



**City Council Meeting Minutes
Monday, June 6, 2022 - 6:00 p.m.
Council Chambers, City Hall**

Council in attendance: Mayor Jo Brown, Councilor Jay Chandler, Councilor Bob Desrochers, Councilor George Dzujna, Councilor Vincent Ribas, Councilor April Bunker, Councilor Valerie Blake, Councilor Paul Trudel, Councilor Olivia Zink and Councilor Ted Starkweather

Absent: None

Others in attendance: City Manager Judie Milner, City Department Heads, and members of the public.

Mayor Brown called the meeting to order in Council Chambers at 6:01 p.m.

Salute to the Flag was led by Councilor Chandler, followed by a moment of silence for all veterans who have given their lives while serving, led by Mayor Brown.

Public Hearing:

The public hearing opened at 6:03 p.m.

Mayor Brown started by reading over the two items that the City Council will be voting on at this meeting and opened each up to the public for comments:

Discuss option 2 on the ward line changes, which is to move the ward III boundary line on the riverside of New Hampton Rd. and both sides of New Hampton Rd. after New Boston Rd. to ward II:

Resident Leigh Webb, Ward III, asked if a survey had been taken from residents on this matter. Mayor Brown stated that the council has had three public hearings on this topic as they rely on the public feedback for making decisions.

No other public comments; closed.

Resolution 17-22 authorizing the City Manager to file an application(s) for \$2,160,000 DWSRF loan funds and \$1,440,000 ARPA grant funding for water main improvements; file an application(s) for \$3,500,000 CWSRF loan funds and \$1,500,000 ARPA funding for sewer main improvements:

Resident Leigh Webb, Ward III, asked how that is defined for the City Manager to authorize the filing of the application, as the wording seems to leave a lot of room for misinterpretation.

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City Manager Milner explained that this has been done several times before and the language in the motion comes from DES. First, it means that she can file the application with DES and, second, she is going to be putting a placeholder in for their portion of the grant loan funds, which is in the FY23 City Manager's proposed budget already.

No other public comments; closed.

Legislative Update:

Mayor Brown stated that there was no one at the meeting with any updates.

Comments from the Public:

Mayor Brown opened up the floor for any other public comments.

Police Chief Goldstein gave an update and explained why he hasn't applied for a particular grant as of yet. With the amounts of the grants that he has researched the PD would still have to come up with extra money to cover the difference of what would be funded. Other bigger communities have had to return the grant funding because they couldn't afford the rest. He stated that they are still looking at other options that would work better. The other issue is that as the technology advances, so do the costs.

Drug Task Force Coordinator, Kandyce Tucker, announced a few updates:

- The marijuana legalization bill was killed so they will not be moving forward until next year.
- June 18th, Annual 5k fundraiser for Drug Task Force will be held at 9:30am right before Winni River Days. Registrations can be done online and the first 50 people to sign up will receive a free t-shirt.
- 100 gift cards of \$25 were received as a donation so she will be doing surveys and the first 100 Franklin residents that complete the survey will receive a gift card.
- The Franklin Farmers Market will start on June 23rd. This will be held every Thursday in Marceau Park from 3pm – 6pm.
- Tuesday, August 7th will be Lights Out at Odell Park. She is starting the planning on this one early and is looking for sponsorships.
- She also mentioned that Chem-Free Prom went really well and the kids had a great time.

Resident Mike Lombardo, Ward III, asked Police Chief Goldstein if there are restrictions on where they purchase body cam equipment and if they could possibly purchase from another police department that is much larger like Manchester. Chief Goldstein said that it would not be possible.

Lombardo's next question for him was whether these companies will offer a lease program instead so they wouldn't have to purchase for the entire amount. Chief Goldstein answered that he has not seen this option as of yet, but if it comes up, he will certainly take a look at those details.

Mayor Brown closed public comment at 6:23 p.m.

City Council Acknowledgement:

Mayor Brown asked if there were any City Council acknowledgements.

