



**City Council Meeting Minutes**  
**Monday, October 7, 2019, 6:00 p.m.**  
**Council Chambers – City Hall**

**Call to order**

Mayor Giunta called the meeting to order in Council Chambers at 6:04 p.m.

**City Council in attendance:**

Councilor Jo Brown, Councilor George Dzujna, Councilor Kathy Rago, Councilor Karen Testerman, Councilor Bob Desrochers, Councilor Ted Starkweather, Councilor Vince Ribas, Councilor Scott Clarenbach

**Others in attendance:**

City Manager Judie Milner

**Absent**

Councilor Paul Trudel

Salute to the Flag was led by Franklin Police Chief David Goldstein.

Mayor Giunta stated that he would like to move the agenda around a bit. He shared that he was honored to attend the Congressional Law Enforcement Awards Event at the Police Training Center in Concord this past Friday night; October 4, 2019. City Manager Milner and the Police Chief's secretary Penny Stephens also attended this special event where Chief Goldstein received the 2019 Congressional Law Enforcement Career Service Award.

Mayor Giunta stood at the podium before the Council and the public and stated that he was very proud tonight to present a Proclamation in honor of Chief David Goldstein, PHD. Mayor Giunta read the proclamation which described the Chief as a man who has proudly served in Law Enforcement for over 40 years, 10 of those years were served here in Franklin as the Police Chief. Earning a degree in Psychology and Public Health Services, Chief Goldstein also received his PHD in Human Services. Chief Goldstein volunteers his time in many other community organizations and committees going above and beyond for his community. Mayor Giunta proclaimed today, Monday, October 7, 2019 as Chief David Goldstein PHD Day.

All in attendance stood and applauded.

Mayor Giunta invited Chief Goldstein to the podium. Chief Goldstein stated that this type of honor is not an individual effort. He gave his appreciation to his family at home, in the Police Force, and throughout the first responder world including Fire and EMS. He gave his thanks and appreciation to all of them. Applause was provided by all.

Councilor Desrochers requested a moment of silence for veterans who passed away this month. Melvin Piper graduated Franklin High School and served in the U.S. Naval Reserve during 1945 and Clarence Dussault who also graduated from Franklin High School and served in the NH National Guard.

A moment of silence was recognized.

### **Public Hearing**

Opened at 6:13 p.m.

**Resolution #06-20**, a resolution to change the Franklin Falls Mixed Use Tax Increment Financing (TIF) District Amendment #1 estimated cost from \$1,000,000 to \$1,400,000 and adding activity “f” design and construction of whitewater features.

City Manager Milner provided information of the area that covers the Tax Increment Financing District and she provided an overview of the projects. Part of the project will provide some “green” space which is being called the infield in front of JP Stephens and behind the buildings on Central street.

Milner explained what was needed to fund the first feature of the Whitewater park. With the CDFA tax credit of \$400K net which would cover half of this feature.

Marty Parichand shared a few slides to explain where the project is today and reviewed the planned features. He stated that a verbal acceptance of the Shoreland permit has been received and the team is working tirelessly on the Wetland permit. The Wetland permit has been extremely complex with over 100,000 square footage to include.

Parichand continued to explain the three separate features beginning with the lower feature at Trestle View Park, then the bridge wave in between Sanborn Bridge and the Trestle View Bridge, and the third up stream feature is south of the Car Wash as you continue upward on Central Street. The first phase will begin at Trestle View since it is the most visible to draw in visitors. Parichand then gave an overview of the construction phases of the Trestle View feature which is estimated to cost \$800,000. There are currently no bidders to work on this first feature.

Parichand also shared that \$400,000 in CDFA Tax credits are available for this project. He informed the Council and public to ask any business if they would like to redirect their tax dollars to support this project instead of it getting lost in the state shuffle, to contact City Manager Milner.

Niel Cannon continued with this topic adding that this entire project is estimated at \$3M of which \$2M is needed for the White-Water park itself. There is a gap currently of \$1M. To avoid a delay in this first feature, it is recommended to amend the Franklin Falls Mixed Use Tax Increment Financing District which would allow for bonding if the City receives the Increment.

Cannon shared a slide with a chart on the history of the Tax Increment and provided financing recommendations. In summary, the total TIF is \$1.4M and in order to support this \$1.4M, the City would have to pay \$93K per year in debt service. In order to raise the \$93K at the current tax rate, the City would need \$4.2M in Increment of which there has been a little over \$1.8M currently with \$2.3M still needed before the TIF Amendment 1 project can move forward.

Mayor Giunta stated that although it is Public Comment time, he first asked the Council if they had questions.

Councilor Ribas asked the 3% on the loan was decided on. Milner replied that it is on the high side from what we have been receiving for interest rates on other projects and that she assumed an increase.

Mayor Giunta asked if there were any questions from the public.

Leigh Webb W3 resident commented on this being a complicated process and asked how much of the success of the TIF and the Whitewater Park is dependent on Mr. Chinberg's development. Niel Cannon replied the issue is really timing and if Mr. Chinberg had the financing aspect in line today and was ready to break ground, the City would have the agreement in place which includes filling this gap that is needed to move forward with the project. Because this is not in place at this time, the City will need to wait until April 1<sup>st</sup>, 2020 to see what TIF assessed values have been raised. Cannon added that another group could potentially come forward and guarantee the \$400K for the City.

Webb asked if the City has a timeline from Chinberg on his development. Cannon replied that Chinberg is currently working on his financing piece which includes historical tax credits that he has been awarded already.

Werner Horn W2 resident heard different things on how this project might unfold and is seeking clarification from the Council. He heard that the project will not start until all the financing of approximately \$4M has been established and the other version he heard was that this is going to move forward where only the funding for last phase of the project would be required when the last phase is ready to begin. Horn asked which of these plans is the accurate one.

Marty Parichand replied stating that the permits are primary key and the permit for this project is in effect for 5 years. During this timeframe, any portion of the park can be built at any time as long as the funds for that phase were in place.

Councilor Desrochers asked how much time is left on the permit. Parichand replied that the permit hasn't been fully approved but a verbal on the shoreland has been made. Technically speaking, the 5-year window has not begun yet.

Scott Burns W2 resident commented on his discussion with Senator Phelps in which Phelps requested that the City reach out to Senator French who can provide assistance with funding for this project.

Leigh Webb W3 resident asked for clarification on this agenda item since the public hearing is tonight but the voting aspect is not on the agenda for tonight and he asked what the reasoning for this was. City Manager Milner mentioned that this will be voted on at next month's City Council meeting per New Hampshire's State Statute where it states that the City must wait at least 15 days from the public hearing before voting can happen thus the decision to hold on the voting until the next City Council Meeting.

Councilor Testerman asked Parichand if he had an idea of when the permit would be approved. Parichand explained some of the convoluted process and in the early phase of the permit process. His conservative answer was that it may take a couple more months to receive the permit.

Mayor Giunta asked if there were any further questions or comments. There were none.

The public hearing on Resolution #06-20 closed at 6:38 p.m.

**Resolution #07-20**, a resolution accepting and appropriating \$4,160 in grant funds for the Office of Highway Safety for e-crash equipment and other traffic enforcement projects.

The public hearing for Resolution #07-20 opened at 6:39 p.m.

Mayor Giunta asked if there was anyone who had questions or comments. There were none.

The public hearing on Resolution #07-20 closed at 6:40 p.m.

**Resolution #08-20**, a resolution accepting \$16,871 in grant funds from the NH Department of Safety, Division of Homeland Security and Emergency Management for the purchase of a replacement generator at the Franklin Fire Station.

The public hearing on Resolution #08-20 opened at 6:40 p.m.

Werner Horn W2 resident asked how the generators are working at emergency shelters in Franklin.

City Manager Milner stated that updates to the Emergency Management Plan have just begun and the topic of shelters was discussed. Currently, the shelter for Franklin is the Winnisquam High School. They have a generator. The City of Franklin is working on grants and other means of funding to purchase a generator for either Bessie Rowell or the Middle School, which are our secondary back-up shelters. This is part of the plan currently being discussed.

Mayor Giunta asked if there was any further discussion. There was none.

The public hearing for Resolution #08-20 closed at 6:42 p.m.

**Resolution #09-20**, a resolution accepting and appropriating a \$30,000 USDA Rural Development Grant to support the Opportunity Zone Program.

