



City Council Special Meeting Minutes Monday, August 23, 2021 - 6:00 p.m. Council Chambers, City Hall

Council in attendance: Interim Mayor Olivia Zink, Councilor Jo Brown, Councilor Scott Clarenbach, Councilor Bob Desrochers, Councilor Jay Chandler, Councilor Paul Trudel, Councilor April Bunker, Councilor Ted Starkweather, Councilor Testerman.

Others in attendance: City Manager Judie Milner, Finance Director Pessy Gaudette, Municipal Services Director Justin Hanscom, and members of the public.

Interim Mayor Zink called the meeting to order in Council Chambers at 6:00 p.m.

Salute to the Flag was led by Councilor Desrochers.

Agenda Item I.

City Council to consider setting a public hearing on Resolution #03-22, to accept and appropriate \$62,500 from the National Recreation and Park Association (NRPA) for youth mentoring services.

Motion – Councilor Bunker moved that the Franklin City Council schedule a public hearing on Resolution #03-22 at 6:00 p.m. on September 13th, 2021 to accept and appropriate \$62,500 from the National Recreation and Park Association to implement a program to provide mentoring services for youth in rural New England impacted by the opioid crisis.

Seconded by Councilor Desrochers.

There was no discussion.

All in favor. Motion PASSED.

Councilor Bunker read Resolution #03-22.

Agenda Item II.

City Council to discuss American Rescue Plan Act funding for projects.

City Manager Milner shared a spreadsheet with the Council that lists Franklin businesses who received CARES Act Funding in 2020 and greatly benefitted from those funds. There were 74 recipients totaling over \$3.6M provided in relief funds for Franklin.

The current relief funds fall under the American Rescue Plan (ARPA). The Council agreed to accept approximately \$909,334. Half was received this past summer and the other half will come next summer. Milner continued to explain that two other communities did not apply which means that those funds will be distributed to the communities who applied for funding.

Milner also provided and explained the ARPA At-a-Glance worksheet. It provided the guidelines to use of funds and who could be eligible to apply for the funds. Milner also explained how the funds can and cannot be used.

The State Revolving Funds Program and NH DOT have not finalized what funds they will make available to Franklin for roads or water projects. Milner stated that County funds will be available to address homelessness and other projects.

Milner suggested areas where the funds could be used.

Municipal Services Director Justin Hanscom provided an overview of the summary list of water and waste water projects by priority. Milner stated that it would be good to look at this list tonight and begin to share opinions and ideas but that final decisions do not need to be made tonight.

Members of the Council asked questions about certain projects on the list and provided their thoughts on which projects should be done first and how they could be funded. Councilor Trudel suggested the MSD Committee and the CIP Committee conduct SWAT Meetings then bring their recommendations back to the City Council.

Milner stated that the projects which retired Municipal Services Director Brian Sullivan and current MSD Director Justin Hanscom provided tonight are priorities and all eligible under the Drinking Water State Revolving Fund and Clean Water State Revolving Fund but unfortunately the City does not have the information on these funds coming from the County or the State just yet. There is still time to allow the committees to meet and review the information. There is a CIP Committee meeting due to be scheduled this year. She stated that these funds cannot be used on General Fund Items unless they would be used toward Public spaces.

Interim Mayor Zink stated that she is attending a meeting in Concord and requested that the Council send her ideas on how the County should funnel the funds down to the communities.

There was no further discussion.

Agenda Item III.

City Council to consider Accepting the Settlement Agreement with Mallinckrodt under the Opioid Lawsuit.

Milner stated that the City has been asked whether or not they will be in support of the attorney's recommendation however there are a couple of areas that the attorneys are currently ironing out. Due to timing, it is recommended to support the settlement offer otherwise if Franklin and other communities do not take action on this by supporting the attorneys then the Consortium cannot vote which could result in receiving nothing for a settlement.

Motion – Councilor Brown moved that the Council accept the Mallinckrodt Bankruptcy Settlement Offer as recommended by the City's attorney, Thomas Colantuono, as part of the National Prescription Opioids Litigation Consortium. Seconded by Councilor Trudel.

Councilor Testerman asked an [inaudible] question to the City Manager Milner. Milner replied that the City is waiting on our New Hampshire attorney's opinion on these important issues.

There was no further discussion.

All in favor. Motion PASSED.

Agenda Item IV.

City Council and Manager to Discuss Goals for Upcoming Year

City Manager Milner stated that she sent the Council a list of goals, objectives, and steps needed to reach the goals. Milner reviewed the following list with the Council: Increase Council Relations/Engagement/Communications, Increase Community Relations/Communications/Engagement, Increasing transparency, and provide better employee support. Milner reviewed this list and the steps needed to complete the goals.

The Council provided suggestions to update the list of goals. City Manager Milner was commended for the extra hours and the volunteering she provides to Franklin.

Motion – Councilor Brown moved to accept the updates list of City Manager’s list of goals. Seconded by Councilor Testerman.

There was no further discussion.

All in favor. Motion PASSED.

Agenda Item V.

Other

City Manager Milner invited the Council to the Elks at 6 p.m. on August 31st to support the Economic Development Task Force who will answer questions from the public on the status of City projects.

Councilor Trudel asked the City Council to begin discussing budget planning for the next Fiscal Year and requested a meeting be scheduled in October.

