



**City Council Meeting Minutes  
Monday, March 2, 2020, 6 p.m.  
Council Chambers – City Hall**

**In attendance:**

Mayor Tony Giunta, Councilor Jo Brown, Councilor Scott Clarenbach, Councilor April Bunker, Councilor George Dzujna, Council Ted Starkweather, Councilor Paul Trudel, Councilor Olivia Zink, Councilor Karen Testerman.

**Others in attendance:**

City Manager Judie Milner

**Absent:**

Councilor Bob Desrochers

The meeting was called to order at 6:04 p.m. in Council Chambers.

Salute to the Flag was led by Superintendent Dan LeGallo.

Mayor Giunta opened the meeting with a special mention for recently departed veterans. Leonard Downs served in the US Army from 1954 to 1957 and George Nedone gave 24 years of service to the US Airforce.

There were no public hearings.

**Public Comment**

Resident Steve Rayno addressed the City Council stating that there is an autobody chop shop on Thompson Park Road and was originally a woodworking business many years ago owned by the Garneau family. Rayno stated that this business has been disruptive to the neighborhood for a year now. He added that this business is tearing apart cars during all hours of the night, parking cars in front of the cemetery entrance, and leaving oil all over the road. He obtained 13 signatures from neighbors, including Joe Garneau, asking to shut this business down right away. Rayno also stated that his neighbors have PTSD and their loud cars wake them up and they are very frustrated. He went to the NH Department of Environmental Services with this complaint as well and requested that this business be shut down as soon as possible.

Mayor Giunta asked City Manager to reach out to Code Enforcement.

Ward 2 residents Jen Weaver and Wendy Bordeau both addressed the City Council stating that they assisted in the creation of the teacher's contract and spoke on behalf of the Franklin Education Association. They requested that the City Council unanimously pass the school contract tonight. Jen Weaver, who devoted 23 years to the Franklin District, discovered that she was down five steps. She learned that new colleagues are starting with all five steps and this has sent an unfavorable message to those who have dedicated many years to this district. This contract addresses this problem and would be the first step in correcting this. Weaver informed the Council that they can reach out to her or

Wendy with questions and concluded stating that she and Wendy are caring members of the community and also City Staff. Applause was provided for Jen and Wendy.

The Mayor's Drug and Alcohol Task Force Coordinator, Kandyce Tucker provided the Council with an update on the Federal Grant she is currently working on which would bring in \$300K a year for the next five years. She informed the Council that the application will be submitted tomorrow and she will update them once it has been submitted.

Tucker also stated that she is working on the Chem Free After Prom Party and needs volunteers from 11:30 p.m. to 5:00 a.m. on June 6<sup>th</sup>. Councilor Bunker volunteered for this after prom event. Tucker thanked her and was very happy to say the Bunker is the very first to volunteer. Attendees applauded.

She also informed the Council that the 10<sup>th</sup> Annual Drug Task Force Event with a 1920s theme will be held on May 8th.

Ward 2 Resident Dave Therrien asked the Council why the City Water Department isn't receiving the money for the antennas on the water tower on Sanborn Hill Road. He believes that the money is going into the City's General Fund. City Manager Milner explained that with an Enterprise Fund, which is what Water and Sewer is, funds can only operate separately from the General Fund based on a narrow focus. With the narrow focus being Water and Sewer. The focus of the fund is not the antennas. She stated that the revenues are properly placed in the General Fund.

### **Legislative Comments**

Representative David Testerman stated that it will be a busy week at that State House and there is a posting made to the State House calendar on a weekly basis of what meetings are scheduled for the next week. Testerman asked the Council to look at the State House calendar with the different legislation every week and reach out to him on what interests the Council. He stated that he generally only hears from one or two Council members and he would like to hear from more.

Representative Werner Horn reported that two of his Bills have left the House and moving to the Senate. The first Bill addresses the definition of a child's grandparent to include great grandparents and great great grandparents. In Family Court, this will help with options of child care and allow more rights to the extended grandparent. The second Bill addresses removal of the age cap for Workers Compensation benefits. Current RSA caps it at age 65. An example would be a 62-year-old who is thinking of retiring and may have a job-related ailment. This person would only have 3 years to establish this connection to his job-related illness if he had one. Once he/she turns 66 and may be retired, they can't obtain benefits for their job-related illness.

Horn then discussed the reprimanding of representatives for the enforcement of House Rule #67. He stated that the rule is unconstitutional and further added that since representatives are not paid workers, rather volunteers of the State, it is unlawful to require them to take the training. Horn further explained that the House spent four hours on the subject of sexual harassment training and he thought that this was not a good use of everyone's time.

Councilor Brown questioned Horn asking if he thought the subject matter was unimportant. He clarified that he believes that it is important and unacceptable at every level but forcing the training of representatives is unconstitutional. He added that the training normally occurs to cover insurance reasons with employees. Brown responded to Horn stating that she felt this subject matter is important enough to discuss with representatives and could have been in response to a possible incident or issue

that needed to be addressed with all who work in the Legislative House whether they are an employee or volunteer.

