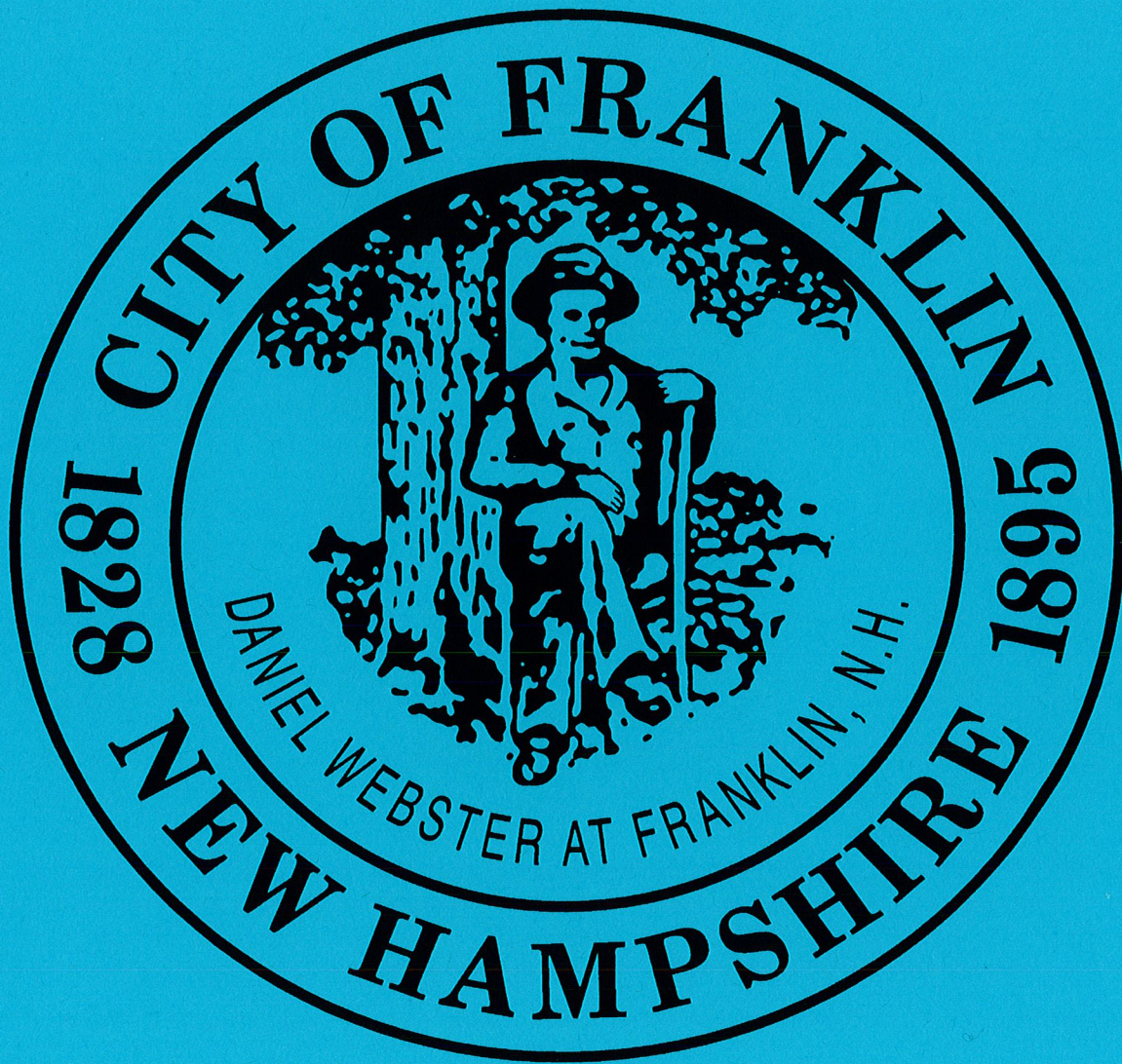


CITY OF FRANKLIN  
CITY COUNCIL MEETING  
July 3, 2017  
6:00 P.M.











## FRANKLIN CITY COUNCIL AGENDA

Council Chambers

Monday, July 3, 2017

6:00 P.M.

\*\*\*\*\*

### SALUTE TO THE FLAG

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### PUBLIC HEARINGS

**Resolution #13-17:** A Resolution regarding re-naming a portion of Park View Drive to be known as Kenwood Avenue.

**Resolution #01-18:** A Resolution regarding the approval of the FY18 Budget for the City of Franklin.

**Resolution #02-18:** A Resolution relating to the authorization to borrow for the fiber connectivity.

**Resolution #03-18:** A Resolution relating to the change in purpose of the municipal buildings capital reserve fund.

**Ordinance #01-18:** An Ordinance regarding Chapter 160 Fees, 160-1 Fees with regard to an increase in the Water Commodity Charge per 100 cubic feet, an increase in the Sewer Disposal Charge per 100 cubic feet and an increase in the Sewer Quarterly Base Rate.

**Ordinance #02-18:** An Ordinance for an amendment relating to Chapter 160 Fees, 160-1 Fees, of the Municipal Code.

**Ordinance #03-18:** An Ordinance for an amendment relating to Chapter 289 Water, Section 289-21, of the Municipal Code.

**Ordinance #04-18:** An Ordinance for amendment relating to Chapter 245 Sewers, Section 245-1 definitions and word usage and 245-16 Sewer Charges, of the Municipal Code.



## **COMMENTS FROM THE PUBLIC**

**Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary.**

## **LEGISLATIVE COMMENTS**

## **CITY COUNCIL ACKNOWLEDGEMENT**

**The Mayor will recognize any Councilor who wishes to express their appreciation on behalf of the City.**

## **MAYOR'S UPDATE**

### **Agenda Item I.**

City Council to consider the minutes of the May 22 City Council Workshop Meeting, May 30 and June 12, 2017 City Council Budget Workshop Meetings and the June 5, 2017 City Council Meeting.

### **Agenda Item II.**

Monthly School Board Report.

### **Agenda Item III.**

City Council to consider adopting Resolution #13-17, re-naming a portion of Park View Drive to be known as Kenwood Avenue.

### **Agenda Item IV.**

City Council to consider the approval of Resolution #01-18 regarding the FY18 Budget for the City of Franklin.

### **Agenda Item V.**

City Council to consider the approval of Resolution #02-18 relating to the authorization to borrow for the fiber connectivity.



**Agenda Item VI.**

City Council to consider the approval of Resolution #03-18 relating to the change in purpose of the municipal buildings capital reserve fund.

**Agenda Item VII.**

City Council to consider the approval of Ordinance #01-18 regarding Chapter 160 Fees, 160-1 Fees with regard to an increase in the Water Commodity Charge per 100 cubic feet, an increase in the Sewer Disposal Charge per 100 cubic feet and an increase in the Sewer Quarterly Base Rate.

**Agenda Item VIII.**

City Council to consider the approval of Ordinance #02-18 for an amendment relating to Chapter 160 Fees, 160-1 Fees, of the Municipal Code.

**Agenda Item IX.**

City Council to consider the approval of Ordinance #03-18 for an amendment relating to Chapter 289 Water, Section 289-21, of the Municipal Code.

**Agenda Item X.**

City Council to consider the approval of Ordinance #04-18 for amendment relating to Chapter 245 Sewers, Section 245-1 definitions and word usage and 245-16 Sewer Charges, of the Municipal Code.

**Agenda Item XI.**

City Council to consider adoption of tax deeds.

**Agenda Item XII.**

City Council to consider granting the Municipal Services Director pre award authorization to contract two year terms with four (4) service providers that provide proprietary services the water and sewer departments.



**Agenda Item XIII.**

City Council to consider restoration of Involuntarily Merged Lots.

**Agenda Item XIV.**

City Council to consider waiver of vending fees and camping restrictions for Renaissance Faire September 8 & 9, 2017.

**Agenda Item XV.**

**Other Business**

- 1. Committee Reports**
- 2. City Manager's Update**
- 3. Late Items**

**Adjournment**

*The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.*

*This location is accessible to the disabled by stairwell elevator. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)*



**CITY COUNCIL MEETING**  
**AGENDA ITEM I**





**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**

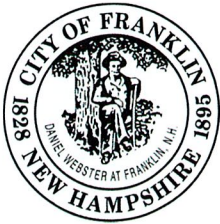
*City Council Meeting of July, 2017*

**Subject: Approval of Minutes**

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**Motion: "I move that the Franklin City Council approve the minutes of the May 22 City Council Workshop Meeting, May 30 and June 12, 2017 City Council Budget Workshop Meetings and the June 5, 2017 City Council Meeting."**

**Mayor calls for a second, discussion and the vote.**



## PENDING COUNCIL APPROVAL

### City Council Special Workshop Meeting May 22, 2017

#### **Call to Order**

Councilor Giunta called the meeting to order in the Council Chambers, Franklin City Hall at 6:04 p.m.

#### **In Attendance**

Councilor Ribas, Councilor Moquin, Councilor Barton, Councilor Giunta, Councilor Wells, Councilor Zink, Councilor Dzujna and City Manager Dragon.

#### **Absent**

Interim Mayor/Councilor Clarenbach, Councilor Desrochers.

Salute to the Flag was led by City Manager Dragon.

City Manager Dragon gave an update of the CIP Committee process. She spoke about an excel spreadsheet in the packet, page 14. The goal was to come up with a bottom line level number, which stays mainly the same from year to year, to fund capital items by various ways. The yellow highlighted items are already in the manager's proposed budget. The committee heard how capital items work and how it is planned for in the future.

City Manager Dragon mentioned another sheet in the packet called City of Franklin Asset Acquisition items funded in the last five (5) years. It shows that even through the tough times the city has been able to invest in its infrastructure by a combination of funding sources. There was over \$13M dollars of items invested in or purchased, including water and sewer items, during that time period.

City Manager Dragon stated that people often like to know what is in the capital reserve and it is not a lot, page 13 in the packet. The biggest amount is in municipal buildings and that is what the City Manager is looking to give to the school to help their funding. She spoke about the Municipal Transportation Improvement Fund, which is the \$5 fee on registrations. This is used to help match grants and can only be used for infrastructure only.

City Manager Dragon spoke about a concern regarding Haynes Brook Project that was brought up at the CIP Committee. The city received some grants funds for the project but there still is not enough money to make this project happen. She is hoping that the state's one-time budget doubling the transportation line to municipalities will happen. If Franklin gets that money it would go to the Haynes Brook Project. Due to the high volume traffic area of where this project is the handling of the traffic and the use of night time construction crews is driving the cost up. MSD Director Sullivan is looking at creative ways to work around that.



City Manager Dragon stated that in the packet are a few school items. The school CIP members are talking about doing an overview of items for their building and adding items in the future. Right now the items presented are their priorities and the roof is in there as well.

City Manager Dragon stated the work of the CIP Committee is to make a recommendation for the plan to the city council. It is a budgeting plan and not a binding plan. The CIP Committee adopted the plan and recommended it to be brought to the council this evening for adoption by the city council. That will finalized this plan as it is required that it is updated periodically as many of the grants we receive they ask for the CIP plan. As funds become more available and as we move into the future this document will become more important.

Councilor Giunta clarified that when City Manager Dragon mentioned adopting the CIP plan does that require a motion or roll call.

City Manager stated just a motion to adopt the plan. In the city charter it talks about bringing it to the council to adopt to become part of the city plan.

**Motion:**        ***Councilor Dzujna motioned to adopt the CIP Plan. Motion seconded by Councilor Ribas.***

Resident Webb asked if the roof for the school was \$550K and that is going to be bonded. City Manager Dragon stated in her recommendation it was for a note and estimating between \$50-\$55K annually. At the CIP meeting she believed the school stated they were in the process of getting their bids and will come back to the city council with more details. Resident Webb asked if they get a bid at \$550K and the actual costs come in under that figure, would the money not be spent or put towards the other projects the school has asked for. City Manager Dragon stated that in her proposal it just moves the number over to operations.

Councilor Giunta stated there are department heads here so if the council wants to ask any other questions of them.

Councilor Barton asked if it is highlighted in yellow the plan is to do that for this year. City Manager Dragon stated it is for fiscal 2018 budget that she has given to the council. Councilor Barton stated this plan is for five (5) years out and will it be the same in five (5) years. City Manager Dragon stated it will not be the same in five (5) years. They have gone through an extensive process of updating the numbers and nothing stays the same. Next year they will look at the numbers again, the process and other sources too.

Councilor Ribas asked about the borrowing capacity of \$6.5M and on page 11 it is almost \$7M the difference is the sewer revolving loan, are they exempt. Finance Director Milner stated that is per State RSA.

Councilor Dzujna asked about the transportation funds from the state and if there is a time limit on those funds. City Manager Dragon stated if they get the funds they will just encumber them for that project or any other transportation project.

***All in favor; motion passes.***

**Other Business**

City Manager Dragon stated she would like to set a public hearing for the June council meeting for the nuisance abatement fund for Caio Pasta property, to remove the building, as it will to go along with the brownsfield grant they city received for that property. There is money in the tax deeded property revenue line.

***Motion: Councilor Ribas moved that the Franklin City Council set a public hearing for Monday, June 5, 2017 at 6:00 pm on Resolution #11-17 for the appropriation of \$20,000 to the nuisance abatement account, said funds originating from sale of tax deeded property. Motion seconded by Councilor Dzujna.***

Councilor Wells asked if we are going to be able to add this \$20K to the price of the property. City Manager Dragon stated yes as any money that is expended on that property can be recouped as part of the sale.

***All in favor; motion passes.***

Councilor Dzujna stated that is it tough being a landlord.

***Motion to adjourn made by Councilor Barton and seconded by Councilor Ribas. All in favor; meeting adjourned at 6:26 p.m.***

Respectfully Submitted,

Lauraine G. Paquin





PENDING COUNCIL APPROVAL

## City Council Budget Workshop Meeting Monday, May 30, 2017

### Call to Order

Interim Mayor/Councilor Clarenbach called the meeting to order in the Council Chambers, Franklin City Hall at 6:01 p.m.

### In Attendance

Councilor Ribas, Councilor Moquin, Councilor Desrochers, Councilor Zink, Councilor Dzujna, City Manager Dragon and Interim Mayor/Councilor Clarenbach.

### Absent

Councilor Barton, Councilor Giunta and Councilor Wells.

Salute to the Flag was led by Councilor Desrochers.

City Manager Dragon stated they will go through budget page by page and the department head will summarize any major changes on that page. The department head will skip over wages and benefits as that is a separate conversation for everyone.

### **I. MUNICIPAL SERVICES DEPARTMENT**

#### **Buildings – Page 88 – Total Buildings – 1.4% increase**

MSD Director Sullivan stated he will start with expenditures and highlight the operations and maintenance lines and give an explanation.

#### *City Hall – 1.5% increase*

MSD Director Sullivan stated that other contractual services has a 3.3% increase for life/safety issues as some items have been neglected over the years.

#### *Parks/Beaches – 1.3% increase*

MSD Director Sullivan stated that other contractual services has a 3.3% increase for emergency lighting, testing and inspection.

#### *Odell Cottage – 0% Level Funded*

MSD Director Sullivan stated the heating is the main cost of the cottage and the Boys and Girl Scouts use the Cottage as there is a lease agreement so we pay the cost of that. City Manager Dragon stated that the scout master is looking to do work on the building and is working that

out with Parks & Rec. Director Alpers and will bring that to the council as there is a historic component. City Manager Dragon stated it is just part of the historic district.

*Bessie Rowell Community Center – 1.4% increase*

MSD Director Sullivan stated that other contractual services has a 12.3% increase for emergency lighting, testing and inspection. There are several other requirements for life/safety issues. City Manager Dragon mentioned that the BRCC expenses are split and prorated with the other organizations in the building based on the square footage they use.

**Police Building – Page 98 – 5.2% increase**

MSD Director Sullivan stated building repairs and maintenance has a \$7,500 increase to replace the metal doors and it is a security issue.

**Fire Station – Page 110 – 12.0% decrease**

MSD Director Sullivan stated that the decrease can be attributed to the savings from the new boiler and they finished the window replacement.

**Municipal Services Administration – Page 114 – 5.1% increase**

MSD Director Sullivan stated the increase is really salary and benefit expenses. Other than that all other lines are level funded. Deputy Director Barry is full time as this position used to be part time.

**Highways & Streets – Page 117 – Total of Highway & Streets, Street Lighting, Mechanical Garage – 8.2% increase**

*MSD Roadway Maintenance – 10% increase*

MSD Director Sullivan stated the increase is attributed to personnel issues. There is a new line requesting a seven (7) year lease on a new F550 with a plow and a sidewalk tractor. The new truck would replace truck #10, a 1999, as it is down every snow storm and we have put a ton of labor hours and \$5K into the truck over the last five (5) years. The sidewalk tractor is a 1996 and it works a ton and the yolks in the middle are worn the machine is ready to break in half. This machine would be kept as a spare as it has a lot of down time. City Manager Dragon stated these are in the capital plan that was reviewed.

Councilor Clarenbach asked if the money for these are coming from the trash truck lease ending and that will purchase 2 one tons, sidewalk plow and the fire truck and City Manager Dragon stated yes. Councilor Clarenbach asked if the fire truck was ten (10) year and these are seven (7) year and Finance Director Milner stated yes.



*MSD Snow/Ice Removal – 32.4% increase*

MSD Director Sullivan stated they did an average of what it has cost for the last five (5) years in actual expenditures and most is for sand and salt as Franklin has a lot of hills. They went out 42 times this year and have looked at the average they have spent and have increased the line for sand and salt from \$85K to \$120K. They went over budget this year but not last year so this is a balance.

*MSD Drainage & Vegetation – 0% level funded*

MSD Director Sullivan stated he made a proposal through the Webster Lake Association for the intersection of Lake Ave and Webster Ave and do a retention area similar to Griffin Beach. This would be dependent on section 319 water assistance grant money that would be in the Governor's budget and a contribution from the Webster Lake Association. The city's portion is significant that it may have to be deferred.

MSD Director stated that they are at the point where they can no longer do leaf pickup as it is burden on the department and the longevity of the infrastructure. There are 84 catch basins that need to be built. There are other ways people can get rid of them. It takes four (4) people and up to 38 days to pick up leaves at one of the worst times of the year and the MSD Dept. is a very lean crew and can't afford to spend that many employees on this. Some years not all leaves can be picked up as sometimes it snows early. The machine is also a 1998 and needs work. Councilor Desrochers asked how it will affect storm drains. MSD Director Sullivan stated they would focus on just the storms drains and only the drains. Councilor Clarenbach stated once the budget is passed start announcing this to the community. MSD Director Sullivan stated it is not a monetary issue it is about not getting essential work done.

*Highways & Streets – Traffic & Street Lighting – 0% level funded*

MSD Director Sullivan stated that there has not been one street light complaint since they put in the LEDs. City Manager Dragon stated the cost remains in the budget to offset the cost of the lighting. Finance Director Milner stated they are in year two (2) of six (6) years.

*Highways & Streets – Mechanical Garage – 3.5% increase*

MSD Director Sullivan stated much of that increase is due to personnel related costs. The outside repairs line was reduced and the uniforms increased to bring it in line to what is expended.

MSD Director mentioned that the down time on most of the equipment is significant due to the aging fleet but it is a daily challenge especially with parts getting more costly.

**MSD Buildings & Grounds – Page 118 – 15.5% increase**

MSD Director Sullivan stated the main reason for the increase is to add a new #4 truck to this fleet and remove truck #4 and #10. There is a new line for a lease on a new F550 for seven (7) years.

**Municipal Services Buildings – Page 119 – 34.8% increase**

MSD Director Sullivan stated the increase is attributed to the gas unit heaters that have to be installed in the garage. There are five (5) but three (3) were shut down and they ran two (2) all winter.

**Solid Waste – Page 120 – 2.2% increase**

*Curbside Collection – 5.7% increase*

MSD Director Sullivan stated the increase is related to personnel related costs. He stated he has concern of the longevity and maintenance of the automated trash trucks. He has looked at outsourcing curbside collection. The cost of the automated trucks new has increased \$100K since Franklin purchased theirs. He checked with a large trash company and the City of Manchester and they only get about 8-10 years out of the trucks. In the long run as costs continue to rise he feels they need to look at outsourcing curbside collection. It will cost twice as much but you have to take into account the equipment and maintenance costs as the equipment ages. Councilor Desrochers asked if they outsource should they consider contacting Tilton-Northfield and try to get it all in one contract. MSD Director Sullivan stated that it is worth looking into that type of regional approach. City Manager Dragon stated it will be worth evaluating all the costs for this to include pickup, trucks, trash bins, etc. as they think about replacing these trucks. There is a lot to think about financially. Councilor Clarenbach stated that the city has bought garbage containers and anyone who wants them now they should buy them as they are a huge expense.

*Recycling – 29.3% increase*

MSD Director Sullivan stated more people are recycling and the demolition center (construction debris) is facing an increase from \$72 to \$86/ ton in those costs. Councilor Clarenbach asked if we are covering our costs on these items. MSD Director Sullivan stated they are covering their costs on recycling and demo. Councilor Clarenbach asked are there other areas that we are not covering our costs. MSD Director stated they have three (3) people to help curb that and yes revenues have increased. Councilor Desrochers stated there was a facebook post for Northfield residents to bring it to Franklin as Northfield doesn't take items.

*Transfer Station Operations – 1.8% decrease*

MSD Director Sullivan stated other than the personnel related costs the operating costs have been pretty much the same. Some of the decrease is because Pinard is coming in and taking their trash to MA and not Wheelabrator. They have a contract with Wheelabrator until 2022 and right now they are the best deal for Franklin.



*Transfer Station Building– 0% level funded*

**MUNICIPAL SERVICES TOTAL – 7% INCREASE**

Councilor Zink asked for clarification for health benefits as there are different amounts in different areas. City Manager Dragon stated they will talk salary and benefits later but it is based on actual enrollment of the plans and health costs went up 14.8%.

**Water Enterprise Fund – Page 150 – 2.4% Increase**

MSD Director Sullivan stated that the picture is not pretty, as he presented in the MSD workshop previously, as the assets are disproportionate with not enough customers to support the infrastructure. The major challenge is there is 57 miles of pipe, three (3) different pressure zones, five (5) tanks, three (3) well fields, well pumps, five (5) pumping stations and treatment plant to maintain. The two (2) budget busters this year is Acme Well as it has been down as it is pulling sand in. The pressure reducing vault on Pleasant Street is an unsafe environment. The state has encouraged them to seriously look into it.

MSD Director Sullivan stated that daily there are water call issues due to the age of the system. They are experiencing a loss of water. They have checked 27 miles and found nothing and this summer they will do the other 30 miles. There are many private connections before the meter which are old copper piping and are hard to track.

**Administration – 3.4% Increase**

MSD Director Sullivan stated the increase is due to personnel related costs. There is an increase in engineering. City Manager Dragon asked if MSD Director Sullivan can explain the SCADA (Security Control Acculation Data) system. It is radio controlled radio frequency division that is tied into all the alarms of the water system it troubleshoots the issue. They can control the pumps with that system and turn them on and off. There are five (5) antennas around the city. In the past it was done over telephone lines that cost \$12K a year. Councilor Zink asked about the general liability and the insurance costs are dropping. Finance Director Milner stated the general liability went down due to the actual property and value of the property.

MSD Director Sullivan stated there is funding included in the 3.4% as they are applying for a state drinking water revolving fund loan and grant to replace the pressure reducing vault. They are looking at a \$29K payment over a ten (10) year period and it is a 30% forgiveness. The pressure reducing vault controls the pressure from the million gallon tank and reduces the pressure to under 100 lbs as by state law we can't exceed 110 lbs. Many of the old homes can't take 80 lbs so they have pressure reducing valves built in their houses. Councilor Clarenbach stated the upper Pleasant Street tank services a very small amount of homes. There have been some concepts of selling the water to Tilton-Northfield and that is a \$1M project and they are not able to do that at this time.

*Distribution – 1.1% increase*

MSD Director Sullivan stated the increase is due to the Acme Two rehabilitation that costs \$240K and has to be done. Councilor Clarenbach asked what the projects were last year for \$265K. MSD Director Sullivan stated it was for a portion of Acme I rehabilitation and he would need to look up the other. In the CIP plan there are items in there for projects. It costs \$200 a linear foot to replace a water line and there are 57 miles of pipe. This system is over 100 years old.

City Manager Dragon stated that the water rate increase is .39 in this budget. Councilor Clarenbach stated he agrees there is no way not to have a rate increase and that is a challenge. MSD Director Sullivan stated we are down 5M cubic feet in billable gallons for water and sewer which equates to \$300K loss in revenue a year.

*Water Supply – 0% level funded*

*Water Treatment Facility – 0% level funded*

**Sewer Enterprise Fund – Page 156 – 0.4% decrease**

MSD Director Sullivan stated there is a fixed rate for sewer. He stated there is the disproportionate customer base due to the infrastructure. He is using the wording from the CAR from the workshop meeting.

*Administration – 1.8% increase*

MSD Director Sullivan stated the increase is due to personnel charges and electricity costs increased.

*External Operations – 1.7% decrease*

MSD Director Sullivan stated that the operations have gone down but the revenues have gone down as well. This is due to the debt service from the Winnepesaukee River Basin is down.

MSD Director Sullivan stated last year they took \$115K from the Sewer Enterprise Fund Balance to offset a rate increase and this year the city is not in that position. Councilor Clarenbach asked if there was something catastrophic to happen in water can you use the sewer funds. Finance Director Milner stated it is a ratepayer system so she didn't believe so but you can borrow between funds but it needs to be paid back as it is not all the same ratepayer. Councilor Clarenbach asked if the water fund balance is in jeopardy if something major was to happen. Finance Director Milner stated the water fund is 14.8% instead of the 25% so it is pretty low as that equates to \$220K. Councilor Clarenbach asked if the city's general fund can provide to the water fund. Finance Director Milner stated it can provide a subsidy to an enterprise fund but then banks will question. Councilor Dzujna asked when you borrow money

are you limited or are there any stipulations in regards to interest or penalty. Finance Director Milner stated that would more likely come from the general fund if you borrowed.

MSD Director Sullivan stated he did a calculation that one person per year uses approximately 2000 cubic feet of water and if you divide that by 100, as they bill by 100 cubic feet intervals, and multiply by the .39 it is a \$7.80 increase per person for the year. For sewer it is 2000 cubic feet and divide that by 100 and multiply by .69 it is \$12.80 per person. Director Milner stated that would be about \$20 per person per year and a family of four would be about \$80 per year. Councilor Desrochers asked that instead of these spikes and increasing every few years, what would it cost to do an annual increase each year? MSD Director Sullivan stated you have to look how far behind the projects are but a minimum of 5% increase per year. Councilor Desrochers asked that there have been increases a few times over the last four years. MSD Director Sullivan stated that is correct but you have to look prior to that as there hasn't been a water rate increase in fourteen (14) years. Councilor Desrochers stated that if there was an annual increase we wouldn't have these issues. MSD Director Sullivan stated that is correct and we have to look at that.

Finance Director Milner stated that when you look at the capital plan there needs to be \$750K a year in improvements. The rate increase for that is .12 at \$25K because we are so far behind. MSD Director Sullivan stated they do what they can to at least maintain the minimum as they are regulated by EPA.

Councilor Clarenbach stated as a council they need to look at how the city provides services so that this isn't constantly pushed back to the taxpayers. Councilor Clarenbach asked about the interest for a unit charge. MSD Director Sullivan stated they still have to do more assessing and will bring it back next year. Our current rate structure is to charge per the meter vs. charging a unit charge for two (2) and over. The revenue of one vs the other is still being assessed. A rough estimate so far is 1120 units for revenue of \$135K.

#### **Municipal Services Revenues – Page 58**

MSD Director Sullivan stated for digging and driveway permits is about \$4,500 and Transfer Station Solid Waste fees is about \$93,276. Councilor Clarenbach stated that the drop is due to Pinard coming in so that will continue lower this number. MSD Director Sullivan stated yes and the expense number. Demolition fees don't normally change much each year. Demolition is up and more items are coming through the transfer station so that revenue number is up. Recyclable sales are up to \$27,500 and some of the expenses are offset and that is why there is a user based charge at the Transfer Station.

Councilor Zink asked if they have seen a difference with glass. MSD Director Sullivan stated they have hauled 80 yards of glass. Councilor Dzujna asked if they are seeing glass in the recycling and MSD Director Sullivan stated no much it is in the trash now. He stated glass is just not worth anything.



MSD Director Sullivan stated for water revenues there is interest income. Most of the revenue comes from the Utility Tax/Rent of \$1,386,235 and that is based on the cubic feet that is projected. There are connection fees, quarterly base charges, hydrant fee (new item) and misc. revenues (shut off fees, frozen meters, etc.). The hydrant fee will be paid by the property owner and no cost to the city. The proposed rate is \$6.45 from \$6.06 which is a 6.4% increase and that would make the revenues match the expenses in the water fund. They are proposing a \$10 increase to the quarterly usage charge to match the water charge.

MSD Director Sullivan stated the sewer fund disposal fee is the amount of water that goes through the meter, as there are some customers that are not on city water. This is figured into the revenues that would affect the expenditures line. City Manager Dragon stated if that doesn't pass it would impact the rate. Councilor Clarenbach stated that the 10.2% increase is not really that. He then stated if they didn't approve the \$10 what would the rate percentage be. Finance Director Milner stated it would be .42 which brings it to \$7.33 which is a 16.9% increase. Councilor Clarenbach stated if we added the \$10 the percentage is much higher and that is the challenge and it would be 11% of the total bill.

Councilor Dzujna asked if there are people who have wells hooked up to the sewer system and is it a large number. City Manager Dragon stated yes. MSD Director Sullivan stated it is not many people and we also have the opposite as people have septic's and are hooked up to the water.

Councilor Dzujna asked if we were able to combine with Tilton-Northfield what would the customer base be. MSD Director Sullivan stated it would be about 1500 which is a small number.

Councilor Zink asked when catch housing would be water customers. City Manager Dragon stated they have said December. Councilor Zink asked would it be an increase in revenue. MSD Director Sullivan stated it would be an increase with only 45 units. Councilor Zink asked if that is built into the estimates. Finance Director Milner stated no as they didn't know when they would be finished at that time when they worked on the budget.

## **II. OVERVIEW OF CHARGES FOR SERVICES/REVENUES/FINES/FEE UPDATES**

### **Revenue from taxes – Page 56 – 4.8% increase**

City Manager Dragon stated there are not a lot of changes. Councilor Zink asked about the yield tax as it looks like we collected more than projected. Finance Director Milner stated it is the state as they do a timber cut every ten (10) years and that was the year. Councilor Zink asked if this is annual and Finance Director Milner stated no.

**Revenue from Licenses, Permits & Fees – Page 57 – 4.2% Increase**

City Manager Dragon stated there is a slight uptick in motor vehicle registrations. Councilor Ribas asked if we are losing dogs. City Manager Dragon stated it is probably because we haven't been doing enforcement with the dog licensing so people aren't licensing. Councilor Dzujna asked when does the meals and rooms revenue come in. Finance Director Milner stated it comes in March but they know the number.

**Revenue from Federal and State Government – Page 57 – 32.3% decrease**

City Manager Dragon stated the rooms and meals tax is level funded as that number usually comes at tax rate setting time. That is supposed to be slowly increasing unless the state takes it for their budget. Councilor Zink stated we need to go after the state for more money. City Manager Dragon stated she is part of a group (NHMA) that is going after all the state downshifting things onto local taxpayers and also taking of the revenues that are supposed to go to municipalities.

City Manager Dragon mentioned that the Drug Free grant is always funny looking as their grant year is different than our fiscal year. Councilor Zink asked what is VAWA. Finance Director Milner stated it is Victims Advocate Witness Advocate. City Manager Dragon stated it is for domestic violence and have been able to get it each year.

**Revenue from Charges for Services – Page 58 – 1.4% increase**

City Manager Dragon stated we receive funds for the time that Finance Director Milner spends on grants. She stated planning board fees decreased a bit and we are always conservative so at the request of Planning & Zoning Administrator Lewis it was decreased some.

City Manager Dragon stated the after school/before school program is 100% offset. The summer program is different as it is almost all offset. She stated that Park & Rec Director Alpers will have a complete breakdown when she presents.