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Councilor Bunker commented on Jedh's Memorial last week and said it was very nice. She also mentioned that the art crosswalks came out great and she wanted to touch on the controversy of one of the crosswalks, stating that it was done by the elementary kids. Rainbows and hearts are a very common thing for kids that age to draw and that's what was painted. Lastly, she wanted to mention that the kids loved the Chem-Free Prom and had a really good time.

Councilor Zink mentioned that the kayaks with the flowers and planters that were all placed downtown look great.

Councilor Blake wanted to thank P&Z Director Creighton. She had sent him an email about a month ago about a Franklin business inquiring about parking. he got right back to her and took care of it very well.

Mayor's Update:

Mayor Brown stated that she had a few updates:

- The Memorial Day events hosted by Fr. Roger Sargent in memory of Jedh Barker was very nice. Jedh's sister told her that our medal of honor ceremony was the second-best right under the White House presentation of his congressional honor. She thanked all that attended.
- Mayor Brown thanked everyone for attending all of the charter change hearings and giving all of their input. There were some good discussions and she thinks that the Council is going to be coming up with a good decision based on all of the public comments and opinions on the matter.
- There are going to be some discussions about the budget coming up and those dates will be mentioned in the City Manager's update if anyone is interested in listening to them.
- Lastly, Mayor Brown stated that she will be leaving tomorrow to attend the NH Business Day luncheon in Washington, DC sponsored by the Business & Industry Association of NH and will be gone for 3 days. This is all about Nh and NH businesses.

Agenda Item I.

Council to consider the minutes of the May 2, 2022 City Council Meeting, and the May 12, 2022 Special City Council Meeting.

Motion - Councilor Dzujna moved that the Franklin City Council approve the minutes of the May 2, 2022 City Council Meeting with a few corrections, and the May 12, 2022 Special City Council Meeting. Seconded by Councilor Ribas.

All in favor; motion passes.

Agenda Item II.

School Board Update.

Superintendent Dan LeGallo approached the City Council to provide a monthly update.

- They have hired a new High School Principal for next school year. This means that all three principals in the district have been hired.
- The Assistant Principal candidate for the Middle School hiring is also underway.
- Superintendent LeGallo stated that the art crosswalks painted downtown was a beautiful project and he thanked City Manager Milner for helping with this. A lot of businesses stepped up and helped out. There has been talk about the seniors painting a crosswalk every year as well.
- For the Portrait of the Graduate, they have been invited to apply for a \$150,000 - \$200,000 grant.
- There has been discussion about changing to a 5-period alternating day starting with the incoming freshman next year. This would bring the 21.5 credits up to 26 credits and adding a 4th year of a required Math and 1.5 credits of Computer Science.
- Class Day Parade is next Monday starting at noon.
- The High School graduation is scheduled for June 17th at 6pm.
- The Middle School graduation is scheduled for June 20th.

Agenda Item III.

Motion – Councilor Ribas moved that the Franklin City Council approve the following charter change under Chapter C, C-2, Wards and direct City Clerk Michelle Stanyan to place the language as a charter change question on all ballots for the City's October 4, 2022 election. This charter change is effective on January 1, 2023:

§ C-2 Wards.

[Amended by Ch. 355 of the Laws of 1973]

Said City of Franklin is hereby divided into three wards, which shall be constituted as follows, namely:

- A. Ward 1 shall include all that portion of said Franklin located west of the Merrimack and Pemigewasset Rivers.**
- B. Ward 2 shall include all that portion of the City of Franklin within the boundary commencing at the intersection of ~~Babbitt Road~~ New Hampton Road and ~~Victory Drive~~ New Boston Road; then easterly to the Sanbornton town line; then following the Sanbornton town line northwesterly to New Hampton Road; then westerly to the Pemigewasset River; then southerly along the Pemigewasset and Merrimack Rivers to the Northfield town line; then easterly to Prospect Street; then northerly along Prospect Street to Central Street; then easterly along Central Street to Sanborn Street; then northerly along Sanborn Street to a point marked by a drill hole on property owned by the City of Franklin and currently occupied by the Franklin Middle School, so called; then turning and running N 78° 35' 01" W 81.27 feet to a point at a rock wall; then turning and running N 78° 16' 32" W 60.43 feet to an iron pipe in said wall; then continuing N 78° 16' 32" W 53.80 feet further along said wall; then turning and running N 77° 56' 13" W 50.19 feet to a granite bound; then turning and running N 78° 14' 54" W 699.98 feet to a point; then turning and running N 78° 52' 56" W 15.26 feet to a highway bound; then turning and running S 60° 58' 38" W 82.90 feet to a**