Mayor Giunta allowed further comments on this topic from the Council however he reminded everyone that the Legislative Comments in this forum should refer to pending Legislative Bills that could have an effect on the City of Franklin where discussion and support is needed from the Council.

Councilor Testerman stated that the main reason that people were upset over this particular situation was that it was unconstitutional and that its proper place for this training would be at the beginning of Legislative sessions immediately after Legislators are elected.

City Manager Milner stated that she is having a difficult time finding a particular session on adequate education that she believes is scheduled to take place at the State House but can't find the information on their website. She and Superintendent LeGallo would like to participate. Milner asked Representatives Horn and Testerman if it possible that it has not been posted yet. Horn replied that House sessions are posted every week and notice must be posted at least 24 hours prior to a session. Milner stated that she will look again.

Mayor Giunta asked if there were any further questions for Representative Horn. There were none.

#### **City Council Acknowledgements**

There were none.

#### **Mayor's Update**

Mayor Giunta stated that the City Manager will cover the items that he was going to as he didn't want to steal her thunder. He stated there will also be a non-public this evening therefore he requested that we move forward on the agenda.

#### **Agenda Item I.**

Council to consider the minutes of the February 3<sup>rd</sup>, 2020 City Council Meeting.

**Motion – Councilor Trudel moved that the Franklin City Council approve the minutes of the February 3<sup>rd</sup>, 2020 City Council Meeting.  
Seconded by Councilor Dzujna.**

Mayor Giunta asked if there were any comments. Councilor Bunker requested a change under the Legislative Comments section. There was a comment in reference to the Governor's state of the City Address and it should read the state of the State address.

There were no further comments.

**Seven in favor. One abstention. Motion PASSED.**

#### **Agenda Item II.**

City Council to consider the approval of the Franklin Board of Education and Franklin Education Association Agreement.

**Motion – Councilor Bunker moved that the Franklin City Council approve the 2020-2022 Franklin Education Association Collective Bargaining Agreement as approved by the Franklin School Board and the Franklin Education Association with an anticipated cost of \$248,288 for the 2020-2021 fiscal year and \$212,164 for the 2021-2022 fiscal year to the General Fund and**

**\$279,207 for the 2020-2021 fiscal year and \$245,434 for the 2021-2022 fiscal year when including Federal Funds.  
Seconded by Councilor Zink.**

Councilor Testerman asked how many teachers the contract covers and how many are receiving raises. School Board Treasurer Deb Brown replied that it covers 89 teachers and all of them in the bargaining unit will be receiving the raises.

Councilor Bunker stated that she only saw reference to 1-step or 2-steps but nothing in reference to a 5-step. Business Administrator Jefferson Braman replied that the contract discussion included only 1-2 step increases but 5-step was not part of that discussion. Bunker asked what will be done for those teachers who are 5-steps behind. Braman replied that it would need to part of future discussions.

Councilor Clarenbach referenced the spreadsheet in the contract and asked Braman to further explain the missed step for each year. Braman replied giving an example of a teacher who is 2 steps behind. They would get \$1K the first year and \$1K the following year. If a teacher was just one step behind, they would get \$500.00. After the contract expires in two years, another contract will need to be negotiated to address further step increases and how the existing steps are compensated. LeGallo clarified that increases were not actual step increases only financial recognitions for what they should have received. Clarenbach then asked Braman what percentage of these increases were step increases, cola increases, or teachers that were financially steps behind where they should have been. Both Clarenbach and Braman figured that the catch-up component is about 10% of the 89 teachers.

Councilor Brown asked how this will be sustained after the two-year contract is up. Braman replied that the Stabilization Grant has been restored going forward. Brown then asked about teacher retention and if the School Board will look differently at retaining them when budget cuts are a possibility in the future instead of them being the first line of budget cuts. School Board member Deb Brown, stated that they can't guarantee that a teacher won't be cut due to the fact that teacher placement is based on the enrollment component which can change year over year. Also, any specific grants that may have been obtained, have specific guidelines. Councilor Brown then asked if other areas will be looked at first before a teacher's salary is looked at to cut. Treasurer Deb Brown stated that the School Board considers other areas and looks at the whole picture before deciding what gets cut.

Councilor Dzujna stated that he was glad to see \$15K in the contract for continued education. He asked what sorts of results are seen from \$15K and asked if the \$6200 stipend is enough for mentoring. Superintendent LeGallo replied that both are a step in the right direction. The \$15K can be used for master's degree courses that teachers haven't been able to take for the past four years and mentoring will continue.

