86	\$16.24	\$16.64	\$17.04	\$17.45	\$17.88	\$18.31	\$18.76	\$19.22	\$19.68	\$20.16	\$20.66
9004	Mechanic, Heavy Equipment Operator II	\$16.55	\$16.95	\$17.36	\$17.79	\$18.22	\$18.66	\$19.12	\$19.58	\$20.06	\$20.55	\$21.05	\$21.57

Police Department - NEPBA Local #214 Union Contract (July 1, 2017 - June 30, 2020) effective 7/18/2018

Table A

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
4001	Secretary	\$13.35	\$13.68	\$14.02	\$14.38	\$14.73	\$15.10	\$15.48	\$15.87	\$16.26	\$16.67	\$17.09	\$17.51
4002	Communications Specialist	\$16.40	\$16.81	\$17.23	\$17.66	\$18.10	\$18.55	\$19.01	\$19.49	\$19.98	\$20.48	\$20.99	\$21.51
4003	Patrol Officer, Detective	\$19.16	\$19.64	\$20.13	\$20.63	\$21.15	\$21.67	\$22.22	\$22.77	\$23.34	\$23.92	\$24.52	\$25.14

Table B - Longevity Wages Ten Years (\$500)

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
5001	Secretary	\$13.59	\$13.92	\$14.27	\$14.62	\$14.98	\$15.34	\$15.72	\$16.11	\$16.50	\$16.91	\$17.33	\$17.76
5002	Communications Specialist	\$16.64	\$17.05	\$17.47	\$17.90	\$18.34	\$18.79	\$19.25	\$19.73	\$20.22	\$20.72	\$21.23	\$21.75
5003	Patrol Officer, Detective	\$19.40	\$19.88	\$20.37	\$20.87	\$21.39	\$21.91	\$22.46	\$23.01	\$23.58	\$24.17	\$24.76	\$25.38

Table C - Longevity Wages 20 Years (\$1000)

Grade / Step	Classification	1	2	3	4	5	6	7	8	9	10	11	12
6001	Secretary	\$13.83	\$14.16	\$14.51	\$14.86	\$15.22	\$15.58	\$15.96	\$16.35	\$16.75	\$17.15	\$17.57	\$18.00
6002	Communications Specialist	\$16.88	\$17.29	\$17.71	\$18.14	\$18.58	\$19.03	\$19.49	\$19.97	\$20.46	\$20.96	\$21.47	\$21.99
6003	Patrol Officer, Detective	\$19.64	\$20.12	\$20.61	\$21.11	\$21.63	\$22.16	\$22.70	\$23.25	\$23.82	\$24.41	\$25.00	\$25.62

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



SECTION 5 - TAX CAP & CALCULATION

City of Franklin Tax Cap

The City tax cap is calculated according to City Charter section C-32 last amended 11/24/1998 as follows:

Chapter C Charter

§ C-32 Budget procedure.

[Added 11-25-1969]

At such time as may be requested by the Manager or specified by the Administrative Code, each officer or director of a department shall submit an itemized estimate of the expenditures for the next fiscal year for the departments or activities under his control. The Manager shall submit the proposed budget to the Council at least one month before the start of the fiscal year of the budget.

- A. Limitation of budget increases. Recognizing that final tax rates for the City of Franklin are set by the New Hampshire Department of Revenue Administration pursuant to RSA 21-J:35, I, the administration, School Department and City Council of the City of Franklin shall develop their annual budget proposals and the City Council shall act upon such proposals in accordance with the mandates of this section. In establishing a combined municipal budget, the City Council shall be allowed to assume an estimated property tax rate only in an amount equal to the tax rate established during the prior fiscal year increased by a factor equal to the change in the National Cost of Living Index as published by the United States Department of Labor for the calendar year immediately preceding budget adoption. Total expenditures for any given budget year shall not exceed funds reasonably calculated to be derived by a tax rate so established in addition to other revenues generated by the municipality. In the event of the loss of other revenues other than from property taxes from any single source in excess of 2% of the prior year's revenues or a combination of sources in excess of 4% of the prior year's revenues, the Franklin City Council may, by a two-thirds vote, exceed the above limitation but not in excess of the amount of the lost revenue. This provision shall not limit the Council from appropriately funding any programs or accounts mandated to be paid from municipal funds by state or federal law.

[Added 11-28-1989]

- B. Exception to budget limitation. The total or any part of principal and interest payments of any municipal bond, whether established for school or municipal purposes, may be exempted from being included in expenditures subject to the prior limitation upon a two-

thirds vote of the Franklin City Council. This decision shall be made annually. Additionally, capital expenditures deemed necessary by the Franklin City Council may similarly be exempted from this limitation by a two-thirds vote.

[Added 11-28-1989; amended 11-24-1998]

- C. Budget limitation in a revaluation year. When the City Council accepts an increase in real estate values as the result of a City-wide revaluation, the City Council shall adhere to a maximum increase in the combined real estate tax revenues as follows: The combined real estate taxes raised from the prior budget year shall be increased by a factor no more than the change in the National Cost of Living Index as published by the United States Department of Labor for the calendar year immediately preceding budget adoption, then using this figure in establishing the new combined municipal budget. In the event of the loss of other revenues other than from property taxes from any single source in excess of 2% of the prior year's revenue or a combination of sources in excess of 4% of the prior year's revenues, the Franklin City Council may, by a two-thirds vote, exceed the above limitation but not in excess of the amount of the lost revenue.

[Added by referendum 11-27-2001]

- D. Budget limitation with annual changes in assessments. When annual changes in real estate values occur as a result of State of New Hampshire assessing requirements, the City Council shall adhere to a maximum increase in combined real estate tax revenues as follows:

[Added 10-1-2002]

- (1) The combined real estate taxes raised from the prior year shall be increased by a factor no more than the change in the National Cost of Living Index as published by the United States Department of Labor for the calendar year immediately preceding budget adoption, plus real estate taxes calculated by applying the prior year real estate tax rate to the net increase in new construction. "Net increase in new construction" is defined as: the total dollar value of building permits less total dollar value of demolition permits issued for the period of April 1-March 31 preceding budget adoption.
- (2) In the event of the loss of other revenues other than from property taxes from any single source in excess of 2% of the prior year's revenue or a combination of sources in excess of 4% of the prior year's revenues, the Franklin City Council may, by a two-thirds vote, exceed the above limitation but not in excess of the amount of the lost revenue.

City of Franklin, New Hampshire**Tax Cap Calculation****FY2020 Budget****Additional Revenues Calculation:**

Total Amount of Property Taxes Assessed in Previous Year's Budget (from DRA approved final tax rate + retained TIF)	14,980,888	
National Consumer Price Index - Urban (Dec-Dec Average from Bureau of Labor Statistics)	1.9%	284,637
Pick Ups for New Construction (As of April 1st estimated by city assessor)	973,043	
Prior Year Tax Rate (approved by DRA) per \$1000 of assessed value	21.96	21,368
Additional Revenues Allowed to be Raised		306,005
County Tax Prior Year Actual	1,637,583	
County Tax Current Year Estimate	(1,669,025)	(31,442)
TIF Districts Prior Year Retained Value Actual	80,531	
TIF Districts Current Year Retained Value Estimate	(101,449)	(20,918)
Statewide Property Tax Prior Year Actual (2018)	1,178,555	
Statewide Property Tax Current Year Actual (2019)	(1,158,237)	20,318
Additional Revenues for Allocation to Municipal & Local School District		273,963

Additional Revenues Allocation:

	FY2019 Tax	Additional Revenues	FY2020 Tax
School District	4,262,903	96,645	4,359,548
Municipal (operations, veterans credit, overlay)	7,821,316	177,318	7,998,634
Total	12,084,219	273,963	12,358,182

Tax Cap Calculation:

Total Amount of Property Taxes Assessed in Previous Year's Budget (from DRA approved final tax rate)	14,980,888
Additional Revenues Allowed to be Raised	306,005
Total Property Tax Allowed to be Raised to Support Current Budget	15,286,893

Tax Cap Proof:

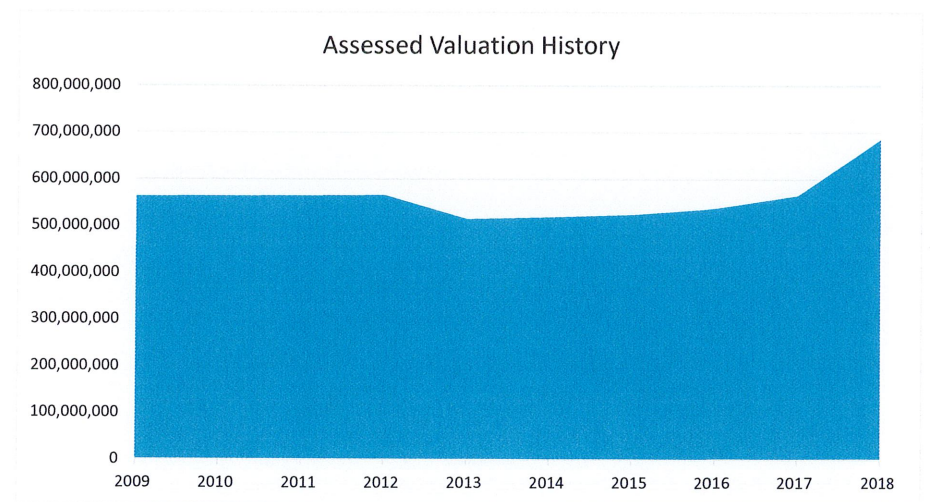
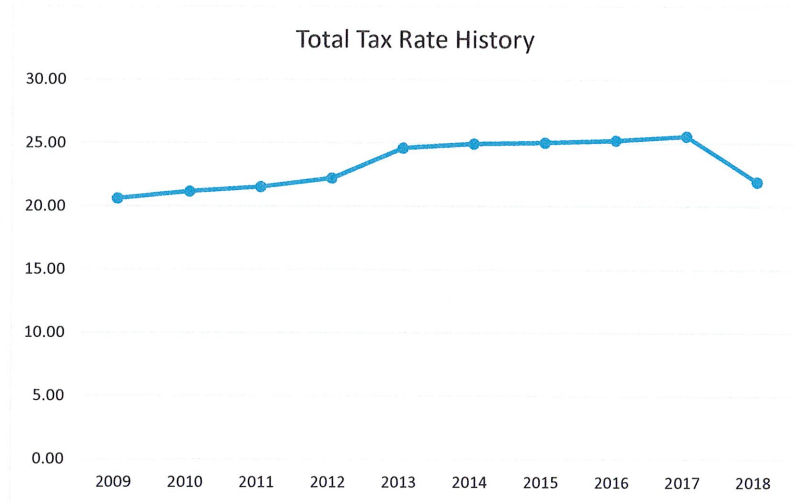
Statewide Property Tax	1,158,237
Local School District	4,359,548
Merrimack County	1,669,025
TIF Districts	101,449
Veteran's Credits	150,125
Overlay	31,000
Municipal Operations	7,817,509
Total Property Tax Supporting Current Budget	15,286,893

Budget Under (Over) Tax Cap

0.00

City of Franklin, New Hampshire
Tax Rate History
FY2020 Budget

City Fiscal Year	DRA Tax Year	Statewide Property Tax	Local School Tax	County Tax	TIF Districts	Municipal	Total Taxes	Tax Rate	Assessed Valuation	CPI-U (Dec-Dec Average)
2010	2009	1,425,703	3,005,396	1,566,463	0	5,512,958	11,510,520	20.59	562,675,690	0.10%
2011	2010	1,337,334	3,005,396	1,549,990	0	5,958,473	11,851,193	21.14	563,925,990	2.70%
2012	2011	1,316,652	3,072,718	1,572,663	0	6,107,302	12,069,335	21.52	564,121,750	1.50%
2013	2012	1,311,104	3,217,126	1,624,009	0	6,332,916	12,485,155	22.22	565,034,850	3.00%
2014	2013	1,334,615	3,299,945	1,438,917	4,386	6,496,717	12,574,580	24.60	514,177,200	1.70%
2015	2014	1,162,694	3,427,275	1,582,246	3,556	6,690,488	12,866,259	24.95	518,253,005	1.50%
2016	2015	1,216,829	3,478,307	1,562,503	14,582	6,796,515	13,068,736	25.03	524,340,346	0.80%
2017	2016	1,177,459	3,571,663	1,556,524	16,482	7,167,098	13,489,226	25.23	537,482,395	0.70%
2018	2017	1,160,674	3,862,005	1,644,342	40,786	7,630,188	14,337,995	25.56	564,700,933	2.10%
2019	2018	1,178,555	4,257,639	1,637,583	80,531	7,831,439	14,985,747	21.96	684,990,430	1.90%



CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



SECTION 6 - REVENUES

City of Franklin, New Hampshire

FY2020 Budget

Revenue Summary

Source	FY 2019		FY2020 Budget			% Change Over Prior Year Appropriated Revenues
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	
General Fund Revenues:						
Taxes including PILOT's	15,173,838	15,115,277	15,492,444	15,476,393	15,476,393	2.0%
Licenses, Permits & Fees	1,254,100	1,316,115	1,245,400	1,249,400	1,249,400	-0.4%
Federal & State Government	2,102,033	1,557,752	1,075,135	1,129,063	1,129,063	-46.3%
Charges For Services	1,118,919	1,331,284	1,058,078	1,141,246	1,141,246	2.0%
Miscellaneous Sources	923,374	721,303	461,429	515,429	515,429	-44.2%
Revenue from Component Unit - School District	13,135,207	9,502,085	9,877,085	10,412,803	10,239,554	-22.0%
Interfund Operating Transfers In	124,292	20,613	20,860	24,292	24,292	-80.5%
Other Financing Resources	147,600	147,760	0	0	0	-100.0%
Total General Fund Revenues	33,979,363	29,712,189	29,230,431	29,948,626	29,775,377	-12.4%
	TRUE	TRUE	TRUE	TRUE	TRUE	
Municipal Departments (Over) Under Cap			(1,532,223)	(0)	(0)	
School District (Over) Under Cap			(2,592,960)	(0)	(0)	
Total City (Over) Under Cap			(4,125,183)	(0)	(0)	
Capital Fund Revenues	1,000,000	0	0	0	0	-100.0%
Grant Fund Revenues	535,000	0	0	20,000	20,000	-96.3%
Parks & Recreation Fund Revenues	15,500	11,630	0	15,500	15,500	0.0%
Police Outside Detail Fund Revenues	10,354	13,532	0	10,354	10,354	0.0%
Library Fund Revenues	295,614	32,785	0	300,000	300,000	1.5%
Water Fund Revenues	1,773,460	1,750,012	0	1,813,821	1,813,821	2.3%
Sewer Fund Revenues	1,579,734	1,518,653	0	1,592,268	1,592,268	0.8%

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget			% Change Over Prior Year Appropriated Revenues	Account Detail
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues		
General Fund Revenues:							
Revenue From Taxes							
01-0-000-31100-000 Property Taxes	14,980,888	14,983,385	15,291,844	15,286,893	15,286,893	2.0%	
01-0-000-31200-000 Land Use Change Tax	4,000	0	4,000	4,000	4,000	0.0%	Land taken out of current use
01-0-000-31850-000 Yield Tax	6,000	3,269	6,000	6,000	6,000	0.0%	Assessed on timber harvested from property in Franklin
01-0-000-31851-000 Gravel Tax	200	41	200	200	200	0.0%	Assessed on gravel removed from property in Franklin
01-0-000-31899-000 Host Fee - CRSW	8,000	8,000	8,000	8,000	8,000	0.0%	Host community payment for the ash landfill closed in FY15.
01-0-000-31862-000 PILOT - Riverside	12,859	19,319	19,300	19,300	19,300	50.1%	Riverside Housing & Development Corporation PILOT
01-0-000-31864-000 PILOT Masonic Lodge	6,391	7,560	7,600	0	0	-100.0%	Masonic Lodge PILOT
01-0-000-31866-000 PILOT - Solar	10,500	0	10,500	7,000	7,000	-33.3%	(2) Solar sites PILOT (\$3500 full year); prorated to 6 mos only for FY2020
01-0-000-31900-000 Interest & Costs - Prop Tax	145,000	93,703	145,000	145,000	145,000	0.0%	Interest from delinquent property taxes
Total Taxes	15,173,838	15,115,277	15,492,444	15,476,393	15,476,393	2.0%	
Revenue From Licenses, Permits & Fees							
01-0-000-32150-000 Amusement Licenses	1,000	1,100	1,000	1,000	1,000	0.0%	Fees for video and other amusement games in public places
01-0-000-32200-000 Motor Vehicle Registrations	1,175,000	1,250,000	1,175,000	1,175,000	1,175,000	0.0%	Motor vehicle & boat registrations
01-0-000-32300-000 Building Permits	30,000	23,939	23,000	27,000	27,000	-10.0%	Building permit fees. It is hard to give an good estimate of this revenue stream, since so many factors can impact the number of permits and the total fees collected. I take the approach of being conservative as opposed to being overly optimistic.
01-0-000-32900-000 Municipal Agent Fees	30,000	23,944	30,000	30,000	30,000	0.0%	Fees charged for issuing license plates and stickers as an agent of the State of NH
01-0-000-32910-000 Dog Licenses	8,000	6,632	8,000	8,000	8,000	0.0%	City's portion of all dog license fees and fines
01-0-000-32940-000 Marriage Licenses	500	500	500	500	500	0.0%	City's portion of marriage license fees issued by the City Clerk
01-0-000-32950-000 Vital Stats	6,000	6,400	7,000	7,000	7,000	16.7%	City's portion of recording fees for vital statistics
01-0-000-31892-000 Fishing/Hunting Tax	100	100	100	100	100	0.0%	Fees charged for issuing licenses as an agent of the State of NH

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget				
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
01-0-000-31893-000 OHRV/Snowmobile/Dirt Bike Tax	500	500	500	500	500	0.0%	Fees charged for issuing license plates and stickers as an agent of the State of NH
01-0-000-32999-000 Misc TC/TX Collections	3,000	3,000	300	300	300	-90.0%	Photo copies, research fees, UCC filing fees, etc.
Total Licenses, Permits & Fees	1,254,100	1,316,115	1,245,400	1,249,400	1,249,400	-0.4%	
Revenue From Federal & State Government							
01-0-000-33520-000 Meals & Room Tax	445,180	445,021	445,000	445,000	445,000	0.0%	City's allocation of State of NH meals & rooms tax
01-3-122-33530-000 Road Maint Highway Block Grant	212,617	170,094	202,306	202,306	202,306	-4.8%	City's allocation of State Block grant from fuel taxes
01-0-000-33560-000 Forest Land Reimbursement	77	53,865	0	80	80	3.9%	City's allocation of mutual aid for forest fires throughout the State
01-0-000-33570-000 Flood Control Reimbursement	53,865	53,865	0	53,865	53,865	0.0%	PILOT for taxes of the properties removed from tax roles for the flood control project in Franklin
01-0-000-33591-000 State Grants Revenue	18,500	0	0	0	0	-100.0%	
01-9-014-33110-000 Federal Grants Revenue	2,500	0	2,500	2,500	2,500	0.0%	Grant reimbursement for single audit fees
01-9-014-33110-432 Other Improvements Fed Grant - Capital Haynes Brook	177,197	447,290	0	0	0	-100.0%	
01-9-014-33110-437 Other Improvements Fed Grant - Capital CDBG - Whitewater Park & Play	761,467	39,187	0	0	0	-100.0%	
01-1-000-33111-435 Fed Grant - Operating USDA Rural Tech Assistance	30,000	0	0	0	0	-100.0%	
01-2-103-33111-000 Grant Revenue - Police Department	1,667	0	15,000	15,000	15,000	799.8%	Applying for MDT Grant to offset costs of e-ticket & e-crash in cruisers
01-2-103-33111-403 Grants - VAWA	30,000	30,000	30,000	30,000	30,000	0.0%	NHDOJ federal grant for victim/witness advocate
01-4-196-33111-000 Drug Free Communities Fed Grant - Operating	127,083	127,083	125,000	124,983	124,983	-1.7%	Health & Human Services federal grant for drug/alcohol prevention & education (Franklin Mayor's Drug & Alcohol Abuse Task Force)
01-5-211-33111-439 Admin Fed Grant - Operating 21 Century	241,880	191,347	255,329	255,329	255,329	5.6%	Recreation - 21st Century Grant
Total Federal & State Government	2,102,033	1,557,752	1,075,135	1,129,063	1,129,063	-46.3%	

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget				
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
Revenue From Charges For Services							
01-3-121-34049-000 Admin Misc MSD Fees	6,000	5,457	9,500	9,500	9,500	58.3%	digging & driveway permits fees
01-3-238-34041-000 Transfer Station Operations Solid Waste Fees	129,418	199,719	138,817	138,817	138,817	7.3%	Solid waste disposal fee: admin fee - 1,637 ton @ \$15 per (\$24,555); \$100 per hauler (\$400), July to Dec 818.5 ton @ \$68.9 (\$56,395); Jan to Jun 818.5 ton @ \$70.21 (\$57,467)
01-3-238-34042-000 Transfer Station Operations Demolition	86,301	97,174	86,301	86,301	86,301	0.0%	Fees collected for demolition at transfer station 669 tons @ \$129/ton = \$86,301
01-3-238-34043-000 Transfer Station Operations Recycling Revenues	30,000	39,249	30,000	30,000	30,000	0.0%	Revenues generated from sale of recycled materials collected at transfer station.
01-1-501-35090-000 Misc Finance Revenues	2,550	667	3,300	1,800	1,800	-29.4%	\$1,000 MMRS grant administration (see Grants Special Revenue Fund); \$800 Notary fees
01-1-000-34011-000 Planning Board Fees	2,100	3,383	2,100	2,500	2,500	19.0%	The Planning board fees vary depending on the number of applications. Things have not been as busy as expected, but will probably level off in the coming year.
01-1-000-34012-000 Zoning Board Fees	750	2,002	750	1,000	1,000	33.3%	Application & abutter notice fees
01-1-000-34015-000 Misc PLU Fees	250	398	150	250	250	0.0%	Copy fees, tax cards, etc.
01-5-000-34050-000 Rec - Summer Program	50,000	111,856	65,000	68,918	68,918	37.8%	Fees for summer playground program
01-5-000-34050-113 Rec - Summer Program After School Program - Rec	100,000	108,083	100,000	100,000	100,000	0.0%	Fees for before/after school programs
01-5-000-34051-000 Rec - Sports Fees	7,000	12,184	7,000	7,000	7,000	0.0%	Fees for programs - basketball, soccer, etc.; field fee for leagues
01-5-000-34059-000 Rec - Misc Fees	9,000	9,536	7,500	7,500	7,500	-16.7%	Rental fees for BRCC, Odell lights, non resident beach Fees; donations for downtown flower watering
01-2-000-34061-000 Pistol Permits	150	150	150	150	150	0.0%	Concealed weapon permit fees.
01-2-000-34062-000 Police Reports	1,400	1,200	1,020	1,020	1,020	-27.1%	Copies of incident reports for accidents, arrests, and any other activity
01-2-000-34064-000 Court Fines	5,000	4,907	3,500	3,500	3,500	-30.0%	All fines for municipal ordinance violations collected by the court are forwarded to the City
01-2-000-34065-000 Parking Fines	900	440	500	500	500	-44.4%	Receipts from parking tickets
01-2-000-34066-000 Witness Fees	1,000	460	500	500	500	-50.0%	
01-2-000-34067-000 Finger Printing Fees	50	50	50	50	50	0.0%	\$10 resident/\$15 non resident
01-2-000-34068-000 K9 Program	2,000	0	0	0	0	-100.0%	Fundraising efforts to support K9 Officer
01-2-000-34069-000 Misc Police Fees	1,400	172	250	250	250	-82.1%	includes new VIN verification fee
01-2-000-34071-000 Fire Reports	150	170	240	240	240	60.0%	Insurance company request for reports (fire, motor vehicle).
01-2-000-34072-000 Fire Alarms	10,550	13,529	12,500	12,500	12,500	18.5%	37 Fire alarm boxes @ \$250 each, FA Listed Agent program (46 listed agents=\$65 per person annually)
01-2-000-34073-000 Fire Permits	0	0	0	0	0	#DIV/0!	NO CHARGE FOR SEASONAL PERMITS
01-2-000-34074-000 Illegal Fire Fee	250	0	250	250	250	0.0%	Incidents @ \$250
01-2-000-34079-000 Misc Fire Fees	500	3,265	1,500	1,500	1,500	200.0%	AEMT Refresher, life safety inspections, foster care inspections, inspections, re-inspections
01-2-000-35095-000 Ambulance Billing	505,000	556,828	500,000	500,000	500,000	-1.0%	Ambulance billing fees administered through Enhanced EMS (billing rates 65% above Medicare inline with Regional and Statewide Municipal EMS service providers); \$80,000 Andover Billing
01-2-000-35097-000 Ambulance Service Fees	80,000	73,205	0	80,000	80,000	0.0%	Andover ambulance services
01-2-000-35099-000 Police Dispatch Fees	87,200	87,200	87,200	87,200	87,200	0.0%	Dispatch services for the towns of Alexandria (\$7,500); Andover (\$7,500); Hill (\$6,100); Danbury (\$6,100); Bristol (\$60,000)
Total Charges For Services	1,118,919	1,331,284	1,058,078	1,141,246	1,141,246	2.0%	

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget				
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
Revenue From Miscellaneous Sources							
01-0-000-35020-000 Interest Income	45,000	120,955	100,000	113,000	113,000	151.1%	Interest earned on City's bank accounts
01-0-000-33540-000 Contingent Grant Revenue	30,000	30,001	30,000	30,000	30,000	0.0%	Used to accept and expend various small, non matching grants and donations throughout the year; see expenditure appropriation under City Manager line 01-1-302-40599-000
01-0-000-33540-404 Contingent Grant Drug Free Communities	60,000	60,000	0	60,000	60,000	0.0%	Used to record soft match for the Mayor's Drug Task Force - 100% offset by expenditure line 01-1-302-40599-404 in City Manager budget
01-1-000-35032-000 Lease Revenues- Cell Towers	50,596	52,712	51,192	51,192	51,192	1.2%	US Cellular \$30,072 (\$2,506/mo); Sprint \$21,120 (\$1,760)
01-6-511-35034-000 Rent - FBIDC	6,000	6,000	6,000	0	0	-100.0%	
01-1-000-35035-000 Lease - Solar Garden	30,000	0	30,000	17,000	17,000	-43.3%	(2) City owned sites: Town Solar 1 LLC (17k/yr), Town Solar LLC 2 (17k/yr); FY2020 assumes 6 months of operations
01-1-944-35040-000 Shared Costs - Bessie Rowell	92,935	92,935	92,935	92,935	92,935	0.0%	Revenue from (3) non City occupants of BRCC for shared expenditures for cleaning, maintenance, paper products, etc.; Includes \$15,000 (\$5,000 each occupant to capital reserve fund for future capital needs of the building)
01-1-000-35082-000 Cable TV Franchise Fee	104,000	99,641	100,000	100,000	100,000	-3.8%	Franchise fee
01-1-000-35033-000 Rent - Fife	302	302	302	302	302	0.0%	Rental of City owned property \$300 Fife; \$1 Amateur Radio Club; \$1 Targeteers
01-0-000-35011-000 Sale of Municipal Property	28,285	184,989	35,000	35,000	35,000	23.7%	Sale of municipal or tax deeded property approved by Council
01-0-000-35090-000 Misc Revenues	77,287	57,986	13,000	13,000	13,000	-83.2%	Other revenues not specifically defined or anticipated
01-0-000-35085-000 Donations from Non Public Sources	395,969	15,000	0	0	0	-100.0%	L&W Conservation Fund Grant; Tap Grant; USDA Rural Technical Assistance Grant
01-4-411-35091-000 Admin Welfare Reimbursements	3,000	782	3,000	3,000	3,000	0.0%	welfare lien reimbursements
Total Miscellaneous Sources	923,374	721,303	461,429	515,429	515,429	-44.2%	

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget				
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
Revenues From Component Unit - School District							
Adequate education aid	7,257,559	6,764,968	6,764,968	6,764,968	6,764,968	-6.8%	State of NH formula for contribution to adequate education (resulting from Claremont lawsuit in late 90's); Stabilization decreasing by 4% per year
Building aid	181,944	181,944	181,944	181,944	181,944	0.0%	
Catastrophic aid	175,000	100,000	100,000	100,000	100,000	-42.9%	
Kindergarten	66,000	82,500	82,500	82,500	82,500	25.0%	
Charter school aid	8,000	25,000	25,000	25,000	25,000	212.5%	
Medicaid reimbursement	170,000	230,000	230,000	230,000	230,000	35.3%	
Tuition from other LEAS	71,000	11,000	11,000	11,000	11,000	-84.5%	
E-rate funding	58,000	47,173	47,173	47,173	47,173	-18.7%	
Services provided to other LEAS	15,000	0	0	0	0	-100.0%	
Indirect cost reimbursement from grants	100,000	69,000	69,000	69,000	69,000	-31.0%	
Athletic receipts	7,500	7,500	7,500	7,500	7,500	0.0%	
Vocational Transportation Aid	7,000	7,000	7,000	7,000	7,000	0.0%	
NH Charitable Foundation (Aware)	0	75,000	0	0	75,000	#DIV/0!	
Energy rebates	167,085	0	0	0	0	-100.0%	
Food Services	535,718	0	0	535,718	535,718	0.0%	
Other local revenue	2,000	2,000	2,000	2,000	2,000	0.0%	
Interest earnings	100	2,000	2,000	2,000	2,000	1900.0%	
Use of fund balance	260,000	650,000	650,000	650,000	851,751	227.6%	
Transfer from municipal budget	164,260	0	0	0	0	-100.0%	
Transfer from capital reserve	149,041	0	0	0	0	-100.0%	
Transfer from trust funds	43,000	0	0	0	0	-100.0%	
Proceeds from debt service - district wide energy upgrades & middle school roof note	2,000,000	0	0	0	0	-100.0%	
Federal grants	1,697,000	1,247,000	1,697,000	1,697,000	1,247,000	-26.5%	
Total Revenue from Component Unit - School District	13,135,207	9,502,085	9,877,085	10,412,803	10,239,554	-22.0%	

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget				
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
Interfund Operating Transfers In							
new line Trans from Library	17,160	17,160	17,160	17,160	17,160	0.0%	portion of cleaning contract paid by library that general fund is now providing
new line Trans from Water/Sewer	3,432	3,432	0	3,432	3,432	0.0%	portion of cleaning contract paid by water/sewer that general fund is now providing
01-0-000-39150-000 Trans from CRF's	100,000	0	0	0	0	-100.0%	Municipal Transportation Improvement Fund for Roads
01-0-000-39160-000 Trans from Trust & Agency	3,700	21	3,700	3,700	3,700	0.0%	
Total Interfund Operating Transfers In	124,292	20,613	20,860	24,292	24,292	-80.5%	
Other Financing Resources							
01-0-000-39399-000 Use of Fund Balance	147,600	147,760	0	0	0	-100.0%	
Total Other Financing Resources	147,600	147,760	0	0	0	-100.0%	
Grand Total General Fund Revenues	33,979,363	29,712,189	29,230,431	29,948,626	29,775,377	-12.4%	
		Total revenues other than property taxes	13,938,587	14,661,733	14,488,484		
FY2019 General Fund Appropriated Expenditures Proof:							
Original Budget (Resolution 01-19)	32,428,798						
Supplemental Budget Appropriations:							
Resolution Numbers:							
02-19 (White Water Park Development Coordinator)	45,000						
04-19 (Repairs Prospect & New Hampton Streets)	100,000						
05-19 (Opioid Abuse Reduction Grant)	1,667						
06-19 (Fund balance from 03/2018 for 2019 expenses)	0						
08-19 (Grant awarded for White Water Park)	400,000						
15-19 (Grant for Cleanup of Macosko Foundry Property)	31,350						
16-19 (Grant for Trestle Bridge)	640,000						
17-19 (Grant for Porch Repair at Odell Park Cottage)	10,000						
18-19 (Workers Comp Insurance Returned Premium)	64,287						
19-19 (Sale of Fire Engine 3 and Surplus Fire Equipment)	15,965						
20-19 (Grant to Update City's LEOP & COOP Emergency Plans)	17,000						
DRA tax rate setting adjustments	(14,487)						
Non Lapsing Appropriations From Prior Year							
Resolution 11-15 (Haynes Brook)	145,847						
Resolution 07-08 (Perma City Life/Mill City Park)	93,936						
Total FY2019 General Fund Appropriated Expenditures	33,979,363						

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget				
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
Capital Fund Revenues:							
new line - proceeds from bond anticipation note	1,000,000	0	0	0	0	-100.0%	Franklin Falls Mixed Use TIF amendment 1
Grand Total Capital Fund Revenues	1,000,000	0	0	0	0	-100.0%	
Grant Fund Revenues:							
14-4-000-33111-429 Federal Grant Revenue - MMRS	35,000	0	0	20,000	20,000	-42.9%	New Hampshire Metropolitan Medical Response Team pass through grant; City received \$1,750 for administration of grant (see revenue line 01-1-501-35090-000)
14-9-012-33110-433 Buildings Fed Grant - Capital CDBG - CATCH	500,000	0	0	0	0	-100.0%	
Grand Total Grant Fund Revenues	535,000	0	0	20,000	20,000	-96.3%	
Parks & Recreation Fund Revenues:							
24-5-000-34010-000 General Fund Revenues	10,000	8,737	0	10,000	10,000	0.0%	Funds from program registration
24-5-211-34059-000 Admin Rec - Misc Fees	5,000	2,893	0	5,000	5,000	0.0%	Soda and food sales
24-5-211-35085-000 Admin Donations from Non Public Sources	500	0	0	500	500	0.0%	Outside donations
Grand Total Parks & Recreation Fund Revenues	15,500	11,630	0	15,500	15,500	0.0%	
Police Outside Detail Fund Revenues:							
25-2-000-34010-000 General Fund Revenues	10,354	13,532	0	10,354	10,354	0.0%	Outside detail rate \$62/hour x 167 hours
Grand Total Police Outside Detail Fund Revenues	10,354	13,532	0	10,354	10,354	0.0%	

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget				
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
Library Fund Revenues:							
31-5-521-34080-000 Library Fines	1,500	575	0	800	800	-46.7%	late charges - \$1.00 per day for DVDs, \$.10 per day all other materials
31-5-521-34081-000 Library Copier Fees	1,500	541	0	800	800	-46.7%	\$.10 per photocopy or computer printout
31-5-521-35020-000 Admin Interest Income	20	2,997	0	1,130	1,130	5550.0%	
31-5-521-35090-000 Library Misc Revenues	1,500	922	0	800	800	-46.7%	book sale, memorial gifts, bequests, donations
31-5-521-39110-000 Admin Trans from GF	270,084	0	0	274,470	274,470	1.6%	General fund supports library wage and benefit lines plus \$51,500 stipend
31-5-521-39160-000 Admin Trans from Trust & Agency	21,010	27,750	0	22,000	22,000	4.7%	
Grand Total Library Fund Revenues	295,614	32,785	0	300,000	300,000	1.5%	

City of Franklin, New Hampshire							
FY2020 Budget							
Revenues							
	FY 2019		FY2020 Budget				
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues	Account Detail
Water Fund Revenues:							
21-0-000-35020-000 Interest Income	800	190	0	800	800	0.0%	
21-3-000-31110-000 Utility Tax/Rent	1,443,650	1,452,552	0	1,470,511	1,470,511	1.9%	see calculation below
21-3-000-34045-000 Connection Fees - Water	7,500	2,500	0	15,000	15,000	100.0%	(6) connections @ \$2500 each
21-3-000-31111-000 Quarterly Availability Fee - Water	291,360	291,360	0	294,360	294,360	1.0%	2,453 water customers @ \$30/qtr
21-3-000-34046-000 Hydrant Fee - Water	4,750	0	0	4,750	4,750	0.0%	19 private hydrants @ \$250/hydrant for flushing and annual inspection
21-3-000-35090-000 Misc Revenues	25,400	3,410	0	28,400	28,400	11.8%	Shut offs, freeze ups, etc (\$11,000); NHDES asset management grant (\$17,400)
Grand Total Water Fund Revenues	1,773,460	1,750,012	0	1,813,821	1,813,821	2.3%	2005-2016 average annual revenue loss of \$300,000
Water Rate Calculation:							
Total water expenses	1,773,460		0	1,813,821	1,813,821		
Less other water revenue:							
Interest Income	(800)		0	(800)	(800)		
Connection Fees	(7,500)		0	(15,000)	(15,000)		
Quarterly Base Charge	(291,360)		0	(294,360)	(294,360)		
Hydrant Fee	(4,750)		0	(4,750)	(4,750)		
Miscellaneous	(25,400)		0	(28,400)	(28,400)		
Net expenses supported by water rate	1,443,650		0	1,470,511	1,470,511		
Estimated water usage in cubic feet							22,100,000
Billable units							100
Billable cubic feet	221,000		0	221,000	221,000	% inc (dec) over PY rate	
Rate per 100 cubic feet of water used	6.53		0.00	6.65	6.65	3.2%	FY2018 Rate = \$6.45
							FY2019 Rate = \$6.53
each \$25,000 of additional appropriation increases rate per 100 cubic feet by	0.11						

City of Franklin, New Hampshire						
FY2020 Budget						
Revenues						
	FY 2019		FY2020 Budget			
	Council Adopted Revenues	Actual Revenues thru 06/30/19 Unadjusted)	Department Proposed Revenues	Managers Proposed Revenues	Council Adopted Revenues	% Change Over Prior Year Appropriated Revenues
						Account Detail
Sewer Fund Revenues:						
22-0-000-35020-000 Interest Income	400	67	0	400	400	0.0%
22-0-000-39399-000 Use of Retained Earnings	0	0	0	0	0	#DIV/0!
22-3-000-31110-000 Utility Tax/Rent	1,278,888	1,278,140	0	1,285,482	1,285,482	0.5%
22-3-000-34045-000 Connection Fees - Sewer	3,000	3,000	0	4,500	4,500	50.0%
22-3-000-31111-000 Quarterly Base Charge - Sewer	226,560	226,560	0	231,000	231,000	2.0%
22-3-000-33591-000 Other State Grants	70,886	10,886	0	70,886	70,886	0.0%
						NHDES State Revolving Fund annual grant (\$10,886); USDA grant sewer assessment study (\$30,000); NHDES CWSRF grant asset management (\$30,000)
Grand Total Sewer Fund Revenues	1,579,734	1,518,653	0	1,592,268	1,592,268	0.8%
						2005-2016 average annual revenue loss of \$300,000
Sewer Rate Calculation:						
Total sewer expenses	1,579,734		0	1,592,268	1,592,268	
Less other sewer revenue:						
Interest Income	(400)		0	(400)	(400)	
Use of Retained Earnings	0		0	0	0	
Connection Fees	(3,000)		0	(4,500)	(4,500)	
Quarterly Base Charge	(226,560)		0	(231,000)	(231,000)	
State Grant	(70,886)		0	(70,886)	(70,886)	
Net expenses supported by sewer rate	1,278,888		0	1,285,482	1,285,482	
Estimated sewer discharge in cubic feet						18,375,000
Billable units						100
Billable cubic feet	183,750		183,750	183,750	183,750	% inc (dec) over PY rate
Rate per 100 cubic feet of sewer discharged	6.96		0.00	7.00	7.00	1.2%
						FY2018 Rate = \$6.91
						FY2019 Rate = \$6.96
each \$25,000 of additional appropriation increases rate per 100 cubic feet by	0.14					

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



SECTION 7 - EXPENDITURES/EXPENSES

City of Franklin, New Hampshire

FY2020 Budget

Expenditure/Expense Summary

Fund/Cost Center	FY 2019			FY2020 Budget			
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures
GENERAL FUND EXPENDITURES:							
General Government							
Executive	168,804	622,692	602,100	474,982	474,277	474,277	-23.8%
Election, Registration & Vital Statistics	0	228,204	215,522	236,486	235,246	235,246	3.1%
Financial Administration	43,603	480,663	532,729	505,974	504,875	504,875	5.0%
Legal	0	38,100	29,000	38,100	38,100	38,100	0.0%
Planning & Zoning	0	162,570	162,400	167,138	166,800	166,800	2.6%
Buildings	57,335	161,748	213,927	159,748	148,240	148,240	-8.4%
Insurance	0	115,127	129,568	119,800	119,800	119,800	4.1%
Other	0	24,595	24,740	24,595	24,595	24,595	0.0%
Total General Government	269,742	1,833,699	1,909,986	1,726,823	1,711,933	1,711,933	-6.6%
Public Safety							
Police	84,943	3,216,598	3,249,081	3,450,962	3,320,061	3,320,061	3.2%
Ambulance	6,331	146,391	145,400	149,069	148,990	148,990	1.8%
Fire	7,434	2,368,153	2,306,807	2,313,872	2,303,873	2,303,873	-2.7%
Emergency Management	0	20,167	3,078	2,606	2,606	2,606	-87.1%
Total Public Safety	98,708	5,751,309	5,704,366	5,916,508	5,775,530	5,775,530	0.4%
Highways & Streets							
Administration	0	115,627	112,197	119,869	123,657	123,657	6.9%
Highways & Streets	458,384	922,116	1,289,918	820,952	818,603	818,603	-11.2%
Street Lighting	0	110,500	130,745	83,650	95,546	95,546	-13.5%
Other	0	372,269	425,928	417,288	428,399	428,399	15.1%
Total Highways & Streets	458,384	1,520,512	1,958,788	1,441,758	1,466,205	1,466,205	-3.6%
Sanitation							
Solid Waste Collection	0	194,877	181,592	185,545	184,565	184,565	-5.3%
Solid Waste Disposal	0	628,966	696,023	712,989	711,927	711,927	13.2%
Total Sanitation	0	823,843	877,615	898,533	896,492	896,492	8.8%