highway bound; then N 04° 51' 02" W 52.66 feet to a granite bound; then turning and running N 06° 13' 52" W 5.90 feet to a point; then turning and running N 06° 13' 52" W 77.41 feet to a point; then turning and running N 06° 13' 52" W 157.57 feet to a granite bound; then turning and running N 10° 07' 28" W 12.86 feet to a granite bound; then turning and running N 05° 19' 13" W 85.94 feet to a granite bound; then turning and running N 05° 26' 42" W 81.16 feet to a granite bound; then turning and running N 04° 59' 23" W 35.09 feet to a point; then turning and running S 84° 39' 09" E 121.92 feet to an iron pipe; then turning and running S 86° 17' 40" E 129.59 feet to a granite bound; then turning and running S 82° 14' 29" E 133.53 feet to a granite bound; then turning and running N 82° 45' 25" E 290.51 feet to a granite bound; then turning and running N 82° 50' 50" E 27.07 feet to a point; then turning and running N 82° 50' 50" E 0.87 feet to a granite bound; then turning and running N 84° 34' 50" E 330.51 feet to a point; then turning and running N 84° 34' 50" E 99.26 feet to a drill hole at a rock wall; then turning and running N 84° 04' 36" E 67.21 feet to a drill hole in said wall; then turning and running S 07° 37' 30" E 400.03 feet to a granite bound; then turning and running S 22° 33' 28" E 284.11 feet to a granite bound; then turning and running S 59° 54' 55" E 170.28 feet to a granite bound; then turning and running S 78° 18' 30" E 189.40 feet to a drill hole set in a stone wall on the westerly side of Sanborn Street; then northerly along said Sanborn Street to Babbitt Road; then northwesterly along Babbitt Road to the intersection of Babbitt Road and Victory Drive; then northerly along New Hampton Road to the point of beginning. [Amended 11-28-1995]

- C. Ward 3 shall include all that portion of the City of Franklin remaining after the formation of the above-indicated lines for Wards 1 and 2."

Seconded by Councilor Blake.

Mayor Brown asked if there was any discussion on this motion.

Councilor Starkweather asked about whether it was the odd or even numbered houses that would be affected and Councilor Zink replied that she would get that info emailed to everyone.

No other discussion ensued.

Roll Call Vote:

Councilor Starkweather	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Blake	<u>yes</u>	Councilor Bunker	<u>yes</u>	Councilor Trudel	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Chandler	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor; motion passes.

Agenda Item IV.

Motion – Councilor Ribas moved that the Franklin City Council adopt Resolution 17-22, granting the City Manager the authority to (1) file a State of New Hampshire Drinking Water State

Revolving Fund (DWSRF) and Clean Water State Revolving Fund (CWSRF) loan/grant final applications and (2) establish funding for East and West Bow St area water and sewer main upgrades. Seconded by Councilor Dzujna.

Mayor Brown asked if there was any discussion on this motion.

Councilor Zink had a few questions about the study done in 2015 for water and sewer and the fees, which City Manager Milner was able to answer. Milner also added that if there was left over funds after the water and sewer project that it could go towards other projects. This is a 2-year project that the loan would be covering.

MSD Director Hanscom also gave some clarification on the how this would be divided between the projects and some of the loan terms and forgiveness.

No other discussion ensued.

Roll Call Vote:

Councilor Starkweather	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Blake	<u>yes</u>	Councilor Bunker	<u>yes</u>	Councilor Trudel	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Chandler	<u>yes</u>	Councilor Zink	<u>no</u>

1 opposed, all others in favor; motion passes.