Councilor Trudel asked LeGallo if all 89 teachers will receive the step increase regardless of performance. LeGallo replied that if a teacher in the District is not performing as expected, they will not be rehired next year. That is a separate process. The teachers that are retained will all receive the increase. LeGallo further explained that if a teacher is tenured more than five years of employment, the process is lengthy in removing them from their position. Trudel asked if the School Board is identifying the teachers who are not bringing students up to the level where they need to be. LeGallo replied that this is one of the biggest parts of their job. Trudel asked if there will be significant increase scores next year. LeGallo replied that it isn't fair to say as 99% of the teachers are heroes. Applause was given to LeGallo. Trudel stated that he agrees that our educators are doing the best that they can with what they have however the statistics for Franklin are unacceptable. LeGallo responded that there is more to look at than just one exam per year from our students. LeGallo added that he would be willing to share the

exam with the Council so they can see the types of questions that are asked on the exam. Students are asked much more difficult questions than what we were asked when we were in high school. School Board Treasurer Deb Brown added that the numbers are skewed due to the number of students who begin and then leave our school system every year.

Councilor Starkweather asked Treasurer Deb Brown to explain how \$279, 207 is being paid. Brown replied that this the total amount for the year that must be budgeted. Brown stated that the contract figures show the current contract amounts against the new proposed contract amounts.

Councilor Testerman asked for an explanation of Grant Funded vs Non-Grant Funded money. LeGallo replied that the Grant Funded employees are Federally Funded and has strict guidelines on how that is spent. Non-Grant money is City money and the School Board has control over how that is spent.

Councilor Clarenbach asked how this proposed teacher's contract lines up with other school districts in the state. LeGallo stated that this contract is competitive in comparison which is where we want to be. LeGallo added that it will help recruit new teachers and keep the teachers we have.

Councilor Testerman asked for additional funding clarification and Braman replied explaining how the General Fund and grant money will be totaled over the next two budget cycles.

Mayor Giunta asked if there were any further questions. There were none.

**All in favor of the motion. Motion PASSED.**

Applause was provided by everyone in support of the passing of the contracts. School Board Treasurer Deb Brown thanked the Council on behalf of the School Board.

Mayor Giunta stated that he would like to work with LeGallo and Braman in the springtime on funding for Special Education. Franklin was supposed to receive 40% but hardly crested 18% of the funding these past few years.

### **Agenda Item III.**

Superintendent Dan LeGallo provided the School Board Update.

LeGallo stated that he received information and guidance from the Department of Education and the Department of Health and Human Services on the COVID-19 outbreak. LeGallo and School Board Chair Dow created a communication for the staff and student's families. He will stay apprised on any updates and share updates with the community. LeGallo stated there was a staff member who returned from Italy recently and has been asked to stay home for the next two weeks. He informed the Council that he has a meeting with his Emergency Response Team in the morning and will keep the Council informed on any pertinent information.

Councilor Brown asked if the employee is getting paid while working from home. LeGallo replied that yes, they are.

Councilor Bunker inquired if there were any student trips planned for Italy this year. LeGallo replied that there is a trip planned to Europe for the summer but will need to be reviewed due to the circumstances.

LeGallo informed the Council that their first budget meeting will be held tomorrow night and with the help of the recent funding from the state, he is 99% confident that there won't be any layoffs this year. This is the first time since he has worked in the Franklin School System that there haven't been any layoffs. Applause was provided by all.

LeGallo stated that the Robotics Team met at WATTS before their vacation week began. The students and WATTS were very excited as this also connects the students with the manufacturing opportunities that have been discussed over the past several months.

LeGallo then informed the Council that the Department of Justice Grant was submitted on time this morning.

The Middle School Principal Kenneth Darsney attempted to share a demo of live streaming School Board meetings. Darsney explained what he uses for equipment and how it works. He was unable to connect to the internet to show the live footage however he verbally walked through the steps and provided information on what is needed to make it work.

Resident Leigh Webb asked Principal Darsney if the public meetings that he records and posts to YouTube then becomes public domain and asked if they could possibly become editable by someone else. Webb's main concern is the security of the meeting content and wonders if it could be compromised. Darsney replied that once the content was uploaded to YouTube, he tried to download or edit it but couldn't do either of those. It is only available for the public to view.

Councilor Dzujna stated that he has attended the School Board meetings and witnessed how the meetings were recorded. He believes that it works out well. Dzujna asked Darsney if he was going to share his time with the City Manager's staff to train them so the City Council meetings can also utilize something like this for recording and posting of City Council Meetings. Darsney replied that it is his intent to help and glad to do so.

Mayor Giunta asked City Manager Milner to share some information on the actual cause of the City Hall server and internet issues. Milner stated that the cause of the server being down is currently under investigation. This is due to a security incident on Thursday, February 27<sup>th</sup>, 2020. The server was immediately shut down per protocol to begin an investigation of the City network that is used to conduct business for the residents. At this point, the server is expected to remain down until Wednesday of this week and Milner assured residents that the safety of the residents has not been compromised. All emergency services remain in full affect. Milner added that some other City services may not be delivered in the way that people are accustomed to and she requested that everyone be patient as the City works hard to provide the best customer service possible. Getting back up is a priority for the City. Milner provided information on obtaining car registrations. She then thanked the Mayor, City Council, Certified Computer Solutions and the City employees for their support and quick response which lessened the severity of this incident. Milner also thanked the Library for allowing the City employees to have access to their computers. She also thanked Franklin Savings Bank for going above and beyond to help the City by ensuring that City employees would be paid on time as they normally would. Further details and questions, please reach out directly to the City Manager, Chief Goldstein, Chief Foss, or Finance Director Pessy Gaudette.

