

CITY OF FRANKLIN
CITY COUNCIL MEETING
March 7, 2022
6:00 P.M.





CITY COUNCIL MEETING

Monday, March 7, 2022 - 6:00 p.m.

Council Chambers, Franklin City Hall

or view only via Zoom: <https://us02web.zoom.us/j/81703218437>

or by phone: 1-312-626-6799, Meeting ID# 817 0321 8437

SALUTE TO THE FLAG

MOMENT OF SILENCE FOR OUR VETERANS

PUBLIC HEARINGS

Resolution 09-22 authorizing the City Manager to accept and appropriate up to \$6,414.59 from SAU 18 to support student services in the After School Program.

Resolution 10-22 authorizing the City Manager to accept and appropriate \$117,938 from the Federal Child Care Achieving Stabilization Program to fund costs associated with COVID-19 pandemic in the Before and After School Programs.

Resolution 11-22 authorizing the City Manager to accept and appropriate up to \$20,958 from the Raymond & Betty Turcotte Expendable Trust Fund for the purchase of a Fire Department rescue boat.

Resolution 12-22 granting the City Manager authority to file an application with the Community Development Finance Authority Tax Credit Program to support the whitewater park.

Resolution 13-22 authorizing the City Manager to accept and appropriate \$10,000 in grant funding for the NH Forward Program.

Resolution 14-22 authorizing the City Manager to accept and appropriate \$30,000 grant funding from NH Department of Environmental Services for wastewater asset management.

LEGISLATIVE UPDATE

COMMENTS FROM THE PUBLIC

Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary. Reminder that public comment is welcome and will be taken under advisement by the Manager & Council. Ongoing requests for status should be addressed to the city manager or her designee during regular business hours. The council is a public body required to conduct the business before it on the agenda that has been vetted through the City's professional staff.

CITY COUNCIL ACKNOWLEDGEMENT

MAYOR'S UPDATE

Agenda Item I.

Council to consider the minutes of the January 24, 2022 Special City Council Meeting and the February 7, 2022 City Council Meeting.

Agenda Item II.

School Board Update

Agenda Item III.

Council to consider Resolution 09-22 authorizing the City Manager to accept and appropriate up to \$6,414.59 from SAU 18 to support student services in the After School Program.

Agenda Item IV.

Council to consider Resolution 10-22 authorizing the City Manager to accept and appropriate \$117,938 from the Federal Child Care Achieving Stabilization Program to fund costs associated with COVID-19 pandemic in the Before and After School Programs.

Agenda Item V.

Council to consider Resolution 11-22 authorizing the City Manager to accept and appropriate up to \$20,958 from the Raymond & Betty Turcotte Expendable Trust Fund for the purchase of a Fire Department rescue boat.

Agenda Item VI.

Council to consider Resolution 12-22 granting the City Manager authority to file an application with the Community Development Finance Authority Tax Credit Program to support the whitewater park.

Agenda Item VII.

Council to consider Resolution 13-22 authorizing the City Manager to accept and appropriate \$10,000 in grant funding for the NH Forward Program.

Agenda Item VIII.

Council to consider Resolution 14-22 authorizing the City Manager to accept and appropriate \$30,000 grant funding from NH Department of Environmental Services for wastewater asset management.

Agenda Item IX.

Council to consider setting a public hearing for ordinance 04-22 relating to fire hydrants.

Agenda Item X.

Council to Consider a regrade of a Municipal Services Buildings & Grounds position.

Agenda Item XI.

Council to discuss ward line changes as a result of the decennial census data.

Agenda Item XII.

Other Business

1. Mayor & Council Appointments
2. Committee Reports
3. City Manager's Update
4. Late Items.

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)

CITY COUNCIL MEETING
AGENDA ITEM I



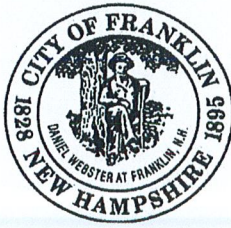
**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of March 7, 2022

Subject: Approval of Minutes

Motion: "I move that the Franklin City Council approve the minutes of the January 24, 2022 Special City Council Meeting and the February 7, 2022 City Council Meeting."

Mayor calls for a second, discussion and the vote.



City Council Meeting Minutes
Monday, January 24, 2022
Public Session - 6:00 p.m.
Nonpublic Session -
Council Chambers, City Hall

Council in attendance: Mayor Jo Brown, Councilor Jay Chandler, Councilor Olivia Zink, Councilor Ted Starkweather, Councilor Bob Desrochers, Councilor Valerie Blake, Councilor George Dzujna, Councilor Vincent Ribas

Absent: Councilor April Bunker, Councilor Paul Trudel

Others in Attendance: City Manager Judie Milner, P & Z Director Seth Creighton, Mill City Park President Marty Parichand, F & D Consultant Niel Cannon, and FBIDC Director Jim Aberg

Mayor Brown called the public meeting to order in Council Chambers at 6:02 p.m.

Salute to the Flag was led by Councilor Desrochers.

The public hearing opened at 6:02 p.m.

City Manager Milner asked the public to use note cards for any comments or questions that will be discussed at the end of public meeting.

Public Hearing

Agenda item I: Economic Development Update

City Manager Milner spoke on behalf of the Franklin Economic Development Task Force, sharing a PowerPoint presentation with the council and public. She began by introducing and explaining who is on the task force and why this task force was established. They wouldn't be able to do what they do without the support of the City Council and won't do anything without looking at the vision and mission of the City that was adopted 3 years ago. How the task force supports that mission is by providing opportunities to mentor and engage youth in healthy activities, through promotion and expansion of outdoor recreation, including the white-water park and proving a safe environment for potential investors to vet their ideas, provide financial expertise, and expand the tax base through new values. Why is Franklin focused on downtown? It's to help grow a vibrant community which will in turn provide a quality of Life for Franklin. A vibrant community in the downtown never has a community outside that is not benefiting in some way, which is why Franklin is focusing on downtown.

What does the task force do? They work on the vision with short and long-term goals, to support the end goal to create a vibrant community. They assist organizations and investors and help businesses identify and resolve obstacles with current needs, identify financial resources, program eligibility and solutions, grant writing and deal with long term strategic planning.

One of the focuses has been on the mills in downtown, they took a while to get into the current situation of deterioration, as they were closed in the early 70s and they are not economically viable. It will take time to change them to become economically viable, and the City has already seen progress. The task force is educating and communicating with the public, and building relationships and partnerships throughout the state. The task force does not drive or control the market, no overnight instant gratification, don't make recommendations based on opinions, they can't be everything to everybody, they don't spend money on the projects, and they are finding money through investors and grants. The accomplishments that the task force has seen since the project began is the perception of Franklin is changing statewide, to an up and coming community, and our model should be emulated nationally. There is a lot of partnerships occurring, grant and funding for projects. The diversity in housing throughout the core downtown will have all sorts of housing, to make it work. The task force has forged many partnerships throughout this project to help support the growth and development within the City. They have been supported through direct donation, grants, or through some in kind help.

F & D Consultant Cannon spoke about accomplishments they have had with the funding and grants received for this project. The piece that needed to happen before anyone could look at funding and grants was to identify the problems in the City and then find the funding to support the needs and solve the problem. With the white-water park they have raised over \$2.5M to support this development. The idea is to get grants, state and federal money as the bottom line which triggers private investment that will add new value to the City. Franklin's assets value 5 years ago was behind the state per capita and now demographically it has picked up in value and is catching up to others. With the support of the City, F & D Consultant Cannon, FBIDC Director Aberg, and Mill City Park President Parichand have received over \$650K in donation and \$3.7M in grant funding distributed throughout downtown for improvements. That has spurred private investment and \$75M in value to downtown Franklin.

FBIDC Director Aberg spoke about the current assessed value of downtown which is \$28M and when we look at investments over the next 24 month you have \$32M Chinberg, \$48M Peabody Place, and roughly \$5M to \$6M for Cumberland Farm bringing in \$70M to downtown. These investments will help the City be able to catch up on capital improvements, increase school funds, that they need and the way to do that is to increase

the assessed value in the City. The tax rates can stay the same but the tax revenue can go up because the value goes up, which is the best way to stabilize tax rates.

F & D Consultant Cannon spoke about the Façade Improvements, which was a program initiated in 2017 with a \$320K CDFA tax credit grant through FBIDC in which the City targeted 3 buildings in downtown Franklin. According to guidelines the task force set out to help leverage about \$2.5M in additional building improvements. With the improvements it attracted three new businesses and brought in 33 new jobs, setting the stage for additional façade and building improvements.

City Manager Milner spoke about the new Cumberland Farms project which will be a 4,600 sq. ft. Convenience store with 8 pumps located at the old Elks building, Ciao Pasta and Lucky Lenny's locations. Those three parcel lots are going to be combined to house a bigger store layout for Cumberland Farms compared to the current Cumberland Farms in the City. The store front will tie in and blend with Franklins industrial feel by bringing brick to the building's façade. This location will create a better flow of traffic compared to the current location. This project is scheduled to break ground on April 11th.

P & Z Director Creighton spoke about the progression of Peabody Place and where they are at with the construction on the new residence. He stated they hope in late February early March phase one of moving the residents in will begin in the new building. The demolition of the old building will begin before moving onto phase two where they will begin working on a new multi-story 20,737 sq. ft. building for main living space and shops with independent living space on the second and third level. This project will be going back to the planning board on Wednesday to discuss a technical cliché; it didn't get approved in phases even though it was always discussed in phases. He has no doubt that the planning board will approve it. This final phase will take about a year before the project is completed. It will become an "aging-in-place" that will create diversity in housing and income levels within the City. After completion it will have easy traffic flow around the building that will allow for traffic and emergency services to easily maneuver around the building.

F & D Consultant Cannon spoke about the Stanley Mill and it being a neat location along the river. With it being a prime river front location, the structure needs updates, however it is unsalvageable due to environmental contamination inside, outside and under the building therefore it needs to be demolished. With the help of Lakes Region Planning Commission the funds were available to have Nobis Engineering completed a remedial action plan, which qualifies Stanley Mill for some federal assistance, in that plan it identified \$2M in remediation costs. Clean up funding maybe available in the fall from the EPA in greater numbers than expected. Stanley Mill has multiple potential uses for the City that would open up the river to the community. The current intent is to save the Armory building for repurpose. The EPA has notified the current owners of the Armory, and the City Code Enforcement Team has issued an order requiring demolition of the building which would need to occur by November 2022.

The task force and the current owners are working on a redevelopment strategy to find a way to continue what started with Stevens Mill and the catch housing project within this area.

F & D Consultant Cannon spoke about Stevens Mill which was purchased five years ago and is a mixed-use project of commercial redevelopment and 147 residential units. This project is a \$32M investment which would translate to assessed value for the city. The demolish of a non-historic building is completed and construction on the project should start by the end of February. The task force provided substantial assistance in a complex financial package that they worked with the City to receive tax credits and sub debts from CRDC, NHBFA, and REDC. The City provided support for purchase and demolishing of 33 Memorial St for additional parking, received \$80K in CDBG support, approved \$1.4M in TIF Bond for Mill district improvements and the whitewater park. The City approved the 79-E tax stabilization for the developer in return the city and FBIDC sold 42 Canal St and 81 Memorial St to Stevens Mill in order to accommodate parking. Everything north of Canal Street is owned by Stevens Mill and everything south is the City's property.

FBIDC Director Aberg spoke about the IFA Building (IOOF Building) and the improvements that they have made and what will be happening with the residential spaces. IFA redid the façade improvements on their own as a sign of the success of the façade improvement program within the City. When completed this will be a mixed-use structure for residential and commercial space. FSB bought the building and are expanding on the main floor. The 2nd and 3rd floor will be residential space with 7-8 condo units. The units will be first class luxury apartments that will put units in downtown with a sale price of \$180K small 1 bedroom and studio units and up to \$950K with 3rd floor and 4th floor 4,100 sq. ft. with exclusive access to the roof deck.

