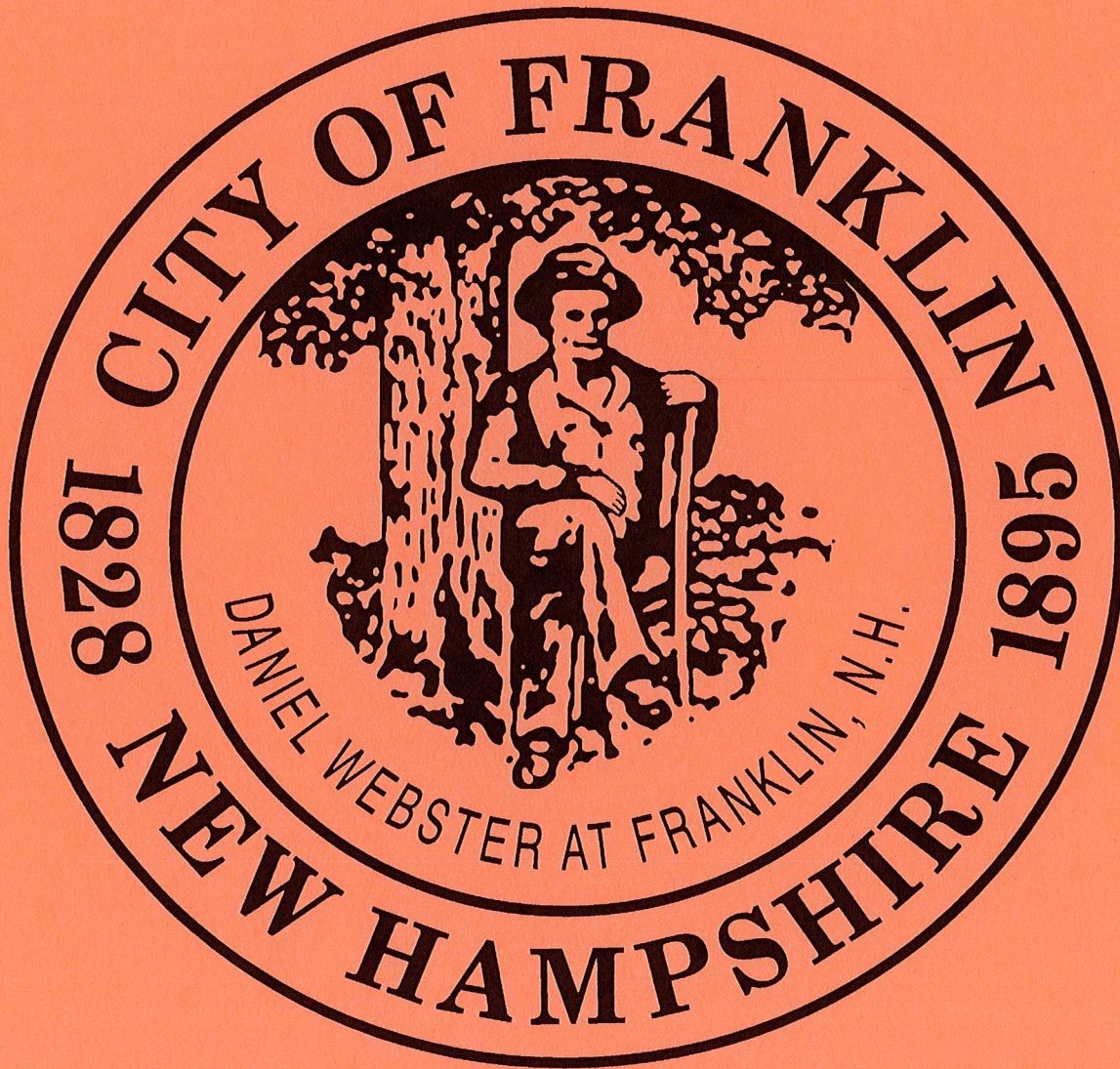


CITY OF FRANKLIN
CITY COUNCIL MEETING
January 7th, 2019
and 2019 INAUGURAL
6:00 P.M.





**FRANKLIN CITY COUNCIL
2019 INAUGURAL PROGRAM AGENDA
Monday, January 7, 2019, 6PM
Council Chambers – City Hall**

God Bless America by the Serendipity Singers with St. Gabriel's Choir

Franklin Fire Department Color Guard will present the Colors

Salute to the Flag led by Boy Scouts Troup #61 Leader Stephen Donahue

National Anthem by Kirk Young

Citizen of the Year Award Presented by Mayor Tony Giunta

2018 CITY COUNCIL BUSINESS

PUBLIC HEARINGS

Resolution #06-19 – A Resolution allowing the Franklin School District to appropriate \$350,156 of unassigned FY2018 Fund Balance to support the FY2019 School District Budget.

Resolution #08-19 – A Resolution accepting Grant Funds from the New Hampshire Department of Natural and Cultural Resources, and required matching funds starting in FY2019 to support the establishment of the Mill City Park at Franklin Falls.

Resolution #09-19 – A Resolution accepting \$18,082.92 from the Franklin Rotary Club for the purpose of starting a Franklin Scholarship Fund called “Franklin Rotary Club Scholarships” and placing the monies with the City’s Trustees of the Trust Funds.

Resolution #10-19 – A Resolution to support a Railroad Corridor Study connecting Weirs to Franklin through the City of Laconia paid for by the WOW Trail Committee.

Resolution #13-19 – A Resolution regarding the direct sale of Tax Deeded Property located at 196 Central Street pursuant to RSA 80:80, III.

