



Approved as amended by the City Council on December 3, 2018

**City Council Meeting Minutes  
November 5, 2018 – 6:00PM  
Franklin City Hall**

Mayor Giunta called the meeting to order in Council Chambers at 6:00PM.

**City Council in attendance**

Mayor Tony Giunta, Councilor Jo Brown, Councilor Scott Clarenbach, Councilor Bob Desrochers, Councilor George Dzujna, Councilor Heather Moquin, Councilor Vince Ribas, Councilor Paul Trudel, Councilor Olivia Zink.

**Others in attendance**

City Manager Judie Milner

**Absent**

Councilor Steve Barton

Salute to the flag was led by Councilor Brown.

Mayor Giunta opened the Public Hearing at 6:01PM

**Ordinance #04-19**, proposing an amendment to the Franklin Municipal code, Chapter 272, Taxation, Article III with regard to Elderly Assessment Exemptions.

City Manager Milner provided some background information stating that this ordinance addressed the taxing of assessed value of homes owned by the elderly which are being separated into 3 categories; 65-74 years of age, 75-79, and over 80. She stated that after the assessed re-evaluation this year, a couple of issues were brought to her attention. Exemption amounts and the age of the homeowner haven't been evaluated in over 13 years and needs to adjust urgently due to the timing of the December property tax bills going out to those elderly who haven't received a tax bill due to age in quite some time. Milner researched other communities in Merrimack County and asked the Council to look at the exemption amounts. The Categories have already been set by RSA so only the exemption amounts can be looked at. The Ordinance looks at only the change in income and exemption amounts.

Mr. Leigh Webb, Ward 3 resident asked City Manager Milner if the tax rate has been set yet. Milner responded that it has not been set yet but have a very good idea of what it will be. Mr. Webb is in support of this Ordinance due to the urgency and how it will affect the elderly if not done as soon as possible. Milner stated that the effective date will be 4/1/18 because it's the MS1 date and it will remain in effect until the Council makes a change if they choose in the future.

Mayor Giunta asked if anyone else would like to provide any comments to the Ordinance. There were none.

The Public Hearing on Ordinance #04-19 closed at 6:08PM.

Public Hearing on Resolution #05-19 opened at 6:08PM.

**Resolution #05-19**, accepting the Law Enforcement Opioid Abuse Reduction Initiative Grant in the amount of Five Thousand Dollars, approving the memorandum of Agreement with Tilton and Northfield.

Annette Andreozzi, Ward 3 resident stated that she is in favor of using money for good causes especially when it doesn't come from the City's budget but she wanted to know why we are sharing this money with Tilton/Northfield and how this will all work with Franklin.

Chief David Goldstein replied directly to Annette Andreozzi stating that when these grants first became available, they were called Granite Hammer Grants and those of larger departments and those with a regional initiative would receive the most money. We therefore partnered with Tilton/Northfield so that we could receive the most money available to us.

Mayor Giunta asked if there were any further comments from the public. There were none.

The Public Hearing on Resolution #05-19 closed at 6:10PM.

### **Comments from the Public**

Karen Darling, Ward 3 and members of the Franklin Junior Youth Group approached the Council to provide posters that they made which show various ways where they could help the Earth. The Youth Group has also provided many clean-up activities throughout Franklin. They would to put up their posters throughout City Hall and the Rec Center. Mrs. Darling shared the meaning of the posters is to inspire people to care about their City by not littering and to continue recycling. She asked, on behalf of the Youth Group, that the Council consider recycling again and also for permission to hang their posters throughout. They shared one of their slogans, "Be a quitter on Litter". The Council and City Manager provided the approval to hang the posters and applauded the Youth Group on their inspiring project.

Scott Burns, Ward 2 thanked the City Council for thinking outside the box and watching them work during the LEAN Session he attended. He stated that he'd like to see more of the public attend and get involved in these sessions. He'd like everyone to understand why the City is doing this.

Jeff Perkins, Ward 1 thanked the City Council and everyone responsible for getting Central street paved. The audience applauded.

Mayor Giunta asked for any further comment. There was none.

