

**CITY OF FRANKLIN**  
**CITY COUNCIL MEETING**  
**May 1, 2017**  
**6:00 P.M.**





**FRANKLIN CITY COUNCIL  
AGENDA**

**Council Chambers**

**Monday, May 1, 2017**

**6:00 P.M.**

\*\*\*\*\*  
**SALUTE TO THE FLAG**  
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**PUBLIC HEARINGS**

**Ordinance #04-17:** An Ordinance to make an amendment to Chapter 166, Fire Prevention, of the Municipal Code.

**COMMENTS FROM THE PUBLIC**

**Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary.**

**LEGISLATIVE COMMENTS**

**CITY COUNCIL ACKNOWLEDGEMENT**

**The Mayor will recognize any Councilor who wishes to express their appreciation on behalf of the City.**

**MAYOR'S UPDATE**

**Agenda Item I.**

City Council to consider the minutes of the March 27, 2017 Special Workshop Meeting and the April 3, 2017 City Council Meeting.

**Agenda Item II.**

Monthly School Board Report.

**Agenda Item III.**

City Council to consider adopting Ordinance #04-17 to amend Chapter 166, Fire Prevention, of the Municipal Code.

**Agenda Item IV.**

City Council to consider the disposition of surplus city equipment at the May 20, 2017 State of NH Surplus Property Auction.

**Agenda Item V.**

City Council to hear Brownsfield Project update on 196 Central St.

**Agenda Item VI.**

**Other Business**

**1. Committee Reports**

**2. City Council Appointments**

Concord Regional Solid Waste/Resource Recovery Cooperative  
CIP Committee

**3. City Manager's Update**

**4. Late Items**

**Non-Public Session in Accordance with RSA 91-A:3, II(a)**

The dismissal, promotion or compensation of any public employee.

**Adjournment**

*The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.*

*This location is accessible to the disabled by stairwell elevator. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)*

**CITY COUNCIL MEETING**  
**AGENDA ITEM I**



## PENDING COUNCIL APPROVAL

### City Council Special Workshop Meeting March 27, 2017

#### Call to Order

Mayor Merrifield called the meeting to order in the Council Chambers, Franklin City Hall at 6:00 p.m.

#### In Attendance

Councilor Clarenbach, Councilor Ribas, Councilor Moquin, Councilor Barton, Councilor Desrochers, Councilor Wells, Councilor Zink, Councilor Dzujna, City Manager Dragon, MSD Director Sullivan, MSD Deputy Director Barry and Mayor Merrifield.

Salute to the Flag was led by Councilor Desrochers.

City Manager Dragon stated that the council will hear about the water and sewer departments as a continuation of the workshops to get more in depth information on situations or challenges that the city is facing. There is an overview document that has been given to the council that is an outline of the discussion.

MSD Director Sullivan stated he will reflect on where they are at on the water and sewer divisions. He referenced the General Court of NH SB60, Chapter 245:1, Laws of 2009 establishing a commission to study water infrastructure sustainability funding document. The report was completed in 2013 and he wants to highlight some issues that not only affect Franklin but other old NE Milltown communities with regards to antiquated equipment and infrastructure.

The joint legislation commission met thirty-one (31) times beginning in 2009. The study was done by the commission and MSD Director Sullivan read some important points from the document. The commission examined and made the following decisions as the investment in water infrastructure in NH communities was important, how this water infrastructure benefits the state, what amount of investment is needed in the next decade, should the state continue providing aid for local water infrastructure investment, what are the most appropriate mechanisms for state assistance, what revenue sources for state assistance programs are good for water services infrastructure it provides.

The summary of findings and recommendations was that water infrastructure is critical and beneficial to NH's economy and quality of life, substantial investment is needed, state should create a water trust fund, a new revenue source must be found to create a water trust fund and that a charge on beverage containers is the best alternative, state funding must be contingent on implementation of measures by system owners.

MSD Director Sullivan stated that there are 700 community public water systems regulated by the state and federal drinking water acts and 71 municipal wastewater systems that discharge to surface waters and those are regulated by EPA. NH's municipal storm water infrastructure was constructed decades ago with the objective of flood prevention and water quality impacts not considered.

Southern NH is already encountering having to get NPDES (National Pollution Discharge Elimination System) permits for storm water and currently Franklin is not a storm water community. Someday Franklin will be and will have to get the NPDS permits, mapping, adopt a storm water ordinance, master drainage study and sample out. There is current legislation to have the federal government turn this over to state level.

MSD Director Sullivan stated that the commission found that substantial investments are needed to maintain the viability and reliability of NH's water infrastructure. It was noted that few municipalities have saved sufficiently to meet asset renewal needs and address unanticipated issues. It is estimated that NH's water infrastructure investment needs will be about \$2.9 billion with wastewater needing \$1.7 billion of that number.

MSD Director Sullivan stated Franklin's water system has many generations of pipe like stove pipe, wood pipe, asbestos pipe, ductile iron, iron pipe and some pvc. The sewer system is almost all clay pipes in six (6) foot sections pieced together with occum stuffing that deteriorates over time. Almost all of our pipe for water, wastewater and drainage are antiquated.

MSD Director Sullivan stated that funding for each dept. has about a \$300K shortfall as that money would have gone into retained earnings. The retained earnings in the water dept. is about \$302,222. Both systems are extensive with 27 miles of sewer collection with 1886 connections and 57 miles of water pipe, 5 tanks, 3 well fields, 5 pumping stations, water treatment plant, 2422 connections, 858 gate valves. There are not enough customers and it is disproportionate to the amount of infrastructure that is in the ground so it reflects on the rates and ratepayer. Compounding the problem is there is an increase in expenses in both departments. The costs to operate have risen 42% since 2003. Sewer is charged based on collection charges, which is the water that goes through the meter, and with more people conserving less water is coming through.

MSD Director Sullivan stated that their focus has been on safety, water quality and wells. If the wells aren't maintained with adequate production there will be serious problems meeting demand with is 580K gallons a day. Each system also faces constant changing regulatory requirements. Last December they looked at fire hydrants that are on private property which can become a liability due to water quality. MSD will offer a service for a fee to inspect and flush those private hydrants.

### **Sewer Department**

MSD Director Sullivan stated Franklin is a one of the ten (10) member communities of the Winnepesaukee River Basin Program (WRBP). WRBP has 64 miles of collection system and it is 80% federal funded, 10% State funded and 10% municipality funded. There was a formula created back then but it is now outdated and water consumption is down. The board is working with DES to recalculate the formula as Franklin is one of the higher rated communities. The WRBP has its own issues such as ownership issues and the rate allocation formula. They are looking to take over all the waste water facilities and to change the rate allocation formula and make it more equitable. 61% of Franklin's sewer budget goes to the state and Franklin retains 39%. The money that goes to the state

helps fund the debt fund service which helps fund the treatment plant. WRBP is also looking at the condition of the piping system.

