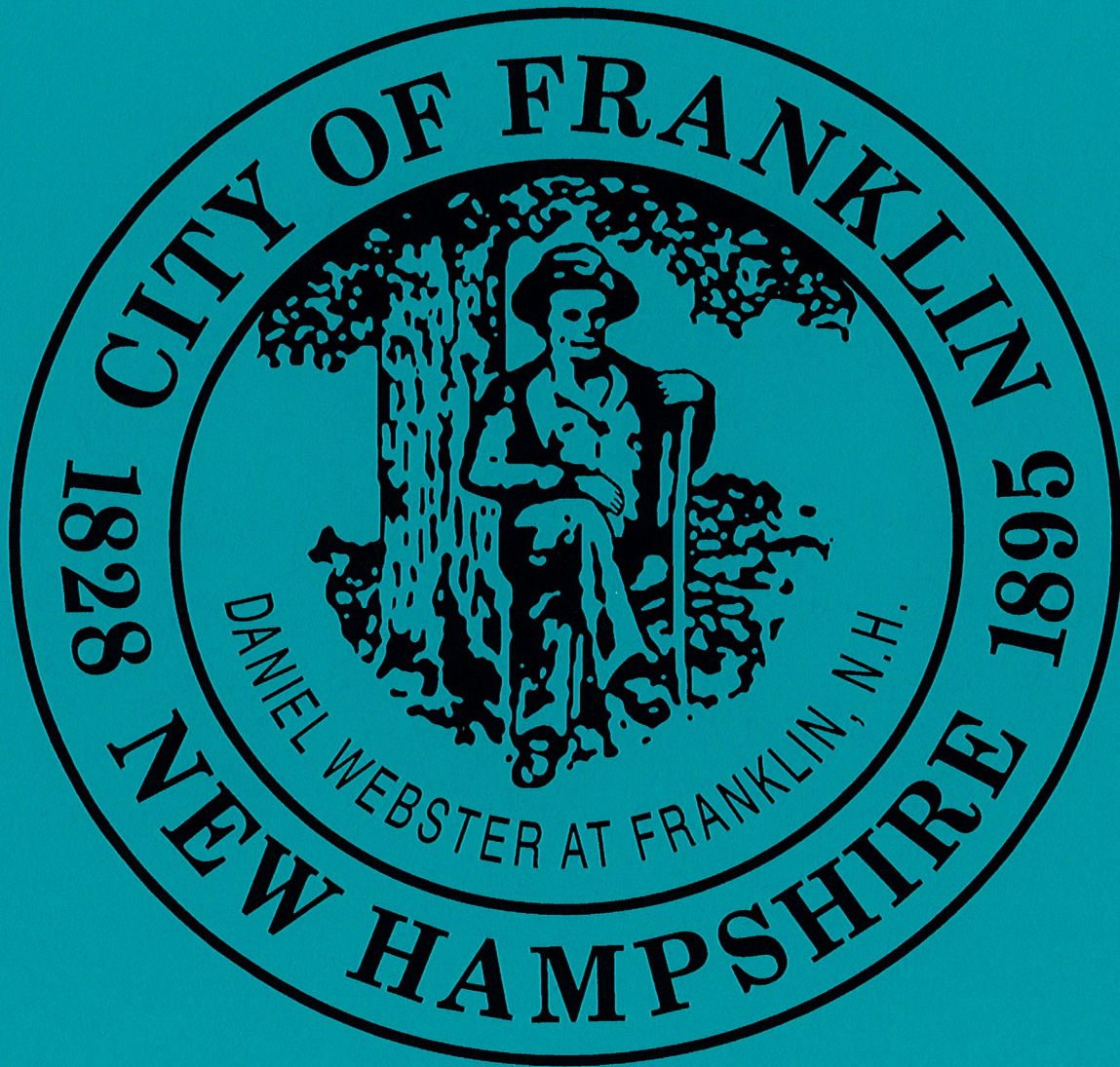
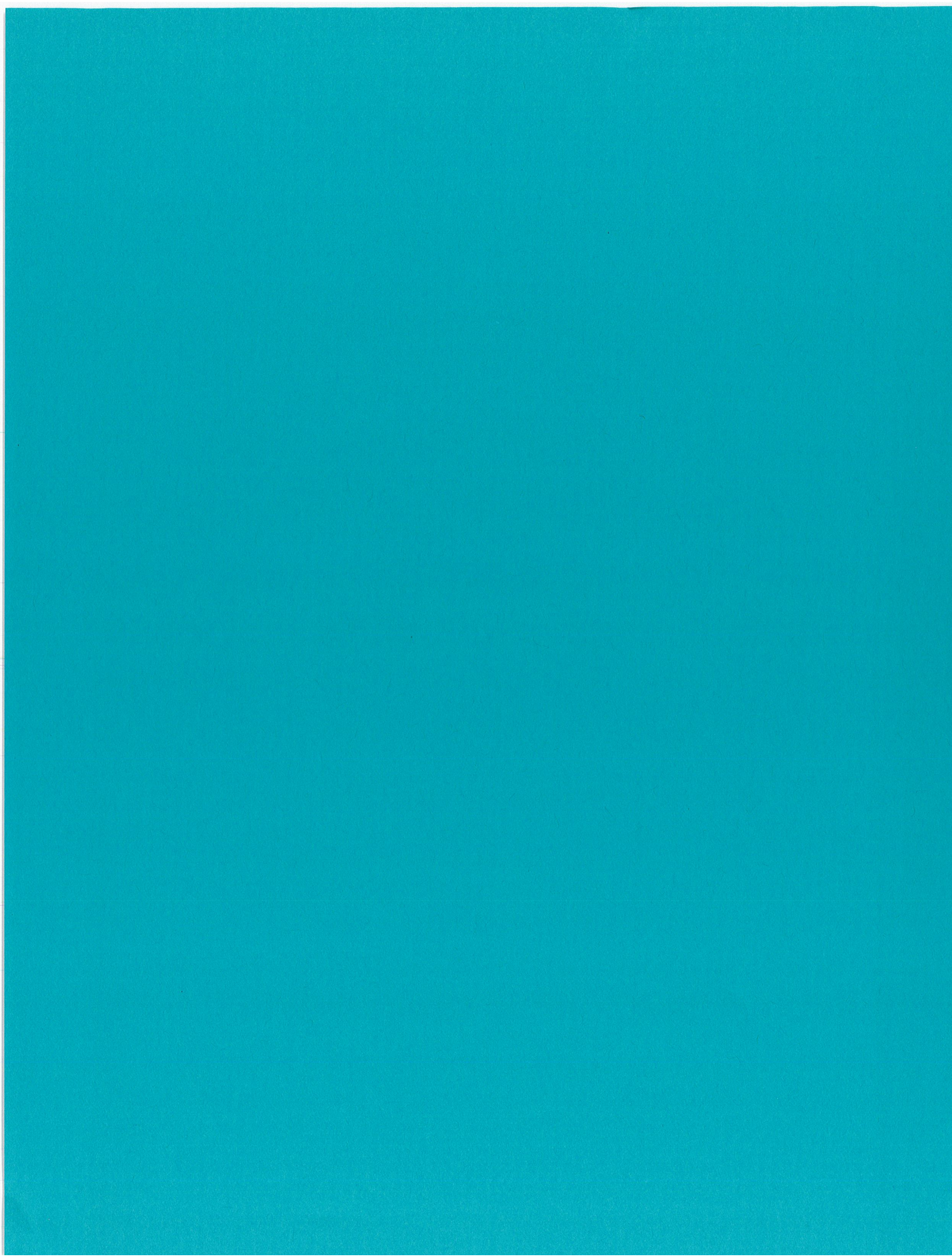


CITY OF FRANKLIN
CITY COUNCIL MEETING
June 4, 2018
6:00 P.M.







FRANKLIN CITY COUNCIL AGENDA

Council Chambers

Monday, June 4, 2018

6:00 P.M.

SALUTE TO THE FLAG

COMMENTS FROM THE PUBLIC

Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary.

LEGISLATIVE COMMENTS

CITY COUNCIL ACKNOWLEDGEMENT

The Mayor will recognize any Councilor who wishes to express their appreciation on behalf of the City.