Public Comments Closed at 6:14PM

### **City Council Acknowledgement**

Councilor Brown applauded Jule Finley, the cast of Grease, and the entire Opera House staff put on an outstanding performance. She stated that was awesome.

Councilor Desrochers thanked Brian Barry for his exceptional work and a job well done on the paving project. He also wanted to acknowledge the Governor for the 150M surplus the state had but wouldn't fund the schools. Not a penny. He isn't just saying it for Franklin's schools. There are many other community schools in need but why hasn't any of them seen any of that surplus money. Residents and all the Superintendents of the schools should be rallying in Concord pounding on doors asking where our money is for education.

Councilor Dzujna thanked MSD and the Water Department for a job well done on the paving project. During bad weather they still pushed through to get it done.

Councilor Zink also thanked Director Krystal Alpers on a very well-done Halloween extravaganza at Bessie Rowell.

Mayor Giunta asked for any further acknowledgements. There were none.

### **Mayor's Update**

Mayor Giunta presented Councilor Jo Brown with a Mayoral Proclamation proclaiming Tuesday, November 6<sup>th</sup>, 2018 as Jo Brown Day. He stated Councilor Brown's latest accomplishments and positive involvement in the community. Councilor Brown received the 2018 Business and Professional Women's Club Franklin Chapter Award for Woman Achievement. Mayor Giunta explained how much Councilor Brown did not want everyone to know she was awarded Woman Achievement of the year, nor did she want anyone to know that she provides guidance to our youth or provides leadership and service to her community. She also proudly served the United States Air Force for 22 years. Mayor Giunta continued to mention the numerous volunteering Councilor Brown participates in throughout Franklin. All congratulated Councilor Jo Brown.

### **Agenda Item I**

Council to consider the amendment of the July 2<sup>nd</sup> City Council Meeting minutes to include the roll call vote to seal the minutes of the non-public session that was taken but inadvertently left out of the minutes. Council to also consider the minutes of the July 18<sup>th</sup> City Council Final Budget Review Meeting, the minutes of the October 1<sup>st</sup> City Council Meeting, and the minutes of the October 5<sup>th</sup> City Council Meeting.

**Motion – Councilor Desrochers moved that the Franklin City Council accept the amendment of the July 2<sup>nd</sup> City Council Meeting minutes to include the roll call vote to seal the minutes of the non-public session that was taken but inadvertently left out of the minutes. Council to also consider the minutes of**

**the July 18<sup>th</sup> City Council Final Budget Review Meeting, the minutes of the October 1<sup>st</sup> City Council Meeting, and the minutes of the October 5<sup>th</sup> City Council Meeting.  
Seconded by Councilor Trudel.**

**All in Favor. Motion PASSED.**

### **Agenda Item II**

Monthly School Board Update was provided by Superintendent Dan LeGallo. He began with a big thank you to Jule Finley and the cast of Grease. He regretted that he couldn't attend due to an ill parent. He stated that many people told him that Grease was one of the best shows that has been performed here at the Opera House.

Superintendent LeGallo continued with thanking Councilor Desrochers for sharing the October 5<sup>th</sup> article. LeGallo shared it with other superintendents. The Energy project is 90-95% complete. EEI is planning to come to the schools for a discussion. LeGallo stated that he'll let the Council know when that will be so those interested can attend. He stated that teacher negotiations have begun. The 2019/2020 Budget Process will be kicking up and expect the School Board to review and approve it sometime in March 2019.

LeGallo informed the Council that a 3<sup>rd</sup> project was accepted by the state to address reconfiguration of all the school entryways to make them safer. The state approved \$400,000 for this project and school is required to pay 20% (\$20,000) of the total cost which will likely come from the salary lines. Work is expected to begin during the summer of 2019.

LeGallo asked City Manager Milner how close the completion of the letter to the Governor was and she replied that it's expected to be complete for the December 3<sup>rd</sup> Meeting. He asked the Council if anyone has applied to the School Board position and the Council replied that no-one has come forward unfortunately. He concluded with a proud mention that our Hurricanes are in the finals; the football game will be held in Laconia this coming Saturday at 6PM.