City of Franklin, New Hampshire

FY2020 Budget

Expenditure/Expense Summary

Fund/Cost Center	FY 2019			FY2020 Budget			
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures
Health							
Animal Control	0	20,000	20,000	20,000	20,000	20,000	0.0%
Health Agencies, Hospitals, Other	0	47,379	47,379	60,306	47,379	47,379	0.0%
Mayor's Drug & Alcohol Abuse Task Force	0	127,083	127,084	125,000	124,983	124,983	-1.7%
Total Health	0	194,462	194,463	205,306	192,362	192,362	-1.1%
Welfare							
Administration	0	53,902	52,668	58,327	56,065	56,065	4.0%
Direct Assistance	0	78,500	3,973	78,500	78,500	78,500	0.0%
Burials	0	9,000	5,000	9,000	9,000	9,000	0.0%
Total Welfare	0	141,402	61,641	145,827	143,565	143,565	1.5%
Culture & Recreation							
Parks & Recreation	0	671,872	583,305	728,493	727,233	727,233	8.2%
Other	0	380,731	394,164	383,022	382,698	382,698	0.5%
Total Culture & Recreation	0	1,052,603	977,469	1,111,515	1,109,931	1,109,931	5.4%
Conservation & Development							
Economic Development	0	1,238,936	140,264	105,000	105,000	105,000	-91.5%
Total Conservation & Development	0	1,238,936	140,264	105,000	105,000	105,000	-91.5%
Debt Service							
Principal - Bonds & Notes	0	170,027	170,027	140,514	171,416	171,416	0.8%
Interest - Bonds & Notes	0	30,261	30,261	26,465	30,567	30,567	1.0%
Capital Leases - Principal & Interest	0	99,297	99,297	102,814	167,818	167,818	69.0%
Total Debt Service	0	299,585	299,585	269,793	369,801	369,801	23.4%
Capital Outlay	174,971	145,847	340,311	0	0	0	-100.0%
Component Unit - School District	0	18,571,401	17,726,058	18,523,548	15,930,588	15,757,339	-15.2%

City of Franklin, New Hampshire

FY2020 Budget

Expenditure/Expense Summary

Fund/Cost Center	FY 2019			FY2020 Budget			
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures
Interfund Operating Transfers Out							
Special Revenue Funds	0	271,384	271,384	275,485	275,620	275,620	1.6%
Capital Reserve Funds	0	75,630	75,630	20,000	20,000	20,000	-73.6%
Total Interfund Operating Transfers Out	0	347,014	347,014	295,485	295,620	295,620	-14.8%
Transfer to Component Unit - School District	0	164,260	164,260	0	0	0	-100.0%
Total City Budget	1,001,805	32,084,873	30,701,819	30,640,097	27,997,027	27,823,778	-13.3%
Payments to Others	0	1,894,490	1,833,132	1,930,681	1,951,599	1,951,599	3.0%
Total General Fund Expenditures	1,001,805	33,979,363	32,534,951	32,570,778	29,948,626	29,775,377	-12.4%
	TRUE	TRUE	TRUE	TRUE	TRUE	TRUE	
CAPITAL PROJECTS EXPENDITURES	0	1,000,000	0	0	0	0	-100.0%
GRANT FUND EXPENDITURES	0	35,000	0	20,000	20,000	20,000	-42.9%
PARKS & RECREATION SPECIAL REVENUE FUND EXPENDITURES	0	15,500	23,340	15,500	15,500	15,500	0.0%
OUTSIDE POLICE DETAILS SPECIAL REVENUE FUND EXPENDITURES	0	10,354	14,894	10,354	10,354	10,354	0.0%
LIBRARY SPECIAL REVENUE FUND EXPENDITURES	0	295,614	550,652	303,140	302,285	302,285	2.3%
WATER ENTERPRISE FUND EXPENSES	N/A	1,773,460	1,397,386	1,760,551	1,813,821	1,813,821	2.3%
SEWER ENTERPRISE FUND EXPENSES	N/A	1,579,734	1,176,146	1,600,024	1,592,268	1,592,268	0.8%

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
GENERAL FUND EXPENDITURES:								
GENERAL GOVERNMENT - EXECUTIVE								
City Council								
01-1-301-40130-000 Mayor/City Council Elected Official Wages		4,100	4,250	4,700	4,700	4,700	14.6%	(1) mayor @ \$2,000/yr.; (9) councilors @ \$300/yr.
01-1-301-40220-000 Mayor/City Council FICA		254	256	291	291	291	14.7%	6.2% (set by federal government)
01-1-301-40225-000 Mayor/City Council Medicare		59	60	68	68	68	15.5%	1.45% (set by federal government)
01-1-301-40260-000 Mayor/City Council WC Ins		11	16	14	13	13	17.7%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-1-301-40560-000 Mayor/City Council Membership/Dues		6,582	6,663	6,844	6,844	6,844	4.0%	NHMA dues (anticipating a 3% dues increase)
01-1-301-40611-000 Mayor/City Council Supplies - Spec Department		1,100	834	1,100	1,100	1,100	0.0%	
Total City Council	0	12,107	12,079	13,017	13,016	13,016	7.5%	
City Manager's Office								
01-1-302-40110-000 City Mgr Office FT Wages		143,490	125,071	145,758	145,758	145,758	1.6%	City Manager (Milner) & Executive Assistant (Lanzillo)
01-1-302-40110-435 City Manager FT Wages USDA Rural Tech Assistance		45,000	15,744	0	0	0	-100.0%	100% grant funded - see revenue line 01-1-000-33111-435
01-1-302-40140-000 City Mgr Office OT Wages		1,800	5,571	5,000	5,000	5,000	177.8%	Executive Assistant taking minutes at night meetings
01-1-302-40210-000 City Mgr Office Health & Dental Ins		58,666	32,497	44,283	43,629	43,629	-25.6%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-1-302-40215-000 City Mgr Office Life Ins		1,169	1,177	1,349	1,318	1,318	12.8%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-1-302-40220-000 City Mgr Office FICA		9,008	8,128	9,347	9,347	9,347	3.8%	6.2% (set by federal government)
01-1-302-40225-000 City Mgr Office Medicare		2,107	1,922	2,186	2,186	2,186	3.7%	1.45% (set by federal government)
01-1-302-40230-000 City Mgr Office NHRS		16,534	15,879	16,840	16,840	16,840	1.8%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-1-302-40250-000 City Mgr Office Unemployment		78	97	72	72	72	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-1-302-40260-000 City Mgr Office WC Ins		397	505	431	411	411	3.4%	8.4% increase in contribution rates from FY19; premiums are a % of wages

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
01-1-302-40290-000 City Mgr Office Prof Devel		2,000	886	2,000	2,000	2,000	0.0%	City Manager continuing education
01-1-302-40291-000 City Mgr Office Staff Devel		300	0	300	300	300	0.0%	Executive Assistant continuing education
01-1-302-40341-000 City Mgr Office Telephone		1,300	1,292	1,300	1,300	1,300	0.0%	office & cellular phone
01-1-302-40491-000 City Mgr Office - Nuisance Abatement	168,804	175,637	280,154	80,000	80,000	80,000	-54.5%	clean up of nuisance and/or deeded properties - several older properties taken by tax deed need clean up
01-1-302-40529-000 City Mgr Office - Joint Loss Safety		1,000	0	1,000	1,000	1,000	0.0%	Joint Loss Safety Committee
01-1-302-40560-000 City Mgr Office Membership/Dues		1,100	600	1,100	1,100	1,100	0.0%	ICMA, NHMMA, GFOA, CPM dues
01-1-302-40599-000 City Mgr Office - Contingent Grant		30,000	27,748	30,000	30,000	30,000	0.0%	used to accept and expend various small, non matching grants and donations throughout the year; 100% offset by revenue line 01-0-000-33540-000
01-1-302-40599-404 City Manager Contingent Grant Drug Free Communities		60,000	59,720	60,000	60,000	60,000	0.0%	used to record soft match for the Mayor's Drug Task Force - 100% offset by revenue line 01-0- 000-33540-404
01-1-302-40625-000 City Mgr Office Postage		500	290	500	500	500	0.0%	
01-1-302-40670-000 City Mgr Office Books & Pub		500	391	500	500	500	0.0%	resource material for city manager & newspaper subscriptions for city departments
01-1-302-40898-000 City Mgr Office Contingency		60,000	12,349	60,000	60,000	60,000	0.0%	unanticipated expenditures in lieu of supplemental budget appropriation
Total City Manager's Office	168,804	610,585	590,021	461,965	461,261	461,261	-24.3%	

City Clerk/Tax Collector Office Statistics

March 1, 2018 to February 28, 2019

Motor Vehicle Transactions

Approximately 10,000 Motor Vehicle Transactions Processed Annually
(833 per month - 192 per week - 38 per day)

Boat Registrations

260 Boats Registered Annually

Vital Records

708 First Copies, 744 Subsequent Copies, 51 Marriage Licenses

Dogs

1,520 Dogs Registered Annually

Hunting/Fishing Licenses

86 Hunting/Fishing Licenses Processed Annually

OHRV Registrations

139 Snowmobile and ATV Registrations Processed Annually

Water/Sewer Bills

10,800 Water/Sewer Bills Processed Annually - Approximately 900 per Month
Process, Mail and Accept Payment
Manage & Track 5 Water/Sewer Payment Arrangements

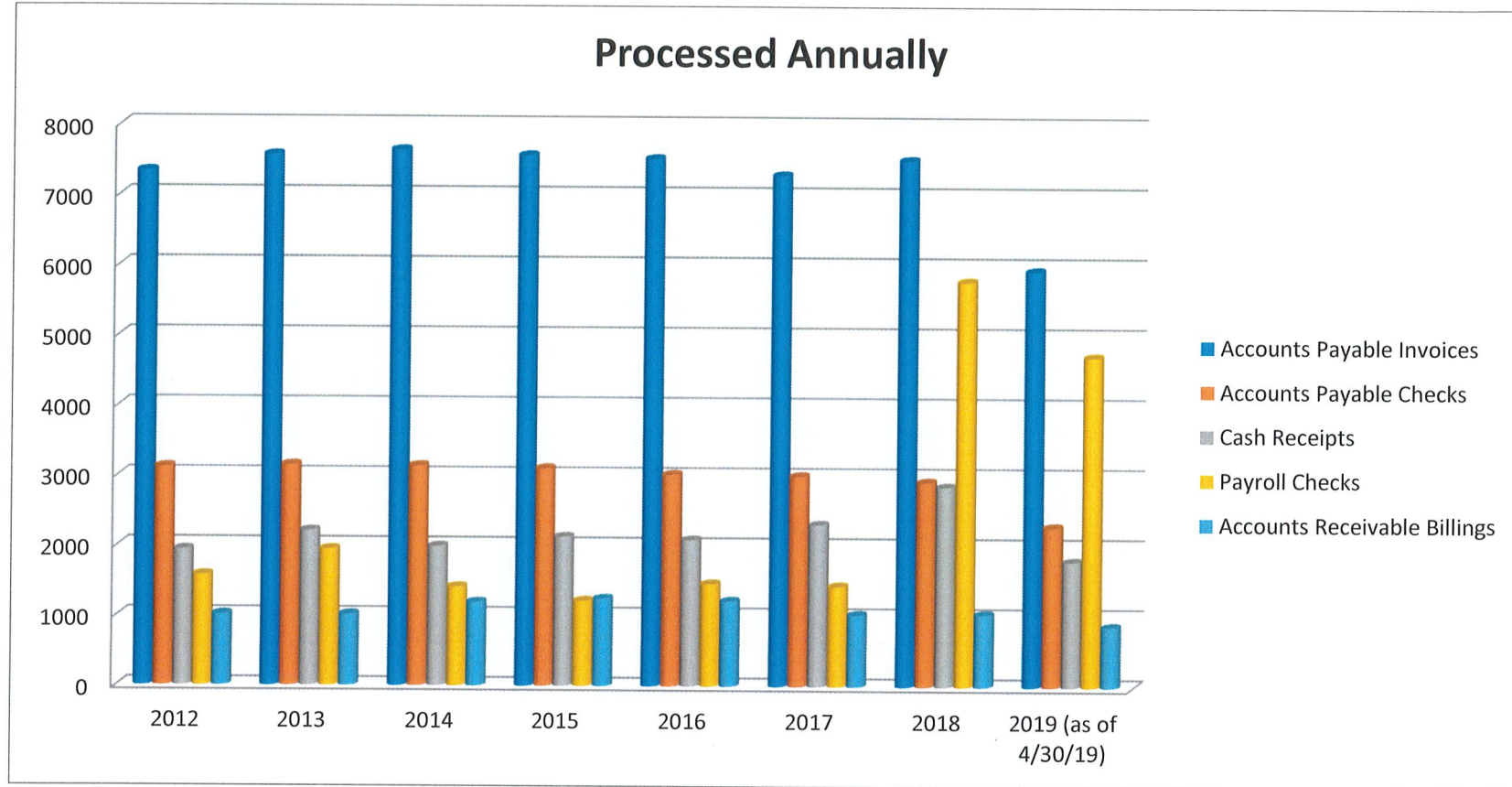
Property Tax Bills

7,200 Tax Bills are Processed Annually
(Approximately 3,600 in July & 3,600 in December)
Manage & Track 10 Property Tax Payment Arrangements

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
GENERAL GOVERNMENT - ELECTION, REGISTRATIONS & VITAL STATISTICS								
City Clerk/Tax Collector Office		...“where our goal is to offer our residents professional, courteous and timely service”...						
01-1-401-40110-000 City Clerk/Tax FT Wages		102,999	102,759	106,214	106,214	106,214	3.1%	80% of wages for City Clerk/Tax Collector (Gargano); Deputy City Clerk/Tax Collector (Morang); Account Clerk (Davis); 20% wages in water/sewer funds
01-1-401-40210-000 City Clerk/Tax Health & Dental Ins		64,467	64,232	76,847	75,645	75,645	17.3%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-1-401-40215-000 City Clerk/Tax Life Ins		851	851	855	833	833	-2.2%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-1-401-40220-000 City Clerk/Tax FICA		6,386	6,386	6,585	6,585	6,585	3.1%	6.2% (set by federal government)
01-1-401-40225-000 City Clerk/Tax Medicare		1,493	1,493	1,540	1,540	1,540	3.2%	1.45% (set by federal government)
01-1-401-40230-000 City Clerk/Tax NHRS		11,721	10,778	11,864	11,864	11,864	1.2%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-1-401-40250-000 City Clerk/Tax Unemployment		94	94	86	86	86	-8.1%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-1-401-40260-000 City Clerk/Tax WC Ins		280	280	307	293	293	4.5%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-1-401-40290-000 City Clerk/Tax Prof Devel		1,550	1,529	1,650	1,650	1,650	6.5%	Tax & Clerk Conferences (Gargano), Tax Workshop (All), City Clerk Workshop (All), NHMA Conference (Gargano), JP & Notary Public 5yr Renewals (Gargano)
01-1-401-40341-000 City Clerk/Tax Telephone		700	440	400	400	400	-42.9%	Telephone expenses have decreased
01-1-401-40390-000 City Clerk/Tax Other Prof Serv.		1,936	1,936	1,936	1,936	1,936	0.0%	Title search for liens & deeds
01-1-401-40391-000 City Clerk/Tax Code Book		3,000	1,195	3,000	3,000	3,000	0.0%	Website e-code updates
01-1-401-40440-000 City Clerk/Tax Equip Lease		800	797	800	800	800	0.0%	copier agreement
01-1-401-40550-000 City Clerk/Tax Printing		700	400	700	700	700	0.0%	preprinted tax bills & first class envelopes
01-1-401-40560-000 City Clerk/Tax Membership/Dues		95	95	95	95	95	0.0%	NH Clerk's Association/NH Tax Collector's Association, New England Clerk's Assoc.
01-1-401-40611-000 City Clerk/Tax Supplies - Spec Department		1,100	834	1,200	1,200	1,200	9.1%	State printer cartridges & dog tags
01-1-401-40625-000 City Clerk/Tax Postage		8,500	5,750	7,500	7,500	7,500	-11.8%	
01-1-401-40626-000 City Clerk/Tax Registry Fees		1,300	596	1,000	1,000	1,000	-23.1%	Tax redemptions

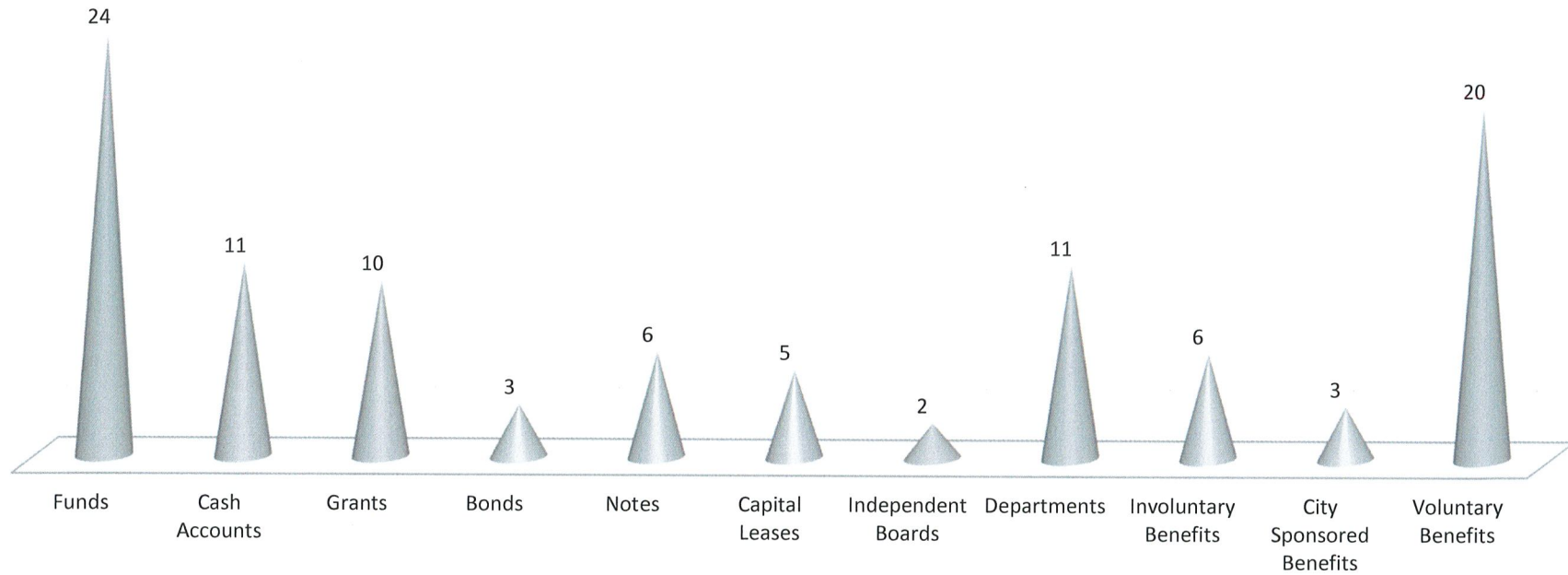
City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
01-1-401-40670-000 City Clerk/Tax Books & Pub		280	0	400	400	400	42.9%	Red & Blue Value books, no longer available in paper, have to get a digital subscription
Total City Clerk/Tax Collector Office	0	208,253	200,445	222,980	221,742	221,742	6.5%	
Elections								
01-1-403-40130-000 Elections Elected Official Wages		13,365	9,511	8,910	8,910	8,910	-33.3%	(2) Elections; City Election-October 2019; State Presidential Primary-January or February 2020
01-1-403-40260-000 Elections WC Ins		36	36	26	25	25	-31.8%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-1-403-40439-000 Elections Other Contracted Services		675	750	750	750	750	11.1%	3 wards at \$250/ward
01-1-403-40611-000 Elections Supplies - Spec Department		5,375	4,640	3,320	3,320	3,320	-38.2%	election worker food (\$600); supplies (\$300); Ballots and ballot coding for voting machines (\$2,420)
01-1-403-40625-000 Elections Postage		500	140	500	500	500	0.0%	
Total Elections	0	19,951	15,077	13,506	13,505	13,505	-32.3%	
TOTAL GENERAL GOVERNMENT - ELECTION, REGISTRATIONS & VITAL STATISTICS	0	228,204	215,522	236,486	235,246	235,246	3.1%	

Finance Statistics



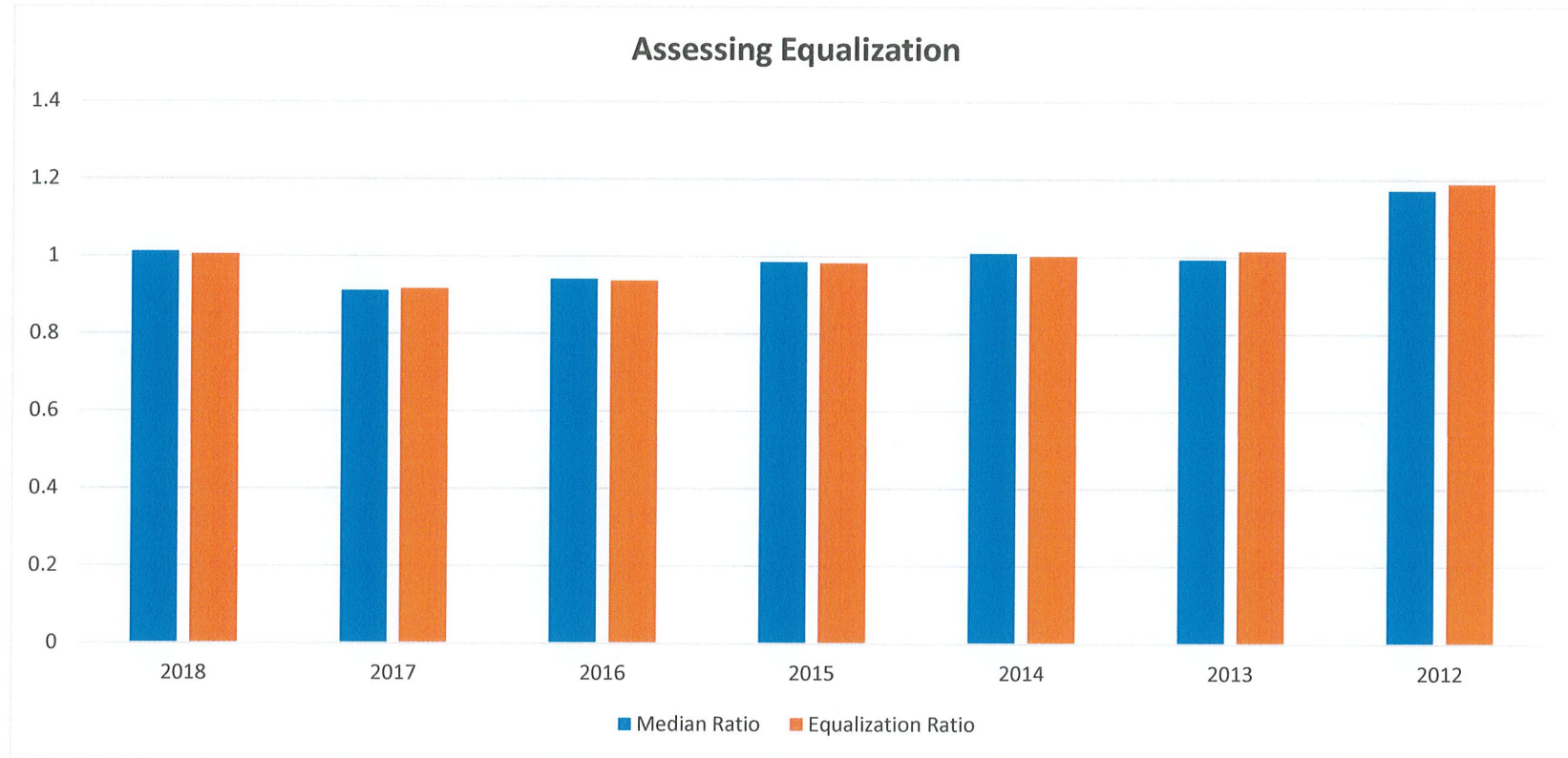
Number of Items Managed

■ Number



City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
GENERAL GOVERNMENT - FINANCIAL ADMINISTRATION								
Finance Office	Facilitate, implement and maintain appropriate financial policies and internal control structure to efficiently and accurately process, record and report all of the City's financial activity in accordance with applicable laws, currently accepted governmental accounting promulgation and generally accepted accounting principles (GAAP). To work interactively with as well as provide reliable and relevant reporting to agencies, officials, management, and taxpayers for results that are both informed and in the best interest of the City of Franklin.							
01-1-501-40110-000 Finance Office FT Wages		153,295	157,668	161,591	161,591	161,591	5.4%	Finance Director (Lossani 90%); Accountant (Newton 80%); Finance Assistant (Kulacz 80%); remaining wages in water/sewer funds
01-1-501-40130-000 Finance Office Elected Official Wages		1,500	1,534	1,500	1,500	1,500	0.0%	Stipend for Treasurer (Lanzillo \$1,000) & Deputy Treasurer's (Creasey & Ryea \$250 each)
01-1-501-40140-000 Finance Office OT Wages		0	981	1,000	1,000	1,000		Additional hours needed for special projects
01-1-501-40210-000 Finance Office Health & Dental Ins		67,038	63,845	66,464	65,569	65,569	-2.2%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-1-501-40215-000 Finance Office Life Ins		1,193	1,077	1,224	1,191	1,191	-0.1%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-1-501-40220-000 Finance Office FICA		9,597	9,753	10,174	10,174	10,174	6.0%	6.2% (set by federal government)
01-1-501-40225-000 Finance Office Medicare		2,245	2,281	2,379	2,379	2,379	6.0%	1.45% (set by federal government)
01-1-501-40230-000 Finance Office NHRS		17,616	14,715	18,301	18,301	18,301	3.9%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-1-501-40250-000 Finance Office Unemployment		96	89	89	89	89	-7.4%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-1-501-40260-000 Finance Office WC Ins		416	452	473	451	451	8.4%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-1-501-40290-000 Finance Office Prof Devel		1,000	2,438	1,500	1,500	1,500	50.0%	Finance Director continuing education (AICPA/GFOA/APA)
01-1-501-40291-000 Finance Office Staff Devel		2,500	819	2,000	2,000	2,000	-20.0%	Accountant & Finance Assistant - AccuFund Accounting Software User's Group; American Payroll Association
01-1-501-40330-000 Finance Office Audit	10,480	24,434	24,434	25,178	25,178	25,178	3.0%	(\$3,950 total - \$1,975 Municipal, \$1,975 School District); Single Audit \$5,000 (\$2,500 offset by revenue see line 01-9-014-33110-000)
01-1-501-40560-000 Finance Office Membership/Dues		489	444	500	500	500	2.2%	\$180 GFOA (office); \$70 NHGFOA (Finance Director & Newton); \$15 NESGFOA (Lossani); \$15 ANHPEHRA (office); \$220 American Payroll Association (Kulacz)
01-1-501-40625-000 Finance Office Postage		2,500	1,959	2,500	2,500	2,500	0.0%	
01-1-501-40670-000 Finance Office Books & Pub		882	428	500	500	500	-43.3%	\$300 2018 Governmental GAAP ; Misc Finance Publication/Books
Total Finance Office	10,480	284,801	282,917	295,373	294,423	294,423	3.4%	

Assessing Statistics



City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Assessing Office								
01-1-503-40110-000 Assessing FT Wages		48,116	48,099	50,142	50,017	50,017	4.0%	Assessing Technician (Paquin)
01-1-503-40215-000 Assessing Life Ins		338	338	340	331	331	-2.0%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-1-503-40220-000 Assessing FICA		2,983	2,982	3,109	3,101	3,101	4.0%	6.2% (set by federal government)
01-1-503-40225-000 Assessing Medicare		698	669	727	725	725	3.9%	1.45% (set by federal government)
01-1-503-40230-000 Assessing NHRS		4,641	4,280	4,707	4,707	4,707	1.4%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-1-503-40250-000 Assessing Unemployment		39	39	36	36	36	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-1-503-40260-000 Assessing WC Ins		111	111	122	116	116	4.5%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-1-503-40291-000 Assessing Staff Devel		100	266	200	200	200	100.0%	continuing education for Assessing Technician
01-1-503-40336-000 Assessing Assessing		78,971	78,971	69,507	69,507	69,507	-12.0%	software upgrade to Avitar, data conversion from previous software, software support, data verification, cyclical update, internet kiosk, GIS maps interface)
01-1-503-40341-000 Assessing Telephone		400	400	400	400	400	0.0%	
01-1-503-40440-000 Assessing Equip Lease		1,000	1,000	1,000	1,000	1,000	0.0%	copier lease & maintenance contract
01-1-503-40560-000 Assessing Membership/Dues		218	390	300	300	300	37.6%	NH Association of Assessing Officials & IAAO dues
01-1-503-40610-000 Assessing Supplies - Operating		200	200	200	200	200	0.0%	office supplies
01-1-503-40625-000 Assessing Postage		1,000	1,000	1,000	1,000	1,000	0.0%	
Total Assessing Office	0	138,815	138,745	131,790	131,641	131,641	-5.2%	

City of Franklin, New Hampshire							
FY2020 Budget							
Expenditures							
	FY 2019			FY2020 Budget			
	Prior Year	Council Adopted	Actual Expenditures	Department	Managers	Council	% Change
	Encumbrances	Expenditures	(thru 06/30/19)	Proposed	Proposed	Adopted	Over Prior
			Unadjusted)	Expenditures	Expenditures	Expenditures	Year
							Appropriated
							Expenditures
Information Technology							
01-1-506-40342-000 IT Software Maint	3,500	19,347	31,707	21,364	21,364	21,364	10.4%
01-1-506-40390-000 IT Other Prof Serv.	29,623	37,700	79,360	57,447	57,447	57,447	52.4%
Total Information Technology	33,123	57,047	111,067	78,811	78,811	78,811	38.2%
TOTAL GENERAL GOVERNMENT - FINANCIAL ADMINISTRATION	43,603	480,663	532,729	505,974	504,875	504,875	5.0%
GENERAL GOVERNMENT - LEGAL							
01-1-531-40320-000 General Legal Legal		29,000	29,000	29,000	29,000	29,000	0.0%
01-1-531-40323-000 General Legal Legal - PBA		2,600	0	2,600	2,600	2,600	0.0%
01-1-531-40324-000 General Legal Legal - ZBA		5,500	0	5,500	5,500	5,500	0.0%
01-1-531-40325-000 General Legal Outside Legal		1,000	0	1,000	1,000	1,000	0.0%
TOTAL GENERAL GOVERNMENT - LEGAL	0	38,100	29,000	38,100	38,100	38,100	0.0%

Planning, Zoning and Heritage - Applications

Planning Board

Year	2016	2017	2018
Number of Application	11	8	15

Planning Application Summary 2018:

1. Site Plan Commercial – Riverbend Community Health	8. Site Plan & SUP – Moses’ Hill Road Body Shop
2. Site Plan Commercial – Domino’s 900 Central Street	9. Subdivision & Site Plan – 361 Central Street condo, Toad Hall
3. Subdivision – Dumont’s Ward Hill Road	10. Subdivision – 355-359 Central Street condo
4. Subdivision – Community Bridges Victory Drive	11. Subdivision – 366-378 Central Street condo, Buell Block
5. Site Plan – S. Main Street Seafood Restaurant - withdrawn	12. Subdivision – River Street Solar
6. Site Plan – Pearlman’s 15 Tannery Street	13. Site Plan – 340 Central Street – Bar & Lounge
7. Site Plan – East Coast Rent-a-Fence Range Road	14. Subdivision – 15 Tannery Street & City Property
15. Conceptual Site Plan – Duffy & Mark Streets Solar Array	

Zoning Board of Adjustment

Year	2016	2017	2018
Number of Application	11	16	15

ZBA Application Summary 2018

1. Variance/Parking Specifications/CAP 82 Elkins Street	9. Variance/Lot & Yard/New House/19 North Shore Lane
2. Appeal of Administrative Decision for Sign/Rowell/overtured	10. Agricultural Waiver/Chickens/59 Edward Street
3. Variance for Wedding Venue/296 Webster Lake Rd/withdrawn	11. Variance/Lot & Yard/Garage Addition/Withdrawn
4. Variance/Lot & Yard/New House/Smiling Hill Road	12. Rehearing/Shed/39 Maple Square
5. Variance/Lot & Yard/Garage/234 Lake Shore Drive	13. Special Exception/Gravel Excavation/Withdrawn
6. Variance/Shed/39 Maple Square	14. Variance/Frontage & Lot/Edmunds Hill Road/Withdrawn
7. Variance/Lot & Yard/Garage/24 Birch Drive	15. Variance/Frontage & Lot/Commerce Drive-3 Lots/Solar
8. Variance/Agricultural Waiver/Chickens/Withdrawn	

Heritage Commission

Year	2016	2017	2018
Number of Application	3	5	2
1. Façade Improvements & Sign Application/Nail Salon/334 Central Street	2. Mural/Grevior/Trestle View Park		

Planning & Zoning Department - Permit Summary

Permit Type	2016	2017	2018
Single/Two Family Home Construction	18	17	10
Single/Two Family Home Renovation	17	29	13
Multi-Family Construction	0	0	0
Multi-Family Renovation	3	2	6
Decks/Shed/Accessory Structure	39	55	31
Commercial / Industrial Construction	0	1	4
Commercial / Industrial Renovations	12	10	3
Solar Systems	10	8	9
Mechanical	68	121	152
Signs	10	4	6
Total Permits	177	247	234

Key Planning & Zoning Departmental Projects for 2018

- ✓ Preparation of a Rural Development Grant for the White Water Project
- ✓ Administration & oversight of the of the Rural Development grant for the White Water Park Coordinator
- ✓ Administration and Close-out documents for the Rural Development Grant for the Downtown Development Coordinator
- ✓ Bi-Weekly meetings and regular strategy & planning discussions on the downtown economic revitalization
- ✓ Management of the Haynes Brook Culvert grant; Contracts, Construction, and Grant Close-out Work
- ✓ Assist in the Preparation of a Rural Development Grant for a new Ambulance for the Franklin Fire Dept.
- ✓ Provide support for the brownfield work on the former Ciao Pasta property, and the redevelopment of this parcel
- ✓ Administration & oversight of the Macosko Brownfield site, working towards completion of final cleanup of the site

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
GENERAL GOVERNMENT - PLANNING & ZONING								
	<i>We welcome the opportunity to talk with you about any land use issue or any proposed project so that we can assist you and help insure that you have all the information you need to insure that the requirements of the land use ordinances are satisfied and that the interests of all property owners are properly protected.</i>							
01-1-911-40110-000 Planning FT Wages		124,215	124,136	127,900	127,825	127,825	2.9%	Planning & Zoning Director/Special Projects Coordinator (Lewis); Part Time Administrative Secretary (Fisher)
01-1-911-40215-000 Planning Life Ins		682	676	681	663	663	-2.8%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-1-911-40220-000 Planning FICA		7,701	7,695	7,930	7,925	7,925	2.9%	6.2% (set by federal government)
01-1-911-40225-000 Planning Medicare		1,801	1,791	1,855	1,853	1,853	2.9%	1.45% (set by federal government)
01-1-911-40230-000 Planning NHRS		9,676	9,490	9,747	9,747	9,747	0.7%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-1-911-40250-000 Planning Unemployment		78	78	72	72	72	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-1-911-40260-000 Planning WC Ins		4,670	4,670	5,098	4,858	4,858	4.0%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-1-911-40290-000 Planning Prof Devel		100	0	100	100	100	0.0%	This involves costs for educational workshops for Board members
01-1-911-40291-000 Planning Staff Devel		100	0	100	100	100	0.0%	This involves costs for educational workshops for staff
01-1-911-40341-000 Planning Telephone		450	450	450	450	450	0.0%	This is a standard office expenditure
01-1-911-40439-000 Planning Other Contracted Services		4,700	4,700	4,700	4,700	4,700	0.0%	P & Z will continue to pay for the annual maintenance of the tax maps (\$3,700) and will contribute one-half (\$1,000) of the annual costs associated with the public hosting fee of \$2,000. The tax maps are available online for easy access by residents, real estate agents, and others.
01-1-911-40440-000 Planning Equip Lease		900	900	900	900	900	0.0%	Maintenance costs associated with copy machine that is shared between Planning and Assessing
01-1-911-40560-000 Planning Membership/Dues		6,462	6,456	6,456	6,456	6,456	-0.1%	Lakes Region Planning Commission (\$6,386) ; NH Planner Association (\$80)
01-1-911-40625-000 Planning Postage		900	1,210	1,000	1,000	1,000	11.1%	Mailing costs for Board member packages, abutter notices, and general mailings. The City is compensated for the abutter mailings through applications to the two Boards.
01-1-911-40670-000 Planning Books & Pub		135	148	150	150	150	11.1%	Educational materials for staff and board members including the annual updates for land use legislation; we are trying to reduce the costs by utilizing online materials as much as possible
TOTAL GENERAL GOVERNMENT - PLANNING & ZONING	0	162,570	162,400	167,138	166,800	166,800	2.6%	

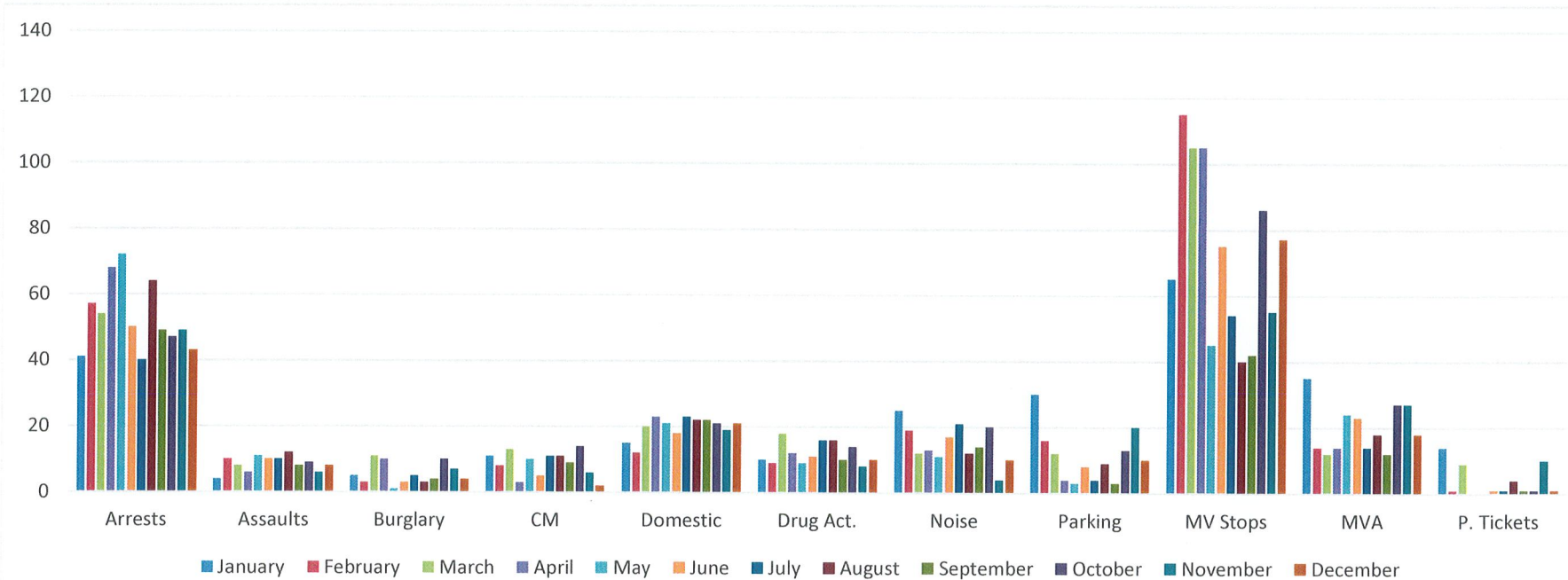
City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
GENERAL GOVERNMENT - BUILDINGS								
City Hall								
01-1-941-40410-000 City Hall Electricity		6,000	6,000	6,000	6,000	6,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-1-941-40411-000 City Hall Heating Oil/Gas		15,000	15,180	10,000	10,000	10,000	-33.3%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-1-941-40412-000 City Hall Water/Sewer		1,800	2,004	1,500	1,500	1,500	-16.7%	Water and sewer charges to city hall
01-1-941-40430-000 City Hall Bldg Repairs & Maint		2,500	1,663	2,000	2,000	2,000	-20.0%	Ongoing maintenance activities
01-1-941-40439-000 City Hall Other Contracted Services	26,097	7,401	35,552	12,501	12,501	12,501	68.9%	heating system maintenance \$500; carpet cleaning \$600; emergency light testing & inspection \$701; other\$1,500
01-1-941-40690-000 City Hall Misc Supplies		1,500	2,484	2,200	2,200	2,200	46.7%	restroom (paper, soap) & cleaning supplies (in house 2nd year)
Total City Hall	26,097	34,201	62,883	34,201	34,201	34,201	0.0%	
Proulx, Parks & Beaches								
01-1-942-40410-000 Parks & Beaches Electricity		8,000	8,000	8,000	8,000	8,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-1-942-40411-000 Parks & Beaches Heating Oil/Gas		10,000	10,000	10,000	10,000	10,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-1-942-40412-000 Parks & Beaches Water/Sewer		1,200	1,190	1,100	1,100	1,100	-8.3%	water and sewer charges to various facilities
01-1-942-40430-000 Parks & Beaches Bldg Repairs & Maint		1,200	5,617	3,500	3,500	3,500	191.7%	ongoing maintenance to dugouts; fencing; restrooms; bath houses etc.
01-1-942-40439-000 Parks & Beaches Other Contracted Services	22,000	17,515	39,232	17,515	6,007	6,007	-65.7%	Heating system maintenance \$500; gym floors \$2,500, alarm system service \$700; emergency light testing & inspection \$507; other \$1,800
01-1-942-40690-000 Parks & Beaches Misc Supplies	5,158	2,200	8,496	8,000	8,000	8,000	263.6%	restroom (paper, soap) & cleaning supplies; signage all city parks & beaches
Total Proulx, Parks & Beaches	27,158	40,115	72,535	48,115	36,607	36,607	-8.7%	