MAYOR'S UPDATE

Agenda Item I.

City Council to consider the minutes of the April 24th City Council Special Meeting and the May 7th City Council Meeting

Agenda Item II.

Monthly School Board Report.

Agenda Item III.

Update from the Mayor's Drug and Alcohol Task Force.

Agenda Item IV.

City Council to consider the lease renewal of the Central New Hampshire Amateur Radio Club

Agenda Item V.

City Council to consider acceptance of the NH Hazard Mitigation Grant Program (HMGP) terms.

Agenda Item VI.

Other Business

- 1. Committee Reports**
- 2. City Manager's Update**
- 3. Late Items**

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.

This location is accessible to the disabled by stairwell elevator. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)

CITY COUNCIL MEETING

AGENDA ITEM I



CITY OF FRANKLIN
COUNCIL AGENDA REPORT

June 4, 2018

Subject: Approval of Minutes

Motion: "I move that the Franklin City Council approve the minutes of April 24th City Council Special Meeting and the May 7th City Council Meeting."

Mayor calls for a second, discussion, and the vote.



PENDING COUNCIL APPROVAL

City Council Special Meeting April 24, 2018

Call to Order

Mayor Tony Giunta called the meeting to order in the Downstairs Conference Room, Franklin City Hall at 6:01 p.m.

Council Members In Attendance

Councilor Paul Trudel, Councilor Jo Brown, Councilor Olivia Zink, Councilor Scott Clarenbach, Councilor Vincent Ribas, Councilor George Dzujna, Mayor Tony Giunta

Others in attendance

City Manager Judie Milner, Fire Chief Kevin LaChapelle

Absent

Councilor Steve Barton, Councilor Robert Desrochers Sr., Councilor Heather Moquin

Salute to the Flag was led by City Manager Judie Milner

Agenda Item I.

Consider Utilization of RSA 155-B:2 Repair or Removal of Hazardous Building - property location of 74-76 River St.

City Manager Judie Milner began the session stating that there have been several complaints from neighbors regarding this property. It is owned by HSVC Bank and has been for at least a couple of years now. The neighbors are complaining of odor and other activity going on at the property for at least a year now. It's been a problem for Steve Reale since last June and now the homeless population has moved in. After attempts to get a response from HSVC bank to address these concerns, our attorney, Paul Fitzgerald contacted HSVC to inform them of a fire & police call to the property to address an overdose situation. Milner stated that there the two police officers who entered the property recalled that the place was deplorable. They stated that a room inside the house was being used as a bathroom and one was full of needles. This made one of the police officers very sick but declined medical attention. It was infested with flees, bed bugs, needles and other. Per Paul Fitzgerald, the next step is to vote on RSA-155-B and ask the Mayor to sign off so the bank can be directed to demolish the building and if they refuse; the City can demolish it and put a lien on the property.

Chief LaChapelle added that this was a turning point for operations, police officers, and fire. There's no reason for us to be in those buildings but there was a need to address the overdose

situation inside the building. The victim was treated and ended up overdosing at a later date at another location. A message has to be sent on a building like this to commence a tear-down. Even after the doors are screwed shut, they get kicked open.

Steve Reale worked for 6 months to try to get the bank's attention to this problem. City Manager Milner stated that the property is current on its taxes so unfortunately we can't take the building. It's surprising the bank would pay the taxes if they have no interest. Mayor Giunta asked City Manager Milner how long between sign off of the RSA-155 and tear-down. Milner replied that the bank has until June 15th, 2018 to respond and address the situation. After June 15th passes, the City will plan to go to Franklin District court and request approval to tear down the building. Milner also informed the group that the additional money held in the demolition line being saved for another property will have to be used for this.

Councilor George Dzujna asked if the money could be recouped later on. City Manager Milner wasn't sure if all or even some of the money could be recouped. Dzujna asked if the city can go after the bank and make them pay. Councilor Clarenbach replied that he believes that the Superior Court Judge has the power to force the bank to pay. Clarenbach stated that we can build a case and to the Superior court stating that the property is a hardship for the city. Dzujna added how much of a shame it is that the city has to pay for this rather than the owner. HSVC are not being responsible owners.

Councilor Olivia Zink informed the council that she drove by the property today and although the paperwork says it's unsecured, it looks secured and wondered if the bank has been securing it or has the City been securing it. City Manager Milner stated that our Building and Grounds Foreman, Rocky Marsh, secured the building this time. Chief LaChapelle added that the boards used to keep people out, keep getting kicked in and unless we use steel bars, they will keep kicking in the boards or find other ways to get in. Zink asked if it is in fact the bank's responsibility and although it certainly is, the bank isn't being responsive. Zink shared a picture of the boarded up property and shared it with the group however LaChapelle stated that although it appears to be secured and boarded up from the front, once you walk around the building, you'll see that it's not. Zink asked that if we are stating that the building is unsecured in our documents and what does "unsecured" really mean. Councilor Brown and Milner jointly stated that it means the building can be accessed easily by means of removing boards and or getting in through the back door. Zink then asked for the tax income, which is \$3,000 and also the value of the property, which is \$108,600.

Councilor Zink referred to the RSA-155 laws and it appears that the bank has 20 days to respond once the RSA-155 is filed. Since the paperwork from City Attorney Paul Fitzgerald states the deadline is June 15th, are we giving JSVC more time or should we just give them the required 20 days. Councilor Clarenbach replied stating that the bank has only 20 days to respond and petition back to the city within that timeframe stating reasons that it shouldn't be raised and provide details of how they will act on this problem. The June 15th date that City Attorney Paul Fitzgerald stated is that this needs to be raised (this includes time for action on the City's part) by the June 15th deadline.

Councilor Zink asked when the initial complaint was raised to the bank. City Manager Milner stated that we've been dealing with them since the end of 2016. She continued to mention that

the initial complaint from the Fire Department was in June of 2017 but the neighbors started to complain dating back to late 2016. Zink stated that the Bank, in a sense has been an absentee property owner. Zink then asked if there were other motions in the past regarding this topic for this property and Milner replied that this is the first that she is aware of. Zink then asked if the building is in a historic district and the group responded that it could be since it's so close to downtown.

Councilor Paul Trudel asked for a motion for the Mayor to sign the RSA 155-B on behalf of the City of Franklin regarding 74-76 River Street (Map Lot 000117-000129). Councilor Jo Brown seconded.

Mayor asked for any further discussion on the motion and asked how many other times have we used the RSA 155-B and Clarenbach replied that he believes it was just a couple of times before. Councilor Dzujna asked if there were any problems with utilizing RSA-155B in the past and Clarenbach replied that once the judge issues the court order, there's nothing against the city and owners may be upset at the judge because they issued it but no problems against the city. Mayor Giunta asked if there are any other abandoned homes in the city like this one and Chief LaChapelle replied that there are none known at this time.

Mayor Giunta asked for further discussion. No further discussion.

Motion: Councilor Paul Trudel requested Mayor Giunta to sign RSA 155B, seconded by Councilor Jo Brown. All in favor. None opposed. Motion passed.

Agenda Item II

Other Business

There was no call for additional business to discuss.

Motion to adjourn was made by Councilor Scott Clarenbach and seconded by Councilor Paul Trudel.

Meeting adjourned at 6:22PM.

Respectfully Submitted,

Audrey Lanzillo



Pending Council Approval

City Council Meeting May 7th 2018

Call to order

Mayor Tony Giunta called the meeting to order in the Council Chambers, Franklin City Hall at 6:02 p.m.

City Council in Attendance:

Councilor Scott Clarenbach, Councilor Jo Brown, Councilor Vincent Ribas, Councilor Robert Desrochers, Councilor Heather Moquin, Councilor George Dzujna, Councilor Oliva Zink.

Absent: Councilor Steve Barton, Councilor Paul Trudel

Others in Attendance:

City Manager Judie Milner

Salute to the Flag was led by Councilor Desrochers

Mayor introduced the New Executive Secretary Audrey Lanzillo to the City.