### **Agenda Item III**

Council to consider approval of Ordinance #04-19, proposing an amendment to the Franklin Municipal Code, Chapter 272, Taxation, Article III Optional Adjusted Elderly Exemptions, 273-3 Designated Amounts; Qualifications with regard to the elderly assessment exemptions amounts and qualifying income thresholds.

**Motion – Councilor Desrochers moved that the Franklin City Council approve Ordinance #04-19, proposing an amendment to the Franklin Municipal Code, Chapter 272, Taxation, Article III Optional Adjusted Elderly Exemptions, 273-3 Designated Amounts; Qualifications with regard to the elderly assessment exemptions amounts and qualifying income thresholds.  
Seconded by Councilor Brown.**

Mayor Giunta asked for discussion.

Councilor Clarenbach stated that he didn't have any problems with this and asked if this will need to be addressed every year. He also urged that a standard showing justifiable income amounts and metrics be set.

City Manager Milner responded stating that it might be a good idea to include this in the budget process taking into consideration social security increases year over year etc.

Councilor Zink stated that it reads a little unclear with the cross outs and inquired as to the first age bracket having such a large increase but the middle age bracket not changing very much. There should also be wording in there that the amounts refer to the adjusted assessed values exemption.

City Manager Milner replied that the comparison was done looking at Merrimack County averages and the first age bracket average was considerably lower so that is showing a larger adjustment.

**Motion – Councilor Clarenbach moved to amend the motion after the \$160,000 wording to include “of assessed value”.  
Seconded by Councilor Zink.**

**All in Favor of the Amendment. Motion PASSED.**

Councilor Ribas stated that he needs to better understand the Merrimack averages and how many people are in each category and or are affected. City Manager Milner stated that the \$160,300 is the 80 years plus category (29 residents are affected).

## **ORDINANCE #04-19**

### **AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:**

**In the Year of our Lord, Two Thousand Eighteen;**

Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code, Chapter 272, Taxation, Article III Optional Adjusted Elderly Exemptions, 272-3 Designated Amounts; Qualifications with regard to the elderly assessment exemptions amounts and qualifying income thresholds be changed as follows (**bold additional language**, strikethrough for deleted language):  
The optional adjusted elderly exemptions shall be, for a person 65 years of age up to 75 years, ~~\$25,600~~ 46,000~~00~~; for a person 75 years of age up to 80 years, ~~\$64,100~~ 69,700; for a person 80 years of age or older ~~\$109,900~~ 160,300 **of assessed value**. To qualify the person must have been a New Hampshire resident for at least five years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than ~~\$21,700~~ 30,250 or, if married, a combined net income of less than ~~\$29,600~~ 37,750, and own net assets not in excess of \$74,300 excluding the value of the person's residence. Under no circumstances shall the amounts of the exemption for any age category be less than \$5,000.

Change to be effective April 1, 2018 by a roll call vote.

**Roll Call:**

<b>Councilor Barton</b>	<b><u>Absent</u></b>	<b>Councilor Desrochers</b>	<b><u>Yes</u></b>	<b>Councilor Ribas</b>	<b><u>Yes</u></b>
<b>Councilor Brown</b>	<b><u>Yes</u></b>	<b>Councilor Dzujna</b>	<b><u>Yes</u></b>	<b>Councilor Trudel</b>	<b><u>Yes</u></b>
<b>Councilor Clarenbach</b>	<b><u>Yes</u></b>	<b>Councilor Moquin</b>	<b><u>Yes</u></b>	<b>Councilor Zink</b>	<b><u>Yes</u></b>

**All in Favor. Motion PASSED.**

**Agenda Item IV.**

Council to Consider adoption of Resolution #05-19, accepting the Law Enforcement Opioid Abuse Reduction Initiative Grant in the amount of \$5,000, approving the memorandum of Agreement with Tilton and Northfield Police Departments.

**Motion – Councilor Desrochers moved that the Franklin City Council adopt Resolution #05-19, accepting the Law Enforcement Opioid Abuse Reduction Initiative Grant in the amount of \$5,000, approving the memorandum of Agreement with Tilton and Northfield Police Departments.  
Seconded by Councilor Ribas.**

Mayor Giunta asked if there was any further discussion. There was none.