City Manager Milner spoke about the Municipal parking improvements for the infield parking lot at Stevens Mill. This will bring more trees and parking to the City, there will be bioswales placed which take care of oil from the parking lot which will help remove it before it gets to the river. It is a CDBG project consisting of \$80K match with the TIF funding \$150K, bidding in early spring for a later spring ground breaking.

City Manager Milner spoke about Toad Hall, also known as Shepard Block. Permacitylife was one of the first entities to come into City and buy up seven buildings. FBIDC Director Aberg took over discussing Toad Hall starting with the backing from FSB who were able to do façade improvements and then went and found new owners to take over the building spaces. Currently the first floor is not occupied, and the second and third floor are residential space. The second floor is currently occupied and sold for roughly \$350K. F & D Consultant Cannon spoke about how the timing was ideal for these spaces because people were looking to move out of the city due to COVID. It did show the City of Franklin that there is a market for upper story residential on Main St. Mill City Park President Parichand spoke about how Franklin was outpacing growth in the City comparing to other cities in the State.

F & D Consultant Cannon spoke about how the demographics, for the first time in decades in Franklin, the median income family is increasing at the same pace as the State's and Franklin's poverty rate is decreasing. These are changing because it's a small community and things can change fast with new demographics of residence.

F & D Consultant Cannon spoke about the Opportunity Zone program that Franklin was eligible for because of its wealth and distress. This program was established by the tax cuts and it encourages investments in low-income communities for non-realized capital gains. This would allow you to defer your taxes for 7 years on those capital gains and you get 5% off. If you leave your investment in the project for 10 years you would receive no tax on the gain in the project you invested in. It has the potential to be one of the largest economic development programs in the country. When you look at the uses of this program you can layer it with other programs as well as to pay for projects.

FBIDC Director Aberg spoke about Trestle Bridge and the current status of the bridge and the potential for integrating it in with the white-water park. In the beginning the thought was to make this a viewing platform for people to watch as kayakers and whitewater rafts came down the river. The city was awarded \$700K to help pay for an engineering study and fixing it. The first part was completed however the condition is more deteriorated than originally thought. To replace bridge would cost \$4.5M which would roughly cost \$300K per each span. The second alternative would be to use timber to replicate the original structure. On a rough budget this would cost \$2M, which would fall on the City to raise the funds to replace this as it is a City owned structure. There is money out there that could potential be used; however, they need to get a budget together of what this would cost. This is a landmark for the City and would be crucial for the City to keep this as a vital part of community. Mill City Park President Parichand spoke more about the bridge stating that it will have to come down one way or another due to the current conditions and needs to be resurrected. The current plan is to have the current section that the W.O.W. trail goes through to be fixed by spring and the City is working with Beck and Bellucci on ideas of how to make it work.

Mill City Park President Parichand spoke on behalf of the Mill City Park Team and the project with the white-water park. Mill City Park is a 501-c3 nonprofit with a 5-person board of directors, that started in 2015 and signed a MOA in 2017 with the City. In the first year they were able to raise \$30K to see if the white-water park was a feasible project to complete in the City. This project is not a City funded project as it is something that Mill City Park has raised money to support the growth. This white-water park is the first one of its kind in New England however there are 7 towns trying to do this. The first wave of the project has been fully funded, and construction is ongoing, with delays due to rain and highwater. The park isn't fully open but with that being said there has been an incredible amount of people using the space already. The economic impact will be substantial, it will draw people to not only go

down the river but also watch. It will also drive more restaurants, people and business to the City to help create new value within the economy.

Mill City Park President Parichand spoke more about the land base park that is currently open. The Mill City Park stewards more the 31 acres as part of the project. They had cleanup days in the fall and had over 400 people come to help remove trash to help reclaim unused space within the City. There is a graffiti wall which changes daily and there are people coming from all over to visit and create art.

Mill City Park President Parichand spoke about how the park has been apart of raising over \$2.5M to create this vision for the park. They are working on the second and third features for this project, which include, working on second round of land improvements, working with highland bike park to see if there is a way to incorporate that with the park, raising funds for trestle bridge and new signage with the City. Concord Hospital will be working to redo the Hospital sign to tie in the new sign with the City's look. There is change happening and things are moving forward to benefit the City but they need more people to get involved.

F & D Consultant Cannon spoke about the next steps and the marketing initiative. About 90% of the marketing is being carried out through the social media, Mill City Park President Parichand and the Mill City Park Board is telling the world about. There is a CFBG grant to do a hotel feasibility study which will be discussed more at a later date once the final draft is reviewed. About a year ago a focus group was established and there are two areas that they can start focus on the future which are arts and culture and downtown streetscapes. Some topics of conversation around that have been to collaborate with the schools and a relic walk. As part of the relic walk they have spoken with Alan Larter about sculptures of old industrial parts machinery that he is willing to gift the City or organizations within the City to place at landmarks.

City Manager Milner closed the public meeting by discussing how we can all help. The first step is to be mindful of the market and its drivers. It is important to be mindful that decisions are made based on evidence and not the opinion. Be respectful of social media and what is being talked about, along with old school hang ups. The City is in this for the long haul, these sustainable changes are not instantaneous they take time.

Agenda item II: Other

Comments and Questions from public:

Leigh Webb stated there was discussion about the unused money for Trestle Bridge, from the tap grant, what about using the funds for upside-down bridge? WHO SPOKE HERE??? This is money that comes from the NH DOT funding that is specified for the Trestle Bridge project. This wouldn't be able to be transferred without going through a new application with the NH

DOT. The city is hoping to let the City continue with a different build, but they may have to go out for another tap bridge in the future. The focus right now is on the one that is center of focus right now and needs the immediate attention.

Yama made a statement that working with the schools for art and culture could sometimes be challenging. Have we thought about using locals to provide art and culture to the City? He suggests that we publicize to locals' ideas to bring art and culture to the City. He knows of someone around the Sanbornton area that maybe interested, but maybe it might be better to look at other ideas. City Manager Milner stated as part of the focus group we do have some other artist as part of it along with other ideas, and will wait until spring.

Comments and Questions from Council:

Councilor Zink asked for the Committee to discuss more about the timeline for a hotel feasibility study within the City and the camping ordinance for the park and some changes that may need to come before council.

- F & D Consultant Cannon stated that they are in the third draft of planning for the hotel, competitively hired a group out of Boston for a feasibility study, however they weren't able to focus on a community our size so the committee had to do a lot of the work. They have a deadline for January 31st, to get a major piece of funding request out. They haven't looked at it but once they have they will have a public hearing to discuss this further.
- City Council supported in an ordinance a while ago and added camping at Mill City Park on City land already. They have to follow rules no alcohol on city land unless there is a permit.

Councilor Zink, asked would we want to expand camping in the city as a destination or lodging for other activities?

- P & Z Director Creighton discussed that there was a City ordinance in roughly 2006, that addressed camping as a permitted use, which removed camping as a permitted use, so it is not an allowed use. The City however is exempt from its own land use which is an RSA rules, this allows Mill City Park to use the City property for camping use.

Mayor Brown asked Mill City Park President Parichand what the camping will look like?

- They plan to start off small, which will start with hammock style, which will be called a hammock village. The other option would be tent style for the first year. After the first year they will look more at adding platforms and other options.

Councilor Dzjuna thank the revelation group for putting together a great presentation, earlier they discussed the partnerships with other state officials. City Manager Milner went through the list more for the public and the Council.

Councilor Dzjuna asked if the 64,893 sq. Ft. is the part that is being completed now or the completed sq. Footage of the project.

- P & Z Director Creighton answered that is the completed sq. footage of the project.

Councilor Zink stated her understanding is that they are a nonprofit and don't pay taxes, with that said at all with this investment be part of the eligible for revenue.

- City Manager Milner answered and said currently they do not pay taxes so it would not be part of the tax base.

Councilor Ribas asked what the cost of the removal of Trestle bridge would be?

- FBIDC Director Aberg looked at the estimate and that cost was no bill however it was calculated into the total cost due to the fact that demo cannot be into the TAP grant. Which a no build would also require the City to return the Tap grant funds.

Councilor Ribas asked with the bridge is the plan with the timber frame to be entirely timber frame, or would you try to save any of the pieces that may be viable.

- Mill City Park President Parichand answered early discussion is no, there is architectural value to some of those pieces, and once they can quantify that better that is an open item for the budget. There is also an unknown cost of getting rid of the rotted material so you have to take into consideration the cost of getting rid of that material too.

Mayor Brown asked do we have a timeline on when the bridge will be coming down?

- Mill City Park President Parichand stated there is no timeline and they are just not solidifying the new plan and what that looks like with the Tap fund and raising money.
- F & D Consultant Cannon said this needs to be a top priority because if it comes down on its own it could be a great cost for clean-up.

Councilor Zink, could we go back to Stanley Mill and discuss the timeline on this project and what are the thoughts are around the Armory building.

- City Manager Milner stated there is a suggested motion for nonpublic and that is the subject of the nonpublic.

Mayor Brown stated they will take a short recess.

City Manager Milner asked that the Franklin City Council to invite F & D Consultant Cannon, P & Z Director Creighton and FBIDC Director Aberg into the nonpublic meeting. Mill City Park President Parichard would like a by.

All in favor. Motion passed.

Motion: Councilor Zink moved that the Franklin City Council enter into nonpublic according to RSA 91-A:3, II (d), Consideration of acquisition, sale or lease of real or property which, if discussed in public would likely benefit a party or parties whose interests are averse to those of the general public. Seconded by Councilor Dzujna.

By a roll call vote.

Councilor Chandler	Yes	Councilor Zink	Yes	Councilor Starkweather	Yes
Councilor Desrochers	Yes	Councilor Blake	Yes	Councilor Ribas	Yes
Councilor Dzjuna	Yes				

Motion PASSED.

Entered into nonpublic at 8:06 p.m.

Motion – Councilor Zink moved to leave nonpublic session and return to public session.
Seconded by Councilor Dzjuna. .

All in favor. Motion PASSED.

Public Session reconvened at 8:34 p.m.

Motion — Councilor Zink moved to seal the minutes. Seconded by Councilor Dzjuna.

By a roll call vote.

Councilor Chandler	Yes	Councilor Zink	Yes	Councilor Starkweather	Yes
Councilor Desrochers	Yes	Councilor Blake	Yes	Councilor Ribas	Yes
Councilor Dzjuna	Yes				

Motion PASSED.

Mayor Brown thanked everyone for being here.

Motion to adjourn was made by Councilor Ribas and seconded by Councilor Dsjuna. All in favor. Motion PASSED.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Nicole Havey

Pending City Council Approval



**City Council Meeting Minutes
Monday, February 7, 2022 - 6:00 p.m.
Council Chambers, City Hall**

Council in attendance: Councilor Valerie Blake, Councilor April Bunker, Councilor Jay Chandler, Councilor Bob Desrochers, Councilor George Dzujna, Councilor Ribas, Councilor Ted Starkweather, Councilor Paul Trudel and Councilor Olivia Zink.

Absent: Mayor Jo Brown.

Others in attendance: City Manager Judie Milner, City Department Heads, and members of the public.

Councilor Zink, acting as chair in Mayor's absence, called the meeting to order in Council Chambers at 6:00 p.m.

Salute to the Flag was led by Councilor April Bunker.

Moment of Silence for our Veterans

Councilor Desrochers asked for a couple moments of silence for police officers. Over the past year you have heard about police shooting innocent victims but what you don't hear on the news are police officers getting shot, targeted, having things thrown at them, beat up, etc. You also don't hear how many firefighters die each day in this country. About three weeks ago three firefighters were killed in the line of duty. These people risk their lives daily and don't get recognition from the media so if a moment of silence can be had for those police officers and fire fighters.