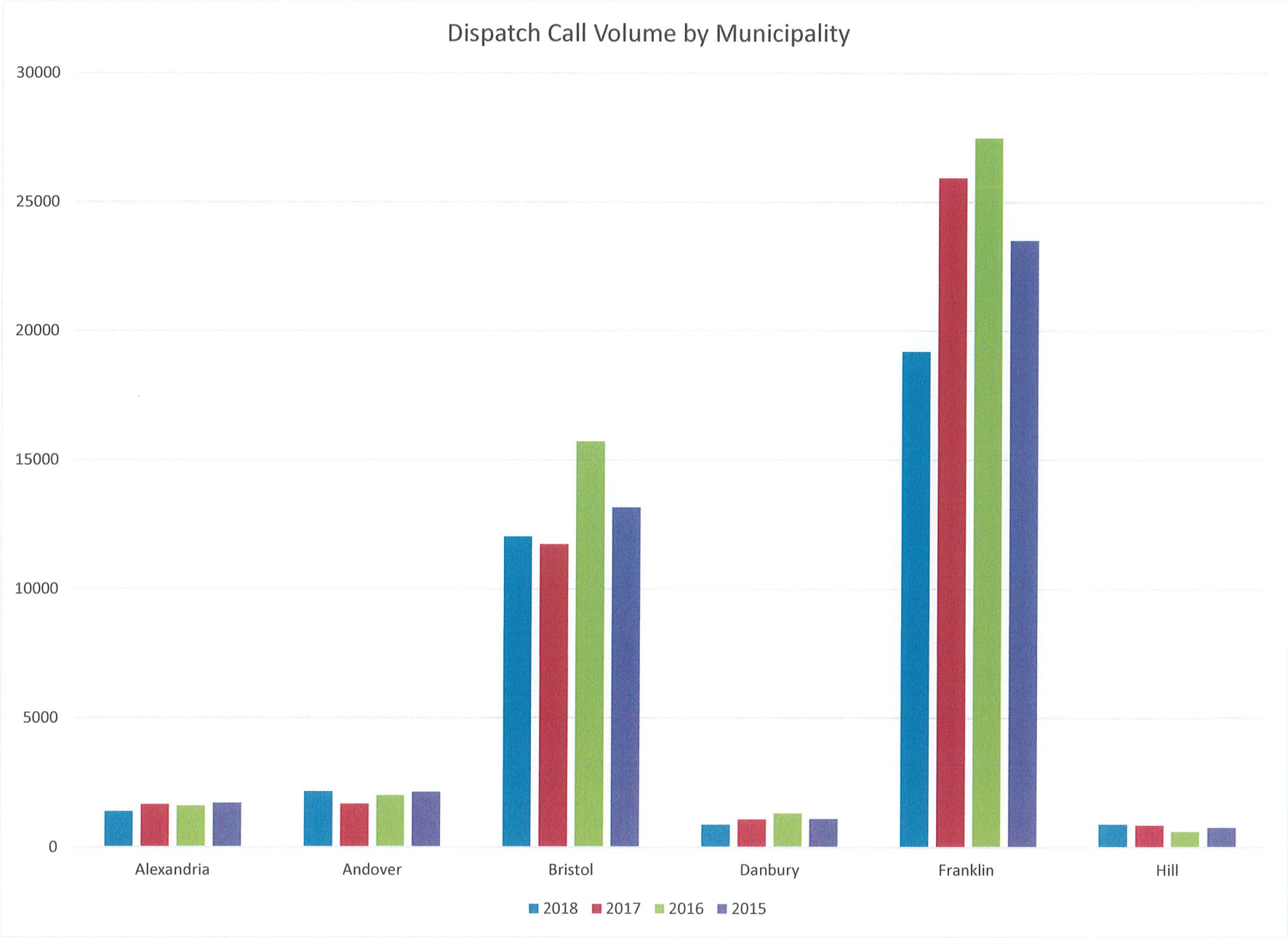
City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Odell Cottage								
01-1-943-40411-000 Odell Cottage Heating Oil/Gas		2,800	2,571	2,800	2,800	2,800	0.0%	100% reimbursement from trust fund - see revenue line 01-0-000-39160-000
01-1-943-40412-000 Odell Cottage Water/Sewer		400	400	400	400	400	0.0%	100% reimbursement from trust fund - see revenue line 01-0-000-39160-000
01-1-943-40430-000 Odell Cottage Bldg Repairs & Maint		10,500	500	500	500	500	-95.2%	100% reimbursement from trust fund - see revenue line 01-0-000-39160-000
Total Odell Cottage	0	13,700	3,471	3,700	3,700	3,700	-73.0%	
Bessie Rowell Community Center								
BRCC is occupied by the City's recreation department and (3) other tenants who share in expenditures of the building and maintenance. All expenditures of this cost are shared based on square footage between all (4) occupants. See revenue line 01-1-944-35040-000 for tenant share of all expenditures (over several cost centers) including \$5,000/each annual contribution to capital reserve fund.								
01-1-944-40410-000 Bessie Rowell Electricity		15,500	22,825	15,500	15,500	15,500	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-1-944-40411-000 Bessie Rowell Heating Oil/Gas		24,000	18,207	24,000	24,000	24,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-1-944-40412-000 Bessie Rowell Water/Sewer		5,000	6,803	4,800	4,800	4,800	-4.0%	Water and sewer charges for BRCC
01-1-944-40430-000 Bessie Rowell Bldg Repairs & Maint	1,080	16,000	7,079	12,132	12,132	12,132	-24.2%	General maintenance
01-1-944-40439-000 Bessie Rowell Other Contracted Services	3,000	9,232	12,948	10,500	10,500	10,500	13.7%	Security system \$1,200; fire alarm inspection \$2,138; strip & wax floors \$2,680; hood inspection \$200; emergency light testing & inspection \$1,014; other \$3,268
01-1-944-40690-000 Bessie Rowell Misc Supplies		4,000	7,176	6,800	6,800	6,800	70.0%	restroom (paper, soap) & cleaning supplies; ice melt; etc.(in house)
Total Bessie Rowell Community Center	4,080	73,732	75,038	73,732	73,732	73,732	0.0%	
TOTAL GENERAL GOVERNMENT - BUILDINGS								
	57,335	161,748	213,927	159,748	148,240	148,240	-8.4%	

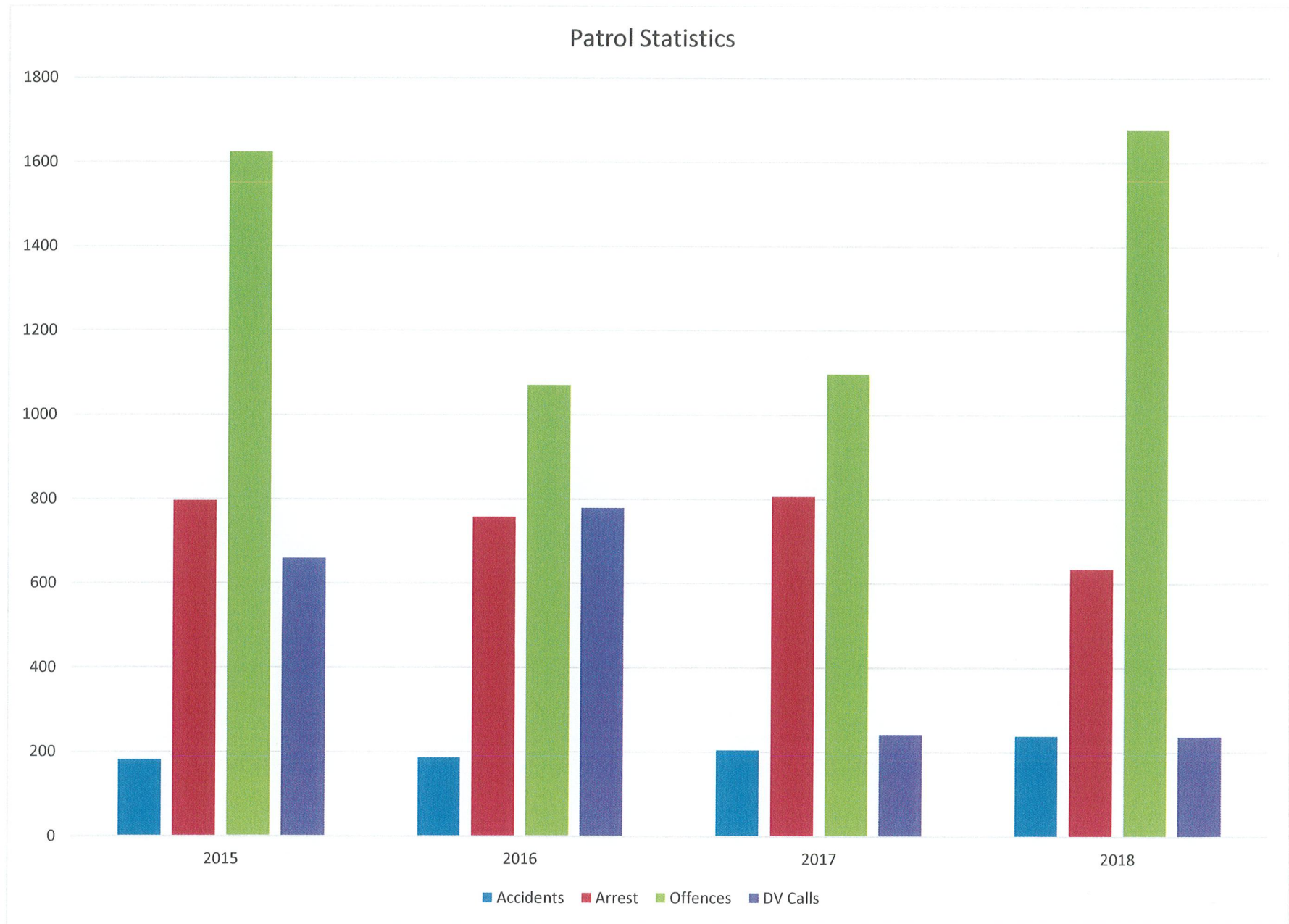
City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
GENERAL GOVERNMENT - INSURANCE								
01-1-961-40521-000 Property Ins General Liability		114,127	129,568	118,800	118,800	118,800	4.1%	Traveler's \$165,000 - \$118,800 general, \$37,950 water, \$8,250 sewer. Includes an estimated 5% increase over FY 2019 as a result of coverage changes and reallocation of property liability insurances between funds based on statement of values, # of PC's, # of regularly scheduled employees.
01-1-961-40528-000 Property Ins Gen Liab Deduct		1,000	0	1,000	1,000	1,000	0.0%	
TOTAL GENERAL GOVERNMENT - INSURANCE	0	115,127	129,568	119,800	119,800	119,800	4.1%	
GENERAL GOVERNMENT - OTHER								
01-1-991-40299-000 City Hall Travel		1,500	1,055	1,500	1,500	1,500	0.0%	mileage reimbursement for employees attending meetings, conferences, training, etc.
01-1-991-40440-000 Gen Gov/City Hall Equip Lease		5,095	6,441	5,095	5,095	5,095	0.0%	Copier lease \$1,442; Postage machine lease \$1,653; Copier maintenance agreement \$2,000
01-1-991-40551-000 Gen Gov/City Hall Advert/Legal Notices		6,000	6,051	6,000	6,000	6,000	0.0%	Citywide advertising for positions, legal notices, etc.
01-1-991-40610-000 Gen Gov/City Hall Supplies - Operating		12,000	11,193	12,000	12,000	12,000	0.0%	Citywide copier/printer paper & City Hall office supplies
TOTAL GENERAL GOVERNMENT - OTHER	0	24,595	24,740	24,595	24,595	24,595	0.0%	
GRAND TOTAL GENERAL GOVERNMENT	269,742	1,833,699	1,909,986	1,726,823	1,711,933	1,711,933	-6.6%	

Franklin Police Department 2018 Statistics

<u>Month</u>	<u>CFS</u>	<u>Arrests</u>	<u>Assaults</u>	<u>Burglary</u>	<u>CM</u>	<u>Domestic</u>	<u>Drug Act.</u>	<u>Noise</u>	<u>Parking</u>	<u>MV Stops</u>	<u>MVA</u>	<u>P. Tickets</u>
January	1609	41	4	5	11	15	10	25	30	65	35	14
February	1627	57	10	3	8	12	9	19	16	115	14	1
March	1658	54	8	11	13	20	18	12	12	105	12	9
April	1571	68	6	10	3	23	12	13	4	105	14	0
May	1650	72	11	1	10	21	9	11	3	45	24	0
June	1503	50	10	3	5	18	11	17	8	75	23	1
July	1560	40	10	5	11	23	16	21	4	54	14	1
August	1818	64	12	3	11	22	16	12	9	40	18	4
September	1638	49	8	4	9	22	10	14	3	42	12	1
October	1893	47	9	10	14	21	14	20	13	86	27	1
November	1289	49	6	7	6	19	8	4	20	55	27	10
December	1372	43	8	4	2	21	10	10	10	77	18	1
	19188	634	102	66	103	237	143	178	132	864	238	43







City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year	Council Adopted	Actual Expenditures	Department	Managers	Council	% Change	
	Encumbrances	Expenditures	(thru 06/30/19)	Proposed	Proposed	Adopted	Over Prior	
			Unadjusted)	Expenditures	Expenditures	Expenditures	Year	
							Appropriated	Account Detail
							Expenditures	
PUBLIC SAFETY								
POLICE DEPARTMENT								
<i>The Franklin Police Department is dedicated to community, people, and excellence and provides the utmost degree of police service throughout the City while practicing the tenets of integrity, ethics, and justice.</i>								
Police Admin								
01-2-101-40110-000 Police Admin FT Wages		245,536	238,668	252,649	252,450	252,450	2.8%	Chief (Goldstein); Lieutenant (Clough); Account Clerk (Stephens); Part Time Secretary (Freeman)
01-2-101-40210-000 Police Admin Health & Dental Ins		29,333	30,484	32,020	31,519	31,519	7.5%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-2-101-40215-000 Police Admin Life Ins		1,706	1,680	1,706	1,660	1,660	-2.7%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-2-101-40220-000 Police Admin FICA		4,244	3,923	4,357	4,349	4,349	2.5%	6.2% (set by federal government)
01-2-101-40225-000 Police Admin Medicare		3,560	3,481	3,663	3,661	3,661	2.8%	1.45% (set by federal government)
01-2-101-40230-000 Police Admin NHRS		55,013	50,666	54,658	54,658	54,658	-0.6%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-2-101-40250-000 Police Admin Unemployment		149	149	140	140	140	-6.0%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-2-101-40260-000 Police Admin WC Ins		4,304	4,304	4,704	4,483	4,483	4.2%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-2-101-40291-000 Police Admin Staff Devel	5,927	19,000	24,927	19,000	19,000	19,000	0.0%	\$2000 Training for Command Staff-\$3000 training Communications Division;\$12,000 Patrol Division; associated cost - mileage
01-2-101-40345-000 Police Admin Equip Maint		1,865	1,865	1,800	1,800	1,800	-3.5%	General office equipment repair: PBT and Radar calibration
01-2-101-40350-000 Police Admin Medical		2,500	2,500	2,500	2,500	2,500	0.0%	Drug test, psych, medical exam for hires(600+ per hire); blood tests for DWIs
01-2-101-40440-000 Police Admin Equip Lease		3,500	3,500	3,500	3,500	3,500	0.0%	Lease of photocopier
01-2-101-40551-000 Police Admin Advert/Legal Notices		3,000	3,001	3,000	3,000	3,000	0.0%	Ads for openings and mandatory legal notifications, food for prisoners
01-2-101-40560-000 Police Admin Membership/Dues		2,000	2,000	2,000	2,000	2,000	0.0%	Dues for NH Chiefs Association, NESPIN, American Poly Association, IACPnet
01-2-101-40610-000 Police Admin Supplies - Operating		15,000	15,001	15,000	15,000	15,000	0.0%	Custom forms, parking tickets, general office supplies, stationary, office furniture, toner-color and black/white (\$5,000)
01-2-101-40625-000 Police Admin Postage		1,000	1,000	1,000	1,000	1,000	0.0%	General postage , certified mailings
01-2-101-40642-000 Police Admin Uniforms		1,000	1,742	1,000	1,000	1,000	0.0%	Uniform replacement for Chief and Lt.
01-2-101-40643-000 Police Admin Uniform Cleaning		7,000	7,000	7,000	7,000	7,000	0.0%	Uniform dry cleaning (same since 2015)
Total Police Admin	5,927	399,710	395,891	409,697	408,720	408,720	2.3%	

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Police Investigations/Prosecution								
01-2-102-40110-000 Investigation FT Wages		302,281	251,043	277,364	277,290	277,290	-8.3%	Prosecutor (Newman), Secretary (Short), Sergeant (Hale), (2) Detectives (Wolfson, Doe)
01-2-102-40140-000 Investigation OT Wages		21,274	20,000	20,000	20,000	20,000	-6.0%	
01-2-102-40210-000 Investigation Health & Dental Ins		71,584	55,059	58,549	57,242	57,242	-20.0%	FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as
01-2-102-40215-000 Investigation Life Ins		2,140	1,567	2,102	2,047	2,047	-4.4%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-2-102-40220-000 Investigation FICA		9,451	3,697	7,608	7,608	7,608	-19.5%	6.2% (set by federal government)
01-2-102-40225-000 Investigation Medicare		4,691	3,500	4,312	4,311	4,311	-8.1%	1.45% (set by federal government)
01-2-102-40230-000 Investigation NHRS		64,456	55,586	62,937	62,937	62,937	-2.4%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-2-102-40250-000 Investigation Unemployment		234	234	180	180	180	-23.1%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-2-102-40260-000 Investigation WC Ins		5,075	5,075	4,772	4,548	4,548	-10.4%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-2-102-40290-000 Investigation Prof Devel		6,000	6,000	6,000	6,000	6,000	0.0%	Prosecutor CLEs, supplies; Training for detectives
01-2-102-40390-000 Investigation Other Prof Serv.		6,000	6,000	6,000	6,000	6,000	0.0%	Tows to impound, supplies for crime scene investigation(water/food extended scenes)Homicides, Barricaded subjects..
01-2-102-40560-000 Investigation Membership/Dues		1,000	1,000	1,000	1,000	1,000	0.0%	NH Bar Association, American Bar Association
01-2-102-40611-000 Investigation Supplies - Spec Department		8,312	8,312	8,000	8,000	8,000	-3.8%	Supplies for criminal investigation \$800; Trans Union database \$1,812 ; Drug testing kits \$3,000 NESPIN \$100; gloves/fentyl \$1,000
01-2-102-40642-000 Investigation Uniforms		2,000	2,000	2,000	2,000	2,000	0.0%	Clothing Stipend for Detectives, Det.Sgt. and Prosecutor
01-2-102-40670-000 Investigation Books & Pub		2,000	2,000	2,000	2,000	2,000	0.0%	Criminal code, juv code,ALR updates, court decisions
Total Police Investigations/Prosecution	0	506,498	421,073	462,825	461,162	461,162	-9.0%	

City of Franklin, New Hampshire								
FY2020 Budget Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Police Patrol								
01-2-103-40110-000 Patrol FT Wages		748,999	760,309	833,635	786,645	786,645	5.0%	(4) Sergeants (Poirier, Ball, Drouin, Guerriero); (10) FT Patrol Officers (Gotthardt, Rector, Francis, Hart, Ciavola, Faro, King, Drouin, Walker, Tracy); (1) PT Patrol Officer (Clewley)
01-2-103-40140-000 Patrol OT Wages		125,000	196,650	145,526	145,526	145,526	16.4%	OT for patrol officers and sergeants; includes mandatory firearms, taser, and academy minimum of 8hrs per officer
01-2-103-40140-102 Patrol OT - Court		20,000	20,000	0	0	0	-100.0%	court appearances
01-2-103-40140-403 Patrol OT - VAWA		23,448	35,589	22,922	22,922	22,922	-2.2%	100% grant funded - see revenue line 01-2-103-33111-403
01-2-103-40210-000 Patrol Health & Dental Ins		374,475	360,242	472,778	433,954	433,954	15.9%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-2-103-40215-000 Patrol Life Ins		6,035	5,435	6,372	5,836	5,836	-3.3%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-2-103-40220-000 Patrol FICA		0	1,621	1,906	1,906	1,906	#DIV/0!	6.2% (set by federal government)
01-2-103-40225-000 Patrol Medicare		12,985	13,213	14,198	13,517	13,517	4.1%	1.45% (set by federal government)
01-2-103-40225-403 Patrol Medicare VAWA Grant (ARRA)		318	318	332	332	332	4.4%	100% grant funded - see revenue line 01-2-103-33111-403
01-2-103-40230-000 Patrol NHRS		262,068	260,635	269,406	256,047	256,047	-2.3%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-2-103-40230-403 Patrol Retirement - VAWA		5,778	0	6,746	6,746	6,746	16.8%	100% grant funded - see revenue line 01-2-103-33111-403
01-2-103-40250-000 Patrol Unemployment		546	546	576	540	540	-1.1%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-2-103-40260-000 Patrol WC Ins		20,606	20,606	24,282	21,990	21,990	6.7%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-2-103-40343-000 Patrol Radio Maint		19,500	19,500	19,500	19,500	19,500	0.0%	Maintenance of Impound lot and addition of 2 cameras \$8,413 ; Outer Fencing (\$7,000) maintenance and repair of mobile and portable radio (Homeland security grant requirements)
01-2-103-40611-000 Patrol Supplies - Spec Department		7,000	7,000	7,000	7,000	7,000	0.0%	Patrol supplies-flares, booking room supplies, dog poles, spithoods, protective gear(gloves), k-9 food,\$750-24hr biohazard remediation(1 fentanyl clean up \$995)
01-2-103-40636-000 Patrol Fuel Gas/Diesel		45,000	45,000	45,000	45,000	45,000	0.0%	Fuel/oil for all police vehicles
01-2-103-40642-000 Patrol Uniforms		15,000	21,874	15,000	15,000	15,000	0.0%	Uniforms and equipment(boots,belts,holsters);winter boots per union contract, patrol uniforms, bicycle patrol uniforms(new Officer \$5,700)
01-2-103-40660-000 Patrol Vehicle Maint	36,057	30,000	67,160	45,000	45,000	45,000	50.0%	Vehicle maintenance including body work, repairs(requires computer updates by ford garage) oil, fluids ,filters(fuel injectors, steering rack-has to be outsourced) Increased maintenance schedule based on engine hours; snow tires \$6,000,summers \$4,500
01-2-103-40740-000 Patrol CO - Mach & Equip	24,662	45,000	69,662	100,700	80,700	80,700	79.3%	Equipment Replacement; 5 vests at \$1,000 each (\$5,000); 4 Tasers and cartridges(\$4,000;) opticsloan program (\$300) per year; gas mask (\$480); ammunition for sidearms, rifle and shotguns (\$10,000); Equipment for 2 cruisers (\$29,000); 2 car radios (\$6,500); lettering for two cruisers (\$820); 5 MDTs - eticket/ecrash (\$24,600 - offset by \$15,000 grant, see revenue line 01-2-103-33111)
Total Police Patrol	60,719	1,761,758	1,905,360	2,030,880	1,908,161	1,908,161	8.3%	

City of Franklin, New Hampshire								
FY2020 Budget Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Police Dispatch								
01-2-105-40110-000 Dispatch FT Wages		227,342	222,876	221,238	221,238	221,238	-2.7%	Communications Supervisor Kulacz; (4) Communication Specialists (Rollins, Leclerc, Cornell, Wing)
01-2-105-40140-000 Dispatch OT Wages		35,000	37,463	35,000	35,000	35,000	0.0%	
01-2-105-40210-000 Dispatch Health & Dental Ins		103,641	64,439	100,829	99,369	99,369	-4.1%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-2-105-40215-000 Dispatch Life Ins		1,873	2,657	1,781	1,734	1,734	-7.4%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-2-105-40220-000 Dispatch FICA		16,265	13,164	15,887	15,887	15,887	-2.3%	6.2% (set by federal government)
01-2-105-40225-000 Dispatch Medicare		3,804	3,752	3,715	3,715	3,715	-2.3%	1.45% (set by federal government)
01-2-105-40230-000 Dispatch NHRS		29,855	18,832	28,622	28,622	28,622	-4.1%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-2-105-40250-000 Dispatch Unemployment		195	195	180	180	180	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-2-105-40260-000 Dispatch WC Ins		681	681	707	674	674	-1.1%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-2-105-40341-000 Dispatch Telephone		20,000	20,223	20,000	20,000	20,000	0.0%	All phone lines and cell phones; data plan for 5 MDT (\$5,000)
01-2-105-40342-000 Dispatch Software Maint		12,000	12,023	22,100	22,100	22,100	84.2%	IMC Software Fee (\$12,500); IMC Mobile (\$9,600)
01-2-105-40343-000 Dispatch Radio Maint	12,740	57,759	70,499	52,000	52,000	52,000	-10.0%	American Alarm Security Maintenance - soft ware not supported (\$7,000); Camera monitoring- Pelmac repairs (\$2,000), Ragged Mountain (\$8,000); Maintenance Service - OME (\$13,030); Office supplies(\$200); APCO dues (\$400); NH certification (\$250); NHEDA Conference (\$325); Lockers set of 6 (1,540)
01-2-105-40611-000 Dispatch Supplies - Spec Department		3,000	3,000	3,000	3,000	3,000	0.0%	
01-2-105-40642-000 Dispatch Uniforms		2,000	2,000	2,000	2,000	2,000	0.0%	Uniforms /replacement for Communications Division
Total Police Dispatch	12,740	513,415	471,804	507,059	505,519	505,519	-1.5%	

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Police Station								
01-2-109-40410-000 Police Station Electricity		18,500	19,195	18,500	18,500	18,500	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-2-109-40411-000 Police Station Heating Oil/Gas		4,500	6,979	5,000	5,000	5,000	11.1%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-2-109-40412-000 Police Station Water/Sewer		2,500	2,661	2,500	2,500	2,500	0.0%	Water and sewer charges for police station
01-2-109-40430-000 Police Station Bldg Repairs & Maint		2,500	2,500	2,500	2,500	2,500	0.0%	General Maintenance interior and exterior
01-2-109-40439-000 Police Station Other Contracted Services	5,557	3,717	19,935	8,000	8,000	4,000	7.6%	HVAC maintenance \$500; fire extinguisher maintenance \$400, radio tower alarm & monitoring \$1,195; window cleaning \$800; emergency lighting testing & inspection \$822; FY2019 cleaning contract eliminated & provided in house (see MSD Buildings and Grounds)
01-2-109-40690-000 Police Station Misc Supplies		3,500	3,684	4,000	0	4,000	14.3%	restroom (paper, soap) & cleaning supplies (in house 2nd year)
Total Police Station	5,557	35,217	54,953	40,500	36,500	36,500	3.6%	
GRAND TOTAL POLICE DEPARTMENT	84,943	3,216,598	3,249,081	3,450,962	3,320,061	3,320,061	3.2%	

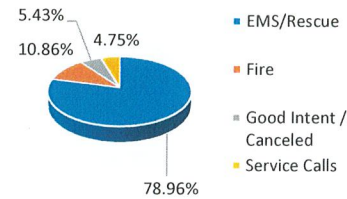


2019 First Quarter (January – March of 2019)

Franklin Fire Department

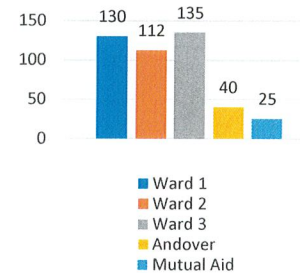
Incident Type

Incident Type	Qty (90 Days)	Percentage	Projected 2019 Year End
EMS/Rescue	349	78.96%	1415
Fire	48	10.86%	194
Good Intent / Canceled	24	5.43%	97
Service Calls	21	4.75%	85
Totals	442	100%	1791



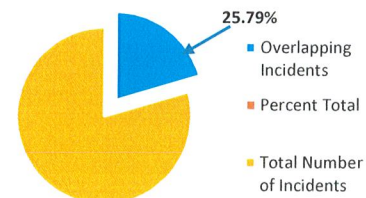
Incidents by Location

	Ward 1	Ward 2	Ward 3	Andover	Mutual Aid
Total Number of Incidents	130	112	135	40	25
Projected Number of Incidents	527	454	547	162	101



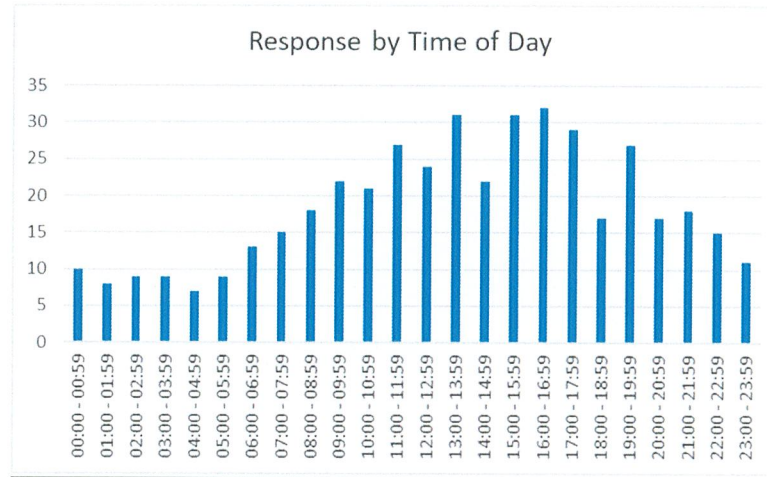
Concurrent Incidents

Overlapping Incidents	Percent Total	Total Number of Incidents
114	25.79%	442

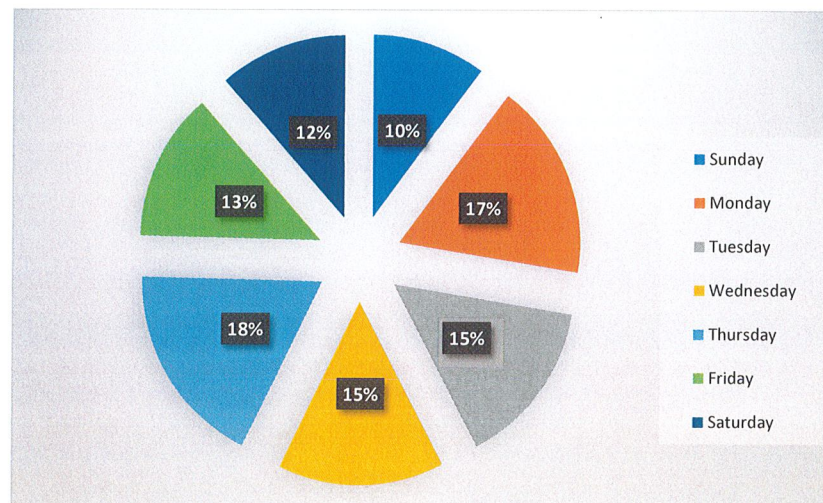


Response by Time of Day

<u>Busiest Four Hours</u>	<u>Slowest Four Hours</u>	<u>Time of Greatest Vulnerability</u>
1300 Hours –1700 Hours (1pm-5pm)	0100 Hours –0500 Hours (1am-5am)	1900 Hours –2300 Hours (7pm-11pm)



Busiest Days of the Week



City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
FIRE DEPARTMENT	<i>The Franklin Fire Department's mission is to preserve life and property while ensuring our members safety and providing the highest level of service to our customers.</i>							
Fire Admin								
01-2-201-40110-000 Fire Admin FT Wages		209,863	201,874	213,893	213,893	213,893	1.9%	Chief (Foss); Deputy (Hall); Account Clerk (Morang)
01-2-201-40210-000 Fire Admin Health & Dental Ins		58,666	48,703	58,527	57,229	57,229	-2.4%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-2-201-40215-000 Fire Admin Life Ins		1,652	2,196	1,625	1,582	1,582	-4.2%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-2-201-40220-000 Fire Admin FICA		2,631	2,553	2,738	2,738	2,738	4.1%	6.2% (set by federal government)
01-2-201-40225-000 Fire Admin Medicare		3,043	2,907	3,101	3,101	3,101	1.9%	1.45% (set by federal government)
01-2-201-40230-000 Fire Admin NHRs		57,387	49,943	55,166	55,166	55,166	-3.9%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-2-201-40250-000 Fire Admin Unemployment		117	117	108	108	108	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-2-201-40260-000 Fire Admin WC Ins		7,825	7,825	8,344	7,951	7,951	1.6%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-2-201-40290-000 Fire Admin Prof Devel		1,000	1,000	1,250	1,250	1,250	25.0%	staff development for Fire Chief and Deputy Chief (leadership and suppression)
01-2-201-40291-000 Fire Admin Staff Devel		150	150	250	250	250	66.7%	staff development for Admin Secretary; Car seat safety and Microsoft applications
01-2-201-40341-000 Fire Admin Telephone		2,800	3,924	3,890	3,890	3,890	38.9%	(4) landlines, (5) cell phones, (6) iPads
01-2-201-40350-000 Fire Admin Medical		9,000	3,103	6,480	6,480	6,480	-28.0%	(3) new hire physicals, (12) annual=\$432
01-2-201-40390-000 Fire Admin Other Prof Serv.		6,555	5,965	3,800	3,800	3,800	-42.0%	Emergency Reporting software agreement (\$3000) Active 911(\$500) Background checks (4@\$64)
01-2-201-40440-000 Fire Admin Equip Lease		800	800	800	800	800	0.0%	Copier lease
01-2-201-40550-000 Fire Admin Printing		400	400	550	550	550	37.5%	Printing for letterhead, business cards and envelopes
01-2-201-40560-000 Fire Admin Membership/Dues		300	300	600	600	600	100.0%	Dues for NHAFC and meetings for Chief and Deputy
01-2-201-40610-000 Fire Admin Supplies - Operating		500	1,037	600	600	600	20.0%	disposable office supplies for the station; pens, note pads, label tape, etc...
01-2-201-40625-000 Fire Admin Postage		400	400	400	400	400	0.0%	Postage for department correspondence, shipping packages; UPS and certified mail
01-2-201-40642-000 Fire Admin Uniforms		1,100	2,472	1,100	1,100	1,100	0.0%	Uniforms for Fire Chief and Deputy Fire Chief
01-2-201-40670-000 Fire Admin Books & Pub		100	0	150	150	150	50.0%	publications for training and leadership
01-2-201-40740-000 Fire Admin CO - Mach & Equip		1,000	0	1,000	1,000	1,000	0.0%	office furniture; aging office chairs
Total Fire Admin	0	365,290	335,669	364,373	362,639	362,639	-0.7%	

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Fire Suppression								
01-2-202-40110-000 Suppression FT Wages		713,094	693,211	726,485	726,371	726,371	1.9%	(1) Fire Captain/Paramedic (Goldthwaite); (3) Fire Captains (Hicks, Jenkins, Stetson); (2) Firefighter/Paramedic (Green, Roberts); (2) Master Firefighters (Lee), Robert; (1) Master Paramedic/Firefighter (Burke), (1) Firefighter/AEMT (Danforth), (4) Firefighters (Chapman, Kelly, Glines, O'Brien)
01-2-202-40120-000 Suppression PT Wages		15,000	7,315	15,000	15,000	8,000	-46.7%	Call firefighters
01-2-202-40140-000 Suppression OT Wages		150,000	198,543	150,000	150,000	157,000	4.7%	Overtime for off-duty personnel; shift coverage, fires, vehicle maintenance, interviews, staff meetings
01-2-202-40210-000 Suppression Health & Dental Ins		320,203	301,727	337,186	332,086	332,086	3.7%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-2-202-40215-000 Suppression Life Ins		5,793	5,099	5,726	5,575	5,575	-3.8%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-2-202-40220-000 Suppression FICA		930	370	930	930	930	0.0%	6.2% (set by federal government)
01-2-202-40225-000 Suppression Medicare		12,732	12,507	12,927	12,925	12,925	1.5%	1.45% (set by federal government)
01-2-202-40230-000 Suppression NHRS		273,447	276,564	260,967	260,967	260,967	-4.6%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-2-202-40250-000 Suppression Unemployment		546	546	504	504	504	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-2-202-40260-000 Suppression WC Ins		37,523	37,523	40,395	38,494	38,494	2.6%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-2-202-40291-000 Suppression Staff Devel		3,000	1,169	3,000	3,000	3,000	0.0%	Firefighting and leadership training and education
01-2-202-40390-000 Suppression Other Prof Serv.		6,000	6,000	6,000	6,000	6,000	0.0%	UL test for ground ladders and Aerial (\$3000) SCBA flow test & maint (\$1820) /SCBA compressor maint (\$1050) /Breathing air analysis (\$125)
01-2-202-40611-000 Suppression Supplies - Spec Department		5,000	3,003	2,500	2,500	2,500	-50.0%	Disposable firefighting supplies; Class A&B foam, multi gas meter parts, SCBA parts, etc.
01-2-202-40630-000 Suppression Equip Maint		58,500	58,500	4,000	4,000	4,000	-93.2%	Replace or Repair of Aging Suppression Equipment
01-2-202-40636-000 Suppression Fuel Gas/Diesel		12,000	9,356	12,000	12,000	12,000	0.0%	Fuel for 2 engines, 1 Ladder, 1 Utility and 4 staff cars
01-2-202-40642-000 Suppression Uniforms		8,250	10,299	9,500	9,500	9,500	15.2%	Annual clothing allowance for 16 full-time firefighter/EMT's (\$550 per FF) and new hires, Collar Brass = \$700
01-2-202-40644-000 Suppression Suppression Uniforms/Protective Clothing	7,434	12,000	22,939	18,875	18,875	18,875	57.3%	Personal Protective Equipment for structural firefighting; coat, pants, gloves, hood, helmets and boots, 5 sets of full gear, 8 spare gloves, 2 spare hoods
01-2-202-40660-000 Suppression Vehicle Maint		21,000	22,079	24,000	24,000	24,000	14.3%	Parts/labor to maintain an aging fleet; 2 Engines, 1 ladder tower, 1 utility, 4 staff cars
01-2-202-40670-000 Suppression Books & Pub		300	300	300	300	300	0.0%	Periodicals for training, on-line subscriptions
01-2-202-40740-000 Suppression CO - Mach & Equip		10,000	6,532	7,500	7,500	7,500	-25.0%	Unexpected replacement of aging items. Fire attack hose, hand tools, nozzles, and ground ladders.
Total Fire Suppression	7,434	1,665,319	1,673,582	1,637,795	1,630,527	1,630,527	-2.1%	