**RESOLUTION #05-19**

**A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2019.**

**In the year of our Lord, Two Thousand Eighteen,**

**WHEREAS**, the City Council of the City of Franklin has adopted a budget for Fiscal Year 2019 which began July 1, 2018, **and;**

**WHEREAS**, the City Council of the City of Franklin, New Hampshire understands the Police Department sought and received a 100% federal non-matching grant from the State of New Hampshire called the Law Enforcement Opioid Abuse Reduction Initiative Grant totaling \$5,000 for the purpose of investigating and apprehending individuals or organizations involved in opioid related drug use and trafficking, **and;**

**WHEREAS**, the City Council of the City of Franklin, New Hampshire understands that the grant requirements will be fulfilled in a joint effort by Franklin, Northfield and Tilton police departments and that each department will bill and receive grant funds directly according the grant memorandum of agreement, **and;**

**WHEREAS**, the City Council of the City of Franklin, New Hampshire understands that Franklin police department is expected to receive approximately 1/3 of the grant funding totaling \$1,667 and wishes to appropriate this funding, **Now**,

**THEREFORE BE IT RESOLVED** that at the scheduled meeting of the City Council on Monday, November 5, 2018 the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 05-19 accepting the Law Enforcement Opioid Abuse Reduction Initiative grant from the Office of Highway Safety in the amount of \$5,000, approving the memorandum of agreement with the agencies listed above, authorizing the City Manager to execute all necessary paperwork and authorizing an increase in FY2019 revenues:

Grant Revenue - Police Acct. No. 01-2-103-33111-000 – One Thousand Six Hundred Sixty-Seven Dollars (\$1,667),

And an increase in FY2019 expenditure accounts,

Overtime Wages – Investigations Acct. No. 01-2-102-40140-000 – One Thousand Two Hundred Seventy-Four Dollars (\$1,274),

Medicare – Investigations Acct. No. 01-2-102-40225-000 – eighteen Dollars (\$18),

New Hampshire Retirement Acct. No. 01-2-102-40230-000 – Three Hundred Seventy-Five Dollars (\$375)

**By a roll call vote.**

**Roll Call:**

<b>Councilor Barton</b>	<b><u>Absent</u></b>	<b>Councilor Desrochers</b>	<b><u>Yes</u></b>	<b>Councilor Ribas</b>	<b><u>Yes</u></b>
<b>Councilor Brown</b>	<b><u>Yes</u></b>	<b>Councilor Dzujna</b>	<b><u>Yes</u></b>	<b>Councilor Trudel</b>	<b><u>Yes</u></b>
<b>Councilor Clarenbach</b>	<b><u>Yes</u></b>	<b>Councilor Moquin</b>	<b><u>Yes</u></b>	<b>Councilor Zink</b>	<b><u>Yes</u></b>

**All in Favor. Motion PASSED.**

**Agenda Item V.**

Council to set a public hearing for Resolution #07-19, establishing a Trust Fund with the Trustees of the Trust Funds for School Donations.

**Motion – Councilor Zink moved that the City of Franklin City Council set a public hearing for Monday, December 3<sup>rd</sup>, 2018 at 6:00PM regarding resolution #07-19 establishing a trust fund for donations to the Franklin School District Operating Budget.  
Seconded by Councilor Brown.**

Mayor Giunta asked if there was any discussion. There was none.

**All in Favor to create the new Trust Fund. Motion PASSED.**

Mayor Giunta read aloud Resolution #07-19.

**RESOLUTION #07-19**

**A Resolution Relating to the authorization for the City of Franklin to establish an expendable trust fund for donations toward the school district's operating budget.**

**In the year of our Lord, Two Thousand Eighteen,**

**WHEREAS**, the City Council of the City of Franklin acknowledges the desire of several residents to donate funding for the use of the Franklin school district, and;

**WHEREAS**, the City Council of the City of Franklin wishes to establish a trust fund to be under the custody of the Trustees of Trust Funds in accordance with New Hampshire RSA chapter 31 for the purpose of maintaining the donations for the school district for appropriation in the annual budget process or supplemental appropriation thereof, and;