The public hearing for Resolution #09-20 opened at 6:42 p.m.

Annette Andreozzi W3 resident asked if there is a list of the 10 buildings being considered under the Opportunity Zone program. City Manager Milner responded that 6 buildings are owned by PermaCityLife, the three IFA buildings (one is where Jim Sessler Law Office is, the other next to that with stucco or known as the stucco building, and the third is where Dan's Pharmacy used to be), and the final building is a non-disclosed privately-owned building. Andreozzi mentioned that the project scope lists two private entities. Planning and Zoning Director Dick Lewis responded stating that there are actually 2 privately owned but also under contract not to discuss publicly at this time.

Andreozzi asked if the match was a one to one match coming from the City budget at a cost of \$30K. Milner replied that the match is not a one to one but is \$15K which is Niel Cannon, who is in the budget because he is key in all of this.

Andreozzi then requested clarification on the wording which refers to the "users of the property will decide what the mix is for the types of businesses or entities we intend to draw". Milner explained that the City intends on having input through a deed process on what could occupy the building. Things that Franklin doesn't need will not occupy the building. Andreozzi also stated that her concern is there is not enough input from the citizens. The Downtown Economic Group has many members who do not live in Franklin and Andreozzi assumes that not all the people who will be part of the team who provides input on who will occupy these buildings are or will be residents of Franklin. She added that there haven't been enough opportunities provided to allow for citizens of Franklin to voice their opinions. She gave an example of decisions being made without public input which was the tear down of the building next to the old Nannou-Nannou on Central Street. There was no announcement nor did members of the City Council vote on that. She concluded stating that if more money is being spent and this City belongs to the citizens, then more opportunities for public input needs to be made.

Milner responded stating that there have been several Economic Development workshops that are open to the public. Milner further explained that the Downtown Economic Development Group's role is to attract businesses to want to come here and any private business must follow the same process as anyone else regardless of whether it is in an opportunity zone or not and this includes giving public notice. The concern regarding the tear down of the building on Central Street was a tax deeded property which was deemed uninhabitable by code enforcement and handled through the nuisance abatement line in the City Manager's budget.

Andreozzi stated that there is one more piece still needing to be addressed regarding the opportunity for the public to provide input on what types of business will be enticed to come to Franklin. Milner replied that a public session will need to take place on this. The next Economic Development Workshop will be specifically targeted for public input. Milner stated that she does not have a date on this just yet. Andreozzi asked where these meetings and sessions are posted and Milner replied they are made public through her Manager's updates, through meeting minutes and news and announcements, and also posted on the bulletin board here at City Hall.

Mayor Giunta asked if there were any further questions or comments. There were none.

The public hearing for Resolution #09-20 closed at 6:42 p.m.

### **Comments from the Public**

Garry Brassard W1 asked the City Council if they had a chance to read the letter that he received from Director Lewis regarding the billboard truck and other signage at that property on the corner of Sanborn Street and Central Street. The Mayor and several other Councilors acknowledged that they had received it and read it. Brassard asked if a permit for the sign was ever issued. The Mayor responded that a permit was not issued. Brassard asked why the sign is still there. City Manager Milner asked Brassard if he discussed this issue with Director Lewis. Brassard replied that he did not because he would like the public to hear the responses. Milner stated that she believes this could be a legal issue and asked that he speak to Director Lewis privately. Brassard asked how long this process will take and when can the public hear about this. Milner responded that as previously mentioned, this issue has been discussed with the City Solicitor which cannot be discussed in public at this time and suggested that Brassard meet with Director Lewis. Brassard then proceeded to read the City code of signage and asked the City Manager if City rules are not enforced due to fear of litigation. Brassard expressed his disapproval of the sign being there and was not happy that the City can't act on it without having to go through this process.

Scott Burns W2 resident commented on the sign stating that anything at a federal election level is supposed to have an FEC notation with reference to whom it was paid by and agreed that the sign is an illegal sign.

Werner Horn W2 stated that he read on Facebook that our Police Chief David Goldstein was on WMUR speaking about the impact of the work that First Responders have and the negative effects that come with that line of work. Horn is not happy that the Chief is very knowledgeable on the subject simply because he wished the issue didn't exist. He stated the reason he is standing in front of the Council tonight is to support the wants and needs of the Police Department. Chief Goldstein is an expert in his area and that should be considered when he asks for important things for the department.

Leigh Webb W3 resident publicly thanked everyone who participated and stepped forward during the last election and for those who continue to support the goals of Franklin. He was happy to see an improvement in voter turnout which was 20% this year and hopes this signals a trend in better turnout year over year.

David Therrien W2 resident asked what the process is on property that has been deemed a safety hazard and asked if the property owner receives a notice on what the actual safety issues are so they can be corrected or does the code enforcer just leave a notice that it is deemed such and will be fined in x amount of days if not remedied?

City Manager Milner responded that the 2018 Building Code Policy was just adopted and the building code inspector follows the process with relation to that code. Milner stated that she will email him the chapter which refers to this scenario. She also added that as part of the LEAN process, the Council is looking at ways to move this process along as quickly as possible. Therrien asked if the inspector tries to work with the homeowner and Milner replied that they do in fact they go above and beyond by offering suggestions on how to remedy the issues even so far as where a homeowner could possibly get funding to help remedy the issue.

Therrien added that he was told by the homeowner that he had asked what the deviations were and code enforcement would not supply the homeowner with the information. Milner suggested that the homeowner contact Fire Chief Foss who is in charge over the code enforcers.

Rob Soboslai W3 resident asked the Council if there are any plans to grade and repave Dearborn Street. It is dangerous and unbearable even going 10 miles per hour. He asked if there are any plans to fix the road before the winter. Milner replied that the City has been doing grader patching throughout Franklin and one of the old City graders no longer works so we're down a grader. There is a lease purchase in the budget therefore working on a lease of a new grader. Dearborn Street is on the list as a priority and the plan is to try to do this and other priority roads before the winter but before the pavement plants stop producing paving on or around November 15<sup>th</sup>. The City is working hard to repair as many streets as possible in this small window.

Mayor Giunta stated that he had a couple of service requests for Dearborn Street that were sent directly to him.

Garry Brassard W1 resident stated that Dearborn is a terrible street and challenged the Council to drive up that road this week and see for themselves.

Charlie Dyer W3 resident also lives on Dearborn Street and agreed at the horrible conditions of the street. There can also be damage to City equipment as well as resident vehicles. He mentioned that his wife has orthopedic issues and it is very painful for her to drive on that street.

Mayor Giunta asked if there were any further comments from the public. There were none.

Public Comment closed at 7:07 P.M.

Mayor Giunta asked Representative Werner Horn if there were any Legislative Updates.

Representative Horn stated that the legislators are currently in the Bill writing process and may have an update in the December meeting.

### **City Council Acknowledgment**

Councilor Dzujna acknowledged Parks and Recreation Director Krystal Alpers for her relationship building skills with local families, parents, and their children. Also for her dedicated work creating the wonderful programs such as the Summer Program and now the After-School Program. Applause was given to Krystal and her team!

Councilor Testerman publicly thanked resident Dick Stacey for his time and presentation to the Police Committee regarding police volunteering. Stacey was involved in police volunteering when he lived in Arizona and has offered to work with Police Chief David Goldstein in hopes to do something similar here in Franklin.

Testerman also acknowledged the Firefighters Memorial Service this past Sunday where families and firefighters were recognized; especially for those who have given their lives to servicing the City of Franklin over the years. She honored Peter Savoie, Charles Dodge, Robert Cunningham, and Maurice St. Jacques.

Councilor Ribas brought attention to the passing of Terrance Humphrey who was a stellar citizen where through his professional life, gave hope to many people in our community and most notably served as a board member for many years on the Franklin Opera House Committee.

### **Agenda Item I.**

Council to consider the minutes of the August 27<sup>th</sup> Special City Council Meeting and the minutes of the September 5<sup>th</sup> City Council Meeting.

Mayor Giunta asked the Council if they liked having the changes before them ahead of tonight's meeting. The Council nodded that it worked out well. The Mayor asked if there were any comments or additional changes that they would like to make.