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Fire Code Enforcement/Health/Fire Prevention								
01-2-203-40110-000 Code Enforcement FT Wages		113,715	107,891	117,406	117,406	117,406	3.2%	Inspection Captain (Reale); Inspector(Black)
01-2-203-40140-000 Code Enforcement OT Wages		250	213	250	250	250	0.0%	Overtime for after hours investigation and inspection call back
01-2-203-40210-000 Code Enforcement Health & Dental Ins		58,666	39,760	44,283	43,629	43,629	-25.6%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-2-203-40215-000 Code Enforcement Life Ins		926	850	931	906	906	-2.1%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-2-203-40225-000 Code Enforcement Medicare		1,652	1,534	1,706	1,706	1,706	3.3%	1.45% (set by federal government)
01-2-203-40230-000 Code Enforcement NHRS		36,344	32,748	35,403	35,403	35,403	-2.6%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-2-203-40250-000 Code Enforcement Unemployment		78	78	72	72	72	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-2-203-40260-000 Code Enforcement WC Ins		6,142	6,142	6,746	6,428	6,428	4.7%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-2-203-40291-000 Code Enforcement Staff Devel		1,500	1,500	3,000	3,000	3,000	100.0%	Training and Education for; Fire Investigation, Health Officer, Fire Inspections
01-2-203-40439-000 Code Enforcement Other Contracted Services		250	0	250	250	250	0.0%	Court administration fees
01-2-203-40560-000 Code Enforcement Membership/Dues		600	487	600	600	600	0.0%	Memberships; NH Building Officials, NH Health Officers Assoc., NH Fire Prevention Society
01-2-203-40611-000 Code Enforcement Supplies - Spec Department		200	564	500	500	500	150.0%	Investigation supplies
01-2-203-40642-000 Code Enforcement Uniforms		1,100	842	1,100	1,100	1,100	0.0%	Uniforms for two inspectors
01-2-203-40670-000 Code Enforcement Books & Pub		1,350	0	500	500	500	-63.0%	Annual code updates/subscriptions
Total Fire Code Enforcement/Health/Fire Prevention	0	222,773	192,609	212,746	211,750	211,750	-4.9%	
Fire Dispatch/Alarms								
01-2-205-40390-000 Dispatch Other Prof Serv.		64,107	64,107	64,107	64,107	64,107	0.0%	Lakes Region Mutual Fire Aid (dispatch and mutual aid membership)
01-2-205-40611-000 Dispatch Supplies - Spec Department		1,600	1,100	1,000	1,000	1,000	-37.5%	Fire alarm supplies. Wire replacement for aging system and hardware
01-2-205-40636-000 Dispatch Fuel Gas/Diesel		300	233	300	300	300	0.0%	Fuel for bucket truck (split with MSD)

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
01-2-205-40660-000 Dispatch Vehicle Maint		300	960	1,150	1,150	1,150	283.3%	Bucket truck maintenance
Total Fire Dispatch/Alarms	0	66,307	66,401	66,557	66,557	66,557	0.4%	
Fire EMS/Rescue								
01-2-207-40120-000 EMS/Rescue PT Wages		6,000	4,330	6,000	6,000	6,000	0.0%	EMS/Rescue call payroll for training, emergency calls and special details
01-2-207-40140-000 EMS/Rescue OT Wages		42,603	37,696	42,764	42,764	42,764	0.4%	Career overtime wages for over shifts and off duty call backs (MVC's, multiple calls and station coverage)
01-2-207-40220-000 EMS/Rescue FICA		3,013	175	3,023	3,023	3,023	0.3%	6.2% (set by federal government)
01-2-207-40225-000 EMS/Rescue Medicare		705	468	707	707	707	0.3%	1.45% (set by federal government)
01-2-207-40260-000 EMS/Rescue WC Ins		1,570	1,570	1,675	1,596	1,596	1.7%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-2-207-40291-000 EMS/Rescue Staff Devel	6,331	9,000	15,331	4,000	4,000	4,000	-55.6%	EMT recertification, EMS conferences for Continuing Ed
01-2-207-40390-000 EMS/Rescue Other Prof Serv.		33,600	33,600	36,000	36,000	36,000	7.1%	Quick Med Claims (\$30,000); Rescue tool service (\$800); Verizon for Defibs (\$360); Physio Control (\$2,985); Stryker Cot (\$1,855)
01-2-207-40560-000 EMS/Rescue Membership/Dues		300	160	300	300	300	0.0%	Fees for National Registry of EMT. Bi-annual license requirements
01-2-207-40611-000 EMS/Rescue Supplies - Spec Department		2,000	2,000	3,000	3,000	3,000	50.0%	Replacement parts for EMS/rescue equipment.
01-2-207-40612-000 EMS/Rescue Supplies - Medical		27,000	25,202	27,000	27,000	27,000	0.0%	To include all disposable medical supplies and medication; Bandages, oxygen, gloves etc.
01-2-207-40636-000 EMS/Rescue Fuel Gas/Diesel		7,000	6,351	8,500	8,500	8,500	21.4%	Fuel for Ambulance 1, Ambulance 2 and Boat 1, Rescue 1
01-2-207-40643-000 EMS/Rescue Uniform Cleaning		300	300	300	300	300	0.0%	Commercial cleaning for bio-hazard contamination
01-2-207-40660-000 EMS/Rescue Vehicle Maint		8,000	14,645	12,000	12,000	12,000	50.0%	Parts and labor for repairs of Ambulance 1, Ambulance 2 and Boat 1, Rescue 1
01-2-207-40670-000 EMS/Rescue Books & Pub		300	173	300	300	300	0.0%	Training references
01-2-207-40740-000 EMS/Rescue CO - Mach & Equip		5,000	3,399	3,500	3,500	3,500	-30.0%	Misc rescue equipment for technical rescue incidents; rope, dry suits and hardware
Fire EMS/Rescue	6,331	146,391	145,400	149,069	148,990	148,990	1.8%	

City of Franklin, New Hampshire							
FY2020 Budget							
Expenditures							
	FY 2019			FY2020 Budget			
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures
Emergency Management							Account Detail
01-2-208-40130-000 Emergency Management Elected Official Wages		2,000	2,007	2,000	2,000	2,000	0.0%
							Emergency Management Director stipend (Foss)
01-2-208-40225-000 Emergency Management Medicare		29	29	6	6	6	-80.1%
							1.45% (set by federal government)
01-2-208-40230-000 Emergency Management NHRS		638	569	0	0	0	-100.0%
							Retirement rates as of 7/1/18: 11.38% employee, 17.36% teacher, 29.43% police, 31.89% fire
01-2-208-40439-000 Emergency Management Other Contracted Services		17,000	0	0	0	0	-100.0%
01-2-208-40691-000 Emergency Management Misc Expend		500	473	600	600	600	20.0%
							Training for emergency management
Total Emergency Management	0	20,167	3,078	2,606	2,606	2,606	-87.1%
Fire Station							
01-2-209-40410-000 Fire Station Electricity		9,500	9,838	9,500	9,500	9,500	0.0%
01-2-209-40411-000 Fire Station Heating Oil/Gas		5,000	7,191	4,500	4,500	4,500	-10.0%
01-2-209-40412-000 Fire Station Water/Sewer		2,500	2,104	3,100	3,100	3,100	24.0%
							Water and sewer charges (building only)
01-2-209-40430-000 Fire Station Bldg Repairs & Maint		3,000	5,848	3,000	3,000	3,000	0.0%
							General building maintenance interior and exterior
01-2-209-40439-000 Fire Station Other Contracted Services		25,965	10,000	10,000	10,000	10,000	-61.5%
							Electrical upgrades
01-2-209-40690-000 Fire Station Misc Supplies		2,500	3,565	2,300	2,300	2,300	-8.0%
							Cleaning supplies for the Fire Station; vehicle wash, laundry soap, paper supplies (in house)
Total Fire Station	0	48,465	38,546	32,400	32,400	32,400	-33.1%
GRAND TOTAL FIRE DEPARTMENT	13,765	2,534,711	2,455,285	2,465,547	2,455,469	2,455,469	-3.1%
GRAND TOTAL PUBLIC SAFETY	98,708	5,751,310	5,704,366	5,916,508	5,775,530	5,775,530	0.4%

MUNICIPAL SERVICES DEPARTMENT
CALENDER YEAR 2018 - STATISTICAL DATA BY DIVISION

MUNICIPAL SERVICES ADMINISTRATION

- 3 Full Time Employees
- 4,761 Phones Requests & 43 Service Requests
- 3,123 ongoing and repetitive work orders requiring constant re-prioritization
 - Processed approximately 2,125 invoices
- Ongoing oversight and management of 7 department divisions
 - Oversight of 42 outside contractual services contracts
- Maintain regulatory compliance with State, Federal and County agencies
- Procurement of competitive contracts for materials, goods and services

VEHICLE MAINTENANCE DIVISION

- 2 Full Time Employees - both licensed for NH Motor Vehicle State Inspections
 - 82 registered on road vehicles
 - 68 Annual State Motor Vehicle Inspections
 - 92 Other Types of Small Motorized Equipment
 - 1,752 Services and repairs performed on city vehicles
- 9 Emergency Generators, Serviced Twice Annually under service contract

BUILDINGS and GROUNDS DIVISION

- 4 Full Time of which one person is permanently assigned to Bessie Rowell plus two part time persons
 - 12 City Parking Lots
 - 8 City Out-Buildings Totaling 13,641 Square Feet
- 613 Acres of Athletic Fields, Beaches, City Forest, Parks and Parking Lots
 - Provides major support for six City Departments

HIGHWAY DIVISION

- 5 Full Time Employees
- 124 Lane Miles of Roads
- 18 Miles of Sidewalks
 - 6 Bridges
- 15 Miles of Drain Pipe
 - 1,082 Storm Drains
- 7 Signalized Intersections
- 39 Miles of Double Yellow Centerlines
 - 16 Miles of White Edge lines
 - 519 Street Lights
- 9 City Plow Routes - average route cycle is 4 hours, depending on snowfall rate
 - 1,455 Tons of Salt used during the 2018/2019 winter season
 - 2,436 Tons of Sand used during the 2018/2019 winter season
- 47 Snow and Ice Control operations performed during the 2018/2019 winter season. Snow and Ice Control utilizes the following personnel performing all support for City wide Snow and Ice Control: 1 Solid Waste Division; 2 Vehicle Maintenance Division; 5 Highway Division; 2 Sewer Division; 3 Water Division; 4 Buildings and Grounds Division. Total 18 department employees and no hired contractors.
- Equipment used for Snow and Ice include: 5 large dump trucks with plow, wing plow and spreaders; 4 one-ton dump trucks with plow and sanders; 1- 3/4-ton pick-up truck; 1 road grader; 2 front end loaders with plows; 1 backhoe with plow; 2 sidewalk tractors
- Other maintenance includes: street sweeping; maintenance of gravel and paved road surfaces; sign repairs; tree pruning and removal; drainage repair and maintenance; sidewalk maintenance; a wide variety of seasonal maintenance tasks

SOLID WASTE / RECYCLING DIVISION

- 4 Full Time Employees, cross trained to alternate between Transfer Station and curbside pickup
 - 8 Licensed NH Solid Waste /Transfer Station Operators within MSD Department
 - 4,213 curbside containers dumped per week
- 3,895 Tons of Trash Collected Curbside and at Transfer Station and Disposed at Wheelabrator in Penacook at the Trash to energy plant
 - 69 tons of Recycling
 - 1,637 Tons of Commercial / Industrial Solid Waste hauled directly to Wheelabrator
- 707 Tons of Demolition Material Collected at Transfer Station and Disposed at Casella in Belmont
 - Other Annual Recycling Tonnages Collected and Processed at the Transfer Station
- 11 Tons of Electronics (Televisions, microwaves, monitors and all other electronic equipment
 - 1.5 tons of batteries
 - 2.5 tons of tires
 - 0.15 tons of fluorescent light bulbs
 - 18 tons of scrap metal
- 144 cubic yards of processed Clean Wood Waste / Vegetation Processed on site and hauled offsite to composting facility by vendor

City of Franklin, New Hampshire							
FY2020 Budget							
Expenditures							
	FY 2019			FY2020 Budget			
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures
							Account Detail
MUNICIPAL SERVICES DEPARTMENT	"Better working together."						
Municipal Services Admin							
01-3-121-40110-000 MSD Admin FT Wages		64,381	55,231	66,557	66,557	66,557	3.4%
							Director (Sullivan 40%); Deputy Director (Barry 20%); Account Clerk (Creasey 40%); remaining wages budgeted in water & sewer funds
01-3-121-40210-000 MSD Admin Health & Dental Ins		13,491	13,877	14,707	14,527	14,527	7.7%
							Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-3-121-40215-000 MSD Admin Life Ins		521	476	525	511	511	-1.9%
							9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-3-121-40220-000 MSD Admin FICA		3,992	5,238	4,127	4,127	4,127	3.4%
							6.2% (set by federal government)
01-3-121-40225-000 MSD Admin Medicare		934	1,225	965	965	965	3.3%
							1.45% (set by federal government)
01-3-121-40230-000 MSD Admin NHRS		7,327	7,496	7,434	7,434	7,434	1.5%
							Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-3-121-40250-000 MSD Admin Unemployment		39	39	36	36	36	-7.7%
							7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-3-121-40260-000 MSD Admin WC Ins		2,271	2,271	2,510	2,392	2,392	5.3%
							8.4% increase in contribution rates from FY19; premiums are a % of wages
01-3-121-40290-000 MSD Admin Prof Devel		500	0	500	500	500	0.0%
							Training for management
01-3-121-40291-000 MSD Admin Staff Devel		1,500	144	1,500	1,500	1,500	0.0%
							Training for staff
01-3-121-40341-000 MSD Admin Telephone		3,000	3,000	2,500	2,500	2,500	-16.7%
							Office fax, phones, cell phones
01-3-121-40350-000 MSD Admin Medical		2,500	1,936	2,300	2,300	2,300	-8.0%
							Pre-employ physicals, Random drug testing, Fitness tests, DOT physicals
01-3-121-40439-000 MSD Admin Other Contracted Services		400	197	400	400	400	0.0%
							1/3 copy machine maintenance
01-3-121-40440-000 MSD Admin Equip Lease		350	350	350	350	350	0.0%
							1/3 copier lease payment
01-3-121-40560-000 MSD Admin Membership/Dues		525	578	528	528	528	0.6%
							APWA, NH Road Agents
01-3-121-40610-000 MSD Admin Supplies - Operating		500	377	385	385	385	-23.0%
							Paper, pens, stationary etc.
01-3-121-40625-000 MSD Admin Postage		200	67	200	200	200	0.0%
							Legal ads/mailings
Total Municipal Services Admin	0	102,429	92,501	105,525	105,213	105,213	2.7%

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
MUNICIPAL SERVICES HIGHWAY & STREETS								
Municipal Services Roadway Maintenance								
01-3-122-40110-000 Road Maint FT Wages		192,703	203,484	197,762	197,762	197,762	2.6%	Working Foreman (Bushman); (2) Heavy Equipment Operator II (Cote, Bryson); Heavy Equipment Operator I (Parent); (2) Light Equipment Operator (Labraney, Unfunded)
01-3-122-40140-000 Road Maint OT Wages		63,661	68,002	63,912	63,912	63,912	0.4%	
01-3-122-40210-000 Road Maint Health & Dental Ins		108,018	99,870	105,556	104,155	104,155	-3.6%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-3-122-40215-000 Road Maint Life Ins		1,604	1,546	1,603	1,562	1,562	-2.6%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-3-122-40220-000 Road Maint FICA		15,895	16,296	16,224	16,224	16,224	2.1%	6.2% (set by federal government)
01-3-122-40225-000 Road Maint Medicare		3,717	3,814	3,794	3,794	3,794	2.1%	1.45% (set by federal government)
01-3-122-40230-000 Road Maint NHRS		29,174	29,526	29,229	29,229	29,229	0.2%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-3-122-40250-000 Road Maint Unemployment		195	195	180	180	180	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-3-122-40260-000 Road Maint WC Ins		17,700	17,700	19,241	18,336	18,336	3.6%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-3-122-40490-000 Road Maint Other Property Service	441,702	180,800	535,086	80,800	80,800	80,800	-55.3%	the course of a year and is offset by State Block Grant Revenues. Misc road & sidewalk repair; shoulder work; rental of specialized equipment; crack sealing
01-3-122-40611-000 Road Maint Supplies - Spec Department		35,000	40,372	35,000	35,000	35,000	0.0%	Rakes, shovels, hand tools, asphalt, gravel, stone, and other materials for street & shoulder repair ; liquid calcium for dust control
01-3-122-40642-000 Road Maint Uniforms		4,650	5,033	4,650	4,650	4,650	0.0%	Boots, uniforms, gloves, raingear, safety vests for 6 Highway employees per union contract
Total Municipal Services Roadway Maintenance	441,702	653,116	1,020,924	557,952	555,603	555,603	-14.9%	
Municipal Services Snow/Ice Removal								
01-3-123-40611-000 Snow/Ice Supplies - Spec Department		120,000	124,063	120,000	120,000	120,000	0.0%	Sand & Salt
01-3-123-40660-000 Snow/Ice Vehicle Maint	16,682	23,000	35,150	23,000	23,000	23,000	0.0%	Snow related equipment repairs
Total Municipal Services Snow/Ice Removal	16,682	143,000	159,213	143,000	143,000	143,000	0.0%	

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							Account Detail	
Municipal Services Drainage & Vegetation								
01-3-125-40490-000 Drainage & Vegetation Other Property Service		80,000	68,783	80,000	80,000	80,000	0.0%	Non Capitalized Maintenance ONLY offset by State Highway Block Grant Funding. Weed eradication curbing (hired)\$2,500; Tree removal hazardous trees (hired) \$8,000; Roadside mowing equipment rental \$5,200; Storm Drain cleaning (hired)\$32,000; Drainage Repairs and upgrades (hired and in-house)including washout repairs \$32,300 ;other= many unforeseen situations
01-3-125-40611-000 Drainage & Vegetation Supplies - Spec Department		46,000	40,998	40,000	40,000	40,000	-13.0%	Pipe, Structures, frames and grates and other materials to perform drain and pipe repair and maintenance
Total Municipal Services Drainage & Vegetation	0	126,000	109,781	120,000	120,000	120,000	-4.8%	
Municipal Services Traffic & Street Lighting								
01-3-126-40410-000 Traffic/Street Lighting Electricity		74,000	63,634	30,490	60,986	60,986	-17.6%	515 LED City owned streetlights \$37,000; Savings (\$37,000) pays for the LED Streetlight project (year 3 of 6)
01-3-126-40439-000 Traffic/Street Lighting Other Contracted Services		30,500	62,906	47,160	28,560	28,560	-6.4%	Non Capitalized Maintenance ONLY and offset by State Highway Block Grant Funds. Traffic light maint \$6,000; Line painting \$28,500
01-3-126-40611-000 Traffic/Street Lighting Supplies - Spec Department		6,000	4,205	6,000	6,000	6,000	0.0%	Sign stock, Traffic Paint ; MUTCD compliance
Total Municipal Services Traffic & Street Lighting	0	110,500	130,745	83,650	95,546	95,546	-13.5%	
Municipal Services Mechanical Garage								
01-3-127-40110-000 Mech Garage FT Wages		80,175	89,523	82,330	82,330	82,330	2.7%	Working Foreman (Small 90%); Mechanic (Lutz 90%); remaining wages budgeted in water & sewer funds
01-3-127-40140-000 Mech Garage OT Wages		35,678	25,580	35,781	35,781	35,781	0.3%	Aging City equipment (all departments) equals increased maintenance costs including labor, parts & supplies
01-3-127-40210-000 Mech Garage Health & Dental Ins		36,523	43,586	50,872	50,154	50,154	37.3%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-3-127-40215-000 Mech Garage Life Ins		661	667	661	644	644	-2.6%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-3-127-40220-000 Mech Garage FICA		7,183	7,035	7,323	7,323	7,323	1.9%	6.2% (set by federal government)

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	FY 2019			FY2020 Budget				
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01-3-127-40225-000 Mech Garage Medicare		1,680	1,645	1,713	1,713	1,713	1.9%	1.45% (set by federal government)
01-3-127-40230-000 Mech Garage NHRS		13,184	11,456	13,193	13,193	13,193	0.1%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-3-127-40250-000 Mech Garage Unemployment		70	70	65	65	65	-7.4%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-3-127-40260-000 Mech Garage WC Ins		2,990	2,990	3,249	3,096	3,096	3.6%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-3-127-40341-000 Mech Garage Telephone		785	295	270	270	270	-65.6%	Shop telephone
01-3-127-40433-000 Mech Garage Outside Repairs		8,010	21,696	14,000	14,000	14,000	74.8%	Specialized work such as transmissions, springs, bodywork, electrical
01-3-127-40611-000 Mech Garage Supplies - Spec Department		12,000	23,458	15,000	15,000	15,000	25.0%	Shop supplies such as acetylene oxygen, nuts, bolts and hoses
01-3-127-40636-000 Mech Garage Fuel Gas/Diesel		70,000	54,137	48,000	60,000	60,000	-14.3%	Increases and increased consumption due to snow storms. Payable to NHDOT for fuel purchased at new fuel depot
01-3-127-40642-000 Mech Garage Uniforms		4,830	4,783	4,830	4,830	4,830	0.0%	Uniforms, boots etc. for 2 employees per union contract; coveralls & shop rags
01-3-127-40664-000 Mech Garage Vehicle Parts		98,500	139,006	140,000	140,000	140,000	42.1%	Parts continue to increase in cost, deferred vehicle replacement and continuously aging fleet results in higher parts budget and overtime to repair
Municipal Services Mechanical Garage	0	372,269	425,928	417,288	428,399	428,399	15.1%	
TOTAL MUNICIPAL SERVICES HIGHWAY & STREETS	458,384	1,404,885	1,846,591	1,321,889	1,342,549	1,342,549	-4.4%	
Municipal Services Buildings & Grounds								
01-3-128-40110-000 Parks Dept FT Wages		180,864	174,572	186,738	186,738	186,738	3.2%	Working Foreman (Marsh); (3) Building & Grounds Custodians (McKim, Morton, Amero), (2) Custodians (Mortoin, Lockwood); McKim wages & benefits partially offset by BRCC shared costs revenue line 01-1-944-35040-000; FY19 cleaning contract eliminated & provided in house partially offset by Library & Water /Sewer funds
01-3-128-40140-000 Parks Dept OT Wages		10,805	25,202	10,847	10,847	10,847	0.4%	
01-3-128-40210-000 Parks Dept Health & Dental Ins		118,245	107,063	116,595	115,347	115,347	-2.5%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-3-128-40215-000 Parks Dept Life Ins		1,147	1,155	1,156	1,126	1,126	-1.8%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-3-128-40220-000 Parks Dept FICA		11,883	12,800	12,250	12,250	12,250	3.1%	6.2% (set by federal government)
01-3-128-40225-000 Parks Dept Medicare		2,779	2,993	2,865	2,865	2,865	3.1%	1.45% (set by federal government)
01-3-128-40230-000 Parks Dept NHRS		16,787	18,516	17,018	17,018	17,018	1.4%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire

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FY2020 Budget								
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		FY 2019		FY2020 Budget				
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01-3-128-40250-000 Parks Dept Unemployment		234	234	216	216	216	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-3-128-40260-000 Parks Dept WC Ins		6,687	6,687	7,337	6,992	6,992	4.6%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-3-128-40611-000 Parks Dept Supplies - Spec Department		11,000	7,473	4,500	4,500	4,500	-59.1%	Seed, fertilizer, landscape materials for parks & fields totaling 613 acres. Budget includes turf maintenance such as slice seeding, lime and fertilizing using hired contractor
01-3-128-40636-000 Parks Dept Fuel Gas/Diesel		8,000	20,801	9,500	9,500	9,500	18.8%	fuel for pickups, tractors and mowing equipment for all City grounds
01-3-128-40642-000 Parks Dept Uniforms		1,800	4,395	3,500	3,500	3,500	94.4%	Uniforms, boots and safety gear for 4 employees
Total Municipal Services Buildings & Grounds	0	370,231	381,893	372,522	370,899	370,899	0.2%	
Municipal Services Buildings								
01-3-129-40410-000 MSD Bldg & Garage Electricity		3,000	3,152	3,000	3,000	3,000	0.0%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-3-129-40411-000 MSD Bldg & Garage Heating Oil/Gas		5,900	9,268	5,900	10,000	10,000	69.5%	Energy budget lines assume usage prior to energy project. Savings in these lines due to energy project upgrades are used for energy project lease payment (5th of 12)
01-3-129-40412-000 MSD Bldg & Garage Water/Sewer		850	850	744	744	744	-12.5%	
01-3-129-40430-000 MSD Bldg & Garage Bldg Repairs & Maint		1,000	2,941	1,000	1,000	1,000	0.0%	Maintenance (alarms & extinguishers); overhead door repairs; Emergency lighting maintenance; cleaning contract eliminated & provided in house (see MSD Building & Grounds)
01-3-129-40439-000 MSD Bldg & Garage Other Contracted Services		2,248	2,888	3,500	3,500	3,500	55.7%	Maintenance (alarms & extinguishers); overhead door repairs; Emergency lighting maintenance; cleaning contract eliminated & provided in house (see MSD Building & Grounds)
01-3-129-40690-000 MSD Bldg & Garage Misc Supplies		200	597	200	200	200	0.0%	restroom (paper, soap) & cleaning supplies; ice melt; etc.
Total Municipal Services Buildings	0	13,198	19,696	14,344	18,444	18,444	39.7%	
MUNICIPAL SERVICES SOLID WASTE								
Municipal Services Collection								
01-3-232-40110-000 Curbside Collection FT Wages		74,926	72,922	77,680	77,680	77,680	3.7%	(2) Refuse Packer Operator (Caldwell, Burbank)
01-3-232-40140-000 Curbside Collection OT Wages		11,381	17,850	11,416	11,416	11,416	0.3%	Minimum manning levels; result of lost/cut position for coverage of vacation, holiday, and sick time
								Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-3-232-40210-000 Curbside Collection Health & Dental Ins		40,581	42,435	44,283	43,629	43,629	7.5%	

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01-3-232-40215-000 Curbside Collection Life Ins		625	1,199	631	614	614	-1.7%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
01-3-232-40220-000 Curbside Collection FICA		5,351	5,475	5,524	5,524	5,524	3.2%	6.2% (set by federal government)
01-3-232-40225-000 Curbside Collection Medicare		1,251	1,281	1,292	1,292	1,292	3.3%	1.45% (set by federal government)
01-3-232-40230-000 Curbside Collection NHRS		9,822	9,584	9,952	9,952	9,952	1.3%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
01-3-232-40250-000 Curbside Collection Unemployment		78	78	72	72	72	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-3-232-40260-000 Curbside Collection WC Ins		5,986	5,986	6,583	6,273	6,273	4.8%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-3-232-40611-000 Curbside Collection Supplies - Spec Department		3,000	138	2,500	2,500	2,500	-16.7%	Toter parts/containers; other supplies
01-3-232-40636-000 Curbside Collection Fuel Gas/Diesel		40,000	21,668	22,800	22,800	22,800	-43.0%	Fuel and oil 3 trash trucks and other equipment
01-3-232-40642-000 Curbside Collection Uniforms		1,875	2,976	2,812	2,812	2,812	50.0%	Uniforms, boots, gloves, vests raingear
Total Municipal Services Collection	0	194,877	181,592	185,545	184,565	184,565	-5.3%	
Municipal Services Recycling								
01-3-234-40421-000 Recycling Tipping		12,500	15,615	27,500	27,500	27,500	120.0%	Hauling and tipping costs for recyclables - offset by revenue line 01-3-238-34043-000
01-3-234-40439-000 Recycling Other Contracted Services		58,872	71,336	64,224	64,224	64,224	9.1%	Tipping costs for demolition and shingles 669/ton @ \$96/ton - 100% offset by revenue line 01-3-238-34042-000.
Total Municipal Services Recycling	0	71,372	86,951	91,724	91,724	91,724	28.5%	
Municipal Services Transfer Station								
01-3-238-40110-000 Transfer Station Operations FT Wages		84,232	82,545	86,708	86,708	86,708	2.9%	Working Foreman (Amerco); Refuse Packer Operator (Nelson)
01-3-238-40140-000 Transfer Station Operations OT Wages		11,381	15,303	11,416	11,416	11,416	0.3%	Minimum manning levels; result of lost/cut position for coverage of vacation, holiday, and sick time
								Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-3-238-40210-000 Transfer Station Operations Health & Dental Ins		33,727	49,329	56,525	55,727	55,727	65.2%	

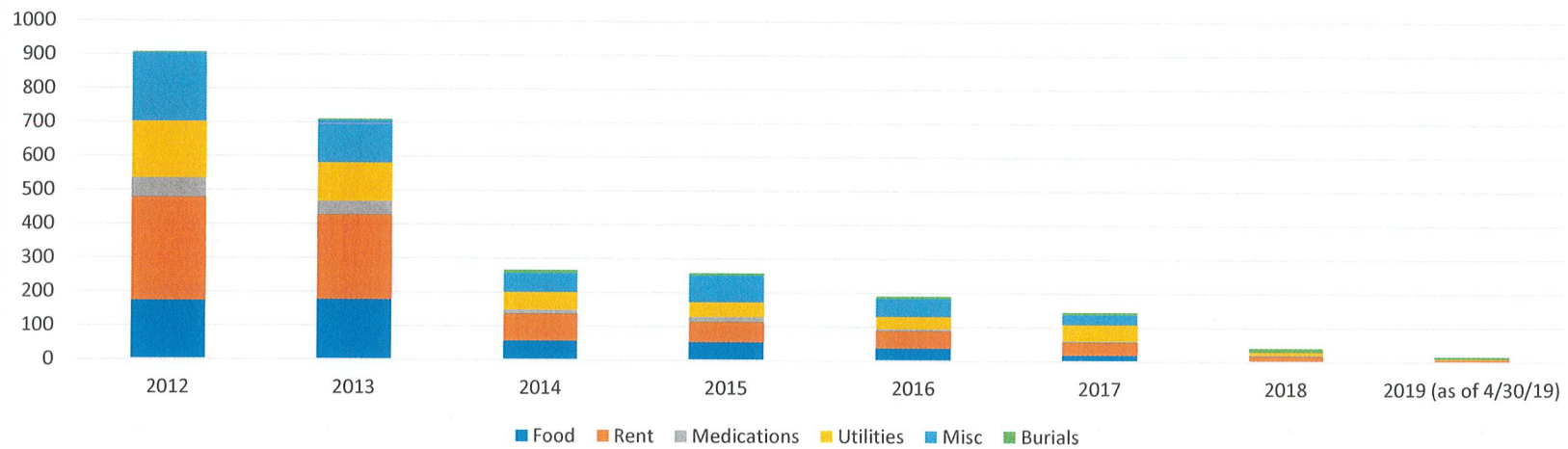
City of Franklin, New Hampshire											
FY2020 Budget											
Expenditures											
FY 2019				FY2020 Budget							
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail			
01-3-238-40215-000 Transfer Station Operations Life Ins		697	645	699	681	681	-2.4%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages			
01-3-238-40220-000 Transfer Station Operations FICA		5,928	5,914	6,084	6,084	6,084	2.6%	6.2% (set by federal government)			
01-3-238-40225-000 Transfer Station Operations Medicare		1,386	1,383	1,423	1,423	1,423	2.7%	1.45% (set by federal government)			
01-3-238-40230-000 Transfer Station Operations NHRS		10,881	10,402	10,960	10,960	10,960	0.7%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire			
01-3-238-40250-000 Transfer Station Operations Unemployment		78	81	72	72	72	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee			
01-3-238-40260-000 Transfer Station Operations WC Ins		4,769	4,769	5,211	4,966	4,966	4.1%	8.4% Increase in contribution rates from FY19; premiums are a % of wages			
01-3-238-40341-000 Transfer Station Operations Telephone		300	818	817	817	817	172.3%				
01-3-238-40390-000 Transfer Station Operations Other Prof Serv.		6,700	6,416	6,700	6,700	6,700	0.0%	Annual HHHWD sponsored by LRPC (Last Saturday in July)			
01-3-238-40421-000 Transfer Station Operations Tipping		351,840	379,221	384,778	384,778	384,778	9.4%	Annual tipping fee ton/year - FY2020 5,532 tons - July to Dec 2,766 tons at \$68.90/ton = \$190,577; plus 2,766 tons @ \$70.21/ton = \$194,201. A portion of this expenditure will be offset by commercial hauler revenues (see revenue line 01-3-238-34041).			
01-3-238-40439-000 Transfer Station Operations Other Contracted Services		19,900	19,900	21,400	21,400	21,400	7.5%	Annual cost for post closure requirements for the River St. Landfill per NHDES \$8,400; groundwater sampling, gas monitoring, settlement plan, and annual report; grinding of vegetation \$13,000			
01-3-238-40560-000 Transfer Station Operations Membership/Dues		1,000	1,218	1,000	1,000	1,000	0.0%	NRRA membership (\$500) & 10- NHDES solid waste facility operator licenses			
01-3-238-40611-000 Transfer Station Operations Supplies - Spec Department		1,000	815	1,000	1,000	1,000	0.0%	Printing costs for weigh slips, paper, pens notices etc.			
01-3-238-40636-000 Transfer Station Operations Fuel Gas/Diesel		10,400	12,547	9,400	9,400	9,400	-9.6%	diesel and lubricants			
01-3-238-40642-000 Transfer Station Operations Uniforms		1,875	2,462	2,422	2,422	2,422	29.2%	Uniforms, boots, and safety equipment per union contract			
Total Municipal Services Transfer Station	0	546,094	593,769	606,615	605,553	605,553	10.9%				
Municipal Services Transfer Station Building											
01-3-239-40410-000 Transfer Station Electricity		6,500	9,895	9,650	9,650	9,650	48.5%	includes transfer station and animal shelter			
01-3-239-40430-000 Transfer Station Bldg Repairs & Maint		500	490	500	500	500	0.0%				
01-3-239-40439-000 Transfer Station Other Contracted Services		4,000	4,353	4,000	4,000	4,000	0.0%	Scale, door, compactor, fire extinguisher, and waste oil furnace maintenance			
01-3-239-40690-000 Transfer Station Bldg Misc Supplies		500	566	500	500	500	0.0%	restroom (paper, soap) & cleaning supplies; ice melt; etc.			

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	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Total Municipal Services Transfer Station Building	0	11,500	15,303	14,650	14,650	14,650	27.4%	
TOTAL MUNICIPAL SERVICES SOLID WASTE	0	823,843	877,615	898,533	896,492	896,492	8.8%	
GRAND TOTAL MUNICIPAL SERVICES	458,384	2,714,586	3,218,296	2,712,814	2,733,597	2,733,597	0.7%	

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HEALTH								
Animal Control & Health Agencies								
01-4-195-40310-000 Outside Agencies CAP		6,000	6,000	6,000	6,000	6,000	0.0%	Community Action Program
01-4-195-40311-000 Outside Agencies VNA		27,985	27,985	34,306	27,985	27,985	0.0%	Visiting Nurse Association
01-4-195-40312-000 Outside Agencies TRIP (CCNTR)		13,394	13,394	20,000	13,394	13,394	0.0%	Twin Rivers Intergenerational Program
01-4-195-40313-000 Outside Agencies Animal Shelter		20,000	20,000	20,000	20,000	20,000	0.0%	Franklin Animal Shelter
Total Animal Control & Health Agencies	0	67,379	67,379	80,306	67,379	67,379	0.0%	
Mayor's Drug Task Force								
25% federal year 9, 75% federal year 10 of Health & Human Services Franklin Mayor's Drug & Alcohol Abuse Task Force federal grant								
01-4-196-40110-000 Drug Free Communities FT Wages		39,987	39,987	43,347	43,347	43,347	8.4%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40210-000 Drug Free Communities Health & Dental Ins		11,549	11,549	12,461	12,450	12,450	7.8%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40215-000 Drug Free Communities Life Ins		14	15	15	14	14	1.2%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40220-000 Drug Free Communities FICA		2,479	2,479	2,688	2,688	2,688	8.4%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40225-000 Drug Free Communities Medicare		580	580	629	629	629	8.4%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40230-000 Drug Free Communities NHRS		208	208	215	215	215	3.4%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40250-000 Drug Free Communities Unemployment		40	40	37	37	37	-7.3%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40260-000 Drug Free Communities WC Ins		109	109	125	119	119	9.5%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40299-000 Drug Free Communities Mileage Reimb		14,563	14,563	19,080	19,080	19,080	31.0%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40439-000 Drug Free Communities Other Contracted Services		30,055	30,055	16,000	16,000	16,000	-46.8%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40610-000 Drug Free Communities Supplies - Operating		5,061	5,061	6,148	6,148	6,148	21.5%	100% Federal grant funded - see revenue line 01-4-196-33111-000
01-4-196-40611-000 Drug Free Communities Supplies - Spec Department		22,438	22,438	24,256	24,256	24,256	8.1%	100% Federal grant funded - see revenue line 01-4-196-33111-000
Total Mayor's Drug Task Force	0	127,083	127,084	125,000	124,983	124,983	-1.7%	
GRAND TOTAL HEALTH	0	194,462	194,463	205,306	192,362	192,362	-1.1%	

Welfare Statistics

Welfare Vouchers Issued



City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year	Council Adopted	Actual Expenditures	Department	Managers	Council	% Change	
	Encumbrances	Expenditures	(thru 06/30/19)	Proposed	Proposed	Adopted	Over Prior	
			Unadjusted)	Expenditures	Expenditures	Expenditures	Year	
							Appropriated	
							Expenditures	Account Detail
WELFARE								
Welfare Administration								
01-4-411-40110-000 Welfare Admin FT Wages		38,524	38,495	41,931	39,841	39,841	3.4%	Part Time Administrator (Ryea)
01-4-411-40210-000 Health - Welfare		10,737	10,741	11,651	11,651	11,651	8.5%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
01-4-411-40220-000 Welfare Admin FICA		2,388	2,380	2,600	2,470	2,470	3.4%	6.2% (set by federal government)
01-4-411-40225-000 Welfare Admin Medicare		559	552	608	578	578	3.3%	1.45% (set by federal government)
01-4-411-40250-000 Welfare Admin Unemployment		39	39	36	36	36	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
01-4-411-40260-000 Welfare Admin WC Ins		105	105	121	110	110	4.5%	8.4% increase in contribution rates from FY19; premiums are a % of wages
01-4-411-40290-000 Welfare Admin Prof Devel		200	0	200	200	200	0.0%	Quarterly NHHWA meetings/training
01-4-411-40341-000 Welfare Admin Telephone		684	195	500	500	500	-26.9%	
01-4-411-40560-000 Welfare Admin Membership/Dues		30	30	30	30	30	0.0%	New Hampshire Welfare Administrators Association
01-4-411-40610-000 Welfare Admin Supplies - Operating		500	115	500	500	500	0.0%	welfare pre-printed notice of decisions, first notice, vendor vouchers, etc.
01-4-411-40625-000 Welfare Admin Postage		100	15	100	100	100	0.0%	suspension & lien notices
01-4-411-40670-000 Welfare Admin Books & Pub		36	0	50	50	50	38.9%	State of NH welfare book
Total Welfare Administration	0	53,902	52,668	58,327	56,065	56,065	4.0%	
Welfare Direct Assistance								
01-4-412-40810-000 Direct Assistance Food - Welfare		8,000	250	8,000	8,000	8,000	0.0%	food vouchers allotted to those who qualify base on eligibility
01-4-412-40811-000 Direct Assistance Rent		46,000	2,542	46,000	46,000	46,000	0.0%	rent vouchers allotted to those who qualify base on eligibility
01-4-412-40812-000 Direct Assistance Medications		5,500	250	5,500	5,500	5,500	0.0%	medication vouchers allotted to those who qualify base on eligibility
01-4-412-40813-000 Direct Assistance Utilities		15,000	662	15,000	15,000	15,000	0.0%	utilities vouchers allotted to those who qualify base on eligibility
01-4-412-40815-000 Direct Assistance Misc - Welfare		4,000	269	4,000	4,000	4,000	0.0%	gasoline, clothing, etc.