Nonpublic Session needed:

Motion to enter into Nonpublic Session was made by Councilor Brown according to RSA 91-A:3, II (I) consideration of legal advice provided by legal counsel, either in writing or orally to one or more members of the public body, even where legal counsel is not present. Seconded by Councilor Trudel.

Roll call to enter into nonpublic:

| | | | | | |
|------------------------|------------|----------------------|------------|---------------------|------------|
| Councilor Chandler | <u>Yes</u> | Councilor Zink | <u>Yes</u> | Councilor Bunker | <u>Yes</u> |
| Councilor Desrochers | <u>Yes</u> | Councilor Brown | <u>Yes</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Starkweather | <u>Yes</u> | Councilor Clarenbach | <u>Yes</u> | Councilor Testerman | <u>Yes</u> |

All in favor. Motion PASSED.

Entered into nonpublic session at 7:33 p.m. followed by a two minute break.

Motion to leave nonpublic and return to public session made by Councilor Chandler. Seconded by Councilor Trudel.

There was no discussion.

All in favor. Motion PASSED.

Public session reconvened at 7:48 p.m.

Motion to seal the minutes was made by Councilor Bunker and seconded by Councilor Trudel, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Roll call to seal the minutes:

| | | | | | |
|------------------------|------------|----------------------|------------|---------------------|------------|
| Councilor Chandler | <u>Yes</u> | Councilor Zink | <u>Yes</u> | Councilor Bunker | <u>Yes</u> |
| Councilor Desrochers | <u>Yes</u> | Councilor Brown | <u>Yes</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Starkweather | <u>Yes</u> | Councilor Clarenbach | <u>Yes</u> | Councilor Testerman | <u>Yes</u> |

There was no discussion.

All in favor. Motion PASSED.

Motion to enter into nonpublic session was made by Councilor Bunker according to RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Councilor Brown

Roll call to enter into nonpublic:

| | | | | | |
|------------------------|------------|----------------------|------------|---------------------|------------|
| Councilor Chandler | <u>Yes</u> | Councilor Zink | <u>Yes</u> | Councilor Bunker | <u>Yes</u> |
| Councilor Desrochers | <u>Yes</u> | Councilor Brown | <u>Yes</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Starkweather | <u>Yes</u> | Councilor Clarenbach | <u>Yes</u> | Councilor Testerman | <u>Yes</u> |

All in favor. Motion PASSED.

Entered into nonpublic session at 7:50 p.m.

Motion to leave nonpublic was made by Councilor Clarenbach. Seconded by Councilor Desrochers.
There was no discussion.

All in favor. Motion PASSED.

Public session reconvened at 8:06 p.m.

Motion to seal the minutes was made by Councilor Brown and seconded by Councilor Bunker because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Roll call to seal the minutes:

| | | | | | |
|----------------------|------------|-----------------|------------|------------------|------------|
| Councilor Chandler | <u>Yes</u> | Councilor Zink | <u>Yes</u> | Councilor Bunker | <u>Yes</u> |
| Councilor Desrochers | <u>Yes</u> | Councilor Brown | <u>Yes</u> | Councilor Trudel | <u>Yes</u> |

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|------------------------|------------|----------------------|------------|---------------------|------------|
| Councilor Starkweather | <u>Yes</u> | Councilor Clarenbach | <u>Yes</u> | Councilor Testerman | <u>Yes</u> |
|------------------------|------------|----------------------|------------|---------------------|------------|

All in favor. Motion PASSED.

Motion – Councilor Desrochers moved that the Franklin City Council increase the City Manager’s salary to \$109,200 beginning from April 2021. Seconded by Councilor Trudel.

There was no discussion.

Roll call:

| | | | | | |
|------------------------|------------|----------------------|------------|---------------------|------------|
| Councilor Chandler | <u>Yes</u> | Councilor Zink | <u>Yes</u> | Councilor Bunker | <u>Yes</u> |
| Councilor Desrochers | <u>Yes</u> | Councilor Brown | <u>No</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Starkweather | <u>Yes</u> | Councilor Clarenbach | <u>Yes</u> | Councilor Testerman | <u>No</u> |

Motion PASSED.

Motion to adjourn was made by Councilor Brown and seconded by Councilor Clarenbach.

There was no further discussion.

Meeting adjourned at 8:08 p.m.