Agenda Item I.

Council to consider the minutes of the June 6th, June 11th, June 18th, and June 28th Budget Workshop Meetings, the minutes of the October 11th Canvas the Votes Meeting, the minutes of the November 26th Economic Development Workshop, the minutes of the December 3rd City Council Meeting, and the minutes of the December 18th LEAN Workshop Session IV.

Agenda Item II.

City Council to consider Resolution #06-19, allowing the Franklin School District to appropriate \$350,156 of unassigned FY2018 Fund Balance to support the FY2019 School District Budget.

Agenda Item III.

City Council to consider Resolution #08-19, acceptance of a \$200,000 Grant Fund, \$200,000 required matching funds, the appropriation and expenditures of these funds starting in FY2019 to support the establishment of the Mill City Park at Franklin Falls, which is associated with the White-Water Park.

Agenda Item IV.

City Council to consider approval of Resolution #09-19, acceptance of \$18,082.92 from the Franklin Rotary Club to start a scholarship fund called "Franklin Rotary Club Scholarships" and placing the monies with the City's Trustees of the Trust Funds.

Agenda Item V.

City Council to consider Resolution #10-19, supporting a Railroad Corridor Study connecting Weirs to Franklin, through the City of Laconia which will be paid for by the WOW Trail Committee.

Agenda Item VI.

Council to consider Resolution #13-19, the direct sale of Tax Deeded Property located at 196 Central Street pursuant to RSA 80:80, III.

Adjournment

2019 INAUGURAL PROGRAM

Invocation

Deacon Tom Matzke

Swearing in of Councilors (3-year term):

City Attorney Paul Fitzgerald

Ward I, Councilor-Elect Jo Brown

Ward II, Councilor-Elect Scott Clarenbach

Ward III, Councilor-Elect Karen Testerman

Swearing in of School Board Members (3-year term)

City Attorney Paul Fitzgerald

Ward I, Delaney Carrier

Ward II, Susan Hallett-Cook

Ward III, Deborah L. Brown

State of the City Address

Mayor Tony Giunta

Battle Hymn of the Republic

**Serendipity Singers &
St. Gabriel's Choir**

Reception and Refreshments

2019 CITY COUNCIL BUSINESS

COMMENTS FROM THE PUBLIC

Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary.

CITY COUNCIL ACKNOWLEDGEMENT

The Mayor will recognize any Councilor who wishes to express their appreciation of behalf of the City.

LEGISLATIVE COMMENTS

Agenda Item I.

Monthly School Board Update

Agenda Item II.

Council to consider setting a Public Hearing for Resolution #11-19, authorization to borrow to replace ambulance no.2.

Agenda Item III.

Council to consider setting a Public Hearing for Resolution #12-19, granting the City Manager the authority to file a loan/grant application with USDA Rural Development for Water Main Improvement Projects and to grant authority to accept the loan/grant.

Agenda Item IV.

Council to consider approval of a 5-year permission term for the Lakes Region Snowmobile Club to obtain access to the City's property and road crossings and authorize the City Manager to sign the permission form on behalf of the City of Franklin.

Agenda Item V.

Council to consider support of the letter written by the Lakes Region Planning Commission to the FCC correcting cell phone coverage maps and authorize the Mayor to sign on behalf of the City.

Agenda Item VI.

Other Business

- 1. Committee Reports**
- 2. City Manager's Update**
- 3. Late Items.**

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.

This location is accessible to the disabled by stairwell elevator. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)

CITY COUNCIL MEETING

AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of January 7, 2019

Subject: Approval of Meeting Minutes

Motion: “I move that the Franklin City Council approve the minutes of the June 6th, June 11th, June 18th, and June 28th Budget Workshop Meetings, the minutes of the October 11th Canvas of the Votes Meeting, the minutes of the November 26th Economic Development Workshop, the minutes of the December 3rd City Council Meeting, and the minutes of the December 18th LEAN Workshop Session IV Meeting.

Mayor calls for a second, discussion, and the vote.



PENDING COUNCIL APPROVAL

City Council FY 19 Budget Workshop Minutes 6:00PM – Council Chambers June 6, 2018

Call to Order

Mayor Giunta called the meeting to order in Council Chambers, Franklin City Hall at 6:02 p.m.

In Attendance

Mayor Giunta, Councilor Clarenbach, Councilor Barton, Councilor Brown, Councilor Moquin, Councilor Trudel, Councilor Zink (arrived at 7:30p.m.), Councilor Dzujna, and Councilor Desrochers.

Absent: Councilor Ribas

Others in attendance

City Manager Judie Milner

Salute to the Flag was led by Councilor Trudel

Councilor Desrochers addressed the public and the Council mentioning that today is nearing the 100th anniversary of D-Day and asked for a moment of silence to understand why those died on the shores of Normandy and to also think about what we have because of them.

Library Budget

The Council turned to page 147 to review the Library Budget discussion.

Councilor Dzujna thanked the Library for all the work that they've done. Their dedication is obvious to our community. He stated that even though they had to close for one day each week, they still do a great job.

Angela Sweat explained that the Library has started a new cookbook club and all are welcome to join. They meet the 3rd Tuesday of each month at 6PM at the Library.

Director Rob Sargent stated that there is a decrease in the Salary line due to a previous person employed for 30 years who retired. The replacement was hired at a lower rate.

There were no further comments from the Council.