**WHEREAS**, the City Council wishes this trust fund to be known as "Franklin School District Operating Fund", **Now**

**THEREFORE BE IT RESOLVED**, that at the scheduled meeting of the Franklin City Council on Monday, December 3, 2018, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 07-19 authorizing the City of Franklin Trustee of Trusts Funds to establish a new trust fund titled Franklin School District Operating Fund for the purpose of appropriating revenue derived from such fund to support the operations of the Franklin School District

**By a roll call vote.**

**Roll Call:**

Councilor Barton	_____	Councilor Desrochers	_____	Councilor Ribas	_____
Councilor Brown	_____	Councilor Dzujna	_____	Councilor Trudel	_____
Councilor Clarenbach	_____	Councilor Moquin	_____	Councilor Zink	_____



**Agenda Item VI.**

Council to consider consulting agreement with Richard Ellert.

**Motion – Councilor Dzujna moved that the Franklin City Council approve the consulting agreement with Richard Ellert and authorize the City Manager to execute the agreement.  
Seconded by Councilor Desrochers.**

Mayor Giunta asked if there was any discussion.

Councilor Dzujna asked if the public could hear some of Mr. Ellert's background and experience. City Manager Milner explained that Mr. Ellert is an international LEAN Consultant and has recently become a new resident of Franklin. Mr. Ellert offered his services to the City for the next six months providing workshops in each of the departments. He will work pro bono during this time and help the City work toward a LEAN Roadmap that the City Council and City Manager will work together to create. These workshops are open to members of the School and the public.

Mr. Ellert's services will save the City an estimated \$250,000 which was recommended to the City Council to pay for an Efficiency Study during the FY2019 Budget Process.

Mayor Giunta mentioned that the City Council has participated in two of these workshops already and the group is working hard and coming together with some great ideas. He also mentioned that the City Council doesn't get the opportunity to work together like this on various issues very often and it's been great to do so.

Councilor Clarenbach asked if there should be something in the agreement in reference to tax benefit where he has donated his time for a non-profit municipality and derive to a value of his services that he can use when he's submitting his taxes next year.

Councilor Zink asked why there is mention of paying Mr. Ellert \$1 and City Manager replied that the State of New Hampshire requires some form of payment and this assures we are following the appropriate process.

## CONSULTING AGREEMENT

CITY OF FRANKLIN, NEW HAMPSHIRE  
316 CENTRAL STREET  
FRANKLIN, NH 03235

AND

RICHARD S. ELLERT  
D/B/A LEANMAP  
71 HILL ROAD  
FRANKLIN, NH 03235

AGREEMENT made this November day of ~~October~~, 2018 by and between the City of

Franklin, a New Hampshire municipality with a place of business of 316 Central Street, Franklin, New Hampshire 03235 (hereinafter referred to as "City") and Richard Ellert, d/b/a LeanMap, with a mailing address of 71 Hill Road, Franklin, New Hampshire 03235 (hereinafter referred to as "Consultant").

1. **Scope of Project.** Consultant will create, for the exclusive benefit of the City, a LeanMap product as described on the LeanMap website ([www.leanmap.com](http://www.leanmap.com)) as of October 16, 2018. Consultant will analyze all aspects of municipal services in their current state and will thereafter provide recommendations to the City, in LeanMap form, designed to increase the efficiency and the delivery of those services and the satisfaction of the consumer (generally the residents of the City of Franklin or other members of the public) with the receipt and quality of such services. Efficiencies to be sought shall include, but not be limited to, the elimination of waste (material, time, energy or other form), increased speed of service delivery and the simplification of service delivery. Consultant shall, where possible, also make recommendations designed to reduce the cost of service delivery without negatively impacting the quality of service delivery.
2. **Time.** The date for project completion shall be May 1, 2019.
3. **Cost.** Consultant shall furnish the LeanMap product to the City for the sum of One Dollar (\$1.00). Additionally, the Consultant may use the LeanMap produced in conjunction with this project in the promotion of his business in an effort to establish a business or marketing plan for the providing of LeanMapping services to other municipalities or government agencies. The Consultant shall be furnished no additional compensation or expense reimbursement unless specifically agreed to in writing between the Consultant and the City. Consultant shall provide the City with a total of no more

than sixteen (16) hours per month for a period of six (6) months from the date of the execution of this Agreement within the compensation format discussed above. If there is a need to exceed this limitation, the parties agree that they will negotiate appropriate additional compensation or the Agreement may, at the option of either party, be terminated.