Respectfully submitted,

Audrey Lanzillo

*Attachments/handouts

Cares Act Funding Received

ARPA Funding highlights and Eligible Projects

Water and Waste Water Shovel Ready Projects

City Manager list of Goals and Objectives

| | | |
|---------------------------------------|---|---------------|
| City of Franklin | | |
| CARES Act Funding Received | | |
| Total Funding = \$3,653,455.19 | | |
| Total Recipients = 74 | | |
| | | |
| Recipient Name | Fund Name | Amount |
| A D & G FUEL CO INC. | Main Street Relief Fund | 221,097.31 |
| ACME STAPLE COMPANY INC. | Main Street Relief Fund | 41,252.63 |
| ACME STAPLE COMPANY INC. | Main Street Relief Fund | 1,225.07 |
| ALICE OGDEN | Main Street Relief Fund | 3,620.93 |
| ARIANNA'S CAFE | Main Street Relief Fund | 6,034.41 |
| ARIANNA'S CAFE | Main Street Relief Fund | 2,441.62 |
| ASPIRE PROPERTY INSPECTIONS LL | Main Street Relief Fund | 678.96 |
| AVALON ANIMAL HOSPITAL PLLC | Main Street Relief Fund | 13,209.08 |
| BACK IN TIME SOAP MAKERS | Main Street Relief Fund | 915.52 |
| BARRY'S FLOORING INSTALLATION | Main Street Relief Fund | 2,061.08 |
| BEAUCHINE AUTO SERVICE | Main Street Relief Fund | 25,472.07 |
| BENSONSSALON | Main Street Relief Fund | 546.77 |
| BLACKWATER JUNCTION | Main Street Relief Fund | 32,960.83 |
| BRENNAN ENTERPRISES GP | Main Street Relief Fund | 9,625.76 |
| CENTRAL STREET LAUNDROMAT LLC | Main Street Relief Fund | 1,953.62 |
| CENTRAL STREET SODA SHOPPE LLC | Main Street Relief Fund | 31,729.26 |
| CENTRAL STREET SODA SHOPPE LLC | Main Street Relief Fund | 41,094.92 |
| CERTIFIED MOTORCARS LLC | Main Street Relief Fund | 84,930.54 |
| CERTIFIED MOTORCARS LLC | Main Street Relief Fund | 41,561.54 |
| CHRISSY'S PAW SPA | Main Street Relief Fund | 3,628.44 |
| CHRISTINE EMERSON | Main Street Relief Fund | 1,936.11 |
| CHRISTINE MCALLISTER | Main Street Relief Fund | 798.44 |
| City Of Franklin | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 19,840.00 |
| City Of Franklin | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 72,766.95 |
| City Of Franklin | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 6,720.74 |
| City Of Franklin | First Responder & Correctional Officer Incentive Stipend Program | 93,628.45 |
| City Of Franklin | Municipal & County COVID-19 Cost Reimbursement Program | 206,402.00 |
| City Of Franklin | Public School COVID-19 Support Fund | 185,200.00 |
| COLCORD AUTOBODY | Main Street Relief Fund | 9,441.90 |
| DAVID T HILL CONSTRUCTION LLC | Main Street Relief Fund | 78,575.88 |
| DAVID T HILL CONSTRUCTION LLC | Main Street Relief Fund | 22,715.40 |

| | | |
|---------------------------------------|--|---------------|
| City of Franklin | | |
| CARES Act Funding Received | | |
| Total Funding = \$3,653,455.19 | | |
| Total Recipients = 74 | | |
| | | |
| Recipient Name | Fund Name | Amount |
| DAVIS/HUNT LAW PLLC | Main Street Relief Fund | 15,938.97 |
| DAVIS/HUNT LAW PLLC | Main Street Relief Fund | 12,530.18 |
| DEFOSSES PLUMBING & HEATING LL | Main Street Relief Fund | 9,629.54 |
| DISCOUNT PRICE LLC | Main Street Relief Fund | 82,141.83 |
| DOG'S BEST FRIEND LLC | Main Street Relief Fund | 1,092.86 |
| Doherty Electric LLC | New Hampshire General Assistance & Preservation (GAP) Fund | 18,629.45 |
| EHG Franklin The Golden Crest | Long Term Care Stabilization Program | 156,750.00 |
| ERICKSON ELECTRIC | Main Street Relief Fund | 1,716.71 |
| FOURNIER'S BARBER SHOP | Main Street Relief Fund | 70.56 |
| Franklin Home for the Aged | Healthcare System Relief Fund | 87,720.81 |
| Franklin Opera House Inc | Live Venue Relief Program | 389.50 |
| Franklin Opera House Inc | Nonprofit Emergency Relief Fund (NERF) | 18,551.25 |
| FRANKLIN VETERINARY CLINIC LLC | Main Street Relief Fund | 69,027.02 |
| GILMAN CARPENTRY LLC | Main Street Relief Fund | 31,848.75 |
| GILMAN CARPENTRY LLC | Main Street Relief Fund | 2,034.41 |
| GRANITE STATE WINDOW CLEANING | Main Street Relief Fund | 3,465.18 |
| GRANNY JUDY'S KITCHEN LLC | Main Street Relief Fund | 12,888.89 |
| GRANNY JUDY'S KITCHEN LLC | Main Street Relief Fund | 2,890.12 |
| GREVIOR FURNITURE INC | Main Street Relief Fund | 56,118.75 |
| HealthFirst family Care Ctr | Healthcare System Relief Fund | 250,000.00 |
| IGLOBE INC. | Main Street Relief Fund | 7,851.43 |
| IGLOBE INC. | Main Street Relief Fund | 1,285.28 |
| JAMES JOSEPH LINTNER | Main Street Relief Fund | 25,289.37 |
| JAN WICKENS | Main Street Relief Fund | 23,616.26 |
| JANET C HILL | Main Street Relief Fund | 2,169.06 |
| KIRKWOOD R WEYANT | Main Street Relief Fund | 118,478.65 |
| LEFEBVRE CONSTRUCTION | Main Street Relief Fund | 25,493.32 |
| LEFEBVRE CONSTRUCTION | Main Street Relief Fund | 17,740.81 |
| Mapleshade Farm LLC | New Hampshire Agriculture COVID-19 Relief Fund | 32,051.91 |
| MICHAEL T GALVIN | Main Street Relief Fund | 1,590.53 |
| MIKE PEVINE ELECTRICAL SERVICE | Main Street Relief Fund | 2,105.03 |