Agenda Item V.

Motion – Councilor Dzujna moved that Franklin City Council adopts Resolution 18-22 to allow the City to expend like appropriations until the FY23 budget is enacted. Seconded by Councilor Ribas.

Mayor Brown asked if there was any discussion on this motion.

No discussion ensued.

Roll Call Vote:

Councilor Starkweather	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Blake	<u>yes</u>	Councilor Bunker	<u>yes</u>	Councilor Trudel	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Chandler	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor; motion passes.

Agenda Item VI.

Motion – Councilor Bunker moved that the Franklin City Council waive the interest and penalties of \$3,422.02 associated with the delinquent 2018 taxes associated with the Franklin Lodge of Elks property at 125 South Main Street. Seconded by Councilor Dzujna.

Mayor Brown asked if there was any discussion on this motion.

City Manager Milner explained that when the Franklin Lodge of Elks were building at the 125 South Main St. location, they were not exempt from paying taxes. They incurred taxes during their construction delays that they experienced in that first year. Additionally, it took a while to get the program through for Cumberland Farms so they were filing an exemption for both properties. They failed to file an exemption on the Central St. property, which caused it to be taxable for a year. They decided to pay the taxes, as it was their mistake, but now they are asking for the interest and penalties from the South Main St. property to be forgiven. The city did receive more money, because of their mistake, than they would have if they had filed correctly.

1 opposed, all others in favor; motion passes.

Agenda Item VII.

Other Business:

1. Mayor & Council Appointments

Mayor Brown stated that there were no mayor or council appointments.

2. Committee Reports

Councilor Dzujna stated that the MSD Committee meeting was cancelled and has been rescheduled for this week, June 8th at 6pm in Council Chambers.

3. City Manager's Update:

- a. Contingent Grant Line Activity – We received \$550 for the Kayak Beautification Program, \$60 for the Crosswalk Art Program, and \$1,004 for Chem-Free Prom. We also received a lot of donations from places like Toad Hall and Thrift Closet for used paint brushes and rollers. She doesn't know the exact dollar amount on that, but wanted to give a shout out for what was received.
- b. Trust fund for school funding is \$265.61.
- c. Clerk's office will be closed on June 8th, due to staff training.
- d. The first issue of tax bills have been sent out. The due date on those tax bills is July 1st.
- e. She welcomed aboard two new employees to the Municipal Services; Sean Riberty and Matt Mercier.

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- f. Congratulations to:
 - Officer Tracy & K9 Miller – They won the Modern Woodman Hometown Hero Award
 - Officer Bruno, who graduated from the Police Academy a couple of weeks ago
 - John Alessandro from our water department, who was promoted to Water Treatment Foreman
 - Matt Parent from our highway department, who was promoted to Heavy Equipment Operator II
 - Rocky March and Ken Labraney from MSD, who got their certifications for water and sewer
 - Mike Miller from MSD got his Distribution I certification in water
 - Steve Reale and Austin Wakefield completed a week-long course in Fire Investigation
 - John Kelly from the fire department completed Paramedics school at NHTI and is expected to receive his license later this month
 - Economic Development Task Force – Eversource Leadership Academy, which was held here in Franklin and the topic was 'What is happening in Franklin'. They were very happy to have come to Franklin for a show of leadership
- g. Budget Next Steps – The hearing has not been set as of yet.
- h. Committee meetings in June:
 - Municipal Services – 6/8 at 6pm in Council Chambers
 - Parks & Recreation – 6/23 at 10am at BRCC
 - Police – 6/27 at 10am at the Police Department
- i. Legislative Update:
 - The particular house bill that came through on short term rentals, which would have been very problematic, did fail. She thanked the council for their support on that.
 - HB536 did make our municipal services employees 1st responders.
 - HB1221 is now a onetime payment of 7.5% of the NH Retirement premiums, which is about \$150,000 split between the school district and municipality
 - Senate Bill 401 gives each municipality or community a little bit of bridge aid. There will be \$36,000,000 split amongst the communities, so when we do see that appropriation, it will be moved into the Capital Reserve fund for bridge aid in the fall
- j. Communications Center Project Update – Our vendor has a meeting with Ragged Mountain this week. The connections have been ordered and we are still waiting for the equipment ordered last month to arrive.
- k. Youth Government – Milner gave a shout out to a well-attended event. She thanked the department heads and the Franklin Lodge of Elks. This is the only Lodge of Elks in NH that participates in this program and it was their 57th year. She thanked everyone else who participated.
- l. Community Day – Milner gave a shout out to Choose Franklin for another well organized and well attended event.