City Manager Dragon stated that the court fines have just been adjusted to a number that is closer to actual. She stated that parking fines are a hit or miss depending on the seasons as well.

City Manager Dragon stated ambulance billing has been changed so there is a small increase in revenue. She stated police dispatch fees next year will be reallocated as smaller towns have increased in calls.

**Revenue from Miscellaneous Sources – Page 59 – 11.8% decrease**

City Manager Dragon stated the interest income has gone up as Finance Director Milner spoke to the bank as she could get a better rate at some other banks so the bank the city currently uses matched it.

Cable TV Franchise Fee is based on the subscribers and has gone up a little bit. Councilor Clarenbach stated that only the people who are subscriber to Metrocast pay this fee. Satellite users don't pay this fee. The soda machine is being eliminated as it no longer makes sense.

Councilor Zink stated that the welfare reimbursement is very low compared to actual. Finance Director Milner stated this is the time we start sending out letters about liens on their properties and when people get the letter they usually pay.

**Revenues from Component Unit – School District – 13.4% increase**

City Manager Dragon stated this is the school's number based on the state.

**Interfund Operating Transfers In – 88.9% decrease**

City Manager Dragon stated that the Bessie Rowell Community Center is having brick workdone.

Councilor Zink asked if the tax cap can be explained and any increases. Finance Director Milner stated that this on page 52 of the budget. It begins with total amount of property taxes collected multiplied by the National Consumer Price Index percentage to get the amount of new revenue. You take the pickups for New Construction as of April 1<sup>st</sup> and multiply that by the prior year tax rate and get a figure which is then added to the new revenue to get Additional Revenues Allowed to be Raised. You then have to look at what needs to be paid from that. You take the County Tax Prior Year Actual and subtract it from County Tax Current Year Estimate to get a total amount. You then take the TIF Districts Prior Year Retained Value Actual and subtract TIF District Current Year Retained Value Estimate to get a total amount. You take Statewide Property Tax Prior Year Actual and subtract from Statewide Property Tax Current Year Actual to get a total amount. You then take all three (3) of those totals and subtract from the Additional Revenues Allowed to be Raised. This will give you Additional Revenues for Allocation to Municipal & Local School District. You take the Total Amount of Property Taxes Assessed in Previous Year's Budget and add the Additional Revenues Allowed to be Raised. That gives you the Total Property Tax Allowed to be Raised to Support Current Budget for all, which is the tax cap amount for the year.

City Manager Dragon stated that the education funding that we get for the school doesn't show. When people look at this they think the school is not get much funding since the amount the state gives isn't shown here.

**Other Financing Resources – Page 62 – 100% decrease**

**Grand Total Revenues – 0.1% increase**

### **III. WAGES AND BENEFITS OVERVIEW**

Finance Director Milner explained that on page 41 of the proposed budget is the position listing and there are not many changes. Two (2) positions remain unfunded since 2014 in City Clerk's office and LEO in MSD. The fire department had a few changes and a position change from firefighter-paramedic to firefighter. Last year MSD Director Sullivan changed a position from LEO to HEO II but after review this year that position was downgraded to HEO I. Police Department the part time secretary that was unfunded previously is partially funded this year. In the Welfare Department is a title change from Director to Administrator. Drug Free Communities has a Coordinator that is 100% grant funded. Max, our K9, is also listed as a position. The Park and Rec Dept. had some changes last year and the event supervisors are at two (2) as they moved some hours around and then will hire a summer event supervisor.

Councilor Zink asked if there are six (6) open positions. Finance Director Milner stated not anymore as some positions have been filled since this was created. The part-time patrol officer is being filled with a pool of previous officers, one (1) MSD LEO position has just been filled, the firefighter position has been filled, Parks and Rec. Event Supervisor is soon to be filled. City Manager Dragon stated that by the time the budget is passed they don't expect to have any open positions. Councilor Desrochers asked how having only three (3) paramedics going to effect the rescue services. City Manager Dragon stated it could go down to two (2) and will definitely effect Franklin for sure.

City Manager Dragon stated that health insurance and retirement are the big increases this year. We had just changed health insurance companies last year and due to the high amount of claims and not enough years with them it have increased but we have been able to offset that with no raises. Retirement system has had a large increase but not sure what can be done. Worker's Comp. premium had a decrease but that is based on payroll. Unemployment increased from \$32 to \$39 per position. Disability and life premiums remain unchanged.

Councilor Zink asked if they were seeing more overtime. City Manager Dragon stated OT is an issue in fire. Municipal Services had OT due to sicknesses and disability. When people are out they don't back fill. Police remained about the same and feels it is better since they are utilizing the part time people. Councilor Desrochers stated that the fire department is being paid so much OT that it might be cheaper to hire a new firefighter. City Manager Dragon stated they looked at that and the number is not quite there yet and we are not in a position to increase the budget. Councilor Clarenbach stated that the chief, deputy and inspectors are not covering currently. We are going to need to do things differently as moral is vital. You can't have your chiefs out of town as much as they are. City Manager Dragon stated that the department heads are going to things that are necessary for the initiative that is being worked on and they are prioritizing those items. Code Enforcement Officers were hired for a certain job and are doing that job and exceeding expectations. We need to look to the future and figure out how to manage these items as we are small but are so busy. Calls are increasing but we are not increasing our personnel. Councilor Clarenbach stated that you have to relook at that as you



have people who don't want the OT. City Manager Dragon stated that the fire department has a different dynamic as the shirts are 24 hour shifts.

***Motion to adjourn made by Councilor Desrochers, seconded by Councilor Ribas. All in favor; meeting adjourned at 8:49 p.m.***

Respectfully Submitted,

Lauraine G. Paquin



PENDING COUNCIL APPROVAL

## City Council Budget Workshop Meeting Monday, June 12, 2017

### Call to Order

Interim Mayor/Councilor Clarenbach called the meeting to order in the Council Chambers, Franklin City Hall at 6:00 p.m.

### In Attendance

Councilor Ribas, Councilor Moquin, Councilor Desrochers, Councilor Wells Councilor Zink (arrived at 6:11 pm), Councilor Dzujna, City Manager Dragon and Interim Mayor/Councilor Clarenbach.

### Absent

Councilor Giunta.

Salute to the Flag was led by City Manager Dragon.

### **I. FRANKLIN MAYOR'S DRUG TASK FORCE – pg 123**

City Manager Dragon introduced Lauren Malloy as Drug Task Force Coordinator. DTF Coordinator Malloy stated they are in year 7 of a 10 year grant funded by Drug Free Communities. Each year there is \$125K given towards these efforts and they are focusing on substance abuse among youth and within families. City Manager Dragon stated they focus on three (3) areas - marijuana, prescription drugs and alcohol. Those were selected through a process as to what was most used. Their efforts are prevention and they are now reaching out to those in middle school as well as the high school. They have an action plan that is submitted to the Drug Free Communities Program and they approve the plan. There is a leadership team that meets the on 1<sup>st</sup> Thursday of the month.

Councilor Dzujna asked if you have seen any big swings in the last few years. City Manager Dragon stated they noticed a higher use of synthetic drug use but alcohol is still the most misused among the youth. They try to adjust their messaging based on those changes that they see.

Councilor Desrochers stated that if the State of NH decriminalizes marijuana how are you going to convince kids not to use it. City Manager Dragon stated they talk about the science and the impact of the brain. It is definitely more of a challenge.

## **II. POLICE DEPARTMENT – pg 92**

Police Chief Goldstein began by talking about the arrests Franklin PD has done. In April they had 98 physical arrests and today in two (2) hours they had seven (7) arrests. Franklin has more arrests per capita than Manchester. 15-19% of officers suffer from PTSD compared to the U.S. Military. He stated if you replace police with fire you will find the results are similar.

Chief Goldstein stated dealing with fewer resources annually is exhausting and the Chief talked about a situation he was in due to exhaustion. His officers are at a high level of exhaustion but continue to move forward.

Chief Goldstein showed a video about police chasers from Keene who came to Franklin and ambushed the officers at night. His officers did a great job about staying calm and handling the situation appropriately and not getting rattled by them.

Chief Goldstein talked about some successes as for the first time in a while they have all the people they are supposed to, Max has obtained all of his certifications for patrol and drug protection duties, additional third (3) detective to handle all investigations, addition of the part time secretary has helped with prosecution. The Granite Hammer grant has helped with the carfentanil case and they are working on four (4) highway/safety grants. The police academy now has Franklin scenarios in their simulator so officers can train on situations with Franklin scenery.

Chief Goldstein spoke about future initiatives that included leadership training for officers on mountain bikes. He mentioned National Night out is in August. Officer Rector and Max have been invited to join special operations unit in Belknap County. Franklin Police Officers continue to receive training for certifications.

City Manager Dragon stated she was impressed how the officers kept their cool when being engaged by the group from Keene.

City Manager Dragon stated one expense in the future is the need to update the dispatch center.

City Manager Dragon stated that they will adjust, again next year, the amounts towns pay based on percentage of use. They are looking at setting up a fund to use a percentage of the money to set aside for the equipment.

Councilor Dzujna asked what is going to be the cost for the whole radio system and Lt. Clough responded about \$500K. Councilor Dzujna mentioned that they would have to put aside quite a bit for this. City Manager Dragon stated communities will share in the expense. Councilor Dzujna asked if the communities know and Chief Goldstein stated they are all aware.

Councilor Desrochers asked how much can they cannibalize parts from other radios. Chief Goldstein stated they have been doing that and eventually the parts will run out. Councilor Desrochers asked how much longer will the system last. Lt. Clough stated they just extended it for another two (2) years. Councilor Desrochers asked if there are any grants out there they can apply for. Chief Goldstein stated not that they know of but will continue look to see if there are any as that would be a specialized grant.

Councilor Zink stated that on page 98 there is a 111% increase in maintenance for the radio dispatch. Chief Goldstein stated in the right hand column states what it is and it includes monitoring and repairs. Lt. Clough mentioned that if a radio is down just for the company to look at it is \$1,500.

Councilor Ribas stated that line shows three (3) towers is that all the towers we have and can replacement be incremental. Lt. Clough stated that you would just have to make sure the new equipment and old equipment are compatible and it could be more expensive if it is done incrementally. City Manager Dragon stated that they are looking at a lease to purchase.

Councilor Desrochers asked what is the revenue from the other communities. City Manager Dragon stated it was on page 59 and it was \$85,758.

Interim Mayor/Councilor Clarenbach stated we can't burden the small communities with the largest portion since Franklin is the biggest user.

City Manager Dragon stated the Franklin takes all calls and then they allocate costs based on usage. We do have other towns who want to be dispatched by us but we are at our max.

Councilor Dzujna commented that when you have people like in the video you just have to grin and bear it and thanks to the officers.

City Manager Dragon stated that they are looking at what is happening in the community. We just started sharing the call volumes on Facebook. There is a business owner who calls all the time with negativity about the police department and she had a discussion with him about the future and will continue to educate. The police department does do a great job and the items on social media are normally politically motivated and not actual facts. The negative people don't want to listen and hear the facts.

Councilor Zink stated on page 57 it states we are getting a DOJ grant and it looks like we will get that again next year but there is a \$23K grant that we are not predicting this year. The DOJ is for the drug task force and we got last year and will get this year but the \$23K was the Granite Hammer grant that was shared with Tilton but not sure we will get it again.



Councilor Dzujna stated they mentioned exhaustion and what is the true answer, more people or pay. Chief Goldstein stated more people would be great but no more money would be great but no it is effectiveness and society needs to be changed as there is no one word answer.

City Manager Dragon stated it is a combination of things for police and fire as they are overstretched and the work that is being done are important pieces long term but it takes time.

Councilor Ribas stated on page 98 it mentions the metal doors and their replacement. Chief Goldstein stated they are rusted and they are required to have a safe building. Councilor Ribas stated on page 95 the administrative uniform cleaning is half what was expended and Lt. Clough stated to wait until the end of the year. Councilor Ribas stated on page 94 under legal notices it states food for prisoners detail. Chief Goldstein stated it has always been there.

Councilor Zink stated on page 59 for K9 program have they not done fundraising. City Manager Dragon stated that comes through as matching funds and not into this line.

### **III. FIRE DEPARTMENT**

Fire Chief LaChapelle stated he has three (3) different sections for presentation. He stated he is in his 5<sup>th</sup> year as fire chief and had set goals at the initial swearing in to be open minded, have flexible relationships and be resilient.

Chief LaChapelle stated that EMTs in NH must now be certified in the active warm zone with gun fire. They have switched to red shirts all the time and there was a national article that stated firefighters/EMTS should wear something other than blue.

There were 1982 incidents in 2016 and that number has gone up 98% since 1996. In 1987 Franklin went to 3 FF/shift during the daytime. In 2017 Franklin still has 3 FF/shift daytime and calls are up 100%. In 1987 there were about 40-45 personnel and today there are about ½ that number. Fifteen years ago Franklin Fire Chief Clarenbach and Manager Doyon predicted what is happening today. Fires are down but EMS is way up and extremely expensive.

Chief LaChapelle stated Firefighters aren't coming back as they are working so many overtime hours (ex: a shift captain alone has 1000 hrs in OT last year). The department is struggling to handle the calls and struggling with resilience.

Chief LaChapelle stated on pg 100 it shows the amount of calls and pg 101 tracks the calls with concurrent calls growing. There is federal funding for personnel but there is no sustainability with these grants. Berlin and Claremont get federal funding but don't run ambulances and when the grants run out they will have to make up the funding difference. City Manager Dragon agreed that if there was a grant and a way to strategically use it we would apply but until we are ready to sustain the personnel from it we won't go for it. Chief LaChapelle stated

that the firefighters are averaging 165 calls per firefighter. Mutual Aid Chiefs meet once a month and Tilton/Northfield & Sanbornton are called automatically with fire calls.

Chief LaChapelle stated that one of the proudest items is we are ahead for safe schools and have implemented a program with our school district.

Chief LaChapelle stated that they have gotten over \$300K in grants and EMS billing we have gotten \$365K in revenue to start and are up to \$500K now.

Chief LaChapelle spoke about some national statistics like 68% of firefighter deaths are due to firefighters doing OT. National statistics show that radios over 15 yrs old is contributing to one (1) death and Franklin's radios are over 16 yrs old so that is something to think about.

**Administration – Page 103 – 4.1% increase**

Chief LaChapelle stated that for administration there are no significant issues.

**Suppression – Page 104 – 2.2% increase**

Chief LaChapelle stated that the OT line goes up annually and OT is driven by calls. The machine and equipment line has decreased as the engine 1 project is completed. They are waiting to hear if they got a grant for \$65K for hose/nozzles/thermal imaging.

**Code Enforcement – Page 105 – 10.4% increase**

Chief LaChapelle stated code enforcement work has more than doubled. City Manager Dragon stated that Inspector Reale is going on the ambulance. Chief LaChapelle stated that absentee landlords are feeling the pressure. Multi families work and inspections has doubled and they are requiring landlords to be at inspections not just tenants. They are averaging 5.36 calls a day so Inspector Reale is spread thin.

Councilor Zink stated the OT number for suppression were budgeting is less than what we had expended in April. City Manager Dragon stated we always do that but we are gradually increasing with money from other lines. Chief LaChapelle stated injuries are covered by OT and when there is a vacancy it is always covered 24/7. OT is not just shift coverage it is also vehicle maintenance which \$12-15K is spent on overtime to fix vehicles as it would cost us \$60-80K a year if we sent vehicles and radios out for repair. It is rare that a vehicle goes out to be fixed.

**Fire Alarm – Page 86 – 2.0% increase**

Chief LaChapelle stated the fire alarm division is no longer just working on fire boxes. When new telephone phones are installed this requires a full installation on those poles.

Chief LaChapelle stated that the hospital relationship is not that great. Training requirements are almost none existent so there are two (2) firefighters who are paid to do the trainings.

Chief LaChapelle stated the \$62K we pay for the dispatch services is also a relationship with our mutual aid partners. The infrastructure within the dispatch services needs to be replaced and that line will continue to grow.

**EMS – Page 109 – 2.0% increase**

Chief LaChapelle stated that the relationship with Andover has changed as the calls have doubled and that meant the fire staff being out of town more often. New London hospital has picked them up so they are not doing EMS calls to Andover anymore.

Chief LaChapelle stated that the cost of supplies has increased so that line has increased.

**Emergency Management – Page 109 – 23.0% decrease**

Chief LaChapelle stated emergency management has had a spike due to purchase of computers.

**Fire Station – Page 110 – 12.7% decrease**

Chief LaChapelle stated the cost of the station items have come down as the repairs are finished.

Councilor Desrochers stated OT costs are equaling 39 weeks so at what point do you add another firefighter and when will you reach that threshold. Chief LaChapelle stated he didn't have an answer tonight but those discussions are happening regularly. The pressure is certainly being felt as there were 2 firefighters that left this year.

Councilor Wells asked when is Inspector Captain Bodien retiring. Chief LaChapelle stated no date has been given yet. Councilor Wells asked how do the shifts go that the guys work. Chief LaChapelle stated they work a 24 hr shift then they have two (2) days off then work 24 hr shift and have four (4) days off. A 36 hr shift is when they pick up OT and could work a 36 hr shift straight. Their normal work week is 42 hrs but sometimes they can work 48 hr and then the next week it is 36 hrs. Councilor Wells stated that to eliminate OT you would have to go to staffing four (4) firefighters. Chief LaChapelle stated we could hire four (4) firefighters during the day and have three (3) at night and there are different staffing models to look at. One firefighter is about \$85K with pay and benefits.

Councilor Dzujna stated that the chief mentioned other cities like Berlin and Claremont so what is their fire to EMS ratio. Chief LaChapelle stated it is about the same. They pay about \$380K contract fee for EMS services but their fire departments may take over the EMS. Councilor Dzujna asked looking down the road would they move staff to EMS vs fire and have a split firehouse. Chief LaChapelle stated that there is nothing in the RSA that states the firehouse has to do EMS. EMS in Franklin requires a lot of staffing.

Councilor Clarenbach stated the challenge is the demographics of the community is driving the levels. EMS is not a legal obligation of town but the state comes in and dictates where patients go. Outside agencies are forcing us to do that and we don't have funding for that. Until the demographics change nothing will change. This is a community wide problem and the community has taken over the contracted resources.

Councilor Desrochers stated that there is a junk yard in town that is moving as code enforcement has been there multiple times. It will happen but it will take years to do it.

Councilor Zink stated that on page 59 Medicaid reimbursement rates have increased but will it increase for those with insurance. Chief LaChapelle stated private insurance pays \$1800 as that is an industry standard. Private insurance charges 500% over Medicaid rates.

Councilor Zink asked how long have fire permits been \$5. Chief LaChapelle stated it has been about seven (7) years now. Councilor Zink asked if they check the permits and Chief LaChapelle stated they do not check all of them.

City Manager Dragon congratulation Chief LaChapelle on his recent award as Emergency Management Director of the year.

***Motion to adjourn made by Councilor Dzujna, seconded by Councilor Zink. All in favor; meeting adjourned at 8:12 p.m.***

Respectfully Submitted,

Lauraine G. Paquin





## PENDING COUNCIL APPROVAL

### City Council Meeting June 5, 2017

#### **Call to Order**

Interim Mayor/Councilor Clarenbach called the meeting to order in the Council Chambers, Franklin City Hall at 6:03 p.m.

#### **In Attendance**

Councilor Ribas, Councilor Moquin, Councilor Barton, Councilor Giunta, Councilor Wells, Councilor Zink, Councilor Dzujna, City Manager Dragon and Interim Mayor/Councilor Clarenbach.

Salute to the Flag was led by Councilor Zink.

#### **Public Hearings**

**Resolution #11-17** – No public comment.

#### **Comments from the Public**

**Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary.**

Leigh Webb thanked Councilor Clarenbach for stepping up to be Interim Mayor.

**Choose Franklin** – Sarah Stanley stated that they have new board members - Elizabeth Chang from Franklin VNA Hospice and Will Clark, creator of the Choose Franklin logo, returning board members – George Dzujna, Sharolyn Fortin and Annette Andreozzi (re-elected until 2020) and departing board members – Marsha Rollins and Dave Poisson. Choose Franklin meets once a month on the 1<sup>st</sup> Thursday of each month at the library at 8:30 am. The board meetings meet every 4<sup>th</sup> Tuesday at 8:00 am in the lower level of city hall.

Franklin Rotary Club is taking a hiatus as they are having a hard time finding members. Choose Franklin will pick up their Christmas Tree sales and the income. Community speakers for their meetings have encompassed many different people. In April there was Veteran's Services (VFW, American Legion, NH Veteran's home, and others), in May was their annual meeting with elections and community day, in June was their summer kick off so visit their Facebook page, in July they don't hold a meeting and in August they will have a Northern Pass update. For Community Day they tried to incorporate the businesses downtown and it was a collaborative effort as they tried to draw people from Odell Park up to Central St.

**Legislative Comments** – State Rep. Howard Pearl introduced himself and wanted to bring the council up to speed on some items from the State House. The House didn't pass a budget and the Senate has passed a budget. He represents five (5) towns and has to look at things differently to benefit all five (5) towns. He talked about the following bills – SB3 did pass but has to go back to the Senate because it was amended in the House, SB8 effects towns that offer every grade and they can enter into an agreement with a non-sectarian school if that is what is best for their students, SB191 is for full day

kindergarten and that has passed and governor is expected to sign that as long as the Senate concurs with the keno portion. SB129 is the biomass bill that relates to renewable energy credits with the logging industry, SB155 is the implementation of managed care and there are some items that could cost them to lose federal funding.

State Rep. Horn mentioned that the Senate has funded education \$30M less than last year and that doesn't even cover full day kindergarten. The House has put on the keno amendment to fund full day kindergarten so if the Senate doesn't fund it then there will be no money for full day kindergarten that could help Franklin. He stated he spoke to the Senate President and the Senator of the Finance Committee and there is no doubt education is not a priority. They level funded UNH for \$81M and the university has \$1B budget annually, \$81M is 6-8% of UNH's budget. UNH has been on a pace of building a new building every year since 1999. Those are for administration and residences and they have also renovations. Community Colleges have gotten some extra money as they have to educate the work force and have had to pick up the slack to offer courses they don't normally offer like electricity courses and HVAC. The House officially received the Senate budget today. He will continue to fight for more money in education. State Rep. Horn thanked Choose Franklin for Community Day.

Councilor Dzujna stated he knows the Governor is for kindergarten since Franklin has a full day kindergarten how does that affect Franklin. State Rep. Horn stated Franklin is being paid ½ of 1 kindergarten student per the adequacy formula. If a kindergarten student occupies the same building for the same amount of time as a 1<sup>st</sup> grade student the State pays ½. Kindergarten is not part of the budget and is being treated as a separate bill. If kindergarten is funded then Franklin will receive a full payment for each student not ½. Councilor Barton asked how much would Franklin get. State Rep. Horn stated it would be \$140K or maybe less.

### **City Council Acknowledgements**

Councilor Dzujna thanked the students who helped put up the flowers - Addison Granger, Cam Moquin, Piper Cullen, Lauren Marsh, Julie Greenwood, Sydney Erickson, Randy Le Do and Christian Shepherd. He also thanked Ted Starkweather for his leadership.

Councilor Desrochers stated there is work going on at the Nelson building at the corner of Central and Franklin Streets and the Citizen of the Year, Stephen Donahue, has been putting the windows in for free so just say thanks.

### **Mayor's Update** - None

### **Agenda Item I.**

**City Council to consider the minutes of the May 1, 2017 City Council Meeting and the May 8, 2017 City Council Budget Workshop Meeting.**

**Motion:** *Councilor Dzujna moved that the Franklin City Council to consider the minutes of the May 1, 2017 City Council Meeting and the May 8, 2017 City Council Budget Workshop Meeting. Motion seconded by Councilor Ribas.*

*All in favor; motion passes.*

#### **Agenda Item II.**

##### **School Board Report**

Superintendent LeGallo recognized Interim Mayor/Councilor Clarenbach for attending their Adult ED presentation/graduation and Councilor Moquin for sitting on the principal search committee for the Paul Smith School. He introduced Susan Blair who is the new principal for the Paul Smith School effective July 1.

Superintendent LeGallo read some important dates coming up – June 8 is class night, June 9 at 9:30 is preschool graduation, June 12 is the school parade at 1:00 pm, June 12 final SAU Board Meeting at 6:00 pm in Hill, June 13 is scholarship night at 7:00 pm, June 16 is high school graduation at 6:00 pm, June 19 is a meet and greet with Susan Blair at 5:45pm followed by the school board meeting at 6:30 pm, June 20 is middle school graduation at 6:00 pm. Councilors are invited to attend any of those events.

He stated they have finally heard back about the energy audit and that will be presented at the June 19 school board meeting. They just received a two year grant for \$60K to partner with MyTurn for ELO and internships for kids. The RFP for the roof is moving forward.

Councilor Dzujna stated he was glad that MyTurn and the school were able to get together. He stated he got a call from School Board Member Burns about putting businesses together but wasn't sure what they were looking for. Superintendent LeGallo stated they are meeting with MyTurn on Thursday so he will have more details after that.

#### **Agenda Item III.**

##### **City Council to hear from the Franklin High School Music Department.**

Kyan Graves, Caitlyn Fisher and Teresa Baxley from the Franklin High School Music Department thanked the council for their hard work and finding the money their district needs. They also stated that it is easy to point fingers when they don't get things and no one says thank you when they do get things. They are here thanking the council on behalf of the Franklin Music Department.

Interim Mayor/Councilor Clarenbach replied by thanking them and no they don't hear that very often.

**Agenda Item IV.**

**Merrimack County Department of Corrections presentation to the City Council.**

Superintendent Russ Cunningham and Tim Moquin gave a presentation. They were just here a year ago and spoke about their \$6.8M project and the facility will be online by December 1. The biggest thing for them is to educate and their model includes an inpatient model. The McKenna facility was vacated about twelve (12) years ago and three (3) years ago they put on a roof and remodel. Their facility is connected to the McKenna facility via a long gray building as that is a separate bonded energy efficiency project, CHIP plant. The CHIP plant provides heat and HW to both buildings. They also utilized LED lighting that gives them tax credits.

There model is a cognitive change model in sixty (60) days and their population is medium to high risk. They use a course called "Thinking for a Change" and that course is free and is a seventeen (17) lesson course. They discussed and showed a slide show that consisted of the following:

1. Project bonded
2. What is Criminogenic Risk & Need in 60 days
3. Merrimack County Recommended Treatment Flow
4. Merrimack County Data
5. Recidivism Comparison
6. Edna McKenna Facility Needs
7. Staffing need to support Community Corrections
8. Why now?
9. Benefits to County

Councilor Desrochers stated that they mentioned that the people they help are responsible for their medical and drugs. One of the problems now is people who are bipolar take their medication they feel fine and then stop taking their medication, what kind of mechanism do they have to make sure they are taking their medication regularly. Tim Moquin stated they do home visits to check their medication. They go in and do a home visit and can do a search and don't need a search warrant as when they are taken in they sign a release to that. When they do come to report in they are to bring their medication with them. During those times they will find out why they are not taking their medication.

City Manager Dragon stated she believes this is a great idea and it will be a great return on investment. She asked what happens to those who don't have insurance. Superintendent Russ Cunningham stated they will bridge the gap for those who don't have insurance. Every offender who leaves the facility will have case management. They will be able to bridge the gap up to 30 days even if they are not in their treatment program. Tim Moquin stated that those who have an opioid addiction are working with Riverbend for them to get a shot to help them through if they are struggling.



**Agenda Item V.**

**Rep. Howard Pearl to address the City Council.**

See Legislative Comments.

**Agenda Item VI.**

**City Council to consider the School CBA for Support Staff and Custodial Agreements.**

School Board Member Brown stated she is on the negotiating team with School Board Chair Dow, School Board Member Burns, Superintendent LeGallo and Business Administrator Amanda Bergquist. She stated there are two contracts that were brought to the council earlier in the year but no action was taken by the council as the council asked them to go back and relook at them. These are the new contracts and they are for one year and in the fall they will begin the next contracts. One area of concern that the council had was where was the money coming from to pay for the second year of the contract. This is a two year contract with the current year 16-17, and the money was in the 16-17 budget and the council approved that budget, and next year 17-18. Superintendent LeGallo stated that the money is in the current 17-18 budget.

Councilor Zink stated that the first contract states it is the 17<sup>th</sup> of November 2016 but revised on May 17, 2017 but it does go from July 1, 2016-June 30, 2018. School Board Member Brown stated one year has already gone by.

Councilor Barton asked how many single plans are there in these contracts. School Board Member Brown stated there are a major number of single plans but can't say how many due to confidentiality.

***Motion: Councilor Desrochers moved that the Franklin City Council accept the 2016-2017 and 2017-2018 contracts as presented. Motion seconded by Councilor Giunta.***

Councilor Dzujna understands that it was difficult to have to go back and relook at this but it is more comfortable knowing the money is there for next year.

Councilor Zink asked that on page 7 step 3 of the custodial contract it says step f for this procedure but there is no step f of the procedure. Councilor Ribas stated he reads this as a typo and that it should say step 4 of this procedure.

***All in favor; motion passes.***

**Agenda Item VII.**

**City Council to consider adopting Resolution #11-17, appropriating \$20,000 to the nuisance abatement account, said funds originating from revenue from sale of tax deeded property.**

**Motion:** *Councilor Ribas moved that the Franklin City Council approve Resolution #11-17 for the appropriation of \$20,000 to the nuisance abatement account by a roll call vote. Motion seconded by Councilor Desrochers.*

**Roll Call:**

Councilor Barton	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Clarenbach	<u>yes</u>	Councilor Giunta	<u>yes</u>	Councilor Wells	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Moquin	<u>yes</u>	Councilor Zink	<u>yes</u>

*All in favor; motion passes.*

**Agenda Item VIII.**

City Council to consider setting a public hearing for Resolution #13-17, re-naming of a portion of Park View Drive to be known as Kenwood Avenue.

**Motion:** *Councilor Zink moved that the Franklin City Council schedule a public hearing on June 20, 2017 to adopt Resolution #13-17. Motion seconded by Councilor Desrochers.*

City Manager Dragon asked if we can have an amendment to move this to the July council meeting.

Interim Mayor/Councilor Clarenbach asked Councilor Zink if she was fine with that and she stated yes and Councilor Desrochers stated yes as well.

*All in favor; motion passes.*

**Agenda Item IX.**

City Council to consider approving naming the driveway of the Franklin Animal Shelter as "Rescue Road".

**Motion:** *Councilor Dzujna moved that the Franklin City Council name the driveway for the Franklin Animal Shelter as "Rescue Road". Motion seconded by Councilor Giunta.*

Councilor Ribas questioned why a public hearing was needed for the previous road renaming and no public hearing on this one. Chief LaChapelle stated that all parties that have properties on the previous road have agreed to the renaming. This issue was brought to light by the 911 mapping. For clarification on the document it states that Franklin Municipal warehouse doesn't have an address and that is incorrect. It does have an address but NH 911 requested that once it has a street name that will clear up the issues.

***All in favor; motion passes.***

**Agenda Item X.**

**City Council to consider approval of Amateur Radio Repeater Site Lease.**

***Motion: Councilor Desrochers moved that the Franklin City Council approves the one year non-exclusive lease with the Central New Hampshire Amateur Radio Club for July 1, 2017 and ending June 30, 2018. Motion seconded by Councilor Giunta.***

Councilor Barton asked what does non-exclusive mean. City Manager Dragon stated that means that they can lease to others as well.

***All in favor; motion passes.***

**Agenda Item XI.**

**Other Business**

- 1. Committee Reports** – Interim Mayor/Councilor Clarenbach stated he is the alternate on the planning board but since he is now Interim Mayor he needs another councilor to fill the alternate seat until he fulfills his Interim Mayor duties and returns as a councilor in January 2018.