Councilor Desrochers asked for a moment of silence for Porter Young who served on an aircraft carrier in the US Navy from 1952-1955 as an airman and for Mark LaRoche who served in US Army from 1977-1987.

Legislative Update

None

Comments from the Public

Dan and Karen Darling from Ward III spoke in honor of it being Black History Month they wanted to share with the Council and City Manager a document that was written in response to the racial injustice. The document is at the end of the minutes.

Kandyce Tucker, Coordinator for Franklin Mayor's Drug Task Force, gave an update regarding two bills being voted on and passed committee. The first is marijuana legalization and two

letters have been written and sent regarding why this is not necessarily the most well written bill they have done. The second is a bill that every two years data is collected using the youth risk survey which is currently an opt out so it goes to all students and they can opt out. With this new bill that would change this survey to an opt in where parents would have to sign up their child to take the survey and that will not bring in the data that we have been using. Police Chief Goldstein went to the hearing a few weeks ago to educate the legislature why this data is important.

The task force is going to be doing a community survey to see where we are as a community for drug use and past thirty day use, as this type of survey hasn't been done in several years.

MDTF Coordinator Tucker stated they will be working on updating the website and are looking for some new board members if anyone is interested or knows of anyone who would be interested, please email her.

She talked about the kids who wrote a PSA to really get information regarding mental health of how kids are struggling. She played the ad that will be playing on FM 94.1 and will be played for a couple of months.

Councilor Blake asked for the bill numbers and MDTF Coordinator Tucker stated she will email them to her.

Councilor Dzujna, as MSD Committee Chairman read a letter from retired Municipal Services Director Brian Sullivan regarding Councilor Desrochers December 6, 2021 letter read into the record. The document is at the end of the minutes.

Councilor Desrochers replied by saying ex-Director Sullivan was not present at the meeting and make no mistake that the City Manager stated in a public forum 10 to 15% was going back to the City and if that is not a kickback, what is it called as you can't tell me that \$250 for a service where the City is getting money back from that service isn't this. Kickback is a return of funds of a fee charged for a transaction so no matter what you do by taking money back that is charged in public form is a kickback. The yellow top containers are in addition to the curbside collection at a cost of \$250 per container. He doesn't post or ask questions on social media, City Manager's office, Mayor's office or anywhere else. He will ask questions here in the public forum where everyone can see and hear. If this continues to happen every time a councilor questions something the City is doing or when a civil suit was brought by a past employee against the Council as they tried to do last year, there is something is wrong with this system. If we don't start speaking up instead of sitting around this table like bobbleheads and say yes to everything someone puts forward, he is not going to do that as he has never done it and refused to do that.

Councilor Zink closed public comment.

City Council Acknowledgements

Councilor Dzujna thanked the revitalization team for their efforts, Jim Aberg, Marty Parichand,

Niel Cannon, Seth Creighton. He wanted to especially thank City Manager Milner as she contributes to this revitalization team. Recently Taylor Caswell, 1st Commissioner of the New Hampshire Department of Business and Economic Affairs and Development of Travel and Tourism has noted many times that the City of Franklin should be a model for revitalization.

Councilor Blake thanked Chief Foss as she had the most amazing afternoon a few weeks ago as she went on call to experience first hand what they have to do. The firefighters contributed compassion, high intelligence, great skills and it was an honor to be there. She also wanted to thank MSD Director Hanscom for another wonderful cleanup after the latest storm.

Agenda Item I.

Motion - Councilor Trudel moved that the Franklin City Council approve the minutes of the January 3, 2022 City Council Meeting. Seconded by Councilor Starkweather.

Councilor Zink mentioned on page 4 there is one change on the 2nd to last paragraph welcome should be thank.

Councilor Bunker abstained and all others in favor. Motion PASSED.

Agenda Item II.

Monthly School Board update to the City Council.

None.

Agenda Item III.

Council to consider setting a public hearing on Resolution #09-22, accepting and appropriating up to \$6,414.59 in funding from SAU18 to support student services in the afterschool programs.

Motion - Councilor Bunker moved that the Franklin City Council schedule a public hearing on Resolution #09-22 at 6:00 pm on March 7th, 2022 to accept and appropriate up to \$6,414.59 from SAU 18 to support student services in the After School Program in title only. Seconded by Councilor Starkweather.

All in favor. Motion PASSED.

Agenda Item IV.

Council to consider setting a public hearing on Resolution #10-22, accepting and appropriating \$117,938 from the Federal Child Care Achieving Stabilization Program for costs associated with the COVID-19 pandemic in the parks and recreation before and after school programs.

Motion - Councilor Ribas moved that the Franklin City Council schedule a public hearing on Resolution #10-22 at 6:00 pm on March 7th, 2022 to accept and appropriate \$117,938 from the Federal CCASP (Child Care Achieving Stabilization Program) for the purpose of funding costs

associated with the COVID 19 pandemic for the Parks and Recreation Before and After School Program in title only. Seconded by Councilor Trudel.

All in favor. Motion PASSED.

Agenda Item V.

Council to consider setting a public hearing on Resolution #11-22, appropriating up to \$20,958 from the Raymond and Betty Turcotte Expendable Trust Fund for the purchase of a rescue boat.

Motion - Councilor Ribas moved that the Franklin City Council schedule a public hearing date for 6:00 pm on March 7th, 2022 for Resolution #11-22, approving and expenditure of up to \$20,958 from the Raymond and Betty Turcotte Expendable Trust Fund. This expenditure will be utilized for the purchase of a new Fire Department Rescue Boat. Seconded by Councilor Starkweather.

All in favor. Motion PASSED.

Agenda Item VI.

Council to consider rescheduling the 2022 City Council meeting falling on the July 4th holiday.

Motion – Councilor Trudel moved that the Franklin City Council schedule the regularly scheduled July 4th meeting to July 11, 2022. Seconded by Councilor Dzujna.

Councilor Zink clarified that our normal July meeting that is falling on July 4th will be held on July 11.

All in favor. Motion PASSED.

Agenda Item VII.

Other Business

1. Council Appointments:

Motion – Councilor Dzujna moved that the Franklin City Council appoint Marsha Palazzolo to the Library Board of Trustees, seat LT3, term of service through January 2025. Seconded by Councilor Ribas.

All in Favor. Motion passes.

Motion – Councilor Dzujna moved that the Franklin City Council appoint Valerie Blake to the Planning Board Councilor seat, seat PB3, term of service through January 2025 term of office. Seconded by Councilor Trudel.

Councilor Blake abstained all others in Favor. Motion passes.

Motion – Councilor Dzujna moved that the Franklin City Council appoint Ted Starkweather to the Planning Board Alternate Councilor seat, seat PB12, term of service through January 2023 term of office. Seconded by Councilor Blake.

All in Favor. Motion passes.

Motion – Councilor Dzujna moved that the Franklin City Council appoint Richard Soucier to the Personnel Advisory Board, seat PA2, term of service through January 2024. Seconded by Councilor Trudel.

All in Favor. Motion passes.

2. Committee Reports:

Finance Committee Chair/Councilor Ribas reported that the committee looked at the budget timeline and they are a little over, due to the snow. The City is looking at a Pay and Class Study update, the last one was 2014, the due date for bids is the end of February with a start date of September 2022. This data would not be available for the budget until 2024. The City is looking to potentially replace the sweeper which was purchased in 1995. The City has a deal with Burlington for a used one. We are looking at potentially excluding debt service from the cap for one year for some potential uses. The next meeting tentatively will be April 13 as a joint meeting with the school.

MSD Committee Chair/Councilor Dzujna mentioned there will be an MSD meeting on February 23 at 10:00 am at the Water Treatment Plant.

Fire Committee Chair/Councilor Starkweather reported that the committee met on January 19 and went over the hydrant ordinance. He would like to take this off the table.

Motion – Councilor Starkweather moved that the Franklin City Council take off the table Ordinance #04-21 Hydrant Ordinance. Seconded by Councilor Trudel.

All in Favor. Motion passes.

Motion – Councilor Starkweather moved that Fire Chief Foss and City Manager Milner revise the ordinance per the discussion at the January 19, 2022 Fire Committee meeting and renumber the ordinance and place on the March 7, 2022 City Council Agenda for consideration to set a public hearing for the April 4, 2022 City Council meeting. Seconded by Councilor Trudel.

All in Favor. Motion passes.

3. City Manager's Update:

- a. Contingent Grant Line Activity – \$179.76 from State of NH Sex Offender Compliance Grant, \$4,518.73 from Merrimack Valley Day Care After School and Food Program, \$75 Scholarship Funding for Parks and Rec, \$1,000 from Boomers BBQ for the toy drive,

\$300 in donations for Kayak Plantings and \$1,000 from VFW for playground improvements.

- b. Trust Fund for School Funding is at \$147.79.
- c. Welcome Kate Burton, Police Communications Center and Lisa Jones, Executive Secretary who is starting on February 28.

City Manager Milner gave a strong shout out and thank you to Sherry Ryea, Nicole Havey, Marie Creasey, Judy Bibbins and Lauraine Paquin who kept her organized through this transition and she wanted to say thank you for the work they have done.

- d. The FY2023 Budget workshop dates have been decided as follows: May 2 - budget to City Council, May 4 - School Budget Presentation, May 9, 16, 23 - Municipal Departments Presentations.
- e. Good Luck to Leo Leifester, Water Dept, who retired on 1/31/22 after 11 years of service.
- f. Congratulations to Kendall Porier, Police – FBI Certified Crisis Negotiator also includes negotiating over social media; Brandon Adams, Fire – Swift Water Rescue Technician; Mike Mussey, Fire – Swift Water Rescue Technician; Sierra Rodenhuis, Fire – Swift Water Rescue Technician and member of Central NH Hazmat Team; Dan Chapman, Fire – Fire Officer I Certification; Alex Greene, Fire – Fire Officer I Certification.
- g. City Manager Milner, FBIDC Director Jim Aberg and Mayor Brown met with Merrimack County Commissioner Trachy and County Administrator Ross regarding ARPA funding and how the county may help the City and have agreed on a standing bi-weekly meeting. They are planning to dole out what they are planning on doing to the cities and towns in the county over the summer. They are looking to get a feel for what we need.
- h. Next workshop meeting is 2/27/22 for all things ARPA. We are getting the \$909K but also other areas the City is getting ARPA funds from. To also talk about what we can do with the Merrimack County money.
- i. Committee Meetings for January – Fire Committee will be meeting Wednesday the 19th at 5:30 pm at the fire department. Finance will be determined after City Manager Milner talks with Finance Chair Ribas. A CIP meeting is expected this month and City Manager Milner will talk with the Chair Councilor Desrochers.
- j. City Offices are closed on Monday, January 17, 2022 in observance of Martin Luther King Jr/Civil Rights Day.
- k. City Manager Milner has some scheduled days off – 1/6, 1/7, 1/14, 1/21 in pm only and Finance Director Gaudette will be in charge during her absence.
- l. City Manager Milner thanked the Economic Development Task Force – Niel Cannon, Jim Aberg, Seth Creighton, Marty Parichand for the presentation to the City Council on January 24.
- m. Committee Meetings: MSD will meet February 23 at 10 am at the Water Treatment Plant and the Legislative will meet February 22 at 5:30 in the Library.
- n. City Offices will be closed on February 21st in observance of President’s Day.

Councilor Bunker asked about the video recordings and City Manager Milner stated they are on the website.