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|---------------------------------------|---|---------------------|
| City of Franklin | | |
| CARES Act Funding Received | | |
| Total Funding = \$3,653,455.19 | | |
| Total Recipients = 74 | | |
| | | |
| Recipient Name | Fund Name | Amount |
| Mill City Park | Nonprofit Emergency Relief Fund (NERF) | 16,482.00 |
| MURPHREE COMPUTER | Main Street Relief Fund | 2,599.61 |
| NEW HAMPSHIRE CLOCKS | Main Street Relief Fund | 5,343.77 |
| NORTHEAST COMMUNICATIONS CORPO | Main Street Relief Fund | 73,321.89 |
| ONSHORE ADVISORY GROUP LLC | Main Street Relief Fund | 42,876.89 |
| PAK HAD ASSOCIATES LLC | Main Street Relief Fund | 350,000.00 |
| PATRIOT FOUNDRY & CASTINGS | Main Street Relief Fund | 163,517.14 |
| PREMIUM AUDIT SERVICES LLC | Main Street Relief Fund | 5,009.87 |
| R & M INVESTMENTS CORP | Main Street Relief Fund | 20,135.55 |
| R & M INVESTMENTS CORP | Main Street Relief Fund | 33,332.94 |
| Red Oak Montessori School | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 19,861.21 |
| Red Oak Montessori School | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 3,837.98 |
| RENEE MAYHEW | Main Street Relief Fund | 5,066.53 |
| SEAN EFTHIMIOU | Main Street Relief Fund | 4,635.12 |
| SHAWN CONDON | Main Street Relief Fund | 5,367.98 |
| Silly Goose Day Care | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 7,521.41 |
| Silly Goose Day Care | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 1,184.32 |
| SOFT TOUCH NAILS AND SPA INC | Main Street Relief Fund | 10,451.83 |
| SOFT TOUCH NAILS AND SPA INC | Main Street Relief Fund | 8,336.14 |
| TIFFANYS DAY SPA LLC | Main Street Relief Fund | 3,059.36 |
| Tiny Twisters Child Care | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 15,427.84 |
| Tiny Twisters Child Care | New Hampshire Child Care Recovery and Stabilization Program (CCRSP) | 4,125.00 |
| TJ ENTERPRISES L.L.C. | Main Street Relief Fund | 2,042.88 |
| TWIN RIVER TOOL & DIE | Main Street Relief Fund | 5,094.34 |
| VFW POST 1698 | New Hampshire Veterans COVID-19 Relief and Support Fund | 275,068.00 |
| VNA of Franklin | Long Term Care Stabilization Program | 86,100.00 |
| Vulgar Brewing Company | New Hampshire General Assistance & Preservation (GAP) Fund | 31,500.00 |
| Walter F Cammack IV DC | Healthcare System Relief Fund | 956.35 |
| YDC PRECISION MACHINE INC. | Main Street Relief Fund | 96,026.58 |
| | | |
| | Total | 3,653,455.19 |

City of Franklin, NH
City Council Workshop – American Rescue Plan Act (ARPA) Funding & Eligible Projects
August 23, 2021

Background:

July 26, 2021 – City Council Workshop on ARPA; consensus to accept the City's direct allotment of approx. \$909,334 (2 tranches)

July 29, 2021 – City Manager applied for the City's allotment through NH's GOFERR website

August 18, 2021 – deadline for non-entitlement units of government to apply for ARPA Funds through GOFERR website; one community declined (\$29,732); 2 communities did not apply (totaling \$64,907)

Notes:

Uses of Funds:

| 1: Public Health | |
|---|---|
| 1.1 | COVID-19 Vaccination ^ |
| 1.2 | COVID-19 Testing ^ |
| 1.3 | COVID-19 Contact Tracing |
| 1.4 | Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)* |
| 1.5 | Personal Protective Equipment |
| 1.6 | Medical Expenses (including Alternative Care Facilities) |
| 1.7 | Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency |
| 1.8 | Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine) |
| 1.9 | Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19 |
| 1.10 | Mental Health Services* |
| 1.11 | Substance Use Services* |
| 1.12 | Other Public Health Services |
| 2: Negative Economic Impacts | |
| 2.1 | Household Assistance: Food Programs* ^ |
| 2.2 | Household Assistance: Rent, Mortgage, and Utility Aid* ^ |
| 2.3 | Household Assistance: Cash Transfers* ^ |
| 2.4 | Household Assistance: Internet Access Programs* ^ |
| 2.5 | Household Assistance: Eviction Prevention* ^ |
| 2.6 | Unemployment Benefits or Cash Assistance to Unemployed Workers* |
| 2.7 | Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^ |
| 2.8 | Contributions to UI Trust Funds |
| 2.9 | Small Business Economic Assistance (General)* ^ |
| 2.10 | Aid to Nonprofit Organizations* |
| 2.11 | Aid to Tourism, Travel, or Hospitality |
| 2.12 | Aid to Other Impacted Industries |
| 2.13 | Other Economic Support* ^ |
| 2.14 | Rehiring Public Sector Staff |
| 3: Services to Disproportionately Impacted Communities | |
| 3.1 | Education Assistance: Early Learning* ^ |
| 3.2 | Education Assistance: Aid to High-Poverty Districts ^ |
| 3.3 | Education Assistance: Academic Services* ^ |
| 3.4 | Education Assistance: Social, Emotional, and Mental Health Services* ^ |
| 3.5 | Education Assistance: Other* ^ |
| 3.6 | Healthy Childhood Environments: Child Care* ^ |
| 3.7 | Healthy Childhood Environments: Home Visiting* ^ |
| 3.8 | Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^ |

