



## **City Council Special Workshop Meeting May 22, 2017**

### **Call to Order**

Councilor Giunta called the meeting to order in the Council Chambers, Franklin City Hall at 6:04 p.m.

### **In Attendance**

Councilor Ribas, Councilor Moquin, Councilor Barton, Councilor Giunta, Councilor Wells, Councilor Zink, Councilor Dzujna and City Manager Dragon.

### **Absent**

Interim Mayor/Councilor Clarenbach, Councilor Desrochers.

Salute to the Flag was led by City Manager Dragon.

City Manager Dragon gave an update of the CIP Committee process. She spoke about an excel spreadsheet in the packet, page 14. The goal was to come up with a bottom line level number, which stays mainly the same from year to year, to fund capital items by various ways. The yellow highlighted items are already in the manager's proposed budget. The committee heard how capital items work and how it is planned for in the future.

City Manager Dragon mentioned another sheet in the packet called City of Franklin Asset Acquisition items funded in the last five (5) years. It shows that even through the tough times the city has been able to invest in its infrastructure by a combination of funding sources. There was over \$13M dollars of items invested in or purchased, including water and sewer items, during that time period.

City Manager Dragon stated that people often like to know what is in the capital reserve and it is not a lot, page 13 in the packet. The biggest amount is in municipal buildings and that is what the City Manager is looking to give to the school to help their funding. She spoke about the Municipal Transportation Improvement Fund, which is the \$5 fee on registrations. This is used to help match grants and can only be used for infrastructure only.

City Manager Dragon spoke about a concern regarding Haynes Brook Project that was brought up at the CIP Committee. The city received some grants funds for the project but there still is not enough money to make this project happen. She is hoping that the state's one-time budget doubling the transportation line to municipalities will happen. If Franklin gets that money it would go to the Haynes Brook Project. Due to the high volume traffic area of where this project is the handling of the traffic and the use of night time construction crews is driving the cost up. MSD Director Sullivan is looking at creative ways to work around that.

City Manager Dragon stated that in the packet are a few school items. The school CIP members are talking about doing an overview of items for their building and adding items in the future. Right now the items presented are their priorities and the roof is in there as well.

City Manager Dragon stated the work of the CIP Committee is to make a recommendation for the plan to the city council. It is a budgeting plan and not a binding plan. The CIP Committee adopted the plan and recommended it to be brought to the council this evening for adoption by the city council. That will finalized this plan as it is required that it is updated periodically as many of the grants we receive they ask for the CIP plan. As funds become more available and as we move into the future this document will become more important.

Councilor Giunta clarified that when City Manager Dragon mentioned adopting the CIP plan does that require a motion or roll call.

City Manager stated just a motion to adopt the plan. In the city charter it talks about bringing it to the council to adopt to become part of the city plan.

***Motion: Councilor Dzujna motioned to adopt the CIP Plan. Motion seconded by Councilor Ribas.***

Resident Webb asked if the roof for the school was \$550K and that is going to be bonded. City Manager Dragon stated in her recommendation it was for a note and estimating between \$50-\$55K annually. At the CIP meeting she believed the school stated they were in the process of getting their bids and will come back to the city council with more details. Resident Webb asked if they get a bid at \$550K and the actual costs come in under that figure, would the money not be spent or put towards the other projects the school has asked for. City Manager Dragon stated that in her proposal it just moves the number over to operations.

Councilor Giunta stated there are department heads here so if the council wants to ask any other questions of them.

Councilor Barton asked if it is highlighted in yellow the plan is to do that for this year. City Manager Dragon stated it is for fiscal 2018 budget that she has given to the council. Councilor Barton stated this plan is for five (5) years out and will it be the same in five (5) years. City Manager Dragon stated it will not be the same in five (5) years. They have gone through an extensive process of updating the numbers and nothing stays the same. Next year they will look at the numbers again, the process and other sources too.

Councilor Ribas asked about the borrowing capacity of \$6.5M and on page 11 it is almost \$7M the difference is the sewer revolving loan, are they exempt. Finance Director Milner stated that is per State RSA.

Councilor Dzujna asked about the transportation funds from the state and if there is a time limit on those funds. City Manager Dragon stated if they get the funds they will just encumber them for that project or any other transportation project.

***All in favor; motion passes.***

**Other Business**

City Manager Dragon stated she would like to set a public hearing for the June council meeting for the nuisance abatement fund for Caio Pasta property, to remove the building, as it will to go along with the brownsfield grant they city received for that property. There is money in the tax deeded property revenue line.

***Motion: Councilor Ribas moved that the Franklin City Council set a public hearing for Monday, June 5, 2017 at 6:00 pm on Resolution #11-17 for the appropriation of \$20,000 to the nuisance abatement account, said funds originating from sale of tax deeded property. Motion seconded by Councilor Dzujna.***

Councilor Wells asked if we are going to be able to add this \$20K to the price of the property. City Manager Dragon stated yes as any money that is expended on that property can be recouped as part of the sale.

***All in favor; motion passes.***

Councilor Dzujna stated that is it tough being a landlord.

***Motion to adjourn made by Councilor Barton and seconded by Councilor Ribas. All in favor; meeting adjourned at 6:26 p.m.***

Respectfully Submitted,

Lauraine G. Paquin