***Motion: Councilor Desrochers moved that Councilor Wells be appointed to the Planning Board as an alternate member for the balance of Mayor Clarenbach's term. Motion seconded by Councilor Dzujna.***

***All in favor; motion passes.***

City Manager Dragon stated there will be a need for a legislative committee meeting. Several years ago they considered a fireworks ordinance but never materialized. We have had a resident asking if we could have one. Councilor Dzujna stated after Memorial Day he got about eight (8) calls inquiring if we had a fireworks ordinance. Councilor Desrochers asked what type of ordinance is being looked at for fireworks. City Manager Dragon stated last time they were looking at restriction of the day and when they can be shot off. There is a noise ordinance but nothing about fireworks and that has picked up in the city and more complaints are being received. She stated it would be a restriction as to when they can be used. Councilor Desrochers explained his concern is it would create more problems. Councilor Giunta stated his concern would be enforcement which he feels would be impossible. Interim Mayor/Councilor Clarenbach stated that it would be worth bringing to the legislative committee to view. Councilor Ribas asked if the noise ordinance is enough to enforce that or is there not enough people to cover the enforcement or does the noise ordinance not cover

the need. City Manager Dragon stated the noise ordinance states that the police have to hear the noise happening. A fireworks ordinance would have more leeway.

## **2. City Council Appointments/Resignations**

### **Library Board of Trustees**

**Motion:** *Councilor Giunta moved that the Franklin City Council accept Stephen Pascucci's resignation from the Franklin Public Library Board of Trustees (Seat LT6). Motion seconded by Councilor Dzujna.*

*All in favor; motion passes.*

**Motion:** *Councilor Zink moved that the Franklin City Council appoint Helen Lacroix to the Franklin Public Library Board of Trustees (Seat LT6), Term of Service to January 2020. Motion seconded by Councilor Desrochers.*

*All in favor; motion passes.*

- 3. City Manager's Update** – City Manager Dragon stated the city received the following this month in the contingent grant line: \$500 from Chrissy's Paw Spa for field work, \$1,500 from Franklin School District for field work, \$1,200 Conservation Commission for trees planted at Library and \$400 from Lion's Club for K-9.

City Manager Dragon reminded that the budget schedule meetings are on June 12, June 13, June 20, June 21 if needed and July 3 for the council meeting/budget hearing.

City Manager Dragon stated there will be an economic development meeting on June 6 at 6:00 pm at Take Root Coworking as there is an effort for the downtown businesses to meet to talk about their activities, sales and events. P & Z Director Lewis, Jim Aberg, Niel Cannon, Marty Parichand, Todd Workman and I will be presenting and will give these updates periodically depending on interest. They are working hard to make sure the businesses are included in their efforts and what is happening downtown.

City Manager Dragon stated she is having a meeting with the Belknap Economic Development Council on June 6 to request they consider adding Franklin community to their service area. Franklin is currently serviced by Concord EDC (CRDC) but that is not a fruitful relationship.

Last week City Manager Dragon hosted the Lakes Region Directors, Administrators and Managers and did a presentation on Franklins economic and redevelopment efforts.

There is a new program this summer for free lunch for children 18 and under at the high school. Last year there was not much participation through the Parks & Rec and the church.

The city has a new website and includes, bill pay, contact us form, e-alerts, nixel and a new mapping feature. Eventually there will be tax cards on the website.

Rep. Horn asked what options are available for payment. City Manager Dragon stated it takes credit cards and debit cards. Next year they hope to take those payments at the counter if the fiber project goes through.

Leigh Webb asked if archived minutes will be on there. City Manager Dragon stated that the information was carried over but at some point depending on what the state's record retention requirements will be some may not be on there.

Councilor Dzujna thanked everyone involved in the new site as it is a great way to get information out to people.

**Motion:** *Interim Mayor/Councilor Clarenbach moved that there is a need for a non-public session per RSA 91-A:3, II (d) consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Motion seconded by Councilor Dzujna.*

**Roll Call:**

Councilor Barton	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Clarenbach	<u>yes</u>	Councilor Giunta	<u>yes</u>	Councilor Wells	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Moquin	<u>yes</u>	Councilor Zink	<u>yes</u>

*All in favor; motion passes.*

Entered nonpublic session at 7:30 p.m.

**Motion:** *Councilor Desrochers moved that the Franklin City Council leave nonpublic session and return to public session. Motion seconded by Councilor Giunta.*

*All in favor; motion passes.*

Public session reconvened at 7:47 p.m.

**Motion:** *Councilor Desrochers moved that the Franklin City Council seal the minutes because it is determined that divulgence of this information likely would render a proposed action ineffective. Motion seconded by Councilor Ribas.*

**Roll Call:**

Councilor Barton	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Ribas	<u>yes</u>
Councilor Clarenbach	<u>yes</u>	Councilor Giunta	<u>yes</u>	Councilor Wells	<u>yes</u>
Councilor Desrochers	<u>yes</u>	Councilor Moquin	<u>yes</u>	Councilor Zink	<u>yes</u>

*All in favor; motion passes.*

Entered into a Non Meeting session at 7:49 p.m.

Public session reconvened at 7:57 p.m.

***Motion: Councilor Desrochers moved that the Franklin City Council approve the three (3) year agreement as presented from July 1, 2017 to June 30, 2020 between the City of Franklin and the Police Benevolent Association of Police Department Employees. Motion seconded by Councilor Dzujna.***

*All in favor; motion passes.*

***Motion to adjourn made by Councilor Giunta and seconded by Councilor Ribas. All in favor; meeting adjourned at 7:58 p.m.***

Respectfully Submitted,

Lauraine G. Paquin



**CITY COUNCIL MEETING**  
**AGENDA ITEM II**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**

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*City Council Meeting of July, 2017*

**Subject: School Board Report**

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**The Superintendent will provide a monthly report to the Mayor and City Council.**

**CITY COUNCIL MEETING**

**AGENDA ITEM III**



**CITY OF FRANKLIN**  
**COUNCIL AGENDA REPORT**  
*City Council Meeting, June 5, 2017*

**From:** Kevin LaChapelle, Fire Chief

**Subject:** For the Franklin City Council to consider re-naming a portion of the road that is currently known as *Park View Drive*.

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**Recommending motion:**

**June 5, 2017**

1. Councilor moves: "I move hat the Franklin City Council schedule a public hearing on July 3, 2017 to adopt Resolution #13-17."

**July 3, 2017**

1. Councilor moves: "I move the Franklin City Council re-name the proposed portion of *Park View Drive* to *Kenwood Avenue*"
2. Mayor asks a second, discussion, and calls the vote.

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**Background:**

1. NH State RSA 231:133- (NH911 Addressing Standards) suggest that any driveway that has 3 or more structures or has foreseeable development, should have its own street name, whether public or private.
2. Chief LaChapelle has been working with Director Lewis, Manager Dragon, the Town of Sanbornton and several property owners on Park View Drive to ensure clear, concise and consistent emergency response preplans for the said area.
3. Park View Drive has historically been a "Sanbornton Roadway". However, there is development activity on the Franklin side of Parkview Drive. There is also a great deal of confusion and trespassing that occurs on private property leading to several living unit structures in Sanbornton. None of these properties in Sanbornton can be accessed other than from the Franklin side of *Park View Drive*. Chief LaChapelle and Director Lewis have attempted resolution with the Town of Sanbornton to no avail.
4. There is a great deal of historical information that leads to further confusion that encompasses lot lines in the Gile Pond Road/Park View Drive area. Chief LaChapelle, Director Lewis and City Manager Dragon all concur that the historical name (circa 1927) *Kenwood Avenue*, would be best suited for the section of road that leads from New

Hampton Road down to Gile Pond Road. This proposed change has been vetted through NH 911 mapping.

5. By naming this as a private roadway we will accomplish several things;
  - Private road will allow further review and requirement specifications when development is proposed
  - Naming will be in alignment with NH RSA 231:133a
  - Most importantly, naming this road will enhance our ability to respond without flaw and address confusion.

**Fiscal Impact:** A private road sign will be purchased by the property owners for this project.



**CITY OF FRANKLIN, NEW HAMPSHIRE**  
*"The Three Rivers City"*

316 Central Street  
Franklin, NH 03235

(603) 934-3900  
fax: (603) 934-7413  
cityhall@franklinnh.org

**RESOLUTION #13-17**

**A Resolution relating to the re-naming of a portion of Park View Drive to be known as Kenwood Avenue.**

**In the year of our Lord, Two Thousand Seventeen,**

**WHEREAS**, State of NH 911 Mapping clearly indicates the procedures for mapping structures by virtue of NH RSA 231:133, and;

**WHEREAS**, as a result of specific land owner changes and the request for building permits and projected future habitation, and;

**WHEREAS**, the City of Franklin, New Hampshire recognizes the need for the portion of Park View Drive that runs from New Hampton Road to Gile Pond Road be changed as a matter of clarity in emergency response, Now,

**THEREFORE BE IT RESOLVED** that at the scheduled meeting of the City Council on Monday, July 3, 2017 the City Council of the City of Franklin, New Hampshire does hereby adopt resolution #13-17 authorizing the road name change of Park View Drive in the section that runs from New Hampton Road to Gile Pond Road to be known as Kenwood Avenue.

By a roll call vote.

**Roll Call:**

<b>Councilor Barton</b>	_____	<b>Councilor Dzujna</b>	_____	<b>Councilor Ribas</b>	_____
<b>Councilor Clarenbach</b>	_____	<b>Councilor Giunta</b>	_____	<b>Councilor Wells</b>	_____
<b>Councilor Desrochers</b>	_____	<b>Councilor Moquin</b>	_____	<b>Councilor Zink</b>	_____

**Approved:** \_\_\_\_\_  
**Mayor**

**Passed:** \_\_\_\_\_

**I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.**

**A true copy, attested:** \_\_\_\_\_  
**City Clerk**

**Date:** \_\_\_\_\_



**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

**In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, July 3, 2017 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Resolution #13-17, re-naming a portion of Park View Drive to be known as Kenwood Avenue.**

**Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.**

**City of Franklin  
316 Central Street  
Franklin, NH 03235  
(603) 934-3900**

**CITY COUNCIL MEETING**

**AGENDA ITEM IV**



## CITY OF FRANKLIN, NEW HAMPSHIRE

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316 Central Street  
Franklin, New Hampshire 03235  
Telephone (603) 934-3900  
Fax (603) 934-7413

### **Suggested Motion**

July 3, 2017

Councilor moves, "I move that the Franklin City Council adopt resolution 01-18 relating to the appropriation of the Fiscal Year 2018 City budget."



**CITY OF FRANKLIN, NEW HAMPSHIRE**  
*"The Three Rivers City"*

316 Central Street  
Franklin, NH 03235

(603) 934-3900  
fax: (603) 934-7413  
cityhall@franklinnh.org

**RESOLUTION #01-18**

**A resolution relating to Appropriations and Estimated Revenues for Fiscal Year 2018.**

**In the Year of our Lord, Two Thousand and Seventeen.**

**Be it Resolved by the City Council of the City of Franklin that the following appropriations and revenues be made for Fiscal Year 2017-2018:**

**MUNICIPAL DEPARTMENTS**

**APPROPRIATIONS:**

**General Operations (MS-232):**

General Government	\$1,616,865
Public Safety	5,400,174
Highways & Streets	1,476,984
Sanitation	800,299
Health	185,067
Welfare	140,130
Culture & Recreation	921,508
Conservation & Development	45,000
Debt Service	243,974
Capital Outlay	209,306
Interfund Operating Transfers Out	410,880
<i>Total General Operations Appropriations</i>	<u>\$11,450,186</u>

**Other Funds:**

Parks & Recreation Appropriations	\$15,500
Outside Police Detail Appropriations	10,020
Water Appropriations	1,743,970
Sewer Appropriations	1,510,001
Capital Projects Appropriations	0
Pass Through Grant Appropriations	35,000
<i>Total City Appropriations</i>	<u><u>\$14,764,677</u></u>

**ESTIMATED REVENUES:**

**General Operations (MS-434):**

City Revenues General Fund	\$4,119,198
Interfund Operating Transfers In	10,700

Local Taxation	7,320,288
<i>Total General Operations Estimated Revenues</i>	<u>\$11,450,186</u>

**Other Funds:**

Parks & Recreation Estimated Revenues	\$15,500
Outside Police Detail Estimated Revenues	10,020
Water Estimated Revenues	1,743,970
Sewer Estimated Revenues	1,510,001
Capital Projects Estimated Revenues	0
Pass Through Grant Estimated Revenues	35,000
<i>Total City Estimated Revenues</i>	<u><u>\$14,764,677</u></u>

**SCHOOL DEPARTMENT****APPROPRIATIONS:**

General Operations	\$16,208,339
Food Service	631,969
<i>Total School Department Appropriations</i>	<u><u>\$16,840,308</u></u>

**ESTIMATED REVENUES:**

General Operations	\$10,512,660.18
Transfer from City	0
Use of Fund Balance	\$200,000
Transfer from Capital Reserve	\$473,000
Food Service	631,969
Local & State Taxation	5,022,679
<i>Total School Estimated Revenues</i>	<u><u>\$16,840,308</u></u>

**MERRIMACK COUNTY**

<i>Estimated Tax to be Raised</i>	\$1,618,785
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**INDUSTRIAL PARK TAX INCREMENT FINANCING DISTRICT**

<i>Estimated Tax to be Raised</i>	\$20,000
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**VETERAN'S CREDITS**

<i>Estimated Tax to be Raised</i>	\$137,325
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**OVERLAY**

<i>Estimated Tax to be Raised</i>	\$31,000
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**Roll Call:**

<b>Councilor Barton</b>	_____	<b>Councilor Dzujna</b>	_____	<b>Councilor Ribas</b>	_____
<b>Councilor Clarenbach</b>	_____	<b>Councilor Giunta</b>	_____	<b>Councilor Wells</b>	_____
<b>Councilor Desrochers</b>	_____	<b>Councilor Moquin</b>	_____	<b>Councilor Zink</b>	_____

**Approved:** \_\_\_\_\_  
Interim Mayor

**Passed:** \_\_\_\_\_

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

**A true copy, attested:** \_\_\_\_\_  
City Clerk

**Date:** \_\_\_\_\_



CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING  
July 3, 2017

For the purpose of technical compliance with the notice requirements of RSA 44:10, notice is hereby given that the City Council will hold a Public Hearing and Meeting, Monday, July 3, 2017 at 6:00 PM regarding the proposed Fiscal Year 2017-2018 Budget. The meeting will be held in the Council Chambers, Franklin City Hall. A summary of the proposed budget is as follows:

**MUNICIPAL DEPARTMENTS**

**APPROPRIATIONS:**

General Operations (MS-232):	
General Government	\$1,616,865
Public Safety	5,400,174
Highways & Streets	1,476,984
Sanitation	800,299
Health	185,067
Welfare	140,130
Culture & Recreation	921,508
Conservation & Development	45,000
Debt Service	243,974
Capital Outlay	209,306
Interfund Operating Transfers Out	410,880
Total General Operations Appropriations	<u>\$11,450,186</u>
Other Funds:	
Parks & Recreation Appropriations	\$15,500
Outside Police Detail Appropriations	10,020
Water Appropriations	1,743,970
Sewer Appropriations	1,510,001
Capital Projects Appropriations	0
CDBG Grant Appropriations	35,000
Total City Appropriations	<u>\$14,764,677</u>

**ESTIMATED REVENUES:**

General Operations (MS-434):	
City Revenues General Fund	\$4,119,198
Interfund Operating Transfers In	10,700
Local Taxation	7,320,288
Total General Operations Estimated Revenues	<u>\$11,450,186</u>
Other Funds:	
Parks & Recreation Estimated Revenues	\$15,500
Outside Police Detail Estimated Revenues	10,020
Water Estimated Revenues	1,743,970
Sewer Estimated Revenues	1,510,001
Capital Projects Estimated Revenues	0
CDBG Grant Estimated Revenues	35,000
Total City Estimated Revenues	<u>\$14,764,677</u>

**SCHOOL DEPARTMENT**

**APPROPRIATIONS:**

General Operations	\$16,208,339
Food Service	631,969
Total School Department Appropriation	<u>\$16,840,308</u>

**ESTIMATED REVENUES:**

General Operations	\$10,512,660
Transfer From City	0
Use of Fund Balance	200,000
Transfer From Capital Reserve Fund	473,000
Food Service	631,969
Local & State Taxation	5,022,679
Total School Estimated Revenues	<u>\$16,840,308</u>

**MERRIMACK COUNTY**

Estimated Tax to be Raised \$1,618,785

**INDUSTRIAL PARK TAX INCREMENT FINANCING DISTRICT**

Estimated Tax to be Raised \$20,000

**VETERAN'S CREDITS**

Estimated Tax to be Raised \$137,325

**OVERLAY**

Estimated Tax to be Raised \$31,000

**CITY COUNCIL MEETING**  
**AGENDA ITEM V**



## CITY OF FRANKLIN, NEW HAMPSHIRE

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316 Central Street  
Franklin, New Hampshire 03235  
Telephone (603) 934-3900  
Fax (603) 934-7413

### **Suggested Motion**

July 3, 2017

Councilor moves, "I move that the Franklin City Council adopt resolution 02-18 relating to the authorization to borrow \$160,000 for the fiber connectivity project over a 5 year term at the interest rate of 2.25% through Northway Bank."



# CITY OF FRANKLIN, NEW HAMPSHIRE

*"The Three Rivers City"*

316 Central Street  
Franklin, NH 03235

(603) 934-3900  
fax: (603) 934-7413  
cityhall@franklinnh.org

## **RESOLUTION #02-18**

**A Resolution Relating to the authorization to borrow for the fiber connectivity project.**

**In the year of our Lord, Two Thousand Seventeen,**

**WHEREAS**, the City Council of the City of Franklin, New Hampshire recognizes the benefits of connecting City buildings together with fiber, and;

**WHEREAS**, the City wishes to connect the fire station, police station, municipal services building, city hall, Proulx center and Bessie Rowell community center by fiber, and;

**WHEREAS**, the project will eliminate costs in other areas of the budget including but not limited to IT maintenance contract, server replacements, cloud back ups, etc. as well as resolve several security issues hindering the function of the time & attendance system and the ability to accept credit cards over the counter, and;

**WHEREAS**, the Franklin City Council wishes to finance the project not to exceed \$160,000 over a 5 year term, Now,

**THEREFORE BE IT RESOLVED** that at the scheduled meeting of the City Council on Monday, July 3, 2017 the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 02-18 authorizing the City Manager to enter into a 5 year note not to exceed \$160,000 through Northway Bank at an interest rate of 2.25% and sign all necessary paperwork thereof.

By a roll call vote.

**Roll Call:**

<b>Councilor Barton</b>	_____	<b>Councilor Dzujna</b>	_____	<b>Councilor Ribas</b>	_____
<b>Councilor Clarenbach</b>	_____	<b>Councilor Giunta</b>	_____	<b>Councilor Wells</b>	_____
<b>Councilor Desrochers</b>	_____	<b>Councilor Moquin</b>	_____	<b>Councilor Zink</b>	_____

**Approved:** \_\_\_\_\_

**Interim Mayor**

**Passed:** \_\_\_\_\_

**I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.**

**A true copy, attested:** \_\_\_\_\_

**City Clerk**

**Date:** \_\_\_\_\_

**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

**In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, July 3, 2017 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Resolution #02-18, relating to the authorization to borrow for the fiber connectivity project.**

**Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.**

**City of Franklin  
316 Central Street  
Franklin, NH 03235  
(603) 934-3900**

**CITY COUNCIL MEETING**  
**AGENDA ITEM VI**





## CITY OF FRANKLIN, NEW HAMPSHIRE

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316 Central Street  
Franklin, New Hampshire 03235  
Telephone (603) 934-3900  
Fax (603) 934-7413

### **Suggested Motion**

July 3, 2017

Councilor moves, "I move that the Franklin City Council adopt resolution 03-18 relating to the change in purpose of \$473,000 in the municipal buildings capital reserve fund to the school district capital reserve fund."

***Note: Per RSA 34:11, (7) Councilors must vote in the affirmative for this motion to pass.***



**CITY OF FRANKLIN, NEW HAMPSHIRE**  
*"The Three Rivers City"*

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cityhall@franklinnh.org

**RESOLUTION #03-18**

**A Resolution Relating to the change in purpose of the municipal buildings capital reserve fund.**

**In the year of our Lord, Two Thousand Seventeen,**

**WHEREAS**, the City Council of the City of Franklin, New Hampshire has established a capital reserve fund entitled municipal buildings, and;

**WHEREAS**, the City wishes to change the purpose of \$473,000 of the municipal buildings capital reserve fund to the school district buildings account for appropriation in the Fiscal Year 2018 budget, Now,

**THEREFORE BE IT RESOLVED** that at the scheduled meeting of the City Council on Monday, July 3, 2017 the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 03-18 changing the purpose for \$473,000 of municipal buildings capital reserve fund to school district capital reserve fund.

By a roll call vote.

Roll Call:

Councilor Barton	_____	Councilor Dzujna	_____	Councilor Ribas	_____
Councilor Clarenbach	_____	Councilor Giunta	_____	Councilor Wells	_____
Councilor Desrochers	_____	Councilor Moquin	_____	Councilor Zink	_____

Approved: \_\_\_\_\_  
Interim Mayor

Passed: \_\_\_\_\_

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

**In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, July 3, 2017 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Resolution #03-18, relating to the change in purpose of the municipal buildings capital reserve fund.**

**Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.**

**City of Franklin  
316 Central Street  
Franklin, NH 03235  
(603) 934-3900**

**CITY COUNCIL MEETING**  
**AGENDA ITEM VII**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**

*July 3, 2017*

**From:** Brian J. Sullivan, Municipal Services Director  
**Subject:** Water and Sanitary Sewer Enterprise Funds for Fiscal Year 2018.  
**Date:** March 21, 2017

**Suggested Motion:**

**Councilor: "I move to adopt Ordinance #01-18 increasing the water commodity rate to \$6.45 per 100 cubic feet, increasing the sewer discharge rate to \$6.91 per 100 cubic feet and increasing the sewer availability charge to \$30 per quarter effective July 1, 2017."**

Councilor seconds, mayor asks for discussion and calls for roll call vote.

**Purpose of this Document:**

The purpose of this report is to update the City Manager, Mayor and City Council in order to assist with the FY 18 budget process as it relates to the status of the City's Water and Sanitary Sewer Enterprise Funds. It is also intended to provide the framework for understanding the scope of work needed towards the development of future budgets. In this report I have tried to balance conciseness with the need to make sure everyone understands the complex issues and challenges that confront both of these two funds and associated public utility systems.

**Overview:**

Each Department operates as a City Enterprise Fund relying on water consumption and quarterly availability charges to derive most of their operating revenue. As a result, both are similar in many ways and both share many short and long-term challenges. These challenges include:

1. The most important factor to consider when evaluating the long-term financial; operational and capital needs is the small customer base supporting the water and wastewater systems. There are 2,422 water connections and 1,886 sewer connections. There are simply not enough customers to adequately fund the necessary long term capital needs of both systems so planning to replace key capital assets is the priority.
2. The systems are old, with some components dating back to the late 1800's. These utilities are also spread out over a large geographic area.
3. Our customer base and water consumption have declined **significantly** since the late 1970's, which means less revenues.
4. The costs associated with the maintenance and improvements increase every year.
5. For too long, we have deferred important capital improvement projects. We are now in the position of playing catch up on many.

6. Each system is also subject to the changing regulatory requirements by the NH DES and the US EPA. One example that is in the news is the anticipated increase in the required sampling for lead and copper. All of the regulations tie back into the health, safety, and the protection of water quality for drinking water, groundwater and our surface waters.

I recognize that these are financially difficult times, with the City facing a variety of challenges. As the licensed owner of the Water and Sewer Departments, it is my obligation to make sure that all the City Council and Ratepayers are fully aware of the current conditions and the long term needs for these two **critical** public utilities. In my opinion without a properly operated and funded water and wastewater system, there will be a negative impact on the quality of life for Franklins Residents; Business Owners; Future Industry and overall Public Health. We need a strategy that can be implemented to insure both the short and the long-term integrity of the both systems.

With the assistance of Finance Director Milner, I have divided this report into two sections dealing with the Sewer and Water Funds. Please note that these two funds operate under the same GASB accounting standards that apply to the City's budget and accounting systems.

Subsequent to your review I am available to meet as many times as necessary to provide direction; review various scenarios; conduct site visits and answer questions.

### **Sewer Fund and Operating Systems**

Franklin is one of ten member communities participating in the Winnepesaukee River Basin Program (WRBP), which operates in compliance with its own set of guidelines created by State R.S.A., established through special legislation adopted in the late 1970's. This legislation created the framework which ultimately established a NHDES-operated regional wastewater collection system and treatment plant serving the Lakes Region. It also identifies how the system should be structured and managed.

Within the Lakes Region, the WRBP owns and operates an extensive 64 mile collection system pipes, as well as the River Street Waste Water Treatment Plant (WWTP) and fourteen pumping stations. In addition the ten member communities maintain and operate their own municipal waste water collection systems.

The WRBP has its own set of challenges. The WRBP Advisory Board, comprised of members representing each community, along with NHDES Staff are in the process of evaluating issues such as ownership, assets, a new rate allocation formula and legislative changes. The Advisory Board is also considering the completion of a feasibility study with the objective of evaluating the concept of establishing a Public Waste Water Utility Authority which would assume responsibilities and ownership of the current State operated facilities. Any recommendation on this change would eventually come before the City Council.

Even with the complexity and magnitude of the State and Federal regulatory requirements, both the WRBP and the City systems remain in compliance with our Federal Water and Wastewater System Permits.

The critical financial and operational issues are as follows:

#### **Sewer Rates:**

1. Support Operations, Maintenance and Administrative costs of this Department [31% for the City side, and 61% for the WRBP side].
2. Fund Capital Repairs and Debt Service for the City Sewer Collection System.
3. Are needed to fund the City's current and future "Inflow & Infiltration (I&I) Reduction Program".
4. Have steadily increased, primarily to fund necessary WRBP operations, maintenance and capital projects at the WWTP located on River Street in Franklin. This trend will continue as the WRBP WWTP, Collection System and Pumping Stations are well over 30 years in age and upgrades are necessary as equipment is nearing the end of its useful life and in order to ensure compliance with its' NPDES discharge permit .

#### **Challenges:**

- a. As noted above, the infrastructure of the both the City and WRBP system components are aging, cover a large geographic areas and are supported by very limited customer bases.
- b. Controlling and funding WRBP "Capital Recovery Costs" will be a major challenge. WRBP maintains 65 miles of Sewer Collection System Pipelines, 14 Pumping Stations and the 11.54 million gallon per day capacity WWTP. There are approximately 14,500 connections to the WRBP wastewater collection system. The City owns and operates another 28 miles of its own collection system.
- c. Reducing excessive City wastewater flow due to Inflow and Infiltration (I & I) of **non wastewater** into the collection system is necessary if we are going to stabilize and maintain affordable sewer rates.
- d. Meeting future regulatory requirements as USEPA updates our federal National Pollutant Discharge Elimination (NPDES) permit.

#### **Revenues:**

- i. Metered water consumption is the basis for the "Sewer Disposal Charge" and is also the primary source of revenue.
- ii. **Over the past twelve years the annual wastewater disposal by Sewer Customers is down by 5,055,133 cubic feet. This equates to an annual decrease in revenue of \$316,957!**
- iii. The reason for less water consumption is mainly due to the amount of vacant properties, loss of customer base and increased water conservation by the customer.
- iv. The last sewer rate increase was in FY15. The current "Disposal Charge" is \$6.27 per 100 cubic feet which is equivalent to 748 gallons of wastewater.
- v. For every 13 cent increase in the "Sewer Disposal Charge", the fund generates an additional \$25,000 in annual sewer revenue.

- vi. The quarterly "Sewer Availability Charge" is \$20 per quarter. A one dollar increase generates an additional \$1,886 per quarter or \$7,544 annually.
- vii. Budgeted unrestricted retained earnings in the Sewer Fund are estimated to be \$363,231 at 6/30/17.
- viii. For the past four years, the City has invested about \$458,558 in capital improvements including system maintenance; mapping; cleaning & flushing of lines; condition assessment and inspection reports; smoke testing and implementing components to be utilized for our ongoing "Inflow and Infiltration [I & I] Reduction Program".
- ix. The leachate disposal from the recently capped ashfill owned by the Concord Regional Solid Waste Resource Recovery Cooperative (CRSWRRC) which discharged into the Franklin Sewer Collection system will be nearly eliminated due to the ash fill closure; this results in an estimated \$38,000 decrease in annual revenue to the Sewer Fund beginning in FY18.
- x. Without adequate revenue to fund I & I reduction in the City system, our sewer rates could be adversely affected. WRBP is developing a new assessment formula [the current formula has been in place since 1979] which will be primarily based on municipal wastewater flows. Without reducing I & I flows, we will be paying to treat clean water entering our system that runs through the WWTP. The new flow based assessment formula is projected to be in place in 2020. Essential to keeping sewer rates stable or less than our current WRBP billing is the **reduction in flow**.

#### **Expenditures:**

- ❖ A significant portion of City Sewer Department's Capital Expenditures have been utilized to meet National Pollutant Discharge Elimination System (NPDES) Permit Requirements for the City's Wastewater Collection System which took effect in 2009.
- ❖ WRBP costs continue to increase annually and passed on to the municipalities. In most cases the City has kept up with these increases by raising the sewer "Disposal Charge" to support the expenditures, equal to the amount that the WRBP assesses the City.
- ❖ City collection system improvements have been limited and based on available revenue we have to work with after we pay our annual WRBP assessments. We do continue to perform annual maintenance to keep the City collection system operable and in compliance with permits.
- ❖ Service requests and subsequent repairs due to the age (1890's) and size of the sewer collection system continue to increase. This takes time and labor.
- ❖ The ten-member WRBP Advisory Board has become very pro-active in reviewing and assisting WRBP Staff on various projects. Many projects and initiatives continue to be undertaken simultaneously.
- ❖ Flow meters throughout the WRBP sewer interceptor lines are now in place and we are collecting data on municipal flows. [See item "x" above].



### **Important Sewer Work Now Underway:**

In March of 2017, the City entered into a contract for the "City of Franklin, NH Sanitary Sewer Assessment Project". This is part four of the City's I & I Reduction Program and is aimed at identifying intrusion of clean water into the Sanitary Sewer System. Flow meters have been installed in City sewer lines to identify the major sources of I & I. With that information we can focus on maintenance and improvements to those areas. My overall goal is to request the use of USDA Rural Development Funding once we have identified major sources of I and I. Customer outreach and education is also an essential component of the I & I Reduction Program. Expect to be hearing much more about I and I reduction as this study progresses.

Continued work in all aspects of the Sewer Collection System as part of the I and I Reduction Program.

### **Water Fund and Operating System**

The City owns and operates a federally permitted public water system. Included as part of the system are 3 well fields and pumping stations [Sanbornton, Acme, and Franklin Falls]; five water storage tanks [North Main St., Salisbury Rd., Cross St., Pleasant St. and East Pleasant St.] a Water Treatment Plant and 57 miles of pipe. We operate an aging system, with some components dating back to the late 1890's. The City had deferred maintenance for many years and we are now playing catch up. The Water Department "Capital Efficiency Plan" (CEP), completed in September 2015, identifies and prioritizes capital needs. The cost of providing safe drinking water continues to rise!

The critical financial and operational issues are as follows:

#### **Water Rates:**

1. Support O & M, Administrative, and Capital Project costs for the Water Department.
2. Fund Debt Service.
3. Are necessary to keep a public water system reliable, operable and in compliance.
4. From F.Y. 2008 to F.Y.2016 the Water Department offset rate increases for operation and maintenance by utilizing money from retained earnings.
5. The current FY 17 "Water Commodity Charge" is \$6.06 for 748 gallons of water.
6. Every \$0.12 cent increase in the "Water Commodity Charge" generates an additional \$25,000.
7. The current "Water Availability Charge" is \$30 per quarter per metered customer. Every \$1.00 increase per quarter generates approximately \$9,688 annually in new revenue.
8. Communities with higher rates tend to be more proactive towards performing ongoing capital projects.

#### **Challenges:**

- a. This is an aging system, with older components spread out over an extensive geographic area with three separate pressure zones.