Public Hearings

Discretionary Barn Easement - 916 south Main Street - Tax Map 104-002-00:

Annette Andreozzi shared information regarding the historic location of the barn. It is a prominently viewable barn and a win/win for the City. If we could get every building to qualify for this tax credit, it would be a win/win because it requires the owner to keep maintaining their building giving them a small tax break. The assessor's comments mention only A & B of the RSA but it may not be realized that they also qualify for C as well. Due to its location at Webster Place (across from the Daniel Webster home; Franklin Historical Society, and also near the orphanage) it's already a national registered house and contributes to the atmosphere of the history of the area and street it's on. The grant for the easement needs to be done for this house.

Leigh Webb, ward 3 stated that he echo's Annette's sentiment. Mr. Webb provided some history stating that the building that goes with the barn was built by the same person, William Haddock who built the Daniel Webster Home. William (Bill) was also Daniel Webster's brother-in-law. At a very small loss of revenue for the city, it will help guarantee that the property will be maintained. Leigh expressed his support of the easement.

Mayor Giunta asked if there were any further comments from the public. There were none.

Public hearing on the Barn Easement closed at 6:08 p.m.

Pilot Agreements:

City Manager Judie Milner provided a summary of the Pilot Agreements. These agreements were created in 2015 along with a few leases on the City owned land for these solar arrays. The leases are for 20 years and still in good standing and the pilot had an expiration date of 2016. Due to a change in legislation, the lessee was not able to build in a timely fashion so the agreements are coming back to

City council for \$3,500 for each of the five properties. City Manager Milner stated the lease income for the following properties are: ASHFILL SOLAR, LLC for \$13K per year, Lakeshore DRIVE SOLAR, LLC for \$13K per year, TOWN SOLAR 1, LLC and TOWN SOLAR 11, LLC for \$17k each per year for a total of \$60k a year in lease revenues. We have rescinded the Power Purchase agreement.

Comments from the public:

Resident Leigh Webb asked the council if the City has derived any lease revenue and if no, when does that revenue begin? Milner replied that we currently do not and we will not obtain any lease revenue until the construction is complete on the projects.

Resident Annette Andreozzi expressed her concern over the Potential Adjustment of Pilot Payments, she believes the agreement to mean that the "Pilot will be terminated if the facility is not operable". Andreozzi stated that the agreement doesn't state, on what basis though. And if the company should just walk away, is there wording in the agreement as to monies held in escrow in case they just walk away where then possible clean-up costs would be needed. Also, in any property leased or owned, if you walk away from it, taxes are still owed whether its being used or not. Andreozzi stated that there is no provision in the agreement for that either.

City Manager Milner responded that the pilot agreements have expiration dates of 12/31/19 and if construction isn't complete by that date, since the pilot and lease agreements will be tied together, completion of both at the same time need to happen by the expiration date otherwise they will both be terminated. The Mayor stated that someone will always pay the taxes. If the project is abandoned, the financier/bank will pay.

Public hearing on the Pilot Agreements closed at 6:14PM

Public Comments

Ward 2 resident Jen expressed deep concern regarding the school budget. Stating that it is estimated that 18 school employees/teachers will be eliminated. She stated that as a mother and a teacher, that even just one elimination would be detrimental to the Franklin School System. The class size for 2nd graders is 27. The student/teacher ratio is not adequate. She also stated that our High School is lacking many electives. There isn't a computer teacher and in this day and age, that is unacceptable. As a community, we have a responsibility to offer our students and adequate education. The pride of our community needs to extend more than just what is happening downtown. She added that our children are the true heart of our community and hold many of the jobs where we are sitting right now and tell them that they are worth the investment. This is more than saving 18 jobs. Children of Franklin deserve an education from well trained teachers. It's time to stop playing the blame game and sit down and figure out a way to fix this ongoing problem. Ward 2 resident ended with thanking everyone stating that she is aware it's a hard job and asked the City Council to fully fund the school budget.

Paul Doucette, Franklin resident and member of the school board spoke about the operational budget crisis we are currently dealing with. We are not asking for fluff or extra money. He stated that many of the people speaking tonight are highly conservative people and this problem needs to be solved. The City has relied on the State of New Hampshire to supply the budget but that money is no longer there. He offered the idea of considering breaking the tax cap. The school needs \$1M to stay viable and even with this \$1M, we are still nowhere near as competitive as our surrounding school districts.

Kim Danielle, Franklin Resident expressed her concerns on the school budget and lack of funds for the teachers. The last time job cuts were made, it eliminated a lot even at that time. Our kids don't deserve to lose another 18 teachers (about $\frac{1}{4}$ - $\frac{1}{3}$) of the staff in the same school year same budget. She asked the Council when was the last time the City pink slipped $\frac{1}{4}$ to $\frac{1}{3}$ of the City's employees? She stated that the split is not fair. People will not want to live here, move here, buy homes, or start businesses here because our school system stinks. Legally, we should be giving our kids the best education possible. She stated that our teachers are already making due with practically nothing and it's not fair to ask them to make due with less. There's nothing left. We need to look at how the tax revenue is being divided. If the school is making cuts then what is the City looking to cut? The more we harm our school system, the more we harm this City. She concluded by stating that this isn't fair to the students, teachers, or anyone in our City.

Al Warner, ward 3 resident and previous member of the school board, thanked the City Council and congratulated the City Manager Judie Milner. Mr. Warner spoke toward the school budget issues and is agreement with the previous resident's comments. He commented on the budget continuing to get worse and worse. There's a lot a finger pointing going on. The Concord Monitor ran a couple of articles recently about the Claremont Case and Warner stated that its time we hold the legislators accountable to do what the supreme court says they are supposed to do. Although it will take some time and litigation is expensive, there is another option. He stated that our legislators should stand up and initiate some action to help Franklin. Mr. Warner stated that he wants to hold his legislators accountable asking them specific questions about what is going to be done or what is the outcome? We need to start asking them and demand some answers of what is going to be done. This is critical, our children's education is critical as they are the future law makers of the state and this needs to be addressed now. Adequacy at \$3,600 per student is not enough. Mr. Warner respectfully thanked the Council for the opportunity to speak.

Ed Privy, ward 3 Franklin resident stated that he believes in our schools because without them, we won't have a future. Period. Ed stated that he has two sons, one served in the Army and was wounded on his second tour. His being wounded was due to fighting for rights of our children to have a good education. His younger son is in the Air National Guard and graduated from Franklin with a decent education. Mr. Privy asked the public whoever wants to get together and rally in Concord for the sake of Franklin's children, to contact him. We can point fingers, scream and yell at one another or we can come together and go fight in Concord and tell the Governor that Franklin is worth it and we need some money. The answer is down there. He mentioned that the dollar has been stretched so far and the City is doing all it can. Our kids are just as important as any other town, especially the wealthy towns. Our kids matter and deserve a good education just as much.

Werner Horn, ward 2 taxpayer and homeowner. Mr. Horn stated his knowledge of the budget problems going back from when he moved here less than six years ago. He isn't calling fault of blame on any of the departments here stating that everyone is doing an admirable job. Mr. Horn mentioned that two years ago, tax payers lined up offered to give the school more money. If tax payers don't have it to give, there is a solution in the Charter and the City Council did not say yes to it. After 90 minutes of discussion, 20 or so teachers were laid off last time, some hard work and good accounting saved a good amount of those positions but now were here again discussing the same thing. Even if we were able to do some accounting now and only save about 12 positions, we still aren't solving the real problem. Mr. Horn described this as kicking the can down the road and letting the next person(s) in charge to deal with it in the future. He recognized Councilor Bob Desrochers working on these issues for the last 3 years. As a tax

payer, he offered to pay an additional tax bill. If this is the only way to come up with what the schools need, as a tax payer, I expect the City to take my offer. It will not be cheaper to send our kids to other schools. There will be transportation and tuition costs. Mr. Horn further expressed his expectation that the people he voted for to make the hard choices and send that extra tax bill so our schools meet the needs of our community. In the end, in a sense we are stealing from our future to pay for the mistakes that people made in this community. He finished saying how unhappy this makes him.

Jen Gardner, ward 2, lives and worked in Franklin for over 20 years. She was a teacher in the past who had the pleasure of teaching our previous Mayor Merryfield's children and Councilor Desrochers children. She asked that her child, now 8 years old, have the same opportunities as their children had. She spoke about the cost being more when we send our kids to another district to complete their required education credits. We will be paying more per student than we do now. There will be even bigger financial issues, she stated. Jen concluded by stating how much she wants to see our community do well.