MSD Director Sullivan stated that the Inflow and Infiltration (I & I) Reduction Program study is underway and an RFP was put out in December. The new rate allocation will be based on flow, strength and capacity of the plant. If Franklin does not reduce I & I, we could be facing paying more money than it does now. MSD Director is chairman of the board and is steering them away from that to capacity but there are communities paying less than they should be. Mayor Merrifield asked MSD Director Sullivan to clarify the RFP. MSD Director Sullivan stated the RFP was to hire a company to do a study of the I & I on the city sewer collection system. They have hired a company and the survey is underway. There are 8 flow meters currently in the ground and track where the issues are. Once the sewer system assessment is done the idea is to go after USDA funding or low interest loans through the rural program for repairs.

MSD Director Sullivan stated revenues are down 5,055,133 cubic feet which equates to an annual decrease of \$316,957. This decrease is due to vacancies and consumption and conservation of water. This decrease becomes a burden to the rate payer.

MSD Director Sullivan stated there was important sewer work underway. A proactive approach has been taken over in the past five (5) years with smoke testing old pipe focused on pre-1980 pipe (all downtown roof drains are connected into the sewer system), education outreach was done on the bills and he has taken a more active role with WRBP.

City Manager Dragon asked if MSD Director Sullivan could give an update on the WRBP in becoming a public utility as the state is saying if the communities convert to a public utility they would have to buy it from the state. City Manager Dragon stated that doesn't make sense as the communities have been paying for it so it is owned by the ratepayers but the New Hampshire AG disagrees. The next step would be to see if a legislative solution would need to be sought. Last year Senator Hosmer went for a legislative solution to be able to spend some of the money accumulated to go to the next step to look at and evaluate the different governing options for the system and the statute has been changed successfully so they can move to the next step.

MSD Director Sullivan stated that the WRBP was able to get the legislation to change the statute so they can spend their own money. There are other changes in the legislature to change the maintenance and operation of WRBP. They are pursuing it and in stage 2 you have a few options: to leave it the way it is (as the state says it is trying to improve how they operate) or enhanced status quo meaning public utility authority would be created taking over assets and ownership for no cost. They are looking to put forth legislation to get the utility given to them as the system has depreciated so much it isn't worth anything. WRBP stance contradicts the NH Attorney General and they will bring it through the legislative process.

Councilor Desrochers stated if the state takes over the waste water treatment plant are they really going to fix it or just patch it. MSD Director Sullivan stated either way the ten (10) communities are

going to pay for it regardless if they stay with the state or become a public utility authority. WBRP feels they are being over charged 2% every year and if they become a public utility is the best cost savings. Councilor Barton asked when will the study be completed. MSD Director Sullivan stated an RFP still needs to be created so he is thinking in about a year. In conjunction with this they are flow metering and the state has finally agreed to give there flow metering results to WBRP, even though the municipalities are paying for it. Councilor Dzujna asked has the state ever come up with the cost of the property through all this. MSD Director Sullivan stated no as they don't know what their assets are or who owns what.

Councilor Barton asked if it is taken from state control who will control it, the ten (10) communities. MSD Director Sullivan stated yes. Councilor Ribas asked if the ten (10) communities take control how would that work. MSD Director Sullivan stated it should be set up like a co-op where you have shared votes. If a community doesn't want to buy in then the community would be charged based on flow, capacity and strength.

Councilor Clarenbach stated that if you have communities that don't want this then there has to be another charge. If it is based on shares then those should be available to other communities that want growth and it won't leave a community with more shares than it wants or needs. The challenge will be the capacity. MSD Director Sullivan stated there will be governing communities and participating communities. Councilor Clarenbach stated there has to be a benefit to the full members who run it and not for just the members using it.

Councilor Barton stated MSD Director Sullivan talked about customer base and he asked will it grow. MSD Director Sullivan stated that things have changed with customers, consumption and reduction. Councilor Clarenbach stated that we have a challenge with our geographical area than what can support the number of customers. You can look at this point a few different ways like government regulations and will they reduce the compliance issues. If you look at Franklin's structure and the line extension up Pleasant Street and Prospect Street that was due to the sewer treatment plant and do we look at the water system and trying to compact it to make it a smaller area as the cost are only going to go up. Mayor Merrifield stated that we have a system that is bigger than the customers on it so strategic advancement can also be helpful.

Councilor Barton asked how much will the Catch Housing Development help for use. MSD Director Sullivan stated that the consumption would be estimated at 384,000 cubic sq ft. Councilor Barton then asked about federal money. MSD Director Sullivan stated there is no federal money as it is through the state drinking water fund and that is where the federal money is. There are no grant monies for water without it having a match.

### **Water Department**

Councilor Giunta stated that this is a problem that we face as we always assume people will buy more and we project higher and when the consumption falls the model falls apart. He asked if there is a new model. MSD Director Sullivan stated that the multi families are a drain on the city in all areas



like solid waste, police, fire, water, waste water and code enforcement with their non-compliance. Multi families are being charged \$30 availability charge and a one family house being charged \$30 availability charge. The change should be to look at availability not consumption. We could look at restructuring the availability charge and it would help alot. You would look at the property classification and charge by unit. Councilor Ribas ask if he wanted to phase this in over time. MSD Director Sullivan stated no he wants to go for it.

Councilor Clarenbach stated that he is ok with the rebalance to see if it is over 10%. There won't be a change if this number is not over the 10%. Mayor Merrifield stated the data will be important. Councilor Desrochers stated that you have to remember that multi families' average income is \$42K and average rent is \$650 and people can't afford more costs. MSD Director Sullivan stated that the only place he sees is with the availability charge. Councilor Wells stated Sanbornton has a sewer system and they charge by the bathroom. When they are charged from the state they divide that by the number of bathrooms and the customer pays that number. MSD Director Sullivan stated that he will look into it and bring back some numbers.

MSD Director Sullivan stated there are two (2) challenges in water as water consumption is down 4,752,912 cubic feet a year which equates to a loss of \$286,682. The first challenge is we have a failed well which is offline, acme 2, and we don't have to go to DES as we are grandfathered which will save us \$250K. We are just redeveloping the well in the same place for about \$240K. It is an absolute necessity to have that well repaired. The second challenge is we need to change the pressure reducing vault on Pleasant Street and this is in the budget. It is antiquated and subject to failure and when it fails it will be a liability and safety issue. Those are the last two big jobs that are left. We will be forced to do some pipe projects in the future, and those have been identified, at a cost of \$200 per linear ft and we have 57 miles of pipe.