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- m. Arts Integration Weekend was on May 20th with the crosswalk art. She thanked the community for their patience while the roads were blocked off. Some businesses helped by feeding the kids and supplying water. This fulfilled three goals; getting the youth downtown, downtown art and calming/slowing the traffic on the street downtown. She also thanked everyone else that was involved in this project. This project was great.
- n. Memorial Day Event – Milner gave a shout out to Fr. Roger Sargent for organizing such a great event.
- o. NH Planners Association – Professional development workshop that will highlight the revitalization of Franklin. This was on June 2nd and Milner gave a shout out to P&Z Director Creighton, who did a great job bringing the Planner's around and giving them a tour of downtown Franklin.
- p. Winni River Days – June 17th and 18th. There will be a ribbon cutting on June 17th at 4pm for the first feature at Trestle Park.
- q. Mayor's Drug & Alcohol 5k fundraiser will be on June 18th at 9am.
- r. Reminder – The next regular City Council meeting will be held on July 11th due to the holiday.
- s. Manager – Year in review:

Milner asked that before her year in review, she would like the council to direct her on what the next steps were for setting budget hearings.

Mayor Brown stated that they could discuss at the June 27th workshop meeting so that any motions for hearings can be set at that time.

City Manager's Year in Review:

Mayor Brown asked to take a quick recess before City Manager Milner's review.

The meeting recessed at 7:23pm and reconvened at 7:33pm.

City Manager Milner stated that she had emailed the council a lengthy spreadsheet showing her accomplishments and also added new goals based on the feedback that she got on the evaluations that were filled out by most of the councilors.

Some of the highlights brought up included having very successful training within the departments with all of the new hires and successfully administering over 30 federal, state or charitable grants.

The spreadsheet that City Manager Milner provided is below:

City Achievements
4/2/21 - 4/2/22 of City Manager Contract
Successfully negotiated Developer's agreement which includes TIF amendment #1 guarantee - Chinburg builders (Stevens Mill LLC)
Addressed parking for high end condo units - supporting Independence Advisors purchase of at risk building in downtown
Successful land lease with Cumberland Farms to develop difficult properties in downtown
Held several focus groups on the following next step goals of economic task force: arts & culture, downtown streetscapes, youth in the downtown, branding, leadership
Successfully funded and constructed first in water feature and upgraded trestle view park to engage interaction with the river
Awarded grant for hotel feasibility study and executed grant
Successfully partnered with Merrimack County for inmate work details for community projects
Partnering with Merrimack County for ARPA funding and County wide-run homeless shelter
Awarded grant for infield parking lot development, designed to seamlessly dove tail into mill project landscaping while addressing bio hazards from run off - to be bid in next contract
successful in maintaining clean audit opinion
successfully administered over 30 federal, state or charitable grants; consistently receive clean opinion for single audit reporting of >\$750,000 annual federal grants received
1st tax rate set in NH
Worked with Benson's Auto for parking space concept for property across from dealership
Acquired property from Porte lance Trust adjacent to Army Corp Land
successfully utilized RSA155 and other techniques to get 4 troublesome properties cleaned up and moved on to social minded investors
successfully sold city property to Stevens Mill to address parking impediments to the project
successfully negotiated MSD union contract
Successful ground breaking ceremony for phase 1 water portion of whitewater park
Successful in building relationships with state agencies - CDFA calls us to apply for funding, Cmr Caswell "what Franklin is doing should be emulated in communities throughout the US", Governor Sununu kicking off the summer tourism season in Franklin
Engaging citizens (although slowly) in an adopt a garden program throughout the city
Successful community garden partnership with church in MCP
Successful hire of Municipal Services and Planning/Zoning Directors
Implemented departmental succession planning & coaching successors
Implemented monthly council workshop meetings
Implemented quarterly council committee meetings
Successfully partnered with Congressional delegation to get Franklin into the Northern Borders Regional Commission which opens up new economic development tools and grants for the community
Successfully negotiated with MCP & hospital for joint signage with mill town vibe on city property by car wash - construction this summer
Outside box thinking of securing new to City sweeper from Burlington VT with one time surplus funding from health ins carrier (COVID return of contribution)
Successfully secured pay & class study vendor and started process
Successfully funded and started construction of \$1m communications upgrade which provides police dispatch service for 6 communities
Successfully utilized ARPA money for water/sewer projects, broadband study and recommended use for roads in FY23 budget