Councilor Dzujna stated that he was amazed at how hard the City employees have been working and continue to work on making sure necessary processes still occur even if they must be done manually.

Mayor Giunta agreed with Councilor Dzujna adding that no matter how early or how late in the day the City is working, their main goal is to ensure the safety of the residents as it is a priority. Applause was provided by all in attendance.

Superintendent LeGallo concluded his update informing the Council that 94 kindergarteners have enrolled in school. He also invited three City Council members, one per ward, to join the School's Strategic Planning Team who will meet once a year in June and also quarterly. LeGallo wasn't sure what

ward Councilor Bunker, Councilor Brown, and Councilor Zink were all in but he invited them to join the Planning Team. He will be reaching out to them soon.

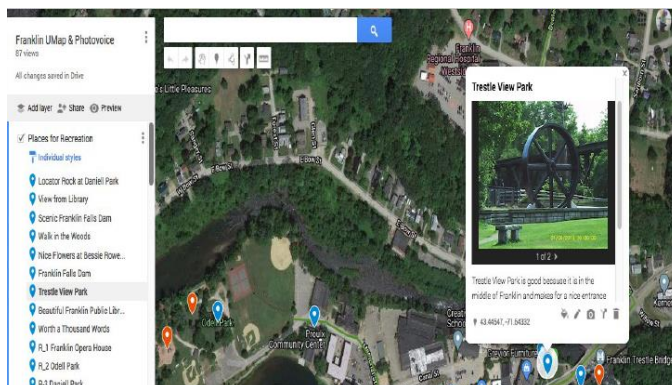
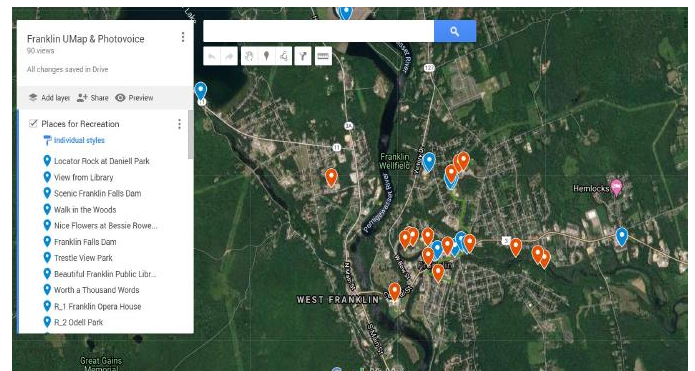
There were no further comments or questions for Superintendent LeGallo.

#### **Agenda Item IV.**

Parks and Recreation Director Krystal Alpers introduced the Photovoice Project to the Council explaining the partnering of the Parks and Recreation Department with the National Parks Service and the Foundation for Healthy Communities. Together they looked at some of the challenges and opportunities for our Parks and Recreation Department.

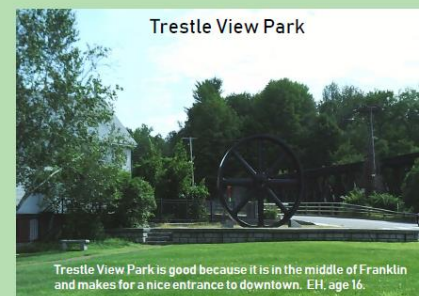
Karen Darling works with the Junior Youth Group, which consists of 11 to 15-year-old students, who went out into the community to take pictures of areas throughout the City where they feel improvements are needed. The Youth Group shared the photos and expressed how it makes them feel as young representatives of our community. This presentation is only a few of the many pictures the Youth Group took. More can be found on a display in the back of this room tonight.

Students of our Franklin Schools presented the following slides:



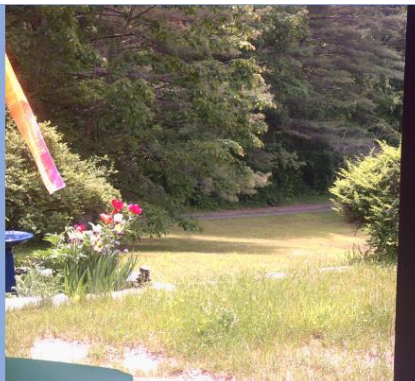
### **What is Photovoice?**

- Express issues through photos.
- Youth Photographer composes captions.
- Collect information.
- Inspire conversation and change.



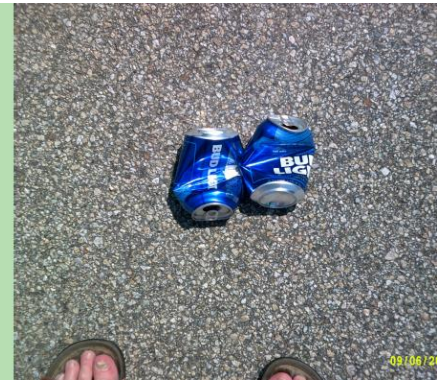
#### **Nice Flowers at Bessie Rowell**

The lush, green grass and beautiful flowers give a beautiful aroma. I like that it is clean.  
ES, age 14.