Councilor Wells stated he read through the documents and it stated there needs to be \$500K - \$1M of improvements, so when does that have to been done and where is the money coming from. MSD Director Sullivan stated it has to be done right away, as the city can't not be without a well source. If the Franklin Falls dam fails we cannot start the plant. The vault is subject to failure and has been put off for 14 years but that is included in the budget. We are also applying for the Clean Water State Revolving Fund loan and we will be able to get back \$56K in interest forgiveness. We are under \$200K so go with a 10 yr amortization schedule and build that into a state revolving program rather than having to come up with the money upfront. We can't involve the state as they would want control over the well. One project is funded through the state drinking fund and the other as a capital project in the existing budget. Councilor Clarenbach stated it would cost \$60.2M to replace all the pipe. MSD Director Sullivan stated the customer base cannot support this. Just like with the roads Franklin has 62 miles of road and it has the same problem there isn't the customer base so the general tax base doesn't pay to maintain the roads and equipment.

MSD Director Sullivan stated we are doing the best we can with the crew we have to be compliant and save money by looking at the projects to get the best bang for the buck. We are forced to do capital projects due to the age of the system. We have very limited personnel and we are reactive

more than we are proactive and we run everything to failure due to the lack of revenues. Councilor Ribas asked about the Sanbornton well that was stated as a capital project. MSD Director Sullivan stated that is an ongoing project. It is from the 1940s and has 40 well points and we will have to replace the pumps at some point. We try to do four (4) a year and the pumps have just been rebuilt for the last time. It will cost about \$7K per pump and is an ongoing issue.

Councilor Giunta stated that the Exxon settlement has been settled and NH got \$350M and that has gone into the trust fund. We need to get in contact with Senator Morris from Southern NH so we can get on their radar. Mayor Merrifield asked who the oversight board is. MSD Director Sullivan stated he tried to get on that board of 15 members. From the audience, Leigh Webb, stated that a lot of this money is being used to clean up sites so not sure how much is left.

MSD Director Sullivan stated he has 2 people in mechanical garage, 4 in buildings and grounds with one placed at Bessie Rowell, 4 in solid waste, 5 in highway taking care of 62 miles of road, 4 in water, 2 in sewer and 3 in administration. Every division is challenged and we do the best we can. We need each division and with 84 catch basins to be rebuilt and the aging equipment it is just hard and we do the best we can with the least we have. MSD Deputy Director Barry stated there are a lot of challenges in the community and the crews have great ideas to help save money.

City Manager Dragon echoed what MSD Director Sullivan has said that the city faces a lot of challenges and all departments help each other as frugality drives innovation but she remains optimistic. We have been thinking outside the box for so long that new ideas are starting to slow but there is a light with the economic development and Northern Pass in the future will change those dynamics.

### **Other Business**

City Manager Dragon stated the tax credit application that was awarded through FBIDC for the downtown façade improvements an event will be held on May 1<sup>st</sup> from between 12:00-3:00 pm in the downtown to celebrate the organization who bought the majority of shares. The joint finance committee is tomorrow and it will probably be the last meeting due to the upcoming budget meetings. Superintendent LeGallo gave us their budget document and the cover sheet doesn't give a ton of information but the school is about \$1.1M over with matching revenues and expenses. City Manager Dragon stated she asked Superintendent LeGallo what that means and he stated that would be 20-25 teachers so she asked him what would the structure look like. Superintendent LeGallo stated some of the classes would have 30 students and some maybe 20 to 25 and at the high school some maybe a handful. She asked him to bring that to the Joint Finance meeting.

City Manager Dragon mentioned that Superintendent LeGallo said that the school board has no desire to move forward with financial consolidation. He stated that the chair will not be planning to bring the vote up until after June when the budget process is done. City Manager Dragon mentioned to him that was unfortunate as that is some revenue that they could put towards there \$1.1M shortfall. One of the changes they have proposed is eliminating the grants administrator and having

the business administrator take that over and that will impact the numbers. The pre meetings with the superintendent and business administrator are not productive although there are cordial conversations. City Manager Dragon stated that on a separate piece of paper it shows the schools \$1.9M in grants and they are not included in the budget. She stated she had asked if it will be in their budget but got no clear answer and that is a problem as the public doesn't understand their budget. Councilor Zink asked if the expenditures that are also on this sheet are nowhere in their budget and City Manager Dragon stated that is correct and this is a problem as it is difficult to track.

Councilor Giunta stated that last year the council was criticized for not supporting the school but their cost per student number is artificial because they are not showing all the money correctly. City Manager Dragon stated that Superintendent LeGallo said they have made the change on the DOE25. Councilor Moquin stated that is a question to be asked at the JTF meeting as if they have calculated the pupil cost real number. She stated that as a citizen looking at their budget is very confusing and you can't get a straight answer from anyone. City Manager Dragon stated on their revenue sheet is showing that they are anticipating a carryover \$200K from their end of year budget. The point is that there is still money left even after the hardship they were stating. Councilor Wells asked what is it about gross budgeting that they don't understand as it is the law. Mayor Merrifield mentioned that DOE has guidelines to do a budget.

Councilor Zink asked if the council doesn't reach the school's deadline of May 12 will they notice 20-25 teachers. Are there any meetings being held between now and May 12? She stated she feels there needs to be one or two meetings to see if there are any creative or innovated ways to look at this. Mayor Merrifield stated the council should all think about that and look at our schedules and will talk about it at our meeting next week. City Manager Dragon stated she thinks that is a good idea but she doesn't manage the school but she would like to see what the structure would look like. Councilor Moquin stated that her daughter takes French online as there is no flexibility in the schedule. Councilor Clarenbach stated that the school board won't cut the high school because they are afraid of losing accreditation so you will see those cuts at the other schools.

City Manager Dragon stated that financial consolidation is the accuracy and transparency of the information and the school board is afraid of losing control. Councilor Dzujna stated he would like to see a vote from the school board on this.

City Manager Dragon stated that she has given the council an updated Northern Pass agreement. Northern Pass stated they do not want emergency personnel to enter beyond the gate without them but after a discussion they have put something in there to indemnify the city regarding this.

***Motion to adjourn made by Councilor Clarenbach and seconded by Councilor Desrochers. All in favor; meeting adjourned at 7:54 p.m.***

Respectfully Submitted,

Lauraine G. Paquin



## PENDING COUNCIL APPROVAL

### City Council Meeting April 3, 2017

#### Call to Order

Mayor Merrifield called the meeting to order in the Council Chambers, Franklin City Hall at 6:00 p.m.

#### In Attendance

Councilor Clarenbach, Councilor Ribas, Councilor Moquin, Councilor Barton, Councilor Giunta, Councilor Wells, Councilor Zink, Councilor Dzujna, City Manager Dragon and Mayor Merrifield.

Salute to the Flag was led by Councilor Wells.

Mayor Merrifield stated there was a special person D'Aleczandria Johnson attending 3<sup>rd</sup> grade at Compass Classical Academy in Franklin. The New Hampshire State Fire Marshal's office had a Fire and Life Safety calendar contest for students statewide on important home safety topics. Among the 700 entries D'Aleczandria Johnson's drawing on kitchen fire safety was selected to be included in the 2018 calendar for the month of March. Mayor Merrifield proclaimed today April 3, 2017 as D'Aleczandria Johnson day.