Councilor Starkweather stated that on the September 5<sup>th</sup> minutes, on the bottom of 16, part of the Councilor names and voting were cut off and missing. He requested fixing the page line up so all the names and votes appear on the page.

Mayor Giunta asked City Manager Milner if the minutes are created based on the audio playback. Milner responded that they are. Mayor Giunta mentioned that in some instances,



words are being changed to be grammatically correct. He asked Milner why we do not use (SIC) after someone actually speaks a certain word or phrase to notate that it's verbatim. Milner stated that we can do that however we are not required to have minutes be word for word verbatim so correcting someone's grammar is ok. She stated that the wishes of the Council will try to be incorporated for future minutes.

Councilor Ribas stated that it makes more sense to him not to include the word (SIC) and he recalled an example that someone used the word town instead of city so since we know we're a city, it makes sense for that to be edited.

**Motion – Councilor Ribas moved that the Franklin City Council approve the minutes of the August 27<sup>th</sup> Special City Council Meeting and the minutes of the September 5<sup>th</sup> City Council Meeting.**

**Seconded by Councilor Desrochers.**

Mayor Giunta asked if there were any further comments on the minutes as amended. There were none.

**All in favor. Motion PASSED.**

**Agenda Item II.**

Canvass of the Votes.

**Motion – Councilor Desrochers moved that the Franklin City Council accept the return of votes and declare the following elected. He read the results as stated below:**

**CITY OF FRANKLIN – WARD I**  
CITY ELECTION RESULTS  
OCTOBER 1, 2019

Total Voters on the Checklist- 1891  
Ballots Cast- 340  
Voter Turnout- 18%

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**Mayor- Two Years**

David Furbush	11
<b>Tony Giunta (Incumbent)</b>	<b>215</b>
Leigh A. Webb	109
<i>Write-In's</i>	
James Chandler	1

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**City Council-Three Years**

Timothy Johnston	115
<b>Arthur "Ted" Starkweather (Incumbent)</b>	<b>211</b>
<i>Write-In's</i>	
Paul Doucette	1

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**School Board- Three Years**

<i>Write-In's</i>	
<b>Cecile Cormier</b>	<b>147</b>
Roy Hubble	7
Scatter	24

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**Question:**

**"Shall we allow the operation of sports book retail location within the City?"**

Yes	173
No	112

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**A TRUE COPY ATTEST:**

  
\_\_\_\_\_  
Signature of City Clerk

**CITY OF FRANKLIN – WARD II**  
CITY ELECTION RESULTS  
OCTOBER 1, 2019

Total Voters on the Checklist- 1477  
Ballots Cast- 297  
Voter Turnout- 20%

**Mayor- Two Years**

David Furbush	16
<b>Tony Giunta (Incumbent)</b>	<b>167</b>
Leigh A. Webb	103
<i>Write-In's</i>	
Andrew Pacelli	11

**City Council-Three Years**

Paul J. Doucette	134
Desiree McLaughlin	13
<b>Olivia Zink</b>	<b>144</b>
<i>Write-In's</i>	
Linda Bunk	1

**School Board- Three Years**

<i>Write-In's</i>	
Roy Hubble	12 (Not a Ward 2 Resident)
<b>Paul Doucette</b>	<b>5</b>
Scatter	32

**Supervisor of the Checklist- Six Years**

<i>Write-In's</i>	
Scatter	11

**Question:**

**"Shall we allow the operation of sports book retail location within the City?"**

Yes	139
No	88

A TRUE COPY ATTEST:

  
Signature of City Clerk

**CITY OF FRANKLIN – WARD III**  
CITY ELECTION RESULTS  
OCTOBER 1, 2019

Total Voters on the Checklist- 2030  
Ballots Cast- 396  
Voter Turnout- 20%

**Mayor- Two Years**

David Furbush	18
<b>Tony Giunta (Incumbent)</b>	<b>185</b>
Leigh A. Webb	184
<i>Write-In's</i>	
Tom Matzke	1
Andy Pacelli	1

**City Council-Three Years**

<b>April Bunker</b>	<b>209</b>
Kathy Lauer- Rago (Incumbent)	173
<i>Write-In's</i>	0

**School Board- Three Years**

<b>Timothy M. Dow (Incumbent)</b>	<b>303</b>
<i>Write-In's</i>	
Robert Roy Hubble	57
Scatter	4

**Supervisor of the Checklist- Six Years**

<i>Write-In's</i>	
Scatter	11

**Question:**

**"Shall we allow the operation of sports book retail location within the City?"**

Yes	215
No	154

A TRUE COPY ATTEST:

  
Signature of City Clerk

**Seconded by Councilor Ribas.**

Councilor Testerman stated that the question on the ballot “Shall we allow the operation of sports book retail locations with the City” was confusing and that it wasn’t clear for the residents. Does it mean the location would sell books or video games or process actual sports betting? She commented that this is how it is worded in the legislation however she asked if there was any remedy for this. Milner replied that the City is required to put it on the ballot per the legislation and she agreed that it was very vague and poorly worded. The public hearing session was held where the lottery representative came to Franklin to answer questions.

Mayor Giunta asked if there were any further questions or comments with regards to the Canvass of the votes. There were none.

**All in favor. Motion PASSED.**

**Agenda Item III.**

Monthly School Board Report provided by Superintendent Dan LeGallo.

1. LeGallo referenced September 26<sup>th</sup> thanking Mayor Giunta and School Board Chair Tim Dow for their continued efforts which played a role in Governor Sununu announcing his visit to the Franklin High School where he signed the budget. It was wonderful having a slight delay on the arrival of WMUR which provided an unexpected opportunity for the Governor to speak with the students for 30 minutes.
2. LeGallo stated that an additional Resolution will be needed to access the new state funding. He asked the Council if access to these funds could be made sooner than waiting for the November meeting.
3. Facebook was launched representing all three school districts to help spread the word on all the good things happening at the schools.
4. LeGallo stated that negotiations were occurring with all three Unions and meetings will be occurring between now and the December/January timeframe.
5. The Operations Plan for the City is being reviewed with Fire Chief Mike Foss and Superintendent LeGallo. A meeting on this was held this week with approximately three more to be held over the next couple of months. LeGallo stated that this is on target for completion in the next few months.

6. A Manufacturing Night on October 25<sup>th</sup> was coordinated through Councilor Jo Brown. She created a nice flyer to be posted and shared it with students and their parents. LeGallo and his son are very excited to attend the event.
7. LeGallo stated that a livestream of School Board Meetings is being considered and they have been trying different things to see how to make this work.
8. The National Guard Building will be utilized as an evacuation site for the schools. LeGallo stated that this information may need to be included in any of the City's Evacuation plans.

Councilor Rago asked LeGallo what the status is on making the schools Actuals available on-line to the public. LeGallo responded stating that he spoke to Business Administrator Jefferson Braman who will be bringing the Expenditures to the next School Board Meeting and then the following day, they will be uploaded to the SAU website.

Rago referred to the school's state funding that was just approved and directed attention to the columns titled "new" and "ongoing" education funding and asked LeGallo if the biennium amount listed in ongoing would be something that can be planned for future budgeting processing. LeGallo replied that he looks at numbers one year at a time. He will recommend that the school board shouldn't plan beyond the two years. Rago reviewed her concerns with the \$1.7M that the school will plan on spending in FY2020 because it goes away after this. She would like the school board to consider this and think about how they are planning ahead and how they will fund their plans.

Rago also stated that if \$1.7M is given by the state every two years, then she would like to see the City Council reallocate some of the school funds so more money can be shifted to the Police, Fire, and Municipal Services Departments.

Councilor Brown read a memo that City Manager Milner sent to LeGallo on September 16<sup>th</sup> and Brown asked if he could provide some context to it. The memo was regarding working together and allowing both Finance department leaders to look at combining Finance and IT. Brown stated that the School Board voted on this and asked LeGallo to provide some insight on what the result of the voting was and how they came to that decision.

LeGallo replied that there was a vote of 7 to 2, not in favor of combining finance areas but that he could not comment of why the School Board voted that way. Brown asked if Chair Dow to speak to it so that she could understand where the joint school and City meeting should go from here. She asked what message is the school board conveying to the City.

