



Approved by the City Council on December 3, 2018

City Council LEAN Workshop Session I - Meeting Minutes
October 16, 2018 – 5:00PM
Bessie Rowell Community Center

Mayor Giunta called the meeting to order in the Bessie Rowell Community Center gym at 5:10PM

City Council in attendance

Mayor Tony Giunta, Councilor Jo Brown, Councilor Paul Trudel, Councilor George Dzujna, Councilor Bob Desrochers, Councilor Clarenbach, Councilor Vince Ribas

Others in attendance

LEAN Expert Richard Ellert, Councilor-elect Karen Testerman, Recreation Director Krystal Alpers, Finance Director Frank Lossani, Police Chief David Goldstein

Absent

Councilor Steve Barton, Councilor Heather Moquin, Councilor Olivia Zink

Salute to the flag was led by City Manager Judie Milner.

City Manager Milner began the meeting by introducing Richard Ellert and providing information on his experience and background. Mr. Ellert has offered his services to the City working pro-bono for 6 months to help the City navigate through the LEAN process which will assist all areas of the City to work toward a shared vision and mission.

Mr. Ellert began the session with a PowerPoint slide show explaining the initial steps and asking the Council the following questions.

1. What is the problem we are trying to solve?
2. What happens if we do nothing at this time?
3. What does success look like?

Mr. Ellert further explained that our goal will be to define the Vision, Mission, and create a roadmap to be used as a tool and reference points to measure ourselves against. The roadmap will ultimately show action areas, initiatives, and sponsors.

The Council began with answering the initial questions stated above and Mr. Ellert guided them through a series of exercises of narrowing down what the group collectively believes the Vision Statement should be for the City.

The Council recessed from 6:15PM -6:25PM.

The Council continued with exercises designed to create group consensus on what the Vision Statement should be.

Next steps:

The next LEAN Workshop will be scheduled for October 29, 5:30PM at the Bessie Rowell Community Center.

The Council was given homework to review the initial Vision Statement derived this evening, fine tune it, and begin to think about the Mission Statement (how will we see the Vision made a reality).

Motion to adjourn made by Councilor Ribas.

Seconded by Councilor Brown.

All in Favor. Motion PASSED.

Meeting adjourned at 9:08PM

Respectfully Submitted,

Audrey Lanzillo