Uses of Funds (continued):

| | |
|---------------------------------------|---|
| 3.9 | Healthy Childhood Environments: Other* ^ |
| 3.10 | Housing Support: Affordable Housing* ^ |
| 3.11 | Housing Support: Services for Unhoused Persons* ^ |
| 3.12 | Housing Support: Other Housing Assistance* ^ |
| 3.13 | Social Determinants of Health: Other* ^ |
| 3.14 | Social Determinants of Health: Community Health Workers or Benefits Navigators* ^ |
| 3.15 | Social Determinants of Health: Lead Remediation ^ |
| 3.16 | Social Determinants of Health: Community Violence Interventions* ^ |
| 4: Premium Pay | |
| 4.1 | Public Sector Employees |
| 4.2 | Private Sector: Grants to Other Employers |
| 5: Infrastructure²⁷ | |
| 5.1 | Clean Water: Centralized Wastewater Treatment |
| 5.2 | Clean Water: Centralized Wastewater Collection and Conveyance |
| 5.3 | Clean Water: Decentralized Wastewater |
| 5.4 | Clean Water: Combined Sewer Overflows |
| 5.5 | Clean Water: Other Sewer Infrastructure |
| 5.6 | Clean Water: Stormwater |
| 5.7 | Clean Water: Energy Conservation |
| 5.8 | Clean Water: Water Conservation |
| 5.9 | Clean Water: Nonpoint Source |
| 5.10 | Drinking water: Treatment |
| 5.11 | Drinking water: Transmission & Distribution |
| 5.12 | Drinking water: Transmission & Distribution: Lead Remediation |
| 5.13 | Drinking water: Source |
| 5.14 | Drinking water: Storage |
| 5.15 | Drinking water: Other water infrastructure |
| 5.16 | Broadband: "Last Mile" projects |
| 5.17 | Broadband: Other projects |
| 6: Revenue Replacement | |
| 6.1 | Provision of Government Services |
| 7: Administrative | |
| 7.1 | Administrative Expenses |
| 7.2 | Evaluation and Data Analysis |
| 7.3 | Transfers to Other Units of Government |
| 7.4 | Transfers to Non-entitlement Units (States and territories only) |

Additional Uses for Those Communities at a Disadvantage Prior to Pandemic:

i.e., those communities with qualified census tracts (both of Franklin's census tracts are QCT's)

Actual Question from Treasury Q&A

2.18. Would investments in improving outdoor spaces (e.g. parks) be an eligible use of funds as a response to the public health emergency and/or its negative economic impacts? [6/23]

There are multiple ways that investments in improving outdoor spaces could qualify as eligible uses; several are highlighted below, though there may be other ways that a specific investment in outdoor spaces would meet eligible use criteria.

First, in recognition of the disproportionate negative economic impacts on certain communities and populations, the Interim Final Rule identifies certain types of services that are eligible uses when provided in a Qualified Census Tract (QCT), to families and individuals living in QCTs, or when these services are provided by Tribal governments. Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic. These programs and services include services designed to build stronger neighborhoods and communities and to address health disparities and the social determinants of health. The Interim Final Rule provides a non-exhaustive list of eligible services to respond to the needs of communities disproportionately impacted by the pandemic, and recipients may identify other uses of funds that do so, consistent with the Rule's framework. For example, investments in parks, public plazas, and other public outdoor recreation spaces may be responsive to the needs of disproportionately impacted communities by promoting healthier living environments and outdoor recreation and socialization to mitigate the spread of COVID-19.

Second, recipients may provide assistance to small businesses in all communities. Assistance to small businesses could include support to enhance outdoor spaces for COVID-19 mitigation (e.g., restaurant patios) or to improve the built environment of the neighborhood (e.g., façade improvements).

Third, many governments saw significantly increased use of parks during the pandemic that resulted in damage or increased maintenance needs. The Interim Final Rule recognizes that "decrease[s to] a state or local government's ability to effectively administer services" can constitute a negative economic impact of the pandemic.

Ineligible Uses of Funds:

- Directly/Indirectly offsetting a reduction in net tax revenue
- Making a deposit into a pension fund
- Funding debt service
- Legal settlements or judgments
- Deposits to rainy day funds or financial reserves.