Councilor Dzujna asked if there is any number from Merrimack County? City Manager Milner stated no that is what they are going to figure out this summer. They will ask cities and towns for applications, like a grant process, and appropriate it in their calendar year 2023 budget which is passed in March 2023. They are not sure what they are going to dole out to each municipality. She explained what ARPA funds are for the public.

Councilor Desrochers read a portion of the Code of Conduct as he made a motion last year to use funds on roads and sidewalks of \$125K and none was to be used on Central St. He now sees money is encumbered for New Hampton Road, Central St, Peabody Place, Main St. When New Hampton Rd started the money was already in place and paved the road last winter but now sees some of the \$125K is being used there.

Last year he asked what the cost was for the Keegan Parking Lot and had not received an answer. Last month's meeting he put a second request in writing and still has no answer. This is his third request as to what was the cost of the Keegan Parking Lot and what was the balance of the funds used for?

He referred to the Solar 1 & 2 termination letter from City Attorney Fitzgerald, what is the status since he was last told it went to him on 11/1/21. It has been three months so when will this be dealt with? These things need to be taken care of so the questions don't have to keep being asked. He doesn't know what is going on or why get he get answers? We appropriate money for projects and the Council needs to know where the money goes and if there is money remaining where does that money go. The Council is responsible for the budget and if we don't look at these items and ask questions then why are we here? The questions that are asked need to be answered.

City Manager Milner spoke about her follow up log. The \$125K and it is encumbered in the 2021 budget is part of a \$668,350 encumbrance and that \$125K she hopes will do a piece of South Main St and a piece of New Hampton Rd. The plan is to do the rest of Central St as it is imperative to save the Ward I bridge. Keegan Block project was \$57,750 and is not fully expended yet as there is a decorative light and some shrubbery that still has to be finished.

You can find these appropriations online under finance in the budget. For 2021 it is on page 150 and the appropriation was moved to page 136 for roads. For 2022 it is on page 23 that the \$668,350 encumbrance is on the line for roads.

For the solar the Council voted in early November to send a letter and if the solar people don't agree we will go to court and we feel we have a good standing on that.

For the Council Meetings she is looking to go back to wired mics but wants to test them first.

Mojalaki Solar Case we just heard this morning that the Court sided with the Planning Board and now they have 30 days to appeal.

A water department vehicle was transferred to the general fund so the residual value will be posted for this year.

Steven's Mill Die House is a separate permit and that is in process.

A discussion was held previously regarding a community wood pile and the City's insurance company does not like that idea at all because of the liability of citizens using power equipment, etc. While it was a great idea the insurance company is not on board.

Councilor Desrochers thanked City Manager Milner for answering the questions.

Councilor Ribas clarified that the letter from Solar 1 & 2 went out in November but we haven't heard back yet? City Manager Milner replied that she believed it went out in December and she believes we should be hearing real soon and has a good feeling in our favor.

Motion to adjourn was made by Councilor Desrochers and seconded by Councilor Trudel. All in favor. Motion PASSED.

The meeting adjourned at 6:53 p.m.

Respectfully submitted,

Lauraine Paquin

To: City of Franklin, New Hampshire, Mayor and City Council

From: Brian J. Sullivan, Retired Director of the Franklin Municipal Services Department (2003 to 2021)

Re: Councilor Desrochers December 6, 2021 letter read into the record, Franklin City Council minutes

Date: February 7, 2022

Good evening,

I have now dwelled on the letter submitted and read into the record by Councilor Desrochers at the December 6, 2021 Franklin City Council meeting. I am very taken back and deeply disappointed by some of the verbiage and misinformation stated thus, I need to get this behind me. Of particular concern is the statement made in **paragraph 3** which reads **"By the way, the City of Franklin is scheduled to get a 10 to 15% kickback from Pinard. So much for Franklin for a lifetime."**

Well Councilor Desrochers, you have made a false statement and blundered getting your facts together on this one! When reading your letter, one can only assume someone is on the take! To infer that the city or its employees are crooked based on a poor use of words will, and probably has already, resulted in damage to the City's reputation and hurt City Employees. Get the facts and the terminology you use correct please! The word **kickback** infers to the reader that there is some sort of illegal payoff or bribe going on. Get real!!! Please get your details and facts in order before you spew out harmful and false terminology. I am upset to say the least and I can guarantee you, that many others are also offended by your damaging, inaccurate statement(s) and question your credibility as a City Councilor. This is not a healthy situation for You, the Mayor, City Council and City Staff.

Simply stated, the definition of kickback is a payment made to someone who has facilitated a transaction illicitly. Well, Franklin does not operate nor do business in this manner. Franklin City Hall is not the Tammany Hall, circa 1880 in New York City! There is no such **kickback** and frankly your terminology is not only damaging to the city but clearly a **misrepresentation** of how the city does its business.

One other important point, I as the Municipal Services Director put together the bid package for the outsourcing of **"Curbside Collection of Franklin's Municipal Solid Waste"**. The current curbside contract collection **does not** include a yellow top provision which is what I assume you are **attempting** to refer to. **Kickback? give me a friggin break!** Implementation of a yellow top program would necessitate a **negotiated contract amendment** to the City's current contract with Pinard Waste Systems.

In closing, please remember this. Every person in **authority** must understand that false statements, misinformation and a poor choice of words, coming from a person of position, could result in long term damage, confusion and create negativity in a community. I highly recommend that Councilor Desrochers strike paragraph 3 from his letter and get the facts correct before he put things to ink or places content on social media. As for the rest of his thoughts, although some are not on point, all of us are entitled to an opinion however, Councilor Desrochers is discrediting himself from being a reliable source for information! I could take the time to rebuke other statements made in his letter, but will leave it for alone. I am truly disappointed for having to write this communication, but again maybe some clarity will result.

Respectfully Submitted - Brian J. Sullivan, 2/7/2022





FORGING A PATH **to** **RACIAL JUSTICE**

A message from the Bahá'ís of the United States



FORGING A PATH TO RACIAL JUSTICE



A message from the Bahá'ís of the United States

THE BAHÁ'ÍS OF THE UNITED STATES join our fellow-citizens in heartfelt grief at the deaths of George Floyd, Breonna Taylor, Ahmaud Arbery, and so many others whose lives were suddenly taken by appalling acts of violence. These heart-breaking violations against fellow human beings, due only to the color of their skin, have deepened the dismay caused by a pandemic whose consequences to the health and livelihoods of people of color have been disproportionately severe. This has come to pass against a backdrop of longstanding racial injustice in virtually every aspect of American life. It is clear that racial prejudice is the most vital and challenging issue we face as a country.

Yet, amidst these tragedies, there are also signs of hope. Countless citizens have arisen to proclaim the truth that we are one nation, and to demand specific actions to address the pervasive inequities that for too long have shaped our society. We have remembered who we aspire to be as a people, and are determined to make a change for the better. This moment beckons us to a renewed commitment to realize the ideal of E Pluribus Unum — out of many, one — the very ideal upon which America was founded.

To create a just society begins with recognition of the fundamental truth that humanity is one. But it is not enough simply to believe this in our hearts. It creates the moral imperative to act, and to view all aspects of our personal, social, and institutional lives through the lens of justice. It implies a reordering of our society more profound than anything we have yet achieved. And it requires the participation of Americans of every race and background, for it is only through such inclusive participation that new moral and social directions can emerge.

Whatever immediate results might come from the current demonstrations, the elimination of racism will require a sustained and concerted effort. It is one thing to protest against particular forms of injustice. It is a far more profound challenge to create a new framework for justice. Our efforts can only succeed when we learn to build relationships with each other based on sincere friendship, regard, and trust, which, in turn, become pillars for the activities of our institutions and communities.

It is essential for us to join hands in a process of learning how to create models of what we want to see in every dimension of American life, as we learn to apply the principle of oneness through practical engagement and experience. To this end, we offer the following thoughts.

An essential element of the process will be honest and truthful discourse about current conditions and their causes, and understanding, in particular, the deeply entrenched notions of anti-Blackness that pervade our society. We must build the capacity to truly hear and acknowledge the voices of those who

have directly suffered from the effects of racism. This capacity should manifest itself in our schools, the media, and other civic arenas, as well as in our work and personal relations. This should not end with words, but lead to meaningful, constructive action.

There are already significant efforts underway to learn how to create models of unity in neighborhoods and communities throughout the nation. Bahá'ís have been persistently engaged in such efforts for many years. The aim is not unity in sameness — it is unity in diversity. It is the recognition that everyone in this land has a part to play in contributing to the betterment of society, and that true prosperity, material and spiritual, will be available to us all to the degree that we live up to this standard. We should earnestly discover what is being done, what truly helps to make a difference, and why. We should share this knowledge throughout the country as a means of inspiring and assisting the work of others. If we do this, we could soon find ourselves in the midst of a mass transition toward racial justice.

Religion, an enduring source of insight concerning human purpose and action, has a key role to play in this process. All faith communities recognize that we are essentially spiritual beings. All proclaim some version of the “Golden Rule” — to love others as we do ourselves. Take, for example, the following passage from the Bahá'í Scriptures in which God addresses humankind:

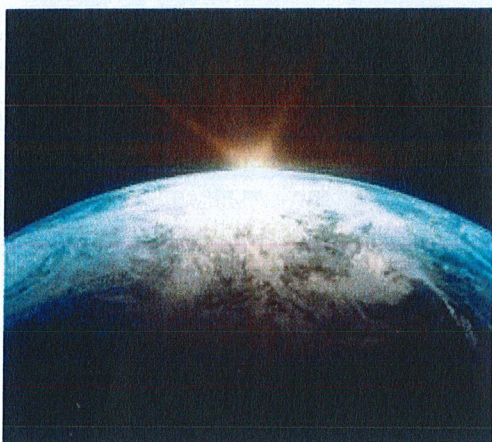
Know ye not why We created you all from the same dust? That no one should exalt himself over the other. Ponder at all times in your hearts how ye were created. Since We have created you all from one same substance it is incumbent on you to be even as one soul, to walk with the same feet, eat with the same mouth and dwell in the same land, that from your inmost being, by your deeds and actions, the signs of oneness and the essence of detachment may be made manifest.

To understand and firmly believe that we are all children of God provides us with access to vast spiritual resources, motivating us to see beyond ourselves and to work steadily and sacrificially in the face of all obstacles. It helps to ensure that the process is consistent with the goal to create communities characterized by justice. It gives us the faith, strength, and creativity to transform our own hearts, as we also work for the transformation of society.

Know ye not why We created you all from the same dust? That no one should exalt himself over the other. Ponder at all times in your hearts how ye were created. Since We have created you all from one same substance it is incumbent on you to be even as one soul, to walk with the same feet, eat with the same mouth and dwell in the same land, that from your inmost being, by your deeds and actions, the signs of oneness and the essence of detachment may be made manifest.

~ Bahá'u'lláh





“So powerful is the light of unity that it can illuminate the whole earth.”

– Bahá’u’lláh

We believe that the tribulations now encompassing much of the world are the symptoms of humanity’s failure to understand and embrace our essential oneness. The interrelated threats of climate change, gender discrimination, extreme wealth and poverty, unfair distribution of resources, and the like, all stem from this deficiency and can never be resolved if we do not awaken to our dependence upon each other. The world has contracted to a neighborhood, and it is important to appreciate that what we do in America impacts not only our own country, but the entire planet.

We should also never forget that the richness of our diversity, and our founding ideals of liberty and justice, attract the eyes of the world to us. They will be influenced by what we achieve, or fail to achieve, in this regard. It is not an exaggeration to say that the cause of world peace is linked to our success in resolving the issue of racial injustice.

The oneness of humanity is the foundation of our future. Its realization is the inevitable next stage in our life on this planet. We will replace a world society based upon competition and conflict, and driven by rampant materialism, with one founded upon our higher potential for collaboration and reciprocity. This achievement will mark the universal coming of age of the human race. How soon we achieve this, and how easily, will depend upon the commitment we demonstrate to this cardinal principle.