Tristen Allen, High School Student and first time attending a City Council meeting. He stated how upsetting it is that school is in disrepair. Maintenance wise, soap dispensers are not working so he asks the teachers if he can have some hand sanitizer. It's not sanitary after using the bathroom. The water fountains are broken and leaks aren't fixed for weeks at a time. Ceiling tiles fell in a classroom due to leaks and in other areas, parts of the ceiling tiles are missing and exposing the original ceiling. He is unhappy that budget cuts affect the appearance and maintenance of the school.

Desiree McLaughlin, resident of Franklin, business owner, and previous member of the school board. She shared her concern on the end goals and asked where the facts are about what is going on downtown with the revitalization of our City and at Steven's Mill. There is speculation on more low income apartments or mixed used in the mill, she is not sure what is going on if that is the case with parking and would like to access the facts instead of going to Franklin's Talking. She appreciates that Annette Andreozzi and Leigh Webb bring light to issues that most people don't know or think to call out. She is impressed with the high school student who spoke tonight and expressed his concerns about the school maintenance issues. She also stated how glad she is that people come together to help when it's needed.

The Mayor asked City Manager Judie Milner to provide an update on J.P. Stevens. Milner mentioned that at the recent Choose Franklin meeting it was discussed that there are slides available on the Choose Franklin Website. The J.P. Stevens Building was purchased in December by Chinberg Properties. The apartments coming available will be market rate housing and some mixed use. The mill project investment is 20M and expected to bring in over 500k in tax revenue into the district. Milner stated that there are surveyors doing their due diligence and figuring out the right mix to put in the Mill so that it works out the best possible way for Franklin. It's expected to take approximately six months to provide the assessment of what the build plan will be. Milner encouraged everyone to look at the Chinberg Builder website (<https://chinburg.com>) and look at their work from Newmarket. It is stunning to see. Milner also responded to where someone can go to get information on what projects are planned or currently going on. There currently is a video on the home page of our City's website (www.FranklinNH.org). Chris Kontoes created the amazing videos on the homepage. She added that we're also currently working on a section of the City's website that provides updates on projects as they progress. Milner requested folks to sign up for the News and Announcements section so when something is created in a specific area, an email will be sent out to those subscribers.

Public Hearings closed at 6:53PM

Mayor Giunta requested that Jayden Torres step forward to the front of the room and based on overcoming challenges, excelling in Basketball, named to the All-State Senior Basketball team, and an official member of the elite 1,000 Point Club. Franklin High School honored Jayden with his name on the rafters and was presented a Proclamation today naming this Day, Monday, May 7th, 2018 as JAYDEN TORRES DAY. Congratulations to Jayden!

Coach Sylvester commented in place of Coach Darnell who could not attend tonight by stating what a joy it has been to watch Jayden play basketball. Mayor Giunta also pointed out that Jayden's older brother is also a member of the 1,000 point club. Congratulations to them both and the entire Torres family.

Legislative Comments:

Representative Werner Horn, represents Merrimack County 2nd district, the 1st & 2nd voting wards for Franklin and the community of Hill. Representative Horn addressed criticism by the people saying he is a one trip pony and only cares about education because his wife is a teacher. Horn responded to the accusations by letting the community know that whatever the big issues are in the City, he would educate himself on codes and laws and work to find solutions. Because the biggest problem today is education funding, this is the reason he is working on this current issue. Horn wanted it clear that he did not vote for the stripping of 6M away from Stabilization; Franklin's portion is 160K cut per year and another 160k in the next year. He added that he supported the legislation to stop the Stabilization cuts. And until 201 state representatives agree that the Adequacy funding formula needs to be fixed, this problem will not go away. Horn invited anyone to join him and help fight against Stabilization cuts.

Representative Dave Testerman opened with a question he is always asked, if the student population is going down, why are expenses going up? Stabilization needs to be fixed and Testerman has a report to the State of NH where it is saying there must be a means to help support the small communities. The main suggestion is to look at the SAU based on a study done in 1993. It looks at the size of the school against the size of the SAU and possibly changing a full-time superintendent to part-time or superintendent services by combining services so that money can go back into the schools. The money for the school needs to come from the state or within the school but it should not be going back to the City asking for money from them.

Mayor Giunta asked Rep Testerman what happened to HB 1358 in regard to Northern Pass. Testerman replied that he has not heard anything with regards to the Northern Pass in the House. Mayor Giunta last heard that it was tabled when it went to the full House. Rep Horn confirmed that it was tabled (178/148) and neither himself or Testerman were on the prevailing side.

Mayor's Update

Mayor Giunta welcomed all the Students attending for Youth Government Week and asked all participating in Youth Government to stand – **meeting attendees applauded all the students.**

Mayor Giunta spoke about his visit to Watts Water Technology and enjoyed their event. The Mayor presented Watts a Proclamation. Also attending the celebration were a group of graduates who recently received Certificates in Advanced Manufacturing. It was a great event for all participants.

Agenda Item I

Motion: Councilor Dzujna moved that the City Council consider approval of the meeting minutes for the March 21st City Council Special Meeting and for the April 2nd City Council Meeting.

Motion seconded by Councilor Clarenbach

All in Favor, One Abstention (Councilor Desrochers), Motion Passed.

Agenda Item II

Superintendent, Dan Legallo provided the monthly School Board Report. Mr. Legallo thanked the Mayor for allowing the city to speak tonight. Legallo then congratulated the Robotics Team for receiving the All Star Award which allowed them an overnight to Boston MA and participate in a National Competition. Energy Auditors sponsored the trip for the students. Legallo then focused on the school's accreditation. There is a lengthy report on the school website but summarized in a letter that Dan was sharing during the meeting. We are currently fully accredited (since 1951). The school did receive a warning based on community resources. This has been a known struggle for Franklin. Legallo expressed concern that the warning could become more serious and potentially cause loss of accreditation. He stated that next fall, the school must provide a report where this will be under review. Strategic Planning is moving forward and scheduled for June 9th. Legallo would like City Councilor Heather Moquin present if possible. The Energy Contract was signed this afternoon and work beginning the following week. Controls will be handled by ENE Systems of NH. Graduation for Franklin High School Students will be June 15th at 6:00PM. All are welcome to attend.

Superintendent Dan Legallo spoke briefly on the FY18/19 budget. The School Board and City Council will meet on Wednesday, May 9th to review the full report. There is a deficit of \$967k, this amount is a reduction of the previously stated 1M due to an update in revenues and due to other savings on the school's side. This translates to 16 riffs (7 support staff and 9 teachers) to be handed out on Thursday, May 10th. Legallo mentioned that every year enrollment size is looked at and teachers are affected based on this number this is different than these layoffs. Thursday's layoffs are catastrophic to the school. Councilor George Dzujna thanked the Superintendent for explaining the layoff breakdown.

Agenda Item III

City Council to consider adopting Resolution #20-18 Authorization to Borrow Up To \$1M in Bonds to Finance the Franklin Falls Mix Use Tax Increment Financing District.

Motion: Councilor Desrochers moved that the City Council consider adopting Resolution #20-18 Authorization to Borrow up to \$1M in bonds to Finance the Franklin Falls Mix Use Tax Increment Financing District by roll call vote. Motion seconded by Councilor Ribas.

Roll Call:

Councilor Barton <u>absent</u>	Councilor Desrochers <u>yes</u>	Councilor Ribas <u>yes</u>
Councilor Brown <u>yes</u>	Councilor Dzujna <u>yes</u>	Councilor Trudel <u>absent</u>
Councilor Clarenbach <u>yes</u>	Councilor Moquin <u>yes</u>	Councilor Zink <u>yes</u>

All in favor, Motion Passed.

Agenda Item IV

City Council to consider a Discretionary Barn Easement for 916 South Main Street, Tax Map 104-002-00.

Motion: Councilor Desrochers moved that the City Council consider a Discretionary Barn Easement for 916 South Main Street, Tax Map 104-002-00. Motion seconded by Councilor Ribas.

Mayor Giunta asked if there was any discussion with regards to the Easement. There were no comments.