Planning and Zoning

The Council turned to page 92 and Director Richard Lewis began review of his budget. He stated that Cheryl Fischer is a great administrative assistant and assists handling their very busy office extremely well. His office deals with many things and picks up slack from Assessing. There will be much development in the coming months. Budget expenditures have been the same year over year. There was some of increase which is mainly due to medical insurance which is out of the department's control. He also stated that Avitar is being used as the new assessing tool. There was also an increase in postage due to unexpected mailings mostly related to projects and abutters of where these

projects are located and the department needs to purchase Land Use books every year that contain the latest statutes and Land Use cases.

Councilor Desrochers asked Director Lewis how much are we spending on postage for abutters. He further explained the reason he asked is because if people are asking for an abatement, why isn't the cost added into the abatement. Director Lewis responded explaining that part of the standard \$100 application fee includes the legal advertisement and general administrative fees. An additional charge is passed on to the abutters for preparation of documents and mailing etc.

There were no further questions from the Council.

Welfare

The Council turned to page 127 for review of the Welfare Budget. Director Sherry Ryea began with administrative costs which remained the same. Fewer vouchers were provided mostly due to people coming in but not qualifying.

Councilor Brown commented and wondered if the requirements changed or maybe we are not helping as much or do they literally not qualify. Director Ryea explained that she is diligent and very resourceful to assist where we may not have to expend necessarily.

Mayor Giunta added that this drop in voucher expenditures may also be due to the very low unemployment rate. Director Ryea also stated that there are some guidelines to receiving vouchers and one is that they are actively seeking employment.

Director Ryea stated one concern is that of burial and cremation costs that are rising. Councilor Desrochers mentioned that Social Security provides a small amount money for burials. He wondered who recoups that money. Director Ryea responded that individuals that she helps aren't eligible for this benefit from social security.

Councilor Clarenbach shared that trends in rent vouchers over the past few years has gone down and he thought that we had to provide a certain dollar amount of assistance no matter what. City Manager Milner stated that when she came on board with the City, a quarter of a million dollars of assistance in the Welfare budget was provided and through diligence and being resourceful directing people to other means of assistance, our expenditure is now 78,000. Councilor Clarenbach further mentioned that if people qualify, we have to help them no matter how much is budgeted. We'll have to find the money from another line. He concluded by pointing out that if we are budgeting money that we're not using, it should be moved to another area. City Manager Milner replied that it is a bit of a guessing game and any left over money can and has been used in other areas.

Mayor Giunta commended Director Ryea on her difficult work and mentioned that she could possibly speak with a representative from HUD during next week's Federal Agency Day and ask about the money people may be entitled to for burials.

There were no further comments or questions from the Council.

City Clerk/Tax Collector

Council turned to 84. City Clerk Gargano stated there's an increase in vehicle registrations, dog registrations, and vital records. Water bills and property taxes were level. Expenditures for professional development went up slightly due to a once every five year training class that was needed this year. The Copy machine lease agreement ended so there was a brand new copier purchased for the City Clerk's office. Membership fees for one of the organizations had risen slightly. She stated that there was no increase for postage or registry fees. Under Books and Publications, there shows a book purchase that has current values for RVs, trailers, and campers so the proper fee amounts can be collected. She concluded with Election Fees show an increase due to having three elections this year where there was only one last year.

Mayor Giunta stated that the Clerk's office is a well-oiled machine and everyone is doing awesome.

There were no further comments or questions for Katie.

Parks and Recreation

Director Krystal Alpers provided the supporting information for her department starting with wages on page 133 under Summer Recreation. There is an increase due to the addition of two new camp counselors. She stated the reason for adding the councilors is because there are a larger number of children signing up than in the past years and also behaviors present require certain attention. The pay for the councilors is offset by the fees paid to enroll the children so there is no increase in expenditures however if additional busses and things like this are needed in the future, a different approach may need to be considered.

Basketball Officials under contracted services is being increased to \$7k. This will help keep and attract these refs where they were going to other towns because they paid them more per game.

Director Alpers explained that she allocated some money to fund of a couple of new projects. Two extra cameras are needed at the Bessie Rowel Community Center. One camera will be placed in the main office and the other in the main entry way. These will tie into the existing system. The other project is to fix do some repairs to the existing gym floor. She concluded stating that Professional Development and Background checks were low.

Councilor Moquin asked Director Alpers with regards to the increase in addressing behavior issues with children is she or her staff able to access any psychological type training through use of the school system. Director Alpers replied that through the 21st Century Grant, she is able to have dialog with the school teachers and discuss a plan for a child as long as the parent approves. Director Alpers has taken CPI (Crisis Prevention Intervention) training. This mainly teaches escalation tactics. Director Alpers mentioned that she has reached out to the school on having 1 on 1 type training but that isn't an option at the present time. Councilor Barton suggested reaching out to a place called Community Bridges because it can help address the team work needed within communities. Councilor Dzujna

asked what year of the 21st Century Grant she is in. Director Alpers replied that she is going into the second year of the grant. Year 4 and 5 are not fully funded. Year 4 is funded 75% and year 5 is 55%.

There were no further questions or comments for Director Alpers.

Finance

City manager Judie Milner stated that this is a very busy time for the Finance Office. The position for a new Finance Director went back out. She directed the Council to turn to page 89 under Salaries and Benefits. The COLA increase, health and dental, and Workman's comp increases are also included in this budget. Other than those increases, the Finance Department is level funded this year. Councilor Dzujna asked Milner how the new Finance Director will be budgeted and she replied that she budgeted the salary as the same as when she left the position. A wage study was done and she believes it is in the correct pay range.

Councilor Barton asked City Manager Milner why there are zeros and letters under Assessing Software. She responded that the chart is in Excel and there is a formula running in that spreadsheet/ so that particular cell won't divide by zero. It's "from" zero changing "to" zero. The City is moving onto the Avitar software this year and as part of our revaluation process so we will no longer need to pay that additional software cost for the CLT old system.