We have come to a moment of great public awareness and rejection of injustice. Let us not lose this opportunity. Will we commit to the process of forming “a more perfect union?” Will we be guided by “the better angels of our nature” to choose the course of wisdom, of courage, and of unity? Will we choose to truly become that “city upon a hill” to serve as inspiration to all humanity? Let us then join hands with each other in commitment to the path of justice. Together we can surely achieve this.

Bahá’u’lláh said: *“So powerful is the light of unity that it can illuminate the whole earth.”* May that light grow brighter with every passing day.

NATIONAL SPIRITUAL ASSEMBLY OF THE BAHÁ’ÍS OF THE UNITED STATES



www.bahai.us/path-to-racial-justice 1-800-22-UNITE (1-800-228-6483)

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Cover (lower): Photo GCSHutter/istock/Getty Images Plus via Getty Images

Page 1: Bahá’í House of Worship, Wilmette, Illinois lhongfoto/iStock/Getty Images Plus via Getty Images

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CITY COUNCIL MEETING
AGENDA ITEM II



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of March 7, 2022

Subject: Monthly School Board Update

Superintendent Dan LeGallo will provide a monthly update to the Mayor and City Council.

CITY COUNCIL MEETING
AGENDA ITEM III



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

February 7th, 2022 City Council Meeting

From: Krystal Alpers, Parks and Recreation Director

Subject: City Council to consider accepting and appropriating funds from SAU 18 to support student services in the Afterschool Program.

Recommended Motions:

February 7th, 2022

Council moves: **"I move the Franklin City Council schedule a public hearing on Resolution #09-22 at 6:00pm on March 7th, 2022, to accept and appropriate up to \$6,414.59 from SAU 18 to support student services in the After School Program."**

March 7th, 2022

Councilor moves: **"I move the Franklin City Council vote to adopt Resolution #09-22, to accept and appropriate up to \$6,414.59 from SAU 18 to support student services in the After School Program."**

Discussion:

The Parks and Recreation Department currently has a student enrolled in the After-School Program that is eligible for additional support. The Parks and Recreation Director would like to provide this support and SAU 18 has offered to reimburse the City of Franklin for the expenses incurred to provide this service. However, the funds to provide this support was not budgeted in the FY 2021-2022 budget, therefore, we need to increase revenues and expenses to accept this funding.

The assistance provided to this student is very important in helping to make the students experience in the After-School Program successful.

Fiscal Impact:

SAU 18 will be billed monthly to cover the cost of this service.

Attachments/Exhibits:

1. Resolution #09-22



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #09-22

A Resolution Relating to a supplemental appropriation for Fiscal Year 2022.

In the year of our Lord, Two Thousand Twenty Two,

WHEREAS, the City of Franklin, New Hampshire default budget for Fiscal Year 2022 began July 1, 2021, and;

WHEREAS, the Parks and Recreation Department currently has a student enrolled in the After-School Program that is eligible for additional support and,

WHEREAS, SAU 18 has offered to reimburse the City of Franklin for the expenses incurred to provide additional support for this student and,

WHEREAS, the City Council appreciates the support that SAU 18 can provide for this student now,

THEREFORE, BE IT RESOLVED, *that at their regularly scheduled meeting of the City Council on Monday, March 7th, 2022 the City Council of Franklin, New Hampshire does hereby vote to adopt resolution #09-22 to authorize the City Manager to accept and appropriate the funds of up to \$6,414.59 (six thousand four hundred fourteen dollars and fifty-nine cents)*

An Increase in Revenue:

Rec-Summer Program After School Program – Rec Acct. No. 01-5-000-34050-113 – six thousand four hundred fourteen dollars and fifty nine cents (\$6,414.59)

An Increase in Expenditures:

Recreation Admin Summer Rec - Acct. No. 01-5-211-40121 – five thousand nine hundred fifty-eight dollars and seventy-five cents (\$5,958.75)

Recreation Admin Social Sec - Acct. No. 01-5-211-40220 – three hundred sixty-nine dollars and forty-four cents (\$369.44)

Recreation Admin Medicare - Acct. No. 01-5-211-40225 – eighty-six dollars and forty cents (\$86.40)

By a roll call vote.

Roll Call:

Councilor Blake	_____	Councilor Dzujna	_____	Councilor Zink	_____
Councilor Ribas	_____	Councilor Bunker	_____	Councilor Chandler	_____
Councilor Desrochers	_____	Councilor Starkweather	_____	Councilor Trudel	_____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, March 7, 2022 at 6:00 p.m. in Council Chambers at Franklin City Hall regarding Resolution #09-22, to authorize the City Manager to accept and appropriate up to \$6,414.59 from SAU 18 to support student services in the After School Program.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM IV



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

February 7th, 2022 City Council Meeting

From: Krystal Alpers, Parks and Recreation Director

Subject: City Council to consider accepting and appropriating funds from the Federal (CCASP) Child Care Achieving Stabilization Program for the Before and After School Program and Summer Program.

Recommended Motions:

February 7th, 2022

Council moves: "I move the Franklin City Council schedule a public hearing on Resolution #10-22 at 6:00pm on March 7th, 2022 to accept and appropriate \$117,938 from the Federal CCASP (Child Care Achieving Stabilization Program) for the purpose of funding costs associated with the COVID 19 pandemic for the Parks and Recreation Before and After School Program."

March 7th, 2022

Council moves: "I move the Franklin City Council vote to adopt Resolution #10-22 to accept and appropriate \$117,938 from the Federal CCASP (Child Care Achieving Stabilization Program) for the purpose of funding costs associated with the COVID 19 pandemic for the Parks and Recreation Before and After School Program."

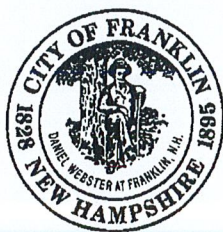
Discussion:

Due to the passing of the Federal CCASP (Child Care Achieving Stabilization Program) the Parks and Recreation Department through the American Rescue Plan Act (ARPA) was awarded \$117,938. This funding is intended to support the child care sector and the families they serve. This support is part of a multi-faceted plan to stabilize child care in New Hampshire. Funding will be used to support the Before and After School Program as well as the Summer Program.

Fiscal Impact: This will have no effect on the taxes raised by the City of Franklin as this is a federal grant distributed through the Child Care Achieving Stabilization Program.

Attachments/Exhibits:

1. Resolution #10-22



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #10-22

A Resolution Relating to a supplemental appropriation for Fiscal Year 2022.

In the year of our Lord, Two Thousand Twenty-Two,

WHEREAS, the City of Franklin, New Hampshire default budget for Fiscal Year 2022 began July 1, 2021, and;

WHEREAS, the City Council realizes the effects of the Covid-19 pandemic and the child care workforce crisis and,

WHEREAS, the City of Franklin Recreation department has been awarded at total of \$117,938 due to the passing of the Federal CCASP (Child Care Achieving Stabilization Program). These monies are being disbursed through the American Rescue Plan Act (ARPA) and,

WHEREAS, the City Council appreciates and acknowledges the Recreation workers' continuing efforts to provide an essential service to the working parents of this community now,

THEREFORE, BE IT RESOLVED, that at their regularly scheduled meeting of the City Council on Monday, March 7th, 2022, the City Council of Franklin, New Hampshire does hereby vote to adopt resolution #10-22 to authorize the City Manager to accept and appropriate the funds of \$117,938 (one hundred seventeen thousand nine hundred thirty-eight dollars)

An Increase in Revenue:

Federal Grants Operating- CCASP Acct. No. 01-5-211-33111-127 – one hundred seventeen thousand nine hundred thirty eight dollars (\$117,938)

An Increase in Expenditures:

Recreation Admin Summer Rec – Childcare Stabilization - Acct. No. 01-5-211-40121-127 – one hundred two thousand nine hundred thirty-eight dollars (\$102,938)

Recreation Admin Supplies Childcare Stabilization - Acct. No. 01-5-211-40685-127 – fifteen thousand dollars (\$15,000)

By a roll call vote.

Roll Call:

Councilor Blake _____ Councilor Dzujna _____ Councilor Zink _____

Councilor Ribas _____ Councilor Bunker _____ Councilor Chandler _____

Councilor Desrochers _____ Councilor Starkweather _____ Councilor Trudel _____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, March 7, 2022 at 6:00 p.m. in Council Chambers at Franklin City Hall regarding Resolution #10-22, to authorize the City Manager to accept and appropriate \$117,938 from the Federal Child Care Achieving Stabilization Program to fund costs associated with COVID-19 pandemic in the Before & After School Programs.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM V



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting of February 7th, 2022

From: Michael Foss, Fire Chief/EMD

Subject: For the Franklin City Council to consider allowing the purchase of a Rescue Boat for use during Fire Department water rescue incidents. Funds will be expended from the Raymond and Betty Turcotte Expendable Trust Fund.

Recommended Motions:

February 7th, 2022

"I move that the Franklin City Council set a public hearing date for 6:00 p.m. on March 7th 2022, for Resolution #11-22, approving an expenditure of up to \$20,958 from the Raymond and Betty Turcotte Expendable Trust Fund. This expenditure will be utilized for the purchase of a new Fire Department Rescue Boat."

Mayor calls for a second, discussion and vote.

March 7th, 2022

"I move that the Franklin City Council adopt Resolution #11-22, approving an expenditure of up to \$20,958 from the Raymond and Betty Turcotte Expendable Trust Fund, for the purchase of a new Fire Department Rescue Boat."

Mayor calls for a second, discussion and roll call vote.

Background:

Due to changing potential demands of water rescue related incidents in the City of Franklin, and the age of the current rescue boat, the Fire Department will be looking to purchase a new Inmar Inflatable rescue boat, pictured and described below. This smaller boat will allow for easier access into the City's three rivers while still being able to be utilized on Webster Lake. It is the intention that once a purchase has been made, and the new rescue boat delivered, that the Fire Department will sell the 2002 Zumro rescue boat. Further, it is the intention that after receiving the best possible price, that the funds from the sale go back to replenish the Raymond and Betty Turcotte Trust Fund.

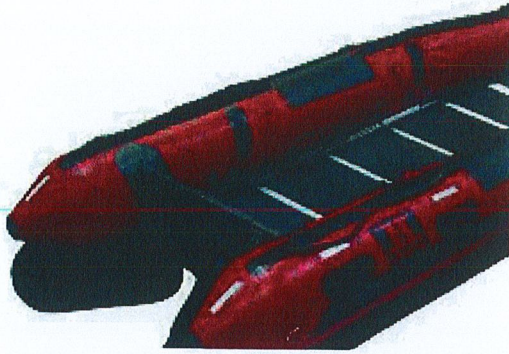
Alternatives:

The alternative is to forge the purchase of a new rescue boat and instead utilize the 2002 Zumro for water related incidents. Extending the replacement of this equipment could jeopardize the ability to provide response to water related rescue incident. It is anticipated that in the future, the cost of a new boat will increase significantly.

Fiscal Impact:

The Fire Department will need to expend up to \$20,958 from the Turcotte Fund to purchase a new rescue boat. Currently the Turcotte Fund has \$95,053 in its account. It is estimated that the balance of the Turcotte Fund will be around \$74,095 after a new Rescue Boat is purchased.

Because the Turcotte Fund was established in 1996 by Raymond and Betty Turcotte's estate to help ensure the ability of the Franklin Fire Department to respond to rescue related incidents, it is suggested that all proceeds from the sale of the 2002 Zumro be used to replenish this fund.

Attachments:

*****40 HP Motor Not Pictured**

Resolution #11-22



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #11-22

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2022.