Mayor Merrifield read the following Proclamation:

#### **In the Year of our Lord, Two Thousand Seventeen:**

A Proclamation relating to Arbor Day in Franklin, New Hampshire, in keeping with our City's continuing efforts towards recognizing the elegance of trees; their beauty; required maintenance and the need to keep them safe and healthy.

**WHEREAS**, The City of Franklin, New Hampshire continues to be a participating member of "Tree City U.S.A." since April 9, 2001 and recognized as such by the National Arbor Day Foundation, and

**WHEREAS**, Arbor Day which is Latin for "Tree Day" is an Environmental Holiday where Citizens and Groups are encouraged to conduct ceremonies; plant trees and care for existing trees, and

**WHEREAS**, While many countries and Municipalities celebrate Arbor Day on various dates throughout the year, Arbor Day is officially celebrated in the United States on the last Friday in the month of April, and

**WHEREAS**, The Municipal Services Director has gone against the grain and promoted past Arbor Days to be held in late fall or early winter, but wishes to turn over a new leaf and request that the City of Franklin, New Hampshire celebrate Arbor Day on its official date this year of Friday April 28, 2017, and

**WHEREAS**, Trees should be planted in their appropriate natural environment at the right time of the year when there is no frost in the ground and no snow and ice above ground, and

**WHEREAS**, the Municipal Services Director is hereby officially declaring an end to the winter weather season in hopes that April 28<sup>th</sup>, 2017 will be clear of all chances for snow and ice and Arbor Day will be a beautiful warm, bright and sunny spring day.

**NOW THEREFORE BE IT RESOLVED,** I Kenneth Merrifield, Mayor of the City of Franklin, New Hampshire, a City which recognizes all species of trees, do hereby proclaim Friday, April 28<sup>th</sup>, 2017 as:

**"ARBOR DAY in FRANKLIN, NEW HAMPSHIRE"**

and invite all Citizens to participate in the preparation and the planting of two trees within the grounds of the Franklin Public Library, beginning at 11 A.M.

**Public Hearings**

**Resolution #10-17 – No public comment.**

**Comments from the Public**

**Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary.**

Amy Slattery, from Congresswoman Ann Kuster's office, introduced herself and if anyone wishes to speak with her Mayor Merrifield has her contact information.

Scott Burns spoke about being at the hearings in Concord and that a letter was written about Franklin's school issues here. He received a response from a Representative from Conway. The response was really just kicking the can down the road and no one understands why they need to fund education. Mayor Merrifield stated that stabilization may not have been intended to be permanent but what it replaced was intended to be permanent. Fiscal capacity disparity aid helped communities like Franklin equalize with other communities that have an advantage in property value per pupil. If you look at Department of Education the costs are charted out. When the legislature changed the fiscal capacity disparity aid to stabilization aid, they are making that go away altogether leaving no support for communities with poor property values.

A woman got up and spoke and asked if the crosswalks can be painted asap as some are non-existent or put out cones. MSD Director Sullivan stated that as soon as we can get to it as it is weather permitting. He also stated that they will put out signs when the weather permits as well.

**Legislative Comments**

Rep. Horn spoke about the county budget and the budget is an additional \$1.6M in additional taxes from communities in Merrimack County. It is an increase of 1.7% as benefits have increased in NH 16% and they rolled back \$250K. The house budget HB1 & HB2 will be voted on Wednesday and Thursday, if needed. He stated he was disappointed that they didn't acknowledge all the communities that came out for adequacy aid and continue to level fund UNH at \$81M but when it came to make sure there was adequate money for NH's students they kicked the can down the road. Rep. Horn stated his next task is to talk to senators as to UNH using granite as decorative pieces in their new buildings but other communities like Franklin and Berlin are cutting positions in the secondary education as they take the burden. They can't continue to let UNH prosper while communities are

struggling. The senators will have control over the budget so please contact them. The flood control money will be challenged again as they don't understand how it works, Massachusetts pays New Hampshire and the state pays the municipalities. Councilor Wells stated that he has heard that the residents are now paying more than non-residents at UNH. Rep. Horn stated he has not heard that but maybe what has happened is that they have increased the percentage residents pay more than what non-residents pay.

#### **City Council Acknowledgements**

Councilor Zink wanted to recognize Ruth Niven who is celebrating thirty (30) years working at the library. Councilor Desrochers wanted to recognize MSD Director Sullivan for doing a great job at sweeping the streets last week.

**Mayor's Update** – No update as he had done two (2) items at the beginning of the meeting.

#### **Agenda Item I.**

**City Council to consider the minutes of the February 27, 2017 City Council Special Workshop Meeting and the March 6, 2017 City Council Meeting.**

**Motion:** *Councilor Zink moved that the Franklin City Council consider the minutes of the February 27, 2017 City Council Workshop Meeting and March 6, 2017 City Council Meeting. Motion seconded by Councilor Dzujna.*

*Councilor Desrochers abstained, all others in favor; motion passes.*

#### **Agenda Item II.**

**School Board Report** – Superintendent LeGallo recognized Councilor Desrochers for meeting with him and touring the schools. He recognized Councilor Giunta for setting up the meeting with Education Commissioner to come to Franklin. He also recognized Councilor Moquin who has agreed to be on the principal search committee.

Superintendent LeGallo stated that Commissioner Edelblut will be visiting on Monday, April 10. The schedule will begin with a 9:00 am tour of all the facilities, break for lunch at 12:00pm, 1:00pm discussion with school board and city councilors are invited, and 2:00 pm discussion with the joint finance committee. Superintendent LeGallo stated he is not sure what help he can provide but it is worth the discussion for ideas.

Superintendent LeGallo stated that on April 18 the school board will be hosting a budget process and strategic planning forum at 6:30pm in the Franklin High School Cafeteria and all councilors are invited.

He stated they are back in negotiations with the support staff and custodians but due to schedule conflicts they won't be meeting again until the first week in May.

SB193 is being heard for testimony tomorrow and School Board Member Dow and Superintendent LeGallo will be going down to listen to the discussions.

The budget is currently being worked on to come under the tax cap even though they recognize that they are \$1.2M under in revenues. He mentioned that he is not sitting on his hands just waiting for the budget to pass as is and is working on that in case it becomes a reality.

**Agenda Item III.**

City Council to consider adopting Resolution #10-17, appropriation of DES grant funds in the amount of \$59,000 for the cleanup of the remaining contamination on the former Macosko Foundry on Chance Pond Road to the nuisance abatement line.

***Motion: Councilor Desrochers moved that the Franklin City Council adopt Resolution #10-17 for the appropriation of DES grant funds in the amount of \$59,000 for the cleanup of the remaining contamination on the former Macosko Foundry on Chance Pond Road. Motion seconded by Councilor Clarenbach.***

Roll Call:

Councilor Barton	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Clarenbach	<u>yes</u>	Councilor Giunta	<u>yes</u>	Councilor Wells	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Moquin	<u>yes</u>	Councilor Zink	<u>yes</u>

***All in favor; motion passes.***

**Agenda Item IV.**

City Council to consider "un-merger" of some previously merged lots on Oriole St.