All in Favor, Motion Passed.

Agenda Item V

City Council to consider 5 Pilot Agreements for the City Solar Project.

Motion: Councilor Jo Brown moved that the City Council Consider approval of the 5 Pilot Agreements. Motion seconded by Councilor Ribas.

Mayor Giunta asked if there was any discussion on the 5 Pilot Agreements. Councilor Clarenbach shared concerns on the original land lease which outlined a total of \$60k of revenue potential. The concern is that no money is received until the complete the solar farm on each one of the pieces of property. The company has already held the land for three years and haven't done anything with it and could a number more years without nothing being done.

Clarenbach stated that he is not against the agreements this year but if there is nothing built on these properties by the extinguishment of this pilot agreement, it should not be allowed to move further without dismantling the first agreement. There could be another potential contractor interested in the property. Councilor Desrochers agrees with Councilor Clarenbach and would not be happy if the property was tied up for another 3-5 years as soon it won't be good for farming either due to the trees taking over.

Councilor Olivia Zink referenced section 4 of the Pilot Agreement where it states a March 31st, 2016 date. She mentioned that it appears the language is left over from the 2015 agreement and section 4 needs some rewording stating the current date of when the work is going to begin. Her comments were duly noted. Mayor Giunta stated that City Manager Judie Milner will make the corrections to the dates. Mayor Giunta asked if there was further discussion. There was none.

6 in favor, One Abstention (Councilor Desrochers), Motion Passed.

Agenda Item VI

City Council to consider disposition of City Owned Equipment.

Motion: Councilor Zink moved that the City Council consider the Authorization of Disposition of City Owned Surplus Equipment at the May 19th 2018 State of New Hampshire, Surplus Property Auction. Motion seconded by Councilor Dzujna.

Councilor Dzujna asked the council if a dump truck and generator are being held for Jim Jones. City Manager Milner replied with regards to the dump trucks where they were supposed to be traded in at Irwin but the City would only get \$2k for them and we can get \$4k from White Farm so that's what we will do because we need to make up the \$4k for the trade-in that we didn't end up doing. Milner spoke with Jim Jones and offered to reach out when the next one becomes available. Milner confirmed that the generator is not part of the disposition. It is a grant that we are going for and we do not yet have the grant so the generator is not ready for disposition yet.

Councilor Ribas pointed out that the supporting materials (letter) is from 2 years ago and next year we should get the current letter for supporting materials.

Mayor Giunta asked for further questions or comments. There was none.

All in favor. Motion Passed.

Agenda Item VII

City Council to Consider Adoption of Tax Deeds.

Motion: Councilor Clarenbach moved that the City Council consider tax deeds on the following parcels, Motion seconded by Councilor Ribas:

Map/Lot #083/007/000 (Land & Building)

Map/Lot #095/007/000 (Land & Building)

Map/Lot #097/046/000 (Land & Building)

Map/Lot #099/055/000 (Land & Building)

Map/Lot #135/132/000 (Land & Building)

Mayor Giunta asked if anyone had questions or comments.

Councilor Desrochers asked how many of these will be resold and how many demolished. City Manager replied that Steve Reale provided a report on them and according to that initial report, it looks like 2 of them can be reused and the rest will be secured and assessed by Rocky Marsh, our Buildings and Grounds Foreman. But since we don't own the property yet, we haven't been able to get in and assess at their condition. Desrochers requested a follow-up on this and asked if we have the funds to demolish the ones that will need to be. Milner replied that there is a list and in this year's budget, it will only cover the River street demo only. We will tackle what we can every year.

Councilor Dzujna asked City Manager Milner how many tax deeded properties there were this year. Milner replied that there was 68 on the list and we got it down to only 5. Mayor Giunta stated that people are having trouble paying their taxes and owe the City tens of thousands of dollars. We try to work with them to allow them to pay. Mayor Giunta asked if there was any further questions or comments. There was none.

All in Favor, Motion Passed.

Agenda Item VIII

City Council to Consider Waiving Vendor Fees for the Farmers Market at Bessie Rowell Community Center and for Winni River Days in Trestle View Park.

Motion: Councilor Desrochers moved that the City Council waive the vendor fees for the Farmers Market at Bessie Rowell Community Center and the vendor fees for the Winni River Days in Trestle View Park. Motion seconded by Councilor Brown.

All in Favor. Motion Passed.

Agenda Item IX

Community Action Program Lease - Postponed to a later date.

Agenda Item X

Other Business

1. Committee Reports:

Councilor Paul Trudel is not here tonight therefore requested that City Manager Judie Milner provided an update on the April 17th Joint Finance Committee Meeting. Both the Finance Committee and City jointly discussed the need to come under the tax cap. The Adequacy issue was also discussed as well as the split and sources of income. They also talked about the layoffs. Wednesday's meeting will review the school budget in greater detail. Milner mentioned the minutes for the April 17th Joint Finance Committee Meeting Minutes are available on the City's website.

Councilor Dzujna commented on the liaison meeting in April where Strategic Planning was the focus. The school discussed ways to attract and retain students. There are a couple of new school board members who haven't seen City Manager Milner's PowerPoint presentation on this. Dzujna would like copies to share with those who haven't seen it. He also mentioned that we need to get Primex to work on the survey soon. We need the City Council to agree as well so a meeting can be scheduled with them. Dzujna asked the Council if this is something that we want to do. Mayor Giunta asked the Council if City Manager Milner could schedule a meeting with Primex and she agreed.

Councilor Olivia Zink updated the Council on the Tilton, Northfield, Franklin, Sanbornton Cooperative Buyer Committee continues to meet and has drafted an MOU that will go to the community's attorneys and hopefully will come back to the council for approval.

2. City Manager Update: Judie Milner stated that the continued grant line this month received \$500.00 from the Thrift Closet for Books Club and \$2,000 from the Elks for field renovations. Reminder that the City Clerks Office will be closed for the Annual Clerk's Conference and Training on Wednesday, May 9th. Welcome Audrey Lanzillo! Youth Government Week is beginning and City Manager Milner is looking forward to getting together tomorrow morning at 9am to kick off the activities for the students. She also thanked the Principal, Carrie Charette for adjusting Youth Government week so the students receive community service credits and ELO credits. The mock City Council meeting for the students will be held at the Elks on Thursday, May 10th at 6PM. Please RSVP to Audrey by EOD Tuesday, May 8th.

City Manager Milner provided an update on Northern Pass stating that the SCC will hold hearings on Eversource's appeal at 49 Donovan St. in Concord on Thursday, May 24th. They are looking for supporters of the project to be present.

Milner stated that we haven't heard back from Eversource but when on the phone with the assessor, he agreed that Eversource wasn't pushing us for a denial, but we felt that they wanted it. The City has denied the abatement request and set aside the money in the budget in case they come back and ask for a recalculation of their numbers for next year. She mentioned that we have a conservative pick-up in the budget for this year and this doesn't include the new pick-up for Eversource.

City Manager Milner provided a brief update regarding Changing Franklin's image one step at a time and hopes everyone saw the two very nice articles in the local papers. The City is using FBIDC, the newspapers, twitter, on-line media releases to get the word out there. There are articles on the wall in the City Manager's office in case anyone wants to look at them.

Milner provided information on the Tax Deeded Property bids; several on Hill Road will be merged into one. Sean Bean, an abutter on Hill Rd won the bid for \$15,500 and Jim Lintner won the 72 Pine St. bid for \$76,100 (\$46,100 will be returned to the previous owners due to within 3-year rule).

Finance Director interviews will begin next week, confirmed Milner. She also recognized the traffic issues at Haynes Brooke and thanked everyone for their patience during the urgent and necessary replacement of the culvert.

Milner recapped Governor Chris Sununu's visit to Franklin on May 3rd. The purpose of his visit was to announce that Franklin has been chosen as one out of twenty-seven communities designated as an Economic Recovery Zone. This means the IRS determined that Investors who Invest in the community will not be required to pay capital gains tax. Instead they can re-invest in another project. This is a huge win for our City.

Franklin Dog Park Association has started a 5013C and is looking at locations for the dog park in Franklin. Prep to get this in front of City Council will be happening. Keep an eye out for this new dog park.

