

CITY OF FRANKLIN, NEW HAMPSHIRE

OFFICE OF THE MAYOR

316 Central Street Franklin, NH 03235 Telephone (603) 934-3900 Fax (603) 934-7413

CITY COUNCIL MEETING SCHEDULE & CLOSING DATES FOR 2024

Council Meeting	Manager & Mayor Review	Agenda and Supporting Documents
Date	Closing Date	Delivered to Councilors By
February 5, 2024	Noon – Friday, January 26, 2024	COB Wednesday, January 31, 2024
March 4, 2024	Noon – Friday, February 23, 2024	COB Wednesday, February 28, 2024
April 1, 2024	Noon – Friday, March 22, 2024	COB Wednesday, March 27, 2024
May 6, 2024	Noon – Friday, April 26, 2024	COB Wednesday, May 1, 2024
June 3, 2024	Noon – Friday, May 24, 2024	COB Wednesday, May 29, 2024
July 1, 2024	Noon – Friday, June 21, 2024	COB Wednesday, June 26, 2024
August 5, 2024	Noon – Friday, July 26, 2024	COB Wednesday, July 31, 2024
*September 2, 2024	Noon – Friday, August 23, 2024	COB Wednesday, August 28, 2024
October 7, 2024	Noon – Friday, September 27, 2024	COB Wednesday, October 2, 2024
November 4, 2024	Noon – Friday, October 25, 2024	COB Wednesday, October 30, 2024
December 2, 2024	Noon – Friday, November 22, 2024	COB Wednesday, November 27, 2024
January 6, 2025	Noon – Friday, December 27, 2024	COB Tuesday, December 31, 2024

^{*}Council meeting date speculative due to holiday observances – changes are subject to Council approval.

Items for consideration by the Franklin City Council must be submitted to the City Manager's office by noon on the Manager & Mayor Review Closing Date.

Late items may be allowed for Council consideration with the concurrence of the Manager and the Mayor, but will be discussed only under the agenda heading "Late Submissions" at the end of the Council meeting.

Late material submitted for Council consideration will be clearly marked as such, and may be distributed by any reasonable means, but <u>late submissions will in no instance delay the delivery of meeting packets</u> to the Franklin City Council.

The Mayor or Manager may agree to make adjustments to the schedule as required by Council-approved holiday observances or similar circumstances. A new annual schedule will be prepared by the Manager in December of each year.

This policy was adopted by the Franklin City Council on May 5, 2008. Motion by Councilor Sharon, 2nd by Councilor Rabinowitz. All in Favor.