- b. We need all of our well fields operating, or ready to operate at a moments notice, in order to maintain adequate fire hydrant flows and water pressures to our customers.
- c. Current revenues will not support future capital needs of the department. We are now at point of the "run it to failure" mode of operation with respect to capital improvements.
- d. **Over the past twelve fiscal years, annual water consumption is down by 4,725,912 cubic feet! This equals an annual reduction of \$286,862 in revenue from water sales!** The drop in consumption is primarily due to water conservation, vacant properties, and less customer base.
- e. Regardless of the number of water customers, we still need to operate the entire water system for fire protection and to maintain adequate water pressures.
- f. We must remain current with our regulatory-based permit and operational requirements, which can add to our budgetary needs.
- g. The Sanbornton Well field is circa-1940. It requires continuous well point rehabilitation to meet demand. Since this pumping station operates independently of the Water Treatment Plant it can provide an adequate water supply to the entire City in the event of a plant shutdown. While regular maintenance has been performed, pumps; motors and the vacuum pumping system are original and have been rebuilt several times. Eventual replacement is unavoidable.
- h. Acme Well #2 was installed in 1964, and since its last rehabilitation work 3 years ago, its pumping rate has dropped from 700 to 300 Gallons per minute (GPM). It has been offline for 8 months. We anticipate a continued downward trend in this wells water production. The well has been rehabilitated 3 times in the past 12 years. I have concluded that the well finally needs replacement. A visual inspection of this well in the fall of 2015 revealed a corroded brass well point screen which allows sand to pass through. As this is one of three wells connected to Water Treatment Plant and is essential towards meeting our daily demand of 549,000 gallons per day, we have no option but to deal with the replacement of this well ASAP! Should a second well become inoperable, this limits our supply options, cuts back on well rotation, and jeopardizes use of the plant, which requires a base line minimum flow. The projected replacement cost is \$240,000.
- i. The Pleasant Street Pressure Reducing Vault lowers the water pressure [from 140 psi. to approximately 70 psi] for customers within the service area of the one million gallon water tank located on upper Pleasant Street. This vault is over 30 years old, structurally deficient, requires constant maintenance since a valve failure can damage residential plumbing fixtures, is categorized as extreme confined space which complicates our ability to perform maintenance and is well below the groundwater table making it constantly prone to flooding. City Staff and our engineer propose a 10' x 15' replacement building with less confined space. Floor elevation will be raised by 12' and valve design upgraded with a far more reliable configuration making it far less subject to failure. The vault needs to be replaced, and the total project cost is \$285,560. Proposed funding is through NHDES Drinking Water State Revolving Fund. Principle loan forgiveness towards the project is approximately \$56,980.

#### **Revenues:**

- i. Metered water consumption known as the "Water Consumption Charge" is the primary source of revenue for the Water Department.

- ii. The FY 16 budget increased the "Water Commodity Charge" to \$6.06 per 100 cubic feet.
- iii. For every 12 cent increase in the "Water Commodity Charge" the fund generates an additional \$25,000 in annual revenue.
- iv. Budgetary Unrestricted Retained Earnings in the Water Fund are estimated at \$302,222 as of 6/30/17.

#### **Expenditures:**

- ❖ The overall costs related to operating the water system including personnel; fuel and electricity; vehicle maintenance; engineering; outside contractual work; distribution line repairs; meter replacements; pumps and motors have increased by 37% since 2003.
- ❖ We have been able to absorb these cost increases is by offsetting them with retained earnings rather than proposing ongoing increases to the water rates. Since we need to maintain a safe level of reserve funding for unforeseen emergencies we need to address this shortfall.
- ❖ Due to the age of the system, failure to various system components is an ongoing issue and can result in unexpected expenditures.

#### **Important Water Work Now Underway**

- ❑ As noted above, the Pleasant Street Pressure Vault needs to be replaced. The design work is now under contract and underway. Total project cost \$285,560.
- ❑ MSD staff is working with Barry Miller Well Company on the design for the Acme Well # 2 replacement. No formal engineering work is required for this project, so the total cost remains at \$240,000.
- ❑ Preparation of distribution system components for upcoming road resurfacing projects.
- ❑ Meter replacement and upgrades to curb stops.
- ❑ System mapping.
- ❑ Pump repair and ongoing maintenance of tanks; pumps; motors; waterlines and services; hydrants; communications systems; plant operations; well inspections and maintenance; oversight of our Cross Connection Control Program and satisfying our Operating Permit Requirements.

#### **Recommendations**

1. The City Council should consider adopting a tiered "Water Availability Charge" which will generate a more consistent; fair and equitable and dependable revenue stream. City Staff recommends that this quarterly fee should be recalculated and based on the property classification.
2. The City Council should consider increasing the "Water Commodity Charge".

### Wrap Up /Summary Water and Sewer Enterprise Funds

- ✓ Operation of both the Water and Sanitary Sewer Enterprise Funds are necessary to support clean potable water; fire protection and the collection, disposal and treatment of City wastewater. These are the most basic components of a municipal utility system.
- ✓ Without reliable facilities there is the negative effect attracting and maintaining residential, commercial and industrial growth.
- ✓ We are obligated to comply with the State and Federal operational standards.
- ✓ I have the obligation under my Public Water System Operators License to protect public health by insuring the delivery of an adequate supply of clean, safe, potable drinking water for **human consumption and fire protection at adequate and required water pressures.**
- ✓ As the MSD Director, I have great concerns with respect to future costs and revenues in order to maintain and operate these systems in both the short and long term. I need to advocate for the long term viability of Franklins Water and Wastewater Systems as much as I do for the ratepayer.

In closing, without adequately funded systems, should one or both of these utilities develop a major problem or deficiency, we could run into a significant financial burden and potential enforcement action coupled with bad publicity. This could far outweigh the need to adjust rates. Unfortunately rising consumer costs are the trend in ALL public utilities and Franklin's two public utilities are no different.

I write this report with no other interest than to update the City Council; insure the continued integrity of these two utility systems; protect **our Customers** and to call to everyone's attention the importance of funding these two budgets thus avoiding the "run it to failure" method of operation and maintenance.



# CITY OF FRANKLIN, NEW HAMPSHIRE

*"The Three Rivers City"*

316 Central Street  
Franklin, NH 03235

(603) 934-3900  
fax: (603) 934-7413  
cityhall@franklinnh.org

## ORDINANCE #01-18

### AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand Seventeen;

Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code, Chapter 160, Fees, 160-1 Fees charged for service by the City of Franklin Water/Sewer Departments be changed as follows:

	<u>Current Fee</u>	<i>change to</i>	<u>New Fee</u>
Water Commodity Charge Per 100 cubic feet	\$6.06		\$6.45
Sewer Disposal Charge Per 100 cubic feet	\$6.27		\$6.91
Sewer Quarterly Base Rate	\$20.00		\$30.00

Fee to be effective July 1, 2017 by a roll call vote.

#### Roll Call:

Councilor Barton	_____	Councilor Dzujna	_____	Councilor Ribas	_____
Councilor Clarenbach	_____	Councilor Giunta	_____	Councilor Wells	_____
Councilor Desrochers	_____	Councilor Moquin	_____	Councilor Zink	_____

Approved: \_\_\_\_\_

Interim Mayor

Passed: \_\_\_\_\_

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: \_\_\_\_\_

City Clerk

Date: \_\_\_\_\_

**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

**In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, July 3, 2017 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Ordinance #01-18, relating to Chapter 160, Fees, 160-1 Fees with regard to an increase in the Water Commodity Charge per 100 cubic feet, an increase in the Sewer Disposal Charge per 100 cubic feet and an increase in the Sewer Quarterly Base Rate.**

**Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.**

**City of Franklin  
316 Central Street  
Franklin, NH 03235  
(603) 934-3900**

**CITY COUNCIL MEETING**  
**AGENDA ITEM VIII**



## CITY OF FRANKLIN, NEW HAMPSHIRE

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316 Central Street  
Franklin, New Hampshire 03235  
Telephone (603) 934-3900  
Fax (603) 934-7413

### **Suggested Motion**

July 3, 2017

Councilor moves, "I move that the Franklin City Council adopt ordinance 02-18 relating to the changes in Chapter 160-1 Fees of the Franklin Municipal code".





**CITY OF FRANKLIN, NEW HAMPSHIRE**  
*"The Three Rivers City"*

316 Central Street  
Franklin, NH 03235

(603) 934-3900  
fax: (603) 934-7413  
cityhall@franklinnh.org

**ORDINANCE #02-18**

**AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:**

**In the Year of our Lord, Two Thousand Seventeen;**

**Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code, Chapter 160, Fees, 160-1 Fees charged for service by the City of Franklin be changed as follows (change current fee to new fee, bold additional language, strikethrough for deleted language):**

	<u>Current Fee</u>	<i>change to</i>	<u>New Fee</u>
Hydrant Fee	Discontinued		\$250/year
Outside Detail, police	\$60		\$62
Summer Playground Program (7 weeks)			
Resident	\$370, plus cost of trips		\$490, plus cost of trips
Nonresident	\$530, plus cost of trips		\$680, plus cost of trips
Summer Playground Program - Early drop off or late pick up:			
Resident	\$60		\$0
Nonresident	\$75		\$0
Summer Playground Program - Both early drop off or late pick up:			
Resident	\$100		\$0
Nonresident	\$125		\$0
Transfer Station:			
Asphalt Shingles	\$113/ton		\$127/ton
Residential Construction & Demolition	\$113/ton		\$127/ton
Commercial Haulers & all others;			
Shingles, construction, demo materials	\$113/ton		\$127/ton
Commercial construction & demo			
Materials	\$113/ton		\$127/ton
Dehumidifier	\$0		\$10 each
Tires (no rims):			
24", <del>quartered</del> truck tire	\$6		\$9
16"-234", <del>halved</del>	\$4		\$7
Up to 16"	\$2		\$2.50
<b>No industrial tractor/loader tires</b>			
Propane tanks:			
Up to and including 20 pounds	\$1 each		\$2.50 each
<b>30 pounds</b>	\$20 each		\$5 each
Over <del>230</del> pounds	\$20 each		\$15 each
Computer monitors/tablets			
<del>17 inches</del> <b>16-19 inches</b>	\$9 each		\$9 each

Ordinance #02-18

<del>Over 19 inches and 21 inches</del>	\$11 each	\$15 each
VCRs, CD players	\$2	\$3 each
Printers	\$0	\$15 each
Trash Barrel Fee:		
48 gallons	\$0	\$55
96 gallons	\$0	\$88

Fees to be effective July 1, 2017 by a roll call vote.

Councilor Barton	_____	Councilor Dzujna	_____	Councilor Ribas	_____
Councilor Clarenbach	_____	Councilor Giunta	_____	Councilor Wells	_____
Councilor Desrochers	_____	Councilor Moquin	_____	Councilor Zink	_____

Approved: \_\_\_\_\_  
Interim Mayor

Passed: \_\_\_\_\_

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

**In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, July 3, 2017 at 6:00 p.m. in the Council Chambers, Franklin City Hall to consider approval of Ordinance #02-18, amendment relating to Chapter 160, Fees, 160-1 Fees, of the Municipal Code.**

**Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.**

**City of Franklin  
316 Central Street  
Franklin, NH 03235  
(603) 934-3900**

**CITY COUNCIL MEETING**  
**AGENDA ITEM IX**



## CITY OF FRANKLIN, NEW HAMPSHIRE

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316 Central Street  
Franklin, New Hampshire 03235  
Telephone (603) 934-3900  
Fax (603) 934-7413

### **Suggested Motion**

July 3, 2017

Councilor moves, "I move that the Franklin City Council adopt ordinance 03-18 relating to the changes in Chapter 289 water specifically section 289-21 charges."



CITY OF FRANKLIN, NEW HAMPSHIRE  
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316 Central Street  
Franklin, NH 03235

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cityhall@franklinnh.org

**ORDINANCE #03-18**

**AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:**

**In the Year of our Lord, Two Thousand Seventeen;**

**Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code, Chapter 289 Water, Section 289-21 Charges, be revised by removing all language that is struck and adding language that is bold:**

**§ 289-21. Charges.**

**E.**  
Delinquent bills. If any charges are not paid within 30 days after the billing date, such unpaid charges shall be subject to a service charge of 1 1/4% per month, 15% per annum. If the charges are not paid within 30 days after the billing date thereof, all services furnished by the system may be discontinued, after **the deadline specified on the delinquent notice which is mailed to the property owner 30 days in advance** ~~proper notice~~. A late payment fee of \$10 will be assessed to all **water customers accounts** to which a **delinquent disconnect** notice is forwarded. Service discontinued shall not be restored until all charges owed and interest, penalties and costs incurred have been paid in full.

[Amended 7-7-2014 by Ord. No. 04-15; 9-2-2014 by Ord. No. 06-15]

**By a roll call vote.**

**Roll Call:**

Councilor Barton	_____	Councilor Dzujna	_____	Councilor Ribas	_____
Councilor Clarenbach	_____	Councilor Giunta	_____	Councilor Wells	_____
Councilor Desrochers	_____	Councilor Moquin	_____	Councilor Zink	_____

**Approved:** \_\_\_\_\_  
Interim Mayor

**Passed:** \_\_\_\_\_

**I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.**

**A true copy, attested:** \_\_\_\_\_  
City Clerk

**Date:** \_\_\_\_\_

**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

**In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, July 3, 2017 at 6:00 p.m. in the Council Chambers, Franklin City Hall to consider approval of Ordinance #03-18, amendment to Chapter 289, Water, Section 289-21, of the Municipal Code.**

**Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.**

**City of Franklin  
316 Central Street  
Franklin, NH 03235  
(603) 934-3900**

**CITY COUNCIL MEETING**  
**AGENDA ITEM X**





## CITY OF FRANKLIN, NEW HAMPSHIRE

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316 Central Street  
Franklin, New Hampshire 03235  
Telephone (603) 934-3900  
Fax (603) 934-7413

### **Suggested Motion**

July 3, 2017

Councilor moves, "I move that the Franklin City Council adopt ordinance 04-18 relating to the changes in Chapter 245 sewer specifically section 245-1 definitions and word usage and section 245-16 Sewer charges."



CITY OF FRANKLIN, NEW HAMPSHIRE  
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cityhall@franklinnh.org

**ORDINANCE #04-18**

**AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:**

**In the Year of our Lord, Two Thousand Seventeen;**

**Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code, Chapter 245 Sewers, Sections 245-1 Definitions and word usage and 245-16 Sewer charges, be revised by removing all language that is struck and adding language that is bold:**

**§ 245-1. Definitions and word usage.**

**A.**

Unless the context specifically and clearly indicates otherwise, the meaning of terms and phrases used in this chapter shall be as defined in the State Plumbing Code, and supplements thereto, established by the New Hampshire Department of Environmental Services or as defined herein.

**QUARTERLY BASE RATE**

This charge, as identified in Chapter 160-1 of the Franklin City Code, is found on the quarterly sewer bill received by all customers connected to the City sanitary sewer system. [Added 5-4-2015 by Ord. No. 10-15]

**§ 245-16. Sewer charges.**

**J.**

If any charges are not paid within 30 days after the billing date, such unpaid charges shall be subject to a service charge of 1 1/4% per month, 15% per annum. If the charges are not paid within 30 days after the billing date thereof, all services furnished by the system may be discontinued after **the deadline specified on the delinquent notice which is mailed to the property owner 30 days in advance proper notice**. A late payment fee of \$10 will be assessed to all **sewer customers accounts** to which a **delinquent disconnect** notice is forwarded. Service discontinued shall not be restored until all charges owed, interest, penalties and costs incurred have been paid in full.

[Amended 9-2-2014 by Ord. No. 07-15[1]]

**By a roll call vote.**

**Roll Call:**

Councilor Barton	_____	Councilor Dzujna	_____	Councilor Ribas	_____
Councilor Clarenbach	_____	Councilor Giunta	_____	Councilor Wells	_____
Councilor Desrochers	_____	Councilor Moquin	_____	Councilor Zink	_____

Approved: \_\_\_\_\_  
Interim Mayor

Passed: \_\_\_\_\_

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

**CITY OF FRANKLIN  
NOTICE OF PUBLIC HEARING & MEETING**

**In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, July 3, 2017 at 6:00 p.m. in the Council Chambers, Franklin City Hall to consider approval of Ordinance #04-18, amendment to Chapter 245 Sewers, Section 245-1 definitions and word usage and 245-16 Sewer Charges, of the Municipal Code.**

**Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.**

**City of Franklin  
316 Central Street  
Franklin, NH 03235  
(603) 934-3900**

**CITY COUNCIL MEETING**  
**AGENDA ITEM XI**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**  
*City Council Meeting July 3, 2017*

**From:** Katie Gargano, Tax Collector

**Subject:** Council to consider adoption of the following tax deeds:

1. Map/ Lot: 096/062/058 (Building Only)	2. Map/ Lot: 099/052/000 (Land & Building)
3. Map/ Lot: 117/358/000 (Land Only)	4. Map/ Lot: 117/363/000 (Land Only)
5. Map/ Lot: 117/268/000 (Land & Building)	6. Map/ Lot: 135/099/000 ( Land & Building)
7. Map/ Lot: 117/065/000 (Land & Building)	8. Map/ Lot: 117/068/000 (Land & Building)
9. Map/ Lot: 115/104/000 (Land Only)	10. Map/ Lot: 128/058/000 (Land Only)
11. Map/ Lot: 128/059/000 (Land Only)	12. Map/ Lot: 128/060/000 (Land Only)

**Recommended Motions:**

1. Councilor moves:  
"I move that the Franklin City Council accept the tax deeds on the following parcels:"
2. Mayor asks for a second, discussion, and calls the vote.

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**Discussion:**

This process is consistent with the State of New Hampshire Statutes with respect to deeding properties. If the Council decided against accepting this deed, the tax lien shall remain in effect indefinitely, retaining its priority over the other liens. The taxpayer's right of redemption as provided by RSA 80:69 shall likewise be extended indefinitely, with interest continuing to accrue as provided in that section.

If at any time, in the judgement of the municipal governing body, the reasons for refusing the tax deed no longer apply, and the tax lien has not been satisfied, the governing body may instruct the tax collector to issue the tax deed, and the collector shall do so after giving the notices required by RSA 80:38a and 80:38b.

80:76 II-a: ..... the governing body of the municipality may refuse to accept a tax deed on behalf of the municipality, and shall so notify the collector, whenever in its judgment acceptance and ownership of

the real estate would subject the municipality to undesirable obligations or liability risks, including obligations under real estate covenants or obligations to tenants, or for any other reason would be contrary to the public interest. Such a decision shall not be made solely for the private benefit of a taxpayer.

**Fiscal Impact:**

Lost revenue to the city.

**Alternative:**

Referring to RSA 80:76 it states that the municipality may refuse to accept a tax deed on behalf of the municipality, and may so notify the collector, whenever in its judgment acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, including obligations under real estate covenants or obligations to tenants, or for any other reason would be contrary to the public interest. The tax lien may be enforced by the municipality by suit as provided under RSA 80:50, and through any remedy provided by law for the enforcement of other types of liens and attachments.

**Attachments/Exhibits:**

1. Code Enforcement Division Reports
2. Statement of Accounts
3. Property Tax Cards & Maps

**Franklin Fire Department  
Code Enforcement Division Inspection Report**

Date: June 20, 2017

Name: Chase Irrev. Trust, Melba F. Telephone: \_\_\_\_\_

Location: 6 Lily

Zone/Map/Lot: 096 1062 1058

X	Inspection	Failed Date	Approve Date
	Foundation/Footing		
	Rough Inspection		
	Insulation		
	Mechanical For :		
	Fire Protection System		
	Shed / Accessory bldg		
	Welfare Inspection		
	State License		
	Site Consult		
	Final for CO		
X	Back Tax Inspection	NA	NA

Inspection Date: June 19, 2017

Time: 11AM

Comments: Back Tax Inspection conducted for City Clerk / Tax Collector

Property appears to be an unoccupied single family home (Mobile Home).

Nothing remarkable to report.

\*\*\*\*\* Copy of report and photos sent to City Clerk / Tax Collector

Copy To: ☒ File ☐ PZ ☐ Welfare

Inspector: S. Reale



**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

**CHASE IRREVOCABLE TRUST, MELBA F  
M CHASE & A CARTIER TRUSTEES  
6 LILY LANE  
FRANKLIN, NH 03235**

**OFFICE OF THE TAX COLLECTOR  
SUMMARY OF ACTIVITY FOR 000096 000062 000058  
Printed Friday, June 23, 2017  
Interest Calculated As Of 06/09/2017**

**Map Lot Sub: 000096 000062 000058**

<b>Invoice: 2014L01000033</b>		<b>Acres:</b>	0.00	<b>Location:</b>	6 LILY LANE	
		<b>Bill Amount:</b>	\$ 601.72	<b>Due Date:</b>	03/16/2015	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00	
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 279.14	
<b>Per Diem:</b>		0.2967	<b>Total Due For Invoice 2014L01000033:</b>			<b>\$ 880.86</b>

<b>Invoice: 2015L01000036</b>		<b>Acres:</b>	0.00	<b>Location:</b>	6 LILY LANE	
		<b>Bill Amount:</b>	\$ 606.90	<b>Due Date:</b>	04/06/2016	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 138.40	
<b>Per Diem:</b>		0.2993	<b>Total Due For Invoice 2015L01000036:</b>			<b>\$ 745.30</b>

<b>Invoice: 2016L01000037</b>		<b>Acres:</b>	0.00	<b>Location:</b>	6 LILY LANE	
		<b>Bill Amount:</b>	\$ 927.21	<b>Due Date:</b>	04/07/2017	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 38.81	
<b>Per Diem:</b>		0.4573	<b>Total Due For Invoice 2016L01000037:</b>			<b>\$ 966.02</b>

<b>Invoice: 2017P01007901</b>		<b>Acres:</b>	0.00	<b>Location:</b>	6 LILY LANE	
		<b>Bill Amount:</b>	\$ 420.25	<b>Due Date:</b>	07/07/2017	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Per Diem:</b>		0.1382	<b>Total Due For Invoice 2017P01007901:</b>			<b>\$ 420.25</b>

**Total Due For Parcel 000096 000062 000058: \$ 3,012.43**

6 LILY LANE	MAP/LOT: 096-062-58	77	ZONING: R2	LIVING UNITS: 1	CLASS: R - 103	CARD # 1 OF 1
CURRENT OWNER/ADDRESS		LAND DATA:		NBHD ID: 202.00		
CHASE IRREVOCABLE TRUST, MELBA F M CHASE & A CARTIER TRUSTEES		TYPE LINEAR W.F.		- ASSESSMENT INFORMATION -		
6 LILY LANE FRANKLIN		SIZE		PRIOR		
NH 03235		W.F.		CURRENT		
DEED BOOK: 3259		TOT. ACRE		LAND BUILDING		33,300
DEED PAGE: 1151				TOTAL		33,300
DEED DATE: 20110620				- PROPERTY VISIT HISTORY -		
				20140603 CB OCC. NOT HOME		
				20080602 SP ENT. GAINED		
				20061020 JP OCC. NOT HOME		UPDATE

Sale info not verified by assessor's office

SALES DATA:			PERMIT DATA:		
Date	Type	Price	Valid	Date	Purpose
20110620	BLDG ONLY		1	20170318	M17-2
20110408	BLDG ONLY	4,000	38		MECH - ELEC

DWELLING DATA:				
Style:	MH			
Story Ht.	1.00			
Attic:	NONE			
Walls:	ALUM/VINYL			
Bedrooms:	2			
Total Rooms:	4			
Full Baths:	2			
Half Baths:				
Add'l Fixtures:	8			
Total Fixtures:				
Basement:	SLAB			
Fin Bsmt. Living Area:	0			
Basement Rec Room Area:	0			
Heating System:	OIL			
Heating Type:	BASIC			
FIREPLACE WB:	/			
Basement Garage (# cars)				
Ground Flr Area:	924			
Total Living Area:	924			
Quality Grade:	D			
Condition:	AVERAGE			
Marketability:	AV			
Year Built:	1988			
Eff. Year Built:				
Unfinished Area:				
Unheated Area:				

COST APPROACH COMPUTATIONS				
Base Price	80,470			
Plumbing	3420			
Additions	7,700			
Unfin. Area				
Basement	-11,140			
Attic				
Heat/AC Adj.				
FBLA				
Rec Rm				
Fireplace				
Bsmt. Gar.				
SUBTOTAL	80,450			
Grade Factor	0.78			
C & D Factor	-35			
TOTAL RCN	40,790			
% Good	0.81			
Market Adj.				
Ecnom Obslcn				
Functn Obslcn				
Nbhd/Style Adj				
Under Constcn %				
TOTAL RCNLD	33,000			

ADDITION DATA:				
Lower Level	First Floor	Second Floor	Third Floor	Area
A	Canopy			385
B	Wood Deck			140
C	Opn Frm Prch			42
D				
E				
F				
G				
H				

14

10

WD14

66 1Fr

11

35 CNPY 7 OFF

TYPE QTY Yr Size1 Size2 Grd Cond Ma Value

RS1	1	2000	8	10	C	A	\$310
RC3	1	1980	4	8	D	F	\$20

OUTBUILDING DATA

VALUE FLAG: 5

NOTES:

HANDICAP RAMP = NV

OUTBUILDING TOTAL: \$300

House Color: 6 GRAY

MAP SHEET # L7





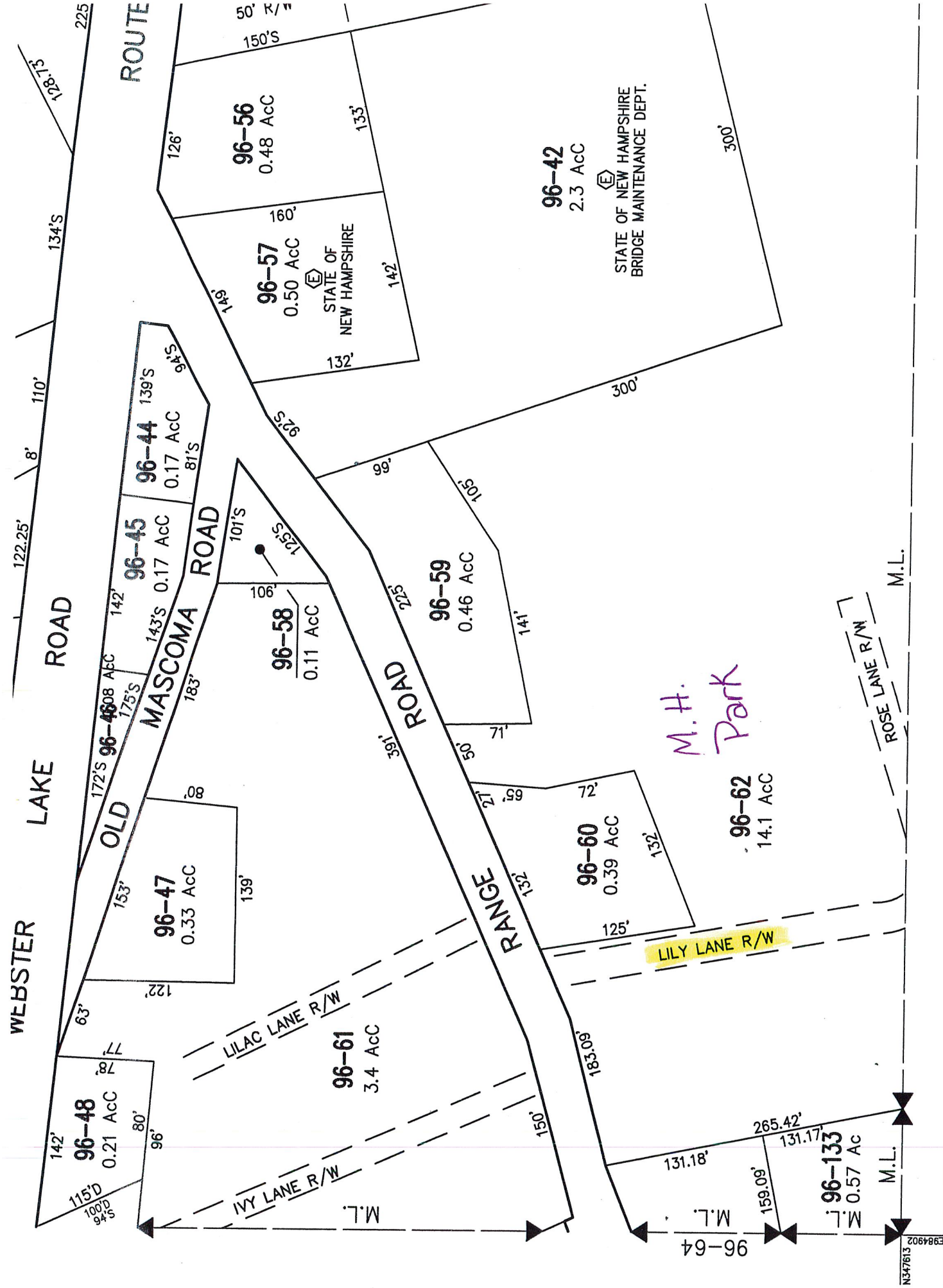
6 Lily Lane (Off Range Rd)  
096-062-58





06/19/2017 22:27





THIS MAP IS FOR ASSESSMENT PURPOSES. IT IS NOT VALID FOR  
LEGAL DESCRIPTION OR CONVEYANCE.

**Franklin Fire Department  
Code Enforcement Division Inspection Report**

Date: June 19, 2017

Name: Desrochers, Famie & David Telephone: \_\_\_\_\_

Location: 56 Depot Street

Zone/Map/Lot: 099 / 052 / 000

X	Inspection	Failed Date	Approve Date
	Foundation/Footing		
	Rough Inspection		
	Insulation		
	Mechanical For :		
	Fire Protection System		
	Shed / Accessory bldg		
	Welfare Inspection		
	State License		
	Site Consult		
	Final for CO		
X	Back Tax Inspection	NA	NA

Inspection Date: June 19, 2017

Time: 11AM

Comments: Back Tax Inspection conducted for City Clerk / Tax Collector

Property appears to be an unoccupied single family home. Identified several areas of roof needing maintenance. Yard is not mowed, and shrubbery is need of trim.