Chair Dow addressed Councilor Brown's question and he began with mentioning that the actual vote was proposed at the meeting as a late item. Dow stated that with respect to combining IT, it would not be feasible because the SAU is already a person short and to take on the City, it would be impossible. Additionally, 900 Chrome books will need to be supported and provided

to the students this year. With the additional money coming in from the state, they hope to add another person to the IT team. Buildings and Grounds is handled by the schools to ensure plowing and sanding is a priority. Dow stated that the School Board has no desire to combine the Finance departments and so they voted as such.

Brown shared a point that was made at the recent School/City Liaison Meeting which Dow attended where it was discussed that by working together, both the City and School could mutually find additional funds that could meet the goals of the City and the School together. She thought this was a great step forward and that it opened the door for talking about ways that this could be possible. She added that she is discouraged that the School Board believes there is no merit in talking with the City Council about these issues that we are all facing which would benefit both the School and the City.

Dow responded stating that he's looked at both budgets. He stated that the School's Finance Office budget is lower than the City's Finance office budget.

Mayor Giunta asked Chair Dow to clarify if the vote by the School Board meant talking about areas where we can all find savings would no longer happen. Dow replied that the discussions where services, buying in bulk, or even combining health insurance can still occur. Combining Finance Offices is not something the School Board wants to do at this time.

Councilor Testerman stated that the City Council has the financial responsibility to approve the overall budget and expenditures of the School District. The School District is proposing a major policy change that has financial implications. The policy called JBAB which addresses transgender and gender non-conforming students. Testerman asked LeGallo how the policy came to be and if he wrote it.

LeGallo replied that the draft policy came from the NH School Board Association, who provides oversight for all of the public schools in New Hampshire. They are drafted by their attorneys and are handed down to the various School Boards for review and then updated based on each of the school's individual needs. This was mandated by Senate Bill 263 and it must be followed.

Testerman requested that this policy be reviewed at the next School/City Liaison meeting to better understand what the financial implications might be.

Councilor Rago asked LeGallo if he spoke to someone in the Department of Education or the DRA to determine when the new funding is supposed to be sent. LeGallo replied that the SAU was notified with regards to the allocations but he isn't sure if it will come in along with the regular adequacy payment, which is sent 2-3 times a year.

Mayor Giunta shared that he read a letter stating that the Franklin Schools were granted accreditation once again however there were a number of issues that are required to look into and "fix". Chair Dow replied that he's spoken to the School Board about this and it will become a top priority.

Councilor Rago referred back to the SB263 policy and asked if this will be open to public input during the October School Board Meeting. LeGallo replied that yes it will be and one of the reasons it is up on the SAU website. The next school board meeting will be held on October 21<sup>st</sup> where public comment will be heard and then voting on the same night will occur.

Councilor Dzujna stated that everyone was very happy to hear about the state funding being approved however it seems a bit convoluted and asked LeGallo if he knows how much exactly will be coming in this year and how much for next year. LeGallo replied that he does know an approximate amount and should expect between \$650K-\$800K for this year and approximately \$1.8M for next year.

City Manager Milner stated that she looked into some of this as well and the Municipal piece of Infrastructure grants includes equipment and buildings; capital assets. Capital Reserve Funds would fit because they would be used for capital assets in the future. Milner stated that the City will get a legal opinion on this as well.

Councilor Rago asked the Council and the School to consider a Special Education Reserve Account for 2020 since this is something that always blows the budget when something occurs. With this unique opportunity of \$2M coming to the schools, it would make sense to put some money aside for Special Education. LeGallo also stated that he will also look at Operations, Capital Improvements, and Capital Reserves which he will discuss with the School Board when they meet next week.

Mayor Giunta added that when he was in Concord recently with Police Chief David Goldstein, he approached Representative Kuster and Representative Papas and told them that there was something that they could all agree on finally which was fully funding Special Education. They informed Giunta that they would support him 100% which he is looking forward to as well.

#### **Agenda Item IV.**

Lakes Region CERT Team Informational Update by John Beland

John Beland, Public Health Emergency Preparedness Coordinator, partnering with the Winnepesaukee Public Health Region addressed the council. He stated that he is familiar with the Police Chief David Goldstein's work and wanted to congratulate him on his well-deserved recognition award. Beland added that Goldstein dedicates himself to wellbeing both physically and mentally for our emergency responders and deserves to be commended. He publicly thanked the Chief.

The purpose of Mr. Beland attending tonight is to present different ways for people to volunteer. Beland provided some background on the State of NH's Public Health departments and the further breakdown of the Public Health Networks. In each of the Public Health Networks, there is someone like himself, a Public Health Coordinator.

Beland provided a volunteer informational handout and the 2019 Annual Report attached below and provided a few examples of emergencies that could face the public thus triggering the Regional Public Health Emergency Annex (RPHEA). This is an Emergency Plan should there be some kind of public health emergency. Beland reviewed the different areas where volunteers are needed and some of the trainings and responsibilities associated with them. Free Flu Clinics are one of the services offered for students where volunteers are also needed. He also explained how the Point of Distribution (POD) works and described the process of what happens when an emergency is called.

Beland stated that Fire Chief Foss invited him to attend the Hazard Mitigation EOP Plan Update meeting on December 5<sup>th</sup> to speak about the Public Health piece. He added that the Public Health Region holds the plan and then hands it off to all of their community partners in Belknap County. Anyone interested can google Emergency Response Team or Medical Reserve Corp. There's a lot of information out there about what is needed and how to join your local team.

Councilor Testerman asked Beland if there are any programs other than a volunteer program that can help citizens prepare themselves in case help is not available during a potential disaster. Beland replied that there is currently a class that runs from now through the next eight weeks called CERT Basic Preparedness that trains on first aid, fire extinguisher use, stop-the-bleeding, disaster home preparedness planning, and how to handle pets etc.

Councilor Rago referred to the flu shot program and asked if the protocol required approval from parents. Beland responded that there is a consent form that must be signed by a parent.

Councilor Dzujna asked Beland if an event were to occur, could he utilize the CERT Team volunteers from Franklin. This was something that retired Fire Chief Kevin LaChapelle helped put into place. Beland replied that the CERT team could be called in long standing types of emergencies. Dzujna asked Beland if he would discuss this topic at the next Choose Franklin Meeting. Beland replied that he would be happy to. There were no further comments or questions for Mr. Beland. Mayor Giunta thanked him for his presentation this evening.





## PARTNERSHIP FOR PUBLIC HEALTH



Communities served; Belknap County, Franklin, Hill, Northfield & Danbury in Merrimack County. Moultonborough in Carroll County.

The Regional Public Health Emergency Annex (RPHEA) provides the organizational and operational framework to prepare for, respond to and recover from public health emergencies in the Winnepesaukee Public Health Region.

### Volunteer Opportunities Exist In Support of the RPHEA



Community Emergency Response Preparedness training is a two tier program. The Basic Training course is 20 hours of instructions covering these topics: First Aid, Search & Rescue, Incident Command, Communications, Emergency Preparedness, Recognizing potential terrorism events, and much more.

Upon successful completion of the CERT Basic preparedness class participants are invited to apply to the Lakes Region Community Emergency Response Team, (CERT). CERT is a group of citizens- your neighbors and co-workers- who are trained to respond 24 hours a day if any of our towns need help. Police & Fire Departments can call us for scene traffic control, search & rescue, mass casualty incidents or any other emergency where additional personnel are needed.

We also teach emergency preparedness, build disaster resilience and prepare our communities for catastrophic disasters.

CERT members are critical workforce staffing for the regions Strategic National Stockpile, Medical Counter Measure, Point of Distribution (POD), in the event the mass population prophylaxis or vaccination is required in response to a pandemic, novel flu outbreak or other public health emergency.

CERT volunteers provide logistical support to School Based Seasonal Flu Vaccine clinics in schools throughout the public health region.

CERT volunteers provide critical workforce staffing in the event local or regional shelter operations are needed.

To learn more about CERT and how to become involved click on the links below:

<https://www.ready.gov/cert>

<https://www.pphnh.org/emergency-preparedness/cert/>

To speak with the Lakes Region  
CERT Director call:  
John Beland  
Public Health Emergency  
Preparedness Coordinator  
Winnepesaukee Public Health  
Region  
603-707-5855 or e-mail-  
jbeland@pphnh.org

Volunteer Opportunities Winnepesaukee Public Health Region



to emergencies.