In the year of our Lord, Two Thousand Twenty-Two,

WHEREAS, the City of Franklin default budget for Fiscal Year 2022 began July 1, 2021, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes the Fire Department has had to change the way in which it responds to water rescue related incidents, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes the Raymond & Betty Turcotte expendable trust fund was established for and has traditionally supported these kinds of equipment purchases for the Fire Department, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire understands that the Turcotte trust fund has a current balance of approximately \$95,053, and;

WHEREAS, the City Council of the City of Franklin wishes to appropriate from the Turcotte trust fund an amount not to exceed \$20,958 for the purpose of purchasing a Inmar Marine Group 14' Red Hypalon Rescue Boat for water rescue related emergencies,

WHEREAS, the City Council understands it is the intent that the proceeds from the sale of the current 2002 Zumro Rescue Boat be used to replenish the Raymond and Betty Turcotte expendable trust fund,

THEREFORE BE IT RESOLVED that at the scheduled meeting of the City Council on Monday, March 7, 2022, the City Council of the City of Franklin, New Hampshire does hereby adopt Resolution #11-22 allowing the withdrawal of up to Twenty Thousand Nine Hundred Fifty-Eight Dollars (\$20,958) and authorizing an increase in FY22 revenues:

Transfer In – Trust Funds Acct. No. 01-0-000-39160-000 – Twenty Thousand Nine Hundred Fifty-Eight Dollars (\$20,958)

And an increase in expenditure account,

EMS/Rescue CO – Mach & Equip Acct. No. 01-2-207-40740-000 – Twenty Thousand Nine Hundred Fifty-Eight Dollars (\$20,958),

By a roll call vote.

Roll Call:

Councilor Blake	_____	Councilor Desrochers	_____	Councilor Starkweather	_____
Councilor Bunker	_____	Councilor Dzujna	_____	Councilor Trudel	_____
Councilor Chandler	_____	Councilor Ribas	_____	Councilor Zink	_____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

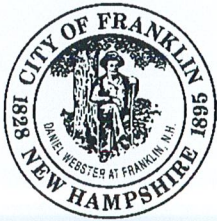
**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, March 7, 2022 at 6:00 p.m. in Council Chambers at Franklin City Hall regarding Resolution #11-22, to authorize the City Manager to accept and appropriate up to \$20,958 from the Raymond & Betty Turcotte Expendable Trust Fund for the purchase of a fire department rescue boat.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM VI



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting March 7, 2022

From: Judie Milner, City Manager

Subject: Council to consider Resolution 12-22, granting the City Manager the authority to file an application with Community Development Finance Authority Tax Credit Program.

Recommended Motion:

March 7, 2022

Councilor moves, "I move that the Franklin City Council adopt Resolution 12-22, hereby authorizing Judie Milner, City Manager, to file an application not to exceed \$482,500 with Community Development Finance Authority Tax Credit Program and to sign all the necessary paperwork thereof."

Mayor calls for a second, discussion and roll call vote.

Discussion:

The City previously received tax credits of \$500,000 to support the construction of the white-water park feature (#3) currently under construction. This application for nonfederal tax credits will net the match needed for the \$1.5M federal Economic Development Agency (EDA) grant applied for in January by the economic task force. The EDA grant and this matching funding will complete construction of in water features #1 & #2, as well as the in-water slalom course, upstream of the current feature under construction. This will complete the permitted phase of the whitewater park!

The economic development task force has already received pledges from businesses to purchase tax credits under this application process.

If the City is approved for the tax credits, the council will have opportunity to appropriate the funding.



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #12-22

A Resolution Relating to an application to Community Development Finance Authority's Tax Credit Program.

In the year of our Lord, Two Thousand Twenty Two,

WHEREAS, the City Council of the City of Franklin recognizes that a Memorandum of Agreement was signed between the City of Franklin and the nonprofit Mill City Park at Franklin Falls, **and;**

WHEREAS, the City Council of the City of Franklin recognizes the efforts to improve the economic and residential viability of the downtown and the need to continue with additional progress, **and;**

WHEREAS, the City Council of the City of Franklin recognizes that the Tax Credit Program administered by the Community Development Finance Authority is an effective tool that helped fund the construction of the white water park feature #3, **and;**

WHEREAS, the City wishes to utilize the Tax Credit Program administered by the Community Development Finance Authority again to partially fund the construction of white water park features #1 & #2 including a slalom course, upstream of the newly constructed feature #3,
Now;

THEREFORE, BE IT RESOLVED, *that at their regularly scheduled meeting of the City Council on Monday, March 7, 2022, the City Council of Franklin New Hampshire does hereby vote to adopt resolution 12-22, authorizing the City Manager to apply for up to \$482,500 in Tax Credits under the Tax Credit Program administered by the Community Development Finance Authority and sign and take action on all relevant documents pertaining to the application for tax credits.*

By a roll call vote.

Roll Call:

Councilor Blake	_____	Councilor Dzujna	_____	Councilor Zink	_____
Councilor Ribas	_____	Councilor Bunker	_____	Councilor Chandler	_____

RESOLUTION #12-22

Councilor Desrochers _____ Councilor Starkweather _____ Councilor Trudel _____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, March 7, 2022 at 6:00 p.m. in Council Chambers at Franklin City Hall regarding Resolution #12-22, granting the City Manager authority to file an application with the Community Development Finance Authority Tax Credit Program to support the whitewater park project.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM VII



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meeting March 7, 2022

From: Judie Milner, City Manager

Subject: Council to consider adopting Resolution 13-22 authorizing the City Manager to accept and appropriate \$10,000 as fiscal agent for the NH Forward Industry Educational Partnership

Suggested Motion:

Councilor moves, "I move that the Franklin City Council adopt resolution #13-22 to authorize the city to act as fiscal agent for the New Hampshire Forward Industry Educational Partnership and to accept and appropriate \$10,000 of grant/donation funding money for the program."

Mayor calls for a second, discussion and roll call vote.

Discussion:

The City currently acts as fiscal agent for another pass-through entity: the Statewide Metropolitan Medical Response System which plans for large scale threats to public health and trains medical strike teams throughout New Hampshire. In addition, the city has administered several pass-through Community Development Block Grants. This fiscal agent relationship is not new or foreign to the City's finance department and will not overburden the city team.

Background on the NH Forward Project:

'NH Forward' Industry-Educational Partnership launched

- **Feb 17, 2021 Updated Mar 15, 2021 Laconia Daily Sun**

FRANKLIN — The City of Franklin, SAU 18 and Lakes Region Community College have been working successfully to address a growing need to provide trained graduates for local manufacturers. Beginning with a Manufacturing Night in October 2019 organized by Franklin Councilor Jo Brown, five local manufacturers discussed their unique businesses and educated attendees on the world of manufacturing in the 21st century. All five companies subsequently visited the high school and discussed career options

with students. Unfortunately, on-site visits were canceled as the pandemic hit, but their dogged effort continued to expand with an exciting twist — adopting the world-famous German American Chamber of Commerce Apprenticeship Program. The newly-launched Franklin pilot program brings together a two-year partnership program with Franklin High School students, local industries and LRCC. A student who successfully completes the program will earn an associate degree from LRCC, receive a guaranteed job offer from the sponsoring company, and possess a nationally-recognized apprenticeship certification from the GACC.

According to Pecco Beaufaÿs, Owner of the Highland Inn in Andover, "the GACC program aims to create for NH the same apprenticeship opportunities I enjoyed as a young man in Austria. It is no exaggeration to say that my GACC-style apprenticeship experience was the key to my later success in life!"

To help support this effort, a non-profit oversight committee named "NH Forward," is being formed. Committee member Ken Wells of Andover says "NH Forward's aim is to procure initial funding, coordinate adoption of GACC's expertise with Franklin's resources and needs, solicit commitments from industries, and to ensure that the requirements of NH and US Departments of Labor for registered apprenticeship programs are being met. Franklin, and indeed the rest of New Hampshire, has a great wealth of local educational resources, advanced manufacturing, hospitality, banking and health industry jobs, but lacks a clearly-marked "on ramp" where students can get up to speed and begin their life's journey in the fast lane of the NH economy. NH Forward will build that "on ramp."

According to Jule Finley Curriculum Coordinator for SAU 18, "with the Machine Tool Math course and the other upcoming courses related to advanced manufacturing added to our curriculum, we will be able to provide increasing support, reach a whole other caliber of students and allow for new and beneficial ways for our students to earn their math credits."

Franklin Savings Bank Press Release, February 18, 2022

Grant will be used to secure startup funding for partnership with German American Chamber of Commerce for manufacturing apprenticeship program.

Franklin Savings Bank awarded NH Forward a \$10,000 grant through its Fund for Community Advancement to assist the group with offering a manufacturing apprenticeship program to students at Franklin High School in partnership with the German American Chamber of Commerce (GACC). Students enrolled in the program will complete four college-level courses in machine tool math, blueprint reading, solid modeling and computer assisted design (CAD) taught by an instructor from Lakes Region Community College (LRCC). Upon successful completion of the courses, students will earn college credits towards an associate degree in mechatronics from LRCC, and the GACC will provide their DOL Registered Mechatronics Apprenticeship.

Ron Magoon, President & CEO, commented, "We are pleased for the opportunity to provide our support to the manufacturing apprenticeship program. This endeavor has the potential to improve the lives of children living in the greater Franklin community by providing opportunities for a meaningful career upon graduating from high school."

Students participating in the program will receive opportunities for on-the-job-training with a manufacturer located in Franklin while pursuing their associates degree from LRCC. Their tuition will also be fully paid for by the company along with a stipend to cover their expenses.

"I was an educator for 37 years, teaching physics, mechanical engineering and robotics," commented Ken Wells, President of NH Forward. "I know from my experience working with students that many develop career aspirations as early as age 15 or 16. Students residing in rural areas where transportation to a distant vocational high school may be a barrier are more open to considering opportunities for local business-sponsored apprenticeships. In addition, the apprenticeship program offers students who are unable to afford higher education a chance to explore an industry in need of employees by offering fully paid tuition, on-the-job training, and a career with a reputable employer. It's truly a win-win scenario!"

Upon successful completion of the student's associates degree from LRCC, the German American Chamber of Commerce will register the apprenticeship program with the U.S. Department of Labor, which provides the nationally recognized Registered Apprenticeship Certification to participants who complete the program at their sponsored employer. At the conclusion of the apprenticeship, apprentices will have an opportunity to complete an exam to earn a GACC dual-education certification based upon the German training standard. GACC is widely recognized for forming partnerships with U.S. companies to help them develop sustainable skills development programs. In fact, their acclaimed model is operating successfully in many states throughout the U.S.

Matthew Allen, Director of Careers & Education, German American Chamber of Commerce, added, "Skills training will be essential to the continued leadership of U.S. companies in the manufacturing industry, just like it is in Germany. We commend young adults and employers for taking this important step to support their communities, so they can continue to prosper while supporting NH's economy."

With their education completed, the apprentice will carry on with their career training with a manufacturer where they will continue to develop their skills and receive career training in other facets of the organization with the goal of them evolving into an experienced, long-term employee.

NH Forward's manufacturing apprenticeship program serves to fill a void in NH's labor market for highly-skilled manufacturing positions by providing opportunities for long-term career training with an employer who is vested in the training of potential employees. According to LRCC, the average annual salary in NH for an entry level position in the manufacturing industry is \$31,500, which would be hard to attain without some type of education coupled with formalized training.

Magoon continued, "We appreciate the effort NH Forward has devoted to forming a collaboration with the German American Chamber of Commerce and Lakes Region Community College to offer the manufacturing apprenticeship program. We are excited to provide our assistance to such a worthy endeavor for students interested in pursuing a career in this industry."