#### **Trash Does Not Add Beauty**

These beer cans do not give beauty to the park. Some people work to create a beautiful, welcoming place while others trash it. There should be regular clean ups.  
ES, age 14.





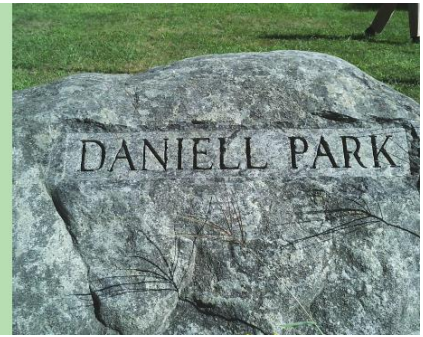
### Broken Gazebo at Odell Park

The broken fence on the gazebo makes me not want to go there. I think we should fix the gazebo. NR, age 10.



### Locator Rock at Daniell Park

I like this rock showing me where I am. It would be good to have a map too. NR, age 10.



### Walk in the Woods

This inviting trail is at Veteran's Memorial Recreation Area. Nature trails are a wonderful feature that add to our town. KD



### Unattractive Parking Lot Near Marceau Park

The parking lot behind Marceau Park is not attractive. We should add landscaping and decorations. KD



### Worth a Thousand Words

This artwork of a birch tree, NH's symbol, shows there is hope for true beauty in this city. We could paint more murals along Franklin's downtown. EH, age 14.



### Discarded Bike near Winnepesaukee River Trail

A discarded bike in the river taints the river with unnatural material. It subtly shows the effect we have on the environment. We could volunteer to clean up the river. EH, age 14.



### Trestle View Park

Trestle View Park is good because it is in the middle of Franklin and makes for a nice entrance to downtown. EH, age 16.



### Franklin Middle School

The Franklin Middle School has trash near it. It makes me feel sad because people litter and don't throw it into the trash. EH, age 16.



### Unclean River

The river needs to be clean. It impacts me negatively when the river doesn't look good. SN, age 24.



### View from Library

The view from the Library over the river is beautiful. It makes me want to visit and read some of the books. SN, age 24.





#### Scenic Franklin Falls Dam

Franklin Falls Dam is a really great place to go when you need a break. The dam has nice scenery. KR, age 12.



#### Eroded Road in Odell Park

The eroded road makes me feel unsafe. We could raise money to repair the roads. KR, age 12.



#### Illegal Graffiti

Graffiti shows tourists that Franklin might be negative. It makes me, and others, feel uncomfortable. AL, age 12.



#### Beautiful Franklin Public Library

Having such a beautiful library makes Franklin a welcoming place. I think all the recreation areas should be as clean and nice looking as this. AL, age 12.



## Signature Projects

- Odell Park & Daniell Park
- Middle School
- Winnepesaukee River Trail
- Franklin Falls Dam

### Suggested Action Steps

- Youth group meeting with Parks & Recreation Director to discuss Signature Projects
- Youth group meeting with Middle School Principal to discuss adding benches and activity equipment to upper field
- Youth group meeting with Winnepesaukee River Trails Association to discuss improvements and Earth Day Clean Up
- Youth group meeting with Army Corps of Engineers to discuss trail maintenance ideas

Councilor Brown commended the Youth Group for their well-organized slides and informed them that they could contact Marty Parichand if anyone was interested in volunteering to help work on these improvements as our White-Water Park project will begin breaking ground soon. Applause was provided by all in attendance.

Councilor Trudel also commended the Youth Group and thanked them for their insight and interest in their community. He added that's great to see this from a young person's perspective. Franklin's Youth

are our future leaders and they have a say in how things should be done. Trudel challenged the Youth Group to think of ways to help make the improvements suggested tonight. He also wished the presentation was longer and thanked them for their time and input.

Councilor Dzujna agreed with Trudel's comments and asked the Youth Group what they learned while doing the project. Youth Group member responded that they learned that they have a voice and can express their thoughts and feelings to make changes that will help them feel safe. Applause was provided to the Youth Group.

Councilor Starkweather stated that the Youth Group did a fantastic job as well and he encouraged them all to get involved in Youth Government to continue to push the change that they would like to see.

Councilor Bunker commended Karen Darling and the entire Youth Group adding that she sees the work that they do out in the community. Bunker is a citizen of Franklin and appreciates all they do.

Mayor Giunta asked Karen Darling if there are any plans or next steps in making some of these improvements. She replied that there are some ideas and one being to adopt a trash can to make sure that it's empty. Another idea is to work with the Walking Trail Association to organize clean-up days. The Foundation for Healthy Communities will post this presentation, as well as other communities' presentations of similar projects, and will continue to assist the Youth Group so they can see the results of their work over time.

Mayor Giunta jokingly asked the Youth Group if they took a photo of City Council, what would the caption be. Everyone laughed and applauded.