***Motion: Councilor Desrochers moved that the Franklin City Council approve restoration, per RSA 674:39-aa.II, of the two involuntary merged tracts owned by Andrew Tomaszewski. Motion seconded by Councilor Clarenbach.***

Councilor Clarenbach stated that the motion should contain the parcel #s in the motion to make it cleaner. Mayor Merrifield clarified the motion with Councilor Desrochers to add to the motion with materials as presented this evening and re-verified the second with Councilor Clarenbach.

***All in favor; motion passes.***

**Agenda Item V.**

**City Council to consider Franklin Cultural Alliance “PULL UP A CHAIR AND SIT A SPELL” project.**

Annette Andreozzi stated she is representing the Franklin Cultural Alliance which came from the Franklin for a Lifetime project. They are encouraging any resident, business or organization to take a chair of any kind and decorate it and turn it into an art project. The Alliance would like to set the chairs out mainly on Central St. on the city sidewalk but they can be in a business window. They are looking for the council's approval. Ms. Andreozzi stated she has had discussions with MSD Director Sullivan and they will have places that are acceptable for placement. She stated they would like to encourage all councilors to talk with people to get them to participate. The deadline is April 28 and the chairs will be out and judged on May 6 and the chairs would be out until Labor Day.

Councilor Barton asked where the chairs would go at nighttime in the summer. Ms. Andreozzi mentioned that some will be in store windows, some businesses will put them out and take them in and we are hoping that some will be left outside. Ms. Andreozzi stated that they have a donor Leo Paquin from Tolle Agency who will print 100 brochures trifold which will include a map.

Councilor Zink stated on the application there is a check box that states “I will hold the City of Franklin harmless...” can someone explain the liability on this. City Manager Dragon stated she will have Atty. Fitzgerald look at it to see if there is anything else that needs to be signed or any revisions that need to be done. City Manager Dragon stated she is concerned about chairs in the evening but this will be a good test.

Councilor Dzujna asked if the chairs are going to be donated by the people that make them. Ms. Andreozzi stated the chairs are the property of those who make them but they can donate them to somebody else. Councilor Dzujna asked if size of the chair matters. Ms. Andreozzi stated that they have made a chair maximum of 4x4x6 ft tall. City Manager Dragon thanked Annette for taking this on as they were trying to get a group going with the Alliance. She stated if a motion is made she recommends this language be added - ***location of all chairs will be approved by MSD Director Sullivan and the indemnification language be reviewed and approved or if necessary amended by Atty. Fitzgerald.***

***Motion: Councilor Giunta so moved motion to approve with those conditions. Motion seconded by Councilor Desrochers.***

***All in favor; motion passes.***

**Agenda Item VI.**

**City Council to consider zoning amendment on Accessory Dwelling Units.**

***Motion: Councilor Desrochers moved that the Franklin City Council approve Ordinance #03-17, for amendments to Chapter 305, Zoning to comply with RSA approved Accessory***



***Dwelling Units and to revise Section 305-3, Definitions, and Section 305-19, Off Street Parking. Motion seconded by Councilor Clarenbach.***

**Roll Call:**

Councilor Barton	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Clarenbach	<u>yes</u>	Councilor Giunta	<u>yes</u>	Councilor Wells	<u>yes</u>
Councilor Desrochers	<u>no</u>	Councilor Moquin	<u>yes</u>	Councilor Zink	<u>yes</u>

Mayor Merrifield thanked P & Z Director Lewis and the planning board for all their time on this.

Councilor Desrochers asked for an explanation for the Off Street Parking section 305-19 and how will it affect Franklin. P & Z Director Lewis stated there is the use category and the deletion of some words. Any structure that has three (3) or less units is considered residential and three (3) or more is a multi-family so they are cleaning that up as well. In the required number of spaces they are not changing that and they have tried to clarify where parking is appropriate. One issue that has come up is the older smaller homes in the tree streets with limited parking and the cars get stacked up so they are trying to eliminate that problem. When people start adding units to single family homes the parking won't become a problem. One of the things about the ADU statute and this ordinance change is it replaces what the city has now for zoning under family parking. The ADU doesn't require you to have a family relationship in creating two (2) units.

Councilor Desrochers stated the city has issues now all around the city with people parking where ever they want and nothing is done about it. Who is going to enforce the parking and make sure there is actual parking where a vehicle is located? P & Z Director Lewis stated that was an issue that was raised during the workshop meetings and that would be enforcement and he will be working with the code enforcement officer. To get an ADU there is an application and permitting process and there will be visits to those applications and parking will be looked at. If the application or permit is denied because of parking the property owner can make an appeal to the planning board. These ADUs are not being done by the City of Franklin they are being forced upon every town and city in New Hampshire due to a legislation change. What wasn't taken into account was that not all communities are the same and in Franklin our housing structure is much different than many other communities. Councilor Desrochers stated that there are no additional driveway cuts allowed but in the past there have been driveway cuts put in and allowed to stand and who is going to enforce that. P & Z Director Lewis stated he wanted to go over that with MSD Director Sullivan.

Councilor Ribas stated 305-19 is not just for ADU's so how does that apply to existing facilities that have stacked parking are they grandfathered or subject to ordinance. P & Z Director Lewis stated that anytime you have a zoning change properties are grandfathered somewhat and with parking that it gets tricky and will approach on a case by case basis.

Councilor Dzujna asked if a small house with a septic system would two other units being put on there, would it affect the septic system. He spoke with P & Z Director Lewis and there is currently a

bill in legislature now and that bill is basically stating that it can happen no matter what. Franklin has an ordinance of certain size of septic systems. P & Z Director Lewis stated that those septic systems will fail earlier and more quickly.

***Yes votes 8, No votes 1; motion passes.***

**Agenda Item VII.**

**Other Business**

1. **Committee Reports** –no reports
2. **City Manager's Update** – City Manager Dragon advised that the city received the following contingent grant line amount: \$250 from Pond & Peak Reading Council for the book club, \$2,000 from Lassie League & Franklin Lodge for field renovations.

City Manager Dragon stated it is time to schedule budget meetings and the following dates were chosen - May 8, May 9, May 30, June 12, June 13, June 20, June 21 with June 26 & June 27 as back up dates.

City Manager Dragon stated the school can have the first pick so for them to check and get back to her. If the meetings need to go later than the 21<sup>st</sup> then the public hearing would have to be later in July.

City Manager Dragon stated that the current PILOT with LRGHealthcare expires November 2017. We need to start conversations with the hospital 3-4 months before it expires. If the council has any changes/concerns/suggestions please let her know.