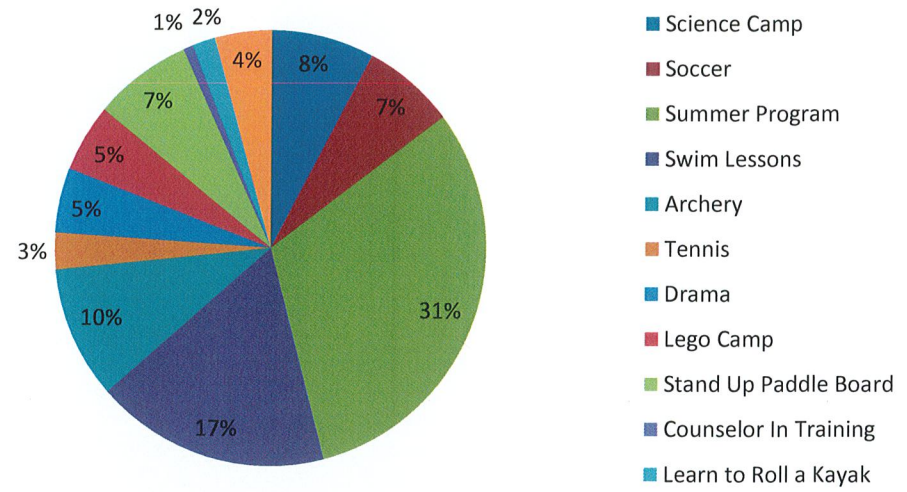
City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Total Welfare Direct Assistance	0	78,500	3,973	78,500	78,500	78,500	0.0%	
Welfare Vendor Payments								
01-4-413-40815-000 Vendor Payments Misc - Welfare		9,000	5,000	9,000	9,000	9,000	0.0%	indigent burial costs
Total Welfare Vendor Payments	0	9,000	5,000	9,000	9,000	9,000	0.0%	
GRAND TOTAL WELFARE	0	141,402	61,641	145,827	143,565	143,565	1.5%	

PARKS & RECREATION STATISTICS

Summer

Science Camp	40
Soccer	36
Summer Program	162
Swim Lessons	91
Archery	51
Tennis	14
Drama	25
Lego Camp	26
Stand Up Paddle Board	38
Counselor In Training	4
Learn to Roll a Kayak	9
Robotics	22

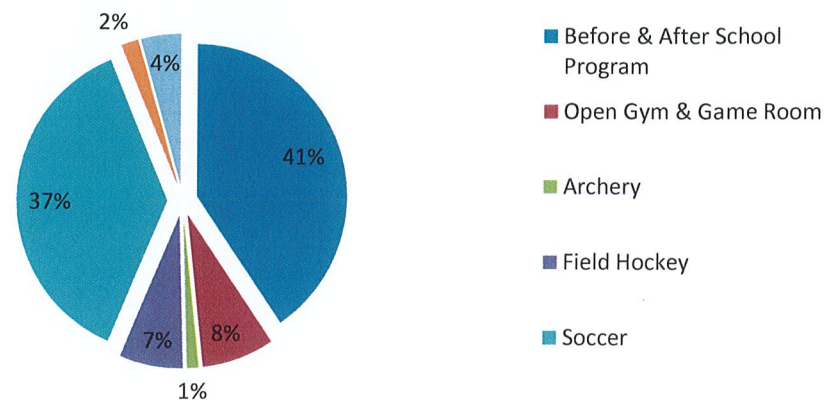
Summer Programs



Fall

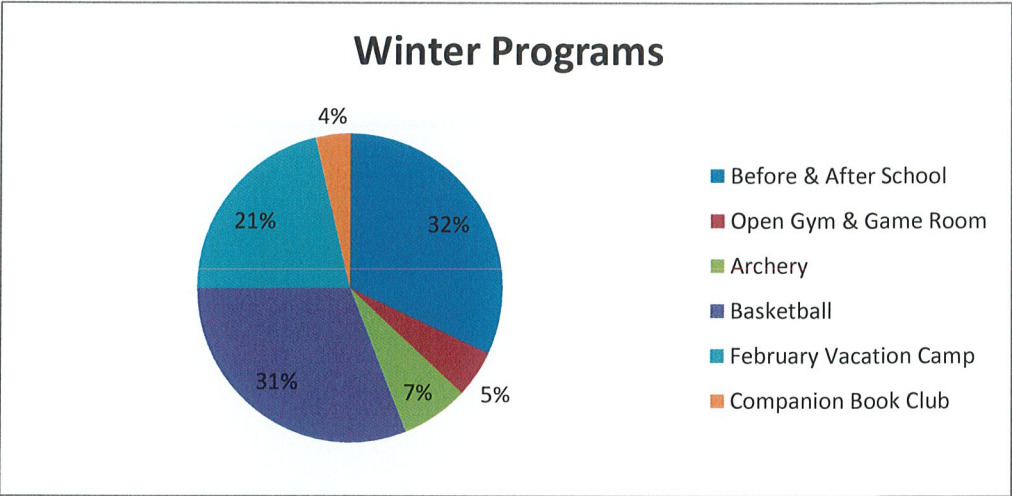
Before & After School Program	130
Open Gym & Game Room	25
Archery	4
Field Hockey	22
Soccer	120
Volleyball	6
Companion Book Club	14
Robotics	6

Fall Programs



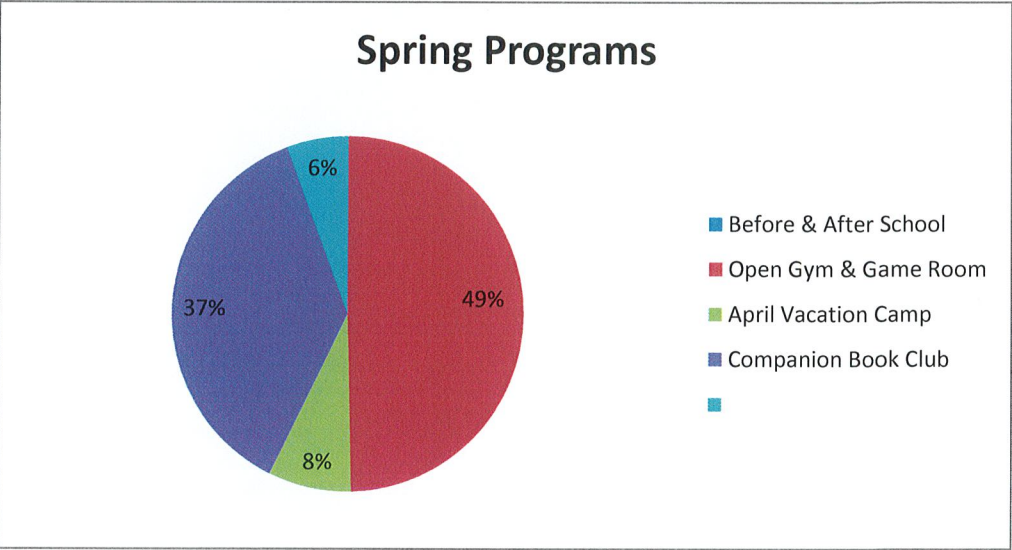
Winter

Before & After School	130
Open Gym & Game Room	20
Archery	29
Basketball	126
February Vacation Camp	87
Companion Book Club	15



Spring

Before & After School	130
Open Gym & Game Room	20
April Vacation Camp	97
Companion Book Club	15



Other Programs & Community Events	
Father Daughter Dance	75+ Couples
Mother/Son Night	30 Couples
Mother/Daughter Night	20+ Couples
Easter Egg Hunt	60+ families
Zumba	25+ participants
Adult Pick Up Basketball	15+ participants
Rentals	3-10 per month
Community Day	500+
Junior Youth Group	12+ participants
February Vacation Tournament	15+ Teams
Santa & His Workshop	250+ Families
Letters from Santa	637 Letters
TRIP Center Halloween Party	200+ Children
Lights On After School Event	100+ Families
Family Nights & Dinner	30+ Families

Partnerships
Healthy Eating Active Living Coalition
Community Day Committee
Mill City Park
TRIP Advisory Committee
New Hampshire Recreation & Parks Association
Project AWARE Community Management Team
Time For Lunch / Got Lunch Committee
Teen Center Advisory Board
Franklin Mayors Drug Task Force
Joint Loss Management Committee
Choose Franklin

Daily Use of BRCC

6:30am-8:15am – Before School Program – Monday-Friday	2:30pm-6:00pm – After School Program
8:00am-9:00am – TRIP Walkers – Gym/Hall – Monday-Friday	Daily - Boot Camp
8:30am-9:30am – TRIP Early Risers – Fitness Room – Tuesday/Thursday	5:30-6:30 Monday & Wednesday, 8:15am-9:15am Saturday – Zumba
9:00am-10:00am – Open Gym – Monday - Friday	6:00pm-7:00pm – Archery – Thursdays – Gym
9:00am-2:30pm – Open Game Room – Monday – Friday	Tuesday, Thursday, Saturday - Karate
10:00am-11:00am–Chair Exercise, Yoga, Line Dancing–Fitness Room Monday-Friday	6:00pm-7:00pm – Basketball, Soccer – Seasonal – Gym
10:00am-11:30am – Head Start/Tiny Twisters – Gym	7:00pm-9:00pm–AA Meetings – Mon & Tues Conference Room
9:30am-10:00am & 11:00am-11:30am – Head Start/Tiny Twisters – Fitness Room	12:30pm-2:30pm Sat & 3:00pm-5:30pm Sun–Open Gym & Game Room
9:00am-1:00pm – CORE Students – Activity Room & Arts & Crafts	8:30am-3:00pm – Tax Prep – Saturdays – Jan-April – Activity Room
2:30pm – 3:30pm – Middle School Open Gym & Game Room	Various Meetings in Conference Room Daily and Evenings

City of Franklin, New Hampshire							
FY2020 Budget							
Expenditures							
	FY 2019			FY2020 Budget			
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures
Recreation	<i>Our mission is to make a positive difference in the lives of citizens of all ages through professionally managed recreation programs and activities, tournaments, and special events that foster economic impact, promote healthy lifestyles, social interaction, and civic pride among participants.</i>						
01-5-211-40110-000 Recreation Admin FT Wages		66,604	66,232	69,141	69,141	69,141	3.8%
	Director (Alpers)						
01-5-211-40121-000 Recreation Admin Admin Summer Rec		119,433	127,588	119,904	119,904	119,904	0.4%
	Seasonal staff (summer program, before school program , after school program)						
01-5-211-40121-439 Admin Summer Rec 21 Century		134,333	106,971	127,973	127,973	127,973	-4.7%
01-5-211-40123-000 Recreation Admin Spec Program Wages		59,079	30,292	61,961	61,961	61,961	4.9%
	(1) Full Time Year Round Event Supervisor (Hawkins); (1) Part Time Year Round Event Supervisors (Styles); (1) Seasonal Event Supervisor (Summer Program)						
01-5-211-40210-000 Recreation Admin Health & Dental Ins		40,070	30,552	56,525	55,727	55,727	39.1%
	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year						
01-5-211-40210-439 Admin Health & Dental Ins 21 Century		9,944	11,121	23,316	23,316	23,316	134.5%
01-5-211-40215-000 Recreation Admin Life Ins		539	535	783	762	762	41.5%
	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439 9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages						
01-5-211-40220-000 Recreation Admin FICA		15,197	13,854	15,562	15,562	15,562	2.4%
	6.2% (set by federal government)						
01-5-211-40220-439 Admin FICA 21 Century		8,537	6,649	8,537	8,537	8,537	0.0%
	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439						
01-5-211-40225-000 Recreation Admin Medicare		3,554	3,240	3,640	3,640	3,640	2.4%
	1.45% (set by federal government)						
01-5-211-40225-439 Admin Medicare 21 Century		1,996	1,561	1,996	1,996	1,996	0.0%
	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439						
01-5-211-40230-000 Recreation Admin NHRS		10,650	13,815	10,930	10,930	10,930	2.6%
	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire						
01-5-211-40250-000 Recreation Admin Unemployment		156	156	144	144	144	-7.7%
	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee						
01-5-211-40250-439 Admin Unemployment 21 Century		64	64	64	64	64	0.0%
	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439						
01-5-211-40260-000 Recreation Admin WC Ins		8,620	8,620	9,384	8,943	8,943	3.7%
	8.4% increase in contribution rates from FY19; premiums are a % of wages						
01-5-211-40260-439 Admin WC Ins 21 Century		6,380	0	6,830	6,830	6,830	7.1%
	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439						
01-5-211-40290-000 Recreation Admin Prof Devel		1,100	0	1,100	1,100	1,100	0.0%
	Professional development for director & event supervisors						
01-5-211-40290-439 Admin Prof Devel 21 Century		6,000	6,000	7,000	7,000	7,000	16.7%
	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439						
01-5-211-40291-000 Recreation Admin Staff Devel		1,200	0	1,200	1,200	1,200	0.0%
	Summer staff: first aid & CPR, summer training, WSI, LG						
01-5-211-40292-000 Recreation Background Checks		1,000	515	1,000	1,000	1,000	0.0%
	Summer staff, sports volunteers, summer playground chaperones						
01-5-211-40299-000 Recreation Admin Mileage Reimb		2,500	2,532	6,500	6,500	6,500	160.0%
	Water samples, beaches, parks, maintenance, staff cleaners, etc.						
01-5-211-40341-000 Recreation Admin Telephone		2,500	1,436	2,500	2,500	2,500	0.0%
	Office, cell phone, beach, static IP BRCC & Proulx						

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
01-5-211-40342-000 Recreation Admin Software Maint		3,500	3,480	3,500	3,500	3,500	0.0%	Recreation software
01-5-211-40350-000 Preemployment Screening		2,000	1,656	2,000	2,000	2,000	0.0%	30 drug tests summer staff; 5 drug tests after school program staff
01-5-211-40390-000 Recreation Admin Other Prof Serv.		7,000	5,264	7,000	7,000	7,000	0.0%	Basketball officials, constant contact
01-5-211-40390-439 Admin Other Prof Serv. 21 Century		1,000	1,000	1,000	1,000	1,000	0.0%	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439
01-5-211-40439-000 Recreation Admin Other Contracted Services		4,900	3,787	4,900	4,900	4,900	0.0%	Water samples, music license, food license, pool tables re-cloth
01-5-211-40439-439 Admin Other Contracted Services 21 Century		12,000	12,652	22,000	22,000	22,000	83.3%	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439
01-5-211-40440-000 Recreation Admin Equip Lease		5,100	3,668	5,100	5,100	5,100	0.0%	Office supplies, copier lease & maintenance
01-5-211-40490-000 Recreation Admin Other Property Service		14,400	19,715	23,000	23,000	23,000	59.7%	Bus rentals - summer, special event trips
01-5-211-40490-439 Admin Other Property Service 21 Century		37,400	21,718	23,000	23,000	23,000	-38.5%	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439
01-5-211-40560-000 Recreation Admin Membership/Dues		365	500	365	365	365	0.0%	NHRPA/NRPA/USTA/BJ's memberships
01-5-211-40611-000 Recreation Admin Supplies - Spec Department		1,200	886	1,200	1,200	1,200	0.0%	Sports awards, easter, halloween etc.
01-5-211-40612-000 Recreation Admin Supplies - Medical		325	140	325	325	325	0.0%	Medical supplies - beaches, BRCC
01-5-211-40625-000 Recreation Admin Postage		800	513	800	800	800	0.0%	Office needs, letters for santa
01-5-211-40685-000 Recreation Admin Supplies - Spec Program		18,700	18,672	11,700	11,700	11,700	-37.4%	Supplies & equipment for programs (including summer), trophies
New - Summer Program Trips		0	0	13,000	13,000	13,000	#DIV/0!	Summer Program Trips - offset by revenue
01-5-211-40685-113 Admin Supplies - Spec Program After School Program - Rec		24,000	18,951	21,000	21,000	21,000	-12.5%	After School Program - Vacation Trips - offset by revenue
New - Before & After School Program Trips		0	0	6,000	6,000	6,000	#DIV/0!	Before/After school program supplies and equipment
01-5-211-40685-439 Admin Supplies - Spec Program 21 Century		24,226	23,611	24,613	24,613	24,613	1.6%	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439
01-5-211-40686-000 Recreation Admin Rec Supplies		12,600	12,459	12,600	12,600	12,600	0.0%	Supplies
01-5-211-40750-000 Recreation Admin CO - Furn & Fixture		2,900	2,900	400	400	400	-86.2%	Chairs, tables, etc.
01-5-211-40750-439 Recreation Admin CO - Furn & Fixture		0	0	9,000	9,000	9,000	#DIV/0!	21st Century Grant - 100% grant funded - see revenue line 01-5-211-33111-439
Total Recreation	0	671,872	583,305	728,493	727,233	727,233	8.2%	

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Outside Agencies								
01-5-891-40521-000 Holiday Lighting Other Culture & Recreation General Liability		9,000	10,999	9,000	10,299	10,299	14.4%	Franklin Outing Club liability & worker's compensation insurance
01-5-891-40891-000 Holiday Lighting Other Culture & Recreation Holiday Lighting		1,000	772	1,000	1,000	1,000	0.0%	Career Firefighters Association downtown Christmas light installation; memorial day wreaths
01-5-891-40892-000 Holiday Lighting Other Culture & Recreation Historic Assoc		250	250	250	250	250	0.0%	Historical Society
01-5-891-40893-000 Holiday Lighting Other Culture & Recreation UMLAC		250	250	250	250	250	0.0%	Upper Merrimack River Local Advisory Committee
Total Outside Agencies	0	10,500	12,271	10,500	11,799	11,799	12.4%	
Economic Development								
01-6-511-40335-437 Engineering CDBG - Whitewater Park & Play		1,133,936	58,179	0	0	0	-100.0%	
01-6-511-40390-000 Other professional services - economic development		55,000	32,085	55,000	55,000	55,000	0.0%	\$50,000 Downtown Economic Development Coordinator (Niel Cannon); \$5,000 economic development marketing (TBD)
01-6-511-40894-000 FBDIC General agency fund		50,000	50,000	50,000	50,000	50,000	0.0%	Franklin Business & Industrial Development Corporation (Increase for downtown development)
Total Economic Development	0	1,238,936	140,264	105,000	105,000	105,000	-91.5%	
TOTAL CITY OPERATING BUDGET	826,834	12,556,767	11,824,591	11,551,271	11,401,018	11,401,018	-9.2%	

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
	FY 2019			FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Debt Service								
01-7-111-40980-000 Principle Debt Serv - Princ		170,027	170,027	140,514	171,416	171,416	0.8%	Bonds & Notes; Roads (4th of 10 payments \$48,339); Fire Engine (4th of 10 payments \$60,921); Fiber connectivity (3rd of 5 payments \$31,254); Ambulance (1st of 5 payments \$30,902
01-7-112-40981-000 Interest Debt Serv - Interest		30,261	30,261	26,465	30,567	30,567	1.0%	Interest relating to bonds & notes
01-7-119-40982-000 Debt Service - Capital Leases		99,297	99,297	102,814	167,818	167,818	69.0%	Capital Leases including interest; (2) 2017 Ford F550s (3rd payment of 6- \$39,964); (2) 2018 Ford Interceptors (3rd payment of 4-\$17,616); (1) 2018 Ford Explorer Fire Car 1 (2nd payment of 4-\$12,734); (1) Ford SUV for Fire (1st of 4 payments - \$13,750); (2) Police Interceptors (1st payment of 4 - \$18,750); Sidwalk Tractor (\$9,374); Future MSD Equipment (\$55,630)
Total Debt Service	0	299,585	299,585	269,793	369,801	369,801	23.4%	
Capital Outlay	<i>See approved 5 year Capital Improvement Plan</i>							
01-9-014-40791-432 Other Improvements Other Improv.-Roads Haynes Brook	174,971	145,847	309,815	0	0	0	-100.0%	from one time highway block money from State of NH
01-9-014-40798-000 Other Improvements CO - Infrastructure		0	30,496	0	0	0	#DIV/0!	Proposed 20 year road program for 62 miles of road: 4 miles per year @ \$200,000/mile=\$800,000/year; Grading , shouldering, prep for road replacement program \$35,000; sidewalk resurfacing, removal, reconstruction \$60,000
Total Capital Outlay	174,971	145,847	340,311	0	0	0	-100.0%	

City of Franklin, New Hampshire							
FY2020 Budget							
Expenditures							
		FY 2019		FY2020 Budget			
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures
Component Unit - School District	<i>The School Board of Franklin is dedicated to meeting the educational needs of all students in a safe learning environment</i>						
1100 - Regular education		5,171,995	4,580,191	5,423,775	5,423,775	4,432,053	-14.3%
1210 - Special education		2,729,099	2,660,871	3,604,271	3,604,271	2,904,832	6.4%
1220 - Summer SPED		30,396	29,418	31,428	31,428	31,428	3.4%
1250 - Alternative education program		63,120	60,777	62,344	62,344	62,344	-1.2%
1260 - ESL services		5,950	3,092	5,949	5,949	5,949	0.0%
1300 - Vocational education		90,000	81,262	90,000	90,000	90,000	0.0%
1411 - Extra curricular		20,531	15,019	20,758	20,758	20,758	1.1%
1420 - Athletics		235,665	223,491	241,033	241,033	237,097	0.6%
1600 - Adult ed		22,187	21,944	22,948	22,948	22,749	2.5%
2113 - Social work services		64,729	74,549	303,340	303,340	222,036	243.0%
2122 - Counseling		431,917	436,275	547,578	547,578	391,167	-9.4%
2134 - Nursing services		197,113	185,309	218,435	218,435	217,852	10.5%
2140 - Psychological services		139,712	139,417	140,172	140,172	140,172	0.3%
2152 - Speech pathology		453,427	353,698	472,983	472,983	469,435	3.5%
2153 - Audiology		1,000	944	1,000	1,000	1,000	0.0%
2160 - Occupational therapy		247,447	247,076	260,853	260,853	242,886	-1.8%
2162 - Physical Therapy		99,580	99,580	104,843	104,843	104,843	5.3%
2210 - Curriculum trainer		6,603	15,378	41,167	41,167	41,054	521.7%
2213 - Instructional staff training		3,000	1,197	15,595	15,595	4,260	42.0%
2222 - School library		161,332	128,860	155,944	155,944	154,943	-4.0%
2225 - Computer assisted instruction		94,657	181,864	142,758	142,758	82,667	-12.7%
2311 - School board services		10,339	9,665	11,560	11,560	11,560	11.8%
2313 - District treasurer		1,905	2,037	1,898	1,898	1,898	-0.4%
2317 - Audit		20,000	26,975	25,000	25,000	25,000	25.0%
2318 - Legal		15,000	15,000	15,000	15,000	15,000	0.0%
2321 - Office of the superintendent		330,643	290,535	309,633	309,633	308,292	-6.8%
2410 - Office of principal		788,201	755,114	859,236	859,236	869,929	10.4%
2490 - Other admin services		6,100	5,890	7,150	7,150	7,150	17.2%
2510 - Business services		303,431	251,204	271,854	271,854	271,280	-10.6%
2610 - Supervision of buildings & grounds		81,925	79,735	91,876	91,876	91,337	11.5%
2620 - Operation of buildings		1,046,867	984,332	1,113,614	1,113,614	956,700	-8.6%
2630 - Care of grounds		32,652	18,852	61,670	61,670	48,820	49.5%
2640 - Repair & maint equip		53,968	34,723	54,046	54,046	39,046	-27.6%
2650 - Vehicle oper & maint		7,500	6,049	7,900	7,900	5,900	-21.3%
2721 - Student transportation		367,202	268,123	281,799	281,799	281,799	-23.3%
2722 - SPED transportation		292,125	303,756	337,314	337,314	285,314	-2.3%
2723 - Vocational transportation		42,250	45,104	47,360	47,360	47,360	12.1%
2724 - Athletic transportation		35,800	28,071	35,500	35,500	35,500	-0.8%
2725 - Field trip transportation		10,500	10,500	12,500	12,500	2,500	-76.2%
2727 - Homeless Transportation		0	29,284	25,000	25,000	25,000	#DIV/0!
2844 - Operation of information systems		141,311	140,258	193,569	193,569	146,069	3.4%
2900 - Other support services		9,375	61,134	(67,843)	(67,843)	(67,843)	-823.7%
5100 - Debt services		409,038	459,039	610,789	610,789	610,789	49.3%
5210 - Transfer from General Fund		0	112,390	0	0	0	#DIV/0!
Food Services		598,808	572,773	612,949	612,949	612,415	2.3%
Federal grants		1,697,000	1,855,905	1,697,000	1,697,000	1,247,000	-26.5%
Capital Outlay-district wide energy project/middle school roof		2,000,000	1,819,399	0	0	0	-100.0%
		0	0	0	(2,592,960)	0	#DIV/0!
							Manager's Adjustment to balance school district to tax cap as required by City Charter

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
Total Component Unit - School District	0	18,571,401	17,726,058	18,523,548	15,930,588	15,757,339	-15.2%	
INTERFUND OPERATING TRANSFERS OUT								
Special Revenue Funds								
01-9-051-40911-000 Trans to SRFs Trans to Conservation		400	400	515	400	400	0.0%	Conservation Commission
01-9-051-40912-000 Trans to SRFs Trans to Heritage		400	400	0	250	250	-37.5%	Heritage Commission
01-9-051-40913-000 Trans to SRFs Trans to Dare		500	500	500	500	500	0.0%	DARE program
01-9-051-40915-000 Trans to SRFs Trans to Library		270,084	270,084	274,470	274,470	274,470	1.6%	Supports library wage and benefit lines plus \$51,500 stipend
Total Special Revenue Funds	0	271,384	271,384	275,485	275,620	275,620	1.6%	
Capital Reserve Funds								
01-9-053-40975-000 Trf to CRF - Bessie Rowell		20,000	20,000	20,000	20,000	20,000	0.0%	\$5,000 annual payment from each occupant including City for future capital repairs; (3) non City occupants portion (\$15,000) offset by revenue line 01-1-944-35040-000
Transfer to CRF - School District		55,630	55,630	0	0	0	-100.0%	
Total Capital Reserve Funds	0	75,630	75,630	20,000	20,000	20,000	-73.6%	
GRAND TOTAL INTERFUND OPERATING TRANSFERS OUT	0	347,014	347,014	295,485	295,620	295,620	-14.8%	
Component Units								
Transfer to School District	0	164,260	164,260	0	0	0	-100.0%	
Total Component Units	0	164,260	164,260	0	0	0	-100%	
TOTAL CITY BUDGET	1,001,805	32,084,873	30,701,819	30,640,097	27,997,027	27,823,778	-13.3%	
		11,948,420	Municipal	12,116,549	12,066,439	12,066,439		Ties to Resolution 01-20 per DRA rules
		18,571,401	School District	18,523,548	15,930,588	15,757,339		Ties to Resolution 01-20 per DRA rules

City of Franklin, New Hampshire							
FY2020 Budget							
Expenditures							
		FY 2019		FY2020 Budget			
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 05/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures
TAXES COLLECTED ON BEHALF OF OTHERS, OVERLAY & EXEMPTIONS							Account Detail
01-0-000-31101-000 Overlay		31,000	15,499	31,000	31,000	31,000	0.0%
01-0-000-31102-000 Vet Exemptions		144,825	139,264	150,125	150,125	150,125	3.7%
01-0-000-24500-000 Reserve for Tax Increment Financing District - Industrial Park		41,000	40,786	80,531	101,449	101,449	147.4%
01-0-000-24500-000 Reserve for Tax Increment Financing District - Franklin Falls Mixed Use		40,082	0	0	0	0	-100.0%
01-0-000-40978-000 Transfer to County		1,637,583	1,637,583	1,669,025	1,669,025	1,669,025	1.9%
TOTAL TAXES COLLECTED ON BEHALF OF OTHERS, OVERLAY & EXEMPTIONS	0	1,894,490	1,833,132	1,930,681	1,951,599	1,951,599	3.0%
GRAND TOTAL GENERAL FUND EXPENDITURES	1,001,805	33,979,363	32,534,951	32,570,778	29,948,626	29,775,377	-12.4%
FY2019 General Fund Appropriated Expenditures Proof:							
Original Budget (Resolution 01-19)	32,428,798						
Supplemental Budget Appropriations:							
Resolution Numbers:							
02-19 (White Water Park Development Coordinator)	45,000						
04-19 (Repairs Prospect & New Hampton Streets)	100,000						
05-19 (Opioid Abuse Reduction Grant)	1,667						
08-19 (Grant Awarded for White Water Park)	400,000						
15-19 (Grant for Cleanup of Macosko Foundry Property)	31,350						
16-19 (Grant for Trestle Bridge)	640,000						
17-19 (Grant for Porch Repair at Odell Park Cottage)	10,000						
18-19 (Workers Comp Insurance Returned Premium)	64,287						
19-19 (Sale of Fire Engine 3 and Surplus Fire Equipment)	15,965						
20-19 (Grant to Update City's LEOP & COOP Emergency Plans)	17,000						
DRA tax rate setting adjustments	(14,487)						
Non Lapsing Appropriations From Prior Year							
Resolution 11-15 (Haynes Brook)	145,847						
Resolution 07-08 (Perma City Life/Mill City Park)	93,936						
Total FY2018 General Fund Appropriated Expenditures	33,979,363						

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
CAPITAL PROJECTS EXPENDITURES								
Franklin Falls Mixed Use TIF project		1,000,000	0	0	0	0	-100.0%	Franklin Falls Mixed Use TIF amendment 1
TOTAL CAPITAL PROJECTS EXPENDITURES	0	1,000,000	0	0	0	0	-100.0%	
GRANT FUND EXPENDITURES								
MMRS Exp - 429		35,000	0	20,000	20,000	20,000	-42.9%	
TOTAL GRANT FUND EXPENDITURES	0	35,000	0	20,000	20,000	20,000	-42.9%	
PARKS & RECREATION SPECIAL REVENUE FUND EXPENDITURES								
24-5-211-40430-000 Admin Bldg Repairs & Maint		500	500	500	500	500	0.0%	
24-5-211-40611-000 Admin Supplies - Spec Department		4,000	2,388	4,000	4,000	4,000	0.0%	Program expenses
24-5-211-40684-000 Admin Instructor Programs		8,000	11,229	8,000	8,000	8,000	0.0%	
24-5-211-40690-000 Admin Misc Supplies		2,000	1,478	2,000	2,000	2,000	0.0%	Soda and food purchases
24-5-211-40691-000 Admin Misc Expend		500	7,745	500	500	500	0.0%	
24-5-211-40880-000 Admin Scholarships		500	0	500	500	500	0.0%	
TOTAL PARKS & RECREATION SPECIAL REVENUE FUND EXPENDITURES	0	15,500	23,340	15,500	15,500	15,500	0.0%	
OUTSIDE POLICE DETAILS SPECIAL REVENUE FUND EXPENDITURES								
25-0-000-40110-000 FT Wages		7,014	10,878	7,014	7,014	7,014	0.0%	\$42/hour officer ratex167 hours
25-0-000-40220-000 FICA		0	56	0	0	0	#DIV/0!	6.2% (set by federal government)
25-0-000-40225-000 Medicare		102	182	102	102	102	0.0%	1.45% (set by federal government)
25-0-000-40230-000 NHRS		2,064	2,604	2,064	2,064	2,064	0.0%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
25-0-000-40260-000 WC Ins		169	169	169	169	169	0.0%	8.4% increase in contribution rates from FY19; premiums are a % of wages
25-0-000-40850-000 Spec Fund Expend		1,005	1,005	1,005	1,005	1,005	0.0%	Administrative fee retained by fund
TOTAL OUTSIDE POLICE DETAILS SPECIAL REVENUE FUND EXPENDITURES	0	10,354	14,894	10,354	10,354	10,354	0.0%	

FRANKLIN PUBLIC LIBRARY

45 service hours, including one evening per week and all-day Saturdays

Provide free Internet and wireless access

Job searching, online courses, license and permit registration and renewal, social networking, research, shopping, etc.

Very few public wireless locations within the city

Meet the information and entertainment needs of the citizens

Traditional books, periodicals, DVDs, CDs, and now e-books and downloadable audios

6-week Summer Reading Program for kids, including recognized entertainers

Serve as a meeting space and/or destination

Girl Scouts (weekly), Franklin Targeteers (monthly), book discussion group (monthly), craft group (weekly), Riverbend and Community Bridges counselors and clients (daily), supervised visits between parents and children (daily), expelled students and tutors (daily)

A safe place for kids after school and on Saturdays

Maintain 112 year old building, regarded as one of the city's finest

Replaced elevator tower roof and interior drywall and repainted stairwell, refinished meeting hall floor and front stairwell, replaced boiler, and painting of exterior trim

City of Franklin, New Hampshire								
FY2020 Budget								
Expenditures								
		FY 2019		FY2020 Budget				
	Prior Year Encumbrances	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenditures	Account Detail
LIBRARY SPECIAL REVENUE FUND EXPENDITURES	<i>The Franklin Public Library provides free and equal access to information and ideas through books, programs, and other resources (including computers) to all members of the community.</i>							
31-5-521-40110-000 Admin FT Wages		136,162	135,177	138,744	138,744	138,744	1.9%	Library Director (Sargent); Children's Librarian (Stolworthy); Library Assistant (Leighton)
31-5-521-40120-000 Admin PT Wages		2,847	0	2,858	2,858	2,858	0.4%	Library page (Open)
31-5-521-40210-000 Admin Health & Dental Ins		51,829	53,874	56,546	55,740	55,740	7.5%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
31-5-521-40215-000 Admin Life Ins		1,122	1,112	1,114	1,085	1,085	-3.3%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
31-5-521-40220-000 Admin FICA		8,619	8,384	8,779	8,779	8,779	1.9%	6.2% (set by federal government)
31-5-521-40225-000 Admin Medicare		2,016	1,960	2,053	2,053	2,053	1.8%	1.45% (set by federal government)
31-5-521-40230-000 Admin NHRS		15,495	14,365	15,498	15,498	15,498	0.0%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
31-5-521-40250-000 Admin Unemployment		117	117	108	108	108	-7.7%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
31-5-521-40260-000 Admin WC Ins		378	378	409	390	390	3.2%	8.4% increase in contribution rates from FY19; premiums are a % of wages
31-5-521-40433-000 Library Service Contracts		20,000	290,828	20,000	20,000	20,000	0.0%	computer network, Wi-Fi, elevator, telephone, photocopier, microfilm machine
31-5-521-40439-000 Admin Other Contracted Services		17,160	17,160	17,160	17,160	17,160	0.0%	Contribution to city-wide cleaning personnel
31-5-521-40560-000 Admin Membership/Dues		500	300	500	500	500	0.0%	NHLA (2) & NHLTA (7)
31-5-521-40620-000 Admin Supplies - Office		3,000	1,682	3,000	3,000	3,000	0.0%	paper products, copy paper, toner cartridges, misc. office supplies, postage
31-5-521-40670-000 Admin Books & Pub		20,000	9,656	20,000	20,000	20,000	0.0%	books, newspapers, magazines, DVDs, CDs, Overdrive membership, museum passes
31-5-521-40685-000 Admin Supplies - Spec Program		4,370	1,053	4,370	4,370	4,370	0.0%	summer reading programs, community day, school vacation events
31-5-521-40813-000 Library Utilities		12,000	14,606	12,000	12,000	12,000	0.0%	heat, electric, phone, cable, water/sewer
TOTAL LIBRARY SPECIAL REVENUE FUND EXPENDITURES	0	295,614	550,652	303,140	302,285	302,285	2.3%	

MUNICIPAL SERVICES DEPARTMENT
CALENDER YEAR 2018 - STATISTICAL DATA BY DIVISION

WATER DEPARTMENT

- 4 Full Time Employees
- 6 N.H. Certified Public Water System Operators
 - 2,428 Service Connections
 - 57 Miles of Water Mains
- 354 Fire Hydrants & 892 Gate Valves
 - 5 Water Tanks with 3 Pressure Zones
- 1 Water Treatment Plant; 6 Pumping Stations; 3 pressure reducing chambers
 - 5 Emergency Generators
 - 3 Well Fields (Gravel Packed)
- 521,987 Gallons of Water = Average Daily Demand
 - Curb stop repairs 43

City of Franklin, New Hampshire							
FY2020 Budget							
Expenses							
	FY 2019		FY2020 Budget				
	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenses	Account Detail
WATER ENTERPRISE FUND							
Water Administration							
21-0-331-40110-000 Water Admin FT Wages	289,153	257,684	280,219	301,195	301,195	4.2%	Working Foreman (DeNutte); Heavy Equipment Operator II (Leifester); Heavy Equipment Operator I (Kreis); Light Equipment Operator (Allesandro); City Clerk's Office (Gargano, Morang, Davis 10%); Finance Director (Lossani 5%); Accountant (Newton 10%); Finance Assistant (Kulacz 10%); MSD Director (Sullivan 45%); MSD Deputy Director (Barry 65%); MSD Account Clerk (Creasey 45%); Mechanical Garage Wages (Small & Lutz 5%)
21-0-331-40140-000 Water Admin OT Wages	42,000	42,469	42,000	42,000	42,000	0.0%	Daily system checks & emergency response
21-0-331-40210-000 Water Admin Health & Dental Ins	124,306	126,988	129,149	127,413	127,413	2.5%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
21-0-331-40215-000 Water Admin Life Ins	2,372	2,398	2,246	2,342	2,342	-1.3%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
21-0-331-40220-000 Water Admin FICA	20,531	15,777	19,978	21,278	21,278	3.6%	6.2% (set by federal government)
21-0-331-40225-000 Water Admin Medicare	4,802	3,773	4,672	4,976	4,976	3.6%	1.45% (set by federal government)
21-0-331-40230-000 Water Admin NHRS	37,685	35,150	35,992	38,335	38,335	1.7%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
21-0-331-40250-000 Water Admin Unemployment	242	224	223	223	223	-7.8%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
21-0-331-40260-000 Water Admin WC Ins	8,384	8,476	8,681	8,834	8,834	5.4%	8.4% increase in contribution rates from FY19; premiums are a % of wages
21-0-331-40291-000 Water Admin Staff Devel	3,200	2,230	3,200	3,200	3,200	0.0%	6 NHDES certified operators required by State. Costs include annual mandatory training and license costs.
21-0-331-40320-000 Water Admin Legal	500	0	500	500	500	0.0%	All legal costs related to water issues to include lien costs for non-payment of water bills
21-0-331-40330-000 Water Admin Audit	2,706	2,706	3,533	2,363	2,363	-12.7%	Portion of audit of Water fund
21-0-331-40335-000 Water Admin Engineering	6,000	26,125	6,000	6,000	6,000	0.0%	Cost to include contract engineering work (Levy) and GIS mapping/data collection
21-0-331-40341-000 Water Admin Telephone	6,500	3,786	3,879	3,879	3,879	-40.3%	(5) Cell phones, office phones including Tannery Street and water treatment plant (50% Water; 50% Sewer)
21-0-331-40342-000 Water Admin Software Maint	9,549	10,703	9,276	9,276	9,276	-2.9%	AccuFund & Avitar support and maintenance; Avitar software; IT Contract
21-0-331-40350-000 Medical	1,500	1,000	1,100	1,100	1,100	-26.7%	random drug testing, annual physicals, etc.