#### **Agenda Item V.**

City Council to consider the approval and adoption of the Local Emergency Operations Plan as prepared by Hubbard Consulting LLC.

**Motion – Councilor Starkweather moved that the Franklin City Council formally adopt the Proposed Local Emergency Operations Plan as prepared by Hubbard Consulting LLC.  
Seconded by Councilor Trudel.**

Mayor Giunta asked City Manager Milner where we are with our emergency plans considering the current outbreak of the CORONA virus. Milner responded that the City recently adopted the Hazard Mitigation Plan and has been working on several plans including this EOP Plan which Superintendent LeGallo assisted in. A tabletop training exercise was discussed to address these kinds of issues. There was a recent workshop held at the Elks with the Public Health Network on the Local Emergency Preparedness Plan. There will be continued communications with the public on these Emergency Plans.

Councilor Bunker asked Fire Chief Foss if there is an emergency plan for a Cyber Security attack. She stated that there is a Cyber Security section in the State's Emergency Response Plan. Chief Foss responded that there is information on Cyber Terrorism and in the next couple of months, there will be more training with each of the City department heads and the School leaders so if the government shuts down, they are prepared. Chief Foss stated that there is a plan in place already to address this to some degree but it is in need of a few updates which is what they are working on now.

Councilor Starkweather referred to the process of sending all documentation of an event to the state upon termination of the event. Chief Foss replied that if the EOC is activated for an event, the City will keep documentation and then turn the reports over to the State Security Emergency Management

Team. After the event, an after-action review will occur to talk about what went well and where improvements can be made.

Chief Foss stated that if the motion is approved tonight, he wanted to note that the plan will still need a few updates to phone numbers and job title changes.

Mayor Giunta requested that Chief Foss pay extra attention to this and what is happening right now with the current health crisis so we can be prepared to protect everyone.

**Motion – Councilor Clarenbach moved to amend the motion to allow the administration to make changes as necessary throughout the entire life of the document.  
Seconded by Councilor Starkweather.**

Mayor Giunta asked if there was any further discussion with regards to the amendment. There was none.

**All in favor to the amended motion. Motion PASSED.**

Mayor Giunta asked if there was any further discussion to the original motion as amended.

Councilor Dzujna wanted everyone to know that after the workshop at the Elks, many people came up to him and told him that the workshop opened their eyes and agreed at how important this is.

**All in Favor. Motion PASSED.**

#### **Agenda Item VI.**

Council is to review and approve the Code of Conduct policy for elected officials and appointed board members.

**Motion – Councilor Trudel moved that the Franklin City Council approve the Code of Conduct for elected officials and appointed board members policy.  
Seconded by Councilor Testerman.**

Councilor Clarenbach stated that it looks like the document was revised on July 1, 2019 but there are no indicators of what exactly was revised. City Manager Milner stated that there were no revisions just a review on that date. Clarenbach therefore requested that the wording be changed from “revised” to “approved.” Going forward, any changes should be highlighted so everyone can see what was changed.

Councilor Brown stated that it looks like a few of the sentences at the very top of the document have been cut off. She referred to the bottom of the page under the Non-public Session header and the top of the next page. It appears a sentence is missing.

Mayor Giunta stated that it appears the pages are out of order and recommended that the pages be numbered as well.

City Manager Milner informed the Council that this document was originally created in booklet format and it wasn’t taken out of booklet format before printing. These corrections will be made and a final corrected version will be made available to the Council.

Mayor Giunta asked if there were any questions or concerns. There were none.

**All in favor. Motion PASSED.**

**Agenda item VII.**

Council to consider setting a public hearing on Resolution #14-20, a resolution accepting money to start a scholarship fund for high school seniors titled “Robert H. Arteaga Scholarship”.

**Motion – Councilor Trudel moved that the Franklin City Council set a public hearing for Monday, April 6, 2020 at 6:00 p.m. regarding resolution #14-20 accepting approximately \$5,120.32 from Melonie Bell for the purpose of setting up a scholarship fund with the City’s Trustees of the Trust Funds called “Robert H. Arteaga Scholarship. To be read in title only. Seconded by Councilor Clarenbach.**

Mayor Giunta asked if there was any discussion. There was none.

**All in favor. Motion PASSED.**

Mayor Giunta read Resolution #14-20 in title only.

**RESOLUTION #14-20**

**A Resolution Relating to the Acceptance of Trust Fund Money.**

**In the year of our Lord, Two Thousand Twenty,**

**WHEREAS**, the City Council of the City of Franklin recognizes the efforts of Melonie Bell to offer an annual scholarship to Franklin High School students, **and**;

**WHEREAS**, Ms. Bell would like to relinquish her administrative responsibility of the scholarship fund, **and**;

**WHEREAS**, remaining assets of \$5,120.32 have been allocated to support Franklin High School students, **and**;

**WHEREAS**, Scholarship recipients will be limited to one \$500 Scholarship per year, to be made prior to the start of the first semester, after proving acceptance to college, **and**;

**WHEREAS**, acceptance of these funds has no budgetary impact of the Fiscal Year 2020 budget and future budgets, **now**;