4. **Proprietary Information.** The City acknowledges that the creation of the product as described above will require the utilization of proprietary processes and information owned, developed or otherwise within the control of the Consultant. The City shall not, without the express written approval of Consultant, release any information regarding such processes as are utilized to create the LeanMap with the exception of the final product furnished by the Consultant to the City.

Nothing in this section shall preclude the City from responding appropriately to any request for information received pursuant to RSA 91-A (New Hampshire's "Right-To-Know Act") or other similar legislation or regulation.

5. **Termination.** This Agreement may be terminated by either party upon written notice to the other.
6. **Amendment.** No term or provision of this Agreement shall be altered, amended or changed in any way except in writing, with such amendment being executed by the parties hereto.
7. **Entire Agreement.** It is agreed that all understandings and representations heretofore between the parties are merged into this Agreement, which alone fully and completely expresses their agreement and that the same is entered into after full investigation, neither party relying upon any statement or representation not embodied in this Agreement.
8. **Agreement Binding.** This Agreement shall be binding upon and be to the benefit of the heirs, executors, administrators, successors, and assigns of the respective parties.
9. **Assignment.** No party shall assign any obligation under this Agreement without the written consent of the other party.
10. **Governing Law.** This contract shall be governed by, and interpreted in accordance with, the laws of the State of New Hampshire. It is specifically agreed that the courts of the State of New Hampshire shall have jurisdiction over any dispute arising herefrom.
11. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original for all purposes but all of which shall constitute one in the same agreement.

12. **Approval.** This Agreement was approved by action of the Franklin City Council dated ~~October~~ \_\_\_\_, 2018.

NOVEMBER

IN WITNESS WHEREOF, we have hereunto set our hands and executed this Agreement  
on the day and year first above written.

*November*  
Date: ~~October~~ \_\_, 2018

City of Franklin, New Hampshire

By: \_\_\_\_\_  
Judie Milner, City Manager  
Duly Authorized

*NOVEMBER*  
Date: ~~October~~ \_\_, 2018

By: \_\_\_\_\_  
Richard S. Ellert  
d/b/a LeanMap

Mayor Giunta asked if there was any further discussion. There was none.

**All in Favor. Motion PASSED.**

**Agenda Item VII.**

Disposition of Tax Acquired Property.

**Motion – Councilor Desrochers moved that the Franklin City Council authorize the City Manager to dispose of the following property, with condition that the successful bidder must merge the property with their existing property within 60 days of closing, to an abutter through a bid process with a minimum bid amount of \$1,000 and to further execute all closing documents required for the conclusion of the referenced sale: Map/Lot# 117-068-00, 77 School Street. Minimum bid set for \$1,000.  
Seconded by Councilor Dzujna.**

Mayor Giunta asked if there was any discussion.

Councilor Desrochers was wondering if merging of this property and 31 Church Street abutters would make more sense to merge both and then present for sale asking a higher price.

City Manager Milner explained that both abutters are considering sharing this parcel which would provide them with off street parking.

Councilor Desrochers stated that selling this for \$1,000 is very cheap and compared to the new values of land a few blocks away, he feels the price should be increased to at least a minimum bid of \$5,000.

**Motion - Councilor Desrochers moved to amend the motion to state a minimum bid of \$5,000.  
Seconded by Councilor Ribas.**

**7 in Favor. One opposed. Motion PASSED.**

**Motion – Councilor Clarenbach moved not to sell the property and wait to combine with other abutting property then going back out for bid for more money at a future date.  
Seconded by Desrochers.**

Mayor Giunta asked for discussion.

Councilor Brown asked City Manager Milner if anything would change for the abutters who were interested in this property. Milner stated that the City would have no use for the right of way any longer so at least one of the abutters could potentially get it and utilize for off street parking.