City of Franklin, New Hampshire							
FY2020 Budget							
Expenses							
	FY 2019		FY2020 Budget			% Change Over Prior Year Appropriated Expenses	Account Detail
	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures		
21-0-331-40410-000 Water Admin Electricity	2,500	2,782	2,500	2,500	2,500	0.0%	50% Administration Building
21-0-331-40411-000 Water Admin Heating Oil/Gas	3,000	1,776	1,950	1,950	1,950	-35.0%	50% Administration Building
21-0-331-40430-000 Water Admin Bldg Repairs & Maint	300	0	300	300	300	0.0%	Paper towels, etc.; any repairs to office building (Water Fund share)
21-0-331-40439-000 Water Admin Other Contracted Services	4,560	3,845	3,900	4,560	4,560	0.0%	50% Of Cleaning Contract; Printing of consumer confidence reports; Cartographic annual mapping support
21-0-331-40440-000 Water Admin Equip Lease	400	366	400	400	400	0.0%	Portion of MSD office copier
21-0-331-40521-000 Water Admin General Liability	36,457	36,457	37,950	37,950	37,950	4.1%	Insurance costs related to the operation of the Water fund
21-0-331-40528-000 Water Admin Gen Liab Deduct	1,000	0	1,000	1,000	1,000	0.0%	Any insurance claim deductibles for Water Dept. claims
21-0-331-40551-000 Water Admin Advert/Legal Notices	400	0	400	400	400	0.0%	Legal notices as needed; newspaper ads
21-0-331-40560-000 Water Admin Membership/Dues	1,100	910	1,100	1,100	1,100	0.0%	AWWA (\$277), NHWWA, NEWWA
21-0-331-40620-000 Water Admin Supplies - Office	1,000	550	700	700	700	-30.0%	Paper, pens, etc. for Water Dept.
21-0-331-40625-000 Water Admin Postage	3,500	1,357	3,500	3,500	3,500	0.0%	Mailing Consumer Reports, bills, etc.
21-0-331-40840-000 Water Admin PILOT	1,960	2,032	2,032	2,032	2,032	3.7%	Payment in lieu of taxes for Water Dept. land in Sanbornton
21-0-331-40980-000 Water Admin Debt Serv - Princ	260,002	260,002	324,967	354,367	354,367	36.3%	USDA Rural Development (Water Treatment Facility - expires 2040); DWSRF West Franklin Water Tanks (expires 2034); Cross Street Rehabilitation/US3 Water Main Relocation Projects (expires 2027) Pleasant St. PRV (expires 2029)
21-0-331-40981-000 Water Admin Debt Serv - Interest	183,151	154,141	94,063	95,007	95,007	-48.1%	USDA Rural Development (Water Treatment Facility - expires 2040); DWSRF West Franklin Water Tanks (expires 2034); Cross Street Rehabilitation/US3 Water Main Relocation Projects (expires 2027); Pleasant Street PRV (expires 2029)
Total Water Administration	1,058,760	1,003,707	1,025,410	1,078,680	1,078,680	1.9%	

City of Franklin, New Hampshire							
FY2020 Budget							
Expenses							
	FY 2019		FY2020 Budget				
	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenses	Account Detail
Water Distribution							
21-0-332-40430-000 Water Operations Bldg Repairs & Maint	0	209	500	500	500	#DIV/0!	
21-0-332-40439-000 Water Operations Other Contracted Services	74,000	49,896	59,820	59,820	59,820	-19.2%	2,428 Connections and 57 miles of pipe; outside contract work for water service and water main repairs and replacements; taps, emergency repairs
21-0-332-40610-000 Water Operations Supplies - Operating	45,000	38,515	45,000	45,000	45,000	0.0%	Piping for services and water mains; hydrants, curb stops; specialized tools. Stone, gravel & asphalt for trench and street repairs.
21-0-332-40611-000 Water Operations Supplies - Spec Department	500	0	200	200	200	-60.0%	Purchase of biodegradable antifreeze for winterizing hydrants
21-0-332-40636-000 Water Operations Fuel Gas/Diesel	25,000	13,850	17,500	17,500	17,500	-30.0%	Fuel, motor oil, hydraulic oil for motorized equipment
21-0-332-40642-000 Water Operations Uniforms	7,700	4,541	6,811	6,811	6,811	-11.5%	Uniforms, boots, gloves, safety equipment (4 Water+2 Sewer employees)
21-0-332-40660-000 Water Operations Vehicle Maint	15,000	7,719	15,000	15,000	15,000	0.0%	Repairs to van, service truck, backhoe, 1 ton and 6 wheel dump trucks
21-0-332-40740-000 Water Operations CO - Mach & Equip	10,000	6,407	10,000	10,000	10,000	0.0%	Ongoing meter repair and replacement; misc. repairs to water department machinery & equipment
21-0-332-40798-000 Water Operations CO - Infrastructure	342,300	84,379	342,300	342,300	342,300	0.0%	Acme 2 well rehabilitation \$240,000; No. Main Street 12 service connections from 8 inch to 12 inch water main \$30,000; ACME #2 well ;
21-0-332-40798-442 Water Operations CO - Infrastructure Pleasant Street PRV Replacement	0	37,454	0	0	0	#DIV/0!	Add to debt service lines 21-0-331-40980 +40981
21-0-332-40798-443 Water Operations CO - Infrastructure Asset Management Inventory	0	1,750	34,800	34,800	34,800	#DIV/0!	NHDES Asset Management Grant (\$34,800) offset by \$17,400 in grant revenue
Total Water Distribution	519,500	244,720	531,931	531,931	531,931	2.4%	
Water Supply							
Excludes Water Treatment Facility							
21-0-333-40345-000 Water Supply/Distrib Equip Maint	5,000	0	2,000	2,000	2,000	-60.0%	General maintenance
21-0-333-40410-000 Water Supply/Distrib Electricity	66,000	55,372	63,500	63,500	63,500	-3.8%	Electrical costs for all system buildings and pumping stations; propane for emergency generators
21-0-333-40411-000 Water Supply/Distrib Heating Oil/Gas	6,700	5,603	6,200	6,200	6,200	-7.5%	Cost to heat pumping stations, water garage and other buildings

City of Franklin, New Hampshire							
FY2020 Budget							
Expenses							
	FY 2019			FY2020 Budget			
	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenses	Account Detail
21-0-333-40430-000 Water Supply/Distrib Bldg Repairs & Maint	5,000	3,764	5,000	5,000	5,000	0.0%	(6) pumping stations and Tannery Street garage maintenance and upkeep
21-0-333-40439-000 Water Supply/Distrib Other Contracted Services	4,700	4,339	3,900	3,900	3,900	-17.0%	State DES water testing & specialty testing by private labs
21-0-333-40610-000 Water Supply/Distrib Supplies - Operating	7,000	7,102	7,650	7,650	7,650	9.3%	Disinfection chemicals and soda ash for Sanbornton pumping station
Total Water Supply	94,400	76,180	88,250	88,250	88,250	-6.5%	
Water Treatment Facility							
21-0-334-40410-000 Electricity-Water Treatment Facility	52,500	23,446	52,500	52,500	52,500	0.0%	Electrical cost for Acme wells 1 and 2 and Water Treatment Facility (pumping 2 wells, lights, dehumidify, treatment plant pumps
21-0-334-40411-000 Heating Oil/Gas - Water Treatment Facility	4,200	2,527	4,200	4,200	4,200	0.0%	Heating cost for water treatment facility
21-0-334-40430-000 Water Treatment Facility Bldg Repairs & Maint	2,500	1,637	2,500	2,500	2,500	0.0%	Cleaning supplies to maintain sanitary conditions; filtration & SCADA parts inventory
21-0-334-40490-000 Water Treatment Facility Other Property Service	11,600	18,759	21,260	21,260	21,260	83.3%	Roberts, Inc. Filters+ plant operations \$9,600; HVAC-\$500; annual calibration plant meters \$1,500; N.E.Integration \$10,900;other \$2,500
21-0-334-40610-000 Operating Supplies - Water Treatment Facility	30,000	26,410	34,500	34,500	34,500	15.0%	Disinfection and soda ash costs for water treatment facility and Sanbornton wells; supplies for meters and testing equipment
Total Water Treatment Facility	100,800	72,779	114,960	114,960	114,960	14.0%	
TOTAL WATER ENTERPRISE FUND EXPENSES	1,773,460	1,397,386	1,760,551	1,813,821	1,813,821	2.3%	

MUNICIPAL SERVICES DEPARTMENT
CALENDAR YEAR 2018 - STATISTICAL DATA BY DIVISION

SANITARY SEWER DEPARTMENT

- 2 Full Time Employees
 - 1,886 Service Connections
 - 31 Miles of Sewer Mains
- 792 City Sewer Manholes / 146 WRBP Manholes / 52 Private Manholes
 - 66% of City Sewer Budget = Franklin Share to WRBP
 - 10 WRBP Member Communities with 14,500 Service Connections
- 2.9 Million Gallons per Day of Franklin wastewater processed at the WRBP River Street Wastewater Treatment Plant

City of Franklin, New Hampshire							
FY2020 Budget							
Expenses							
	FY 2019		FY2020 Budget				
	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenses	Account Detail
SEWER ENTERPRISE FUND							
Sewer Administration							
22-0-321-40110-000 Sewer Internal Operations FT Wages	134,718	124,087	146,119	139,764	139,764	3.7%	Heavy Equipment Operator II (Open); Light Equipment Operator (Laquidara); City Clerk's Office (Gargano, Morang, Davis 10%); Finance Director (Lossani 5%); Accountant (Newton 10%); Finance Assistant (Kulacz 10%); MSD Director (Sullivan 15%); MSD Deputy Director (Barry 15%); MSD Account Clerk (Creasey 15%); Mechanical Garage Wages (Small & Lutz 5%)
22-0-321-40140-000 Sewer Internal Operations OT Wages	11,000	11,861	11,000	11,000	11,000	0.0%	
22-0-321-40210-000 Sewer Internal Operations Health & Dental Ins	55,521	51,289	73,835	72,889	72,889	31.3%	Medical (New Hampshire Interlocal Trust Harvard Pilgrim) an 8.51% increase in premiums over FY19 rates; Co-pay \$15; RX 0/25/40; Deductible \$500 single, \$1,000 2-person, \$1,500 family; Dental (new vendor Anthem), same plan offerings with a 12% decrease in premiums as compared to FY20 increased renewal rates; Rate & enrollment changes affect this line year over year
22-0-321-40215-000 Sewer Internal Operations Life Ins	1,106	1,124	1,165	1,088	1,088	-1.6%	9.0% decrease in life & disability premiums as compared to FY20 increased renewal rates; premiums are a % of wages
22-0-321-40220-000 Sewer Internal Operations FICA	9,035	7,781	9,741	9,347	9,347	3.5%	6.2% (set by federal government)
22-0-321-40225-000 Sewer Internal Operations Medicare	2,113	1,969	2,278	2,186	2,186	3.5%	1.45% (set by federal government)
22-0-321-40230-000 Sewer Internal Operations NHRS	16,583	16,161	17,550	16,840	16,840	1.6%	Retirement rates as of 7/1/19: 11.17% employee, 17.80% teacher, 28.43% police, 30.09% fire
22-0-321-40250-000 Sewer Internal Operations Unemployment	121	112	112	112	112	-7.8%	7.8% rate decrease from FY19; premiums are allocated per regularly scheduled employee
22-0-321-40260-000 Sewer Internal Operations WC Ins	3,338	3,285	3,858	3,506	3,506	5.0%	8.4% increase in contribution rates from FY19; premiums are a % of wages
22-0-321-40320-000 Sewer Internal Operations Legal	500	0	500	500	500	0.0%	Legal expenses related to Sewer to include lien costs for non-payment of sewer fees
22-0-321-40330-000 Sewer Internal Operations Audit	2,460	2,400	765	1,935	1,935	-21.3%	Portion of audit for Sewer Dept.
22-0-321-40335-000 Sewer Internal Operations Engineering	10,000	10,000	10,000	10,000	10,000	0.0%	Preliminary engineering work for projects; any other sewer related engineering items \$10,000 and NHDES/USEPA/NPDES permit requirements.
22-0-321-40341-000 Telephone - Sewer	600	472	600	600	600	0.0%	Metrocast (phone & internet) - 50% water/sewer garage

City of Franklin, New Hampshire							
FY2020 Budget Expenses							
	FY 2019		FY2020 Budget				
	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenses	Account Detail
22-0-321-40342-000 Sewer Internal Operations Software Maint	4,556	4,428	4,644	4,644	4,644	1.9%	AccuFund & Avitar support and maintenance; Avitar software; IT Contract
22-0-321-40350-000 Medical - Sewer	300	0	300	300	300	0.0%	random drug testing, annual physicals, etc.
22-0-321-40410-000 Sewer Internal Operations Electricity	2,100	2,086	2,100	2,100	2,100	0.0%	Electricity for So Salloway & Dana Court pumping station; 50% of water/sewer Tannery Street garage
22-0-321-40411-000 Sewer Internal Operations Heating Oil/Gas	700	1,415	1,400	1,400	1,400	100.0%	50% water/sewer Tannery Street garage
22-0-321-40430-000 Bldg Maint - Sewer	1,000	209	400	400	400	-60.0%	50% supplies at water/sewer Tannery Street garage
22-0-321-40439-000 Sewer Internal Operations Other Contracted Services	15,000	44,572	15,000	15,000	15,000	0.0%	Maintenance of 1886 sewer connections & 27 miles City sanitary sewer system. Numerous ongoing and unidentifiable line failures
22-0-321-40440-000 Sewer Internal Operations Equip Lease	472	416	472	472	472	0.0%	Portion of MSD office copier
22-0-321-40521-000 Sewer Internal Operations General Liability	7,926	7,926	8,250	8,250	8,250	4.1%	Portion of all insurance related to Sewer
22-0-321-40528-000 Sewer Internal Operations Gen Liab Deduct	1,000	0	1,000	1,000	1,000	0.0%	Sewer related damages to private property (deductible)
22-0-321-40610-000 Sewer Internal Operations Supplies - Operating	600	0	300	300	300	-50.0%	Paper, pens, general office materials
22-0-321-40611-000 Sewer Internal Operations Supplies - Spec Department	15,000	7,758	12,000	12,000	12,000	-20.0%	Operating supplies relating to sewer system: pipe, manholes, road materials, equipment, tools
22-0-321-40620-000 Sewer Internal Operations Supplies - Office	1,500	0	1,500	1,500	1,500	0.0%	Printing costs for billing and other office supplies. 1/3 of copier maintenance
22-0-321-40625-000 Sewer Internal Operations Postage	2,600	1,356	2,600	2,600	2,600	0.0%	Postage for mailing sewer bills
22-0-321-40660-000 Sewer Internal Operations Vehicle Maint	3,000	1,000	3,000	3,000	3,000	0.0%	Parts for 2 jet rodders, 1 ton dump truck (50%), sewer van, excavator.
22-0-321-40740-000 Sewer Internal Operations CO - Mach & Equip	35,590	30,440	28,241	28,241	28,241	-20.6%	3rd year payment of 7 year lease purchase of excavator
22-0-321-40798-000 Sewer Internal Operations CO - Infrastructure	260,000	80,000	260,000	260,000	260,000	0.0%	8th Year required implementation of USEPA NPDES permit including operation & maintenance plan requirements; meter replacement; USDA grant for sewer assessment study (\$30,000 offset with revenue); NHDES CWSRF asset management grant (\$30,000 offset with revenue)
22-0-321-40980-000 Sewer Internal Operations Debt Serv - Princ	40,471	40,471	41,827	41,827	41,827	3.4%	NHDES/SRF Loan for North Main/Route11/Kidder Avenue sewer main replacement project (expires 2026)

City of Franklin, New Hampshire						
FY2020 Budget						
Expenses						
	FY 2019		FY2020 Budget			
	Council Adopted Expenditures	Actual Expenditures (thru 06/30/19 Unadjusted)	Department Proposed Expenditures	Managers Proposed Expenditures	Council Adopted Expenditures	% Change Over Prior Year Appropriated Expenses
						Account Detail
22-0-321-40981-000 Sewer Internal Operations Debt Serv - Interest	13,981	13,981	12,624	12,624	12,624	-9.7%
Total Sewer Administration	652,891	466,598	673,181	665,425	665,425	1.9%
Sewer External Operations	Winnepesaukee River Basin Program - 10 community program with shared costs based on a formula established in the 70's. Program is operated by State of New Hampshire with a local advisory board made up of participating communities.					
22-0-322-40581-000 Sewer External Operations WSPCC Admin	201,985	109,892	201,985	201,985	201,985	0.0%
22-0-322-40582-000 Sewer External Operations WSPCC Capital	281,171	226,255	281,171	281,171	281,171	0.0%
22-0-322-40583-000 Sewer External Operations WSPCC O & M Costs	401,322	364,599	401,322	401,322	401,322	0.0%
22-0-322-40584-000 Sewer External Operations WSPCC Replacement Costs	42,365	8,803	42,365	42,365	42,365	0.0%
Total Sewer External Operations	926,843	709,549	926,843	926,843	926,843	0.0%
TOTAL SEWER ENTERPRISE FUND EXPENSES	1,579,734	1,176,146	1,600,024	1,592,268	1,592,268	0.8%

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



SECTION 8 - GENERAL FUND REVENUE & EXPENDITURE HISTORY

City of Franklin, New Hampshire					
Municipal Departments General Fund Revenue History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-0-000-31100-000 Property Taxes	6,417,792	6,684,972	6,696,725	7,184,055	7,521,247
01-0-000-31101-000 Overlay	(3,455)	(22,513)	(3,620)	(14,390)	(10,110)
01-0-000-31102-000 Vet Exemptions	(127,458)	(140,550)	(139,650)	(135,720)	(134,021)
01-0-000-31200-000 Land Use Change Tax		30,577	7,200		22,100
01-0-000-31850-000 Yield Tax	7,640	9,961	37,374	52,222	19,925
01-0-000-31851-000 Gravel Tax	104	207	106		60
01-0-000-31861-000 PILOT - FRH	19,442	20,123	20,123	20,321	
01-0-000-31862-000 PILOT - Riverside	12,228	12,656	12,636	12,857	13,008
01-0-000-31864-000 PILOT Masonic Lodge	6,115	6,329	6,329	6,391	6,454
01-0-000-31892-000 Fishing/Hunting Tax	121	118	156	99	109
01-0-000-31893-000 OHRV/Snowmobile/Dirt Bike Tax	561	576	429	684	516
01-0-000-31899-000 Host Fee - CRSW	110,000	110,000	8,000	8,000	8,112
01-0-000-31900-000 Interest & Costs - Prop Tax	154,567	159,818	156,111	125,030	139,447
01-0-000-32150-000 Amusement Licenses	800	800	500	500	1,000
01-0-000-32200-000 Motor Vehicle Registrations	989,422	1,045,548	1,144,918	1,209,388	1,280,906
01-0-000-32300-000 Building Permits	26,988	41,650	35,452	53,994	27,317
01-0-000-32900-000 Municipal Agent Fees	29,203	29,345	30,413	30,820	31,723
01-0-000-32910-000 Dog Licenses	7,611	6,555	8,981	8,779	6,620
01-0-000-32940-000 Marriage Licenses	469	329	434	567	357
01-0-000-32950-000 Vital Stats	7,678	8,184	8,316	9,006	9,421
01-0-000-32999-000 Misc TC/TX Collections	5,202	3,910	3,616	4,471	2,609
01-0-000-33520-000 Meals & Room Tax	376,896	408,298	407,121	437,152	440,884
01-0-000-33540-000 Contingent Grant Revenue	54,139	37,647	66,582	25,558	70,647
01-0-000-33540-403 Contingent Grant VAWA Grant (ARRA)				5,400	
01-0-000-33540-404 Contingent Grant Drug Free Communities	73,762	63,999	74,591	83,123	66,566
01-0-000-33560-000 Forest Land Reimbursement	39	73	73	80	77
01-0-000-33570-000 Flood Control Reimbursement	39,669	39,669	52,263	44,314	53,865
01-0-000-33591-000 Other State Grants					
01-0-000-35011-000 Sale of Municipal Property				55,372	69,361
01-0-000-35012-000 Sale of Tax Deeded Property	52,317	22,285	31,354		
01-0-000-35020-000 Interest Income	9,861	9,856	10,058	19,804	62,324
01-0-000-35085-000 Donations from Non Public Sources			3,000		5,590
01-0-000-35090-000 Misc Revenues	205,874	160,674	252,041	94,084	99,613
01-0-000-39121-000 Transfer from Special Revenue Funds			1,200		
01-0-000-39143-000 Trans from Fuel			757		
01-0-000-39145-000 Trans from Police Detail				5,600	

City of Franklin, New Hampshire					
Municipal Departments General Fund Revenue History					
Account Number	Actuals for Budget Year				
	2014	2015	2016	2017	2018
	Final				Unadjusted
01-0-000-39150-000 Trans from CRF's		169,397	171,162	28,342	12,418
01-0-000-39160-000 Trans from Trust & Agency	16,933	7,671	16,400	1,300	11,751
01-0-000-39401-000 Proceeds from Notes Payable			165,200		
01-0-000-39900-000 Other Financing Sources - Debt Issuance				1,155,000	160,000
01-1-000-33111-435 Fed Grant - Operating USDA Rural Tech Assistance			17,750	31,935	
01-1-000-34011-000 Planning Board Fees	3,315	4,827	2,237	1,719	3,534
01-1-000-34012-000 Zoning Board Fees	859	2,217	2,119	999	2,192
01-1-000-34015-000 Misc PLU Fees	1,867	1,962	1,666	1,710	1,306
01-1-000-35032-000 Lease Revenues- Cell Towers	50,290	49,170	45,901	49,735	50,307
01-1-000-35033-000 Rent - Fife	852	852	277	277	276
01-1-000-35039-000 Court House	61,825	59,225	56,613	53,975	51,325
01-1-000-35082-000 Cable TV Franchise Fee	100,845	103,049	105,611	107,687	102,251
01-1-000-35092-000 Misc Revenue - Soda	50	115	132	201	34
01-1-501-35090-000 Misc Finance Revenues	1,555	4,219	3,002	2,700	1,046
01-1-944-35040-000 Shared Costs - Bessie Rowell	59,350	73,760	92,935	92,935	92,935
01-2-000-34061-000 Pistol Permits	990	1,020	850	430	160
01-2-000-34062-000 Police Reports	1,596	1,421	1,798	855	1,838
01-2-000-34064-000 Court Fines	12,563	10,707	5,752	4,221	4,686
01-2-000-34065-000 Parking Fines	2,165	1,460	1,978	2,365	1,085
01-2-000-34066-000 Witness Fees	3,784	2,915	1,350	1,561	1,140
01-2-000-34067-000 Finger Printing Fees	35	155	80	135	45
01-2-000-34068-000 K9 Program		195	553		
01-2-000-34069-000 Misc Police Fees	1,196	577	126	22,018	665
01-2-000-34071-000 Fire Reports	140	180	150	140	150
01-2-000-34072-000 Fire Alarms	9,175	9,350	10,400	10,750	8,750
01-2-000-34073-000 Fire Permits	2,155	2,130	2,366	2,602	360
01-2-000-34074-000 Illegal Fire Fee	172	250	250	440	250
01-2-000-34079-000 Misc Fire Fees	10,322	1,161	7,349	3,619	2,661
01-2-000-35095-000 Ambulance Billing	399,449	271,772	389,691	407,740	388,355
01-2-000-35096-000 Paramedic Intercept	1,750				
01-2-000-35099-000 Police Dispatch Fees	76,054	77,770	83,770	83,770	86,485
01-2-103-33111-000 Grant Revenue - Police Department	7,000		8,748		6,824
01-2-103-33111-400 COPS Grant Revenue (ARRA)	13,629				
01-2-103-33111-403 Grants - VAWA	30,000	29,000	29,000	27,347	34,405
01-2-103-33111-428 Patrol Fed Grant - Operating NHAGDTF	6,550	20,616	27,841	43,522	
01-2-201-33110-434 Admin Fed Grant - Capital FEMA Airpacks			129,524		

City of Franklin, New Hampshire					
Municipal Departments General Fund Revenue History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-1-000-33111-435 Fed Grant - Operating USDA Rural Tech Assistance					9,410
01-2-103-33111-436 Grant Revenue - STEP Patrols				2,383	
01-2-103-33111-438 Grant Revenue - Granite Hammer				2,367	
01-3-121-34049-000 Admin Misc MSD Fees	72,926	201,873	61,222	11,105	7,769
01-3-122-33530-000 Road Maint Highway Block Grant	175,122	178,352	202,177	202,303	384,886
01-3-238-33112-000 Transfer Station Operations Fed Grants - Unrestricted	1,961				
01-3-238-34041-000 Transfer Station Operations Solid Waste Fees	106,066	120,780	117,786	116,706	133,092
01-3-238-34042-000 Transfer Station Operations Demolition	52,805	68,974	78,072	77,579	84,963
01-3-238-34043-000 Transfer Station Operations Recycling Revenues	30,662	31,867	24,103	31,189	41,836
01-4-196-33111-000 Drug Free Communities Fed Grant - Operating	131,818	133,589	121,636	92,774	120,439
01-4-196-35090-000 Drug Free Communities Misc Revenues	20		1,000		
01-4-411-35091-000 Admin Welfare Reimbursements	55,938	3,510	10,869	2,503	2,621
01-5-211-33111-439 Admin Fed Grant - Operating 21 Century					137,082
01-5-000-34050-000 Rec - Summer Program	49,442	44,327	60,190	84,369	82,856
01-5-000-34050-113 Rec - Summer Program After School Program - Rec	55,573	81,255	104,867	117,369	132,626
01-5-000-34051-000 Rec - Sports Fees	9,863	6,692	8,342	9,519	6,503
01-5-000-34059-000 Rec - Misc Fees	8,884	13,668	8,833	9,189	7,666
01-6-511-35034-000 Rent - FBIDC	6,000	6,000	6,000	6,000	6,000
01-9-014-33110-000 Federal Grants Revenue			12,200		2,196
01-9-014-33110-413 Federal Grant - Brownsfield	183,168	3,924			
01-9-014-33110-421 Other Improvements Fed Grant - Capital CDBG - TRIP Center		500			
01-9-014-33110-432 Other Improvements Fed Grant - Capital Haynes Brook			13,614		

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-1-301-40130-000 Mayor/City Council Elected Official Wages	4,700	4,550	4,850	2,400	4,550
01-1-301-40220-000 Mayor/City Council FICA	291	282	301	149	282
01-1-301-40225-000 Mayor/City Council Medicare	68	66	70	35	66
01-1-301-40260-000 Mayor/City Council WC Ins	11	16	16	6	12
01-1-301-40560-000 Mayor/City Council Membership/Dues	5,784	5,985	6,059	6,225	6,455
01-1-301-40611-000 Mayor/City Council Supplies - Spec Department	910	419	506	539	793
01-1-302-40110-000 City Mgr Office FT Wages	136,724	144,039	140,181	149,642	101,056
01-1-302-40110-435 City Manager FT Wages USDA Rural Tech Assistance			17,750	31,935	25,000
01-1-302-40140-000 City Mgr Office OT Wages	792	1,821	1,357	2,501	2,821
01-1-302-40210-000 City Mgr Office Health & Dental Ins	33,508	33,411	26,252	24,065	7,845
01-1-302-40215-000 City Mgr Office Life Ins	1,641	1,248	1,158	1,245	539
01-1-302-40220-000 City Mgr Office FICA	8,701	9,034	9,015	9,246	6,268
01-1-302-40225-000 City Mgr Office Medicare	2,036	2,114	2,100	2,162	1,466
01-1-302-40230-000 City Mgr Office NHRS	17,235	15,084	14,995	15,691	8,538
01-1-302-40250-000 City Mgr Office Unemployment	250	89	76	70	77
01-1-302-40260-000 City Mgr Office WC Ins	335	348	359	372	371
01-1-302-40290-000 City Mgr Office Prof Devel	2,103	1,250	394	3,594	74
01-1-302-40291-000 City Mgr Office Staff Devel					400
01-1-302-40341-000 City Mgr Office Telephone	2,638	2,129	1,386	1,158	1,313
01-1-302-40390-000 City Mgr Office Other Prof Services	3,315				
01-1-302-40491-000 City Mgr Office - Nuisance Abatement	184,793	19,718	9,301	74,184	52,168
01-1-302-40529-000 City Mgr Office - Joint Loss Safety	1,491	260	437	394	1,162
01-1-302-40560-000 City Mgr Office Membership/Dues	1,117	1,102	1,158	1,178	1,093
01-1-302-40599-000 City Mgr Office - Contingent Grant	54,139	37,647	70,981	30,958	70,647
01-1-302-40599-404 City Manager Contingent Grant Drug Free Communities	73,762	63,999	74,591	83,123	66,566
01-1-302-40611-000 City Manager Supplies - Spec Department	32				
01-1-302-40625-000 City Mgr Office Postage	234	223	110	1,464	91
01-1-302-40670-000 City Mgr Office Books & Pub	367	367	380	432	280
01-1-302-40898-000 City Mgr Office Contingency	51,305	8,404	5,806	38,502	32,329
01-1-401-40110-000 City Clerk/Tax FT Wages	112,314	108,252	104,033	98,012	99,026
01-1-401-40210-000 City Clerk/Tax Health & Dental Ins	44,665	30,290	29,163	44,379	60,147
01-1-401-40215-000 City Clerk/Tax Life Ins	1,094	827	779	810	820
01-1-401-40220-000 City Clerk/Tax FICA	6,944	6,699	6,500	6,269	6,059
01-1-401-40225-000 City Clerk/Tax Medicare	1,625	1,559	1,498	1,465	1,417
01-1-401-40230-000 City Clerk/Tax NHRS	12,116	10,201	11,166	11,117	11,053

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-1-401-40250-000 City Clerk/Tax Unemployment	325	107	91	84	92
01-1-401-40260-000 City Clerk/Tax WC Ins	269	260	260	260	257
01-1-401-40290-000 City Clerk/Tax Prof Devel	1,015	1,225	837	1,367	1,393
01-1-401-40341-000 City Clerk/Tax Telephone	742	555	479	386	386
01-1-401-40390-000 City Clerk/Tax Other Prof Serv.	2,223	1,832	1,716	1,780	1,555
01-1-401-40391-000 City Clerk/Tax Code Book	3,723	2,749	4,974	1,195	3,970
01-1-401-40440-000 City Clerk/Tax Equip Lease	1,263	1,059	1,171	1,148	759
01-1-401-40550-000 City Clerk/Tax Printing	1,621	240	446	440	740
01-1-401-40560-000 City Clerk/Tax Membership/Dues	100	60	70	85	95
01-1-401-40611-000 City Clerk/Tax Supplies - Spec Department	822	927	749	1,356	751
01-1-401-40625-000 City Clerk/Tax Postage	9,857	8,126	8,378	7,972	7,632
01-1-401-40626-000 City Clerk/Tax Registry Fees	1,356	1,164	1,082	955	1,010
01-1-401-40670-000 City Clerk/Tax Books & Pub	230	230	180	265	236
01-1-403-40130-000 Elections Elected Official Wages	3,175	10,313	8,850	10,754	2,721
01-1-403-40260-000 Elections WC Ins	10	45	31	35	12
01-1-403-40439-000 Elections Other Contracted Services	600	600	600	675	675
01-1-403-40611-000 Elections Supplies - Spec Department	1,538	4,205	7,259	8,163	9,979
01-1-403-40625-000 Elections Postage	27	67	73	153	11
01-1-501-40110-000 Finance Office FT Wages	129,493	139,922	144,605	148,768	161,065
01-1-501-40130-000 Finance Office Elected Official Wages	1,000	1,475	1,339	1,513	1,523
01-1-501-40140-000 Finance Office OT Wages				24	1,276
01-1-501-40210-000 Finance Office Health & Dental Ins	51,986	55,328	54,427	55,095	62,501
01-1-501-40215-000 Finance Office Life Ins	1,705	1,136	1,163	1,198	1,219
01-1-501-40220-000 Finance Office FICA	8,143	8,699	8,986	9,150	9,337
01-1-501-40225-000 Finance Office Medicare	1,895	2,009	2,058	2,140	2,183
01-1-501-40230-000 Finance Office NHRS	14,147	16,032	16,237	16,850	19,285
01-1-501-40250-000 Finance Office Unemployment	283	110	93	86	94
01-1-501-40260-000 Finance Office WC Ins	309	335	346	387	386
01-1-501-40290-000 Finance Office Prof Devel	639	735	793	1,388	135
01-1-501-40291-000 Finance Office Staff Devel	1,489	798	472	1,425	236
01-1-501-40330-000 Finance Office Audit	19,355	38,169	24,150	21,650	13,954
01-1-501-40560-000 Finance Office Membership/Dues	484	484	484	469	564
01-1-501-40625-000 Finance Office Postage	2,212	2,455	2,453	1,964	1,957
01-1-501-40670-000 Finance Office Books & Pub	762	1,599	777	789	802
01-1-503-40110-000 Assessing FT Wages	47,805	46,342	46,805	45,518	50,496

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-1-503-40140-000 Assessing OT Wages				556	
01-1-503-40210-000 Assessing Health & Dental Ins	8,845	8,793	8,475	9,425	9,994
01-1-503-40215-000 Assessing Life Ins	456	374	374	374	328
01-1-503-40220-000 Assessing FICA	2,964	2,873	2,902	2,856	3,067
01-1-503-40225-000 Assessing Medicare	693	672	679	668	717
01-1-503-40230-000 Assessing NHRS	5,160	4,986	5,226	5,146	5,543
01-1-503-40250-000 Assessing Unemployment	125	45	38	35	39
01-1-503-40260-000 Assessing WC Ins	108	110	113	120	118
01-1-503-40291-000 Assessing Staff Devel					278
01-1-503-40336-000 Assessing Assessing	105,262	92,047	73,074	72,244	70,764
01-1-503-40341-000 Assessing Telephone	384	260	200	194	194
01-1-503-40342-000 Assessing Software Maint	4,520	5,905	5,450	8,820	9,464
01-1-503-40440-000 Assessing Equip Lease	1,077	863	956	998	913
01-1-503-40560-000 Assessing Membership/Dues	218	218	416	218	20
01-1-503-40610-000 Assessing Supplies - Operating	120	97	35	38	
01-1-503-40625-000 Assessing Postage	1,718	486	373	633	
01-1-506-40342-000 IT Software Maint	14,661	10,428	19,661	22,200	23,204
01-1-506-40390-000 IT Other Prof Serv.	89,940	66,018	34,475	37,259	47,051
01-1-531-40320-000 General Legal Legal	29,247	29,266	22,129	22,980	28,771
01-1-531-40324-000 General Legal Legal - ZBA				2,650	
01-1-531-40325-000 General Legal Outside Legal	1,352	76			2,547
01-1-911-40110-000 Planning FT Wages	108,929	109,896	106,946	120,538	122,420
01-1-911-40210-000 Planning Health & Dental Ins	8,945	8,919	5,110		
01-1-911-40215-000 Planning Life Ins	667	613	630	653	669
01-1-911-40220-000 Planning FICA	6,887	7,178	6,745	7,473	7,590
01-1-911-40225-000 Planning Medicare	1,584	1,652	1,541	1,748	1,775
01-1-911-40230-000 Planning NHRS	8,079	8,294	8,934	9,256	9,347
01-1-911-40250-000 Planning Unemployment	250	89	76	70	77
01-1-911-40260-000 Planning WC Ins	250	262	3,961	4,394	4,395
01-1-911-40290-000 Planning Prof Devel	100		80		
01-1-911-40291-000 Planning Staff Devel	75	110	90	70	40
01-1-911-40341-000 Planning Telephone	769	520	400	387	387
01-1-911-40439-000 Planning Other Contracted Services	19,484	3,500	3,716	3,700	3,700
01-1-911-40440-000 Planning Equip Lease	1,077	863	956	998	1,033
01-1-911-40560-000 Planning Membership/Dues	6,077	6,111	6,304	6,304	6,305

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-1-911-40625-000 Planning Postage	1,160	1,693	1,319	805	1,455
01-1-911-40670-000 Planning Books & Pub	154	134	123	131	136
01-1-941-40410-000 City Hall Electricity	6,269	5,273	4,749	4,938	4,423
01-1-941-40411-000 City Hall Heating Oil/Gas	16,445	19,093	11,029	12,281	11,904
01-1-941-40412-000 City Hall Water/Sewer	1,323	1,112	1,486	1,868	2,847
01-1-941-40430-000 City Hall Bldg Repairs & Maint	3,404	3,411	4,208	2,989	1,417
01-1-941-40439-000 City Hall Other Contracted Services	34,874	29,077	58,084	38,956	20,855
01-1-941-40610-000 City Hall Supplies - Operating	46				
01-1-941-40690-000 City Hall Misc Supplies			1,212	468	1,469
01-1-942-40410-000 Parks & Beaches Electricity	1,855	956	6,031	6,988	6,488
01-1-942-40411-000 Parks & Beaches Heating Oil/Gas	7,883	7,905	8,687	7,482	8,278
01-1-942-40412-000 Parks & Beaches Water/Sewer	11,426	12,250	1,127	826	884
01-1-942-40430-000 Parks & Beaches Bldg Repairs & Maint	1,164	1,988	5,756	5,523	6,827
01-1-942-40439-000 Parks & Beaches Other Contracted Services	5,671	2,551	17,976	21,954	19,732
01-1-942-40690-000 Parks & Beaches Misc Supplies	68,578	22,097	10,415	19,455	11,661
01-1-943-40411-000 Odell Cottage Heating Oil/Gas	2,478	2,683	1,488	1,857	1,707
01-1-943-40412-000 Odell Cottage Water/Sewer	3,442	2,248	200	213	243
01-1-943-40430-000 Odell Cottage Bldg Repairs & Maint	181	160		227	
01-1-944-40410-000 Bessie Rowell Electricity	12,235	16,002	17,693	18,987	21,851
01-1-944-40411-000 Bessie Rowell Heating Oil/Gas	20,499	22,758	19,665	19,945	18,261
01-1-944-40412-000 Bessie Rowell Water/Sewer	3,724	4,902	6,175	6,639	5,940
01-1-944-40430-000 Bessie Rowell Bldg Repairs & Maint	2,830	6,729	21,054	3,152	962
01-1-944-40439-000 Bessie Rowell Other Contracted Services	13,965	10,560	11,843	18,456	11,465
01-1-944-40690-000 Bessie Rowell Misc Supplies	4,504	7,020	5,296	5,289	9,104
01-1-961-40521-000 Property Ins General Liability	75,600	77,682	91,053	95,876	108,659
01-1-961-40528-000 Property Ins Gen Liab Deduct	4,000	2,000	1,782	5,374	969
01-1-991-40299-000 City Hall Travel	1,378	1,521	759	1,056	355
01-1-991-40440-000 Gen Gov/City Hall Equip Lease	6,806	7,218	6,103	7,014	7,842
01-1-991-40551-000 Gen Gov/City Hall Advert/Legal Notices	2,310	4,479	5,727	5,066	4,687
01-1-991-40610-000 Gen Gov/City Hall Supplies - Operating	12,958	10,696	10,902	11,421	8,789
01-2-101-40110-000 Police Admin FT Wages	195,587	199,191	207,360	221,922	225,718
01-2-101-40210-000 Police Admin Health & Dental Ins	24,563	24,492	24,062	24,065	27,372
01-2-101-40215-000 Police Admin Life Ins	1,829	1,496	1,577	1,590	1,586
01-2-101-40220-000 Police Admin FICA	2,648	2,707	2,832	3,596	3,764
01-2-101-40225-000 Police Admin Medicare	2,859	2,928	3,006	3,217	3,236

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-2-101-40230-000 Police Admin NHRS	42,179	42,878	46,015	46,655	49,334
01-2-101-40250-000 Police Admin Unemployment	375	134	113	124	151
01-2-101-40260-000 Police Admin WC Ins	3,246	3,413	3,547	3,876	3,832
01-2-101-40291-000 Police Admin Staff Devel	8,148	9,499	9,397	3,718	21,908
01-2-101-40345-000 Police Admin Equip Maint	140				96
01-2-101-40350-000 Police Admin Medical	1,634	657	872	1,171	1,707
01-2-101-40440-000 Police Admin Equip Lease	2,125	1,603	1,746	1,892	1,620
01-2-101-40551-000 Police Admin Advert/Legal Notices	441	783	1,243	1,609	3,121
01-2-101-40560-000 Police Admin Membership/Dues	1,883	1,440	1,591	1,371	1,578
01-2-101-40610-000 Police Admin Supplies - Operating	10,410	10,466	9,415	11,727	16,838
01-2-101-40625-000 Police Admin Postage	879	681	1,231	1,350	1,006
01-2-101-40642-000 Police Admin Uniforms	528	401	214	479	2,143
01-2-101-40643-000 Police Admin Uniform Cleaning	4,103	4,968	4,068	3,588	3,440
01-2-102-40110-000 Investigation FT Wages	234,921	211,748	229,787	253,610	265,814
01-2-102-40140-000 Investigation OT Wages	15,201	15,217	14,144	15,274	15,993
01-2-102-40210-000 Investigation Health & Dental Ins	41,907	52,359	54,835	51,994	58,560
01-2-102-40215-000 Investigation Life Ins	2,295	1,676	2,046	1,990	2,030
01-2-102-40220-000 Investigation FICA	7,447	6,647	6,491	6,572	6,577
01-2-102-40225-000 Investigation Medicare	3,643	3,289	3,557	3,921	4,114
01-2-102-40230-000 Investigation NHRS	48,810	46,847	60,967	55,748	65,722
01-2-102-40250-000 Investigation Unemployment	750	268	227	209	231
01-2-102-40260-000 Investigation WC Ins	3,559	4,119	4,395	4,644	4,658
01-2-102-40290-000 Investigation Prof Devel	245	680	209	1,365	
01-2-102-40390-000 Investigation Other Prof Serv.	1,260		690	2,197	2,887
01-2-102-40560-000 Investigation Membership/Dues	610	535	545	545	545
01-2-102-40611-000 Investigation Supplies - Spec Department	2,145	3,056	6,223	1,553	2,376
01-2-102-40642-000 Investigation Uniforms	1,027	1,000	1,979	1,968	2,000
01-2-102-40670-000 Investigation Books & Pub	1,636	1,443	1,450	1,826	1,625
01-2-103-40110-000 Patrol FT Wages	657,017	724,540	708,434	747,777	735,273
01-2-103-40110-400 COPS Grant Wages	18,665				
01-2-103-40140-000 Patrol OT Wages	124,997	127,160	122,080	126,320	150,760
01-2-103-40140-102 Patrol OT - Court					7,054
01-2-103-40140-403 Patrol OT - VAWA	32,859	25,814	35,631	22,586	44,334
01-2-103-40140-428 Police OT - NHAGDTF grant	5,168	16,263	21,777	34,047	
01-2-103-40210-000 Patrol Health & Dental Ins	269,701	272,970	249,996	283,792	323,312

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-2-103-40215-000 Patrol Life Ins	6,541	5,526	5,160	5,624	5,456
01-2-103-40220-000 Patrol FICA	2,004	1,869	1,001	915	1,570
01-2-103-40225-000 Patrol Medicare	11,639	12,347	12,029	12,644	12,871
01-2-103-40225-403 Patrol Medicare VAWA Grant (ARRA)	476	381	523	335	643
01-2-103-40225-428 Patrol Medicare NHAGDTF	75	231	320	492	
01-2-103-40230-000 Patrol NHRS	192,995	201,752	195,105	216,943	253,259
01-2-103-40230-403 Patrol Retirement - VAWA	4,083	6,661	8,148	7,217	13,048
01-2-103-40230-428 Patrol NHRS NHAGDTF	1,308	4,118	5,881	8,982	
01-2-103-40250-000 Patrol Unemployment	1,749	626	530	488	540
01-2-103-40260-000 Patrol WC Ins	16,164	18,561	19,167	19,520	19,632
01-2-103-40343-000 Patrol Radio Maint	214	75	1,748	432	3,145
01-2-103-40439-000 Patrol Other Contracted Services	7,000				
01-2-103-40611-000 Patrol Supplies - Spec Department	6,656	1,211	1,296	5,379	3,264
01-2-103-40636-000 Patrol Fuel Gas/Diesel	37,883	39,007	37,897	34,887	27,354
01-2-103-40642-000 Patrol Uniforms	15,068	14,996	14,162	15,154	21,151
01-2-103-40660-000 Patrol Vehicle Maint	12,075	11,675	28,980	33,158	29,469
01-2-103-40740-000 Patrol CO - Mach & Equip	71,094	45,828	27,349	50,145	42,468
01-2-103-40760-000 Patrol CO - Vehicles	15,621	36,414	52,257	45,077	62,693
01-2-105-40110-000 Dispatch FT Wages	212,508	230,400	222,545	208,383	207,516
01-2-105-40140-000 Dispatch OT Wages	19,389	21,437	26,653	29,726	45,205
01-2-105-40210-000 Dispatch Health & Dental Ins	51,398	51,249	50,342	59,741	60,711
01-2-105-40215-000 Dispatch Life Ins	2,027	1,744	1,762	1,618	1,366
01-2-105-40220-000 Dispatch FICA	14,260	15,675	15,372	14,707	14,629
01-2-105-40225-000 Dispatch Medicare	3,339	3,666	3,613	3,453	3,772
01-2-105-40230-000 Dispatch NHRS	24,653	25,225	27,195	26,134	27,013
01-2-105-40250-000 Dispatch Unemployment	625	224	189	174	193
01-2-105-40260-000 Dispatch WC Ins	543	584	607	640	618
01-2-105-40341-000 Dispatch Telephone	18,296	17,972	20,305	16,691	18,355
01-2-105-40342-000 Dispatch Software Maint	9,555	8,562	12,664	18,549	13,891
01-2-105-40343-000 Dispatch Radio Maint	19,638	59,409	35,259	44,480	36,237
01-2-105-40611-000 Dispatch Supplies - Spec Department	1,945	88		128	2,714
01-2-105-40642-000 Dispatch Uniforms	1,403	1,209	1,245	1,348	2,418
01-2-109-40410-000 Police Station Electricity	15,954	15,680	13,407	15,455	15,441
01-2-109-40411-000 Police Station Heating Oil/Gas	6,526	5,302	6,389	6,365	6,649
01-2-109-40412-000 Police Station Water/Sewer	1,987	2,136	2,045	2,069	2,213