City Achievements
4/2/21 - 4/2/22 of City Manager Contract
Successfully completed draft Capital Improvement Plan for committee
Implemented focus group for 1st responder work life balance, conducted survey and implementing programs to assist in mental health challenges because of work they do
developed spreadsheet to track city councilor requests and report at following regularly scheduled city council meeting
conducted lean processes to evaluate and reaffirm water/sewer/gf allocations are fair and equitable
successfully provided employee training opportunities throughout most departments in the city (and yes most were live trainings!)
successfully repair porch at Odell cottage
BRCC successfully navigated COVID without having to shut down at any time throughout the year - families are appreciative
BRCC successfully ran a summer program despite staffing and covid related challenges
BRCC has all programming back though some still have COVID related protocols
Successful submission of subsequent 21st Century grant for rec ranked 3rd place in initial agency review process and is expected to be successful
Successful completion of EDA federal grant \$1.6m to complete the whitewater park in river features scored #1 of 130 regional application and is expected to be successful
successfully added cameras strategically in high vandalism parks
collaborated with the Franklin Falls Merchants Group, Opera House and Rec Library on new community event - holiday stroll
Library increases public service hours to include Wednesday evenings and all day Saturday, circulation is up 63%
police department is fully staffed for the 2nd time in 13 years
police department created, trained and certified a High Risk Warrant and Containment (SWAT) team
2 officers are now certified defense tactics instructors
1 officer & 1 sergeant are certified Mountain Bike Instructors making Franklin one of two locations statewide to provide training services to other officers statewide
1 detective is a certified Crisis/Hostage Negotiator
1 detective is now a certified juvenile forensics interviewer
Police department has implemented an ACERT (Adverse Childhood Experience Response Team) for Franklin
SRO program has been reinstated
Successful creation of a fully functioning Emergency Operations Center
Successful certification of 2 employees in fire prevention as certified fire investigators
Successful implementation of Rapid Sequence Intubation EMS program in Fire department
Successful training and scheduling in fire department to provide Paramedic Level service 75% of the time
Successful replacement and promotions of all employees in the City Clerks Office which is now providing customer service 2nd to none
Successful reorganization and training of MSD department due to employee turnover, promotions and new employees - right people are in place to move forward
Successful in assisting several projects moving to fruition: Mojolaki, Peabody Place, Cumberland Farms, Stevens Mill, Oddfellows Building, "toad hall"
Successful collaboration with the State Drinking Water State Revolving Fund with up to 35% forgiveness on water projects
Actively working on next steps for several potential projects throughout the city - makers space, healthfirst, stanley mill, regal, etc
Actively working on alternative solution for trestle bridge refurb
successfully building relationships with neighboring communities for economic development collaborative efforts/projects