City Manager Dragon stated that Franklin has been selected for Safe Routes to Parks Award for technical assistance. P & Z Director Lewis submitted the application in partnership with Mill City Park's Marty Parichand. He also received help from Parks & Rec Director Alpers, Jim Aberg and Niel Cannon. City Manager Dragon stated they are hoping to use this to assist in creating a framework to engage the community in the overall Mill City Park concept.

City Manager Dragon stated the Youth Government schedule is May 23, 24, 25. It follows the same schedule where the 23<sup>rd</sup> all departments and students are here and the council, mayor and Elks are invited to come and speak to the students. On the 24<sup>th</sup> the students go to the departments they have chosen and the 25<sup>th</sup> the students prepare for the mock city council meeting that evening. Please RSVP with City Manager Dragon if you are attending the evening mock council meeting.

Mayor Merrifield stated that Councilor Zink mentioned last week about meeting before the school's requirement to teachers of notice on May 12. Mayor Merrifield stated that they could discuss on May 8. Councilor Zink was unsure if that was enough time before the May 12

deadline. Mayor Merrifield stated there was a workshop at the end of April so they could discuss it there as well.

Councilor Wells stated that the agreement with LRGHealthcare that Westside on South Main St no longer exists and the Delphi building on Central St. they have been leasing will be owned within the next thirty (30) days.

**3. Late Items –**

**A. Public Hearing for, and consideration of the adoption of amendments to the Franklin City Code, Chapter 166, Fire Prevention.**

***Motion: Councilor Zink move that the Franklin City Council set a public hearing for Monday, May 1, 2017 at 6:12 pm to consider the approval of Ordinance #04-17, amendment to Chapter 166, Fire Prevention, of the Municipal Code.  
Motion seconded by Councilor Desrochers.***

Councilor Clarenbach stated that it should be 6:00 pm as we don't have any others scheduled. Mayor Merrifield stated that they can all be scheduled at 6:00 pm as we can be later but not earlier. Councilor Zink and Councilor Desrochers understand that it will be at 6:00 pm. Mayor Merrifield asked if he could motion to read this ordinance in title only and Councilor Desrochers so moved and seconded by Councilor Giunta.

***All in favor of reading in title only; motion passes.***

Mayor Merrifield read it was an amendment to the Franklin Municipal Code ordinance #04-17.

Councilor Zink asked if the meeting dates could be emailed and City Manager Dragon stated she would.

Leigh Webb, from the public, asked if they could get a status update on the CIP Committee. Councilor Giunta stated there is one other person who wanted to talk with him about CIP so he is holding off until he speaks to that person.

Jen Goulet stated she went to one (1) of the (2) school budget meetings and spoke about those items.

***Motion to adjourn made by Councilor Giunta and seconded by Councilor Zink. All in favor; meeting adjourned at 7:13 p.m.***

Respectfully Submitted,

Lauraine G. Paquin

**CITY COUNCIL MEETING**  
**AGENDA ITEM II**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**

*City Council Meeting of May, 2017*

**Subject: School Board Report**

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**The Superintendent will provide a monthly report to the Mayor and City Council.**

**CITY COUNCIL MEETING**  
**AGENDA ITEM III**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**

*City Council Meetings of April 3 and May 1, 2017*

**From:** Kevin LaChapelle, Fire Chief

**Subject:** Public hearing for, and consideration of the adoption of amendments to the Franklin City Code, Chapter 166, Fire Prevention.

**Recommended Motions:**

**For April 3, 2017:** "I move that the Franklin City Council set a public hearing for Monday, May, 1, 2017 at 6:12 PM to consider the approval of Ordinance #04-17, amendment to Chapter 166, Fire Prevention, of the Municipal Code."

**For May 1, 2017:** "I move that the Franklin City Council adopt Ordinance #04-17, amendment to Chapter 166, Fire Prevention, of the Municipal Code, by a roll call vote."

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**Background:**

This proposed change is suggested by the Fire Inspection Division and confirmed by Chief LaChapelle. This will allow our Code Enforcement Division a clean transition into enforcing codes as they are adopted by the NH State Legislature. Our current ordinance is written so that it requires amendments any time statute changes are made on the State level. This proposed Ordinance will provide for a more consistent enforcement practice that could potentially lessen confusion for contractors and end users. This change has been vetted through the Franklin City Council Legislative Committee.

**Fiscal Impact:**

There will be no fiscal impact.

**Alternatives:**

The alternative is for the Fire Department to continue enforcing a code that is out dated. The most recent code allows for enforcement of fresh standards.

**Attachments/Exhibits:**

- Draft copy of the proposed change ORDINANCE #04-17



**CITY OF FRANKLIN, NEW HAMPSHIRE**  
*"The Three Rivers City"*

316 Central Street  
Franklin, NH 03235

(603) 934-3900  
fax: (603) 934-7413  
cityhall@franklinnh.org

**ORDINANCE #04-17**

**AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:**

**In the Year of our Lord, Two Thousand Seventeen**

**Be it ordained by the City Council of the City of Franklin to revise existing Chapter 166, Fire Prevention, of the Municipal Code by removing all language that is struck and adding language that is bold:**

Chapter 166. Fire Prevention

Article II. Fire and Safety Codes

§ 166-4. Definitions.

As used in this article, the following terms shall have the meanings indicated:

APPROVED

Accepted by the Chief of the Fire Department as a result of investigation and experience or by reason of test, listing or approval by Underwriters' Laboratories, Inc., the National Bureau of Standards, the American Gas Association Laboratories or other nationally recognized testing authorities.

BOCA

~~The Building Officials and Code Administrators International, Inc.~~

NFPA

The National Fire Protection Association. The designation "NFPA" with a number immediately following these initials shall refer to a code or standard published by such association with a corresponding designation.

PERSON

Includes a person, persons, firm, corporation or co-partnership.

§ 166-5. Adoption of codes and standards.

~~[Amended 2-16-2000; 8-2-2004 by Ord. No. 17-04]~~ **ADD NEW AMENDMENT DATE AND ORDINANCE NUMBER**

The following codes and standards are hereby adopted by the City of Franklin, subject to the amendments listed below:

**New Hampshire State Building Code as amended. (RSA 155-A)**

**New Hampshire State Fire Code as amended. (RSA 153:5 Saf-C6000)**

A.