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-2-109-40430-000 Police Station Bldg Repairs & Maint	197	25,604	767	763	1,400
01-2-109-40439-000 Police Station Other Contracted Services	33,894	31,575	49,310	36,395	46,082
01-2-109-40690-000 Police Station Misc Supplies	3,294	2,283	1,929	853	1,903
01-2-201-40110-000 Fire Admin FT Wages	186,225	189,111	195,415	194,004	210,781
01-2-201-40210-000 Fire Admin Health & Dental Ins	66,984	66,790	65,587	66,558	74,104
01-2-201-40215-000 Fire Admin Life Ins	2,175	1,525	1,564	1,604	1,530
01-2-201-40220-000 Fire Admin FICA	2,404	2,438	2,522	2,632	3,336
01-2-201-40225-000 Fire Admin Medicare	2,699	2,741	2,825	2,861	3,206
01-2-201-40230-000 Fire Admin NHRS	45,124	45,899	49,761	50,619	58,159
01-2-201-40250-000 Fire Admin Unemployment	375	134	113	105	116
01-2-201-40260-000 Fire Admin WC Ins	6,313	6,259	6,548	7,150	7,097
01-2-201-40290-000 Fire Admin Prof Devel	117	2,415	749	333	1,132
01-2-201-40291-000 Fire Admin Staff Devel	26	50	14	115	169
01-2-201-40341-000 Fire Admin Telephone	3,173	2,784	2,156	2,249	3,174
01-2-201-40350-000 Fire Admin Medical	6,574	1,502	7,343	1,459	7,768
01-2-201-40390-000 Fire Admin Other Prof Serv.	2,819	3,036	4,091	2,398	2,209
01-2-201-40440-000 Fire Admin Equip Lease	1,449	933	1,067	1,198	897
01-2-201-40550-000 Fire Admin Printing	345	429	624	264	547
01-2-201-40560-000 Fire Admin Membership/Dues	25	85	170	85	205
01-2-201-40610-000 Fire Admin Supplies - Operating	234	404	453	511	1,179
01-2-201-40625-000 Fire Admin Postage	461	519	398	364	412
01-2-201-40642-000 Fire Admin Uniforms	1,069	867	814	1,018	2,774
01-2-201-40670-000 Fire Admin Books & Pub	143	146	148	124	130
01-2-201-40740-000 Fire Admin CO - Mach & Equip	504	399	348	951	1,338
01-2-201-40760-000 Fire Admin CO - Vehicles	36,302	35,697	35,111	34,493	33,887
01-2-202-40110-000 Suppression FT Wages	538,927	570,220	588,037	572,956	591,503
01-2-202-40120-000 Suppression PT Wages	24,055	21,357	15,799	7,280	10,736
01-2-202-40140-000 Suppression OT Wages	162,856	133,525	136,445	189,254	158,826
01-2-202-40210-000 Suppression Health & Dental Ins	263,682	264,923	264,440	241,094	231,160
01-2-202-40215-000 Suppression Life Ins	4,902	4,232	4,318	4,308	4,376
01-2-202-40220-000 Suppression FICA	1,602	1,387	1,290	446	603
01-2-202-40225-000 Suppression Medicare	10,711	10,550	10,617	11,024	10,953
01-2-202-40230-000 Suppression NHRS	207,664	210,108	223,327	231,086	247,454
01-2-202-40250-000 Suppression Unemployment	1,499	537	454	418	462
01-2-202-40260-000 Suppression WC Ins	28,150	30,656	31,544	31,917	31,088

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
Account Number	Actuals for Budget Year				
	2014	2015	2016	2017	2018
	Final				Unadjusted
01-2-202-40291-000 Suppression Staff Devel	1,955	3,721	3,128	1,894	2,689
01-2-202-40390-000 Suppression Other Prof Serv.	8,278	5,835	2,995	3,037	6,161
01-2-202-40560-000 Suppression Membership/Dues	5,436	7,872			
01-2-202-40611-000 Suppression Supplies - Spec Department	8,465	3,711	4,748	5,839	2,079
01-2-202-40630-000 Suppression Equip Maint	15,212	14,731	6,211	7,731	9,408
01-2-202-40636-000 Suppression Fuel Gas/Diesel	6,288	6,622	12,070	11,721	10,328
01-2-202-40642-000 Suppression Uniforms	7,545	10,704	6,222	7,181	11,681
01-2-202-40644-000 Suppression Suppression Uniforms/Protective Clothing	16,036	23,238	9,531	10,618	18,341
01-2-202-40660-000 Suppression Vehicle Maint	240	240	27,670	28,042	23,327
01-2-202-40670-000 Suppression Books & Pub			319	240	290
01-2-202-40740-000 Suppression CO - Mach & Equip	7,171	8,114	194,388	18,411	30,195
01-2-203-40110-000 Code Enforcement FT Wages	82,384	84,567	82,635	113,058	106,461
01-2-203-40140-000 Code Enforcement OT Wages	131	89		807	
01-2-203-40210-000 Code Enforcement Health & Dental Ins	24,563	24,492	24,030	48,021	50,181
01-2-203-40215-000 Code Enforcement Life Ins	602	500	500	915	813
01-2-203-40220-000 Code Enforcement FICA	1,321	1,350	848		0
01-2-203-40225-000 Code Enforcement Medicare	1,196	1,227	1,198	1,651	1,544
01-2-203-40230-000 Code Enforcement NHRS	17,024	17,927	20,306	33,393	29,876
01-2-203-40250-000 Code Enforcement Unemployment	250	89	76	70	77
01-2-203-40260-000 Code Enforcement WC Ins	4,927	4,339	4,440	5,826	5,939
01-2-203-40291-000 Code Enforcement Staff Devel	326	535	343	1,164	1,673
01-2-203-40560-000 Code Enforcement Membership/Dues	222	222	397	520	545
01-2-203-40611-000 Code Enforcement Supplies - Spec Department	111	55	51	79	104
01-2-203-40642-000 Code Enforcement Uniforms	749	763	1,153	1,012	1,007
01-2-203-40670-000 Code Enforcement Books & Pub	1,295	1,295	1,256	1,305	1,388
01-2-205-40390-000 Dispatch Other Prof Serv.	57,085	58,849	60,275	62,155	63,510
01-2-205-40611-000 Dispatch Supplies - Spec Department	1,064	1,138	662	1,311	1,913
01-2-205-40636-000 Dispatch Fuel Gas/Diesel	481	292	464	158	326
01-2-205-40660-000 Dispatch Vehicle Maint	16	10	1,320		61
01-2-207-40120-000 EMS/Rescue PT Wages	14,315	10,980	8,970	5,098	5,155
01-2-207-40140-000 EMS/Rescue OT Wages	28,353	50,128	44,957	27,457	28,837
01-2-207-40220-000 EMS/Rescue FICA	876	603	522	313	271
01-2-207-40225-000 EMS/Rescue Medicare	617	880	780	468	490
01-2-207-40260-000 EMS/Rescue WC Ins	1,900	2,771	2,698	1,774	1,489
01-2-207-40291-000 EMS/Rescue Staff Devel	328	2,221	1,920	687	7,903

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-2-207-40390-000 EMS/Rescue Other Prof Serv.	21,371	23,198	25,374	25,802	33,289
01-2-207-40560-000 EMS/Rescue Membership/Dues	125	160	45	95	90
01-2-207-40611-000 EMS/Rescue Supplies - Spec Department	878	880	996	1,013	3,568
01-2-207-40612-000 EMS/Rescue Supplies - Medical	21,064	25,456	26,654	26,899	30,500
01-2-207-40636-000 EMS/Rescue Fuel Gas/Diesel	7,549	8,231	6,426	5,594	5,226
01-2-207-40643-000 EMS/Rescue Uniform Cleaning	1,681	115			
01-2-207-40660-000 EMS/Rescue Vehicle Maint	13,340	7,198	6,762	6,299	8,390
01-2-207-40670-000 EMS/Rescue Books & Pub	303	113	376	194	42
01-2-207-40740-000 EMS/Rescue CO - Mach & Equip	41,187	49,803	10,944	2,715	4,350
01-2-208-40130-000 Emergency Management Elected Official Wages	2,000	1,997	1,997	1,997	2,035
01-2-208-40225-000 Emergency Management Medicare	29	29	29	32	29
01-2-208-40230-000 Emergency Management NHRS	522	509	529	537	588
01-2-208-40691-000 Emergency Management Misc Expend	779	955	588	3,226	563
01-2-209-40410-000 Fire Station Electricity	8,394	8,081	8,489	8,676	8,635
01-2-209-40411-000 Fire Station Heating Oil/Gas	6,583	7,042	6,142	6,037	7,121
01-2-209-40412-000 Fire Station Water/Sewer	2,523	2,830	2,911	2,630	3,212
01-2-209-40430-000 Fire Station Bldg Repairs & Maint	13,640	6,472	8,584	1,286	1,669
01-2-209-40439-000 Fire Station Other Contracted Services	10,062	13,386	17,620	25,076	8,201
01-2-209-40690-000 Fire Station Misc Supplies	2,955	2,268	2,068	1,857	3,171
01-3-121-40110-000 MSD Admin FT Wages	54,254	59,543	60,996	63,094	57,774
01-3-121-40210-000 MSD Admin Health & Dental Ins	14,063	14,005	13,736	13,563	14,092
01-3-121-40215-000 MSD Admin Life Ins	501	394	397	453	514
01-3-121-40220-000 MSD Admin FICA	3,620	3,692	3,782	4,138	3,912
01-3-121-40225-000 MSD Admin Medicare	847	863	884	967	915
01-3-121-40230-000 MSD Admin NHRS	5,172	5,257	5,079	6,512	7,046
01-3-121-40250-000 MSD Admin Unemployment	125	45	38	35	39
01-3-121-40260-000 MSD Admin WC Ins	961	2,148	1,893	2,118	2,137
01-3-121-40290-000 MSD Admin Prof Devel	50		240	50	
01-3-121-40291-000 MSD Admin Staff Devel	904	756	1,475	1,810	1,716
01-3-121-40341-000 MSD Admin Telephone	3,155	3,498	2,857	2,618	3,220
01-3-121-40350-000 MSD Admin Medical	1,388	1,503	1,349	1,312	1,882
01-3-121-40439-000 MSD Admin Other Contracted Services	404	67	65	62	202
01-3-121-40440-000 MSD Admin Equip Lease	198	31		176	381
01-3-121-40560-000 MSD Admin Membership/Dues	445	505	490	603	570
01-3-121-40610-000 MSD Admin Supplies - Operating	123	978	554	426	788

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-3-121-40625-000 MSD Admin Postage	400	279	175	143	107
01-3-122-40110-000 Road Maint FT Wages	182,052	211,357	192,776	215,622	200,171
01-3-122-40140-000 Road Maint OT Wages	89,129	52,395	41,857	59,543	50,867
01-3-122-40210-000 Road Maint Health & Dental Ins	90,820	93,516	81,466	90,575	95,861
01-3-122-40215-000 Road Maint Life Ins	1,833	1,660	1,411	1,441	1,373
01-3-122-40220-000 Road Maint FICA	17,261	16,427	15,085	16,726	15,810
01-3-122-40225-000 Road Maint Medicare	4,039	3,855	3,543	3,962	3,708
01-3-122-40230-000 Road Maint NHRS	27,098	29,023	22,245	28,561	26,972
01-3-122-40250-000 Road Maint Unemployment	625	224	205	190	193
01-3-122-40260-000 Road Maint WC Ins	14,467	16,353	17,660	17,306	17,097
01-3-122-40490-000 Road Maint Other Property Service	86,986	46,048	173,066	62,634	49,321
01-3-122-40611-000 Road Maint Supplies - Spec Department	20,049	15,221	19,432	14,661	29,731
01-3-122-40642-000 Road Maint Uniforms	5,629	5,524	4,891	5,217	4,352
01-3-122-40760-000 Road Maint Vehicles					40,000
01-3-123-40611-000 Snow/Ice Supplies - Spec Department	139,470	163,101	94,423	176,788	147,604
01-3-123-40660-000 Snow/Ice Vehicle Maint	36,318	16,568	21,546	12,968	47,909
01-3-125-40335-412 Engineering-Aquatic Resource Mitigation	1,961				
01-3-125-40490-000 Drainage & Vegetation Other Property Service	57,260	67,059	76,746	69,255	60,278
01-3-125-40611-000 Drainage & Vegetation Supplies - Spec Department	10,010	25,760	26,270	2,417	10,239
01-3-126-40410-000 Traffic/Street Lighting Electricity	70,535	74,404	59,768	47,519	46,224
01-3-126-40439-000 Traffic/Street Lighting Other Contracted Services	28,948	27,107	50,374	47,589	34,151
01-3-126-40611-000 Traffic/Street Lighting Supplies - Spec Department	2,275	5,200	6,158	3,698	4,705
01-3-127-40110-000 Mech Garage FT Wages	83,467	84,035	81,990	88,963	90,798
01-3-127-40140-000 Mech Garage OT Wages	21,985	27,534	31,219	36,172	29,079
01-3-127-40210-000 Mech Garage Health & Dental Ins	46,670	42,657	23,169	31,627	30,025
01-3-127-40215-000 Mech Garage Life Ins	836	652	614	729	578
01-3-127-40220-000 Mech Garage FICA	6,538	6,964	7,019	7,696	7,396
01-3-127-40225-000 Mech Garage Medicare	1,529	1,629	1,642	1,800	1,730
01-3-127-40230-000 Mech Garage NHRS	12,119	11,875	12,511	13,998	11,827
01-3-127-40250-000 Mech Garage Unemployment	237	85	72	66	71
01-3-127-40260-000 Mech Garage WC Ins	2,764	2,831	3,062	2,983	2,976
01-3-127-40341-000 Mech Garage Telephone	326	412	737	643	456
01-3-127-40433-000 Mech Garage Outside Repairs	11,743	8,754	26,680	9,567	34,054
01-3-127-40611-000 Mech Garage Supplies - Spec Department	9,039	11,826	10,219	12,261	7,588
01-3-127-40636-000 Mech Garage Fuel Gas/Diesel	69,343	57,230	37,231	37,309	31,593

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-3-127-40642-000 Mech Garage Uniforms	5,384	5,268	5,938	7,604	4,896
01-3-127-40664-000 Mech Garage Vehicle Parts	106,696	95,814	111,521	101,255	174,858
01-3-128-40110-000 Parks Dept FT Wages	128,151	130,668	127,157	111,359	136,526
01-3-128-40140-000 Parks Dept OT Wages	10,606	19,022	17,000	12,822	23,168
01-3-128-40210-000 Parks Dept Health & Dental Ins	26,804	26,725	26,204	43,769	91,337
01-3-128-40215-000 Parks Dept Life Ins	1,086	918	930	1,011	1,131
01-3-128-40220-000 Parks Dept FICA	8,621	9,452	9,172	8,431	9,901
01-3-128-40225-000 Parks Dept Medicare	2,016	2,211	2,145	1,972	2,315
01-3-128-40230-000 Parks Dept NHRS	13,611	14,249	14,504	15,648	17,808
01-3-128-40250-000 Parks Dept Unemployment	500	179	151	139	154
01-3-128-40260-000 Parks Dept WC Ins	5,054	4,558	4,726	5,173	4,852
01-3-128-40611-000 Parks Dept Supplies - Spec Department	569	1,181	7,892	1,034	3,267
01-3-128-40636-000 Parks Dept Fuel Gas/Diesel	8,653	7,879	6,781	9,651	15,586
01-3-128-40642-000 Parks Dept Uniforms	2,571	2,982	3,656	4,245	4,272
01-3-128-40760-000 Buildings & Grounds Vehicles					9,338
01-3-129-40410-000 MSD Bldg & Garage Electricity	2,603	2,573	2,084	2,307	2,413
01-3-129-40411-000 MSD Bldg & Garage Heating Oil/Gas	1,747	10,432	8,056	7,764	9,604
01-3-129-40412-000 MSD Bldg & Garage Water/Sewer	1,309	785	860	1,160	1,145
01-3-129-40430-000 MSD Bldg & Garage Bldg Repairs & Maint	46	355	60	388	1,586
01-3-129-40439-000 MSD Bldg & Garage Other Contracted Services	11,716	8,897	15,824	15,558	14,456
01-3-129-40690-000 MSD Bldg & Garage Misc Supplies	18	61	144	123	159
01-3-232-40110-000 Curbside Collection FT Wages	68,223	70,633	72,544	72,251	67,142
01-3-232-40140-000 Curbside Collection OT Wages	8,612	11,870	8,279	12,196	13,018
01-3-232-40210-000 Curbside Collection Health & Dental Ins	42,422	42,298	41,551	42,504	40,501
01-3-232-40215-000 Curbside Collection Life Ins	739	587	601	620	528
01-3-232-40220-000 Curbside Collection FICA	4,803	5,115	5,011	5,314	4,871
01-3-232-40225-000 Curbside Collection Medicare	1,123	1,196	1,172	1,243	1,139
01-3-232-40230-000 Curbside Collection NHRS	8,455	8,875	9,021	9,713	8,889
01-3-232-40250-000 Curbside Collection Unemployment	250	89	76	70	77
01-3-232-40260-000 Curbside Collection WC Ins	3,286	5,075	5,302	5,654	5,790
01-3-232-40611-000 Curbside Collection Supplies - Spec Department			9,196	7,255	10,252
01-3-232-40636-000 Curbside Collection Fuel Gas/Diesel	40,977	44,360	33,482	27,215	28,743
01-3-232-40642-000 Curbside Collection Uniforms	2,122	1,573	1,846	1,931	2,605
01-3-232-40760-000 Curbside Collection CO - Vehicles	152,702	152,702	152,702		
01-3-234-40421-000 Recycling Tipping	10,498	12,490	15,575	17,623	20,238

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-3-234-40439-000 Recycling Other Contracted Services	39,879	49,019	46,271	55,332	63,535
01-3-238-40110-000 Transfer Station Operations FT Wages	76,346	78,668	84,093	77,586	83,163
01-3-238-40140-000 Transfer Station Operations OT Wages	11,466	17,818	17,637	18,209	22,994
01-3-238-40210-000 Transfer Station Operations Health & Dental Ins	49,126	44,902	47,577	28,636	30,886
01-3-238-40215-000 Transfer Station Operations Life Ins	912	611	678	756	738
01-3-238-40220-000 Transfer Station Operations FICA	5,444	6,048	6,307	5,939	6,582
01-3-238-40225-000 Transfer Station Operations Medicare	1,273	1,415	1,475	1,389	1,539
01-3-238-40230-000 Transfer Station Operations NHRS	9,395	10,323	11,381	10,663	11,713
01-3-238-40250-000 Transfer Station Operations Unemployment	250	89	76	70	77
01-3-238-40260-000 Transfer Station Operations WC Ins	3,675	4,055	4,240	4,389	4,472
01-3-238-40341-000 Transfer Station Operations Telephone	313	256	195	749	793
01-3-238-40390-000 Transfer Station Operations Other Prof Serv.	5,554	5,590	5,704	5,894	6,202
01-3-238-40421-000 Transfer Station Operations Tipping	277,169	289,940	329,942	318,039	357,372
01-3-238-40439-000 Transfer Station Operations Other Contracted Services	5,465	16,225	23,112	17,497	34,340
01-3-238-40560-000 Transfer Station Operations Membership/Dues	1,096	593	1,169	593	1,267
01-3-238-40611-000 Transfer Station Operations Supplies - Spec Department	406	1,270	2,360	1,044	539
01-3-238-40636-000 Transfer Station Operations Fuel Gas/Diesel	12,381	12,277	7,008	7,165	9,142
01-3-238-40642-000 Transfer Station Operations Uniforms	2,143	1,577	1,845	2,228	2,549
01-3-239-40230-000 Transfer Station Bldg NHRS				207	
01-3-239-40410-000 Transfer Station Electricity	6,640	7,375	7,085	8,712	8,885
01-3-239-40430-000 Transfer Station Bldg Repairs & Maint	79	107	1,340	1,763	697
01-3-239-40439-000 Transfer Station Other Contracted Services	4,624	26,236	2,738	10,681	24,369
01-3-239-40610-000 Transfer Station Supplies - Operating					
01-3-239-40690-000 Transfer Station Bldg Misc Supplies	107	787	1,047	293	192
01-4-195-40310-000 Outside Agencies CAP	5,000	5,000	5,000	5,000	6,000
01-4-195-40311-000 Outside Agencies VNA	27,985	27,985	27,985	27,985	27,985
01-4-195-40312-000 Outside Agencies TRIP (CCNTR)	13,394	13,394	13,394	13,394	13,394
01-4-195-40313-000 Outside Agencies Animal Shelter	20,000	20,000	20,000	20,000	20,000
01-4-195-40315-000 Cemetery Association	5,000				
01-4-196-40110-000 Drug Free Communities FT Wages	31,091	45,150	49,906	41,617	35,717
01-4-196-40140-000 Drug Free Communities OT Wages			595		
01-4-196-40210-000 Drug Free Communities Health & Dental Ins	7,399	7,661	9,290	6,758	6,184
01-4-196-40215-000 Drug Free Communities Life Ins	93	83	402	144	14
01-4-196-40220-000 Drug Free Communities FICA	1,924	2,799	3,126	2,586	2,214
01-4-196-40225-000 Drug Free Communities Medicare	450	655	731	605	654

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-4-196-40230-000 Drug Free Communities NHRS	1,063	1,493	5,529	1,734	68
01-4-196-40250-000 Drug Free Communities Unemployment	130	47	39	36	40
01-4-196-40260-000 Drug Free Communities WC Ins	115	102	38	138	105
01-4-196-40299-000 Drug Free Communities Mileage Reimb	3,202	8,585	7,680	7,192	4,463
01-4-196-40439-000 Drug Free Communities Other Contracted Services	55,040	48,402	21,274	16,840	40,419
01-4-196-40610-000 Drug Free Communities Supplies - Operating	2,443	6,346	5,792	2,754	6,181
01-4-196-40611-000 Drug Free Communities Supplies - Spec Department	28,808	12,267	17,236	12,369	27,700
01-4-411-40110-000 Welfare Admin FT Wages	28,509	36,040	35,526	36,678	37,955
01-4-411-40210-000 Health - Welfare			8,272	8,067	10,084
01-4-411-40220-000 Welfare Admin FICA	1,772	2,234	2,199	2,273	2,290
01-4-411-40225-000 Welfare Admin Medicare	414	522	514	532	535
01-4-411-40250-000 Welfare Admin Unemployment	125	45	38	35	39
01-4-411-40260-000 Welfare Admin WC Ins	63	79	83	90	98
01-4-411-40290-000 Welfare Admin Prof Devel	240	150	175	55	217
01-4-411-40341-000 Welfare Admin Telephone	407	444	667	486	193
01-4-411-40560-000 Welfare Admin Membership/Dues				30	30
01-4-411-40610-000 Welfare Admin Supplies - Operating	90	175	532	307	
01-4-411-40625-000 Welfare Admin Postage	46	50	15	18	10
01-4-411-40670-000 Welfare Admin Books & Pub	36	36	38		
01-4-412-40810-000 Direct Assistance Food - Welfare	2,052	2,417	2,195	982	
01-4-412-40811-000 Direct Assistance Rent	18,551	14,966	16,084	12,090	4,043
01-4-412-40812-000 Direct Assistance Medications	951	1,452	1,133	2,117	170
01-4-412-40813-000 Direct Assistance Utilities	10,153	5,894	7,526	8,516	923
01-4-412-40815-000 Direct Assistance Misc - Welfare	1,958	2,884	1,858	1,477	25
01-4-413-40815-000 Vendor Payments Misc - Welfare	6,000	5,550	5,460	7,000	10,000
01-5-211-40110-000 Recreation Admin FT Wages	57,039	52,171	54,750	57,323	62,531
01-5-211-40121-000 Recreation Admin Admin Summer Rec	62,580	70,302	99,697	130,182	120,848
01-5-211-40121-439 Admin Summer Rec 21 Century					79,576
01-5-211-40123-000 Recreation Admin Spec Program Wages	50,439	61,207	61,581	33,544	48,346
01-5-211-40140-000 Admin OT Wages				6,662	
01-5-211-40210-000 Recreation Admin Health & Dental Ins	4,229	25,235	37,971	34,313	34,533
01-5-211-40210-439 Admin Health & Dental Ins 21 Century					2,923
01-5-211-40215-000 Recreation Admin Life Ins	494	427	436	464	495
01-5-211-40220-000 Recreation Admin FICA	10,582	11,388	13,394	14,118	14,368
01-5-211-40220-439 Admin FICA 21 Century					4,934

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-5-211-40225-000 Recreation Admin Medicare	2,475	2,664	3,133	3,302	3,361
01-5-211-40225-439 Admin Medicare 21 Century					1,154
01-5-211-40230-000 Recreation Admin NHRS	5,484	5,634	6,117	8,963	12,225
01-5-211-40250-000 Recreation Admin Unemployment	500	179	151	139	154
01-5-211-40260-000 Recreation Admin WC Ins	5,086	5,706	7,376	7,862	7,529
01-5-211-40290-000 Recreation Admin Prof Devel	629	395	692	1,544	140
01-5-211-40290-439 Admin Prof Devel 21 Century					2,719
01-5-211-40291-000 Recreation Admin Staff Devel	1,187	960	715	1,120	
01-5-211-40292-000 Recreation Background Checks	745	587	964	868	956
01-5-211-40299-000 Recreation Admin Mileage Reimb	2,274	2,761	2,407	2,371	1,999
01-5-211-40341-000 Recreation Admin Telephone	2,146	2,248	2,515	2,343	2,544
01-5-211-40342-000 Recreation Admin Software Maint	2,375	875	1,750	1,625	3,070
01-5-211-40350-000 Preemployment Screening				1,368	1,428
01-5-211-40390-000 Recreation Admin Other Prof Serv.	5,413	5,015	4,850	5,178	6,404
01-5-211-40390-439 Admin Other Prof Serv. 21 Century					1,057
01-5-211-40439-000 Recreation Admin Other Contracted Services	10,596	2,905	2,641	3,068	3,993
01-5-211-40439-439 Admin Other Contracted Services 21 Century					8,301
01-5-211-40440-000 Recreation Admin Equip Lease	4,083	4,378	5,119	4,414	3,853
01-5-211-40490-000 Recreation Admin Other Property Service	10,499	11,504	12,173	14,586	13,728
01-5-211-40490-439 Admin Other Property Service 21 Century					10,749
01-5-211-40560-000 Recreation Admin Membership/Dues	350	365	440	365	530
01-5-211-40611-000 Recreation Admin Supplies - Spec Department	1,142	675	739	753	796
01-5-211-40612-000 Recreation Admin Supplies - Medical	92	433	525	400	282
01-5-211-40625-000 Recreation Admin Postage	711	769	939	749	596
01-5-211-40685-000 Recreation Admin Supplies - Spec Program	18,025	15,593	25,454	18,845	17,790
01-5-211-40685-113 Admin Supplies - Spec Program After School Program - Rec	10,468	12,481	20,016	22,520	19,834
01-5-211-40685-439 Admin Supplies - Spec Program 21 Century					28,592
01-5-211-40686-000 Recreation Admin Rec Supplies	4,471	10,158	4,871	5,035	9,173
01-5-211-40690-000 Admin Misc Supplies				40	
01-5-211-40750-000 Recreation Admin CO - Furn & Fixture	105		259	8,381	533
01-5-891-40521-000 Holiday Lighting Other Culture & Recreation General Liability	8,875	9,057	9,270	8,969	10,303
01-5-891-40891-000 Holiday Lighting Other Culture & Recreation Holiday Lighting	1,170	1,211	1,200	1,192	1,292
01-5-891-40892-000 Holiday Lighting Other Culture & Recreation Historic Assoc	250	250	250	250	250
01-5-891-40893-000 Holiday Lighting Other Culture & Recreation UMLAC	250	250	250	250	250
01-6-511-40335-437 Engineering CDBG - Whitewater Park & Play					36,063

City of Franklin, New Hampshire					
Municipal Departments General Fund Expenditure History					
	Actuals for Budget Year				
	2014	2015	2016	2017	2018
Account Number	Final				Unadjusted
01-6-511-40894-000 FBDIC General agency fund	45,000	45,000	45,000	45,000	45,000
01-7-111-40980-000 Principle Debt Serv - Princ	165,000	165,000	100,000	193,127	252,896
01-7-112-40981-000 Interest Debt Serv - Interest	29,622	20,441	13,225	21,838	31,678
01-9-012-40720-000 Buildings CO - Bldgs		117,500	91,527	7,000	12,418
01-9-013-40740-000 Machinery & Equip CO - Mach & Equip			155,411	650,000	
01-9-014-40791-432 Other Improvements Other Improv.-Roads Haynes Brook			13,614	21,342	229,908
01-9-014-40770-000 Other Improvements - Technology					155,203
01-9-014-40798-000 Other Improvements CO - Infrastructure		12,012	232,544	444,958	60,042
01-9-051-40911-000 Trans to SRFs Trans to Conservation	400	400	400	463	400
01-9-051-40912-000 Trans to SRFs Trans to Heritage	400	400	400	400	400
01-9-051-40913-000 Trans to SRFs Trans to Dare	500	500	500	500	500
01-9-051-40915-000 Trans to SRFs Trans to Library	254,972	259,203	260,084	263,412	254,594
01-9-053-40975-000 Trf to CRF - Bessie Rowell	14,989	17,489	19,989	20,000	
01-9-053-40976-000 Transfer to CRF - Municipal Bldgs	100,000	104,508	65,000	216,311	120,000

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



APPENDIX 1 – CAPITAL IMPROVEMENTS PLAN SUMMARY

City of Franklin, New Hampshire												
Summary Capital Improvement Plan				Council Adopted Capital Improvements Plan Adopted by City Council on May 22, 2017								
				Legend: M=machinery & equipment; B=buildings; R=roads; V=vehicles; O=other								
Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation	
					FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-2033		
D-73	MSD	New Road	reclaim, add gravel & ditch	R	6,100							
D-100	MSD	Highway Garage Main Entrance		R	24,000							
D-133	Recreation	Cottage Renovation	Interior and exterior	B	25,200						34,800	
D-135	Recreation	4wd Pick Up Truck		V	30,000							
D-139	School - FMS	paving	front of middle school building	R	32,494							
			new bath house with storage, electricity, upgrade to water and sewer									
D-132	Recreation	Daniell Park Bathrooms		B	35,000						35,000	
			Irrigation installed, field rehab, access Rd widened									
D-131	Recreation	Daniell Park Upgrade		O	40,000							
D-59	MSD	1 Ton 4WD Dump Truck #33	2005	V	65,000							
D-127	Police	Radio System/ Tower Sites	2020 end of useful life	M	66,000	66,000	66,000	66,000	66,000			
D-39	MSD	1-ton Dump Truck #10	2000	V	68,000							
D-43	MSD	1-ton Dump Truck #4	2001	V	68,000							
D-138	School - FMS	windows - FMS library		B	72,000							
			softball field & (2) little league fields rehabilitation & irrigation installation									
D-128	Recreation	Odell Park Field Upgrade		O	75,000						25,000	
D-129	Recreation	Ice Rink - Odell Park	install ice skating rink	O	100,000						100,000	
		Multipurpose Sidewalk Tractor #17										
D-34	MSD		1997	V	142,000							
D-130	Recreation	Odell Park Field Lights	lighting for (3) fields in Odell Park	O	150,000						150,000	
D-1	Finance	Connectivity & System Solution	city wide	O	160,000							
		Haynes Brook Culvert Replacement										
D-29	MSD		Central St	R	284,625						303,375	
D-137	School - FMS	roof		B	550,000							
D-101	MSD	Daniell Bridge Reconstruction		R		35,000	35,000	35,000	35,000	210,000	1,400,000	
D-70	MSD	Air Compressor #21	1986	M		40,000						
D-45	MSD	3/4 Ton Pick Up Truck #51	1999	V		46,000						
D-22	MSD	MSD Yard Salt Storage Shed	replacement	B		76,000						
D-41	MSD	Dump Truck #7	2000	V		250,000						
D-7	Fire	Engine 3	replacement of 1985 engine	V		275,625	275,625					
D-74	MSD	Central St	Tilton line to North/South Main	R		813,500						
D-94	MSD	Laxon Ave Reconstruction	reclaim, reconstruct, resurface	R			23,232					
D-9	Fire	Rescue Boat	replacement of 2002 rescue boat	V			30,561					
D-6	Fire	Car 2	2006 Chevrolet Trail Blazer	V			44,100					
D-8	Fire	Command Car	replacement of 2006 Tahoe	V			44,100					
D-25	MSD	City Hall Sprinkler		B			95,000					
D-30	MSD	Central St Drainage	Sanborn St to Pearl St	R			190,000					
D-12	Fire	Ambulance 2	replacement of 2007 ambulance	V			248,063					

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Summary Capital Improvement Plan				Council Adopted Capital Improvements Plan Adopted by City Council on May 22, 2017							
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Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation
					FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-2033	
D-47	MSD	Rear Loader Rubbish Packer #12	2000	V			325,000				
D-64	MSD	Automated Side Load #67	2010	V			325,000				
D-88	MSD	Peabody Place Rebuild Retaining Wall		R			375,000				
D-85	MSD	Poplar St Reconstruction		R				19,908			
D-52	MSD	4 WD Utility Vehicle #18	2008	V				30,000			
D-53	MSD	Utility Tractor w/ Attachments #34	2001	V				42,000			
D-81	MSD	Terrace Road from Birch to end	Rebuild & Resurface including drainage, sewer & water	R				48,000			
D-3	Fire	Defibrillator 2	replacement of 2013	M				48,620			
D-4	Fire	Defibrillator 1	replacement of 2013	M				48,620			
D-77	MSD	Victory Drive	Central to Thompson Park	R				63,360			
D-33	MSD	Pleasant St Drainage	Myrtle Ave to Balwin St	R				72,000			
D-20	MSD	City Hall Window Replacement III	20 windows left to do	B				80,000			
D-31	MSD	Sanborn St Drainage	Central St to Hunt Ave	R				82,000			
D-32	MSD	Mark Rd/Duffy St/Proctor St Drainage	to Central St	R				92,500			
D-98	MSD	Industrial Park Dr	route 3 to circle	R				102,000			
D-86	MSD	Pleasant St Reconstruction	Baldwin Dr to Prospect St	R				144,672	144,672		
D-89	MSD	Griffin & Pine Colony Roads	reclaim, binder, top course	R				156,288			
D-95	MSD	Liberty Ave Reconstruction	reclaim, binder, adjust castings, sloped edged granite curbsings, top course	R				178,500			
D-92	MSD	New Hampton Rd	cold plane/binder/adjust structures/ crack seal/ top course	R				295,680			
D-65	MSD	Automated Side Load #68	2010	V				325,000			
D-104	MSD	Cheney St Widening & Wall Reconstruction		R				352,000			
D-66	MSD	3/4 Ton 4WD Pick Up Truck #60	2006	V					17,500		
D-48	MSD	Skidsteer Loader #42	1998	V					35,000		
D-54	MSD	3/4 Ton 4WD Pick Up Truck #59	2006	V					35,000		
D-27	MSD	City Hall Existing Conditions Report		B					60,000		
D-103	MSD	Church Street Reconstruction	reclaim, reconstruct, resurface, remove retaining wall, grade, add sidewalk & curbing	R					64,000		

City of Franklin, New Hampshire											
Summary Capital Improvement Plan				Council Adopted Capital Improvements Plan Adopted by City Council on May 22, 2017							
				Legend: M=machinery & equipment; B=buildings; R=roads; V=vehicles; O=other							
Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation
					FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-2033	
D-97	MSD	Lawndale Avenue & Hemlock Circle		R					130,944		
D-28	MSD	master drainage study	city wide	O					175,000		
D-76	MSD	East/West Bow Street	cold plane, leveling course, adjust structures, crackseal, top course	R					194,304		
D-79	MSD	Sidewalk Reconstruction & Resurface	city wide	R					213,840	1,924,560	
D-63	MSD	Dump Truck #6	2008	V					245,000		
D-40	MSD	Dump Truck #8	2008	V					250,000		
D-44	MSD	Road Sweeper/VAC Truck #15	1995	V					275,000		
D-21	MSD	MSD Garage Renovations	Raise Roof	B					325,000		
D-90	MSD	Fair Street	reclaim, grade, resurface	R						21,120	
D-51	MSD	Equipment Trailer #30	2008	V						22,000	
D-68	MSD	C-1500 Van #1	2008	V						28,000	
D-102	MSD	City Hall Parking Lot Reconstruction		R						28,000	
D-55	MSD	Skidsteer Loader #62	2009	V						38,000	
D-71	MSD	Wood Chipper #25	2007	M						42,000	
D-10	Fire	Utility 3	replacement of 2010 F-150 Crew Cab Pickup	V						47,198	
D-56	MSD	Trash Trailer #32C	2010	V						53,000	
D-57	MSD	Trash Trailer #32A	2004	V						55,000	
D-58	MSD	Trash Trailer #32B	1997	V						55,000	
D-17	MSD	Police Station HVAC		B						56,000	
D-11	Fire	Utility 1	replacement of 2013 F-350 pick up	V						57,433	
D-19	MSD	Proulx Center Gym Ceiling	replacement	B						60,000	
D-93	MSD	Nelson/Taylor St Reconstruction	reclaim, binder, top course	R						69,696	
D-75	MSD	Woodbine/Hillary/ Hampshire	reclaim, binder, crackseal, topcourse	R						78,144	
D-46	MSD	Rackside Dump Truck #2	2003	V						79,000	
D-96	MSD	Proctor Street Reconstruction	reclaim, reconstruct, resurface	R						84,880	
D-105	MSD	Chance Pond Rd Reconstruction	Flaghole to Carr Street	R						94,880	
D-60	MSD	Truck Trailer #32	2002	V						95,000	
D-72	MSD	Rotary Snow Blower #43	2008	M						110,000	
D-87	MSD	pasture/upland/profile/ esker	reclaim, grade, resurface	R						154,176	
D-83	MSD	School St Sidewalk, Curbing & Reconstruction	Mill, leveling course, adjust castings, install curbing, crack seal and top course	R						162,000	
D-61	MSD	2 Yd Front End Loader #20	2006	V						165,000	
D-62	MSD	Mack Hooklift #66	2010	V						165,000	

City of Franklin, New Hampshire												
Summary Capital Improvement Plan				Legend: M=machinery & equipment; B=buildings; R=roads; V=vehicles; O=other Council Adopted Capital Improvements Plan Adopted by City Council on May 22, 2017								
Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation	
					FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-2033		
D-84	MSD	range road/pinecrest circle	reclaim/grade/resurface	R						166,848		
D-107	MSD	Drainage system rehabilitation	Thunder Road to Pasture Drive	R						180,000		
D-18	MSD	BRCC Roof	replace roof	B						190,000		
D-26	MSD	BRCC Windows	replace with double hung energy efficient windows	B						200,000		
D-99	MSD	Evergreen Ave Reconstruction	reclaim/reconstruct/ install curbing & sidewalk	R						211,200		
D-82	MSD	Victory Drive	Thompson Park to Babbitt Road	R						242,880		
D-49	MSD	3 Yd Front End Loader #14	1999	V						245,000		
D-50	MSD	Dump Truck #3	2003	V						245,000		
D-106	MSD	Central St Reconstruction	Downtown Sidewalk & Road	R						250,000		
D-80	MSD	south main street	cold plane, leveling course, adjust structures, crackseal, top course	R						274,560		
D-78	MSD	Ward Hill Road		R						278,784		
D-24	MSD	Proulx Center Rehabilitation		B						290,000		
D-42	MSD	Road Grader #9	1982	V						360,000		
D-91	MSD	North Main Street from DW Drive to Central St	cold plane/binder/granite curb section/adjust structures/ crack seal/ top course	R						425,000		
D-5	Fire	Ambulance 1	replacement of 2010 ambulance	V						509,337		
D-2	Fire	25 Self Contained Breathing Apparatus	replacement of 2002	M						538,442		
D-13	Fire	Engine 4	replacement of 2009 engine	V						941,501		
D-14	Fire	Rescue 1	replacement of 2003 heavy duty rescue	V						957,211		
D-23	MSD	City Hall Rehabilitation		B						1,440,000		
D-15	Fire	Ladder One	replacement of 1998 ladder truck	V						1,595,361		
D-16	Fire	Fire Station	replacement of 47 year old fire station	B						3,168,400		
D-134	Recreation	Bessie Rowell Playground	New playground equip installed	M							60,000	
D-136	Recreation	Odell Park Security System	install security cameras	M							40,000	
General Fund Totals					1,963,319	1,602,125	2,076,681	2,282,148	2,266,260	16,664,611	2,148,175	Total GF 29,003,319
D-115	MSD	Water Meter Replacement Program		M	EF	35,000	35,000	35,000	35,000	35,000	70,000	
D-123	MSD	north main street water service lines		O	EF	40,000						
D-110	MSD	Sewer line camera		M	EF	67,000						
D-112	MSD	Inflow & Infiltration Maint Program		O	EF	125,000	125,000	125,000	125,000	125,000	250,000	

City of Franklin, New Hampshire															
Summary Capital Improvement Plan				Legend: M=machinery & equipment; B=buildings; R=roads; V=vehicles; O=other								Council Adopted Capital Improvements Plan Adopted by City Council on May 22, 2017			
Ref#	Department	Project Name	Project Description	Fund	Cost By Year						Funded By Grant/Donation				
					FY2018	FY2019	FY2020	FY2021	FY2022	FY2023-2033					
D-119	MSD	Pleasant Street Pressure Reducing Vault		O	EF	228,448						57,112			
D-117	MSD	Acme 2 Well Rehabilitation		O	EF	240,000									
D-118	MSD	Well Replacement	Sanborton Well Field	M	EF		47,500	47,500	47,500	47,500	47,500				
D-121	MSD	Pump Replacement	Sanbornton Pumping Station	M	EF		75,000	75,000							
D-36	MSD	Utility Pick Up Truck with Crane #13	2005	V	EF		102,000								
D-116	MSD	Water Tank Inspection & Cleaning	Cross ST, No Main St, Salisbury Rd, Pleasant St; East Pleasant St	O	EF			37,500							
D-111	MSD	Sewer Main Replacement	Patriot Ave to Glory Ave to Victory Dr to Thompson Park	R	EF			178,000							
D-120	MSD	Water Main Replacement	city wide	O	EF			633,600	633,600	633,600	1,267,200	792,000			
D-113	MSD	Central St Easement/Sewer Line Replacement	Central to Duffy St	R	EF				45,000						
D-32	MSD	Mark Rd/Duffy St/Proctor St Drainage	to Central St	R	EF				92,500						
D-108	MSD	View St Sewer Main Replacement	Poplar St to Russell St	R	EF				202,500						
D-38	MSD	Dump Truck #5	2008	V	EF				245,000						
D-66	MSD	3/4 Ton 4WD Pick Up Truck #60	2006	V	EF					17,500					
D-69	MSD	Air Compressor #19	1999	M	EF					35,000					
D-124	MSD	Lake Ave Water Main Replacement	Finch Dr to Webster Ave	O	EF					82,500					
D-35	MSD	Utility Van #28	2008	V	EF						30,000				
D-67	MSD	1 Ton Dump Truck #29	2009	V	EF						56,000				
D-122	MSD	Pleasant St Cement Water Tank	Exterior Tank Maintenance	M	EF						75,000				
D-114	MSD	Well cleaning	Franklin Falls, Acme1 & Acme2	O	EF						96,000				
D-37	MSD	Backhoe/Loader #16	2008	V	EF						152,000				
D-126	MSD	cross street water tank replacement		O	EF						300,000	75,000			
D-109	MSD	Terrace Rd Water Main Replacement		R	EF						309,600				
D-125	MSD	East Pleasant St Steel Water Tank	Exterior Tank Maintenance	M	EF						475,000				
Enterprise Fund Totals						735,448	384,500	1,131,600	1,426,100	976,100	3,128,300	924,112	Total EF	8,706,160	
													Total CIP		
CIP Totals - All Funds						2,698,767	1,986,625	3,208,281	3,708,248	3,242,360	19,792,911	3,072,287		37,709,479	

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



APPENDIX 2 – FEE SCHEDULE

Fees on this print out are adopted through FY2018 budget process; FY2019 new or changing fees were adopted by the Council through Ordinances 01-19, 02-19 & 03-19.