\*\*\*\*\* Copy of report and photos sent to City Clerk / Tax Collector

Copy To: ☒ File ☐ PZ ☐ Welfare

Inspector: S. Reale

**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

DESROCHERS, FAMILIE L  
 DESROCHERS, DAVID E  
 2 AIKEN AVENUE - APT 4  
 FRANKLIN, NH 03235

OFFICE OF THE TAX COLLECTOR  
 SUMMARY OF ACTIVITY FOR 000099 000052 000000  
 Printed Friday, June 23, 2017  
 Interest Calculated As Of 06/09/2017

Map Lot Sub: 000099 000052 000000

Invoice: 2014L01000046

Acres: 0.16

Location: 56 DEPOT STREET

Bill Amount: \$ 2,803.14

Due Date: 03/16/2015

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
05/03/2016	Payment of \$48.11 (#469640)	\$ 0.00	(\$ 38.11)	(\$ 10.00)	\$ 0.00
	Paid By: DESROCHERS, FAMILIE L				
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 44.00	\$ 0.00
06/09/2017	Int/Pen From 05/03/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,133.90
Per Diem:	1.3824				
Total Due For Invoice 2014L01000046:					\$ 3,937.04

payment must  
 be refunded  
 per RSA  
 80:71

Invoice: 2015L01000050

Acres: 0.15

Location: 56 DEPOT STREET

Bill Amount: \$ 2,937.78

Due Date: 04/06/2016

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 631.52
Per Diem:	1.4488				
Total Due For Invoice 2015L01000050:					\$ 3,569.30

Invoice: 2016L01000048

Acres: 0.15

Location: 56 DEPOT STREET

Bill Amount: \$ 2,931.07

Due Date: 04/07/2017

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 101.06
Per Diem:	1.4455				
Total Due For Invoice 2016L01000048:					\$ 3,032.13

Invoice: 2017P01012502

Acres: 0.15

Location: 56 DEPOT STREET

Bill Amount: \$ 1,322.58

Due Date: 07/07/2017

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Per Diem:	0.4348				
Total Due For Invoice 2017P01012502:					\$ 1,322.58

Invoice: 2017S31000203

Acres: 0.00

Location: 56 DEPOT STREET

Bill Amount: \$ 20.00

Due Date: 11/30/2016

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
12/06/2016	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 11/30/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11.57
Per Diem:	0.0082				
Total Due For Invoice 2017S31000203:					\$ 31.57

**Invoice: 2017S32000200****Acres:****0.00****Location: 56 DEPOT STREET****Bill Amount:****\$ 20.00****Due Date: 02/21/2017**

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
02/23/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 02/21/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.89
<b>Per Diem:</b>		0.0082	<b>Total Due For Invoice 2017S32000200:</b>		<b>\$ 30.89</b>

**Invoice: 2017S33000200****Acres:****0.00****Location: 56 DEPOT STREET****Bill Amount:****\$ 20.00****Due Date: 05/15/2017**

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/17/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 05/15/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.21
<b>Per Diem:</b>		0.0082	<b>Total Due For Invoice 2017S33000200:</b>		<b>\$ 30.21</b>

**Invoice: 2017W31000203****Acres:****0.00****Location: 56 DEPOT STREET****Bill Amount:****\$ 30.00****Due Date: 11/30/2016**

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
12/06/2016	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 11/30/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12.35
<b>Per Diem:</b>		0.0123	<b>Total Due For Invoice 2017W31000203:</b>		<b>\$ 42.35</b>

**Invoice: 2017W32000200****Acres:****0.00****Location: 56 DEPOT STREET****Bill Amount:****\$ 30.00****Due Date: 02/21/2017**

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
02/23/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 02/21/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11.33
<b>Per Diem:</b>		0.0123	<b>Total Due For Invoice 2017W32000200:</b>		<b>\$ 41.33</b>

**Invoice: 2017W33000200****Acres:****0.00****Location: 56 DEPOT STREET****Bill Amount:****\$ 30.00****Due Date: 05/15/2017**

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/17/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 05/15/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.31
<b>Per Diem:</b>		0.0123	<b>Total Due For Invoice 2017W33000200:</b>		<b>\$ 40.31</b>

**Total Due For Parcel 000099 000052 000000: \$ 12,077.71****Per Diem: 4.7730****Total Due For All Parcels: \$ 12,077.71****LEVY YEAR TAX TYPE INFORMATION**

B - Betterment

P - Property

T - Timber Yield

G - Gravel Yield

R - Residence

U - Use Change

L - Lien

S - Sewer

W - Water



56 DEPOT STREET	MAP/LOT: 099-052-00	55	ZONING: B1	LIVING UNITS: 1	CLASS: R - 101	CARD # 1 OF 1		
CURRENT OWNER/ADDRESS DESROCHERS, FAMIE L DESROCHERS, DAVID E 2 AIKEN AVENUE - APT 4 NH 03235 FRANKLIN			LAND DATA: TYPE LINEAR W.F. PRIMARY 0.150 TOT. ACRE 0.150			NBHD ID: 119.00 - ASSESSMENT INFORMATION - PRIOR 25,800 LAND BUILDING 79,000 TOTAL 104,800 CURRENT 25,800 - PROPERTY VISIT HISTORY - 20161003 SM OCC. NOT HOME 20130828 JS INFO AT DOOR 20080623 SH OCC. NOT HOME UPDATE		
DEED BOOK: 1646 DEED PAGE: 177 DEED DATE: 19870521			TOTAL LAND VALUE: 25,800					

Sale info not verified by assessor's office

SALES DATA:			PERMIT DATA:		
Date	Type	Price	Valid	Date	Purpose
DWELLING DATA:					
Style: OLD STYLE					
Story Ht. 1.75					
Attic: NONE					
Walls: ASBESTOS					
Bedrooms: 3					
Total Rooms: 6					
Full Baths: 1					
Half Baths:					
Add'l Fixtures:					
Total Fixtures: 5					
Basement: FULL					
Fin Bsmt. Living Area: 0					
Basement Rec Room Area: 0					
Heating System: GAS					
Heating Type: BASIC					
FIREPLACE WB: /					
Basement Garage (# cars) Mtl: /					
Ground Flr Area: 616					
Total Living Area: 1462					
Quality Grade: C					
Condition: AVERAGE					
Marketability: AV					
Year Built: 1900					
Eff Year Built:					
Unfinished Area:					
Unheated Area:					
OUTBUILDING DATA					
Type	Qty	Yr	Size1	Size2	Grd Cond Ma Value
COST APPROACH COMPUTATIONS					
Base Price 92,960					
Plumbing					
Additions					
Unfin. Area					
Basement					
Attic					
Heat/AC Adj.					
FBLA					
Rec Rm					
Fireplace					
Bsmt. Gar.					
SUBTOTAL					
Grade Factor					
C & D Factor					
TOTAL RCN					
% Good					
Market Adj.					
Ecnom Obslcn					
Functn Obslcn					
Nbhd/Style Adj.					
Under Constcn %					
TOTAL RCNLD 79,000					

VALUE FLAG:5

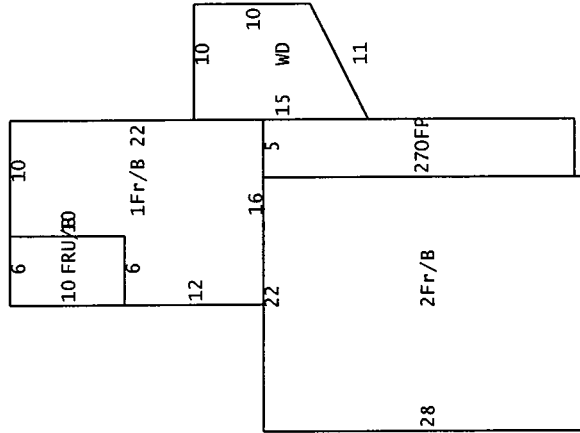
NOTES:

DIRT DRIVE

MAP SHEET # 07  
OUTBUILDING TOTAL:  
House Color: 4 GREEN

ADDITION DATA:

Lower Level	First Floor	Second Floor	Third Floor	Area	Value
A Bsmnt Unfsh	1s Frame			292	20800
B	Wood Deck			1700	1700
C	Opn Frm Prch			135	4600
D	Frm Utlt Bld			60	1400
E					00
F					00
G					00
H					00





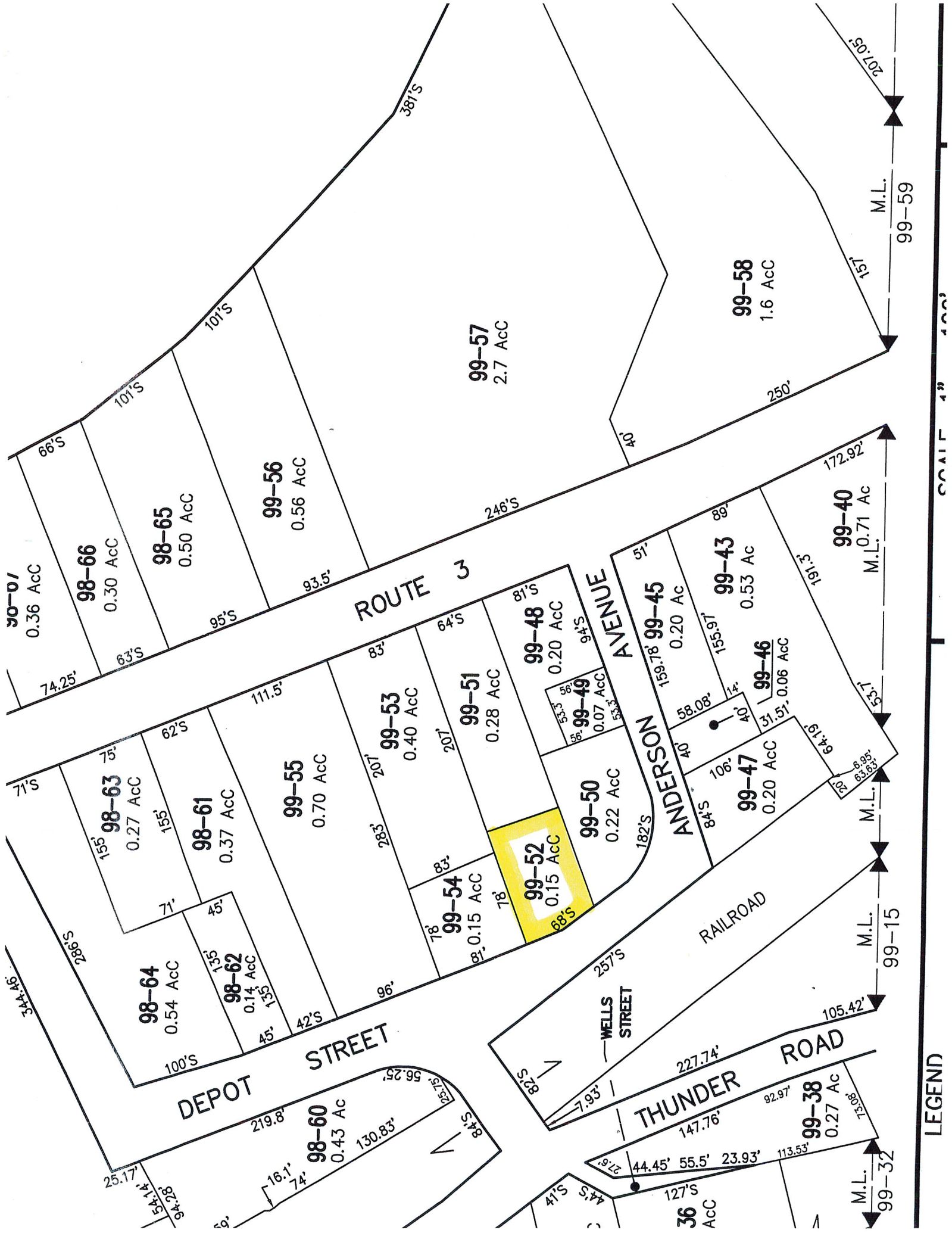
56 Depot St  
099-052-00





06/18/2017 22:48





# Franklin Fire Department

## Code Enforcement Division

Request for Inspection:

Date:

6/19/17

Name: Franklin Industrial Complex Inc. Telephone: \_\_\_\_\_

Location: E. Bow St.

Map: 117

Lot: 358 - 000

Zone \_\_\_\_\_

New Map # \_\_\_\_\_

Type of Inspection

Failed  
Date

Approved  
Date

Footing/Foundation		
Rough		
Insulation		
Fire Protection System		
Mechanical		
Final For CO		

Welfare Dept.		
New Business/Change of Use		

Other: Back Tax Insp. \_\_\_\_\_

Date Needed: \_\_\_\_\_

Time: \_\_\_\_\_

Comments: Site insp. Property appears to be vacant -  
nothing remarkable.

Copy to: Katie Gargano City Clerk

PS BBJ  
Inspector

**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

**FRANKLIN INDUSTRIAL COMPLEX, INC**  
**20 CANAL STREET**  
**FRANKLIN, NH 03235**

**OFFICE OF THE TAX COLLECTOR**  
**SUMMARY OF ACTIVITY FOR 000117 000358 000000**  
**Printed Friday, June 23, 2017**  
**Interest Calculated As Of 06/09/2017**

**Map Lot Sub: 000117 000358 000000**

<b>Invoice: 2014L01000072</b>		<b>Acres:</b> 0.14	<b>Location: EAST BOW STREET</b>		
<b>Bill Amount:</b> \$ 1,309.70			<b>Due Date: 03/16/2015</b>		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 564.04
<b>Per Diem:</b> 0.6459		<b>Total Due For Invoice 2014L01000072:</b>			<b>\$ 1,873.74</b>

<b>Invoice: 2015L01000074</b>		<b>Acres:</b> 0.13	<b>Location: EAST BOW STREET</b>		
<b>Bill Amount:</b> \$ 1,316.21			<b>Due Date: 04/06/2016</b>		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 288.46
<b>Per Diem:</b> 0.6491		<b>Total Due For Invoice 2015L01000074:</b>			<b>\$ 1,604.67</b>

<b>Invoice: 2016L01000068</b>		<b>Acres:</b> 0.13	<b>Location: EAST BOW STREET</b>		
<b>Bill Amount:</b> \$ 1,322.62			<b>Due Date: 04/07/2017</b>		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 51.09
<b>Per Diem:</b> 0.6523		<b>Total Due For Invoice 2016L01000068:</b>			<b>\$ 1,373.71</b>

<b>Invoice: 2017P01018205</b>		<b>Acres:</b> 0.13	<b>Location: EAST BOW STREET</b>		
<b>Bill Amount:</b> \$ 607.02			<b>Due Date: 07/07/2017</b>		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Per Diem:</b> 0.1996		<b>Total Due For Invoice 2017P01018205:</b>			<b>\$ 607.02</b>

---

**Total Due For Parcel 000117 000358 000000: \$ 5,459.14**

EAST BOW STREET Parcel ID: 117-358-00 SHEET # N8 Number of Units: Class: C - 390 Zoning: B2 Card # 1 of 1

CURRENT OWNER/ADDRESS

FRANKLIN INDUSTRIAL COMPLEX, INC

20 CANAL STREET  
FRANKLIN NH 03235  
DEED BOOK:  
DEED PAGE:  
DEED DATE:  
LAST UPDATE: 20160324  
SALE DATA: TYPE PRICE CODE  
2001121LAND + BLDG 1 C

OTHER FEATURES/ATTACHED IMPROVEMENTS  
NO STR/C

IDENT. UNITS

LAND DATA:

TYPE	SIZE	LAND INFLUENCE(S)	FACTOR	LAND VALUE
WATERFRONT	0.130	0	-20	48,050
TOPOGRAPHY	0	0		
0	0	0		
0	0	0		
0	0	0		
TOTAL ACREAGE:				0.130
TOTAL LAND VALUE:				48,100

Neighborhood ID: 302.00

ASSESSMENT INFORMATION:

	PRIOR	CURRENT
LAND	48,100	48,100
BUILDING	48,100	48,100
TOTAL	48,100	48,100

- DATA COLLECTION INFORMATION -  
20150504 RD UNIMP.PARCEL  
20100817 BL UNIMP.PARCEL  
20000802 JH UNIMP.PARCEL

COST APPROACH DETAIL: STRUCTURE TYPE:

LEVELS	USE	PERIMETER	HEATING	A/C	W/H	AREA	SF RATE	RCN	% GOOD	RCNLD
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0

Building #  
Year Built  
# Units  
QUALITY GRADE  
# IDENT UNITS  
# Efficiencies  
# 1-Bedrooms  
# 2-Bedrooms  
# 3-Bedrooms

TOTAL UNADJ. RCNLD  
AVE % GOOD  
Grade Factor  
# Ident Units  
Rcnld  
Rcnld

OUTBUILDING/YARD ITEM DETAIL:

DESCRIPTION	width	length	1 QUAN.	YEAR BUILT	PHYS. COND.	FUNC. UTIL.	VALUE
-------------	-------	--------	---------	------------	-------------	-------------	-------

NONE  
NONE  
NONE  
NONE  
NONE  
NONE

Gross Building De

PERMIT DATA: DATE # PRICE PURPOSE

TOTAL OBY/YARD VALUE:  
INCOME APPROACH SUMMARY:

TOTAL RENTABLE SQUARE FEET:  
MARKET RENT/SQUARE FOOT:  
POTENTIAL GROSS INCOME:  
TOTAL EXPENSES (CNCL. MNGMNT.):  
TOTAL NET OPERATING INCOME:  
OVERALL RATE:  
INCOME INDICATED VALUE:

NOTES: COST  
6/10/13 CORRECTED OWNERSHIP  
ERROR  
COMM NOTE:





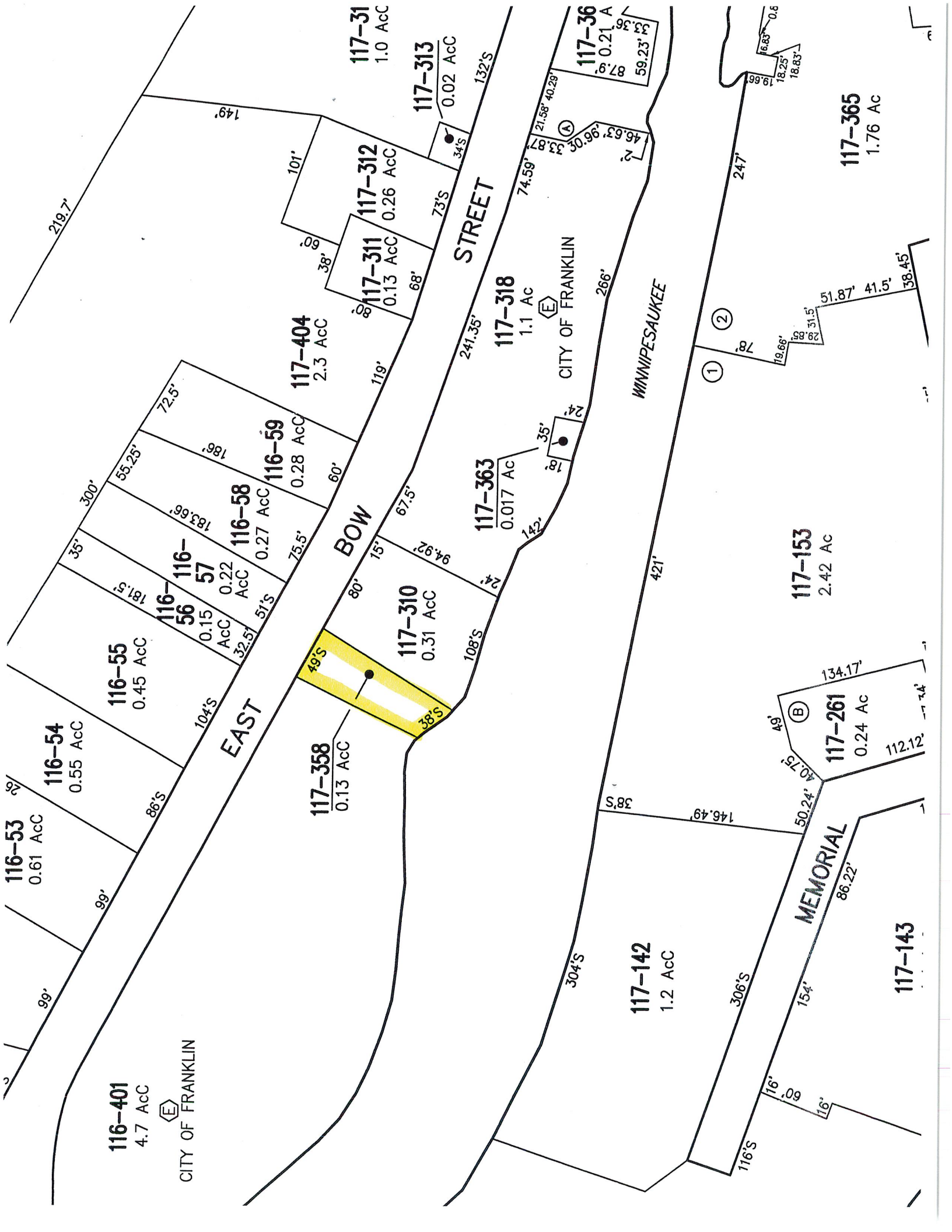
Wrong Photo

E. Bow St

117-358-00

Should be  
vacant land  
after 102  
E. Bow St.





# Franklin Fire Department

## Code Enforcement Division

Request for Inspection:

Date:

6/19/17

Name: Franklin Industrial Complex Inc.

Telephone: \_\_\_\_\_

Location: E. Bow St.

Map: 117

Lot: 363-000

Zone \_\_\_\_\_

New Map # \_\_\_\_\_

Type of Inspection

Failed  
Date

Approved  
Date

Footing/Foundation		
Rough		
Insulation		
Fire Protection System		
Mechanical		
Final For CO		

Welfare Dept.		
New Business/Change of Use		

Other: <u>Back Tax Insp.</u>	<u>—</u>	<u>—</u>
------------------------------	----------	----------

Date Needed: \_\_\_\_\_

Time: \_\_\_\_\_

Comments: Site insp. Property appears to be vacant -  
nothing remarkable.

Copy to: Katie Gargano City Clerk

[Signature]  
Inspector

**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

**FRANKLIN INDUSTRIAL COMPLEX, INC**  
**20 CANAL STREET**  
**FRANKLIN, NH 03235**

**OFFICE OF THE TAX COLLECTOR**  
**SUMMARY OF ACTIVITY FOR 000117 000363 000000**

Printed Friday, June 23, 2017

Interest Calculated As Of 06/09/2017

**Map Lot Sub: 000117 000363 000000**

<b>Invoice: 2014L01000073</b>		<b>Acres:</b>	0.02	<b>Location: EAST BOW STREET</b>		
		<b>Bill Amount:</b>	\$ 120.63	<b>Due Date: 03/16/2015</b>		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00	
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85.54	
<b>Per Diem:</b>		0.0595	<b>Total Due For Invoice 2014L01000073:</b>			<b>\$ 206.17</b>

<b>Invoice: 2015L01000075</b>		<b>Acres:</b>	0.17	<b>Location: EAST BOW STREET</b>		
		<b>Bill Amount:</b>	\$ 134.93	<b>Due Date: 04/06/2016</b>		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 38.55	
<b>Per Diem:</b>		0.0665	<b>Total Due For Invoice 2015L01000075:</b>			<b>\$ 173.48</b>

<b>Invoice: 2016L01000069</b>		<b>Acres:</b>	0.17	<b>Location: EAST BOW STREET</b>		
		<b>Bill Amount:</b>	\$ 135.58	<b>Due Date: 04/07/2017</b>		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 14.21	
<b>Per Diem:</b>		0.0669	<b>Total Due For Invoice 2016L01000069:</b>			<b>\$ 149.79</b>

<b>Invoice: 2017P01018206</b>		<b>Acres:</b>	0.17	<b>Location: EAST BOW STREET</b>		
		<b>Bill Amount:</b>	\$ 59.31	<b>Due Date: 07/07/2017</b>		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Per Diem:</b>		0.0195	<b>Total Due For Invoice 2017P01018206:</b>			<b>\$ 59.31</b>

**Total Due For Parcel 000117 000363 000000: \$ 588.75**

EAST BOW STREET Parcel ID: 117-363-00 SHEET # N8 Number of Units: Class: C - 392 Zoning: R2 Card # 1 of 1

CURRENT OWNER/ADDRESS

FRANKLIN INDUSTRIAL COMPLEX, INC

20 CANAL STREET  
FRANKLIN NHN 03235

DEED BOOK:  
DEED PAGE:  
DEED DATE:  
LAST UPDATE: 20160324  
SALE DATE: TYPE PRICE CODE

2001121LAND ONLY 1 C

OTHER FEATURES/ATTACHED IMPROVEMENTS  
NO STR/C

LAND DATA:

TYPE	SIZE	LAND INFLUENCE(S)	FACTOR	LAND VALUE
WATERFRONT	0.170	0	-80	4,660
TOPOGRAPHY	0	0		
0	0	0		
0	0	0		
TOTAL ACREAGE:	0.170	TOTAL LAND VALUE:		4,700

Neighborhood ID: 111.00

ASSESSMENT INFORMATION:

	PRIOR	CURRENT
LAND BUILDING	4,700	4,700
TOTAL	4,700	4,700

- DATA COLLECTION INFORMATION -

20150504 CB UNIMP. PARCEL  
20100817 RD UNIMP. PARCEL  
20000802 JH UNIMP. PARCEL

STRUCTURE TYPE:

COST APPROACH DETAIL:

LEVELS	USE	PERIMETER	HEATING	A/C	W/H	AREA	SF RATE	RCN	% GOOD	RCNLD
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0
TO	NONE	NONE	NONE	NONE	NONE	NONE	0.00	0	.00	0

Building #  
Year Built  
# Units  
QUALITY GRADE  
# IDENT UNITS  
# Efficiencyes  
# 1-Bedrooms  
# 2-Bedrooms  
# 3-Bedrooms

TOTAL UNADJ. RCNLD  
AVE % GOOD  
Grade Factor  
# Ident Units  
FUNC/ECON FACTOR  
Rcnld

OUTBUILDING/YARD ITEM DETAIL:

DESCRIPTION	Width	Length	1 QUAN.	YEAR BUILT	PHYS. COND.	FUNC. UTIL.	VALUE
-------------	-------	--------	---------	------------	-------------	-------------	-------

NONE  
NONE  
NONE  
NONE  
NONE  
NONE

Gross Building De

TOTAL OBY/YARD VALUE:

PERMIT DATA:  
DATE # PRICE

PURPOSE

INCOME APPROACH SUMMARY:

TOTAL RENTABLE SQUARE FEET:  
MARKET RENT/SQUARE FOOT:  
POTENTIAL GROSS INCOME:  
TOTAL EXPENSES (INCL. MNCMNT.):  
TOTAL NET OPERATING INCOME:  
OVERALL RATE:  
INCOME INDICATED VALUE:

NOTES: COST  
6/10/13 CORRECTED OWNERSHIP  
ERROR  
COMM NOTE:

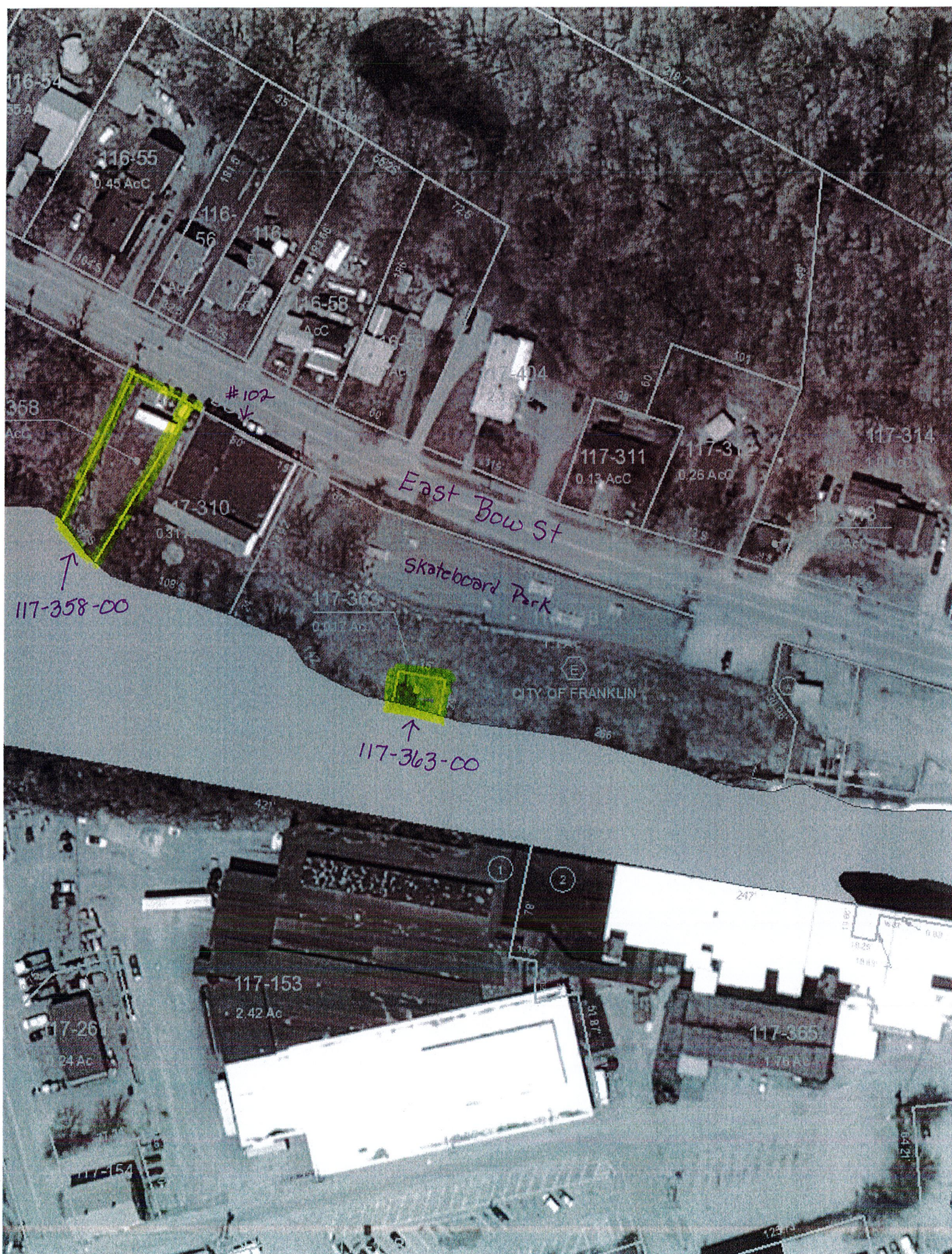




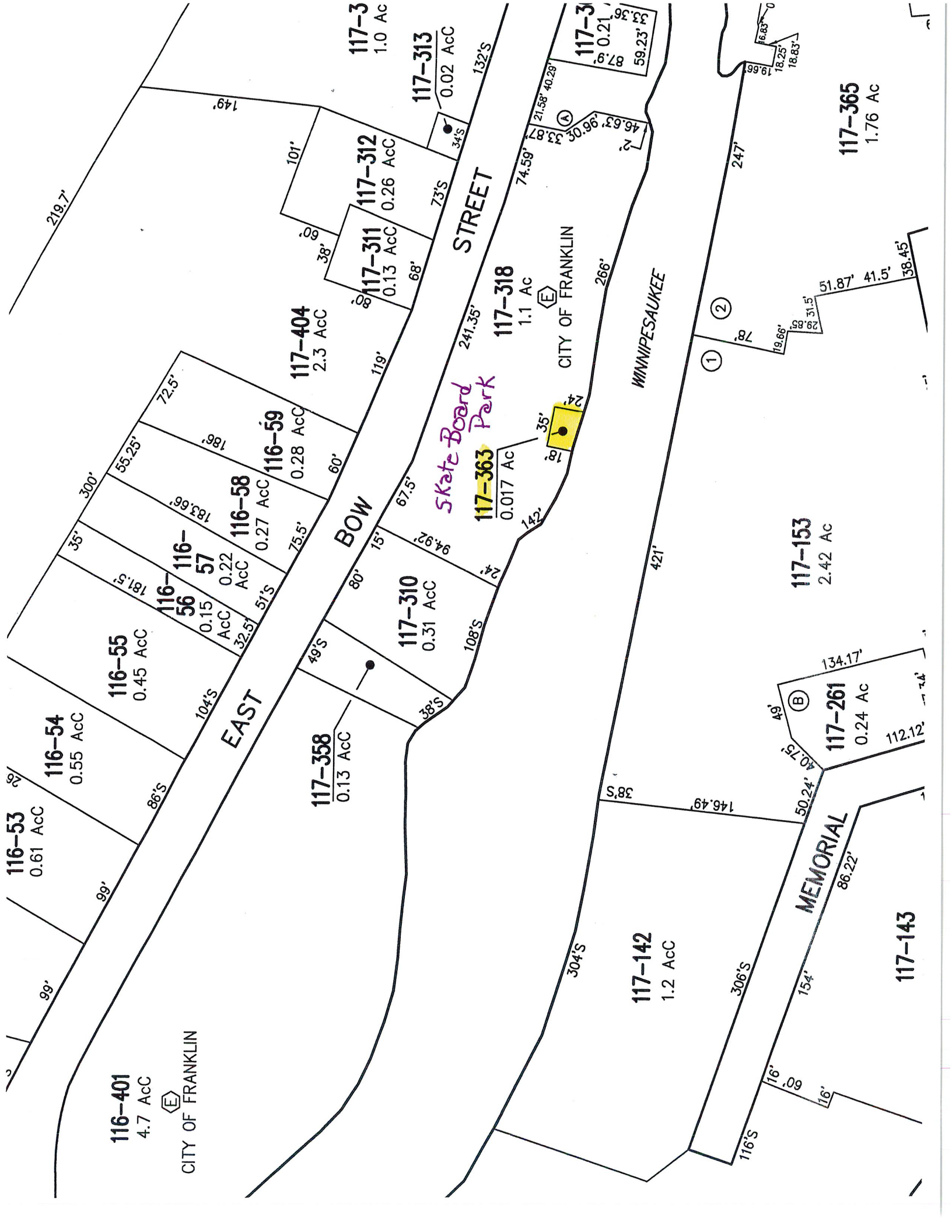
E. Bow St  
117-363-00

Land is located  
down by the  
river- behind  
the skateboard  
park.