Grant Management:

Federal Rules – some apply, some do not

Does not Apply:

Cash Management

Davis-Bacon

Does Apply:

Procurement

Single Audit

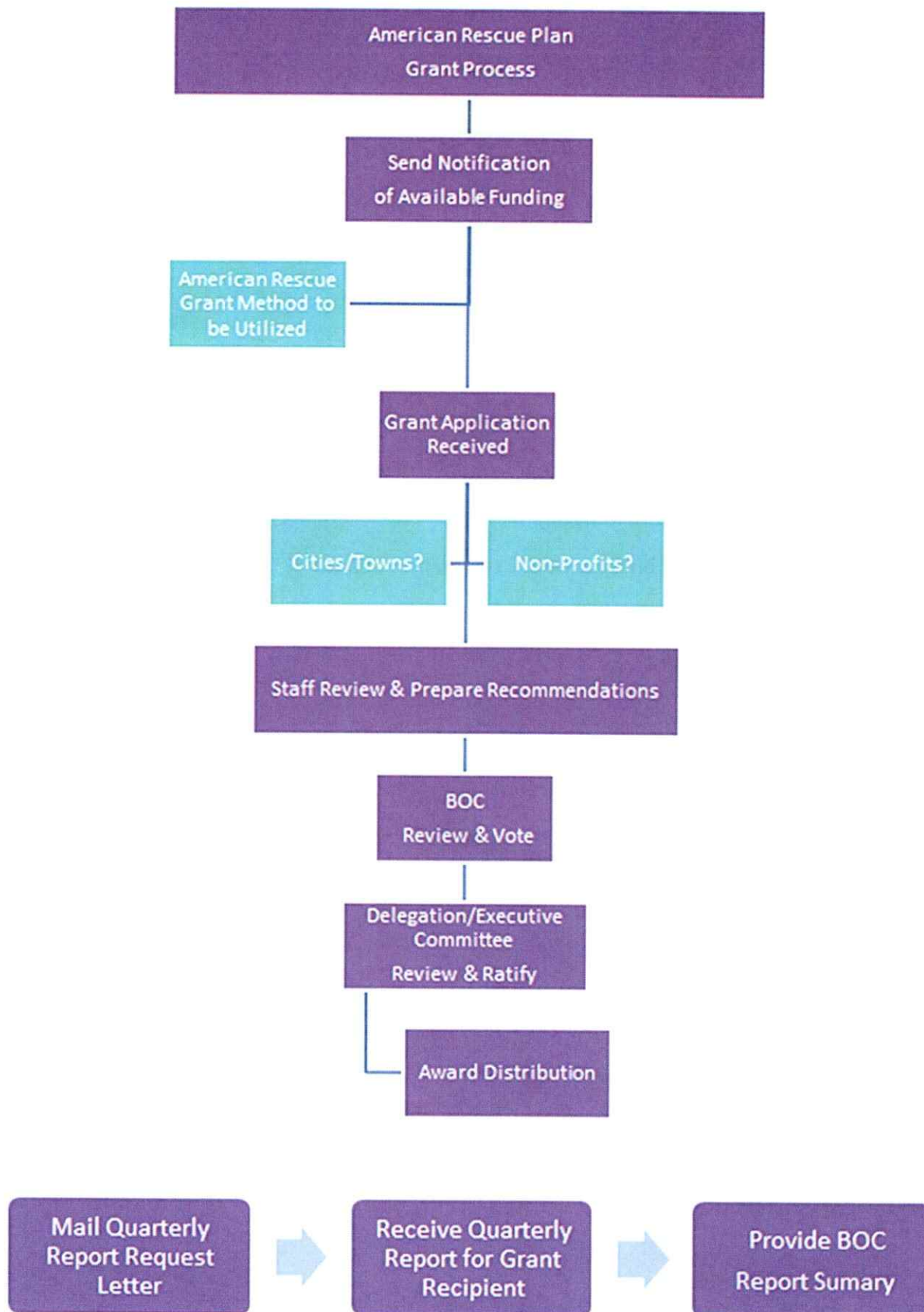
Possible Collaboration with State and County:

State – still in process of rolling out programs – nothing new at this point – current programs include:

- A. Education (including capital improvements for schools)
- B. Housing assistance (rent/mortgage)
- C. Infrastructure (roads, bridges, water, sewer, broadband)
- D. Substance use disorder treatment
- E. Mental health treatment
- F. Nutrition
- G. Childcare
- H. Utility assistance
- I. Funeral assistance (COVID-related)
- J. Restaurants/hotels/hospitality
- K. Veteran's services

Grumblings of possible State Revolving Fund and Roads money, stay tuned

County – held first informational session on 8/12, holding another on homelessness this week, money will be available for communities for projects but unsure how much and when, County process is outlined as follows:



Eligible City Projects:

Lost Revenue

Budgeted vs actual

Other projects

Broadband Ready

NH Municipal Association (NHMA) and National Collaborative for Digital Equity (NCDE) propose a partnership to do the following:

1. NCDE will assist interested NHMA members to **coordinate broadband investment planning** efforts, reducing local costs, and identifying opportunities for spurring cost-effective investments that span their region of the state.
2. NCDE will provide technical assistance to municipal leaders in all aspects of broadband investment planning, from **mapping current access** to **determining the costs** to bring fiber to the premise in unserved areas.
3. NCDE will inform NHMA members, prospective investors and broadband providers about for-profit and nonprofit provider business models that have institutionalized **affordable pricing** for low- and moderate-income (LMI) households.
4. NCDE will help develop NHMA's capacity to assist members to become **Broadband Ready**, so they're poised to take fullest advantage of the educational, economic, healthcare, civic engagement and other benefits that affordable broadband access makes possible.

Public Spaces

Mill City Park

Veteran's Memorial Ski Area

Water/Sewer

Must be eligible under state CWSRF or DWSRF guidelines

See separate list from Directors Sullivan & Hanscom



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413
cityhall@franklinnh.org

To: City Manager, Mayor and City Council:

From: Brian J. Sullivan, Director and Justin Hanscom, Deputy Director

Re: The following is an updated summary of potentially shovel ready projects, classified by division and infrastructure needs.