**THEREFORE, BE IT RESOLVED**, *that at their regularly scheduled meeting of the City Council on Monday, April 6, 2020, the City Council of Franklin, New Hampshire does hereby vote to accept \$5,120.32, from Ms. Bell, for the purpose of starting a Franklin High School Scholarship Fund called “Robert H. Arteaga Scholarship Trust Fund” placing the monies in an expendable scholarship fund with the City’s Trustees of Trust Funds”. Scholarship recipients will be limited to one \$500 scholarship, to be made prior to the start of the first semester, using the following award criteria: leadership, passion for football, has been on the franklin football team, team player, kindness, caring, student who struggled academically and or personally and persevered to move forward .*

**By a roll call vote.**



**Agenda Item VIII.**

City Council to consider setting a public hearing on Resolution #15-20, a resolution accepting \$20,000 NHDES Asset Management Grant and authorizing the City Manager to execute all documentation in relation to the Grant.

**Motion – Councilor Trudel moved that the Franklin City Council schedule a public hearing at 6:00 p.m. on Monday, April 6, 2020 in City Council Chambers to consider passage of Resolution #15-20. To be read in title only.**

**Seconded by Councilor Dzujna.**

Mayor Giunta asked if there was any discussion. There was none.

**All in favor. Motion PASSED.**

Mayor Giunta read Resolution #15-20 in title only.

**RESOLUTION #15-20**

**A Resolution granting the City Manager the authority to file a final application under the State of New Hampshire, 2020 Asset Management Planning Grant Program AM-101" and designating an authorized representative.**

**WHEREAS, the City of Franklin, New Hampshire after thorough consideration of the nature of its drinking water system needs, hereby determines that in order to continue endeavors towards further improvements to the Franklin Water Department, an "Asset Management Program" is necessary and in the public interest, and to that end apply for grant assistance from the State of New Hampshire, Department of Environmental Services in an amount not to exceed \$20,000 with the City providing a 100% match of \$20,000 .**

**NOW, THEREFORE, BE IT RESOLVED BY the Franklin City Council, Franklin, New Hampshire, the governing body of said City of Franklin, New Hampshire as follows:**

- 1. City Manager, Judie Milner, is hereby designated as the Authorized Representative of the City of Franklin, NH for the purpose of filing a final grant application, furnishing such information, data and documents pertaining to the applicant for a grant as may be required; and otherwise to act as the Authorized Representative of the applicant in connection with this application and if such a grant can be made, is the designated Authorized Representative of the Applicant responsible for furnishing information, data and documents pertaining to disbursements relating to the grant.**
- 2. That the Franklin, New Hampshire City Council hereby votes to enter into grant agreement #AM-101 with the New Hampshire Department of Environmental Services to fund asset management and financial planning initiatives through this matching grant program authorizing Judie Milner, City Manager to execute any documents which may be necessary to effectuate this grant agreement.**
- 3. That certified copies of this resolution be included as part of the final grant application.**
- 4. That City Manager, Judie Milner is authorized to sign the final grant agreement binding the City of Franklin to the terms and conditions of the grant: Primary signatory being Judie Milner, City Manager.**

5. That if such a grant be made, the City of Franklin agrees to make provisions for assuming proper development and further implementation of a Water Department Asset Management Program for its above ground and subsurface drinking water infrastructure.
6. This Resolution is Non-Lapsing.

**Roll Call Vote:**

**Agenda Item IX.**

**Other Business**

**1. Mayor Committee Resignations/Appointments**

- I. Mayor Giunta accepted the resignation of Mike Mullavey, who resigned from the Heritage Commission (seat HC3).
- II. Mayor Giunta appointed Glen Feener to the Heritage Commission (seat HC3), term of service is to January 2022.
- III. Mayor Giunta appointed Nancy Nimcovich to the Mayor's Drug and Alcohol Task Force. Term of service is two years to January 2022.

**2. City Managers Update**

- I. The Contingent Grant Line Activity is \$35 in t-shirt sales for K-9 Miller and \$8K from the NH Charitable Foundation for the DFC grant writer that Kandyce Tucker talked about earlier.
- II. The Trust Fund for school funding is \$69.26.
- III. Mill City Park permitting process has been extended to March 27<sup>th</sup> due to the request for litigation on the Mitigation with the Lakes Region.
- IV. Our next LEAN Update Meeting is scheduled for March 9<sup>th</sup>. Richard Ellert will be attending to assist with the reboot.
- V. The SWOT Presentation for water/sewer will be scheduled for the end of March sometime. Watch for a Doodle poll that will be sent to assist in finding a date and time good for everyone.
- VI. Officer Falco is now narcotics certified. Congratulations to both Falco and Sergeant Guerriero
- VII. Office Miller is now a certified therapy dog. Congratulations to both Miller and Officer Tracy.
- VIII. The Emergency Preparedness workshop, at the Local Level, was held at the Elks on February 5<sup>th</sup>. It was very well organized and attended. As Councilor Dzujna mentioned earlier, many people were very happy with the information they were given. She thanked Chief Foss and Councilor Testerman for pulling it all together.
- IX. The Downtown Economic Development Group met with Commissioner Caswell. Caswell is in the process of hiring a new Outdoor Recreations Director and is planning a national campaign which will include recreation in New Hampshire. This national campaign is planned to include Franklin's Whitewater Park. Milner thanked Commissioner Caswell for including Franklin in this National Campaign.
- X. The Land and Water Conservation Fund Grant kick-off meeting was held on February 14<sup>th</sup> to discuss the land portion of Mill City Park. This is a \$400k grant. The group walked around outside and roped off trees to mark the areas for parking and for the pavilion. Milner informed everyone that there will be some brush cutting and tree cutting in that area.