The increase in wages in Assessing is more than the COLA piece because the new Assessing Technician has chosen the health insurance buy back and that shows up in the Wage line. She added that Assessing is level funded.

City Manager Milner stated that we are in year 2 of the Avitar contract. The re-evaluation cost, the conversion cost, and the assessing cost are altogether in one contract and split over three years so the City is level funded for the next three years. Avitar should be complete with re-assessments on Friday. While they were on the field, they found situation where people didn't get permits that they should have gone for. A pick-up conversation will be occurring on this. Eversource will also be part of this conversation because she stated that she did not pick up that other piece In case they fight her abatement rejection. Councilor Dzujna asked City Manager Milner if Avitar provided a list of those people and Milner replied yes they can see what we haven't picked up before so we can capture that but we can't pick up the change in value as part of the tax cap formula. There will be two pieces to it.

City Manager Milner shifted back to General Government on page 82. Milner stated that the NHMA dues increased this year. Councilor Dzujna asked if they would help with the Claremont issue and Milner replied that they keep a neutral position on things like this.

City Manager's office shows a decrease in the wage line. This is because of the 5% increase budgeted for the City Manager in FY18 but since the previous City Manager Dragon knew she was leaving, she didn't take the increase. The Executive Secretary, Audrey Lanzillo came in a slightly less than what Lauraine was making due to her length of time in that role before she transferred. She continued with our USDA Role Technical Assistant, Niel Cannon, funded with a grant and we just applied for another USDA grant however the focus is now the Mill City Park Executive Director Marty Parichand. We need

these funds to pay Marty so he can continue to direct this project and the other grants coming in for the park. The appropriation is not in the budget yet as the grant hasn't been approved but it looks promising that we'll get it so when we do, it will be appropriated.

Health and Dental is the same and why we have a decrease in Assessing. Lauraine is on the buy back and there is a change in benefits with new employees. Open enrollment is happening now so Judie is moving some money around and will present on those changes next week. There's a large decrease in the Retirement Line due to Deferred Compensation in the previous City Manager's budget but not in the current City Manager's Budget. That line only consists of the NH State Retirement now.

City Manager Milner discussed the Nuisance Abatement line. The City is hanging onto certain property much too long and some becoming hot spots for the homeless so \$80k is set aside for this line for FY19. The \$89k from last year, \$69k of that was from the insurance proceeds from 31 Church Street (that wasn't the original appropriation for that line). The Manager's Contingency looks like there is a large decrease but what it really is showing in part when the Council put the pick-ups from last year in the Manager's Contingency line then at a later meeting, we voted for regrades for Fire and the Parks and Recreation Director. The appropriation is sitting in this line as a bottom line budget and the actual payments to Fire and Parks and the Parks and Rec Director are now in the proper wage lines for FY19.

Councilor Dzujna asked City Manager Milner if the USDA Grant would be going toward the Mill City Park project (Marty Parichand) and Milner responded that yes it would be. Councilor Dzujna asked if \$50k was the typical amount requested for this type of Grant because when we asked again, we only received \$30k. Milner replied that the original \$50k that we received was not typical of the usual amount awarded. It was approved for that amount because they really believe in what the City is trying to accomplish. The second time the City applied for it was during a competitive time and because we applied for the same position, we got fewer points. Milner further explained that this time around, we changed the position and requested \$30k.

Mayor Giunta interjected to promote Federal Agency Forum Day on 6/12/18 and discuss this funding need on the new position with the Director of the USDA who should be attending Forum on that day. City Manager Milner stated that Congresswoman Annie Kuster is in support of this grant for us as well. It will also be great to have our local bank President and CEO, Ron Magoon, show his support and come in to speak at the Forum as well. Ron will be MC'ing. It will be great for everyone to hear how much the bank believes in this project for the City, so much so that they gave us a quarter of a million dollars to help fund it.

City Manager moved on to discuss our IT Software Maintenance line which increased due to our new fiber internet network connection. It's been a fantastic change showing an increase in productivity. She continued stating the Professional Services is level funded. We will need new PCs next year and our agreement with IT will allow the cost to be level over 5 years however \$4k is needed and a request will be coming soon to Council to ask for an appropriation for this funding.

Milner continued with our Legal Services Line which hasn't needed to be adjusted for many years and stated that Paul Fitzgerald has been amazing and agreed to hold that line to stay the same for a 10th year in a row. Mayor Giunta asked to forward a special thank you to Paul on behalf of the entire City Council.

She moved to the Equipment Leasing Line, which has decreased. And Advertising and Supplies have stayed the same. Outside Agencies will be discussed on Monday night.

Milner then discussed the Economic Development section starting with the increase in FBIDC. As mentioned earlier in the meeting, the USDA doesn't approve the same amount of money for the same type of position. She added that Niel Cannon has brought in over a million dollars of funding to the City's projects and will likely triple that with the Chinberg Project. Milner stated that it's important to include him in the budget because we can't find another grant to fund him. Therefore, \$50k is a new line in the budget to keep Niel Cannon. We are working on a section on the City's website for project updates where we will be uploading videos of Niel and others to explain the exciting things that will be happening in our downtown. There are great videos from Ron Lagoon, Jo Brown, the company from Colorado, and many others that people can click on to watch an explanation and visuals of what is being planned for our City. Chris Kontoes is helping the City create some of these positive videos which will help change our image. Milner stated that \$5k is set aside for Mr. Kontoes so he can continue creating these great videos for the City.