As a start, this is a draft work in progress that may be used by all, to add, delete, re-prioritize etc., in expectations of potential funding, low interest rate loans, matching funds and the like. There is still much uncertainty around all outside funding sources and what such funding will qualify for. If there should be various forms of infrastructure funding, these are priority infrastructure projects. Most are referenced in our updated draft "2021 City Capital Improvements Program (C.I.P.)" and have been in the "planning stage" for several years. These can be accelerated when we get a better handle on where and when outside funding may become available which at the present time is a moving target.

Date: February 15, 2021 and updated July 24, 2021

WATER and SEWER DIVISIONS

Project Description:

Sanbornton Wellfield Vacuum Line Replacement Project:

The Sanbornton Wellfield consists of 52 wellpoints and a series of vacuum lines. These vacuum lines are in failure mode and are a critical component to the pumping station as they deliver water from the well field, well points. The vacuum system water lines are now in failure mode due to age and condition and the station is shut down. This spring, the replacement of all the vacuum system lines was initiated and the project is presently underway. Should qualify

Project estimated cost is 375,000

Project Description:

Babbitt Road Booster Station, Pump and Motor Replacement Project:

This station pumps water to the Cross Street Water Tank service area and is critical to filling the tank to meet daily service demand for customer water consumption and fire protection. Both pumps and motors were delivered on site this week and replacement is presently underway. Should qualify.

Project estimated cost is \$125,000

Project 1 Description:

East and West Bow Street Water Main Replacement Project:

The East/West Bow Street water main project is recommended for improvements as a result of the Capital Efficiency Plan conducted Tata & Howard, Inc in 2015. The study identified areas of the water distribution system in need of rehabilitation, repair, or replacement. West Bow Street and East Bow Street are determined to have poor asset management ratings as well as, reports of taste and odor concerns along with a chronic break history. Both West Bow Street and East Bow Street provide service to the City of Franklin's downtown area, which has several major commercial users along with several downtown re-development projects.

1. West Bow Street – This project would replace approximately 1,700 linear feet of 8-inch diameter water main from Cheney Hill Street to Glenn Street with a new 10-inch water main.

2. East Bow Street – This project would replace approximately 1,950 linear feet of 8-inch diameter water main from Glenn Street to Central Street with a new 10-inch water main.

Note: This project needs to be partially coordinated with upgrades to the Sanitary Sewer line and subsequent Road Improvements including drainage upgrades to all disturbed areas.

Project 1 Estimated Project Cost: \$ 1,500,000

Project 2 Description:

Gilman Street/ Thunder Road Water Main Replacement Project:

The Gilman Street/Thunder Road water main project is recommended improvements as a result of the Capital Efficiency Plan conducted by the Tata & Howard study. Identified as areas of the water distribution system in need of rehabilitation, repair, or replacement, both Gilman Street and Thunder Road have been determined to have poor asset management ratings as well as reports of taste odor and fire flow concerns along with a chronic break history. This project would replace approximately 1,900 linear feet of 6-inch water main from Summit Street to Thunder Road with a new 10-inch water main as well as Gilman Street.

Project 2 Estimated Project Cost: \$ 850,000

Project 3 Description:

Salisbury Road Water Main Replacement Project:

This project would replace approximately 9,500 linear feet of 10-inch diameter water main with 12-inch water main on Salisbury Road from Thunder Road to the 500,000-gallon Salisbury Road Water Tank. This water main is also considered critical as it is the sole transmission main from the Salisbury Road Tank into rest of the City's water distribution system. Customers served by this water main have reported taste and odor as well as pressure concerns. Replacing this water main will improve the water quality for these customers and address a weak point in a major transmission line which is one of three storage tanks set at the same elevation.

Project 3 Estimated Project Cost: \$950,600

SANITARY SEWERS:

Project 4 Description:

Implement recommendations identified in the Underwood Engineering Report entitled "City of Franklin, New Hampshire Sanitary Sewer Assessment."

Sections of Sanitary Sewer line replacement in areas where high rates of Inflow and Infiltration exist, as recommended in the Underwood report. East and West Bow Street are the top priority and to be coordinated with the "East and West Bow Street Water Main Replacement Project."

Project 4 Estimated Project Cost: \$ 900,000 plus

STREETS AND SIDEWALKS:

Project 5 Description:

Install Handicap ramps at various location throughout the city. Current ramps do not meet ADA construction standards. Many of these sidewalk handicap ramps are within the urban compact. A transition plan is being developed for this project.

Project 5 Estimated Project Cost: 36 ramps at \$ 1,900 per ramp = \$68,400

Project 6 Description:

Industrial Park Road Reconstruction Project:

"Shelf drawings are in place to perform curb to curb work on approximately 2,100 linear feet of failed pavement. This project has been delayed due to lack of funding since design was completed in 2014. Pavement is in failure mode. This project when rebuilt will meet NHDOT standards.

This is the sole industrial park within the City and essential towards attracting and maintaining a stable commercial / industrial tax base.

Project 6 Estimated Project Cost: \$360,000

Project 7 Description:

Cheney Street Reconstruction Project:

including sidewalks, curbing reset and retaining wall replacement. Shelf drawings are in place to perform full depth reconstruction including partial widening, resurfacing, sidewalk and retaining wall replacement. Project is within the urban compact. Work has been delayed consistently due to lack of funding. Retaining wall is compromised due to age.