~~NFPA 1, Fire Prevention Code, 2000 Edition, with the following deletions:~~



~~(1)~~

~~Section 1-8, Board of Appeals.~~

~~(2)~~

~~Section 1-17, Certificates of Fitness.~~

~~(3)~~

~~Section 16-1, Fireworks Displays.~~

~~(4)~~

~~Section 16-4, Fireworks Manufacturing.~~

~~(5)~~

~~Section 16-8, Explosives.~~

~~NOTE: A significant number of NFPA codes are adopted by reference within NFPA 1. See Section 43-1 of NFPA 1.~~

~~B.~~

~~NFPA 101, Life Safety Code, 2000 Edition, with the following amendment:~~

~~(1)~~

~~Relative to natural hazard drills in educational occupancies.~~

~~C.~~

~~BOCA National Building Code, 1999 Edition. Only those sections that pertain to fire protection or structural integrity have been adopted; does not apply to one and two family dwellings. NFPA 101 takes precedence with regards to code requirements for means of egress.~~

~~D.~~

~~NFPA 909, Standard for the Protection of Cultural Resources Including Museums, Libraries, Places of Worship, and Historic Properties, 2001 Edition.~~

~~E.~~

~~NFPA 914, Fire Protection of Historic Structures, 2001 Edition.~~

~~F.~~

~~NFPA 54, National Fuel Gas Code, 1999 Edition.~~

~~G.~~

~~NFPA 30A, Automotive and Marine Service Station Code, 2000 Edition, with the following amendments:~~

~~(1)~~

~~Use of coin and currency type devices to dispense fuel at unattended self-service stations is prohibited.~~

~~(2)~~

~~Automatic fire suppression system required at all new unattended self-service stations.~~

~~(3)~~

~~Delivery transactions limited to 40 gallons for gasoline, 100 gallons for diesel per transaction.~~

~~H.~~

~~NFPA 52, Standard for Compressed Natural Gas (CNG) Vehicular Fuel Systems, 1998 Edition.~~

~~I.~~

~~NFPA 70, National Electrical Code, 1999 Edition.~~

~~J.~~

~~NFPA 31 Standard for the Installation of Oil Burning Equipment, 2001 Edition, with the following amendment:~~

~~(1)~~

~~Installation and operation permit required for all oil burners.~~

~~K.~~

~~NFPA 211, Chimneys, Fireplaces, Vents and Solid Fuel Burning Appliances, 2000 Edition.~~

L.

~~NFPA 780, Lightning Protection Code, 1997 Edition.~~

M.

~~NFPA 1126, Standard for the Use of Pyrotechnics before a Proximate Audience, 2001 Edition, with the following amendment:~~

(1)

~~Permit from State Fire Marshal required.~~

By a roll call vote.

Roll Call:

Councilor Barton	_____	Councilor Dzujna	_____	Councilor Ribas	_____
Councilor Clarenbach	_____	Councilor Giunta	_____	Councilor Wells	_____
Councilor Desrochers	_____	Councilor Moquin	_____	Councilor Zink	_____

Approved: \_\_\_\_\_  
Mayor

Passed: \_\_\_\_\_

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

**In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, May 1, 2017 at 6:00 p.m. in the Council Chambers, Franklin City Hall to consider the approval of Ordinance #04-17, amendment to Chapter 166, Fire Prevention, of the Municipal Code.**

**Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.**

**City of Franklin  
316 Central Street  
Franklin, NH 03235  
(603) 934-3900**

**CITY COUNCIL MEETING**  
**AGENDA ITEM IV**



## CITY OF FRANKLIN COUNCIL AGENDA REPORT

May 1, 2017

**From:** Brian J. Sullivan, Municipal Services Director

**Subject:** Franklin City Council to consider authorizing the disposition of City owned Surplus Equipment at the May 20, 2017 State of New Hampshire, Surplus Property Auction.

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### Recommended Motion(s):

Councilor Moves: "I move that the Franklin City Council authorize the Municipal Services Director to sell, for the best possible price the Surplus City Equipment, referenced below within this Council Agenda Report, utilizing the State of New Hampshire, Surplus Property Auction to be held on Saturday May 20, 2017.

Mayor calls for a second and the vote.

### Discussion:

Annually, the City of Franklin, New Hampshire participates in the State of New Hampshire, White Farm Surplus Property Auction located at 144 Clinton Street in Concord, New Hampshire. In the past, we have received very good prices for surplus, obsolete and/or unused City vehicles, tools and equipment. The following items have been determined by City Staff as surplus equipment and recommended for disposition and sale at the upcoming May 20, 2017 White Farm Auction. There will be a second auction conducted in the fall of 2017.

- 2007 Ford Crown Victoria Chevrolet VIN #2FAP71W17X154252
- 1996 Ford Cab and Chassis VIN # 1FDXH7OC1TVA25194
- 1992 John Deere 1050 Tractor VIN #10505008266
- 1,000 gallon Polyethylene Storage Tank with pump motor and hose.
- 6 Container, Portable, 40,000 gallon Water Storage and Distribution System
- 1996 Gravely Walk Behind Mower, Model # 985109, Serial # 000592
- Gravely Sweeper Attachment, Serial # 05141682
- Gravely Harrowing Attachment, Model # 885010, Serial # 000309
- Gravely Roto-Tiller Attachment, Model # 885011, Serial # 000387
- Gravely Sulky Seat Attachment, Model # 885017, Serial #001069
- One Stainless Steel Diamond Plate, 100 gallon Capacity, with attached tool box.
- Ingersol Rand T-30 Air Compressor, Model 2420NS, Serial #280210
- Wilton Band Saw, Model 7000, Serial #4091140
- 2002 - 1.5 Ton Military Trailer, Turtle Mountain Company Model, VIN # 551
- 2007 - 2.5 Ton Military Trailer with Generator, Turtle Mountain Company, VIN # 653
- 2008 - 1.5 Ton Military Utility Tool Trailer, VIN # 0196
- 2009 - Military Trailer, Serial # 113020093379
- 2009 - Military Trailer, Serial # 073120093208
- 2009 - Military Trailer, Serial # 113020093377

**Concurrences:**

In accordance with City Code, declared surplus equipment must be authorized for disposition by the City Council. Upon sale, items are then removed from the City's inventory.

**Fiscal Impact:**

Auction proceeds from the sale of surplus equipment are deposited into "Miscellaneous Revenues" Account in the City's General Fund.

**Alternatives:**

Should the City Council not decide to move forward, the Municipal Services Department will need to retain the equipment, but, as it is no longer serving a purpose, it will only take up storage space.

**Attachments / Exhibits:** James R. St. Jean Auctioneers, State of New Hampshire, Surplus Property Auction Notice, dated - April 2017.

## **JAMES R. ST. JEAN AUCTIONEERS**

April 2017

**TO: ALL MUNICIPALITIES & NON-PROFITS**  
**RE: STATE OF NH SURPLUS PROPERTY AUCTION**

This memo is to advise all City and Town Personnel that the State of NH allows, as well as encourages, your participation in the State of NH Surplus Property Auction to be held Saturday, May 20, 2017 at the White Farm, 144 Clinton Street, Concord, NH.

In the past the Cities and Towns who have participated have consigned many items such as vehicles, equipment, furniture and fixtures. Through the auction process many of these Cities and Towns have found the auction method to be very lucrative, especially in the sale of motor vehicles. In the Fall of 2016 over 30 Cities and Towns throughout NH participated in the auction; visit our website: [www.jsjauctions.com](http://www.jsjauctions.com) for sale results.