Jim Aberg and Niel Cannon have been working tirelessly for the City and haven't asked for an increase since City Manager and previous Finance Director Judie Milner has worked for the City so she increased this line \$5k because it's important for the City to continue to work with these dedicated individuals. Milner stated that she made some adjustments in other areas to pull together this money for them.

Milner continued next with the Debt Service line. The change for this year is all capital related leases, notes and bonds are now showing up in our Debt Services section and that she pulled them out of the department level so we can see what our total debt is for capital. When you look at the Ambulance line, we are on our seventh payment and it is now in the Debt Services area where it was under the Fire Department previously. The roads bond was always here. Also moved here is the Fire Engine, the Fiber Connectivity Project. Interest relating to the Bonds and Notes are also part of this section. Capital Leases for the cruiser replacements will now be here. We don't have any new cruiser replacements budget for FY19 but we're paying on the ones we currently have. Capital Outlay is zeroed out to allow to stay under the tax cap.

She turned to page 141 Transfers and Special Revenue Funds. The Conservation Fund is level funded. The Library will utilize City employed part-time cleaners and will save money due to the cost sharing that had previously been done with the Library for the Cleaning Contract that has ended. Transfer in from the Library will include this cleaning service savings. In the Capital Reserve Funds, every year we utilize \$20K (\$5K is set aside for each of the agencies). \$15K is on the Revenue side is being brought in so our NET that we transfer over to the Bessie Rowell is \$5K.

Municipal Buildings shows the placeholder for the Bond for the Police Department and the Fire Station that expire this year. The Bond is \$100K and the State of NH paid half of that which is on the Revenue side and zeros out this year. So Finance kept our portion as a placeholder. The City may have to go out for a Bridge Bond for Daniel's Bridge. Also, Central Street needs repairs so between these two projects; the City is trying to hold this Bond for that work.

City Manager Milner moved to page 141-142 to review the Overlay section. This is utilized for requested Abatements. The City has allocated \$31K previously and it has remained level mostly. She did not increase this for the Eversource abatement. Milner stated that she didn't put in their new pick-up for this year. Their idea of depreciation and the City's number match so she didn't expect any issues on this however there will be a discussion with Eversource in the fall.

The Veteran Exemptions were considered an increase to include all wars at an estimated increase of approximately \$100K but the City couldn't fund that increase this year so the City is looking into only keeping the wars that are currently funded and just make an adjustment to these only. RSA may not allow this so the City is trying to look for these extra funds to accommodate this increase if it occurs.

Milner continued on to the TIF District pick-up for Catch Housing. This line is at the minimum and could increase based on the taxes calculated off their income statement. The other TIF increment is from the Industrial Park. They show together in the budget however are separated in the Financial Statement. Councilor Clarenbach stated that it would be better to separate the two in the budget as well and Milner replied that she could do that if the Council wishes. The Council consensus was to separate.

The County had a .5% increase in their taxes this year however we do not know what their Equalized Valuation is and won't know what our portion is until September 1st. Milner stated that this concluded the General Fund Budget.

Mayor Giunta stated that with respect to Niel Cannon, the funding of this project should be an important discussion on Federal Agency Day. Councilor Dzujna thanked City Manager Milner for doing a wonderful job explaining the budget and he added that he believes that Niel Cannon likely brought in more than 1M. He also added that FBIDC has been doing a tremendous amount of work especially with Todd Workman's quarterly Goals meeting. Milner responded to Councilor Dzujna's comments stating that the City works very well with FBIDC and that we're a team where each individual brings their own strengths to the work we are doing together.

Milner explained the meeting and speakers scheduled for next Tuesday June 12th. There will be a focus on the key projects reflective of our City's Mission as a recreation City. Marty Parichand will present Mill City Park, Tod and PCL, then Dick Lewis and Jeff Haze from Lakes Region Planning Commission to discuss the transportation piece.

Councilor Dzujna mentioned the need for a Traffic Flow discussion. He referenced that approximately 21K vehicles drive through our downtown every day and during the Drug Take Back Day, the traffic was backed up from South Willow Hill down to RT. 3 passed the bridge due to an estate sale off of

Will Hill. People who don't know the Franklin roads did not know the other roads to drive around the back up.

Mayor Giunta asked if there were any more comments or discussion. City Manager Milner stated that Chief Lachapelle requests the Council consider the Public/Private partnership that the Chief discussed during his budget review and request was made to allow for those providing financial support have their names on decals be added to our ambulances. Consensus of the Council is to allow for this type of recognition from the Public/Private supporters.

City Manager Milner reviewed a list of items needed for the next Budget Review Meeting scheduled for June 11th. Milner will provide number for a 2.5% increase for Water and Sewer, 50/50 local tax split, a Continuing Appropriation Resolution, Ordinances for the Water and Sewer increases, an Ordinance for the General Fund fee changes, the Budget Resolution, move Councilor Zink's salary to the School District, Food service into the General Fund, adding a chart showing the percentage of the Winni River Basin Program of the Sewer Budget, making a change in the Mayor's Drug Task Force to show the correct Federal years to 8 & 9 for FY19, updating the year to show 2 of 3 of the Avitar Contract, and Split the TIF Districts out.

Councilor Moquin asked if the school wants the 50/50 split or only to get them to the 4% needed. Since eventually the City intends to get close to or equal to 50/50, there was a discussion on which numbers City Manager Milner should display for the next budget meeting. Councilor Zink added that if we looked at a 50/50 split, 3M would be added to their budget. She believes they are currently only looking to see what the split would be to get them out of the \$885k hole they are in. She added that maybe we look at 40/60 of Tax Revenue not Pick-up and then move it up 2% each year to get to the 50/50 so it's not all done at once.