City Manager

4/2/21-4/2/22 Goals

Goal Tracking	Goal	Objective Tracking	Objectives
1	Increase Council Relations/Engagement/Communications	A	implement quarterly council committee meetings with applicable departments
		B	RE-institute monthly council workshop meetings: at least (2) economic development Task Force updates at least (2) Departmental SWOT analysis at least (2) topic specific (i.e., ARPA funding, CIP, Audit) at least (2) budget related workshops
		C	develop excel spreadsheet to track status of council requests - attach to monthly City Manager Update or report in monthly City Council workshop
2	Increase Community Relations/Communications/Engagement	A	Implement & Maintain City social media platforms
		B	Website Scrub: Update data ADA compliant
		C	Test Usability & Update
		D	Volunteer and/or Attend at least 3 community events
		E	Hold at least 3 community focus groups
			Evaluate Business Friendliness: review codes for obsolete, illegal or overly restrictive codes review practices, efficiencies between P&Z and Code Enforcement
3	Increase Transparency	A	Update & Adopt Capital Improvements Plan
		B	Re-evaluate Presentation and resource sharing calculations between general and enterprise funds
4	Employee Support	A	conduct pay & classification & benefit study
		B	evaluate & implement employee training programs across departments: at least (1) safety at least (1) management at least (1) human resources
		C	Recruit new P&Z Director & MSD Director
	Completed		
	Partially		
	Not Complete		

City Manager				
4/2/22-4/2/23 Goals				
Goal Tracking	Goal	Objective Tracking	Objectives	
1	Increase Council Relations/Engagement/Communications	A	Increase council communications between regularly scheduled meetings - including follow up questions from previous meeting on excel tracking sheet	
		B	Monthly council workshop meetings:	
			at least (1) economic development Task Force updates	
			at least (2) topic specific (i.e., ARPA funding, CIP, Audit)	
			at least (2) budget related workshops	
		C	Implement SWOT analysis to quarterly committee meetings to discuss and track progress of strategies implemented	
		D	Implement councilor email addresses under City domain to increase successful communications	
2	Increase Community Relations/Communications/Engagement	A	Implement & Maintain City social media platforms	
		B	Website Scrub:	
			Update data	
			ADA compliant	
			Test Useability & Update	
		C	Volunteer and/or Attend at least 3 community events	
		D	Evaluate and Update centralized Service Request Form system to better serve both the city and customer needs	
		E	Evaluate Business Friendliness:	
			review codes for obsolete, illegal or overly restrictive codes	
			review practices, efficiencies between P&Z and Code Enforcement	
3	Increase Transparency	A	Facilitate Capital Improvements Plan Committee recommendation to full Council for Adoption	
		B	Review & Recommend Changes to City Code	
4	Employee Support	A	finish pay & classification & benefit study & recommend implementation strategy	
		B	evaluate & implement employee training programs across departments:	
			at least (1) safety	
			at least (1) management	
			at least (1) human resources	

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Motion – Councilor Ribas moved that the Franklin City Council enter into nonpublic according to RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Councilor Blake.

Roll Call Vote:

Councilor Starkweather	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Blake	<u>yes</u>	Councilor Bunker	<u>yes</u>	Councilor Trudel	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Chandler	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor; motion passes.

Entered into nonpublic at 7:58 p.m.

Motion – Councilor Blake moved to leave nonpublic session and return to public session. Seconded by Councilor Trudel.

Roll Call Vote:

Councilor Starkweather	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Blake	<u>yes</u>	Councilor Bunker	<u>yes</u>	Councilor Trudel	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Chandler	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor; motion passes.

Public Session reconvened at 8:27 p.m.

Motion — Councilor Dzujna moved to seal the minutes. Seconded by Councilor Blake.

Roll Call Vote:

Councilor Starkweather	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Blake	<u>yes</u>	Councilor Bunker	<u>yes</u>	Councilor Trudel	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Chandler	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor; motion passes.

Motion to increase City Manager Milner's wages by 10% was made by Councilor Dzujna and seconded by Councilor Blake.

Roll Call Vote:

Councilor Starkweather	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Blake	<u>yes</u>	Councilor Bunker	<u>yes</u>	Councilor Trudel	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Chandler	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor; motion passes.

Motion to adjourn was made by Councilor Ribas and seconded by Councilor Chandler.

All in favor; motion passes.

The meeting adjourned at 8:28 p.m.

Respectfully submitted,

Lisa Jones
Executive Secretary