The mission of the **Lakes Region Medical Reserve Corps (LR-MRC)** is to improve the health and safety of the Lakes Region by organizing and utilizing public health and medical volunteers to prepare for and respond

### What is the Medical Reserve Corps (MRC)?

- A national program that focuses on organizing and utilizing medical and public health volunteers.
- MRC units work to strengthen local public health systems and provide help in emergencies.
- The overarching goal is to improve health literacy, and in support of this, teams work towards increasing disease prevention, eliminating health disparities, and improving public health preparedness.

### Why was the MRC founded?

- On September 11, 2001, thousands of spontaneous volunteers could not be used due to liability, training and management issues.
- To ensure that volunteers would be trained and ready to help respond to emergencies, the MRC was launched in 2002.
- Today, well over 980 local MRC units exist across the nation with more than 208,000 volunteers.
- MRC volunteers can choose to support communities in need nationwide.

### How can LR-MRC volunteers help in local emergencies?

- Conducting assessments and triage.
- Staffing vaccination clinics.
- Staffing emergency treatment centers.
- Supporting local emergency response partners.

### Who can be a MRC Volunteer?

During a public health emergency, MRC volunteers are a component of a successful response. Volunteers are key support positions filled by many community members: interpreters, chaplains, office workers, legal advisers and may also include:

- Physicians, Nurses, Pharmacists, Dentists, Retired medical professionals, Veterinarians, First Responders, Mental Health Counselors, Public Health professionals, Occupational therapists, Physical therapists, Social Workers.

To speak with the Lakes Region MRC Director call:  
Kate Bruchacova  
Medical Reserve Corp Coordinator  
Winnepesaukee Public Health Region  
603-528-2145 or e-mail: [kbruchacova@pphnh.org](mailto:kbruchacova@pphnh.org)





# 2019 Annual Report



**Partnership for  
Public Health**

*Committed to working in  
partnership with others toward  
a safer and healthier community*

ServiceLink — **12,188 Connections** this Year!

Enhanced Care Coordination Team served  
**1,492 clients with complex medical  
needs** by coordinating their care and  
connecting them to comprehensive services.

## A year of doing what we do best!

### HELPING OUR ELDERS & VETERANS!



**New to Medicare** workshops offered by ServiceLink in Belknap and Carroll Counties.



Our own, Brenda Fortier worked with Lakes Region Builders Association volunteers to build a ramp for a local veteran, so he could remain independent.



First seniors cooking class with 13 graduates.

### SUBSTANCE MISUSE & SUICIDE PREVENTION FOR OUR YOUTH



**Connect Youth Leader Suicide Prevention** training prepares youth to recognize the warning signs for suicide and respond appropriately, making a connection for individuals at risk.



Partnering with Franklin School District to educate lawmakers about the importance of prevention.



Assistant Director, Kelley Gaspa, and Belmont High School graduate, Aidan Rupp, host a Postvention Response training at the **15th Annual NH Suicide Prevention Conference**.

### PREPARING OUR COMMUNITY



The Winnepesaukee Public Health Region and the Huot Technical Training Center delivered Community Emergency Response Team (CERT) training to 57 students.



"Participating in the Teen CERT training really helped to reinforce the importance of teamwork and good communication in all types of situations. It helped us perform efficiently in the disaster scenario where we needed to use all the skills we learned to help victims who were trapped and injured. This opened my eyes to the kinds of situations faced by law enforcement officers, which is what I hope to be in the future!"

**Michelle Gallant**, Senior, Gifford High School  
Law Enforcement Student, Huot Career & Technical Center  
Teen CERT Graduate 2019

## Emergency Preparedness & Disaster Training

This past year has been a busy one for the Winnepesaukee Public Health Region's (WPHR), Emergency Preparedness and Response office. A major update of the Regional Public Health Emergency Annex (RPHEA) plan was completed this year. This plan is included, as an annex, in local communities' Emergency Operations Plan as the public health emergency response plan in each of the 16 communities in the Partnership for Public Health's network. Moving forward, the plan will be used to implement tabletop, functional and full-scale exercises, and respond to a public health emergency if needed.

An important element in turning the plan into an operational scenario, is adequate staffing. Community Emergency Response Team (CERT) and Medical Reserve Corp members are heavily relied upon to provide critical clinical and non-clinical support during a public health emergency. WPHR has implemented several recruitment strategies, such as public emergency preparedness classes, **Stop the Bleed** training, and Community Emergency Response Team-Basic training. We're pleased to report that as a result, the CERT team increased its current capacity by 4 new team members.



## Community Needs Assessment

In February 2018, the Winnepesaukee Public Health Council conducted a survey that asked respondents how they felt about their community and what they felt were the most important issues there. We are using the results of this community needs assessment survey to help draft the next Community Health Improvement Plan in 2020. Here are the top responses:

### Most Important Issues in the Community

- 1 Alcohol & Drug Misuse (72%)
- 2 Mental Illness & Mental Health Care (53%)
- 3 Health Care for Seniors (35%)

### Most Important Safety Issues in the Community

- 1 Child Abuse/Neglect (53%)
- 2 Crime (45%)
- 3 Domestic Violence (39%)

### Areas of Focus to Improve the Lives of Community Members

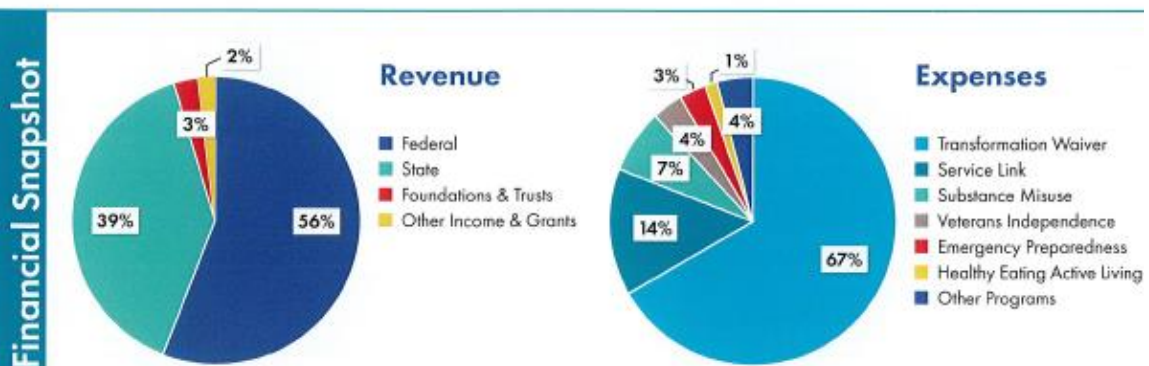
- 1 Making a Living Wage (63%)
- 2 Affordable Housing (61%)
- 3 Local Employment Opportunities (53%)

## Enhanced Community Care Coordination: *The New Normal*

In early 2016, the State of NH secured a 5-year Medicaid 1115 waiver to transform the state's delivery system for Medicaid beneficiaries with mental health and substance use disorders. Seven integrated delivery networks (IDNs) across the state were formed to participate in the waiver, including Community Health Services Network, LLC, also referred to as IDN 5 which serves the Winnepesaukee and Central regions of NH. The goals of the transformation initiative are to expand behavioral health capacity, improve integration of physical and behavioral health services and improve care transitions for Medicaid beneficiaries. Although there are six specific projects within the waiver, one of the most prominent in our region is designed to reduce gaps during care transitions across care settings by improving coordination across providers and linking clients with appropriate community supports. This has been accomplished through an enhanced care coordination approach.

Enhanced care coordination is an integrated, wrap around approach used among providers who have shared care plan for each high-need client. A regional team of ten community care coordinators working with or in behavioral health, primary care, hospitals, home health, substance misuse treatment and recovery supports provide the enhanced care coordination services. They serve as a single point of contact dedicated to connecting clients to the medical and social services needed to ensure their physical and mental well-being.

From July 2018–June 2019, the Enhanced Care Coordination Team served 1492 clients. The impact of this care coordination model is proving to significantly reduce the inappropriate use of emergency departments, increase inter-agency coordinated care plan development and assist with identifying the real issues that become barriers to one's health like housing, food insecurity, lack of transportation, a need for vocational training and education and more. When the social barriers are identified and addressed, it is proven to drastically improve one's physical and mental health as well as their physical access to care.