Councilor Clarenbach asked the Council to challenge the School Board because we need to understand what the problem is. The City can't keep finding money if there is no plan for some kind of a change. We can't continue to operate status quo.

Councilor Desrochers stated that the school won't change anything but we can't keep going down this same road. The school is bringing this onto themselves.

Councilor Dzujna stated that he is in support of a 50/50 split.

Councilor Trudel added that we could probably find a solution but we can't do it alone and must work together and collaborate with the school or next year will be worse. He suggested we do a SWAT Analysis and do something meaningful to look at the issues.

Councilor Moquin stated that we should discuss a moderate increase for the school. We can't control the mandated laws. Ask the school to present their financial bare bones needs and ask for a plan. However, she stated that we have a responsibility to fully fund the school.

Councilor Clarenbach stated that there is a disconnect and there needs to be some kind of an education movement to better manage the funding of the schools. We should not break the tax cap just to stay status quo. They show a loss every year and operate in crisis mode. He stated that we should not just keep throwing money at the problem. He added that we should look at what we are legally obligated to do.

Mayor Giunta stated that many people came up to the podium and continue to blame the Council. He stated that he provided ideas to the School Board but none were even considered. The City can't write their plan for them.

Councilor Dzujna stated that there are a number of teachers leaving because they didn't have the proper leadership so it's not all because of funding.

Councilor Desrochers added that the Cafeteria losses \$20k each year but does nothing about it. The City is just throwing money at the problem and without an improvement plan, the City should keep funding this problem and bleeding out. He continued that people will die if we cut emergency services. Fires will be left burning and complete loss of homes will increase. The consequences of City cuts are too high. This is the State's fault. They reported a 100M surplus but our City and other communities didn't see any of that money.

Councilor Barton agreed that the School Board needs to create a plan and look at where there will be money saved in the long run.

Councilor Brown provided the Council with some ideas stating that we are too close to the Budget. This is an opportunity for the School and the City to get creative and convert to a non-traditional education system. She stated that she spoke to numerous people on this and offered to have some kind of open forum for the City to present their ideas. We can help the students get a good education and prepare them for employment but we have to work together. Balance is needed. We can't just raise taxes without the school showing some kind of strategic plan.

Mayor Giunta stated that he will veto any type of tax break. He stated that there must be meaningful discussions together with the School board.

**Motion - Councilor Desrochers moved to enter into a Non-public Session according to RSA 91-A:3, II(c), Matters which, if discussed in public would likely affect adversely the reputation of any person other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance for or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.
Seconded by Councilor Trudel.**

Roll Call:

| | | | | | |
|----------------------|------------|----------------------|------------|------------------|---------------|
| Councilor Barton | <u>Yes</u> | Councilor Desrochers | <u>Yes</u> | Councilor Ribas | <u>Absent</u> |
| Councilor Brown | <u>Yes</u> | Councilor Dzujna | <u>Yes</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Clarenbach | <u>Yes</u> | Councilor Moquin | <u>Yes</u> | Councilor Zink | <u>Yes</u> |

All in Favor to enter into Non-Public. Motion PASSED.

Entered into Non-public at 8:30PM

Motion to leave Non-Public and return to Public Session was made by Councilor Desrochers.

Seconded by Councilor Trudel.

All in Favor. Motion PASSED.

Councilor Barton exited the non-public and entire remainder of the meeting at 8:39PM

Returned to Public Session at 9:00PM

Motion to seal the minutes was made by Councilor Clarenbach because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Seconded by Councilor Dzujna.

Roll Call:

| | | | | | |
|----------------------|---------------|----------------------|------------|------------------|---------------|
| Councilor Barton | <u>Absent</u> | Councilor Desrochers | <u>Yes</u> | Councilor Ribas | <u>Absent</u> |
| Councilor Brown | <u>Yes</u> | Councilor Dzujna | <u>Yes</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Clarenbach | <u>Yes</u> | Councilor Moquin | <u>Yes</u> | Councilor Zink | <u>Yes</u> |

All in Favor. Motion PASSED.

Motion to adjourn made by Councilor Trudel. Seconded by Councilor Brown.

All in Favor Motion PASSED.

Meeting adjourned at 9:00PM

Respectfully Submitted,

Audrey Lanzillo



Pending Council Approval

City Council Budget Overview for Outside Agencies FY19

6:00PM - Council Chambers

June 11, 2018

Call to Order

Mayor Giunta called the meeting to order in Council Chambers, Franklin City Hall at 6:00PM.

Council members in attendance:

Mayor Giunta, Councilor Ribas, Councilor Clarenbach, Councilor Brown, Councilor Barton, Councilor Desrochers, Councilor Trudel, Councilor Moquin, Councilor Dzujna, Councilor Zink

Others in attendance:

City Manager Judie Milner

Salute to the Flag was led by City Manager Milner.

Music by High School Band

The first of several Outside Agencies spoke at tonight's City Council meeting. Each Agency provided some of their current statistics along with their budget request to the City.

Community Action Program Agency

Gail Lyman, Area Director of the Community Action Program provided the Council with a handout containing a summary of their programs and projected costs. Fuel and Electric assistance remain the highest need. Services for the CAP office include outreach to homebound residents and direct assistance to low income and handicap residents. CAP also provides assistance to the elderly. Federal, State, and private funds are raised to help ease the strain on local residents and taxpayers.