NH Forward

NH Forward is a nonprofit organization whose mission is to promote the development of an apprenticeship program that adapts for New Hampshire the "Dual Education System," which has been implemented effectively in many European countries. This initiative seeks to unite the strengths of the state's robust educational resources with local entrepreneurial spirit along with technical aptitude. To accomplish its goal, NH Forward serves as a liaison between educational, industrial, financial and governmental entities.

The German American Chamber of Commerce, Inc. (GACC)

Headquartered in New York City, GACC supports commerce between Germany and the U.S. The organization has earned an outstanding reputation for being an innovative and relevant service provider and reliable partner in German-American business inquiries. The GACC also provides support to companies by facilitating market entry and business development, legal services, intern visas, recruitment and startup guidance.

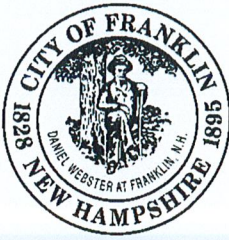
Franklin Savings Bank

Established in 1869, Franklin Savings Bank is an independent, mutually-owned community bank, offering a full array of commercial lending, personal banking and investment services. Headquartered in Franklin, the Bank has offices in Bristol, Boscawen, Tilton, Gilford, Merrimack and Goffstown. Through its wholly-owned subsidiary, [Independence Financial Advisors](#), Franklin Savings Bank also offers investment, insurance and financial planning services. A recognized leader in providing the latest in financial services technology, Franklin Savings Bank is

committed to serving the needs of businesses, families and the communities it serves, through a dedicated team of employees, a diverse line of financial products and services, and continued investment in emerging technology.

Attachment:

Resolution 13-22



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #13-22

A Resolution Granting Authority to Act as Fiscal Agent for NH Forward and Appropriate pass-through grant funding.

In the year of our Lord, Two Thousand Twenty-Two,

WHEREAS, the City Council of the City Franklin, New Hampshire supports the partnership between the City, SAU 18, Lakes Region Community College and area manufacturers to provide Franklin high school students with opportunity to earn an associate degree from Lakes Region Community College, receive a guaranteed job offer from the sponsoring company, and possess a nationally-recognized apprenticeship certification from the German American Chamber of Commerce: **AND**,

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes New Hampshire Forward Industry Educational Partnership has been formed to provide oversight and support of this important partnership benefitting both our local youth and manufacturing firms; **AND**,

WHEREAS, the City Council of the City of Franklin, New Hampshire wishes to act as fiscal agent for the New Hampshire Forward Industry Educational Partnership to accept \$10,000 grant/donation revenues supporting the program above; **NOW**,

THEREFORE, BE IT RESOLVED, that at the regularly scheduled meeting of the City Council on Monday, March 7th, 2022, the City Council of Franklin, New Hampshire does hereby adopt resolution #13-22 authorizing the City to act as fiscal agent for New Hampshire Forward Industry Educational Partnership and authorizing the following non lapsing appropriation:

An Increase in Revenue Account:

14-4-000-35085-459 Donations from Non-Public Sources NH Charitable Foundation grant to support NH Forward- Ten Thousand Dollars (\$10,000)

An Increase in Expenditure Account:

14-4-000-40691-459 NH Forward Misc. Expense – Ten Thousand Dollars (\$10,000)

By a roll call vote.

Roll Call:

Councilor Bunker _____ Councilor Desrochers _____ Councilor Starkweather _____

Councilor Blake _____ Councilor Dzujna _____ Councilor Trudel _____

Councilor Chandler _____ Councilor Ribas _____ Councilor Zink _____

Approved: _____

Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____

City Clerk

Date: _____

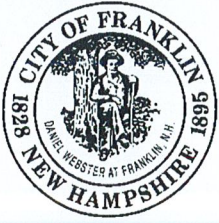
**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, March 7, 2022 at 6:00 p.m. in Council Chambers at Franklin City Hall regarding Resolution #13-22, authorizing the City Manager to accept and appropriate \$10,000 grant funding for the NH Forward Program.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM VIII



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting March 7, 2022

From: Justin Hanscom, Municipal Services Director

Subject: City Council to consider adopting Resolution 14-22, a Resolution accepting an American Rescue Plan Act (ARPA) through the State of New Hampshire, Department of Environmental Services (NHDES) Asset Management for the Franklin Sewer Department

Recommended Motion

March 7, 2022

- 1. Councilor moves, "I move that the Franklin City Council adopt resolution #14-22 to accept and appropriate \$30,000 of American Rescue Plan Act grant funds through the NH Department of Environmental Services for the sanitary sewer asset management and authorize the City Manager to execute all documents pertaining to the grant."**
- 2. Mayor calls for a second, discussion and roll call vote.**

Discussion:

In 2017 the Franklin Sewer Department started a study to look at Inflow and Infiltration to City sanitary sewer system led by Underwood Engineers. The ongoing study's purpose is to identify areas of inflow, infiltration, deficiencies and future failures of the sewer system. At this time, it is the recommendation by the Director of Municipal Services and our consulting engineers Underwood, that the implementation of an asset management plan would allow the City to provide long term planning and prioritize work.

Concurrence:

The purpose of the proposed project is to provide guidance in the planning of replacement and improvements to the sanitary sewer system. It will allow for planning to coincide with water improvements and our road maintenance schedule. It will cover the cost for software, implementation and field equipment for employees. The sewer system is antiquated and consists of mostly old undersized clay pipe. Manhole structures that are in failure are not prioritized as to listed for be being rebuilt or replacement.

Fiscal Impact:

The funding for this is a 100% grant with no matching funds required.

Franklin - The Three Rivers City

Alternatives:

Keep with the status quo and be reactive to situations as they arise. Possibility of having to spend more money later to implement an asset management program if our NPDES permit ends up requiring it. Without an asset management plan in place to make capital improvements there is a possibility that we could end up in violation of our NPDES permit.

Attachments/Exhibits:

Resolution #14-22



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #14-22

A Resolution Granting Authority to Accept and Appropriate an American Rescue Plan Act grant, from NH Department of Environmental Services for asset management of the City sanitary sewer system

In the year of our Lord, Two Thousand Twenty-Two,

WHEREAS, the City Franklin, New Hampshire has been awarded a \$30,000 American Rescue Plan Act grant funding for asset management of the sanitary sewer system through the State of New Hampshire Department of Environmental Services; **Now,**

THEREFORE, BE IT RESOLVED, that at the regularly scheduled meeting of the City Council on Monday, March 7th, 2022, the City Council of Franklin, New Hampshire does hereby adopt resolution #14-22 to accept grant funds, in the amount of \$30,000, from the NH Department of Environmental Services, authorizes the City Manager to execute all documents associated with the grant and authorizes a non-lapsing appropriation:

An Increase in Revenue Account:

22-0-000-33110-443 Federal Grants - Asset Management Inventory – Thirty Thousand Dollars (\$30,000)

An Increase in Expenditure Account:

22-0-332-40798-443 Capital Outlay – Infrastructure Asset Management Inventory – Thirty Thousand Dollars (\$30,000)

By a roll call vote.

Roll Call:

Councilor Bunker _____ Councilor Desrochers _____ Councilor Starkweather _____

Councilor Blake _____ Councilor Dzujna _____ Councilor Trudel _____

Councilor Chandler _____ Councilor Ribas _____ Councilor Zink _____

Approved: _____

Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Michelle Stanyan is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____

City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, March 7, 2022 at 6:00 p.m. in Council Chambers at Franklin City Hall regarding Resolution #14-22, authorizing the City Manager to accept and appropriate \$30,000 grant funding from NH Dept of Environmental Services for wastewater asset management.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM IX



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meetings of March 7th, 2022 and April 4th, 2022

From: Michael Foss, Fire Chief/EMD

Subject: City Council to consider the approval of Ordinance #04-22, to revise existing Chapter 21, Article I Fire Hydrants, Sections 21-1 and 21-2.

Recommended Motion for the March 7th, 2022 Meeting of the City Council:

"I move that the Franklin City Council set a public hearing date for 6:00 pm, at the April 4th, 2022 meeting of the City Council, for Ordinance #04-22. Adoption of Ordinance #04-22 will result in the update to the City Municipal Code Chapter 21, Article I 'Fire Hydrants', Sections 21-1 and 21-2."

Mayor calls for a second, discussion and vote.

Recommended Motion for the April 4th, 2022 Meeting of the City Council:

"I move that the Franklin City Council adopt Ordinance #04-22, which will update the City Municipal Chapter 21, Article I 'Fire Hydrants', Sections 21-1 and 21-2."

Mayor calls for a second, discussion and vote.

Background: The City of Franklin currently has a Fire Hydrant Fee used to offset the costs associated with the testing of Private Hydrants in the city. Currently, there are an estimated 30 Private Hydrants within the city. As a result of not having a testing and planning program in place, the current operating status of these Private Hydrants is unknown.

The Municipal Services Department currently conducts annual testing of all Public Fire Hydrants in the City of Franklin. Since a program already exists for Public Hydrant testing, and as a result of recognizing the need for the testing of Private Hydrants, an update to the current ordinance is being proposed to ensure the proper working condition of all hydrants that may need to be utilized in the event of an emergency. The update to the current hydrant ordinance will allow for the Municipal Services Department to ensure that all hydrants, public or private, are in proper working order.

Fiscal Impact: No fiscal impact is anticipated since the Franklin City Council had previously adopted a Private Hydrant fee in FY18.

Alternatives: The alternative is to forego the update of Chapter 21 of the City of Franklin General Legislation, and instead have uncertainty as to the reliability of Private Hydrants within the city.

Attachments:

Proposed Ordinance #04-22

Private Hydrant Compliance Confirmation Form

NFPA 25 Section 7.2.2.5 "Wet Barrel Hydrants"

Sample (Example) Letter from City of Franklin to Private Hydrant Owners

Fire Hydrants

[Adopted 5-5-1986 as Title Four, Ch. VII of the 1986 Code]

§ 21-1

Testing and flushing. [1]

A.

It shall be the duty of the ~~Fire Department~~ **Municipal Services Department**, in cooperation with the ~~Municipal Services~~ **Fire Department**, to test all **Public** fire hydrants. **The City shall ensure that all Private hydrants are maintained in accordance with this ordinance.** The City shall ensure that all hydrants are in proper working condition at least once annually. Fire hydrants will also be flushed at least once annually during this time.

B.

Such tests shall be ~~made~~ completed by an employee of the ~~Fire Department and the Director of the~~ Municipal Services Department. ~~or his or her designee.~~

[1]

Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).

Public Hydrants are hydrants that are adjacent to a public way, Planning Board approved subdivisions and the City's public hydrant inventory list. Public hydrants may be located on a City right of way or easement. Public hydrants are connected to the City of Franklin's pressurized water system.

Private Hydrants are hydrants that are located on private property, and intended for fire protection for the property and buildings. Private hydrants are connected to the City of Franklin's pressurized water system.

The testing, maintenance and repair of public hydrants will be the responsibility of the Municipal Services Department.

It will be the responsibility of the **property** owner of the private hydrants to test, maintain and repair if necessary. This will be in accordance with *Table 7.2.2.5 "Wet Barrel Hydrants" of the NFPA 25 2014 Edition (Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems)*. Testing is to be completed in conjunction with the *Hydrant Compliance Confirmation* form, provided by the Municipal Services Department.

§ 21-2

Improperly operating hydrants.

All **privately owned hydrants** found to be operating improperly shall be repaired and placed in proper working condition as soon as possible. Public hydrant repairs will be the responsibility of the City of Franklin. Private hydrant repairs will be the responsibility of the property owner.