Councilor Dzujna asked City Manager Milner how she thought the property owners would feel about this new motion since she has been working with them to this point. Milner responded stating that the two abutters are excited at the possibility but they are aware that it had to go before City Council as she doesn't have automatic permission to sell it. Milner will let them know that they will have to wait until 31 Church comes down and next decisions are made.

Councilor Moquin is concerned about not bidding to sell and holding on to it. She asked what the bigger plan or goal is of the City. Councilor Clarenbach responded stating that if we sell it right now, where removing any future larger opportunities for the City.

Mayor Giunta expressed his support of holding on to this parcel and having greater control over what it's potential is there and he also asked if the Council is in agreement to include some other solution to help the abutters get off street parking. The Council agreed that yes, it should include something to offer the abutters for parking.

Mayor Giunta asked if there was any further discussion to the amendment of the Motion. There was no further discussion.

**All in Favor. Motion to the amendment PASSED.**

**All in Favor of the original Motion as Amended. Motion PASSED.**

### **Agenda Item VIII.**

#### **Other Business**

##### **1. Committee Reports:**

- a. Designing Franklin's Education meetings continue with not much public attendance however Superintendent LeGallo, School Board Chair Tim Dow, Councilor Desrochers, and Mrs. Janet Desrochers attended the last meeting. The focus was the shortfall and thoughts were formed on looking at the latest numbers from the state.

Councilor Brown also informed the Council of the November 29<sup>th</sup> Education Forum from 9-3 in the Opera House. The agenda will include a status on the Committee's progress, the Finance Director Frank Lossani will provide a financial reading on the funding. Comparisons against other small communities, looking at these issues in another way, and inviting teachers from outside of our community to share their knowledge of how they are dealing with these same issues in their community.

Mayor Giunta thanked Councilor Brown for her hard work.

##### **2. City Manager's Update:**

- a. Contingent Grant Line Activity - \$5,361 received from Healthy Eating Active Living (HEAL) from LRGH and \$1010 Active Shooter Fire Training from the State of NH.
- b. City Manager Milner announced the upcoming 12/31/18 retirement of Franklin's Fire Chief Kevin Lachapelle and thanked him for his dedication and service to

Franklin. Standing ovation and applause from all. Chief Lachapelle thanked the Mayor, City Council, and all attendees this evening for believing in him over the last seven years. He stated that this has been part of his long-term plan for many years and hopes to continue to be part of the fabric of Franklin for many more years to come. Mayor Giunta told the Chief that he has made the City very proud and congratulated the Chief on the next phase of his life.

- c. The Economic Development Workshop rescheduled to 11/26. The Downtown Economic Committee will provide an update on projects going on in Franklin.
- d. City Manager Milner continued with a huge thank you to the Town of Tilton for allowing us to borrow their City Prosecutor during the solution for Franklin is being addressed.
- e. The CAP office has moved in to the Old Finance office at City Hall.
- f. The NH Representatives & Senators Candidate Forum with Northfield was held in the Opera House and was a huge success. Leigh Webb did a fantastic job as the Moderator. Many compliments from both the panel and other attendees were received.
- g. Central Street Paving was completed using RSA approved City funds. There's a few thousand dollars left for some additional road work on Prospect St. and New Hampton Road. City Manager Milner thanked MSD for their great work completing this difficult work.
- h. Tax Deeded Property currently out for bid (139 Thunder Road and 51 Beech St.). Franklin Falls TIF Amendment #1, the City now owns 42 Canal Street. As part of the TIF Amendment, we did not have a purchase and sales on that TIF therefore the City Manager Milner asked the Council if we can hold a Public Hearing on the specific purchase. The Council agreed to add it as an agenda item for the December Meeting. Demolition is heading to 31 Church Street next. The City isn't sure if Packers is coming down as there may be new potential buyers.
- i. LEAN Process Workshops are in full swing. Mr. Ellert not working with Municipalities before is very pleased at how the Council is working and coming together. Mr. Ellert is most familiar with a company who has one boss and makes all the decisions whereas with a Municipality, it's very different. The Council is happy to mention that they have agreed on a Vision and Mission Statement.
  - Vision: Franklin for a Lifetime.
  - Strategic Statement (Mission): We will work as a team to ensure Franklin's future by strengthening education, promoting recreation, supporting businesses, and providing a safe community through the efficient use of resources and talent. We will eliminate waste at all levels to maximize value to our taxpayers.