Councilor Dzujna asked when they are moving into City Hall. Although Gail didn't have an exact date, they are looking forward to moving out of the old building and then eventually moving into their new building when it's complete. There were no further comments or questions for CAP office. Gail thanked the City for their partnership over the past many years and hopes it will continue for many more.

Franklin VNA & Hospice

Barbara Normandin provided an overview of the needs and services provided to our residents. Due to rising health costs, it has become more and more difficult to obtain medications and proper healthcare. For over 73 years, The Franklin VNA & Hospice has provided skilled services, community education, and support services only through the assistance received through City and Town appropriations.

They opened the much anticipated Teuscher-Wilson Hospice Brick Garden earlier this year and excited to honor the memories of those who have died. Brick sponsorship is \$50 which features a message or name of the sponsor's choice.

Barbara thanked the Mayor and Council for their time.

TRIP Center/Elder Services

Pam Jolivette began by giving credit to Nany Marceau for her hard work and dedication to the TRIP Center. She explained some of the services provided such as Meals on Wheels for older adults mainly, exercise, aging and disability, community collaboration, healthy eating, and the Garden at Sant Bani School.

Councilor Dzujna commented on what a terrific job they are doing and described them as being an integral part of our community. Councilor Dzujna asked Pam Jolivette how many meals are distributed annual. She replied that there were 23,613 Meals on Wheels distributed. At the center, 5,926 meals were provided.

Pam Jolivette thanked the Council for their time and consideration of continued support.

There were no further comments or questions from the Council.

Veterans Ski Area – Franklin Outing Club

Jim Jones, Co-President of the Franklin Outing Club expressed that the ski area is more than just that and wants to be known going forward as the Franklin Outing Club. There are many events coming up with concerts on the hill. The public can reach out to Jim for an event schedule. He stated that there's a 9-hole disk golf course up and running. The Lakes Region snowmobile Club has collaborated with the FOC to make some improvements.

Snowmaking is needed to sustain an entire season of skiing and snowmobiling. Other items such as a high capacity pump and Compressor are needed. Jim stated that there is much excitement of what is to come and lots of collaboration to make Franklin a great place to live.

Councilor Dzujna commented on the new leadership and what a great job they are doing. He stated that people should go there and check it out. Dzujna also thanked Mr. Jones for re-using the City's poles.

Mr. Jones spoke with Director Lewis on the viability to use solar power to alleviate electricity costs. He also mentioned that Verizon has such poor reception and wondered if the City could make some income by allowing them to use it. Mayor Giunta agreed that Verizon doesn't have good reception up here.

There were no further comments or questions from the Council.

Mr. Joes thanked the Council for their support every year.

Historical Society

President of the Franklin Historical Society, Leigh Webb provided a status on what the society has been doing this year and what projects he would like to do. Mr. Webb humbly requested \$250 in this coming FY budget to be used for cleaning up poison ivy and creating steps up to the Stevenstown Fort plaque. Also adding a descriptive plaque (removing the old one) at the site called, "Sentinel Pine". Other projects planned are the conserving of the original 1925 Theatrical Backdrops which are currently hanging in the Odd Fellows Hall (originally called "Burleigh Hall").

There are also plans to display art work of the past. Franklin Residents, namely Helen Hird, her student (and niece) Linda Keegan, both of whom excelled in Japanese style art.

Mr. Webb stated that he'd like to bring back a school activity called the Traveling Trunk.

Mayor Giunta thanked Mr. Webb for cleaning and repairing the plaque at the Daniel Webster Breast Sculpture. Mr. Webb stated that the sculpture was created by Daniel French but his daughter had to finish it. Mr. French is most notably known for his prolific work of the Abraham Lincoln Memorial in Washington, DC.

There were no further questions or comments.

Mr. Webb thanked the Council for their time and for their past support.

Upper Merrimack River Local Advisory Committee

Wayne Ives provided a status of the UMLAC and the many project they are involved in. This committee represents six communities reviewing permits, managing and coordinating projects and protection programs that impact our rivers and streams.

Mr. Ives commented on the strength and dedication of this committee which could only be possible through the generous donations of money and volunteerism of the communities it supports.

All are welcome to check out their Facebook and Twitter accounts. Also reach out by phone at 603.796.2615 or email: UMLAC@errimackRiver.org

There were no comments or questions from the Council.

Franklin Business & Industrial Development Corporation

FBIDC Director Jim Aberg provided the Council with information regarding plans to further assist in the development of Franklin's Downtown. He is working with City Manager Milner to identify buildings to transform and develop. His Downtown Development Team meets bi-weekly to discuss the current and future thoughts on our City's development. This is a team effort and each member brings precise talent to the table.

FBIDC works tirelessly in supporting good will and promoting a positive image for Franklin. By leveraging funding received from the City, the investment triples through grant funding and volunteering. And with continued partnership with our City, this helps influence other investors to want to develop here as well.

City Manager Miner thanked Mr. Aberg for his dedication to our City and stated that she is very excited to work with this great team.

There were no further comments or questions for Mr. Aberg.

Conservation Commission

Bob Morin, secretary for the Conservation Commission provided the Council with information on the organization, services provided, and explained their upcoming projects.

The Commission currently acts as a steward of our natural resources in the following areas: Great Gains Forest, Montgomery Forest, Griffin Road, and Billie Mo Brook Forest. He stated that there are no current timber harvesting plans but are planning a Wildlife Habitat Restoration project and some maintenance at Shaw Pond and Shaw Brooke.

Mr. Morin coordinates with the City Forester, NH Department of Environmental Services, Lakes Region Snowmobile Club, Franklin's Municipal Services Department, and other civic organizations with respect to their plans when improving hiking trails or permitting for various activities.