116-401  
4.7 Ac

CITY OF FRANKLIN

116-53  
0.61 Ac

116-54  
0.55 Ac

116-55  
0.45 Ac

116-56  
0.15 Ac

116-57  
0.22 Ac

116-58  
0.27 Ac

116-59  
0.28 Ac

117-300  
1.0 Ac

117-311  
0.13 Ac

117-312  
0.26 Ac

117-313  
0.02 Ac

117-318  
1.1 Ac

117-358  
0.13 Ac

117-363  
0.017 Ac

117-365  
1.76 Ac

117-404  
2.3 Ac

117-142  
1.2 Ac

117-153  
2.42 Ac

117-261  
0.24 Ac

117-143

Skate Board Park

STREET

EAST

BOW

MEMORIAL

WINNIPESAUKEE

CITY OF FRANKLIN

**Franklin Fire Department  
Code Enforcement Division Inspection Report**

Date: June 20, 2017

Name: Mahmood, Tariq

Telephone: \_\_\_\_\_

Location: 163 Central Street

Zone/Map/Lot: 117 / 268 / 000

X	Inspection	Failed Date	Approve Date
	Foundation/Footing		
	Rough Inspection		
	Insulation		
	Mechanical For :		
	Fire Protection System		
	Shed / Accessory bldg		
	Welfare Inspection		
	State License		
	Site Consult		
	Final for CO		
X	Back Tax Inspection	NA	NA

Inspection Date: June 20, 2017

Time: 2pm

Comments: Back Tax Inspection conducted for City Clerk / Tax Collector

Property appears to be a vacant Multi Occupancy. Mercantile and rentals.

The building is in poor condition and need of maintenance and repairs:

- Roof and roof structure in multiple locations
- Sill rot on left side
- Exposed wiring
- Siding and trim

\*\*\*\*\* Copy of report and photos sent to City Clerk / Tax Collector

Copy To: ☒ File ☐ PZ ☐ Welfare

Inspector: S. Reale



**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

MAHMOOD, TARIQ  
384 MASSABESIC STREET  
MANCHESTER, NH 03103

OFFICE OF THE TAX COLLECTOR  
SUMMARY OF ACTIVITY FOR 000117 000268 000000  
Printed Friday, June 23, 2017  
Interest Calculated As Of 06/09/2017

Map Lot Sub: 000117 000268 000000

Invoice: 2014L01000121

Acres: 0.09

Location: 163 CENTRAL STREET

Bill Amount: \$ 3,168.74

Due Date: 03/16/2015

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00
10/24/2016	Payment of \$363.52 (#1009)	\$ 0.00	(\$ 336.52)	(\$ 27.00)	\$ 0.00
	Paid By: A.M.T. MARKET				
12/27/2016	Payment of \$500.00 (#5510)	\$ 0.00	(\$ 500.00)	\$ 0.00	\$ 0.00
	Paid By: MAHMOOD, TARIQ				
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00
06/09/2017	Int/Pen From 12/27/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 465.62

Per Diem: 1.5627

Total Due For Invoice 2014L01000121: \$ 3,634.36

Invoice: 2015L01000125

Acres: 0.12

Location: 163 CENTRAL STREET

Bill Amount: \$ 2,726.19

Due Date: 04/06/2016

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 603.76

Per Diem: 1.3444

Total Due For Invoice 2015L01000125: \$ 3,329.95

Invoice: 2016L01000122

Acres: 0.12

Location: 163 CENTRAL STREET

Bill Amount: \$ 2,636.57

Due Date: 04/07/2017

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 91.91

Per Diem: 1.3002

Total Due For Invoice 2016L01000122: \$ 2,728.48

Invoice: 2017P01033304

Acres: 0.12

Location: 163 CENTRAL STREET

Bill Amount: \$ 1,183.76

Due Date: 07/07/2017

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Per Diem: 0.3892

Total Due For Invoice 2017P01033304: \$ 1,183.76

Invoice: 2017S11000421

Acres: 0.00

Location: 163 CENTRAL STREET

Bill Amount: \$ 20.00

Due Date: 10/11/2016

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
10/18/2016	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 10/11/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11.98

<b>Invoice: 2017S12000426</b>		<b>Acres:</b>	0.00	<b>Location:</b>	163 CENTRAL STREET	
		<b>Bill Amount:</b>	\$ 20.00	<b>Due Date:</b>	12/29/2016	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
01/06/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 12/29/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11.33	
<b>Per Diem:</b>		0.0082	<b>Total Due For Invoice 2017S12000426:</b>		<b>\$ 31.33</b>	

<b>Invoice: 2017S13000429</b>		<b>Acres:</b>	0.00	<b>Location:</b>	163 CENTRAL STREET	
		<b>Bill Amount:</b>	\$ 20.00	<b>Due Date:</b>	03/09/2017	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
03/15/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 03/09/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.76	
<b>Per Diem:</b>		0.0082	<b>Total Due For Invoice 2017S13000429:</b>		<b>\$ 30.76</b>	

<b>Invoice: 2017S14000427</b>		<b>Acres:</b>	0.00	<b>Location:</b>	163 CENTRAL STREET	
		<b>Bill Amount:</b>	\$ 20.00	<b>Due Date:</b>	06/14/2017	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
06/16/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 06/14/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00	
<b>Per Diem:</b>		0.0082	<b>Total Due For Invoice 2017S14000427:</b>		<b>\$ 30.00</b>	

<b>Invoice: 2017W11000421</b>		<b>Acres:</b>	0.00	<b>Location:</b>	163 CENTRAL STREET	
		<b>Bill Amount:</b>	\$ 30.00	<b>Due Date:</b>	10/11/2016	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
10/18/2016	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 10/11/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12.97	
<b>Per Diem:</b>		0.0123	<b>Total Due For Invoice 2017W11000421:</b>		<b>\$ 42.97</b>	

<b>Invoice: 2017W12000426</b>		<b>Acres:</b>	0.00	<b>Location:</b>	163 CENTRAL STREET	
		<b>Bill Amount:</b>	\$ 30.00	<b>Due Date:</b>	12/29/2016	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
01/06/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 12/29/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12.00	
<b>Per Diem:</b>		0.0123	<b>Total Due For Invoice 2017W12000426:</b>		<b>\$ 42.00</b>	

<b>Invoice: 2017W13000429</b>		<b>Acres:</b>	0.00	<b>Location:</b>	163 CENTRAL STREET	
		<b>Bill Amount:</b>	\$ 30.00	<b>Due Date:</b>	03/09/2017	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
03/15/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 03/09/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11.13	
<b>Per Diem:</b>		0.0123	<b>Total Due For Invoice 2017W13000429:</b>		<b>\$ 41.13</b>	

<b>Invoice: 2017W14000427</b>		<b>Acres:</b>	0.00	<b>Location:</b>	163 CENTRAL STREET	
		<b>Bill Amount:</b>	\$ 30.00	<b>Due Date:</b>	06/14/2017	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
06/16/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 06/14/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00	
<b>Per Diem:</b>		0.0123	<b>Total Due For Invoice 2017W14000427:</b>		<b>\$ 40.00</b>	

**Total Due For Parcel 000117 000268 000000: \$ 11,166.72**

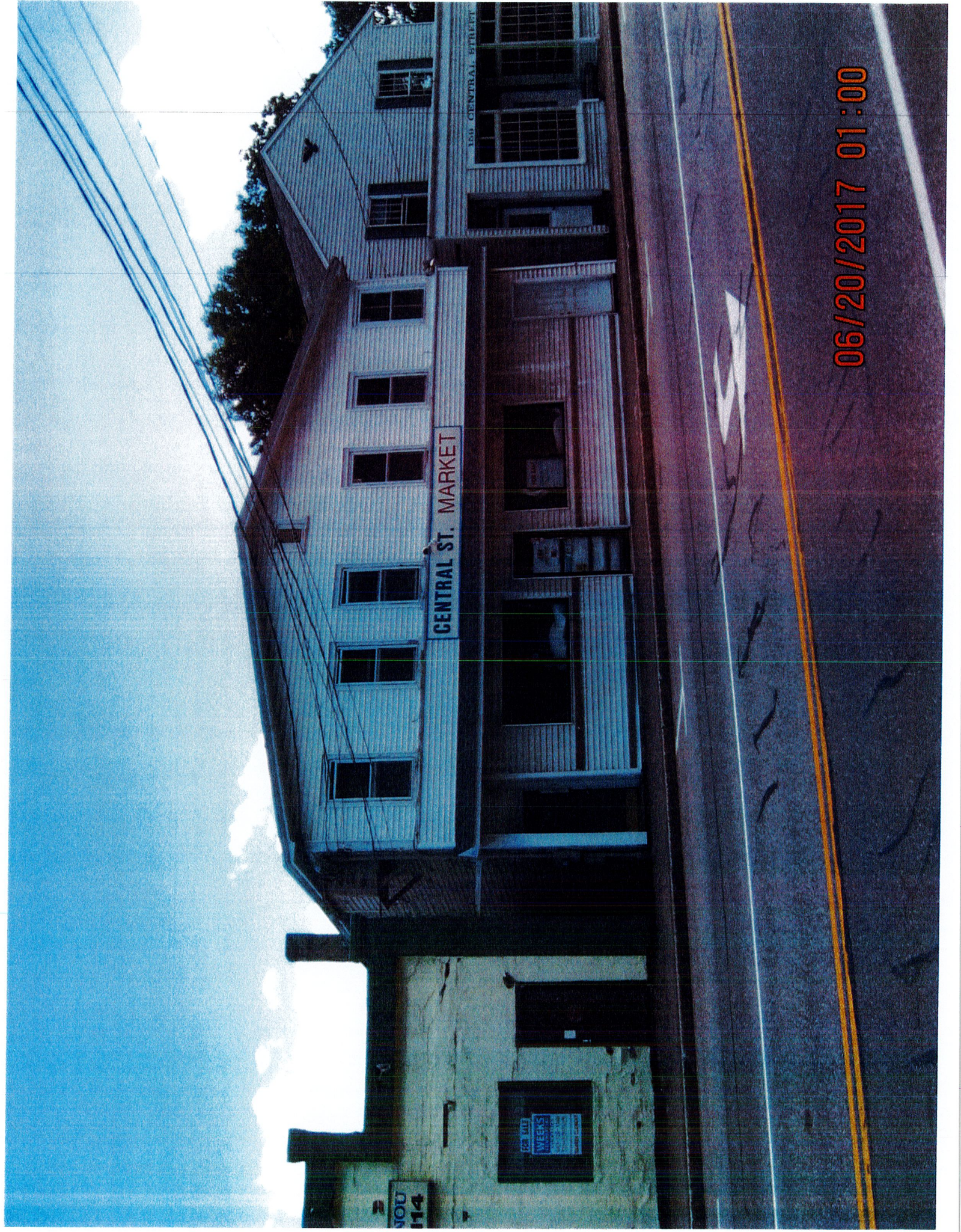
163 CENTRAL STREET	Parcel ID: 117-268-00	SHEET # 08	Number of Units: 1	Class: C - 031	Zoning: B1	Card # 1 of 1
<b>CURRENT OWNER/ADDRESS</b> MAHMOOD, TARIQ						
<b>LAND DATA:</b>						
384 MASSABESIC STREET MANCHESTER DEED BOOK: 3247 DEED PAGE: 1662 DEED DATE: 20110323 LAST UPDATE: 20170306 SALE DATA:	NH 03103	SIZE	LAND INFLUENCE(S)	FACTOR	LAND VALUE	
2011032LAND + BLDG 2090115LAND + BLDG OTHER FEATURES/ATTACHED IMPROVEMENTS NO STR/C		0.120	0	-25	44,840	
1 RP2 PORCH ENCL 1 RP1 PORCH OPEN			0			
		TOTAL ACREAGE:	0.120	TOTAL LAND VALUE:	44,800	
<b>SKETCH</b> A 25 FR B 15 RET / S C 15 FR / B D 15 FR E EFP/15 FR F 15 FR /OFF G H						
<b>AREA</b> 820 I 410 J 1394 K 656 L 115 M 8 N 0 O						
<b>IDENT. UNITS</b> 1 1						
<b>STRUCTURE TYPE: 319 MIXED RES/COM</b>						
<b>COST APPROACH DETAIL:</b>						
LEVELS	USE	PERIMETER	HEATING	A/C	W/H	AREA
01 TO 01	33	258	HW/STEAM	NONE	8	3485
02 TO 02	81	128	HW/STEAM	NONE	8	943
03 TO 03	86	160	NONE	NONE	8	1599
04 TO 04			NONE	NONE		
05 TO 05			NONE	NONE		
06 TO 06			NONE	NONE		
07 TO 07			NONE	NONE		
08 TO 08			NONE	NONE		
09 TO 09			NONE	NONE		
10 TO 10			NONE	NONE		
11 TO 11			NONE	NONE		
12 TO 12			NONE	NONE		
13 TO 13			NONE	NONE		
14 TO 14			NONE	NONE		
15 TO 15			NONE	NONE		
16 TO 16			NONE	NONE		
17 TO 17			NONE	NONE		
18 TO 18			NONE	NONE		
19 TO 19			NONE	NONE		
20 TO 20			NONE	NONE		
21 TO 21			NONE	NONE		
22 TO 22			NONE	NONE		
23 TO 23			NONE	NONE		
24 TO 24			NONE	NONE		
25 TO 25			NONE	NONE		
26 TO 26			NONE	NONE		
27 TO 27			NONE	NONE		
28 TO 28			NONE	NONE		
29 TO 29			NONE	NONE		
30 TO 30			NONE	NONE		
31 TO 31			NONE	NONE		
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163 Central St  
117-268-00

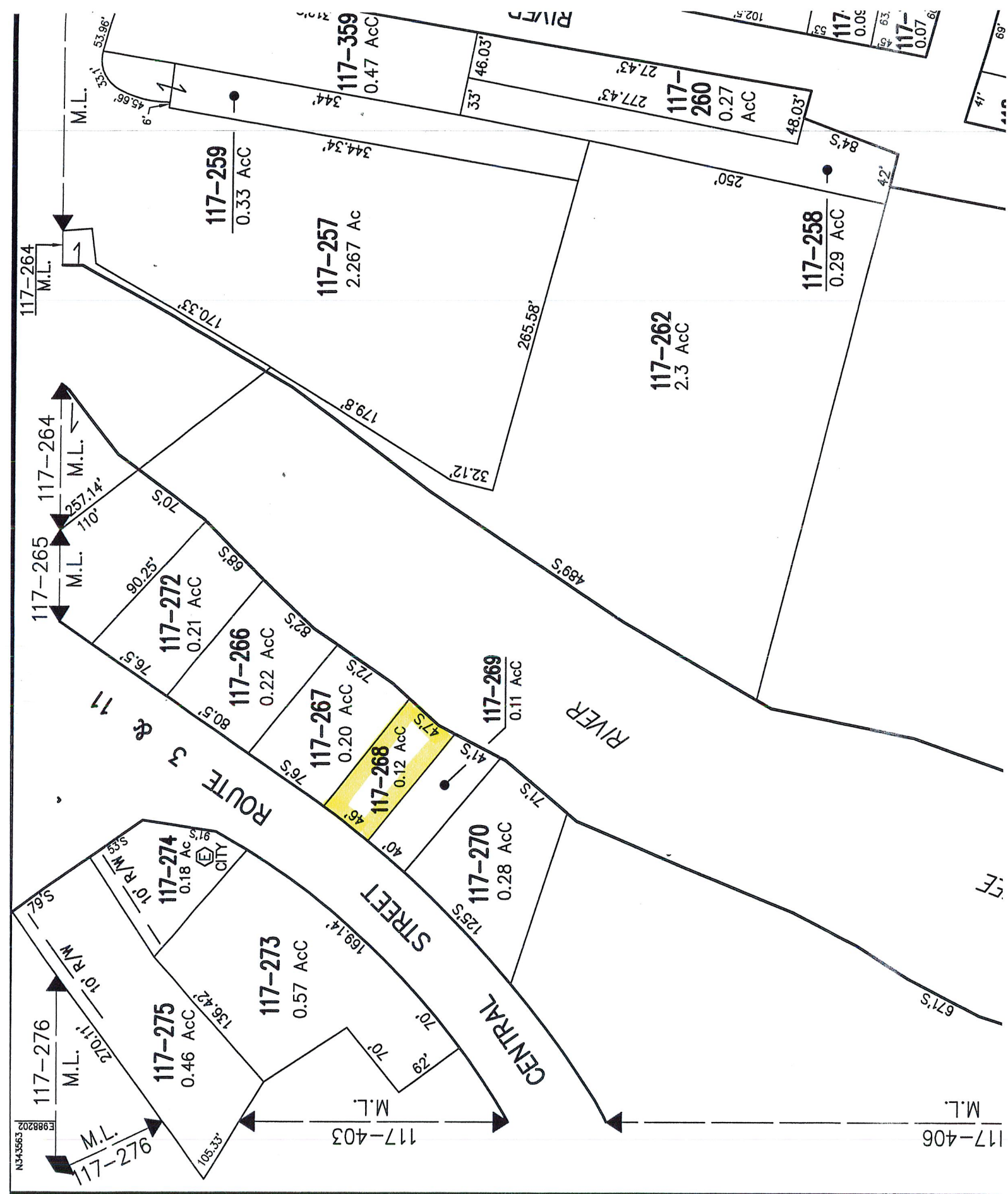




CENTRAL ST. MARKET

06/20/2017 01:00





**Franklin Fire Department  
Code Enforcement Division Inspection Report**

Date: June 20, 2017

Name: Polep, Patricia A. & Jane Telephone: \_\_\_\_\_

Location: 72 Pine Street

Zone/Map/Lot: 135 / 099 / 000

X	Inspection	Failed Date	Approve Date
	Foundation/Footing		
	Rough Inspection		
	Insulation		
	Mechanical For :		
	Fire Protection System		
	Shed / Accessory bldg		
	Welfare Inspection		
	State License		
	Site Consult		
	Final for CO		
X	Back Tax Inspection	NA	NA

Inspection Date: June 20, 2017

Time: 2pm

Comments: Back Tax Inspection conducted for City Clerk / Tax Collector

Property appears to be a 1-2 family home. A vehicle was in the driveway which would lead me to believe it is occupied.

Nothing remarkable to report.

\*\*\*\*\* Copy of report and photos sent to City Clerk / Tax Collector

Copy To: ☒ **File** ☐ **PZ** ☐ **Welfare**

Inspector: S. Reale

**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

POLEP, PATRICIA A  
 POLEP, JANE  
 72 PINE STREET  
 FRANKLIN, NH 03235

OFFICE OF THE TAX COLLECTOR  
 SUMMARY OF ACTIVITY FOR 000135 000099 000000  
 Printed Friday, June 23, 2017  
 Interest Calculated As Of 06/09/2017

Map Lot Sub: 000135 000099 000000

<b>Invoice: 2014L01000147</b>		<b>Acres:</b>	0.14	<b>Location:</b>	72 PINE STREET	
		<b>Bill Amount:</b>	\$ 3,298.39	<b>Due Date:</b>	03/16/2015	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00	
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,364.31	
<b>Per Diem:</b>		1.6266	<b>Total Due For Invoice 2014L01000147:</b>			<b>\$ 4,662.70</b>

<b>Invoice: 2015L01000146</b>		<b>Acres:</b>	0.13	<b>Location:</b>	72 PINE STREET	
		<b>Bill Amount:</b>	\$ 3,325.60	<b>Due Date:</b>	04/06/2016	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 713.57	
<b>Per Diem:</b>		1.6400	<b>Total Due For Invoice 2015L01000146:</b>			<b>\$ 4,039.17</b>

<b>Invoice: 2016L01000146</b>		<b>Acres:</b>	0.13	<b>Location:</b>	72 PINE STREET	
		<b>Bill Amount:</b>	\$ 3,342.49	<b>Due Date:</b>	04/07/2017	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 113.85	
<b>Per Diem:</b>		1.6484	<b>Total Due For Invoice 2016L01000146:</b>			<b>\$ 3,456.34</b>

<b>Invoice: 2017P01041304</b>		<b>Acres:</b>	0.13	<b>Location:</b>	72 PINE STREET	
		<b>Bill Amount:</b>	\$ 1,561.09	<b>Due Date:</b>	07/07/2017	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Per Diem:</b>		0.5132	<b>Total Due For Invoice 2017P01041304:</b>			<b>\$ 1,561.09</b>

**Total Due For Parcel 000135 000099 000000: \$ 13,719.30**



72 PINE STREET	MAP/LOT: 135-099-00 11	ZONING: R3	LIVING UNITS: 1	CLASS: R - 101	CARD # 1 OF 1
CURRENT OWNER/ADDRESS POLEP, PATRICIA A POLEP, JANE	LAND DATA: TYPE LINEAR W.F. SIZE PRIMARY 0.130 TOT. ACRE 0.130	INFLUENCE FACTORS 0 0 0 0 0 0	% 0 0 0 0 0 0	LAND VALUE 25,480 TOTAL LAND VALUE: 25,500	NBHD ID: 112.00 - ASSESSMENT INFORMATION - PRIOR LAND BUILDING TOTAL 25,500 98,200 123,700 CURRENT 25,500 98,200 123,700 - PROPERTY VISIT HISTORY - 20150911 RS FIELD REVIEW 20150429 CB OCC. NOT HOME 20100929 GP ENT. GAINED CM UPDATE
72 PINE STREET FRANKLIN NH 03235					
DEED BOOK: 2591 DEED PAGE: 58 DEED DATE: 20031031					

Sale info not verified by assessor's office

SALES DATA:

PERMIT DATA:

Date	Type	Price	Valid Date	#	Amount	Purpose
------	------	-------	------------	---	--------	---------

20031031 LAND + BLDG 124,930 0

DWELLING DATA:

Style: OLD STYLE

Story Ht. 1.50

Attic: NONE

Walls: FRAME

Bedrooms: 4

Total Rooms: 9

Full Baths: 1

Half Baths: 1

Add'l Fixtures: 2

Total Fixtures: 9

Basement: FULL

Fin Bsmt. Living Area: 0

Basement Rec Room Area: 0

Heating System: GAS

Heating Type: BASIC

FIREPLACE WB: /

Basement Garage (# cars): /

Ground Fir Area: 623

Total Living Area: 1698

Quality Grade: C+

Condition: AVERAGE

Marketability: AV

Year Built: 1870

Eff. Year Built:

Unfinished Area:

Unheated Area:

COST APPROACH COMPUTATIONS

Base Price 87,140

Plumbing 4,560

Additions 59,200

Unfin. Area

Basement

Attic

Heat/AC Adj.

Rec Rm

Fireplace

Bsmt. Gar.

SUBTOTAL 150,900

Grade Factor 1.05

C & D Factor

TOTAL RCN 158,450

% Good 0.62

Market Adj.

Ecnom Obslcn

Function Obslcn

Nbhd/Style Adj.

Under Constcn %

TOTAL RCNLD 98,200

OUTBUILDING DATA

Type	Qty	Yr	Size1	Size2	Grd	Cond	Ma	Value
------	-----	----	-------	-------	-----	------	----	-------

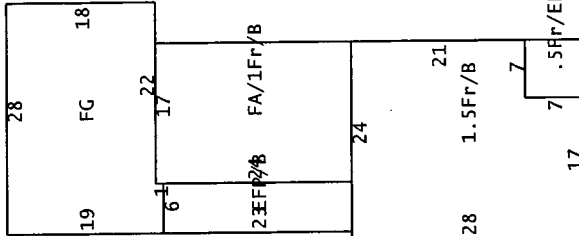
VALUE FLAG:5

NOTES:  
SHOWER & SINK IN BSMT  
CEMENT DR V WELL MAINT

MAP SHEET # 09  
OUTBUILDING TOTAL:  
House Color: 4 GREEN

ADDITION DATA:

Lower Level	First Floor	Second Floor	Third Floor	Area	Value
A Bsmnt Unfsh	Enc Frm Prch				8500
B Bsmnt Unfsh	1s Frame	Attic Fnshd		138	33300
C Bsmnt Unfsh	Frame Garage			510	12800
D Bsmnt Unfsh	Enc Frm Prch	1/2s Frame		49	4600
E					00
F					00
G					00
H					00

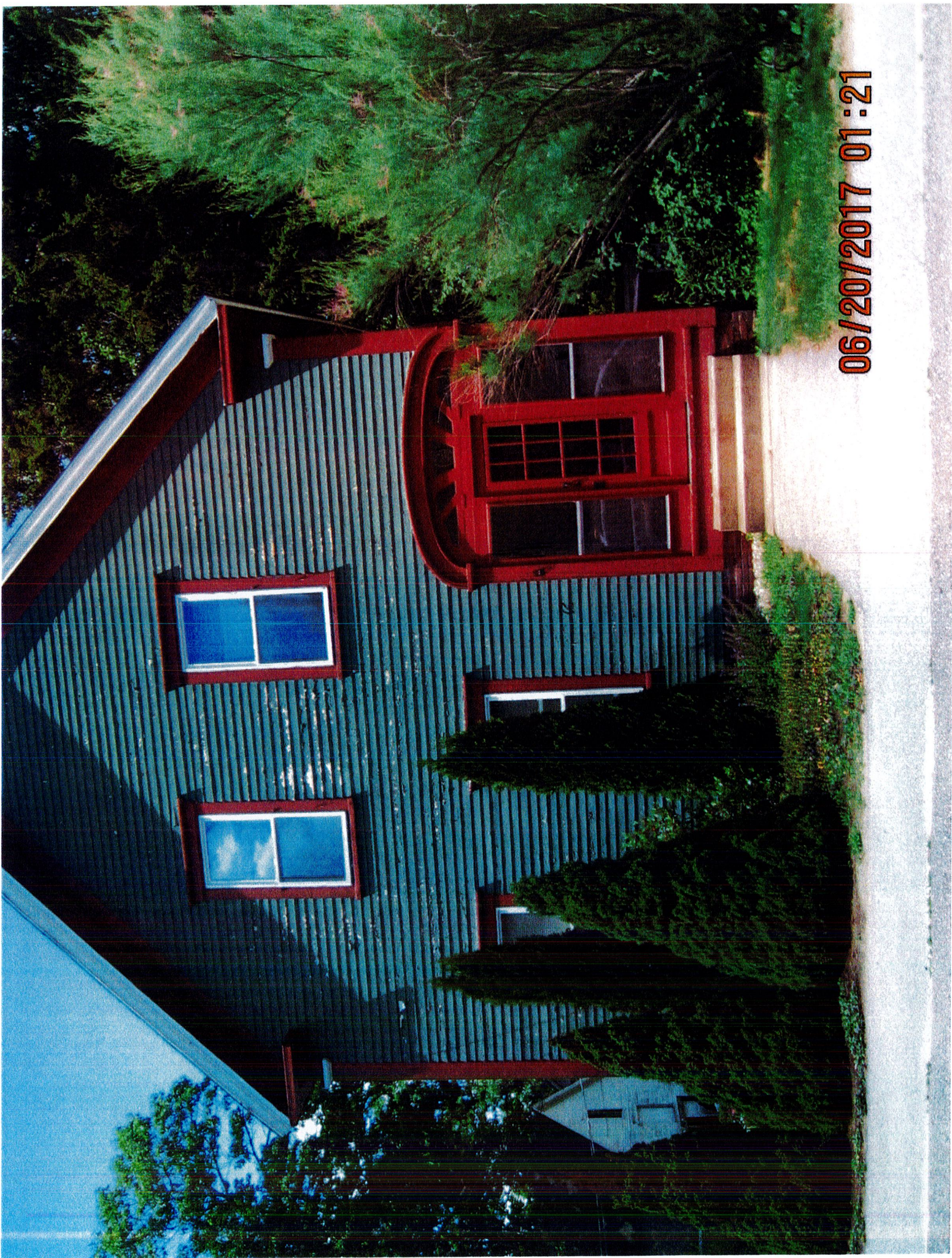






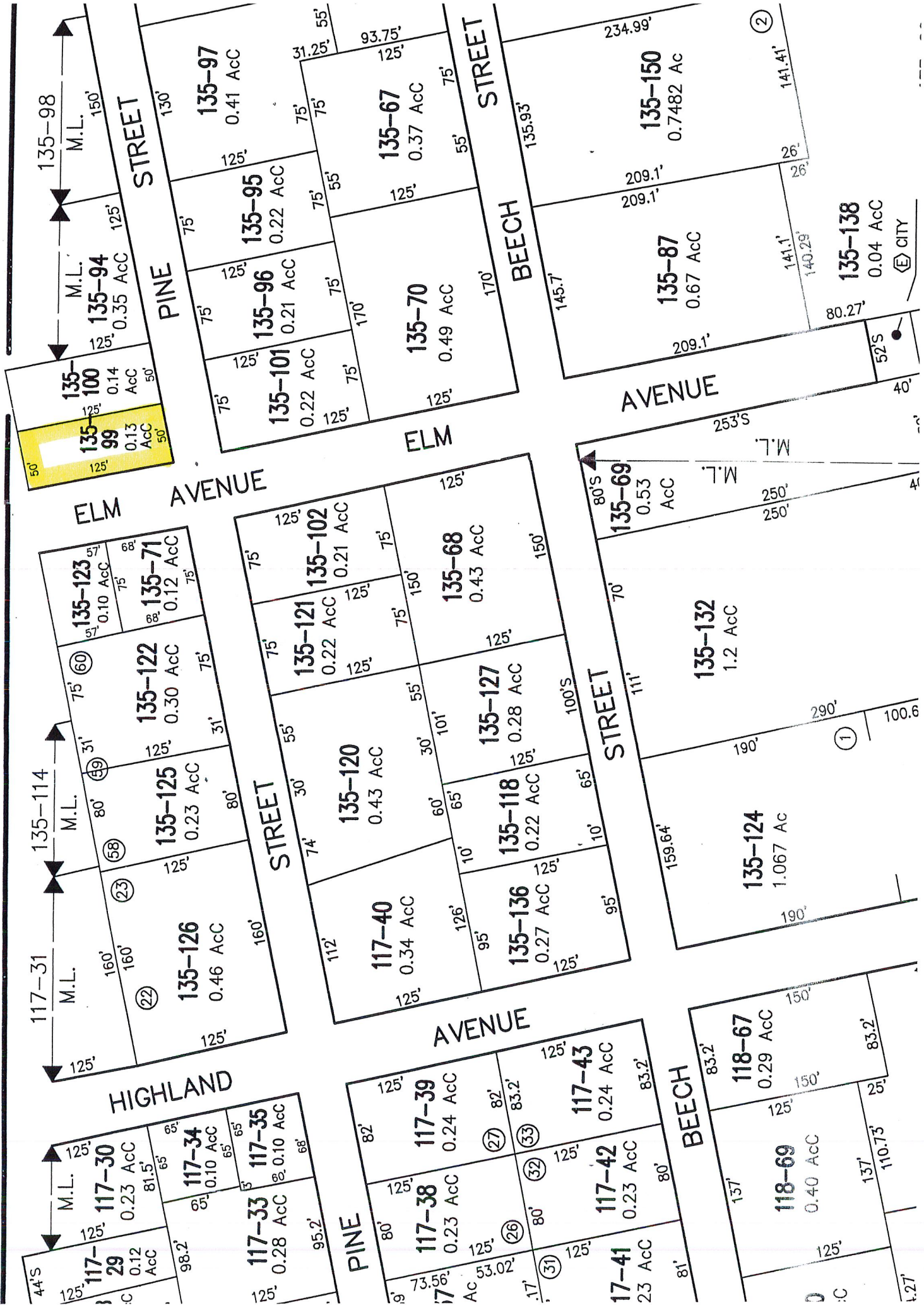
72 Pine Street  
135-099-00





06/20/2017 01:21





**Franklin Fire Department  
Code Enforcement Division Inspection Report**

Date: June 19, 2017

Name: Ripley Estate, Laurice P. Telephone: \_\_\_\_\_

Location: 31 Church St

Zone/Map/Lot: 117 1065 1000

X	Inspection	Failed Date	Approve Date
	Foundation/Footing		
	Rough Inspection		
	Insulation		
	Mechanical For :		
	Fire Protection System		
	Shed / Accessory bldg		
	Welfare Inspection		
	State License		
	Site Consult		
	Final for CO		
X	BACK TAX	NA	NA

Inspection Date: June 19, 2017

Time: 10AM

Comments: Requested to conduct Back Tax Inspection of property.