Next LEAN Workshop is November 13<sup>th</sup> at 5PM at the Bessie Rowell Community Center. The Council will then look at how to plan out the Mission.

- j. USPAP Manual (assessing valuation tool) available on the City Website under the Assessing department.
- k. WOW Trail Committee are doing a study on using the railroad corridor from Laconia to Franklin to connect the small pieces of trails. They need different communities' support as they go out for a Grant. They are also looking for monetary donations. If the Council is interested, this can be something to discuss for the 2020 budget. City Manager Milner asked the City Council if they would support

a resolution so this committee can use it to go out for Grants. This fits in with our Recreation marketing plans for the City.

- Councilor Dzujna asked if they are going to ask for police detail on the trail, etc. Milner replied that they are only doing a feasibility study at this time and haven't discussed those kinds of possible needs just yet.
  - Councilor Ribas agreed with Councilor Dzujna and stated that we can be supportive of these efforts but the trail really doesn't fall within Franklin's borders.
  - The City Council consensus was in agreement of creation of a supportive resolution.
- l. City Manager Milner asked if the Council if they would be interested in inviting Matt S/// from Banners for Hometown Heroes to the next City Council Meeting to explain his project. Milner thought that hanging them on the bridge might be a good place. The Council wasn't sure if the City owned the light poles over there and there was also concern on the wind that blows over that bridge. Banners would likely get blown and damaged. City Manager Milner will look into the ownership of the poles.
- Councilor Brown asked if there was any cost to the City. Milner replied that the families pay for the banners.
  - The consensus of the Council was to invite Matthew to the next City Council Meeting.
- m. The Tax Rate setting process is almost complete. The MS1 will be resubmitted to include the Ordinance 04-19 change from tonight. The MS535 will be ready shortly for Councilor's signatures. Tonight's minutes will need to be uploaded as well as a few other minor changes so the Tax Rate can be set within the next week.
- n. Recycling Update: Please continue to separate using the green and grey bins. The transfer station will accept recyclables such as glass and metal cans only.

Councilor Desrochers informed the public and the Council that Sunday is Veterans Day and asked to please keep them in our minds. He stated that 22 veterans commit suicide daily. There are also 600 estimated homeless veterans in the State of New Hampshire. All are welcome to attend the Veterans Ceremony at the Veterans Cemetery at 11am on this Sunday and this Thursday at 1PM, all are welcome to put flags on all Veterans graves. There are over 6000 Veterans graves at the Cemetery.

**Motion – Councilor Ribas moved to go into non-public according to RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.**  
**Seconded by Councilor Desrochers.**

**Roll call to enter into non-public:**



Councilor Barton	<u>Absent</u>	Councilor Desrochers	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Trudel	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Moquin	<u>Yes</u>	Councilor Zink	<u>Yes</u>

**All in favor. Motion PASSED.**

**Entered into non-public session at 7:33PM.**

**Motion to leave non-public session made by Councilor Clarenbach.**

**Seconded by Councilor Ribas.**

**All in Favor. Motion PASSED.**

**Public Session reconvened at 8:02PM**

**Motion – Councilor Trudel moved to seal the minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.**

**Seconded by Councilor Brown.**

**Roll call:**

Councilor Barton	<u>Absent</u>	Councilor Desrochers	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Trudel	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Moquin	<u>Yes</u>	Councilor Zink	<u>Yes</u>

**All in Favor to seal the minutes. Motion PASSED.**

**Motion - Councilor Clarenbach moved to hire a PI to locate the owner of the Elks/Ciao Pasta site.**

**Seconded by Councilor Brown.**

**All in Favor. Motion PASSED.**

**Motion to adjourn made by Councilor Dzujna.**

**Seconded by Councilor Brown.**

**All in Favor. Motion PASSED.**

**Meeting adjourned at 8:03PM**

Respectfully Submitted,

Audrey Lanzillo