City of Franklin, NH
Monday, April 30, 2018

Chapter 160. Fees

[HISTORY: Adopted by the City Council of the City of Franklin 6-21-2000 by Ord. No. 00-4. Amendments noted where applicable.]

§ 160-1. Fees charged for service provided by City of Franklin.

All fees for service shall be charged as provided below:

A. Schedule of Fees.

[Last amended 7-3-2017 by Ord. No. 02-18]

Description of Fee	Fee
Accident reports, per page	\$1
Ambulance ^[1]	
Basic life support base rate, 25% above Medicare	\$0
Advanced life support I base rate, 25% above Medicare	\$0
Advanced life support II base rate, 25% above Medicare	\$0
Mileage	\$0
Airways	\$0
Cardiac monitoring	\$0
Defibrillation	\$0
IV therapy/drug administration	\$0
Oxygen administration	\$0
Basic life support, bundled, 50% above Medicare	\$619.83
Advanced life support I, bundled, 50% above Medicare ^[2]	\$1,226.70
Advanced life support II, bundled, 50% above Medicare ^[3]	\$1,833.65
Mileage, bundled, 50% above Medicare ^[4]	\$15/mile
Specialty care (hospital interfacility transports) ^[5]	\$1,740.32
Nontransport treatment/treat and release ^[6]	\$350
After-school program fee	\$25/week
Arcade fees	
1 through 10 machines	\$100 per machine
11 through 30 machines	\$50 per additional machine over 10

Description of Fee	Fee
31 machines and over	\$25 per additional machine over 30
Assessment cards	
Nonproperty owner	\$2 per parcel
Property owner	\$1 per parcel
Beach permit, nonproperty owner	\$5 per car, per day
Boat ramp, annual	\$0
Building permits/inspections/certificates	
Building permits	
One- and two-family residential	
New construction/additions	\$0.25 per square foot
Alterations/remodeling/ accessory structures	
Under \$750 (owner-occupied single-family only)	No fee (See § 305-31A)
Under \$2,500	\$25
\$2,501 to \$5,000	\$50
\$5,001 to \$10,000	\$75
\$10,001 to \$25,000	\$100
Over \$25,000	\$100 plus \$2 per \$1,000
Decks and sheds	\$60
Initial application	\$50
Multifamily/commercial/industrial	
Initial application	\$150
New construction/additions	\$0.35 per square foot
Alteration/remodeling/ accessory/structures/decks	\$150 minimum; \$2 per \$1,000 value
NOTE: All fees doubled if work begins prior to the issuance of a building permit.	
Inspections	
Inspection fee	\$40 per inspection
Reinspection fee (if initial inspection cannot be performed or work fails)	\$50 per inspection
Mechanical inspection (gas, electric, etc.)	No charge
Certificates of occupancy/use	\$40 per inspection
Continuing certificates of occupancy	\$40 per inspection
State-mandated inspections	\$50 per inspection
Certificates of approval	\$40 per inspection
Certified mailings (The fee shall be adjusted per any change in the U.S. Postal Service fees, with the City fee being \$0.75 above the USPS rate, rounded to the nearest tenth of a dollar.)	\$6.30 per mailing
Checklist	\$25, plus \$0.50 per 1,000 names in excess of 2,500
Copies	

Description of Fee	Fee
First page	\$1
Additional pages	\$0.25
Deed, nonproperty owner	
First page	\$10
Each additional page	\$2
Deed, property owner	
First page	\$2
Each additional page	\$1
Demolition permit	
Residential	\$50
Multifamily or commercial	\$150
Digging permit, each	\$150 Dig Safe; penalty regulation for \$500 fine for City (state \$1,000)
Driveway permit	
Penalty for not getting permit	\$50
Duplicate bill ^[7]	\$5
Faxes	\$1 per page
Fingerprinting	
Resident	\$10
Nonresident	\$15
Fire alarm	
Bucket truck and person	\$75 plus operator costs per hour
Each alarm	\$250
False alarm fees	
1 to 3	\$0
4+	\$175
Fire fees charged for response	
Ambulance	\$100 per hour
Car	\$15 per hour
Fire engine	\$150 per hour
Forestry/pickup	\$40 per hour
Ladder	\$225 per hour
Personnel	Cost plus benefits (labor rate)
Nuisance fees for illegal fires	\$250
Paramedic intercept	\$350
Rescue fee	\$150
Fire hydrant	\$250/year ^[8]
Fire permit	\$5

Description of Fee	Fee
Full property listing	
Paper	\$100
Disk	\$50
Electronic copy, each	\$25
Landlord filing fee, each occurrence ^[9]	\$15
Kennel fees	
Adoption	\$35
First offense	\$10
Second offense	\$20
Third offense	\$25
Fourth offense	\$30
Mechanical permit	\$60
Miscellaneous permit (door-to-door, car wash, entertainment at bar, etc.)	\$10
Miscellaneous permit (door-to-door, car wash, entertainment at bar, etc.), not-for-profit	\$0
Mobile home annual permit	\$3
Motor vehicle registration by mail	\$1.50
Municipal Transportation Improvement Fund	\$5 for each motor vehicle registration
Name and address list	
Paper	\$25
Disk	\$20
Notary fee	\$5
Ordinance booklets, zoning	\$10 each
Outside detail, police	\$62 per hour ^[10]
Permit parking (Franklin Street Parking Lot)	\$200 annually, each space
Pistol permits	\$10
Police Department false alarm fees:	
1 to 3 (in a calendar year)	\$0
4 or more	\$50 per alarm
Police/fire reports, each	\$10
Recreation and Parks Department.	
Dances held at the recreation center by nonprofit groups	\$50
Rental for recreation center by private citizens or groups	\$50
Nonresident surcharges:	
50% for nonsummer playground programs	
25% for summer playground program (summer camp)	
Rec Program	
Archery: in-house	\$7

Description of Fee	Fee
Basketball program, per season, all grades	
Resident	\$40
Nonresident	\$55
Traveling teams (5th grade+)	\$25
February vacation tournament	\$40 team entry
Admission	
Adults	\$1 (Franklin family free)
Children under 13	\$0.50
Family Pass, entire tournament	\$5
Flag football: In-house teams	\$15
Field hockey: In-house teams	\$15
Golf lessons, youth	\$20
Home school recreation, per class	\$1
League use of fields, per season	\$300
(adult leagues only) ^[11]	
Men's league basketball	\$10 per player per season
Odell Park ballpark lights	\$20 per hour
Sidney Holmes Tennis Tournament	
Adults	
Singles (per person)	\$10
Doubles (per person)	\$5
Youth	
Singles (per person)	\$5
Doubles (per person)	\$2.50
Soccer: In-house teams	\$15
Summer playground program, 7 weeks ^[12]	
Resident	\$490, plus cost of trips
Nonresident	\$680, plus cost of trips
Summer playground program: Early dropoff or late pickup ^[13]	
Resident	\$0
Nonresident	\$0
Summer playground program: Both early dropoff and late pickup	
Resident	\$0 ^[14]
Nonresident	\$0 ^[15]
Swim lessons	\$20 per session
Tennis lessons, youth	\$10
Refuse/solid waste	

Description of Fee	Fee
Contractors; industrial and commercial businesses; stores and apartment complexes	See Subsection B
Commercial hauler disposal charges	See Subsection B
Sewer hookup	\$1,500
Residential, per unit	\$1,500
Commercial, per unit	\$1,500
Sewer disposal charge, per 100 cubic feet	\$6.91 ^[16]
Sewer rates	
Quarterly base rate	\$30 ^[17]
Sewer flat rate fee for nonmetered customers. In addition to the base rate charge, flat rate fee charges are as follows. The cubic foot disposal charge will be by the 100-cubic-foot interval. The charge per 100 cubic feet will be the same as that of the metered customer:	
For a single-family home, up to and including 2 bedrooms	2,000 cubic feet per quarter
For each additional bedroom over 2 bedrooms	500 cubic feet per quarter
Sewer late fee ^[18]	\$10
Sign, general	\$25 each
Site plan booklets	\$4 each
Street listing	
Paper	\$25
Disk	\$5
Subdivision booklets	\$6 each
Tax and genealogy research, each	\$25
Tax Map copy	
11" x 14"	\$2 per page
8 1/2" x 14"	\$1 per page
Complete small set	\$75
Complete large set	\$175
Tax receipt duplicate	\$1
Temporary political sign	No fee; no permit
Temporary sign (construction/advertising, etc., for 2 weeks to 2 months; others are general signs; real estate exempt)	\$10
Transfer station:	
Owner-occupied residences	
Asphalt shingles	\$127 per ton ^[19]
Residential construction and demolition materials	\$127 per ton ^[20]
Commercial haulers and all others	
Shingles; construction and demolition materials	\$127 per ton ^[21]

Description of Fee	Fee
Commercial construction and demolition materials	\$127 per ton ^[22]
Fluorescent light bulbs, unbroken	\$1 each
Freezers, refrigerators, air conditioners	\$10 each
Other appliances: washer, dryer, stove	\$5 each
Springed furniture	\$5 each
Dehumidifier	\$10 each ^[23]
Tires (no rims) ^[24]	
24" truck tire	\$9
16" to 23"	\$7
Up to 16"	\$2.50
No industrial tractor/loader tires	
Wood/cardboard/aluminum/ metal/furniture	N/C
Transfer station permit	N/C
Propane tanks ^[25]	
Up to and including 20 pounds	\$2.50 each
30 pounds	\$5 each
Over 30 pounds	\$15 each
Computer monitors/tablets ^[26]	
13 inches, 14 inches and 15 inches	\$8 each*
16 to 19 inches	\$9 each*
Over 19 inches	\$15 each*
Television sets	
Up to 13 inches	\$8 each*
13 inches and bigger (excluding console and big screen)	\$18 each*
Large console and big screen sets	\$38 each*
*Note: There will be an additional charge of \$35 for any computer monitor or television with broken glass/CRT.	
CPUs, printers, keyboards, wiring, mouse	N/C
VCRs, CD players ^[27]	\$3 each
Printers	\$15 each
Fax machines and copiers	\$15 each
Microwave ovens, per oven	\$5
Trash barrel fee ^[28]	
48 gallons	\$55
96 gallons	\$88
Water	
Water commodity charge (per 100 cubic feet)	\$6.45 ^[29]
	\$30

Description of Fee	Fee
Water billing rate/quarterly availability charges ^[30]	
5/8" meter ^[31]	\$30
1" meter ^[32]	\$55
1 1/2" meter ^[33]	\$110
2" meter ^[34]	\$210
3" meter ^[35]	\$460
Over 3" meter ^[36]	\$910
Water sprinkler system (annual fee per line)	
Up to 2" line	\$75
2" - 4" line	\$150
4" - 6" line	\$300
Over 6" line	\$500
Water frozen meter replacement cost	
5/8" meter	\$200
1" meter	\$250
1 1/2" meter	\$350
2" meter	\$450
3" meter	\$550
4" meter	\$1,000
6" meter	\$2,500
Water hookup fee	
5/8" meter	\$2,500
1" meter	\$3,000
1 1/2" meter	\$3,500
2" meter	\$4,500
3" meter	\$5,500
Over 3" meter	\$7,500
Water final meter reading (under 2 working days' notice)	\$40
Water meter test	\$50
Water shutoff/turnon	
After work hours	\$50
During work hours	\$30
Water late fee ^[37]	\$10
Miscellaneous fees and charges:	
Lien certificate, maximum	\$150
Returned check ^[38]	\$35, plus cost of certified letter
Cross-connection	\$500

Description of Fee	Fee
Construction inspection, per hour	\$40
Yard sale	\$2 per day
Zoning Board of Adjustment appeal/Planning Board abutters notification fee	\$6 per abutter
Application (advertising, review, etc.)	
Subdivision	\$150, plus \$50 per lot
Site plan	\$250
Zoning Board of Adjustment	\$100

- [1] Editor's Note: Effective 7-1-2013.
- [2] Editor's Note: Effective 7-1-2015.
- [3] Editor's Note: Effective 7-1-2015.
- [4] Editor's Note: Effective 7-1-2015.
- [5] Editor's Note: Effective 7-1-2015.
- [6] Editor's Note: Effective 7-1-2015.
- [7] Editor's Note: Effective 7-1-2014.
- [8] Editor's Note: Effective 7-1-2017.
- [9] Editor's Note: Effective 7-1-2011.
- [10] Editor's Note: Effective 7-1-2017.
- [11] Editor's Note: Effective 7-1-2011.
- [12] Editor's Note: Effective 7-1-2017.
- [13] Editor's Note: Effective 7-1-2017.
- [14] Editor's Note: Effective 7-1-2017.
- [15] Editor's Note: Effective 7-1-2017.
- [16] Editor's Note: Effective 7-1-2017.
- [17] Editor's Note: Effective 7-1-2017.
- [18] Editor's Note: Effective 7-1-2015.
- [19] Editor's Note: Effective 7-1-2017.
- [20] Editor's Note: Effective 7-1-2017.
- [21] Editor's Note: Effective 7-1-2017.
- [22] Editor's Note: Effective 7-1-2017.
- [23] Editor's Note: Effective 7-1-2017.
- [24] Editor's Note: Effective 7-1-2017.
- [25] Editor's Note: Effective 7-1-2017.
- [26] Editor's Note: Effective 7-1-2017.
- [27] Editor's Note: Effective 7-1-2017.
- [28] Editor's Note: Effective 7-1-2017.
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- [31] Editor's Note: Effective 2-1-2015.
- [32] Editor's Note: Effective 2-1-2015.
- [33] Editor's Note: Effective 2-1-2015.
- [34] Editor's Note: Effective 2-1-2015.
- [35] Editor's Note: Effective 2-1-2015.
- [36] Editor's Note: Effective 2-1-2015.
- [37] Editor's Note: Effective 7-1-2015.
- [38] Editor's Note: Effective 7-1-2013.

- B. Refuse/solid waste.
[Added 6-4-2007 by Ord. No. 09-07]

- (1) Contractors; industrial and commercial businesses; stores and apartment complexes that dispose of refuse/solid waste generated within the corporate limits of the City of Franklin and using the transfer station in accordance with solid waste rules in § 257-8B and C of the Franklin City Code, will be charged the prevailing per-ton tipping fee, as established by the Concord Regional Solid Waste/Resource Recovery Cooperative, plus an administrative fee of \$1.50 per ton. Out-of town contractors will be charged an application/user fee of \$100 per year in addition to the prevailing per-ton tipping fee and the administrative fee. Fees will become effective July 1, 2007, and adjust annually, as needed, at the beginning of each calendar year.
- (2) Commercial hauler disposal charges. Commercial disposal companies that pick up refuse/solid waste, generated within the corporate limits of the City of Franklin, and dispose of it at the Wheelabrator Company Trash to Energy Facility in Penacook, New Hampshire under the City's gross annual tonnage, will be charged the prevailing per-ton tipping fee as established by the Concord Regional Solid Waste/Resource Recovery Cooperative, plus an administrative fee of \$15 per ton and an application/user fee of \$100 per year. Fees will become effective July 1, 2007, and adjust annually, as needed, at the beginning of each calendar year.

[Amended 7-6-2009 by Ord. No. 01-10; 7-9-2012 by Ord. No. 01-13^[39]]

[39] *Editor's Note: This ordinance provided for an effective date of 7-1-2012.*

§ 160-2. Disposition of fees.

All revenues generated will be directed to the general fund of the City of Franklin with the exception of water and sewer fees, which shall be directed to the enterprise fund for which the fee was generated.

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



APPENDIX 3 - FORMAT OF ACCOUNTS

City of Franklin, New Hampshire

Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
Fund				
01	GENERAL FUND			
02	GF Conversion Fund			
04	CAPITAL PROJECTS FUND			
14	Grants Fund			
21	WATER DEPARTMENT			
22	SEWER DEPARTMENT			
23	FUEL DEPOT			
24	PKS & REC. REVOLVING FUND			
25	OUTSIDE DETAILS REV FUND			
26	Ambulance Fund			
31	Library Fund			
32	Conservation Commission			
33	Drug Forfeiture			
34	Dare Fund			
35	Heritage Commission			
36	Expendable Trusts			
51	Odell Park Fund			
52	Library Buswell Trust			
53	Other Library Perm Funds			
55	Other General Perm Funds			
70	Capital Reserve Funds			
91	Engineering Escrows			
92	Charity Funds			
96	School Capital Reserve Funds			
97	School Expendable Trust Funds			
98	School Scholarship Funds			
99	School District Fund			
	Function			
	0	General/Non-Specific		
	1	General Government		
	2	Public Safety		
	3	MSD Operations		
	4	Health; Welfare		
	5	Culture and Recreation		
	6	Conservation; Redevelopment and Housing; Economic Development		
	7	Debt Service		
	9	Capital Outlay; Payments to other Governments		
		Department/Division		
		011	Land	

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
		012	Buildings	
		013	Machinery & Equip	
		014	Other Improvements	
		611	Conservation Administration	
		111	Principle	
		112	Interest	
		119	Other Debt Service Charges	
		511	Economic Development	
		401	City Clerk/Tax	
		403	Elections	
		301	Mayor/City Council	
		302	City Manager	
		501	Finance Office	
		503	Assessing	
		506	IT	
		201	Admin	
		202	Suppression	
		203	Code Enforcement	
		205	Dispatch/Alarms	
		207	EMS/Rescue	
		208	Emergency Management	
		209	Fire Station	
		941	City Hall	
		942	Parks & Beaches	
		943	Odell Cottage	
		944	Bessie Rowell	
		949	General City Properties	
		195	Outside Agencies	
		196	Drug Free Communities	
		961	Property Ins	
		531	General Legal	
		521	Admin	
		121	Admin	
		122	Road Maint	
		123	Snow/Ice	
		125	Drainage & Vegetation	
		126	Traffic/Street Lighting	
		127	Mech Garage	
		128	Parks Dept	
		129	MSD Bldg & Garage	
		891	Other Culture & Recreation	
		991	Gen Gov/City Hall	

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
		911	Planning	
		101	Admin	
		102	Investigation	
		103	Patrol	
		105	Dispatch	
		109	Police Station	
		211	Admin	
		232	Curbside Collection	
		234	Recycling	
		238	Transfer Station Operations	
		239	Transfer Station Bldg	
		321	Sewer Internal Operations	
		322	Sewer External Operations	
		051	Trans to SRFs	
		052	Trans to Enterprise	
		053	Trans to CRFs	
		331	Water Admin	
		332	Water Operations	
		333	Water Supply/Distrib	
		334	Water Treatment Facility	
		411	Admin	
		412	Direct Assistance	
		413	Vendor Payments	
			Object	
		31100	Property Taxes	
		31101	Overlay	
		31102	Vet Exemptions	
		31110	Utility Tax/Rent	
		31200	Land Use Change Tax	
		31850	Yield Tax	
		31851	Gravel Tax	
		31852	Jeopardy Tax	
		31861	PILOT - FRH	
		31862	PILOT - Riverside	
		31863	PILOT - NH Charitable	
		31864	PILOT Masonic Lodge	
		31865	PILOT - Easter Seals	
		31891	Boat Tax	
		31892	Fishing/Hunting	
		31893	OHRV/Snowmobile/Dirt Bike	
		31899	Host Fee - CRSW	

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			31900	Interest & Costs on Taxes
			32150	Amusement Licenses
			32200	Motor Vehicle Registrations
			32300	Building Permits
			32900	Municipal Agent Fees
			32901	Municipal Transportation Improvement Fund
			32910	Dog Licenses
			32920	Other Licenses, Permits & Fees
			32940	Marriage Licenses
			32950	Vital Stats
			32999	Misc TC/TX Collections
			33110	Fed Grant - Capital
			33111	Fed Grant - Operating
			33112	Fed Grants - Unrestricted
			33510	State Shared Block Grant
			33520	Meals & Room Tax
			33530	Highway Block Grant
			33540	Contingent Grant
			33560	Forest Land Reimbursement
			33570	Flood Control Reimbursement
			33591	Other State Grants
			34010	General Fund Revenues
			34011	Planning Board Fees
			34012	Zoning Board Fees
			34015	Misc PLU Fees
			34041	Solid Waste Fees
			34042	Demolition
			34043	Recycling Revenues
			34044	Boat Ramp
			34049	Misc MSD Fees
			34050	Rec - Summer Program
			34051	Rec - Sports Fees
			34052	Rec - Beach Revenue
			34053	Rec - Special Events
			34054	Rec - Special Programs
			34059	Rec - Misc Fees
			34061	Pistol Permits
			34062	Police Reports
			34063	Police Alarms
			34064	Court Fines
			34065	Parking Fines
			34066	Witness Fees

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			34067	Finger Printing Fees
			34068	K9 Program
			34069	Misc Police Fees
			34071	Fire Reports & Alarms
			34072	Fire Alarms
			34073	Fire Permits
			34074	Illegal Fire Fee
			34079	Misc Fire Fees
			34080	Fines
			34081	Copier Fees
			34082	Non Resident Fees
			35011	Sale of Municipal Property
			35012	Sale of Tax Deeded Property
			35020	Interest Income
			35025	New Funds
			35027	Realized Gains/Losses
			35028	Return of Principal
			35029	Net Increase in FMV
			35032	Lease Revenues- Cell Towers
			35033	Rent - Fife
			35034	Rent - FBIDC
			35035	Lease - Solar Garden
			35039	Court House
			35040	Shared Costs - BRCC
			35082	Cable TV Franchise Fee
			35085	Donations from Non Public Sources
			35086	On Behalf Payments
			35090	Misc Revenues
			35091	Welfare Reimbursements
			35092	Misc Revenue - Soda
			35093	Donated Assets
			35095	Ambulance Billing
			35096	Paramedic Intercept
			35099	Police Dispatch Fees
			39110	Trans from GF
			39115	Trans from CPF
			39121	Trans from SRF's
			39140	Trans from Enterprise Funds
			39141	Trans from Water
			39142	Trans from Sewer
			39143	Trans from Fuel
			39144	Trans from Rec Revolving

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			39145	Trans from Police Detail
			39146	Trans from Ambulance
			39150	Trans from CRF's
			39160	Trans from Trust & Agency
			39190	Transfer from Component Unit
			39399	Use of Fund Blance
			39400	Capital Contributions
			39401	Proceeds from Notes Payable
			39900	Other Financing Sources - Capital Leases
			40110	FT Wages
			40120	PT Wages
			40121	Summer Rec
			40123	Spec Program Wages
			40130	Elected & Appointed Official Wages
			40140	OT Wages
			40142	Training Wages
			40143	Shift Coverage
			40144	Court Time
			40210	Health & Dental Ins
			40215	Life Ins
			40219	Disability Ins
			40220	FICA
			40225	Medicare
			40230	NHRS
			40250	Unemployment
			40260	WC Ins
			40290	Prof Devel
			40291	Staff Devel
			40292	Background Checks
			40299	Mileage Reimb
			40310	CAP
			40311	VNA
			40312	TRIP (CCNTR)
			40313	Animal Shelter
			40314	Red Cross
			40315	Cemetery Association
			40320	Legal
			40322	Labor Negotiations
			40323	Legal - PBA
			40324	Legal - ZBA
			40325	Outside Legal
			40330	Audit

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			40335	Engineering
			40336	Assessing
			40341	Telephone
			40342	Software Maint
			40343	Radio Maint
			40345	Equip Maint
			40350	Medical
			40390	Other Prof Serv.
			40391	Code Book
			40410	Electricity
			40411	Heating Oil/Gas
			40412	Water/Sewer
			40421	Tipping
			40430	Bldg Repairs & Maint
			40433	Outside Repairs
			40439	Other Contracted Services
			40440	Equip Lease
			40490	Other Property Service
			40491	Nuisance Abatement
			40521	General Liability
			40528	Gen Liab Deduct
			40529	Joint Loss Safety
			40550	Printing
			40551	Advert/Legal Notices
			40560	Membership/Dues
			40581	WSPCC Admin
			40582	WSPCC Capital
			40583	WSPCC O & M Costs
			40584	WSPCC Replacement Costs
			40598	Grants
			40599	Contingent Grant
			40610	Supplies - Operating
			40611	Supplies - Spec Department
			40612	Supplies - Medical
			40620	Supplies - Office
			40625	Postage
			40626	Registry Fees
			40630	Equip Maint
			40636	Fuel Gas/Diesel
			40642	Uniforms
			40643	Uniform Cleaning
			40644	Uniforms/Protective Clothing

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			40660	Vehicle Maint
			40664	Vehicle Parts
			40670	Books & Pub
			40684	Instructor Programs
			40685	Supplies - Spec Program
			40686	Rec Supplies
			40690	Misc Supplies
			40691	Misc Expend
			40719	Engineering
			40720	CO - Bldgs
			40740	CO - Mach & Equip
			40750	CO - Furn & Fixture
			40760	CO - Vehicles
			40770	CO - Technologies
			40791	Other Improv.-Roads
			40798	CO - Infrastructure
			40810	Food - Welfare
			40811	Rent
			40812	Medications
			40813	Utilities
			40815	Misc - Welfare
			40840	PILOT
			40850	Spec Fund Expend
			40880	Scholarships
			40891	Holiday Lighting
			40892	Historic Assoc
			40893	UMRLAC
			40894	FBDIC
			40895	PRLAC
			40896	CRDC
			40897	CASA
			40898	Contingency
			40899	Outside Agency Allocation
			40901	Trans to GF
			40910	Trans to Special Revenue Funds
			40911	Trans to Conservation
			40912	Trans to Heritage
			40913	Trans to Dare
			40915	Trans to Library
			40919	Trans to CPF
			40950	Trans to Enterprise Funds
			40951	Trans to Water

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)
			40952	Trans to Sewer
			40953	Trans to Fuel Depot
			40954	Trans to Parks & Rec
			40955	Trans to Police Detail
			40971	Trans to Fire CRF
			40972	Trans to MSD CRF
			40973	Trans to Water CRF
			40974	Trans to Sewer CRF
			40975	Transfer to CRF - BRCC
			40976	Transfer to CRF - Municipal Bldgs
			40977	Transfer to Component Unit
			40978	Transfer to County
			40980	Debt Serv - Princ
			40981	Debt Serv - Interest
			40989	Misc Debt Service Charges
				Project Code
			100	Training
			101	Shift
			102	Court
			103	Snow
			104	Drainage & Veg
			105	Traffic & Street Lights
			106	Cheerleading
			107	Boosters Club
			108	ISF Checks & Fees
			109	Misc. A/R
			110	Snowmobile Club
			111	Fire Alarm Non-Routine Work Reimbursable by Others
			112	Cleaning
			113	After School Program - Rec
			114	Welfare Director Services for other towns
			115	Unassigned credits - City Clerk
			116	Retirees
			200	FMV Adjustment
			201	Misc. Liability
			400	COPS Grant (ARRA)
			401	Downtown Transportation Grant
			402	Water Improvement Facility
			403	VAWA Grant (ARRA)
			404	Drug Free Communities
			405	Merrimack County Grant

City of Franklin, New Hampshire
Chart of Account Structure

XX - Fund (2)	X - Function (1)	XXX - Department (3)	XXXXX - Object (5)	XXX Project Code (3)	
				406	Operation Safe Commute
				407	Statewide DWI Hunter
				408	Join the NH Clique
				409	Franklin DWI/DUI
				410	Franklin Enforcement
				411	Section 319 Watershed
				412	Aquatic Resource Mitigation
				413	Brownsfield
				414	CDBG - TinyTwisters
				415	CDBG - Head Start
				416	West Franklin Water Tanks
				417	OCDEF
				418	Fire Training Grant
				419	Water Mains - Route 11 & Lawndale
				420	Water Mains - Chance Pond Rd/Lake Ave/Kimball
				421	CDBG - TRIP Center
				422	Franklin Falls Generator
				423	River Crossing
				424	Water Main - Hill Road
				425	Fish & Game Police Grant
				426	DWI/DUI Checkpoint Grant
				427	Drug Dog
				428	NHAGDTF
				429	MMRS
				430	EMPG
				431	Cross Street Water Tank
				432	Haynes Brook
				433	CDBG - CATCH
				434	FEMA Airpacks
				435	USDA Rural Tech Assistance
				436	STEP grant
				437	CDBG - Whitewater Park & Play
				438	Granite Hammer

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



GLOSSARY OF TERMS

ABATEMENT – An official reduction or elimination of one’s assessed valuation after completion of the original assessed value.

ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

AGENCY FUNDS – One of four types of fiduciary funds. Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets = liability). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

APPROPRIATION – An authorization granted by a legislative body to make expenditures and incur obligations for specific purposes. Appropriations are usually limited in amount and to the time during which they may be expended.

ASSESSED VALUE – The fair market value placed upon real and personal property by the City as the basis for levying property taxes.

BARGAINING UNITS - A group of employees which, by reason of the similarity of their jobs, form a unit appropriate for bargaining with management on questions of wages, benefits and working conditions.

BASIS OF ACCOUNTING – The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

BUDGET – A plan of financial operation containing an estimate of proposed expenditures for a single fiscal year (July 1 through June 30) and the proposed means of financing them.

BUDGET DOCUMENT – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

BUDGET SCHEDULE – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

CAPITAL IMPROVEMENT PLAN (CIP) – A six-year plan of proposed capital expenditures for long-term improvements to the City’s facilities including, water, sewer, etc; identifies each project & source of funding.

CITY BUDGET – total budget supported by the taxpayers of the City of Franklin; includes both municipal departments and dependent school district.

COMMITTED FUND BALANCE – Amounts constrained to specific purpose by a government itself, using its highest level of decision-making authority.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – An annual Federal grant received from the Department of Housing and Urban Development. It is primarily used for housing rehabilitation and other grant eligible activities.

COMPENSATED ABSENCES – An accrued employee’s right to receive compensation for future absences attributable to service already rendered (i.e.: vacation and sick leave).

CONSUMER PRICE INDEX (CPI) – A measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

CONTINGENCY – A budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.

CONTRACTUAL OBLIGATIONS – The costs related to obligations performed for the City by individuals, businesses, or utilities.

DEBT SERVICE – The payment of interest and principal to holders of the City’s debt instruments.

DESIGNATED FUND BALANCE – Funds that have been selected and assigned for a specific purpose.

DESIGNATED UNRESERVED FUND BALANCE – Portion of unreserved fund balance that management would prefer to use available financial resources for a specific purpose.

ENTERPRISE FUNDS – Account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The Enterprise Funds consist of the Water Fund and the Sewer Fund.

EQUALIZATION RATIO – Indicates the relationship between assessed value and market value. This ratio is determined for each municipality every year by the NH Department of Revenue Administration through a study of the qualified sales that occurred within the municipality during the previous year.

EQUALIZED VALUE – Assessed value calculated by the state to ensure that property under its jurisdiction is appraised equitably at market value.

EXPENDITURE – Actual outlay of monies for goods or services.

FIDUCIARY FUNDS – A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own program.

FISCAL YEAR – A twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and result of its operations. The fiscal year for the City of Franklin begins July 1 and ends on June 30.

FUND – An independent fiscal and accounting entity which a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities that are segregated for the purpose of carrying on specific activities.

FUND BALANCE – The excess of an entity's assets over its liabilities also known as excess revenues over expenditures or net assets. A negative fund balance is sometimes called a deficit.

FUND BALANCE POLICY – Policy to maintain fund balance at a predetermined target level.

GENERAL OBLIGATION BOND – A bond for which the full faith and credit of the City is pledged for payment.

GOVERNMENTAL FUND TYPE – Governmental accounting includes eight types of funds: general, special, debt service, capital, enterprise, internal service, trust, and agency. These types are indicative of accounting procedures to be used and the function of each type.

INFRASTRUCTURE – The basic facilities, equipment, services, and installations needed for the growth and functioning of a country, community, or organization.

LINE-ITEM – Separate listing of each expenditure category along with the dollar amount budgeted for each.

MISSION STATEMENTS – Broad, general statements which summarize the aims and values of an organization.

MODIFIED ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred.

NET POSITION – The residual of all other financial statement elements presented in a statement of financial position.

NON-OPERATING BUDGET – Expenditures that are not directly attributed to the day to day operations of any one particular department: Debt Services, Contingency, Overlay, County Tax, Capital Outlay.

OPERATING BUDGET – Expenditures that are directly attributed to the day to day operations of a particular department: Salaries, Benefits, Supplies, Utilities, etc.

OVERLAY – An appropriation to fund potential tax abatements.

PROPOSED BUDGET – The operating and capital budgets submitted to the City Council by the City Manager.

RESTRICTED NET POSITION- One of three components of net position that must be reported in both government-wide and proprietary fund financial statements. It consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Generally, a liability or deferred inflow of resources relates to restricted assets if the asset results from a resource flow that also results in the recognition of a liability/deferred inflow of resources or if the liability will be liquidated with the restricted assets reported.

RETAINED EARNING- The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

REVENUE – The income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines, interest income and miscellaneous revenue.

REVISED STATUTES ANNOTATED (RSA) – The State of New Hampshire's statutes.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

TAX LEVY - Taxes that are imposed and collected.

TAX RATE – The amount of tax levied for each \$1,000 of assessed value.

UNASSIGNED FUND BALANCE – A fund balance that has not been selected or assigned to a specific purpose.

UNRESTRICTED NET POSITION – One of three components of net position that must be reported in both government-wide and proprietary fund financial statements. It is the difference between total net position and its two other components (net investment in capital assets and restricted net position).

USER FEES – The payment of a fee for direct receipt of a public service by the person benefiting from the service.

CITY OF FRANKLIN
FISCAL YEAR 2020 COUNCIL ADOPTED BUDGET



APPENDIX 5 – ABBREVIATIONS/ACRONYMS

City of Franklin, New Hampshire
Abbreviations/Acronyms
FY 2020 Budget

Abbreviations/Acronyms	Meaning
AICPA	American Institute of Certified Public Accountants
ANHPEHRA	Association of New Hampshire Public Employer Human Resource Administrators
APA	American Payroll Association
APCO	Association of Public-Safety Communications Officials
APWA	American Public Works Association
AWWA	American Water Works Association
BRCC	Bessie Rowell Community Center
CAP	Community Action Program
CCNTR	Caring Community Network of the Twin Rivers
CDBG	Community Development Block Grant
CO	Capital Outlay
CPM	Certified Public Manager
CPR	Cardiac Pulmonary Resuscitation
CRF	Capital Reserve Fund
CRSW	Concord Regional Solid Waste
DARE	Drug Awareness Resistance Education
DOT	Department of Transportation
DRA	Department of Revenue Administration
DWI	Driving While Intoxicated
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
ESL	English as a 2nd Language
FBIDC	Franklin Business & Industrial Development Corporation
FF	Fire Fighter
FICA	Social Security (for purposes of this budget presentation)
FT	Full Time
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officer's Association
GIS	Global Information System
HHHWD	House Hold Hazardous Waste Day
HR	Human Resources
HVAC	Heating Ventilation Air Conditioning
IAAO	International Association of Assessing Officials
IACPnet	International Association of Chiefs of Police blog
ICMA	International City Manager's Association
IT	Information Technology
LEAS	Local Education Agencies
LED	Light Emitting Diode
LG	Life Guard
LRPC	Lakes Region Planning Commission
MDT	Mobile Data Terminal
MMRS	Metropolitan Medical Response Team
MSD	Municipal Services Department
MUTCD	Federal Highway Administration Manual for Uniform Traffic Control Devices
MVC	Motor Vehicle Crash
NEGFOA	New England Government Finance Officer's Association
NEPBA	New England Police Benevolent Association
NESPIN	New England State Police Information Network

City of Franklin, New Hampshire
Abbreviations/Acronyms
FY 2020 Budget

Abbreviations/Acronyms	Meaning
NEWWA	New England Water Works Association
NFPA	National Fire Protection Agency
NH	New Hampshire
NHAFC	New Hampshire Association of Fire Chiefs
NHDES	New Hampshire Department of Environmental Services
NHDOJ	New Hampshire Department of Justice
NHDOT	New Hampshire Department of Transportation
NHEDA	New Hampshire Emergency Dispatchers Association
NHGFOA	New Hampshire Government Finance Officer's Association
NHIT	New Hampshire Interlocal Trust
NHLA	New Hampshire Library Association
NHLTA	New Hampshire Library Trustees Association
NHMA	New Hampshire Municipal Association
NHMMA	New Hampshire Municipal Manager's Association
NHRPA	New Hampshire Recreation & Parks Association
NHRS	New Hampshire Retirement System
NHWAA	New Hampshire Welfare Administrators Association
NHWWA	New Hampshire Water Works Association
NPDES	National Pollutant Discharge Elimination System
NRPA	National Recreation & Parks Association
NRRA	Northeast Resource Recovery Association
OPEB	Other Post Employment Benefits
OT	Overtime
P&Z	Planning & Zoning
PC	Personal Computer
PILOT	Payment in Lieu of Taxes
PT	Part Time
SCADA	Supervisory Control and Data Acquisition
SCBA	Self Contained Breathing Apparatus
SRF	State Revolving Fund
SRF	Special Revenue Fund
SPED	Special Education
TIF	Tax Increment Financing
TRIP	Twin Rivers Intergenerational Program
UCC	Universal Commercial Code
UMRLAC	Upper Merrimack River Local Advisory Committee
USDA	United States Department of Agriculture
USEPA	United States Environmental Protection Agency
USTA	United States Tennis Association
VAWA	Victim Advocate Witness Advocate
VNA	Visiting Nurse's Association
WC	Worker's Compensation Insurance
WSI	Water Safety Instructor