Property appears to be an unoccupied single family home. Building is in poor condition  
and in need of structural review. Roof needs repair in several locations, windows are missing  
and back side of building is missing siding.

\*\*\* Caution should be taken when approaching the entry from the Church Street side due to potential  
falling glass from window above entry.

Copy and photos sent to City Clerk / Tax Collector

Copy To: ☒ File ☐ PZ ☐ Welfare

Inspector: S. Reale



**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

RIPLEY ESTATE, LAURICE P  
 % ROY CHENEY, LAURICE  
 25 NIGHT HAWK HOLLOW DRIVE  
 GILMANTON IRON WORKS, NH 03837

OFFICE OF THE TAX COLLECTOR  
 SUMMARY OF ACTIVITY FOR 000117 000065 000000  
 Printed Friday, June 23, 2017  
 Interest Calculated As Of 06/09/2017

Map Lot Sub: 000117 000065 000000

<b>Invoice: 2014L01000153</b>		<b>Acres:</b> 0.22	<b>Location:</b> 31 CHURCH STREET		
		<b>Bill Amount:</b> \$ 2,587.15	<b>Due Date:</b> 03/16/2015		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,078.10
<b>Per Diem:</b> 1.2759		<b>Total Due For Invoice 2014L01000153:</b>			<b>\$ 3,665.25</b>

<b>Invoice: 2015L01000150</b>		<b>Acres:</b> 0.23	<b>Location:</b> 31 CHURCH STREET		
		<b>Bill Amount:</b> \$ 2,582.93	<b>Due Date:</b> 04/06/2016		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 556.45
<b>Per Diem:</b> 1.2738		<b>Total Due For Invoice 2015L01000150:</b>			<b>\$ 3,139.38</b>

<b>Invoice: 2016L01000154</b>		<b>Acres:</b> 0.23	<b>Location:</b> 31 CHURCH STREET		
		<b>Bill Amount:</b> \$ 2,596.28	<b>Due Date:</b> 04/07/2017		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 90.66
<b>Per Diem:</b> 1.2804		<b>Total Due For Invoice 2016L01000154:</b>			<b>\$ 2,686.94</b>

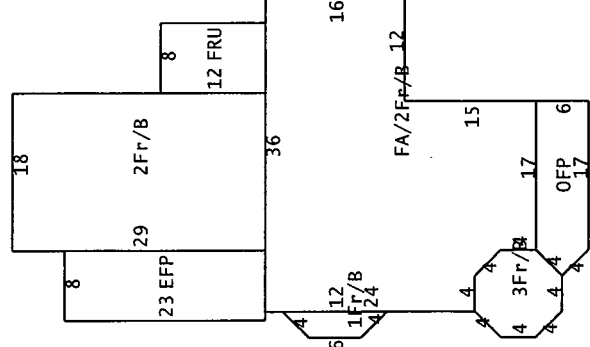
<b>Invoice: 2017P01043804</b>		<b>Acres:</b> 0.23	<b>Location:</b> 31 CHURCH STREET		
		<b>Bill Amount:</b> \$ 1,221.62	<b>Due Date:</b> 07/07/2017		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Per Diem:</b> 0.4016		<b>Total Due For Invoice 2017P01043804:</b>			<b>\$ 1,221.62</b>

**Total Due For Parcel 000117 000065 000000: \$ 10,713.19**

31 CHURCH STREET	MAP/LOT: 117-065-00	11	ZONING: R3	LIVING UNITS: 2	CLASS: R - 104	CARD # 1	OF 1
CURRENT OWNER/ADDRESS	LAND DATA:		INFLUENCE FACTORS		LAND VALUE	NBHD ID: 112.00 - ASSESSMENT INFORMATION -	
RIPLEY ESTATE, LAURICE P % ROY CHENEY, LAURICE	TYPE LINEAR W.F.	SIZE	0	0		PRIOR	CURRENT
25 NIGHT HAWK HOLLOW DRIVE GILMANTON IRON WORKS NH	03837	0.230	0	0	27,040	LAND BUILDING TOTAL	27,000 69,800 96,800
DEED BOOK: DEED PAGE: DEED DATE:	TOT. ACRE	0.230	TOTAL LAND VALUE:		27,000	- PROPERTY V-SIT HISTORY - 20150515 JS UNOCCUPIED 20140114 PM UNOCCUPIED 20130312 RS ENT. GAINED CM UPDATE	
Sale info not verified by assessor's office							
SALES DATA:		PERMIT DATA:		ADDITION DATA:			
Date	Type	Price	Valid	Date	Amount	Purpose	Value
				20130717	D13-0	10,000 DEMO BARN	
DWELLING DATA:		FAMILY CONVE					
Style:	2.00	FULL FINISH					
Story Ht.	6	ASBESTOS					
Attic:							
Walls:							
Bedrooms:							

Sale info not verified by assessor's office

SALES DATA:				PERMIT DATA:			
Date	Type	Price	Valid	Date	#	Amount	Purpose
				20130717	D13-0	10,000	DEMO BARN
<hr/>							
DWELLING DATA:							
Style:		FAMILY CONVE					
Story Ht.		2.00					
Attic:		FULL FINISH					
Walls:		ASBESTOS					
Bedrooms:		6					
Total Rooms:		14					
Full Baths:		2					
Half Baths:		2					
Add'l Fixtures:		2					
Total Fixtures:		10					
Basement:		FULL					
Fin Bsmt. Living Area:		0					
Basement Rec Room Area:		0					
Heating System:		OIL					
Heating Type:		BASIC					
FIREPLACE WP:		/ Mtl:					
Basement Garage (# cars)		/					
Ground Flr Area:		891					
Total Living Area:		3455					
Quality Grade:		B					
Condition:		POOR					
Marketability:		PR					
Year Built:		1880					
Eff. Year Built:							
Unfinished Area:							
Unheated Area:							
<hr/>							
OUTBUILDING DATA							
Type	Qty	Yr	Size1	Size2	Grd	Cond	Ma
<hr/>							
COST APPROACH COMPUTATIONS							
Base Price		123,530					
Plumbing		5700					
Additions		89,700					
Unfin. Area							
Basement							
Attic							
Heat/AC Adj.		14,190					
FBLA							
Rec Rm							
Fireplace							
Bsmt. Gar.							
SUBTOTAL		233,120					
Grade Factor		1.20					
C & D Factor		-20					
TOTAL RCN		223,790					
% Good		0.39					
Market Adj.							
Ecnom Obslcn							
Functn Obslcn							
Nbhd/Style Adj.		-20					
Under Constcn %							
TOTAL RCNLD		69,800					



VALUE FLAG:5

**NOTES:**

CODE 2 = FF TIF DISTRICT

MAP SHEET # N8

OUTBUILDING TOTAL: 1 WHITE



31 Church St

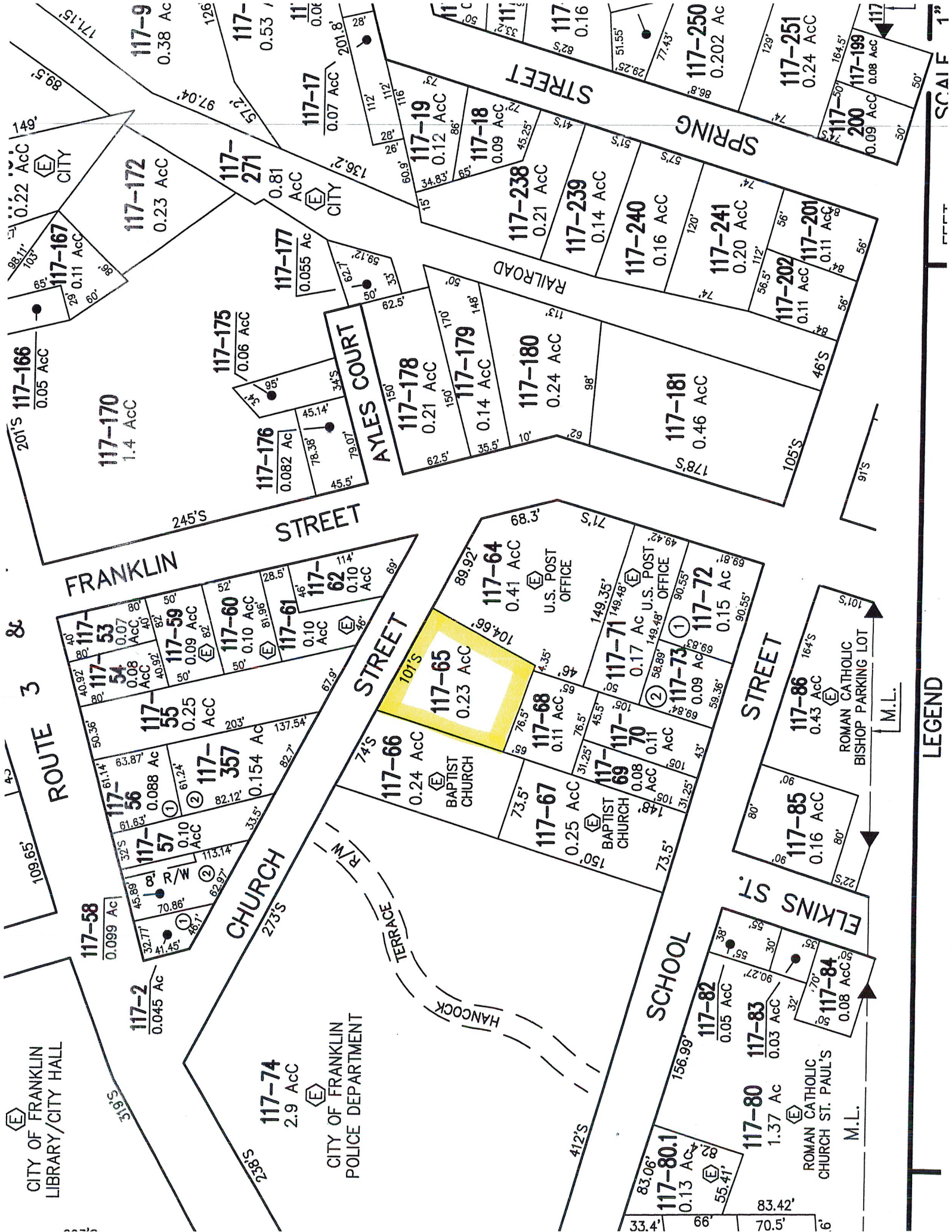
117-065-00





06/18/2017 21:41





## LEGEND

SCALE



**Franklin Fire Department  
Code Enforcement Division Inspection Report**

Date: June 20, 2017

Name: Screeton, David & Kelley Telephone: \_\_\_\_\_

Location: 77 School Street

Zone/Map/Lot: 117 / 068 / 000

X	Inspection	Failed Date	Approve Date
	Foundation/Footing		
	Rough Inspection		
	Insulation		
	Mechanical For :		
	Fire Protection System		
	Shed / Accessory bldg		
	Welfare Inspection		
	State License		
	Site Consult		
	Final for CO		
X	Back Tax Inspection	NA	NA

Inspection Date: June 20, 2017

Time: 2pm

Comments: Back Tax Inspection conducted for City Clerk / Tax Collector

Property appears to be an occupied 1-2 Family Home.

The building is in poor condition and need of maintenance and repairs:

- Exterior siding and paint

- Front porch structure and floor

\*\*\*\*\* Copy of report and photos sent to City Clerk / Tax Collector

Copy To: ☒ **File** ☐ **PZ** ☐ **Welfare**

Inspector: S. Reale

**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

SCREETON, DAVID P  
 SCREETON, KELLEY L  
 77 SCHOOL STREET  
 FRANKLIN, NH 03235

OFFICE OF THE TAX COLLECTOR  
 SUMMARY OF ACTIVITY FOR 000117 000068 000000  
 Printed Friday, June 23, 2017  
 Interest Calculated As Of 06/09/2017

Map Lot Sub: 000117 000068 000000

<b>Invoice: 2014L01000176</b>		<b>Acres:</b> 0.11	<b>Location: 77 SCHOOL STREET</b>		
<b>Bill Amount:</b> \$ 2,734.78		<b>Due Date: 03/16/2015</b>			
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,137.51
<b>Per Diem: 1.3487</b>		<b>Total Due For Invoice 2014L01000176:</b>			<b>\$ 3,872.29</b>

<b>Invoice: 2015L01000176</b>		<b>Acres:</b> 0.11	<b>Location: 77 SCHOOL STREET</b>		
<b>Bill Amount:</b> \$ 2,417.67		<b>Due Date: 04/06/2016</b>			
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 521.49
<b>Per Diem: 1.1923</b>		<b>Total Due For Invoice 2015L01000176:</b>			<b>\$ 2,939.16</b>

<b>Invoice: 2016L01000180</b>		<b>Acres:</b> 0.11	<b>Location: 77 SCHOOL STREET</b>		
<b>Bill Amount:</b> \$ 2,420.74		<b>Due Date: 04/07/2017</b>			
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85.21
<b>Per Diem: 1.1938</b>		<b>Total Due For Invoice 2016L01000180:</b>			<b>\$ 2,505.95</b>

<b>Invoice: 2017P01046103</b>		<b>Acres:</b> 0.11	<b>Location: 77 SCHOOL STREET</b>		
<b>Bill Amount:</b> \$ 1,125.70		<b>Due Date: 07/07/2017</b>			
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Per Diem: 0.3701</b>		<b>Total Due For Invoice 2017P01046103:</b>			<b>\$ 1,125.70</b>

<b>Invoice: 2017S14000601</b>		<b>Acres:</b> 0.00	<b>Location: 77 SCHOOL STREET</b>		
<b>Bill Amount:</b> \$ 95.24		<b>Due Date: 06/14/2017</b>			
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
06/16/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 06/14/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00
<b>Per Diem: 0.0391</b>		<b>Total Due For Invoice 2017S14000601:</b>			<b>\$ 105.24</b>

**Invoice: 2017W14000601****Acres:** 0.00**Location:** 77 SCHOOL STREET**Bill Amount:** \$ 102.72**Due Date:** 06/14/2017

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
06/16/2017	Late Payment	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 06/14/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00
<b>Per Diem:</b> 0.0422		<b>Total Due For Invoice 2017W14000601:</b>			<b>\$ 112.72</b>

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**Total Due For Parcel 000117 000068 000000: \$ 10,661.06**

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**Per Diem: 4.1862**

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**Total Due For All Parcels: \$ 10,661.06**

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**LEVY YEAR TAX TYPE INFORMATION**

B - Betterment	P - Property	T - Timber Yield
G - Gravel Yield	R - Residence	U - Use Change
L - Lien	S - Sewer	W - Water



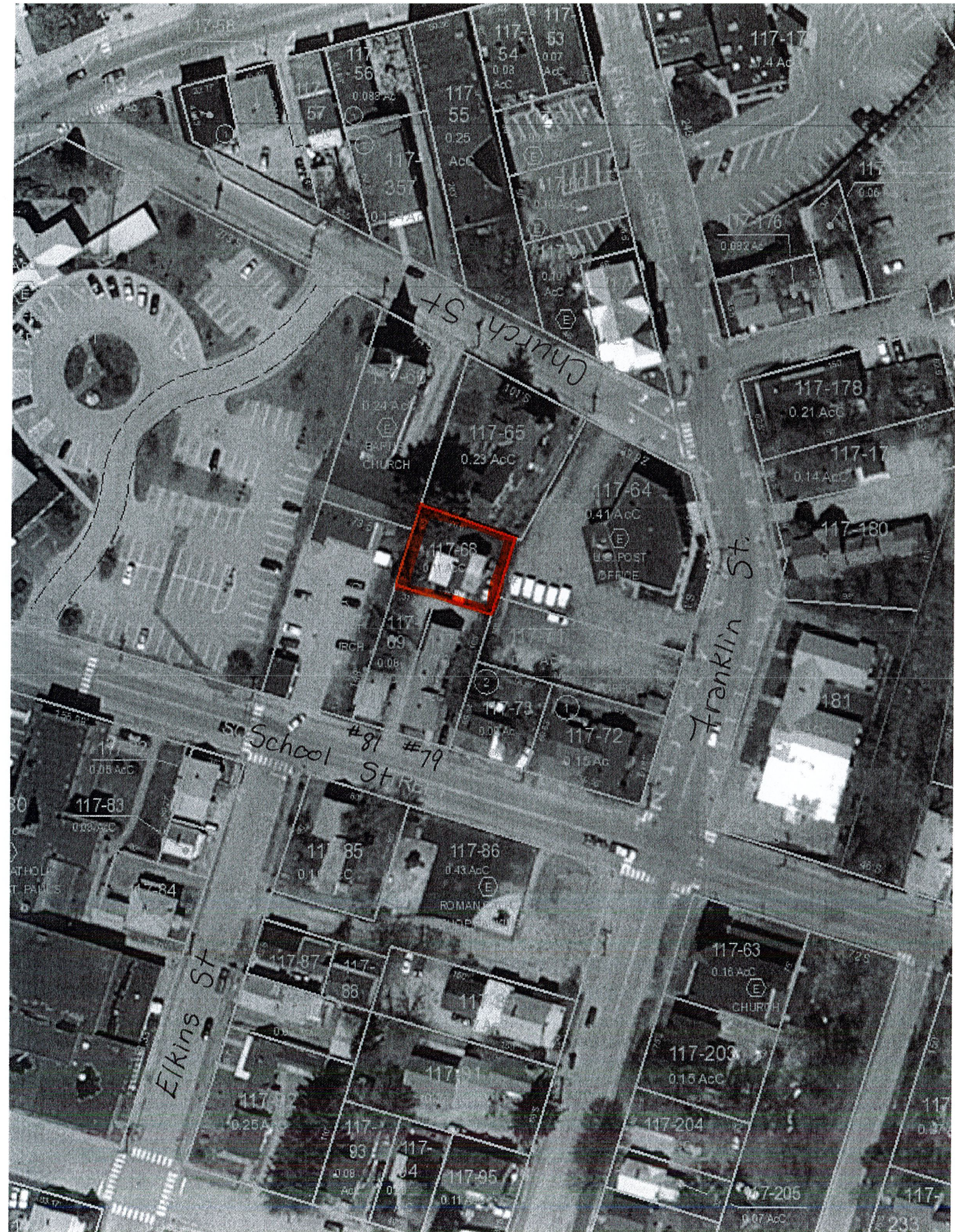




Wrong Photo  
77 School St  
117-068-00

property sits  
behind #s 79  
+ 81 School St.  
Driveway is  
located between  
79 + 81.









## LEGEND

ARE A CIRCUIT

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133

# SCALE

# Franklin Fire Department

## Code Enforcement Division

Request for Inspection:

Date:

6/2/10

Name:

Sutherland, Karen L.

Telephone:

Location:

Riverview Cr.

Map:

115

Lot:

104 - 000

Zone

New Map #

Type of Inspection

Failed  
Date

Approved  
Date

Footing/Foundation		
Rough		
Insulation		
Fire Protection System		
Mechanical		
Final For CO		

Welfare Dept.		
New Business/Change of Use		

Other: Back Tax Insp.	—	—
-----------------------	---	---

Date Needed:

Time:

Comments:

Site insp. - appears to be a vacant lot with one old travel trailer and one old motor home parked.

Copy to:

Kathie Gorgans City Clerk

Inspector



**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

SUTHERLAND, KAREN L  
 BARILARO JR, JOHN  
 PO BOX 452  
 HALIFAX, MA 02338

OFFICE OF THE TAX COLLECTOR  
 SUMMARY OF ACTIVITY FOR 000115 000104 000000  
 Printed Friday, June 23, 2017  
 Interest Calculated As Of 06/09/2017

Map Lot Sub: 000115 000104 000000

<b>Invoice: 2014L01000189</b>		<b>Acres:</b>	0.15	<b>Location: RIVERVIEW DRIVE</b>		
		<b>Bill Amount:</b>	\$ 377.28	<b>Due Date: 03/16/2015</b>		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00	
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 188.82	
<b>Per Diem:</b>		0.1861	<b>Total Due For Invoice 2014L01000189:</b>			<b>\$ 566.10</b>

<b>Invoice: 2015L01000188</b>		<b>Acres:</b>	0.15	<b>Location: RIVERVIEW DRIVE</b>		
		<b>Bill Amount:</b>	\$ 380.63	<b>Due Date: 04/06/2016</b>		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 90.53	
<b>Per Diem:</b>		0.1877	<b>Total Due For Invoice 2015L01000188:</b>			<b>\$ 471.16</b>

<b>Invoice: 2016L01000189</b>		<b>Acres:</b>	0.15	<b>Location: RIVERVIEW DRIVE</b>		
		<b>Bill Amount:</b>	\$ 422.23	<b>Due Date: 04/07/2017</b>		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 23.12	
<b>Per Diem:</b>		0.2082	<b>Total Due For Invoice 2016L01000189:</b>			<b>\$ 445.35</b>

<b>Invoice: 2017P01049007</b>		<b>Acres:</b>	0.15	<b>Location: RIVERVIEW DRIVE</b>		
		<b>Bill Amount:</b>	\$ 181.73	<b>Due Date: 07/07/2017</b>		
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Per Diem:</b>		0.0597	<b>Total Due For Invoice 2017P01049007:</b>			<b>\$ 181.73</b>

**Total Due For Parcel 000115 000104 000000: \$ 1,664.34**

RIVERVIEW DRIVE		MAP/LOT: 115-104-00		33		ZONING: R1		LIVING UNITS:		CLASS: R - 132		CARD # 1		OF 1	
CURRENT OWNER/ADDRESS		LAND DATA:		TYPE LINEAR W.F.		SIZE		INFLUENCE FACTORS		%		LAND VALUE		NBHD ID: 111.00	
SUTHERLAND, KAREN L BARTILARO JR, JOHN								0 0 0						- ASSESSMENT INFORMATION -	
PO BOX 452 HALIFAX		MA 02338		PRIMARY		0.150		TOPOGRAPHY		REST-NONCONF		-50		LAND BUILDING TOTAL	
								0 0 0						12,900 1,500 14,400	
DEED BOOK: 2698 DEED PAGE: 514 DEED DATE: 20040907				TOT. ACRE		0.150				TOTAL LAND VALUE:				- PROPERTY VISIT HISTORY -	
														20160114 JS 20110907 TC 20060517 JP UNIMP.PARCEL UNIMP.PARCEL UNIMP.PARCEL UPDATE	
Sale info not verified by assessor's office															
DW															
PERMIT DATA:															
SALES DATA:		Valid Date		#		Amount		Purpose		ADDITION DATA:					
Date Type Price										Lower Level		First Floor		Second Floor	
														Third Floor	
														Area	
														Value	
20040907 LAND ONLY		9,000		L										00 00 00 00 00 00 00 00	
DWELLING DATA:															
Style:															
Story Ht.															
Attic:															
Walls:															
Bedrooms:															
COST APPROACH COMPUTATIONS															

Sale info not verified by assessor's office

SALES DATA:			PERMIT DATA:		
Date	Type	Price	Valid Date	#	Amount Purpose

20040907 LAND ONLY 9,000 L

DWELLING DATA:		COST APPROACH COMPUTATIONS	
Style:		Base Price	
Story Ht.		Plumbing	
Attic:		Additions	
Walls:		Unfin. Area	
Bedrooms:		Basement	
Total Rooms:		Attic	
Full Baths:		Heat/AC Adj.	
Half Baths:		FBLA	
Add'l Fixtures:		Rec Rm	
Total Fixtures:		Fireplace	
Basement:		Bsmt. Gar.	
Fin Bsmt. Living Area:	0	SUBTOTAL	
Basement Rec Room Area:	0	Grade Factor	
Heating System:		C & D Factor	
Heating Type:		TOTAL RCN	
FIREPLACE WB:		% Good	
Basement Garage (# cars)		Market Adj.	
Ground Flr Area:		Ecnom Obslcn	
Total Living Area:		Functn Obslcn	
Quality Grade:		Nbhd/Style Adj.	
Condition:		Under Constcn %	
Marketability:		TOTAL RCNLD	
Year Built:			
Eff. Year Built:			
Unfinished Area:			
Unheated Area:			
OUTRUIT DTNG. DATA			

## OUTBUILDING DATA

Type	Qty	Yr	Size1	Size2	Grd	Cond	Ma	Value
TTT1	1	1987	8	24	D	F		\$1,450

VALUE FLAG: 5

NOTES:

9/04 SOLD AT AUCTION W/115--105

OUTRIBUTING TOTAL: \$1,500

House Color: NATURAL

MAP SHEET # L7



Riverview Drive

115-104-00





River

River View Dr

Doty's Lane

- 115-88 0.44 AcC
- 115-25 0.42 AcC
- 115-10 0.09 AcC
- 115-102 0.18 AcC
- 115-89 0.24 AcC
- 115-109 0.18 AcC
- 115-93 0.32 AcC
- 115-1 0.44 AcC
- 115-90 0.16 AcC
- 115-108 0.15 AcC
- 115-108.1 0.15 AcC
- 115-94 0.07 AcC
- 115-96 1.58 AcC
- 115-9 0.19 AcC
- 115-106 0.15 AcC
- 115-105 0.14 AcC
- 115-104 0.15 AcC
- 115-92 0.20 AcC
- 115-6 0.08 AcC
- 115-5 0.07 AcC
- 115-101 0.39 AcC
- 115-103 0.23 AcC
- 115-4 0.07 AcC
- 115-95 0.16 AcC





# Franklin Fire Department

## Code Enforcement Division

Request for Inspection:

Date:

6/20/17

Name: Zannoni Jr., Henri E

Telephone:

Location: Gile Pond Rd.

Map: 128

Lot: 058 - 000

Zone

New Map #

Type of Inspection

Failed  
Date

Approved  
Date

Footing/Foundation		
Rough		
Insulation		
Fire Protection System		
Mechanical		
Final For CO		

Welfare Dept.		
New Business/Change of Use		

Other: Back Tax Insp.		
-----------------------	--	--

Date Needed:

Time:

Comments: Site insp. — appears to be a vacant lot —  
nothing remarkable.

Copy to:

~~Keith Gargano City Clerk~~

Inspector

**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

ZANNONI JR, HENRI E  
PO BOX 664  
PELHAM, NH 03076-0664

**OFFICE OF THE TAX COLLECTOR**  
**SUMMARY OF ACTIVITY FOR 000128 000058 000000**  
Printed Friday, June 23, 2017  
Interest Calculated As Of 06/09/2017

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**Map Lot Sub: 000128 000058 000000**

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<b>Invoice: 2014L01000204</b>		<b>Acres:</b> 0.08	<b>Location:</b> GILE POND ROAD		
		<b>Bill Amount:</b> \$ 108.62	<b>Due Date:</b> 03/16/2015		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 80.71
<b>Per Diem:</b> 0.0536		<b>Total Due For Invoice 2014L01000204:</b>			<b>\$ 189.33</b>

---

<b>Invoice: 2015L01000196</b>		<b>Acres:</b> 0.08	<b>Location:</b> GILE POND ROAD		
		<b>Bill Amount:</b> \$ 109.51	<b>Due Date:</b> 04/06/2016		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33.17
<b>Per Diem:</b> 0.0540		<b>Total Due For Invoice 2015L01000196:</b>			<b>\$ 142.68</b>

---

<b>Invoice: 2016L01000197</b>		<b>Acres:</b> 0.08	<b>Location:</b> GILE POND ROAD		
		<b>Bill Amount:</b> \$ 109.64	<b>Due Date:</b> 04/07/2017		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13.41
<b>Per Diem:</b> 0.0541		<b>Total Due For Invoice 2016L01000197:</b>			<b>\$ 123.05</b>

---

<b>Invoice: 2017P01053804</b>		<b>Acres:</b> 0.08	<b>Location:</b> GILE POND ROAD		
		<b>Bill Amount:</b> \$ 34.07	<b>Due Date:</b> 07/07/2017		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Per Diem:</b> 0.0112		<b>Total Due For Invoice 2017P01053804:</b>			<b>\$ 34.07</b>

---

<b>Total Due For Parcel 000128 000058 000000:</b>					<b>\$ 489.13</b>
---	--	--	--	--	------------------

GILE POND ROAD	MAP/LOT: 128-058-00	33	ZONING: C	LIVING UNITS:	CLASS: R - 132	CARD # 1	OF 1
CURRENT OWNER/ADDRESS				LAND DATA:	NBHD ID: 103.00		
ZANNONI JR, HENRI E					- ASSESSMENT INFORMATION -		
PO BOX 664	NH	03076-		TYPE LINEAR W.F.		PRIOR	CURRENT
PELHAM				PRIMARY	0.080	2,700	2,700
						LAND BUILDING TOTAL	2,700
DEED BOOK: 2685							
DEED PAGE: 1252							
DEED DATE: 20040730							
				TOT. ACRE	0.080	TOTAL LAND VALUE: 2,700	

Sale info not verified by assessor's office DW

SALES DATA:				PERMIT DATA:				ADDITION DATA:					
Date	Type	Price	Valid	Date	#	Amount	Purpose	Lower Level	First Floor	Second Floor	Third Floor	Area	Value
040730	LAND ONLY		4,000	L				A					00
								B					00
								C					00
								D					00
								E					00
								F					00
								G					00
								H					00
								COST APPROACH COMPUTATIONS					
DWELLING DATA:													
Style:													
Story Ht.													
Attic:													
Walls:													
Bedrooms:													

DWELLING DATA:													
Style:													
Story Ht.													
Attic:													
Walls:													
Bedrooms:													
Total Rooms:													
Full Baths:													
Half Baths:													
Add'l Fixtures:													
Total Fixtures:													
Basement:													
Fin Bsmt. Living Area:						0							
Basement Rec Room Area:						0							
Heating System:													
Heating Type:													
FIREPLACE WB:													
Basement Garage (# cars)													
Total Living Area:													
Ground Flr Area:													
Quality Grade:													
Condition:													
Marketability:													
Year Built:													
Eff. Year Built:													
Unfinished Area:													
Unheated Area:													

COST APPROACH COMPUTATIONS													
Base Price													
Plumbing													
Additions													
Unfin. Area													
Basement													
Attic													
Heat/AC Adj.													
FBLA													
Rec Rm													
Fireplace													
Bsmt. Gar.													
SUBTOTAL													
Grade Factor													
C & D Factor													
TOTAL RCN													
% Good													
Market Adj.													
Ecnom Obslcn													
Functn Obslcn													
Nbhd/Style Adj.													
Under Constcn %													
TOTAL RCNLD													

OUTBUILDING DATA

Type	Qty	Yr	Size1	Size2	Grd	Cond	Ma	Value
Map Sheet # F8								
House Color: NATURAL								
OUTBUILDING TOTAL:								
ACCESSIBLE FROM R.O.W								

VALUE FLAG:5

NOTES:





Gile Pond Rd  
128-058-00

SAN

350

128-901  
0.05 AcC

128-903  
0.04 AcC

128-904  
0.01 AcC

NORTHWOOD  
AVENUE (UND.)

128-902  
0.08 AcC

128-59  
0.08 AcC

128-53  
0.08 AcC

128-58  
0.08 AcC

128-44  
0.08 AcC

128-43  
0.08 AcC

128-42  
0.13 AcC

128-41  
0.13 AcC

128-40  
0.12 AcC

128-39  
0.17 AcC

128-56  
0.04 AcC

128-57  
0.12 AcC

128-54  
0.64 AcC

128-404.1  
2.00 Ac

128-62  
1.75 Ac

PARK VIEW DRIVE

ROAD

128-52  
0.30 AcC

128-51  
0.20 AcC

128-49  
0.07 AcC

128-48  
0.54 AcC

128-38  
0.15 AcC

128-37  
0.23 AcC

GILE

POND

POND

INGLEWOOD AVE

JUNIPER AVE (UND.)

KENWOOD AVE

LARCHWOOD AVE (UND.)

MAPLEWOOD AVE (UND.)

350

# Franklin Fire Department

## Code Enforcement Division

Request for Inspection:

Date:

6/20/17

Name: Zannoni Jr., Henri E.

Telephone:

Location: Gile Pond Rd.