Record Keeping, Fees and Reporting

21-3

1. The private hydrant owner will provide the **annual** records of testing, maintenance and repair (if needed) to the Municipal Services Director. Testing, maintenance and repair must be conducted by a qualified professional.

or

2. The private hydrant owner will pay the associated fee found in Chapter 160 of the General Legislation labeled under "Fire Hydrant" to the City of Franklin. This fee will ensure the required testing is conducted annually in conjunction with public hydrants as performed by the Municipal Services Department. It will be the responsibility of the private hydrant owner to repair any worn or broken components of the hydrant. Fees will be assessed for each hydrant located on a property.

Table 7.2.2.4 Dry Barrel and Wall Hydrants

Condition	Corrective Action
Inaccessible	Make accessible
Barrel contains water or ice (presence of water or ice could indicate a faulty drain, a leaky hydrant valve, or high groundwater table)	Repair and drain; for high groundwater it could be necessary to plug the drain and pump out the barrel after each use
Improper drainage from barrel	Repair drain
Leaks in outlets or at top of hydrant	Repair or replace gaskets, packing, or parts as necessary
Cracks in hydrant barrel	Repair or replace
Tightness of outlet caps	Lubricate if necessary; tighten if necessary
Worn outlet threads	Repair or replace
Worn hydrant operating nut	Repair or replace
Availability of operating wrench	Make sure wrench is available

Table 7.2.2.5 Wet Barrel Hydrants

Condition	Corrective Action
Inaccessible	Make accessible
Leaks in outlets or at top of hydrant	Repair or replace gaskets, packing, or parts as necessary
Cracks in hydrant barrel	Repair or replace
Tightness of outlet caps	Lubricate if necessary; tighten if necessary
Worn outlet threads	Repair or replace
Worn hydrant operating nut	Repair or replace
Availability of operating wrench	Make sure wrench is available

Table 7.2.2.6 Monitor Nozzles

Condition	Corrective Action
Leakage	Repair
Physical damage	Repair or replace
Corrosion	Clean or replace, and lubricate or protect as necessary

Table 7.2.2.7 Hose Houses

Condition	Corrective Action
Inaccessible	Make accessible
Physical damage	Repair or replace
Missing equipment	Replace equipment

7.3.1.1 Any flow test results that indicate deterioration of available waterflow and pressure shall be investigated to the complete satisfaction of the authority having jurisdiction to ensure that the required flow and pressure are available for fire protection.

7.3.1.2 Where underground piping supplies individual fire sprinkler, standpipe, water spray, or foam-water sprinkler systems and there are no means to conduct full flow tests, tests generating the maximum available flows shall be permitted.

7.3.2 Hydrants. Hydrants shall be tested annually to ensure proper functioning.

7.3.2.1 Each hydrant shall be opened fully and water flowed until all foreign material has cleared.

7.3.2.2 Flow shall be maintained for not less than 1 minute.

7.3.2.3 After operation, dry barrel and wall hydrants shall be observed for proper drainage from the barrel.

7.3.2.4 Full drainage shall take no longer than 60 minutes.

7.3.2.5 Where soil conditions or other factors are such that the hydrant barrel does not drain within 60 minutes, or where the groundwater level is above that of the hydrant drain, the hydrant drain shall be plugged and the water in the barrel shall be pumped out.

7.3.2.6 Dry barrel hydrants that are located in areas subject to freezing weather and that have plugged drains shall be identified clearly as needing pumping after operation.

7.3.3 Monitor Nozzles.

7.3.3.1 Monitor nozzles that are mounted on hydrants shall be tested as specified in 7.3.2.

7.3.3.2 All monitor nozzles shall be oscillated and moved throughout their full range annually to ensure proper operability.

7.4 Maintenance.

7.4.1 General. All equipment shall be maintained in proper working condition, consistent with the manufacturer's recommendations.

7.4.2 Hydrants.

7.4.2.1 Hydrants shall be lubricated annually to ensure that all stems, caps, plugs, and threads are in proper operating condition.

7.4.2.2* Hydrants shall be kept free of snow, ice, or other materials and protected against mechanical damage so that free access is ensured.

7.4.3 Monitor Nozzles. Monitor nozzles shall be lubricated annually to ensure proper operating condition.

7.5 Component Action Requirements.

7.5.1 Whenever a component in a private fire service system is adjusted, repaired, reconditioned, or replaced, the action required in Table 7.5.1 shall be performed.

7.5.2 Where the original installation standard is different from the cited standard, the use of the appropriate installing standard shall be permitted.

7.5.3* Where a main drain is not provided, other equivalent means of flow testing shall be permitted.

7.5.4 The actions of 7.5.1 shall not require a design review, which is outside the scope of this standard.





CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

April 5th, 2022

Dear Private Hydrant Owner:

Chapter 21 of the City of Franklin General Legislation has recently been updated. It pertains to the private hydrant(s) located on your property at _____. As a result of the recently amended ordinance, and in order to ensure the safety and protection of your property, the City of Franklin is requiring that you select one of the options found on our attached *Private Hydrant Compliance Confirmation Form*. Completed forms may be mailed back to the Municipal Services Department located at 43 West Bow Street, Franklin, NH, 03235. **Please know that failure to respond to this request by June 30th, 2022 will automatically result in the selection of "Option Two".** If you have any further questions or concerns moving forward, please feel free to reach out to either one of us. Thank you for your continued partnership in safety.

Sincerely,

Justin Hanscom
Director
Municipal Services Department
(603) 934-4103

Michael Foss
Fire Chief/EMD
Franklin Fire Department
(603) 934-2205

Enclosures: Franklin City Code of Ordinances, Chapter 21 "Fire Hydrants"
Private Hydrant Compliance Confirmation Form



CITY OF FRANKLIN, NEW HAMPSHIRE

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

Private Hydrant Compliance Confirmation Form

- **Option 1:** I will provide a copy of the records pertaining to testing, maintenance and repair (if needed) to the Municipal Services Department by June 30th 2022. **Records shall be mailed to the Municipal Services Department, Attn: Director, 43 West Bow Street, Franklin, NH 03235.** I understand that testing, maintenance and repair must be conducted by a qualified professional. Please note that the Franklin Water Department (603-934-4103) must be notified upon completion of testing and repairs to the private hydrant. I further understand that I will be responsible to provide these records for this service each year, until a written request to change my option is provided to the Municipal Services Department.

or

- **Option 2:** I will pay the associated annual fee of \$250 per hydrant found in Chapter 160 of the General Legislation labeled under "Fire Hydrant" to the City of Franklin. This fee will ensure the required testing is conducted in conjunction with public hydrants as performed by the Franklin Municipal Services Department. I further understand that it will be my responsibility to repair any worn or broken components of the hydrant as identified by the Municipal Services Department within a reasonable time frame. This option will ensure that the water department has placed the private hydrant(s) on their "annual flushing and inspection program", in conjunction with the City's testing schedule. I further understand that I will be billed for this service each year, until a written request to change my option is provided to the Municipal Services Department.

Private Hydrant Location:

Signature _____ **(Private Hydrant Owner)** **Date** _____

Printed Name _____

CITY COUNCIL MEETING
AGENDA ITEM X



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meeting March 7, 2022

From: Justin Hanscom, Municipal Services Director
Judie Milner, City Manager

Subject: Council to consider regrade of (1) Buildings & Grounds Custodian to Heavy Equipment Operator I

Suggested Motion:

Councilor moves, "I move that the Franklin City Council approve a regrade of one buildings & grounds custodian (grade 7001) to Heavy Equipment Operator I (grade 7003) in the buildings & grounds division of municipal services."

Mayor calls for a second, discussion and roll call vote.

Discussion:

Around the time that the City discontinued the privatized cleaning contract several years ago and added (2) new part time positions to take over cleaning of City buildings, the decision was made to change all positions under the Buildings & Grounds Working Foreman to Buildings & Grounds Custodians. The thought was that all Buildings and Grounds employees would continuously rotate job duties within the Buildings & Grounds Division of Municipal Services. After several years of successful management of this division, it has become clear that it is more efficient that the employees settled into their niches and job duties are not rotated as originally thought. One position of the department takes on the higher end duties consistent with a heavy equipment operator I in other divisions by running the tractor and equipment of the department. Also, in most other divisions of municipal services, there is hierarchy of positions under the foreman so there is a clear "2nd in command" if you will should the foreman not be on duty for the day. This will establish that 2nd in command position for the buildings and grounds division.

Normally, position regrades are done through the budget process; however, we are asking for the regrade now because the position is vacant and we would like to advertise for the proper position at the proper pay for the duties performed. This will assist us in recruiting a good employee.

This proposal was presented to the City Finance Committee on January 31, 2022 who supported the change.

Fiscal Impact:

The annual impact of the regrade is \$5,900. Assuming a 4/1/22 hire date, the impact to the FY22 budget will be around \$1,490. The Buildings & Grounds budget is able to absorb this change due to recent employee turnover.

CITY COUNCIL MEETING
AGENDA ITEM XI



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meeting March 7, 2022

From: Council Legislative Committee

Subject: Council to discuss best direction for charter change due to ward line changes as a result of the decennial census.

Why this discussion?

The federal law that governs redistricting activity in the states includes Article 1, Sec 2 of the U.S. constitution, the 14th Amendment, the Voting Rights Act of 1965, the Census Act and the three-Judge Court Act. State law includes state constitutional provisions and state statute.

Case law shows that less than 10% deviation between wards (in our case) is generally acceptable but over 10% deviation is not.

The 2020 Census has population of Franklin's wards as follows:

Ward 1 3001
Ward 2 2607
Ward 3 3133

Franklin wards now have >10% deviation in Franklin. Ward lines are part of Franklin's charter so a charter change needs to be done in order to comply with redistricting laws and rules. The discussion revolves around which is the best charter change option for Franklin now and moving forward.

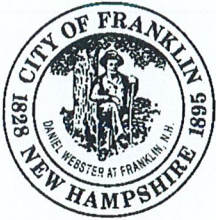
Options

#1 – Keep the ward lines in the City Charter and recommend a charter change to adjust those lines within a 10% variation. This is the status quo. It will require a charter change going forward for ward line changes as a result of the Census every 10 years.

#2 – Recommend a charter change to move the ward lines outside of the charter and into the city code. This will eliminate the need for a charter change for ward line changes; rather, the city council would adjust ward lines through an ordinance (with a public hearing).

#3 – Recommend a charter change to eliminate wards which would make all city councilors elected at large.

CITY COUNCIL MEETING
AGENDA ITEM XII



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of March 7, 2022

Subject: Other Business

- 1. Mayor & Council Appointments**
- 2. Committee Reports**
- 3. City Manager's Update**
- 4. Late Items**

Adjournment

Mayor Appointments

I re-appoint Glen Feener to the Heritage Commission, seat HC3, term of service through January 2025.

I re-appoint Robert Lucas to the Heritage Commission, seat HC4, term of service through January 2025.

I re-appoint James DeBernado as an alternate to the Planning Board, seat PB10, term of service through January 2025.

I appoint April Bunker to the Mayor's Drug & Alcohol Task Force term of service to January 2023 term of office.

Council Appointments

I move that the Franklin City Council re-appoint Kathlene Fleckenstein to Zoning Board of Adjustment, seat ZBA4, term of service to January 2025.



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting March 7, 2022

Date: March 1, 2022
From: Judie Milner, City Manager
Subject: City Manager's Update

- Contingent Grant Line Activity –
- Trust fund for school funding – \$147.79
- Welcome aboard:
 - Lisa Jones, City Manager's Office
- Congratulations:
 - Kandyce Tucker, Mayor's Drug Task Force, BPW 2022 Young Careerist Award
- Upper Merrimack River Local Advisory Committee – needs YOU!
- Northern Rail Trail – also needs YOU!
- Economic Development Task Force
- Next Workshop Meeting – 3/28/22 – Yep, Talkin' Trash Again
- Committee meetings – March:
 - Parks & Recreation
 - Police
- Daylight Savings Time
- Eversource Project
- Mill City Park