City Manager Milner stated the need for a non-public session either tonight or tomorrow night regarding Economic Development; Acquisition of Property update.

Milner provided an update on the Budget Proposal which can be viewed on the City's website. The budget this year is a mirror of last year and budget format used was from the Government Finance Office Association to create transparency and for easier lay person reading. Page 1 is the City Manager's Eagle's eye Overview, page 6 starts with specifics which will go in greater detail during each of the upcoming Budget Workshop Meetings. This focusses in 4 sustainability areas (Fiscal Policy, Economic Development, Image and Perception, and Sustainability). The changes in the current City Manager's Budget are Sustainability in LBN Municipal Services Department and the Fire Department, these changes are savings in expenditures and in new revenue. There is a bigger picture however Milner discussed tonight. 1) the need to address the long-term adequacy funding and possibly needing to go out to litigation 2) the second is she feels this is the right time to do a Global City-wide Independent Efficiency Study. Both boards need to agree to work together and allow the independent review. Milner stated that it likely will be expensive, but It will pay back over a very short time by implementing some of the changes that come from the review. This is not part of the budget. Milner suggested use of one-time Fund Balance. Milner stated that the new finance manager will need to go out for Bond next year. Because this is money spend as a forward-thinking step, we would essentially be rated higher because of its use.

Milner mentioned the coming Budget schedule. The School District Budget Presentation will be held on May 9th, the Municipal Services Department on May 14th, and Public Safety will be held on May 30th. If anyone would like to see the entire Budget Workshop Schedule, it is posted in City Hall. June 18th is the latest date to finalize budgets and prep for the July 2nd City Council Meeting.

Motion: Councilor Ribas moved that there is a need to enter into Non-public per RSA 91-A:3 II (d) consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Motion seconded by Councilor Desrochers.

Roll Call:

Councilor Barton <u>absent</u>	Councilor Desrochers <u>yes</u>	Councilor Ribas <u>yes</u>
Councilor Brown <u>yes</u>	Councilor Dzujna <u>yes</u>	Councilor Trudel <u>absent</u>
Councilor Clarenbach <u>yes</u>	Councilor Moquin <u>yes</u>	Councilor Zink <u>yes</u>

Entered into Non-public Session at 8:00PM

Motion: Councilor Desrochers moved to end the non-public session. Motion seconded by Councilor Clarenbach.

Non-public session concluded at 8:14PM

Motion: Councilor Zink moved to seal the minutes. Motion seconded by Councilor Dzujna.

Motion to adjourn made by Councilor Desrochers, seconded by Councilor Brown.

All in favor, meeting adjourned at 8:14PM

Respectfully Submitted,

Audrey Lanzillo

CITY COUNCIL MEETING

AGENDA ITEM II



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

June 4, 2018

Subject: School Board Report

The Superintendent will provide a monthly report to the Mayor and City Council.

CITY COUNCIL MEETING

AGENDA ITEM III



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
June 4, 2018

Subject: Mayor's Drug and Alcohol Task Force Update

Kayla Bertolino will provide an update on the Mayor's Drug and Alcohol Task Force.



About Us

The Franklin Mayor's Drug Task Force is a coalition of individuals and organizations coming together from all sectors of the community to address a common goal: a healthy environment for the drug and alcohol free development of our youth and families. We serve the communities of Franklin and Hill, NH.

Our Vision: Our vision for Franklin and Hill is a healthy, vibrant and substance abuse free community that supports the positive development of our youth to become strong, engaged and healthy adults.

Our Mission: To engage the communities of Franklin and Hill in working together to promote positive, alcohol and drug-free lifestyles for youth and families.

The Drug Task Force receives fiscal management and staff support through the City of Franklin, NH and began in 2009 as an initiative of Mayor Ken Merrifield.

In 2010, the Drug Task Force was awarded their first federal **Drug Free Communities (DFC)** Grant (their second award in 2015), which provides funding to help community coalitions focus on two main goals:

GOAL 1: To establish and strengthen collaboration to support efforts to prevent and reduce substance abuse among youth through:

- Coalition-Building
- Community-wide Prevention Planning

GOAL 2: To reduce substance abuse among youth and, over time, among adults by addressing risk & protective factors in the Franklin-Hill community including:

- Parental Monitoring
- Enforcement
- Community Norms
- Access to Substances

A multi-sector approach has allowed us to meet goals by bringing together invested stakeholders.

Community partners include: LRGHealthcare, The City of Franklin, SAU 18, Franklin Police Department, Franklin Fire Department, Franklin Parks and Recreation, NH State Elks Association, Lakes Region Partnership for Public Health, New Futures, Caring Community Network of the Twin Rivers (CCNTR), Choose Franklin, Healthy Homes Committee, Healthy Eating Active Living (HEAL) Coalition, Franklin Opera House, Odell Park Centennial Project, Paul Smith School Parent Advisory Committee, Phoenix House Franklin Center, Merrimack County Juvenile Diversion, Merrimack County Sheriff's Office, FHS Chem Free Committee, and more!

Contact us for more information:

Kayla Bertolino, Coalition Coordinator: (603) 934-7446 or taskforceinfo@franklinnh.org

Updated 1/2017

Franklin Mayor's Drug Task Force Past & Current Community Strategies include:

Enhancing Skills

Training provided for Franklin Youth Initiative (FYI) members by the Dover Youth to Youth Coalition

Coalition members attend Life of an Athlete training for Community Champions - Life of an Athlete scheduled to begin implementation at Franklin HS during 2015/2016 school year. www.loanh.org

Hosting community "Lunch N' Learns" on relevant substance misuse prevention topics

Providing Support

Co-sponsor of Franklin Area Walking Guide promoting healthy behavior and increasing awareness of substance free city park ordinances

Providing volunteers and resources to support Franklin High School's Chem-Free After Prom Event

Expansion of Franklin Youth Initiative (FYI) to also include Franklin Middle School

Reducing Access

Installation of local Rx Drug Take Back Box at the Franklin Police Department - 455 POUNDS of medication collected (as of Feb. 2015)

Participating in local Drug Take Back Days promoting safe disposal

Changing Consequences

Increased police patrols in the downtown areas and at parks and trails

Aided in fundraising for the purchase of a police K-9 for Franklin Police Department- a direct deterrent

Changing Physical Design

Collaborated with City of Franklin to increase signage and visibility of drug and alcohol free park signage

FYI students implemented a "sticker shock" campaign partnering with local alcohol retailers to raise awareness for underage drinking laws and consequences

Modify or Change Policy

Franklin was the first city in NH to adopt a local ordinance banning the sale of the drugs K2 and Spice and has served as a model for other NH communities; City Manager was a lead advocate for the state's current bill restricting the sale or possession of synthetics (SB106)

FYI students have actively participated in advocating at the state level against the decriminalization of marijuana, and were successful in helping kill a state decriminalization bill (HB 1526) in 2012

Local healthcare provider and coalition member working diligently at the state level to bring forth the Prescription Drug Monitoring Program enabling NH to better track Rx Drug Use and Abuse

Updated 1/2017

CITY COUNCIL MEETING

AGENDA ITEM IV



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting June 4, 2018

From: Judie Milner, City Manager

Subject: City Council to consider renewal of the Central New Hampshire Amateur Radio Club lease

Recommended motion:

1. Councilor moves:

"I move that the Franklin City Council approves the Non-Exclusive Lease for a one-year period beginning July 1, 2018 and ending June 30, 2019 with Central New Hampshire Amateur Radio Club and authorize the City Manager to execute said lease".

2. Mayor asks a second, discussion, and calls the vote.

Discussion: This has been renewed annually since 1987.

Attachments: Lease & Certificate of Liability

**CITY OF FRANKLIN, NEW HAMPSHIRE
AND
CENTRAL NEW HAMPSHIRE AMATEUR RADIO CLUB**

NON-EXCLUSIVE LEASE

AGREEMENT made the ____ day of ____ 2018, by and between the CITY OF FRANKLIN, a New Hampshire municipal corporation located in the Merrimack County (hereinafter called the Lessor), and CENTRAL NEW HAMPSHIRE AMATEUR RADIO CLUB, c/o Tim Carter, President, P.O. Box 1112, Laconia, New Hampshire, 03247 (hereinafter called the Lessee).