- XI. The Transportation Alternatives Program (TAP) Grant through the NH Department of Transportation provided the City with a \$640K grant for the Trestle View Bridge project. The City is reworking the plans with a couple of engineers to keep the cost at budget. There will be a motion in the near future to accept the grant funds and there may be more money available to us.
- XII. Milner stated that as a board member of the NH Municipal Association, she attended the board meeting on February 21<sup>st</sup> and discussed trash and the future of trash in the State of New Hampshire. It was a timely discussion on current legislation. She will bring that information to the next LEAN update meeting. Milner also said that she was assigned to the Finance Committee to look at upcoming policies and billing. The committee will be meeting every Friday during the month of April.
- XIII. CADCA required training will be held on April 13-16, June 15-18, and September 14-17. This is part of conditions made to the Mayor's Alcohol and Drug Task Force 5-year, \$300k a year grant. With this grant, we are hoping to also fund the SAP position for the schools.
- XIV. The Boat Bash Snow Crash event fundraiser is scheduled for this weekend March 7<sup>th</sup> at noon. Keep an eye on the Mill City Park Website as well because there may be a location change due to the lack of snow. Vulgar Brewery will be there and we may see a rematch of Police vs. Fire going down the mountain in a raft. Since the Police won the Chili Fest, we hope Fire wins this event.
- XV. The City Clerk/Tax Collectors office will be closed for training on Wednesday, April 8<sup>th</sup> for the Tax Collectors Workshop and closed on Wednesday, May 6<sup>th</sup> for the Clerk's Workshop.
- XVI. The budget process is in full swing and expect a budget in mid-March. The CPIU increase is the largest since Milner has worked here at 2.3% so we are off to good start.
- XVII. Milner stated that she needs a non-public session tonight.

Councilor Clarenbach stated that the Council has not heard back from MSD on the RFP for the garbage truck contracts and budget season is approaching pretty fast. Milner thanked Clarenbach for the reminder to mention that the RFPs are due to go out this week. With an MSD Committee meeting in the beginning of April, this should line up an award for the May City Council meeting. Councilor Clarenbach would like to have another discussion on whether an RFP is the right thing to do. If it's looking like outsourcing is the only option, Clarenbach would like another discussion before the RFP goes out.

Milner replied that there was agreement to send out the RFP and so while those are being sent out, there are a couple of additional ideas that are being work on and once the RFPs come back, everything will be presented to the MSD Committee.

Councilor Trudel asked City Manager Milner if the LEAN Meeting on March 9<sup>th</sup> will be at Bessie Rowell at 6 p.m. Milner responded that he was correct.

Mayor Giunta asked if there were any Committee Reports. There were none.

**Motion – Councilor Bunker moved to enter into nonpublic session according to RSA 91-A:3, II (I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.**

**Seconded by Councilor Brown.**

Mayor Giunta asked if there was any discussion. There was none.

Roll Call to enter nonpublic session:

<b>Councilor Clarenbach</b>	<b><u>Yes</u></b>	<b>Councilor Desrochers</b>	<b><u>Absent</u></b>
<b>Councilor Testerman</b>	<b><u>Yes</u></b>	<b>Councilor Dzujna</b>	<b><u>Yes</u></b>
<b>Councilor Zink</b>	<b><u>Yes</u></b>	<b>Councilor Bunker</b>	<b><u>Yes</u></b>
<b>Councilor Starkweather</b>	<b><u>Yes</u></b>	<b>Councilor Trudel</b>	<b><u>Yes</u></b>

**All in favor. Motion PASSED.**

**Entered into nonpublic session at 8:05 p.m.**

**Motion – Councilor Trudel moved that the Franklin City Council leave nonpublic and return to public session. Seconded by Councilor Brown.**

Mayor Giunta asked if there was any discussion. There was none.

**All in favor. Motion PASSED.**

Returned to public session at 8:37 p.m.

**Motion - Councilor Dzujna moved to seal the minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.  
Seconded by Councilor Trudel.**

Mayor Giunta asked if there was any discussion. There was none.

**All in favor. Motion PASSED.**

**Motion – Councilor Zink moved to adjourn. Seconded by Councilor Trudel.**

Mayor Giunta asked if there was any discussion. There was none.

**All in favor. Motion PASSED.**

**Meeting adjourned at 8:39 p.m.**

Respectfully submitted,

Audrey Lanzillo