Map: 128

Lot: 059-000

Zone

New Map #

Type of Inspection

Failed  
Date

Approved  
Date

Footing/Foundation		
Rough		
Insulation		
Fire Protection System		
Mechanical		
Final For CO		

Welfare Dept.		
New Business/Change of Use		

Other: Back Tax Insp.	—	—
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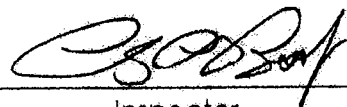
Date Needed:

Time:

Comments: Site insp. — appears to be a vacant lot —  
nothing remarkable.

Copy to:

Attn: Gargano City Clerk



Inspector

**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

ZANNONI JR, HENRI E  
PO BOX 664  
PELHAM, NH 03076-0664

**OFFICE OF THE TAX COLLECTOR**  
**SUMMARY OF ACTIVITY FOR 000128 000059 000000**  
Printed Friday, June 23, 2017  
Interest Calculated As Of 06/09/2017

---

**Map Lot Sub: 000128 000059 000000**

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<b>Invoice: 2014L01000205</b>		<b>Acres:</b> 0.08	<b>Location: GILE POND ROAD</b>		
<b>Bill Amount:</b> \$ 81.12			<b>Due Date: 03/16/2015</b>		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 69.64
<b>Per Diem: 0.0400</b>		<b>Total Due For Invoice 2014L01000205:</b>			<b>\$ 150.76</b>

---

<b>Invoice: 2015L01000197</b>		<b>Acres:</b> 0.08	<b>Location: GILE POND ROAD</b>		
<b>Bill Amount:</b> \$ 81.76			<b>Due Date: 04/06/2016</b>		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.30
<b>Per Diem: 0.0403</b>		<b>Total Due For Invoice 2015L01000197:</b>			<b>\$ 109.06</b>

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<b>Invoice: 2016L01000198</b>		<b>Acres:</b> 0.08	<b>Location: GILE POND ROAD</b>		
<b>Bill Amount:</b> \$ 82.14			<b>Due Date: 04/07/2017</b>		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12.55
<b>Per Diem: 0.0405</b>		<b>Total Due For Invoice 2016L01000198:</b>			<b>\$ 94.69</b>

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<b>Invoice: 2017P01053805</b>		<b>Acres:</b> 0.08	<b>Location: GILE POND ROAD</b>		
<b>Bill Amount:</b> \$ 34.07			<b>Due Date: 07/07/2017</b>		
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Per Diem: 0.0112</b>		<b>Total Due For Invoice 2017P01053805:</b>			<b>\$ 34.07</b>

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<b>Total Due For Parcel 000128 000059 000000:</b>					<b>\$ 388.58</b>
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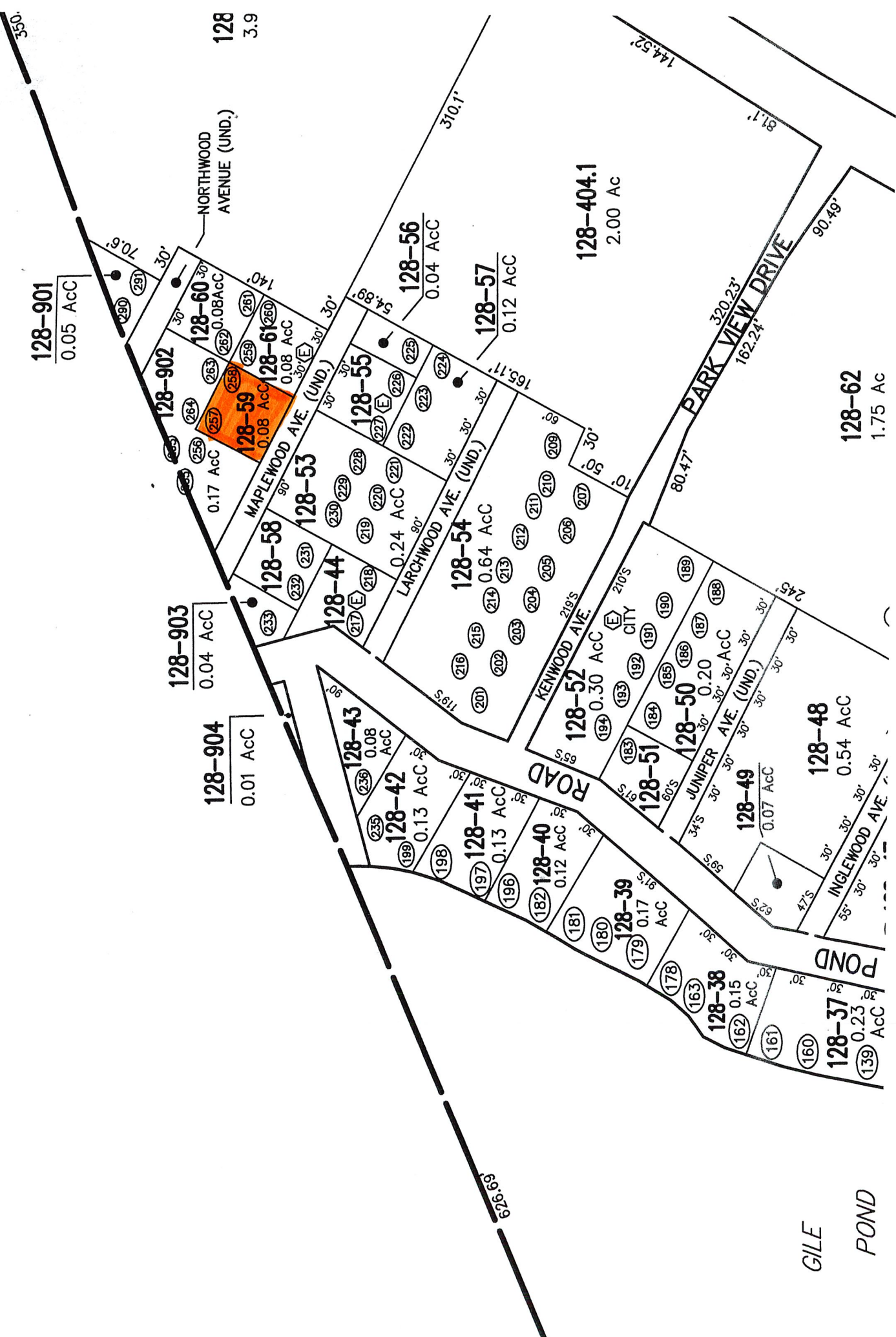


GILE POND ROAD		MAP/LOT: 128-059-00		33	ZONING: C		LIVING UNITS:		CLASS: R - 132		CARD # 1 OF 1																
CURRENT OWNER/ADDRESS		LAND DATA:		TYPE		SIZE		INFLUENCE FACTORS		%		LAND VALUE		NBHD ID: 103.00		- ASSESSMENT INFORMATION -											
ZANNONI JR, HENRI E				LINEAR W.F.												PRIOR CURRENT											
PO BOX 664		NH 03076-		PRIMARY		0.080		0		0		0		0		2,700											
PELHAM								SHAPE/SIZE		-90		2,680		LAND BUILDING		2,700											
								0		0		0		TOTAL		2,700											
								0		0		0				- PROPERTY VISIT HISTORY -											
								0		0		0				20151231 JS UNIMP. PARCEL											
DEED BOOK: 2685				TOT. ACRE		0.080		TOTAL LAND VALUE:		2,700						20110908 TC UNIMP. PARCEL											
DEED PAGE: 1250																20060619 JP UNIMP. PARCEL											
DEED DATE: 20040730																UPDATE											
Sale info not verified by assessor's office																DW											
SALES DATA:		PERMIT DATA:		Valid Date		#		Amount		Purpose		Lower Level		First Floor		Second Floor		Third Floor		Area		Value					
Date Type Price				4,000		L																00					
040730 LAND ONLY																						00					
DWELLING DATA:																A										00	
Style:																B										00	
Story Ht.																C										00	
Attic:																D										00	
Walls:																E										00	
Bedrooms:																F										00	
COST APPROACH COMPUTATIONS																G										00	
																H										00	



Gile Pond Rd  
128-059-00

SANITARY



# Franklin Fire Department

## Code Enforcement Division

Request for Inspection:

Date: 6/20/17

Name: Zannoni Jr., Henri E.

Telephone: \_\_\_\_\_

Location: Gile Pond Rd.

Map: 128

Lot: 060 - 000

Zone \_\_\_\_\_

New Map # \_\_\_\_\_

Type of Inspection	Failed Date	Approved Date
Footing/Foundation		
Rough		
Insulation		
Fire Protection System		
Mechanical		
Final For CO		

Welfare Dept.		
New Business/Change of Use		

Other: <u>Back Tax Insp.</u>	<u>—</u>	<u>—</u>
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Date Needed: \_\_\_\_\_

Time: \_\_\_\_\_

Comments: Site insp. — appears to be a vacant lot —  
nothing remarkable.

Copy to: Katie Gargano City Clerk

[Signature]  
Inspector



**City of Franklin**

316 Central Street

Franklin, NH 03235

**Office Hours**

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

ZANNONI JR, HENRI E  
PO BOX 664  
PELHAM, NH 03076-0664

**OFFICE OF THE TAX COLLECTOR**  
**SUMMARY OF ACTIVITY FOR 000128 000060 000000**

Printed Friday, June 23, 2017

Interest Calculated As Of 06/09/2017

Map Lot Sub: 000128 000060 000000

<b>Invoice: 2014L01000206</b>		<b>Acres:</b>	0.08	<b>Location:</b>	GILE POND ROAD	
		<b>Bill Amount:</b>	\$ 81.12	<b>Due Date:</b>	03/16/2015	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
04/16/2015	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
05/05/2017	Deed Notice	\$ 0.00	\$ 0.00	\$ 27.00	\$ 0.00	
06/09/2017	Int/Pen From 03/16/2015	\$ 0.00	\$ 0.00	\$ 0.00	\$ 69.64	
<b>Per Diem:</b>		0.0400	<b>Total Due For Invoice 2014L01000206:</b>			<b>\$ 150.76</b>

<b>Invoice: 2015L01000198</b>		<b>Acres:</b>	0.08	<b>Location:</b>	GILE POND ROAD	
		<b>Bill Amount:</b>	\$ 81.76	<b>Due Date:</b>	04/06/2016	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
05/18/2016	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/06/2016	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.30	
<b>Per Diem:</b>		0.0403	<b>Total Due For Invoice 2015L01000198:</b>			<b>\$ 109.06</b>

<b>Invoice: 2016L01000199</b>		<b>Acres:</b>	0.08	<b>Location:</b>	GILE POND ROAD	
		<b>Bill Amount:</b>	\$ 82.14	<b>Due Date:</b>	04/07/2017	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
05/12/2017	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	
06/09/2017	Int/Pen From 04/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12.55	
<b>Per Diem:</b>		0.0405	<b>Total Due For Invoice 2016L01000199:</b>			<b>\$ 94.69</b>

<b>Invoice: 2017P01053806</b>		<b>Acres:</b>	0.08	<b>Location:</b>	GILE POND ROAD	
		<b>Bill Amount:</b>	\$ 34.07	<b>Due Date:</b>	07/07/2017	
<b>Date</b>	<b>Activity</b>	<b>Amount</b>	<b>Int. Paid</b>	<b>Penalty</b>	<b>Int./Pen. Due</b>	
06/09/2017	Int/Pen From 07/07/2017	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
<b>Per Diem:</b>		0.0112	<b>Total Due For Invoice 2017P01053806:</b>			<b>\$ 34.07</b>

**Total Due For Parcel 000128 000060 000000: \$ 388.58**

GILE POND ROAD		MAP/LOT: 128-060-00	33	ZONING: C	LIVING UNITS:		CLASS: R - 132	CARD # 1	OF 1
CURRENT OWNER/ADDRESS		LAND DATA:			INFLUENCE FACTORS		NBHD ID: 103.00		
ZANNONI JR, HENRI E		TYPE LINEAR W.F.			SIZE		- ASSESSMENT INFORMATION -		
PO BOX 664		PRIMARY			0.080		PRIOR CURRENT		
PELHAM		NH 03076-			SHAPE/SIZE		LAND BUILDING		
					0		TOTAL		
					0		2,700		
					0		2,700		
					0		2,700		
					0		- PROPERTY VISIT HISTORY -		
DEED BOOK: 2685		TOT. ACRE			0.080		20110908 TC		
DEED PAGE: 1248							UNIMP. PARCEL		
DEED DATE: 20040730							20060619 JP		
							20060215 ET		
							UNIMP. PARCEL		
							UNIMP. PARCEL		
							UPDATE		

Sale info not verified by assessor's office							DW
SALES DATA:				PERMIT DATA:			
Date	Type	Price	Valid	Date	#	Amount	Purpose
40730	LAND ONLY		4,000	L			
							A
							B
							C
							D
							E
							F
							G
							H



Gile Pond Rd  
128-060-00





**CITY COUNCIL MEETING**  
**AGENDA ITEM XII**



## CITY OF FRANKLIN, NH

### COUNCIL AGENDA REPORT

*City Council Meeting  
July 3, 2017*

**From:** Brian J. Sullivan, Municipal Services Director

**Subject:** City Council to consider granting the Municipal Services Director pre award Authorization to four vendors that provide proprietary services to the Franklin Water and Sewer Departments.

#### **Recommended motion:**

#### **Councilor Moves:**

"I move that the Franklin City Council, pursuant to Article III, Section 4-15, B(3) and Article III, Section 4-15, E(1) of the Franklin City Code, grant pre award authorization to the Municipal Services Director to contract, for a two year term, with the following service providers:

- E.J. Prescott Company, Concord, NH
- Barrie Miller Well and Pump Company, Antrim, NH
- Northeast Integration, LLC, Portsmouth, NH
- Robert Filters, Inc., Media, PA

#### **Mayor Calls for a second, discussion and vote.**

#### **Discussion:**

At the beginning of each fiscal year, at the request of the Municipal Services Director, the City Council has granted pre award authorization; in order that specific vendors may continue to provide proprietary service to the Franklin Municipal Services Department I am requesting approval for this provision allowed within the Franklin City Code.

These proprietary services and materials are mainly the result of past Public Bidding or Request for Proposals, specifying and/or utilizing certain materials, equipment and vendor services when original project specifications were developed. As we continue to operate such specific types of equipment and to maintain uniformity the same vendors, material and services should be utilized. I have made the determination that this practice is in the City's best interest and serves the Department's needs. This further allows us to use the most qualified service providers many of whom have worked with the City for many years.

I am requesting pre award authorization to the four companies listed below, in order to provide us services for Fiscal Year 18 and Fiscal Year 19. As I do not anticipate any vendor changes it makes sense to request a two year term for each company. Two year procurement is typical and allowed under the City Code.

- **E.J. Prescott Company, Concord, NH.**

This vendor continues to be the sole provider of the Sensus Water Meter System and the metering hardware/software and other pipe related and infrastructure materials. The City must purchase materials and equipment compatible to what has been provided to us since implementing our meter replacement program in 2004. Support service and training is also provided at no cost to the City by the vendor. A major benefit! They are also the closest company in proximity to the City which can be critical when specific parts are needed quickly.

- **Barrie Miller Well and Pump Company, Antrim, NH.**

This vendor has been working on the rehabilitation, upgrades, replacement and repair of City drinking water wells and various water pumps at all our pumping stations since 1984. Barrie's knowledge, familiarity and expertise guarantee the City rapid emergency response and an overall cost savings in meeting our needs as he knows every component of the City's groundwater wells and pumping stations. There is no learning curve!

- **Northeast Integration, LLC, Portsmouth, NH**

Northeast Integration replaces Electrical Installations Incorporated (EII) who was selected by the City, through the competitive an RFP process in 2005 to construct the City's Security Control and Data Acquisition System, otherwise known as SCADA. Northeast Integration has replaced EII. Their knowledge of the City SCADA system, specialized specific equipment and familiarity with all aspects of the City's infrastructure including the complex programming and operation of the mainframe computer at the Water Treatment Plant provide consistent and cost effective services on an annual basis. Their proximity to Franklin and professional staff guarantee that Franklin's Water System's most essential operational needs are provided including Scada; programming and trouble shooting electrical issues.

- **Roberts Filters Company, Media, PA.**

This company was selected through the competitive bidding process to provide the "Franklin Treatment Plant" with their specific water filtration equipment, mechanical components such as filter media, programming, software and hardware support. The City maintains an annual contract with Roberts Filters to perform routine inspections and respond to emergency services. Utilization of this company guarantees that the plant runs at optimal efficiency and to design specifications.

**Concurrences:**

Franklin City Code, Article III, Section 4-15, B(3) provides the City Council the authority to award without competitive bidding and extend contracts if it in the City's best interest to do so.

Franklin City Code, Article III, Section 4-15, E (1) allows the authority to award without competitive bidding when it is clearly to the City's advantage.

**Fiscal Impact:**

Funding to operate the City's public water system and other divisions in the department is sufficient to cover costs necessary to continue utilizing these four afore-mentioned companies to provide their services, materials and equipment on an as needed basis. Additionally by making a positive recommendation, we can save the City money by utilizing these companies due to their experience and familiarity with the City facilities, infrastructure and Staff. There is no learning curve compared to a new company coming in to essentially learn the various systems thus a cost savings in hours billed out on a project.

**Alternatives:**

Not granting pre award authorization will result in the inability of the Municipal Services Director to contract essential proprietary services throughout the Department without spending in inordinate amount of time developing revised bid specifications and going through a time procurement process. This saves the City time and a cost savings as I can focus on other far more important upcoming projects.



**CITY COUNCIL MEETING**  
**AGENDA ITEM XIII**



**CITY OF FRANKLIN**  
**COUNCIL AGENDA REPORT**  
*July 3, 2017 City Council Meeting*

**From:** Richard Lewis, Director of Planning and Zoning

**Subject:** Request by the Trustees of the Dora Barry Revocable Trust for the Restoration of Involuntarily Merged Lots

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**Potential Motions:**

I move that the Franklin City Council approve the restoration, per RSA 674:39-aa.II, of the two involuntarily merged tracts, which together comprise parcel 118-124-00, owned by the Dora Barry Revocable Trust.

**Discussion:**

In January of 2013, the City Council adopted a policy regarding requests to restore any involuntarily merged lots. This policy was a follow-up to a change in State Statutes intended to address the restoration of lots merged by a municipality for "*zoning, assessing, or taxation purposes without the consent of the owner*". The Council will remember that they approved the restoration of another group of involuntary merged lots in this past April.

The request before you now involves one deed that covers three separate tracts of land. One tract is now identified as tax map parcel 118-044, and it contains an existing residential structure. The remaining two tracts comprise tax map parcel 118-124-00. Attached is the deed, along with a copy of the tax map section where the two tracts are drawn in on 118-124-00. Tract II contains an existing residential structure, situated on the far western edge. Tract III will be approximately 11,750 sq. ft. in size and a residential structure can be built without the need for any side or front yard setbacks.

I have reviewed the information provided for this request. In my professional opinion, this request to un-merge these tracts into separate parcels should be approved.

**Alternatives:**

If the City Council determined that additional information was required, or that additional time was needed to come to a decision, this matter could be continued to the next City Council meeting.

To: Elizabeth Dragon, City Manager

From: Brian Barry, Trustee of Dora Barry Revocable Trust

Date: May 30, 2017

Re: Restoration of Involuntarily Merged Lots; Dora Barry Revocable Trust parcels

I would like undergo the process to "unmerge" the lots that were joined for taxing purposes. The properties are being listed for sale and this would allow for a more flexible sale of all three lots. Attached please find:

1. The deed that covers the two properties {118-044 and 118-124} under Dora Barry Revocable Trust. As you will see, there are three separate tracts listed. The parcel that can be "unmerged" is 118-125, since it is made up of two tracts of land.
2. A copy of an aerial view of the properties on which Deb Ryba has drawn in the boundaries between the two tracts for 118-124.
3. A copy of the tax map for this area, where the three tracts are identified.

I would like to request this to be placed on the next available agenda for City Council. Please feel free to contact me with any questions.

Thank-you

Brian Barry, Trustee

T-40<sup>00</sup>QUITCLAIM DEED

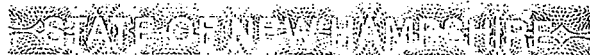
I, Dora Barry, widowed, of Railroad Street Extension, Franklin, County of Merrimack, State of New Hampshire, for consideration paid, do hereby convey to the same Dora Barry, of Railroad Street Extension, Franklin, County of Merrimack, State of New Hampshire, in her capacity as Trustee of the Dora Barry Revocable Trust, established on September 12, 1989, with QUITCLAIM COVENANTS, certain tracts of land with buildings thereon, located in Franklin, County of Merrimack and State of New Hampshire, bounded and described as follows:

TRACT I

Commencing at an iron pin on the easterly side of Railroad Street at the corner of a proposed street running easterly from said Railroad Street; thence easterly and northeasterly on line of said proposed street sixty-four (64) feet, more or less, to line of land of Theodore Costa; thence southerly along said Costa line to his southwesterly corner; thence easterly along said Costa line of land eighty-six (86) feet, more or less, to an iron pin; thence southerly in a straight line parallel with said Railroad Street to the Edmunds land; thence westerly along said Edmunds land one hundred fifty (150) feet to said Railroad Street; thence along said Railroad Street one hundred (100) feet to the point of beginning.

Said conveyance is subject to such restrictions of record as may apply.

For chain of title see Warranty Deed from George Barry to Dora Barry, conveying a portion of the premises, dated March 23, 1945 and recorded at the Merrimack County Registry of Deeds at Book 611, Page 541. The remaining portion of the premises was conveyed to Dora Barry through the death of her husband, Daniel Barry, in 1939.



DEPARTMENT  
OF  
REVENUE  
ADMINISTRATION

REAL ESTATE  
TRANSFER TAX

\*\*\*\*\*

THOUSAND

\* HUNDRED AND

40

DOLLARS

NOV 1 DAY 1994

02/25/1994

123230

SE

\*\*\*\*\*40.00



TRACT II

45' 126'

All of our right, title and interest in and to a certain tract of land with the buildings thereon situated in said Franklin, bounded and described as follows, to wit: Commencing at the southerly side of a proposed street running easterly from Railroad Street; thence easterly one hundred twenty-six (126) feet more or less to an iron pin set in the ground; thence southerly forty-five (45) feet to an iron pin set in the ground; thence westerly on a line parallel with the first described line one hundred twenty-six (126) feet to an iron pin set in the ground; thence northerly forty-five (45) feet to the point of beginning. Meaning to describe a tract forty-five (45) feet wide which shall start from the westerly side of what was a stable and running easterly one hundred twenty-six (126) feet with even width. Reserving any and all rights which any party now has to lay or repair water pipes across said tract.

Meaning and intending to describe and convey the same premises conveyed to Dora Barry by Quitclaim Deed of Eva Pappas, Paul Costa and Helen Bottis dated May 15, 1948 and recorded at the Merrimack County Registry of Deed at Book 641, Page 489.

TRACT III

45' 85' 115.7' 125'

Beginning at an iron pin on the southerly side of a proposed street at the northeast corner of land of said grantee, formerly of Theodor Costa; thence easterly on said proposed street eighty-five feet (85') to an iron pipe; thence southerly one hundred fifteen and seven-tenths feet (115.7') to an iron pipe at land now or formerly of Edmunds; thence westerly on said Edmunds land one hundred twenty-five feet (125') to other land of said grantee; thence northerly on other land of said grantee to the line of land of said grantee, formerly of Theodor Costa; thence easterly on land of said grantee, formerly of said Costa to an iron pin at the southeast corner of land of said grantee, formerly of Costa; thence northerly forty-five feet (45') to the iron pin at the point of beginning.

Meaning and intending to describe and convey the same premises conveyed to Dora Barry by Quitclaim Deed of Mary Barry dated November 24, 1961 and recorded at the Merrimack County Registry of Deeds at Book 892, Page 347.

This is a non-contractual transfer exempt from transfer tax pursuant to N. H. RSA 78-b:2 (IX).

BK1949 PG0812


WITNESS my hand this 17th day of February, 1994.



Helen B. Nichols, Power of Attorney  
for Dora Barry

STATE OF NEW HAMPSHIRE  
COUNTY OF MERRIMACK

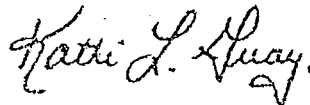
Personally appeared the above-named Helen Nichols, known to me or satisfactorily proven to be same, and acknowledged the above signature as own given on the foregoing instrument for the purposes therein, before me.



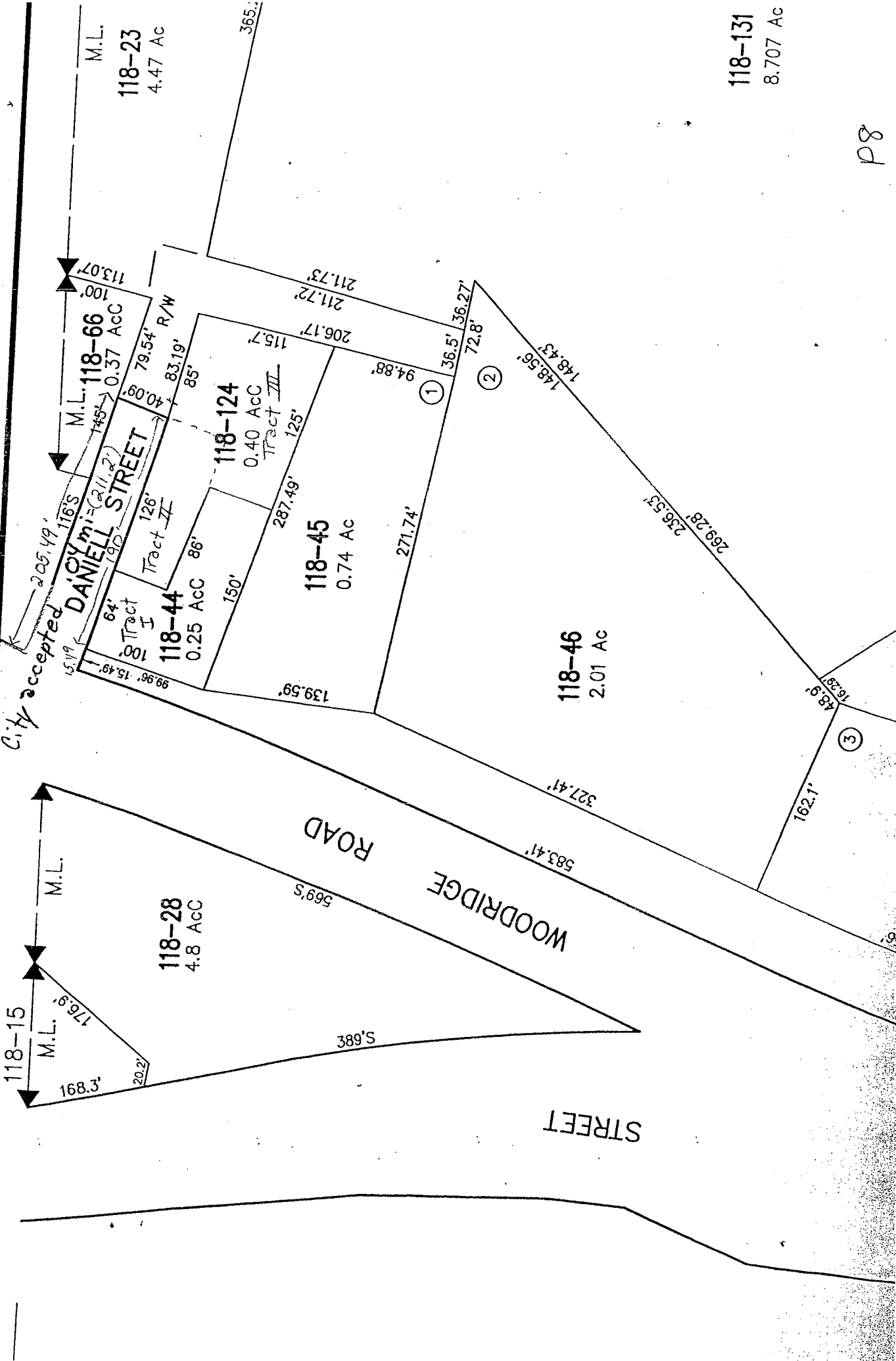
Matthew I. Epstein  
Justice of the Peace/Notary Public

QDDDB0217.107

MERRIMACK COUNTY RECORDS



Katti L. Quay, Register



**CITY COUNCIL MEETING**  
**AGENDA ITEM XIV**





**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**  
*City Council meeting July 2017*

**From:** Elizabeth Dragon – City Manager

**Subject:** City Council to consider waiver of vendor fees and allow vendor onsite camping for the Lion's club proposed Renaissance festival at the Elks field. Event date September 8 & 9<sup>th</sup> 2017

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***Recommended Motion: "I move that the Franklin City Council waive the vendor fees for the Renaissance Festival being organized by the Lions club and allowing onsite camping of vendors to be monitored by the Franklin Police Department through an outside detail arrangement approved by the Police Chief"***

1. Mayor calls for a second, discussion, and the vote.
- 

**Background:**

Similar to Choose Franklin's annual request to waiver vendor fees for Community day- the Lions club is also requesting a waiver of those fees.

The Lions club has the landowner's permission to use the Elks field.

Typically every vendor would need to submit to the police department for a license to sell their goods at \$10 per application (there are also state laws regarding hawkers & peddlers license that cannot be waived). However, with community day the vendors register with Choose Franklin and they keep the vendor fees to offset the cost of holding the event. The proceeds from community day are then invested back into the community. The Franklin Lions club is also a local nonprofit that invests a portion of the proceeds back in the community.

Therefore, even though the vendors may not be non-profits the organizer (Franklin Lions club) is. The Council can waive the individual fees and allow the Lions club to charge fees to their vendors as they see fit and keep the proceeds.

The Lions and all vendors will need to make sure they comply with any relevant state laws that are not within the council's purview.

Camping is not permitted in the city. However, if the Council decides approve camping for the event- it is recommended vendor camping only is allowed with police department oversight (detail paid for by the Lions Club).

The lions club will need to contact both the police and fire chief to ensure they have coordinated any other needs for the event. An insurance certificate is not necessary as the event is not being held on city land.



June 6, 2017

Dear Manager Dragon and  
Members of the City Council

We are sponsoring a Renaissance Faire on September 08 and 09, 2017 to be held at the Elks Field in West Franklin from 10:00 AM to 5:00 PM. We have landowner permission and insurance coverage for the use of the location.

All proceeds will be used for the benefit of the Franklin Area residents. Providing eyeglasses and other needs for area school children and adults is only part of the many projects of our organization.

We are requesting your continued support to waive the vendor fees. For vendor convenience and security of the area, we would also request a special Permit to allow them to camp Friday and Saturday nights at the Field. We have the landowner's consent as well as necessary bathroom and water facilities to accommodate this.

Sincerely,

A handwritten signature in cursive script that reads 'Myla Everett'.

Myla Everett,  
President  
Renaissance Faire Chair

**CITY COUNCIL MEETING**  
**AGENDA ITEM XV**



**CITY OF FRANKLIN  
COUNCIL AGENDA REPORT**

*City Council Meeting of July, 2017*

**Subject: Other Business**

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**1. Committee Reports**

**2. City Manager's Update**

**3. Late Items**





**CITY OF FRANKLIN**  
**COUNCIL AGENDA REPORT**  
*City Council Meeting July 2017*

**Date:** June 26, 2017  
**From:** Elizabeth Dragon, City Manager  
**Subject:** Manager's Update

**Contingency Grant Line Activity:** The City received the following in the contingent grant line this month:

\$150 from Franklin Elks lodge for National Basketball Grant  
\$100 from Modern Woodmen for book club

**Request for meeting:** I am requesting a meeting in July for two topics that are following timelines which don't allow waiting until the August Council meeting.

1. Proposed Façade improvements on the Buell Block side of the building facing Marceau Park. A meeting is necessary, to discuss a proposal of how the building will integrate with the city property.
2. Proposed support of CDBG funds for a Community Action Program (CAP) building to be built on city property where the current building is located (82 Elkins Street). This would include discussion of a long term lease with the program. I am recommending language in the lease which would acknowledge the value of this relationship to be considered when CAP requests funds for future support of their operations.

Possible meeting dates: July 17<sup>th</sup>, July 19<sup>th</sup>, or July 24<sup>th</sup> at 6pm.