The following are guidelines to be followed if you do choose to participate in the auction:

1. All items entered into the auction will be sold at "absolute auction", that is, with no minimum or reserve bids.
2. We must have a complete inventory list (on official City/Town Letterhead)
3. Vehicles year 2000 or newer need a Title of Ownership signed and dated 5/20/17. Vehicles 1999 or older need: A copy of the Title of Ownership signed & dated 5/20/17 or a (TMDV 22A), it's a pink State of NH form with one of the following: A copy of the title, copy of last registration or a (TDMV-19A), it's a blue State of NH Verification of Vehicle Identification form.
4. All consignors are responsible for delivery of items to the auction site which is located at 144 Clinton Street, Concord, NH (exit 2 off of I-89).
5. Drop off times are as follows: Thursday & Friday, May 11 & 12, 2017 from 8am to 3:30PM. All consignors will be required to submit an inventory listing upon arrival and to assist with unloading. The State of NH will provide a forklift to assist with heavy equipment and palletized loads.

St. Jean Auctioneers will make payment to City/Town or non-profit agency approximately fifteen business days after the auction sale. Our payment will include a listing of each item sold and the sale price. A check will be made payable in the manner you indicate to us minus a yard fee of 5% of the gross sales amount.

We look forward to working with you and if you have any questions, please do not hesitate to contact Jay or Sue at our office (603) 734-4348.

**CITY COUNCIL MEETING**

**AGENDA ITEM V**





**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**  
*City Council meeting May 2017*

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**From:** Elizabeth Dragon – City Manager  
**Subject:** Update-196 Central Street Brownsfield work

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**Discussion:**

The city has been approved for Brownsfield phase I work to be conducted at 196 Central Street. This work will require partial or complete demolition of the existing building.

Director Lewis & Manager Dragon to provide an update regarding Brownsfield work at the former Ciao pasta site.

**CITY COUNCIL MEETING**  
**AGENDA ITEM VI**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**  
*City Council Meeting of May, 2017*

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**Subject: Other Business**

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**1. Committee Reports**

**2. City Council Appointments**

Concord Regional Solid Waste/Resource Recovery Cooperative  
CIP Committee

**3. City Manager's Update**

**4. Late Items**



**Subject: City Council Appointment - Concord Regional Solid Waste/Resource Recovery Cooperative**

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George Turcotte was the regular member to this board but he has retired from the City of Franklin and his term was to expire December 2017.

**Motion: "I move that the Franklin City Council appoint Brian Sullivan to a regular member from an alternate member to the Joint Board of the Concord Regional Solid Waste/Resource Recovery Cooperative, Term of Service to December 2017."**

**Mayor calls for a second, discussion and the vote.**

**Motion: "I move that the Franklin City Council appoint Brian Barry as an alternate member to the Joint Board of the Concord Regional Solid Waste/Resource Recovery Cooperative, Term of Service to December 2017."**

**Mayor calls for a second, discussion and the vote.**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**

*City Council Meeting of May, 2017*

**Subject: City Council Appointment – CIP Committee**

There are two resident positions that are vacant. Both positions are normally five (5) years but these two positions original terms haven't expired yet.

**Motion: "I move that the Franklin City Council appoint \_\_\_\_\_ to the CIP Committee, Term of Service to October 2017."**

**Mayor calls for a second, discussion and the vote.**

**Motion: "I move that the Franklin City Council appoint \_\_\_\_\_ to the CIP Committee, Term of Service to October 2018."**

**Mayor calls for a second, discussion and the vote.**



**CITY OF FRANKLIN**  
**COUNCIL AGENDA REPORT**  
*City Council Meeting May 2017*

**Date:** April 21, 2017  
**From:** Elizabeth Dragon, City Manager  
**Subject:** Manager's Update

**Contingency Grant Line Activity:** The City received the following in the contingent grant line this month:

-Nothing new this month

**State budget & Education Funding:** Contact the senate to encourage support of freezing education stabilization funds!

**Congratulations to Councilor Clarenbach-** On April 5, 2017, Councilor Clarenbach was awarded both the Sally Proctor Award and the Rhoda Ladd Award by LRGHealthcare at their annual meeting. Congrats to Councilor Clarenbach!

**Franklin Police Department Award:** On April 13, 2017 the Franklin Police Department received an award from the Office of the United States Attorney -District of Maine. This award was to formally recognize the department for their thorough investigation in the case of United States v. Joseph Richards, Crystal Dufault and Neil West for the August 3, 2015 robbery of Norway savings bank in Maine, August 14, 2015 robbery of Franklin Savings Bank, and September 4, 2015 robbery of University Credit Union in Portland; and the September 12, 2015, robbery of TD Bank in Maine. The investigation of this multi-robbery lead to a successful prosecution largely due to skillful coordination among all of the local, state, and federal agencies involved.

- Congrats to the Franklin Police department for representing our city in such a professional manner and assisting with the successful prosecution of this case!

**Property updates:**

- The tax deed for property located at 39 Chance Pond Road was deferred by the City Council until this spring. However, I am happy to report the owner recently made a significant cash payment and an aggressive payment schedule to keep the property off the upcoming tax deed list.
- The land at 12 Morrill Court was offered via sealed bid to all abutters and the public at the approved starting bid of \$20,000. However, no bids were received. Now that the snow has cleared, it is my hope another round of letters and public postings (including the newspaper) will elicit bids.

**Youth government week :** This year youth government will be held on Tues May 23rd, Wed May 24<sup>th</sup> and Thurs May 25th.

Typically the schedule is Tuesday kick off at the Franklin City Hall (Mayor & any city councilors & local legislators & Elks representatives are invited to speak) 12:15-2:30 alongside dept heads as we give an overview of city government & state government.

Wed 12:15-2:30 students report to respective departments within the city and shadow dept heads.

Thursday students work with their department heads all day (8am-2:30) and at 6:30pm the Elks host a banquet. (Please make sure to RSVP if you plan to attend)

**FY 18 Budget:** Tonight I submit the City Manager's budget for Fiscal year 2018. City Council Budget work sessions are scheduled for Monday May 8<sup>th</sup>, Monday May 22<sup>nd</sup> for CIP, May 30<sup>th</sup>, June 12<sup>th</sup>, Tuesday June 13<sup>th</sup>, June 20<sup>th</sup>, and if necessary June 21<sup>st</sup>. All meetings have been posted for 6pm here at city hall.

**Mill City Park:** Jason Grevior has agreed to join my committee that meets every other week to further develop the concept and efforts around Mill City Park. A big piece of this project involves the kayak take out at Trestle View Park. Trestle View Park was made possible by the generous gift by the Grevior Family. The park land was once privately owned and a restaurant was located there. It burned in the late 1990's, and the Grevior family acquired the land, and in 2002 they donated it to the City for the establishment of the park. The gift of the land was used as a match for a grant from the NH Land and Water Conservation Fund to construct the park. Local businesses, Franklin Savings Bank and Beck & Belluci to name two, contributed assistance to make Trestle View Park a reality. So I am grateful that Jason has agreed to help plan and coordinate this effort!

**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

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