WITNESSETH:

- 1. The Lessor does hereby let unto the Lessee the right to erect and/or maintain at the Lessee's sole expense, in accordance with the Lessor's specifications, a support structure for a radio repeater antennae, to be located and erected on the Lessor's property at Flag Hole Road in New Hampshire, together with the right of access to, use and possession of equipment building adjacent to the site for the purpose of storing transmitter and other associated transmission equipment, to have and to hold the demised premises for the term of one (1) year, commencing July 1, 2018 through June 30, 2019.**
- 2. The consideration for this lease shall be the payment by the Lessee to the Lessor of the sum of one (\$1.00) per year and other valuable consideration as recited herein. As further consideration for this Lease, Lessee shall maintain the site. Such maintenance shall include routine cutting of grass and brush and building maintenance to the satisfaction of the Lessor, who shall be reasonable in maintenance requests and requirements.**
- 3. The Lessee shall have the option to extend the term of the Lease annually after consideration and possible renegotiation of rent and Non-Exclusive Lease terms.**
- 4. It is understood and agreed the leased premises are to be used by the Lessee solely for furnishing electronic communication services. No other uses shall be permitted without approval by the Lessor. All such uses shall be in conformance with the city, state, and federal laws and regulations.**
- 5. The Lessee agrees to indemnify and defend the Lessor against, and to save it harmless from, any and all claims of whatever nature, for injury or damage to persons or property in or about the leased premises, and from and against all costs, counsel fees, expenses and liabilities in or about and such claim or action brought thereon; and in case any action or proceeding be brought against the Lessor by reason of any such claim, the Lessee, upon notice from the Lessor, covenants to resist and defend, at Lessee's expense, such action or proceeding.**

- 6. The Lessee shall have the right to assign the benefits and burdens of the Lease.**
- 7. The Lessee agrees to procure and maintain public insurance for the benefit of the Lessor against any claims for personal injury or property damage, resulting from or pertaining to or in any way connected with its use of the leased premises during said term with limits of at least equivalent to one hundred thousand dollars (\$100,000.00) per individual and three hundred thousand (\$300,00.00) per accident for personal injuries, and one hundred thousand (\$1,00,00.00) per property damage. Within thirty (30) days after the date hereof, the Lessee shall deliver to the Lessor certificates of insurance, certifying that such insurance is in full force and effect, and containing a ten (10) day notice of termination of insurance clause.**
- 8. At the expiration of this Lease, or any extension thereof, the Lessee shall surrender the leased property and return it to its original condition or as close to the original condition as practical. The Lessee shall, at the termination of this Lease or any extension thereof, remove all fixtures and equipment installed in it.**
- 9. The Lessor may give the Lessee thirty (30) days notice of its intention to terminate the Lease in any of the following circumstances:**
- A. If the Lessee shall default of the performance of any covenant of this Lease (other than covenant for the payment of basic rent) and if such default is not cured within thirty (30) days after written notice thereof given by the Lessor; or, if such default shall be of such nature that it cannot be cured completely within such thirty (30) day period; if the Lessee shall not have promptly commenced within such thirty (30) day period or shall not thereafter proceed with reasonable diligence and in good faith to remedy such default.**
- B. If Lessee shall be in default with respect to its maintenance and service obligations, and such default is not cured within thirty (30) business days after the mailing of written notice thereof by the Lessor.**
- C. If Lessor shall give the notice of termination provided above, then at the expiration of such period, this Lease shall terminate as completely as if that were the date herein definitely fixed for the expiration of the term of the Lease, and the Lessee shall surrender the leased property to the Lessor.**
- 10. The Lessee, during the course of the performance of all of the terms of the lease, shall, at all times during the lease term and during the extension or renewal term, peaceable and quietly enjoy the leased premises without any disturbance from the Lessor or from and other person claiming through the Lessor.**
- 11. All welding, construction or similar activity shall be provided by Franklin Municipal Services Director prior to commencement.**

12. The Lessee shall be responsible for the interference with any radio or television signals, or any other communication signals, this equipment or operation of such equipment may cause. The Lessee agrees to indemnify the Lessor from any claim, action or suit, which may be brought against the Lessor as a result of such interference. Further, Lessee agrees to immediately terminate the use of the location of any such interfering equipment upon request of the Lessor and further agrees to halt all activities at the request of the Lessor in the event that the Lessor has reasonable cause to believe that such interference is occurring as a result of the Lessee's operation.

13. The parties shall execute a Notice of Lease in compliance with RSA 477:7-a


14. The Lessee shall be responsible for the payment of all utilities required to operate the antennae

15. The Lease is entered into in conformance with Franklin City Council dates December 7, 1987

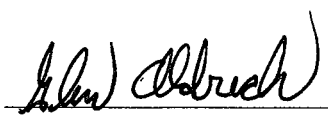
16. The Lessee shall be responsible for repairing any damage resulting from its access to the radio tower and support structure. For the period of December 1 through May 1, the radio tower and support structure shall not be accessed with motor vehicles without permission of the Municipal Services Director.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and date first above written.

Witness


Witness *Treasurer*

BY: _____
~~Elizabeth Dragon~~ JUDIE MILNER
City Manager
Duly Authorized

 Vice President
Central New Hampshire Radio Club
~~Adam Foley~~ Glen Aldrich
Vice President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Risk Strategies Companies
333 W. Wacker Drive
Suite 1950
Chicago, IL 60606

CONTACT

NAME: Risk Strategies Companies

PHONE

(A/C, No, Ext: 866-819-0209

FAX

(A/C, No):

E-MAIL

ADDRESS: sbrelle@risk-strategies.com

PRODUCER

CUSTOMER ID #:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: The Hanover Insurance Group**INSURER B:****INSURER C:****INSURER D:****INSURER E:****INSURER F:****INSURED**

Central New Hampshire Amateur Radio Club

P.O. Box 1112

Laconia, NH 03247

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL RSU	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			RSC6836	8/1/2017	8/1/2018	EACH OCCURENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Each Occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Each Accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURENCE \$
	EXCESS LIAB						AGGREGATE \$
	DEDUCTIBLE						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
							Contents \$
							Deductible \$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is listed below as an Additional Insured with respects to the named Insured's action and/ or negligence with regards to the repeater site at VMA Ski Area on Flag Hole Road, Franklin, NH.

CERTIFICATE HOLDER

City of Franklin
316 Central Street
Franklin, NH 03235

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Brellie

CITY COUNCIL MEETING

AGENDA ITEM V



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting, 4 June 2018

From: Kevin LaChapelle, Fire Chief/Emergency Management Director

Subject:

For the Franklin City Council to accept the terms of the NH HSEM Hazard Mitigation Grant Program (HMGP) as presented in the amount of \$7,500 for the Local Hazard Mitigation Plan Update.

At the 6 NOV 2017 City Council meeting, the Franklin City Council approved the City Manager to sign all documents pertaining to the Hazard Mitigation Plan Review.

Recommending motion:

Councilor moves:

1. "I move the Franklin City Council accept the terms of the NH HSEM Hazard Mitigation Grant Program (HMGP) as presented in the amount of \$7,500 for the Local Hazard Mitigation Plan Update. Furthermore, the City Council acknowledges that the total cost of this project is \$10,000, in which the City will be responsible for a 25% match (soft match). Finally, the Council authorizes the City Manager to sign the associated documents on the City's behalf."
2. Mayor asks a second, discussion, and calls the vote.

Background:

Chief LaChapelle has received notification from NH Homeland Security and Emergency Management that the City's Hazard Mitigation Plan grant application has been approved. The Hazard Mitigation Plan is the foundation for emergency planning and preparedness. The review of this plan from start to final approval is a year-long process. Chief LaChapelle and the selected contractor will facilitate the entire process. All City departments will participate in this review. It is imperative that the Hazard Mitigation Plan be completed by as it is prerequisite for all FEMA grants.

Fiscal Impact:

The total cost of the project is \$7,500. The City has an obligation for an in kind soft match of \$2,500. This will be covered by virtue of time that is accrued by City staff during meetings and research time. This grant will be appropriated in the FY2019 budget.