## Thank you for your support!

### Business & Municipalities

Bank of New Hampshire  
Chisholm, Persson & Ball, PC  
Cross Insurance  
Denoncourt & Waldron, PA  
E & S Insurance Services  
Employees of Meredith Village Savings Bank Jeans Day  
Hannaford Cookbook Program  
Hannaford Helps Reusable Bag Program  
Laconia Fire Department  
Malone, Dirubbo & Company, PC  
Meredith Village Savings Bank  
Town of Belmont  
Tylergraphics Inc.  
Vachon Clukay & Company, PC  
Wells Storey & Bhasin Inc.

### Foundations & Trusts

Agnes M. Lindsay Trust  
Greater Lakes Region Children's Auction  
Endowment for Health  
New Hampshire Charitable Foundation  
Northeast Delta Dental Foundation  
Peter Makris Memorial Fund  
Tufts Momentum Fund  
Walmart

### Individual

Brandon Archibald*	Maureen MacDonald*
Carlos Bartels	James Mallory
William & Anne Batchelder	Doris McCallum
Shelley Carita	Kathryn Miller
Susanne Chisholm*	Alida Millham*
Rich Crocker*	Sandi Moore-Beinoras*
Jennifer Despres	Lisa Morris
Christopher Dugan	Sonja Nordquist
Lisa Dupuis*	Anne Papen
David Emberley*	Shawn Riley*
William Evatte	Thomas Rodrigue
Linda Grucel	Micheline Roy
Elizabeth Hasler	Irene Saad
Deanna Hogan*	Karin Salome*
Dawn Kilto	Trish Stafford*
Bernice Lagueux	Horst Stormer
Brian Lamontagne*	Tom Strecker
James & Barbara Lawrence	David & Martha Towle
Florence Leonard	Kathie Upchurch

\*denotes a member of the Board of Directors

## Board of Directors

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Karin Salome, Citizen Representative

### Vice President & Treasurer

David Emberley, Central NH VNA & Hospice

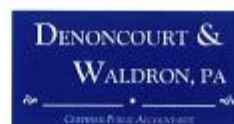
### Secretary

Sandi Moore-Beinoras, Private Practice

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Brandon Archibald, Ivy League Advisory Group  
Susanne Chisholm, Chisholm Persson & Ball, PC  
Rich Crocker, Citizen Representative  
Lisa Dupuis, Central NH VNA & Hospice  
Brian Lamontagne, Franklin Savings Bank  
Maureen MacDonald, Department of Health and Human Services  
Alida Millham, Citizen Representative  
Shawn Riley, Laconia Fire Department  
Trish Stafford, Town of Sanbornton

## Thank You Sponsors!



**Agenda Item V.**

Council to consider approval of Resolution #07-20, accepting and appropriating \$4,160 in grant funds for the Office of Highway Safety for e-Crash equipment and other traffic enforcement projects.

**Motion – Councilor Desrochers moved that the Franklin City Council vote to adopt Resolution #07-20 to accept and appropriate \$4,160 in grant funds from the Office of Highway Safety for the Franklin Police Department for the purpose and participation of National Campaigns for e-Crash equipment and traffic enforcement Projects.**

**Seconded by Councilor Ribas.**

Councilor Testerman asked what e-Crash equipment is. Police Chief Goldstein explained that e-Crash equipment is an electronic device and program that would be in all police vehicles which will be mandated to report on traffic violations and accidents directly to the state.

Councilor Ribas stated that MDTs in the sheriff's vehicles are very useful.

Mayor Giunta asked if there was any further comments or questions. There were none.

**RESOLUTION # 07-20**

**A Resolution Granting Authority to Accept and Appropriate Grant Funds from the Office of Highway Safety for the Franklin Police Department**

**In the year of our Lord, Two Thousand Nineteen,**

**WHEREAS**, the City Council of the City of Franklin New Hampshire, adopted a budget for Fiscal Year 2020 Beginning July 1, 2019, **and;**

**WHEREAS**, the City Council understands the Police Department sought and received a federal grant from the Office of Highway Safety for the purpose of participation in National Campaigns for E-Crash Equipment and Traffic Enforcement Projects, **and;**

**WHEREAS**, the City Council recognizes the total grant award of \$26,450 to include \$19,160 in federal funds with a required match of \$7,290, **and;**

**WHEREAS**, the City Council recognizes that a portion of the grant award, for the E-crash Equipment of \$21,250, includes \$15,000 in federal funds with a required match of \$6,250, has been included in the FY 2020 budget, **and;**

**WHEREAS** the City Council recognizes that a portion of the grant award for Traffic Enforcement of \$5,200, includes \$4,160 in federal funds with a match of \$1,040. The federal portion (\$4,160) was not included in the FY 2020 budget, **now;**

**THEREFORE, BE IT RESOLVED**, *that at a regularly scheduled meeting of the City Council on October 7, 2019, the City Council of Franklin New Hampshire does hereby vote to adopt resolution #07-20 to formally accept*

*grant funds from the Office of Highway Safety for the Franklin Police Department for the purpose of participation in National Campaigns for E-Crash Equipment and Traffic Enforcement Projects.*

**THEREFORE, BE IT FURTHER RESOLVED,** *that the City Council does hereby authorize City Manager, Judie Milner, to sign all relevant documents pertaining to the acceptance and administration of this grant and hereby authorizes the following non-lapsing appropriations,*

**An Increase in Revenues:**

Grant Revenue Police Department Acct. No. 01-2-103-33111-000 – Four Thousand One Hundred Sixty Dollars (\$4,160),

**An Increase in Expenditures:**

Patrol OT Wages Acct. No. 01-2-103-40140-000 – Four Thousand One Hundred Dollars (\$4,100),

Patrol Medicare Acct. No. 01-2-103-40225-000 – Sixty Dollars (\$60),

**By a roll call vote.**

**Roll Call:**

**Councilor Brown**      Yes    **Councilor Dzujna**      Yes    **Councilor Starkweather** Yes

**Councilor Clarenbach** Yes    **Councilor Lauer-Rago** Yes    **Councilor Testerman**      Yes

**Councilor Desrochers** Yes    **Councilor Ribas**              Yes    **Councilor Trudel**              Absent

**All in favor. Motion PASSED.**

**Agenda Item VI.**

Council to consider approval of Resolution #08-20, accepting \$16,871.50 in grant funds from the NH Department of Safety Division of Homeland Security and Emergency Management for the purchase of a replacement generator at the Franklin Fire Station.

**Motion – Councilor Testerman moved that the Franklin City Council adopt resolution #08-20 to accept grant funds in the amount of \$16,871.50 from the NH Department of Safety Division of Homeland Security and Emergency Management to be used towards the purchase of a replacement generator for the Franklin Fire Station.**

**Seconded by Councilor Desrochers.**

Councilor Starkweather referenced the September 4, 2019 letter sent from the Department of Safety stating that receipt of this letter does not mean the grant has been awarded. Starkweather asked if there is a letter stating that the grant has been awarded.

Fire Chief Mike Foss replied that this is a preliminary award from the New Hampshire Division of Homeland Security and is a process to which once the Council chooses to accept or decline



the grant, it then goes before the New Hampshire Executive Council for final processing to receiving the grant award.

Councilor Starkweather asked Chief Foss if this will allow us to complete this project or will we need to sell another fire truck. Chief Foss replied that we won't need to sell another fire truck and the goal is to get this paperwork in by December.

Mayor Giunta asked if there were any further questions from the Council. There were none.