Project 7 Estimated Project Cost: \$695,000

Project 8 Description:

Prospect Street (Central St to house #485) Reconstruction Project:

including sidewalks, curbing reset, road reclamation and resurfacing. This work involves confirmation that all subsurface utilities are adequate or in need of upgrade. Work has been delayed since 2017 after successful reconstruction of 2 miles of Prospect Street in 2016. Road pavement is in failure mode. This work will complete Prospect Street RD reconstruction.

Project 8 Estimated Project Cost: \$425,000

Project 9 Description:

Daniell Bridge Replacement Project

Central Street from Main Street to Peabody Place including the Ward One Bridge deck. Cold plane full road width, crack seal, level and resurface. Project is within urban compact. The balance of Central Street resurfacing from Peabody Place to the Tilton town line was completed in 2018.

Project 9 Estimated Project Cost: \$325,000

Project 10 Description:

North and South Main Street Resurfacing Project

North and South Main Street's from Route 127 to Route 11 intersections. Cold plane full width, crack seal, level and resurface. Replace bituminous curbing as needed. Project is within the urban compact. Both roads are both in pavement failure mode. Maintenance of current pavement is

increasing due to age and traffic, resulting in significant labor and materials in order to meet demand to maintain. **Project 10 Estimated Project Cost: \$825,000**

Project 11 Description:

City sidewalk reconstruction

Remove, prepare new subbase as needed and resurface City sidewalks based on priority of highest public use. 80% of City sidewalks are in failure mode. 5,000 ton at \$150 per ton.

Project 11 Estimated Project Cost: \$750,000

Project 12 Description:

Parking lots- Keegan Lot (Central Street) and Church Street Lot

Part of Franklin's downtown re-development plan is the need for additional 24-hour parking. Both lots will need full depth / new construction.

Project 12 Estimated Project Cost: \$125,000 per Lot x 2 = \$70,000

Project 13 Description:

Daniell Bridge Replacement Project

This bridge project combined with the **Winni. River Retaining Wall, Replacement Project** is adjacent to Peabody Place. This 1938 bridge and retaining wall is ranked by the NHDOT to be in deteriorating condition. The City does not need this list on a future "NHDOT RED LIST". Central Street is within the City's urban compact. Vehicle traffic is estimated at 22,000 per day. Utilizing the NHDOT State Bridge Aid Program the City will have to contribute 25% of the total project cost. Part of this project is to remove and replace the granite block retaining wall on Peabody Place which is northwest of the bridge and is in failure mode. It makes no sense to do one project without the other as the wall undermining effects the structural integrity of the bridge. This has been combined into one project.

Project 13 Estimated Project Cost: \$3,800,000

CITY BUILDING IMPROVEMENTS

Project 14 Description:

Franklin City Hall Building Rehabilitation Project

Sprinkler system, electrical upgrades, HVAC, exterior brick pointing and slate roof replacement. Due to building age, there are many structural and life safety/ code issues that need to be attended to. This is a significant project that will require final construction drawings. This project continues to be under in City C.I.P.

Project 14 Estimated Project Cost: 3,400,000

Project 15 Description:

Franklin Police Station Communications Equipment Upgrades

Due to regulatory requirements, age of antiquated communication's equipment and other associated needs in the dispatch center there is the need to replace communications equipment. This is a regional dispatch center serving a large geographic area and deserves top priority.

Project 15 Estimated Project Cost: \$1,200,000

Project 16 Description

Generator Replacement's Babbitt Rd. and Pleasant St. Booster Water Pumping Stations

Two essential components of our water system critical infrastructure. Both booster stations pump water to two different pressure zones. Both generators are in need of immediate replacement as they are at the end of their useful life.

Project 16 Estimated Project Cost: \$120,000

| City Manager | | | |
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| 4/2/21-4/2/22 Goals | | | |
| Goal Tracking | Goal | Objective Tracking | Objectives |
| 1 | Increase Council Relations/Engagement/Communications | A | implement quarterly council committee meetings with applicable departments |
| | | B | RE-institute monthly council workshop meetings: at least (2) economic development Task Force updates at least (2) Departmental SWOT analysis at least (2) topic specific (i.e., ARPA funding, CIP) at least (2) budget related workshops |
| | | C | develop excel spreadsheet to track status of council requests - attach to monthly City Manager Update or report in monthly City Council workshop |
| 2 | Increase Community Relations/Communications/Engagement | A | Implement & Maintain City social media platforms |
| | | B | Website Scrub: Update data ADA compliant Test Useability & Update |
| | | C | Volunteer and/or Attend at least 3 community events |
| | | D | Hold at least 3 community focus groups |
| | | E | Evaluate Business Friendliness: review codes for obsolete, illegal or overly restrictive codes review practices, efficiencies between P&Z and Code Enforcement |
| 3 | Increase Transparency | A | Update & Adopt Capital Improvements Plan |
| | | B | Re-evaluate Presentation and resource sharing calculations between general and enterprise funds |
| 4 | Employee Support | A | conduct pay & classification & benefit study |
| | | B | evaluate & implement employee training programs across departments: at least (1) safety at least (1) management at least (1) human resources |
| | | C | Recruit new P&Z Director & MSD Director |