The secondary impact is; the need for the plan as a prerequisite for all other FEMA grants.

Alternatives:

The City would decline the grant and would not qualify for future FEMA Grants.



State of New Hampshire Department of Safety

John J. Barthelmes, Commissioner
Robert L. Quinn, Assistant Commissioner
Richard C. Bailey, Jr., Assistant Commissioner
Homeland Security and Emergency Management
Perry E. Plummer, Director
Jennifer L. Harper, Assistant Director



May 22, 2018

Chief Kevin LaChapelle
Franklin Emergency Management
59 West Bow Street
Franklin, NH 03235

Dear Chief LaChapelle:

The New Hampshire Department of Safety, Division of Homeland Security and Emergency Management (HSEM) is pleased to provide your community with a Hazard Mitigation Grant (CFDA #97.039) through FEMA-4329-DR-NH-5-P for the Franklin Local Hazard Mitigation Plan Update Project. The amount of the Federal portion of this grant is \$7,500.00. Enclosed is a Grant Agreement for the community to enter into with the State of New Hampshire. The next step in the process is to execute the Grant Agreement and obtain approval from the State Business Office. **Do NOT begin the project until your Grant Agreement has been approved.**

Please review the checklist below to ensure the Grant Agreement has all necessary and pertinent information to proceed with approval.

- ☐ City Council signed, notarized, and initialed Grant Agreement.
- ☐ A copy of the Meeting Minutes which must acknowledge the community's acceptance of the *terms and conditions of the grant as well as match requirements.*
- ☐ Copies of current Liability and Workers Compensation Insurance

Please forward all **completed** paperwork to:

Whitney Welch, State Hazard Mitigation Officer
NH Homeland Security and Emergency Management
33 Hazen Drive
Concord, NH 03305

Upon receipt of the **completed** paperwork, it will be forwarded to the State Business Office for approval. Once approval is received, an Award Letter will be sent to your community along with a copy of the executed Grant Agreement for recordkeeping. You will also receive instructions on Quarterly Reporting. If you have any further questions, please do not hesitate to contact us at 603-271-2231 or hazardmitigationplanning@dos.nh.gov.

Thank you for your continued efforts with emergency management.

Sincerely,

Whitney Welch
State Hazard Mitigation Officer

Cc: Shawna-Leigh Morton, Sr. Field Representative, w/out encl.

Office: 110 Smokey Bear Boulevard, Concord, N.H.
Mailing Address: 33 Hazen Drive, Concord, N.H. 03305
603-271-2231, 1-800-852-3792, Fax 603-223-3609
State of New Hampshire TDD Access: Relay 1-800-735-2964

CITY COUNCIL MEETING

AGENDA ITEM VI



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting of June 4, 2018
Late Item

From: Richard Lewis, Planning and Zoning Director

Subject: Authorization for the Extension of DES Cleanup Grant; new Completion Date;
Authorization to Endorse Grant Documents

Recommended Motion:

"I move that the Franklin City Council authorize the submission of a formal request to DES requesting an extension to the DES grant for the final cleanup and site remediation work on the former Macosko Foundry on Chance Pond Road, and authorize Judie Milner, City Manager, to endorse all required documents. The extension will run through December 31, 2018."

Discussion:

In the spring of 2017, the City Council took the necessary votes to accept DES grant funds for the cleanup associated with the Macosko property on Chance Pond Road. The former City Manager signed a grant agreement that contained a completion date of December 31, 2017. The acceptance of the \$59,000 grant was authorized by Resolution #10-17.

Due to scheduling problems and the number of issues to consider on how to approach the final site work and erosion prevention grading, we were not able to develop a final plan until mid-November. The arrival of an early winter prevented the implementation of the work plan, and the grant expired.

I have been in communication with DES staff and they have agreed to process a request to extend the grant to the end of this calendar year. In order to move that request forward with the Governor and Council, the City needs to take a formal vote to request the extension and authorize City Manager Milner to sign any and all documents associated with the grant and the work.

The endorsement by the City Council will allow the City to utilize the remaining grant funds totaling \$33,661.60, and will allow this project to keep moving forward. The site remediation work will position the City to establish a parking area for the nearby Northern Rail Recreation Trail, used by walkers, bikers, and snowmobilers throughout the year.

Alternatives:

If the City Council did not vote to request the grant extension, then the City would not be able to utilize these remaining grant funds.



CITY OF FRANKLIN, NEW HAMPSHIRE

"Three River's City"

Franklin City Hall
316 Central Street
Franklin, NH 03235

Tel: (603) 934-3900
Fax: (603) 934-7413

Certification of Authorization

By my signature below, I certify that on Monday, June 4, 2018, the Franklin City Council voted in the affirmative on the following motion:

"I move that the Franklin City Council authorize the submission of a formal request to DES requesting an extension to the DES grant for the final cleanup and site remediation work on the former Macosko Foundry on Chance Pond Road, and authorize Judie Milner, City Manager, to endorse all required documents. The extension will run through December 31, 2018".

The City Council acknowledges the support of the NH Department of Environmental Services for this project that will benefit the citizens of the City and the region.

Signed this 5th day of June, 2018

Tony Guinta, Mayor, City of Franklin



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting June 4, 2018

Date: May 29, 2018

From: Judie Milner, City Manager

Subject: City Manager's Update

1) Contingent Grant Line Activity

No activity for the month

2) EMS Lakes Region Awards Banquet

On May 20th, the Mayor and I had the honor of attending the EMS Lakes region Awards Banquet in Meredith where our own, Chief Kevin LaChapelle, was awarded the EMS Lifetime Achievement award. Please join me in congratulating Chief LaChapelle for this accomplishment.

3) Finance Director Update

Interviews were held on Wednesday May 16th. I want to personally thank Chief LaChapelle, Director Sullivan and Director Lewis for their assistance in the process. One candidate was a good fit for the City. I should have an answer by Friday June 1st, then I will send details to the Council. Reminder, Council has 10 days to refuse my selection on a department head position.

4) Northern Pass

Councilor Dzujna and I attended the SEC deliberative hearings on Eversource's appeal of the Northern Pass decision on Thursday, May 24th, at 49 Donovan Street, Concord. The SEC denied the appeal. The next step is for Eversource to file an appeal to the NH Supreme Court.


5) June 13, 2018 Budget Hearing

June 13th is a scheduled budget hearing should we need it for final discussion before advertising the budget for public hearing. Over the last several years, we have been able to wrap budget discussions up on the

night of the outside agency presentations and not needed this final meeting but we schedule it just in case. During the school districts presentation, we learned that there is a forum to discuss the lack of adequate education funding from the state in Pittsfield on the night of the 13th. I'm interested and have heard from councilors who are also interested in attending the Pittsfield event. Would the Council like to consider changing the budget workshop, should we need it, to Thursday June 14th?

6) Changing Franklin's image one step at a time – Federal Agency Day

On June 12th, Mayor Giunta is hosting several federal agencies (flyer attached) in council chambers to discuss funding opportunities with interested parties. The event has been sent to the local papers, advertised through the manager's listserv, sent out to local groups, etc. The really exciting part of the event is that the Franklin downtown revitalization group is getting 45 minutes of sol time with the federal agencies to pitch what's been going on in Franklin and a couple of projects in the works. Hopefully, we will find funding sources for some of these important projects.



Federal Resource Roundtable Franklin, NH

Tuesday, June 12, 2018

Franklin City Hall, 316 Central Street, Franklin, NH
10:30am – 12:00pm

***Join Mayor Tony Giunta and federal agency
representatives to learn about available federal
resources and link to key agency contacts.***

Some of the federal agencies in attendance will include:

- ♦ U.S. Department of Housing and Urban Development
- ♦ U.S. Department of Agriculture
- ♦ Department of Commerce
- ♦ Department of Labor
- ♦ Veterans Administration
- ♦ Department of Health and Human Services
- ♦ Corporation for National and Community Service
- ♦ Small Business Administration
- ♦ Environmental Protection Agency (invited)
- ♦ Department of Transportation (invited)
- ♦ Internal Revenue Service (invited)

RSVP
HERE

For more information, contact Erika Koizumi: Erika.Koizumi@hud.gov