**RESOLUTION #08-20**

**A Resolution Granting Authority to Accept and Appropriate a NH Department of Safety, Division of Homeland Security and Emergency Management Grant, to be used towards the purchase of a new generator at the Franklin Fire Station.**

**In the year of our Lord, Two Thousand Nineteen,**

**WHEREAS**, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2020 beginning July 1, 2019, **and**;

**WHEREAS**, the City Council, at the October 1, 2018 City Council Meeting, authorized the Fire Chief and Finance Director to sell Fire Engine 3 and authorized the proceeds from the sale be used towards the replacement of the Fire Station generator, **and**;

**WHEREAS**, the City Council, at the December 3, 2018 City Council Meeting, authorized the Fire Chief and Finance Director to sell accumulated surplus fire equipment and authorized the proceeds from the sale be used towards the replacement of the Fire Station generator, **and**;

**WHEREAS**, Fire Engine 3 sold for \$14,150 and the accumulated surplus fire equipment sold for \$1,815 for a grand total of \$15,965, **and**;

**WHEREAS**, the City Council recognizes that additional funding will be necessary for the purchase of the Fire Station generator, **now**;

**THEREFORE, BE IT RESOLVED**, *that at their regularly scheduled meeting of the City Council on Monday, October 7, 2019, the City Council of Franklin, New Hampshire does hereby adopt resolution #08-20 to accept and appropriate grant funds, in the amount of \$16,871.50, from the NH Department of Safety, Division of Homeland Security to be used towards the purchase of a replacement generator for the Franklin Fire Station.*

**THEREFORE, BE IT FURTHER RESOLVED**, *that the City Council authorize the City Manager to execute all documents associated with the grant, and hereby authorizes the following non-lapsing appropriations:*

**An Increase in Revenue:**

State Grant Revenue Acct. No. 01-0-000-33591-000, Sixteen Thousand Eight Hundred Seventy-One Dollars and Fifty Cents (\$16,871.50)

**An Increase in Expenditures:**

Fire Station Other Contracted Services Acct. No. 01-2-209-40439-000, Sixteen Thousand Eight Hundred Seventy-One Dollars and Fifty Cents (\$16,871.50)

**By a roll call vote.**

**Roll Call:**

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Absent</u>

**All in favor. Motion PASSED.**

City Manager Milner informed the Council that their signatures are required on the grant paperwork and asked if they could all sign it at the very end of tonight's meeting. The Council responded that they would sign the paperwork at the end of the meeting.

**Agenda Item VII.**

Council to approval of Resolution #09-20, accepting and appropriating a \$30,000 USDA Rural Development Grant to support the Opportunity Zone Program.

**Motion – Councilor Brown moved that the Franklin City Council vote to approve Resolution #09-20 which accepts grant funds from the USDA Rural Development office and approves the expenditure of these new revenues for an Opportunity Zone based Marketing and Investment Program for properties in the downtown business district. I further move that the City Council authorize the City Manager to sign all documents and take all relevant actions pertaining to the administration of this grant. Seconded by Councilor Desrochers.**

Mayor Giunta asked if there were any comments or questions.

Councilor Clarenbach stated that he would need to abstain because he is a director at Franklin Savings Bank.

Councilor Ribas asked if a correction was sent in to amend the motion to include the wording of \$30,000. Mayor Giunta thought he heard Councilor Brown say \$30,00 in her motion. Councilor Ribas did not hear it and the motion written in the packet did not have \$30,000 written there. Councilor Brown then stated that she read what was there and did not say \$30,000.

**Motion – Councilor Ribas moved to amend the motion to include accepting \$30,000 in grant funds.**

**Seconded by Councilor Desrochers.**

Mayor Giunta asked if there was any discussion to the amendment to the motion. There was none.

**All in favor to the amended motion. Motion PASSED.**

Mayor Giunta asked if there was any discussion to the motion as amended. There was none.

### **RESOLUTION #09-20**

**A Resolution Granting Authority to Accept and Appropriate a USDA Rural Development Grant for Economic Development Assistance.**

**In the year of our Lord, Two Thousand Nineteen,**

**WHEREAS**, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2020 beginning July 1, 2019, **and**;

**WHEREAS**, the City Council recognizes the recent efforts to improve economic and residential viability of downtown Franklin and the need to continue with additional progress, **and**;

**WHEREAS**, the City Council, at the March 4, 2019 City Council Meeting, authorized the City Manager to submit a grant application to USDA Rural Development which focused on the utilization of the Opportunity Zone Program, **and**;

**WHEREAS**, the City has been awarded a grant of \$30,000 from USDA Rural Development for an Opportunity Zone based marketing and investment program for properties in the downtown business district, **and**;

**WHEREAS**, the required matching funds have already been appropriated through the FY2020 City Council Adopted budget, **now**;

**THEREFORE, BE IT RESOLVED**, *that at their regularly scheduled meeting of the City Council on Monday, October 7, 2019, the City Council of Franklin, New Hampshire does hereby adopt resolution #09-20 which accepts grant funds from the USDA Rural Development office, and approves the expenditure of these new revenues for an Opportunity Zone based marketing and investment program for properties in the downtown business district.*

**THEREFORE, BE IT FURTHER RESOLVED**, *that the City Council authorize the City Manager to execute all documents associated with the grant, and hereby authorizes the following non-lapsing appropriations:*

**An Increase in Revenue:**

USDA Tech Assistance Grant Revenue Acct. No. 01-0-000-33111-435, Thirty Thousand Dollars (\$30,000)

**An Increase in Expenditures:**

Economic Development Other Professional Services Acct. No. 01-6-511-40390-000, Thirty Thousand Dollars (\$30,000)

**By a roll call vote.**

**Roll Call:**

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Abstained</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Absent</u>

**All in favor. Motion PASSED.**

**Agenda Item VIII.**

Council to consider approval of the disposition of Ambulance no. 2.

**Motion – Councilor Desrochers moved that the Franklin City Council authorize the Franklin Fire Chief and Finance Director to sell the old ambulance no. 2 while seeking the highest sale value possible. The proceeds from this sale will be used toward the replacement of a power cot for the new ambulance no. 2.**

**Seconded by Councilor Dzujna.**

Mayor Giunta asked if there was any discussion. There was none.

**All in favor. Motion PASSED.**

**Agenda Item IX.**

Council to consider setting a public hearing on Ordinance #09-20, a change to the Franklin Municipal Code Part I: Administrative Legislation, adding Chapter 18, Elections; Section 1: Contested Races, Tie Votes, and Recount Process.

City Manager Milner stated that the suggested motion in the packet shows an incorrect date for the setting of the public hearing. The setting of a public hearing should be on November 4<sup>th</sup> not tonight.

**Motion – Councilor Ribas moved that the Franklin City Council set a public hearing for November 4<sup>th</sup>, 2019 at 6:00 p.m. on Ordinance #09-20 to add Chapter 18, Elections; Section 1: Contested Races, Tie Votes, and Recount Process to the Franklin Municipal Code part 1: Administration Legislation. The resolution to be read in title only. Seconded by Councilor Desrochers.**

Mayor Giunta asked if there was any discussion to the motion. There was none.

**All in favor. Motion PASSED.**

Mayor Giunta read Ordinance #09-20 in title only.

**Resolution #09-20, an Addition to the Franklin Municipal Code.**

**Agenda Item X.**

1. Mayoral Appointments/Re-appointments:  
Mayor Giunta appointed the following:
  - a. **Wayne Ives to the Upper Merrimack River Local Advisory Committee (seat MR3), term of service is 3 years to September 2022.**
  - b. **Re-appointed Kenneth Duguay to the Trustees of the Trust Funds Committee (seat TT2), term of service is 3 years to September 2022.**
  - c. **Re-appointed Glenn Morrill to the Conservation Commission (seat CC4), term of service is 3 years to September 2022.**
  - d. **Re-appointed Bob Morin to the Conservation Commission (seat CC5), term of service is 3 years to September 2022.**
2. City Manager's Update
  - a. Contingent Grant Line Activity for the month is \$200 received from Jim Jones for Marceau Park and \$485 received for K-9 Miller from T-shirt sales.
  - b. Trust fund for school funding is \$69.26
  - c. The End-of-summer employee BBQ was held on September 20<sup>th</sup>. It was a pot-luck menu with fantastic weather. Milner thanked Mayor Giunta for coming to the BBQ and saying a few words to the employees. It was a lot of fun for everyone.
  - d. Our very own local celebrity Chief Goldstein was on WMUR with Adam Sexton speaking about the importance of Mental Health for First Responders. Chief Goldstein was also the recipient of the Congressional Law Enforcement Career Service Award. Millner stated that the City of Franklin is very fortunate to have Goldstein as the Chief of Police. Applause was provided by all to Police Chief David Goldstein.
  - e. Kandyce Tucker and Milner went to Colby Sawyer to speak to the students about the Mayor's Drug and Alcohol Task Force. They also discussed the measurables and how they should begin including young adults as part of the target group. There is a capstone group from Colby Sawyer looking at ways to reach that

target group. The findings will be presented to the leadership team when the data has been captured.

- f. Upcoming Committee Meeting: The School Liaison Meeting on 10/10 will be held at 6 p.m. in the downstairs blue conference room at City Hall and the Joint Finance will be held on 10/23 at 6 p.m. downstairs as well.
- g. At the most recent Police Committee Meeting, large upcoming budget challenges, such as Dispatch Communications Equipment, were discussed. The equipment will reach its end of life in 2021. The cost to replace the equipment is \$1M. Milner will be bringing these topics up on monthly basis.
- h. The SWOT workshop for Police (not to be confused with the SWAT Team) is scheduled for October 15th. SWOT is an acronym for Strengths, Weaknesses, Opportunities, and Threats.
- i. Milner and the Mayor Giunta participated in a Roundtable discussion hosted by Mayor Donchess of Nashua. There were nine cities represented in attendance and the discussion focused on issues that affect Cities and Towns differently. This Roundtable will continue on a quarterly basis in different locations throughout New Hampshire.
- j. Vaping Information Night was held last week however the turnout was low and new ways to engage parents will be discussed by the leadership team. Milner mentioned that the first vaping related illness was reported in NH recently.
- k. Planning and Zoning Director Dick Lewis and Milner visited all the City owned properties that are not currently under use and a list will be provided to City Council so discussions on what should be done with them can begin.
- l. There were no Social Media Busters for last month so we made up for it this month. Milner reviewed the group that makes up the Downtown Economic Group. The members are City Manager Milner, Planning and Zoning Director Dick Lewis, Executive Directors of PermaCityLife and Mill City Park, the Executive Director of FBIDC, City Consultant on our Revitalization Niel Cannon, a representative from CRDC (Regional Economic Team), and a representative from NH Business and Economic Affairs. No one paid to be part of the Downtown Economic Group – Social Media Buster.
- m. Senator Shaheen is visiting Franklin tomorrow afternoon to meet with Milner and 11 others to discuss how she can help Franklin. If more people are interested to join in on the meeting, we will look for a larger location.
- n. Community Shout outs: 1) Steve Gagne, who donated his personal time to install an irrigation system in Marceau Park also donated all the products for the install. Milner publicly thanked Mr. Gagne. 2) Vulgar Brewery has pledged .75 cents on the dollar per beer to Mill City Park. The pledge only related to the Mill City Park IPA. 3) Junk was left on Flag Hill road by a not-so-nice person but thankfully, Ryan Robb, Justin Robb, and Danny Woodhams cleaned it up on their own personal time. Milner publicly thanked them for their hard work and community partnership.
- o. Miner spoke to LEAN expert Richard Ellert and due to his work schedule changing, he asked if the City could hold their LEAN workshops at the beginning of the month instead of the end. Milner asked the Council if the second Monday

of each month would work for them. This would start on December 9<sup>th</sup>. The Council nodded that the new recurring date would work.

- p. Manufacturing Night will be held on October 25<sup>th</sup> at 5:30 p.m. at the Elks Club. There is a flyer in the back of the room and information has been posted in City Hall, the City Website, and will also be sent to those who receive electronic notifications from the City Website.
- q. Drug Take Back Day will be held on Saturday, October 26<sup>th</sup> from 10 a.m. to 2 p.m. in the CVS parking lot. Lock boxes will be given out to the first 100 people who attend. This will help secure medications at home.
- r. The Franklin Fall Fest and Trunk or Treat will be held on October 26<sup>th</sup> as well. This kicks off with a “Get-out-and-play” event sponsored by Mill City Park from 10 a.m. to 3 p.m. Milner reviewed locations where someone could receive a ticket redeemable at Vulgar Brewery between 2 p.m. to 6 p.m. The Mayor’s Drug and Alcohol Task Force will also hold a Soupfest on this same day from 2 p.m. to 6 p.m. Tickets are \$7.00 with special family rates available. Anyone can also judge each of the soups. The winner of the best soup receives a golden ladle. Milner joked not to take the ladle to the jeweler. Registration to participate and submit your soup will end on October 14<sup>th</sup>. Milner joyfully mentioned that the Fire Department and the Police Department are competing against each other. The Trunk-or-Treat activity will end the fun day planned. The activities will be at Bessie Rowell and Downtown then will end with a free movie at The Memorial Ski Area at 6 p.m.
- s. Milner stated that she needs a non-public session this evening.

### 3. Committee Reports

- a. Councilor Testerman saw a newspaper clipping that concerned her on Facebook and read it to the Council. It was regarding a driver seriously injured in a Franklin crash. Two Franklin residents were injured when their vehicles collided on Old South Main Street. Franklin Firefighters had to extricate individuals from the vehicles but was prolonged due to the lack of manpower and extrication equipment. Testerman requested further clarification from Fire Chief Foss on the lack of personnel and equipment.

Fire Chief Mike Foss responded to Testerman stating that the accident was manpower intensive. The Fire Department is set up well to handle routine incidents but when multiple people are needed for an immediate rescue, it takes longer to handle than larger departments with more personnel. Chief Foss explained that it took the second extrication 45 minutes and that both patients had good outcomes considering what it could have been. There were no paramedics scheduled for that shift so additional costs occurred to call staff to come in and pay staff overtime for transporting the injured to Concord Hospital due to their serious injuries.

Chief Foss further provided an overview of the protocol during the accident and extrication. Testerman then asked a hypothetical question of what would happen if a Fire Call had come in. Chief Foss replied that the protocol requesting

Mutual Aid would be followed. He stated that two additional calls did come in during this accident and a third when they were returning from bringing the patients to Concord. Off duty staff received a call as well as Tilton/Northfield. Chief Foss stated that more staff is needed but the reality is that there is not enough money to do that right now and thankfully, their Mutual Aid process works.

Councilor Ribas asked why the Northfield/Tilton wasn't called to assist in the actual incident rather they were called to answer additional calls that might come in. Chief Foss replied that he could have asked for their assistance however Franklin's off duty personnel were able to come in and help right away. If an extra ambulance was needed or the call staff wasn't available, then Northfield/Tilton, Penacook, or Sanbornton would come to assist.

Councilor Desrochers asked how many times an incident such as this happens a year. Chief Foss replied that although rare they can still happen on numerous occasions. He stated that 28% of calls received are overlapping and come in at the same time. His staff figures it out and splits crews all the time and will call in Mutual Aid when needed.

Mayor Giunta asked if there were any further questions for Chief Foss. There were none.

There was a 5-minute recess at 8:41 p.m.

4. Late Items.

**Motion – Councilor Desrochers moved to go into non-public session according to RSA 91-A:3 II (L) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even when legal counsel is not present. By a roll call vote.  
Seconded by Councilor Clarenbach.**

<b>Councilor Brown</b>	<b><u>Yes</u></b>	<b>Councilor Dzujna</b>	<b><u>Yes</u></b>	<b>Councilor Ribas</b>	<b><u>Yes</u></b>
<b>Councilor Clarenbach</b>	<b><u>Yes</u></b>	<b>Councilor Lauer-Rago</b>	<b><u>Yes</u></b>	<b>Councilor Testerman</b>	<b><u>Yes</u></b>
<b>Councilor Desrochers</b>	<b><u>Yes</u></b>	<b>Councilor Starkweather</b>	<b><u>Yes</u></b>	<b>Councilor Trudel</b>	<b><u>Absent</u></b>

Non-public Session began at 8:47 p.m.

**Motion to leave non-public session and return to public session was made by Councilor Desrochers. Seconded by Councilor Ribas.**

**All in favor. Motion PASSED.**



Public session reconvened at 9:09 p.m.

Motion to seal the minutes was made by Councilor Desrochers. Seconded by Councilor Ribas because it is determined that divulgence of this information would likely render a proposed action ineffective.

Roll call vote to seal the minutes:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Absent</u>

All in favor. Motion PASSED.

Motion – Councilor Ribas moved that the City not OPT out of the Opioid Settlement in which we are engaged.  
Seconded by Councilor Brown.

Mayor Giunta asked if there was any discussion to the motion. There was none.

All in favor – Motion PASSED.

Motion to adjourn was made by Councilor Ribas  
Seconded by Councilor Dzujna

All in favor – Motion PASSED.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Audrey Lanzillo