Continued funding from the City will keep the partnership strong with the many organizations that need to come together when our forest and water sites might be impacted.

Mr. Morin stated that he would love the Council's help in filling the open seats on this commission and thanked the Council for all their past support.

There were no questions or comments for Mr. Morin.

City Manager Milner thanked all of the agencies who came before the Council this evening. They are all doing amazing things for our City and it does not go unnoticed. This is an important part of what keeps our City healthy and strong.

Superintendent Dan LeGallo and Chair Tim Dow addressed the Council

Mr. Dow thanked the Council for letting them speak tonight. He stated that the City Council asked for a Strategic Plan from the SAU and they would like to provide an update to the Council. Mr. Dow stated that Councilor Moquin was part of the team to help work on the Strategic Plan and that they would present it to the Council in September or October.

Susan Blair, Principal of the Paul Smith School described the model of teaching at Paul Smith and how is modeled similar to Sant Bani. She described the methods of this and urged that education can't be done the same as it's always been done. Paul Smith and their extremely dedicated teaching staff have implemented a way of learning through "Houses", not "Grades" and not jumping to a different teacher every year. Instead each house contained all the educational requirements necessary and a child would essentially remain in that house until they graduated. This gives the child the ability to get to know everyone in the house and each learn at their pace while experiencing strengths from each other. If a child needed special learning intervention, the staff would meet, discuss, and have an action plan for that individual.

Susan Blair stated that the children are very happy with this arrangement and are learning better with less stress. The staff is so dedicated. She described that they did the Polar Express week and all the staff "lived" the actual story. The children participated in it and it became real for them. Everyone had so much fun and learned while doing so. These children will never forget that experience.

There was applause from the Council and the public.

Councilor Barton and Councilor Brown each gave their praise and stated what a great job they are doing.

There was another round of applause that filled the room.

Carrie Charette, Franklin High School Principal provided a handout and mentioned that the year book dedication ceremony was approaching. The school is focusing on Franklin's image. She shared that 21 students enrolled in Hewitt. She also stated that testing scores improved. There are 214 athletic students and some of those same students play 3 sports. Academically, there are several students who received NH Scholarships and the 2018 Presidential Scholarship Award. The goals are to focus on student leadership, communication, and to be well rounded. She stated that they need the opportunity to try new things not just take a course and be done.

Carrie Charette thanked the Council for allowing her to speak. There were no questions or comments from the Council.

Chair Dow approached the City Council once more to update them on their current financial situation. On or about May 14th, there will be some teachers receiving RIFs. Some of them couldn't wait and have given their notice. There will be plans to reduce the music program and cut or reduce others as well. He stated that the school can't afford to lose these last few programs. Moving forward, Chair Dow requested to fully fund these programs and with the Strategic Plan/Houses, a report will go out every quarter.

Mr. Dow stated that they need to fill the grant writer position to write and obtain grants that will help fund the schools.

Chair Dow asked the Council to consider increasing the school revenue by 6% this year (and 2% each year after to reach closer to a 50/50 split. The schools lost a lot of funding through the Stabilization Adequate Education Funding cut.

Councilor Brown stated that something just doesn't seem right especially when school admin fees are over \$800K. Teachers shouldn't be the first place to cut. She added that there's room to consolidate other services.

Chair Dow stated that the shortfall from the state should be made up by the City of Franklin whether or not we can afford it. This City is responsible to fund the schools. The tax cap can be raised one time to fix the problem.

Councilor Zink asked the Council to shift \$400K this year and \$235K each year for 4 years to get the school funds and closer to a 50/50 split over time.

Councilor Clarenbach acknowledged this difficult situation and agreed that our schools are a priority. If we lose our schools, we lose the fabric of our community. We need to find mutual ground because we are all in a tough place. He asked what things would the City cut and wants the entire community to know that we pay for all of the services for the City.

Mayor Giunta addressed Chair Dow and stated that due to the loss of Stabilization and Adequacy, teachers and administration is still doing an amazing job but we need to be sensitive to the citizens of Franklin and not break the tax cap. Mayor Giunta asked City Manager Milner and the Councilors to work with Chair Dow maybe organize a budget workshop and see where we can help.

Chair Dow replied that he understands Councilor Clarenbach but pointed out that teachers will be leaving for a more stable place to live and work. Grants will be lost without a Grant Writer. He stated that the Citizens of Franklin have already spoken and want their taxes to be increased to fund the schools. In conclusion, he asked for a commitment of 4% from the City.

Councilor Moquin recapped that a workshop will be organized to work on a 5-year Strategic Plan with frequent checkpoints. She concluded stating that the silos need to be removed.

**Motion to adjourn was made by Councilor Dzujna.
Seconded by Councilor Brown.**

Meeting adjourned at 8:25PM

Respectfully Submitted,

Audrey Lanzillo



Pending Council Approval

City Council FY19 Budget Workshop Minutes
6:00PM - Council Chambers
June 18, 2018

Call to Order

Mayor Giunta called the meeting to order in Council Chambers, Franklin City Hall at 6:00PM.

Council members in attendance:

Mayor Giunta, Councilor Ribas, Councilor Clarenbach, Councilor Brown, Councilor Barton, Councilor Desrochers, Councilor Trudel, Councilor Moquin, Councilor Dzujna, Councilor Zink

Others in attendance:

City Manager Judie Milner

Salute to the flag was led by Councilor Trudel.

Mayor Giunta began the discussion asking City Manager Milner to provide an update on the City Manager's Budget. He also informed the Council that there will be a couple of motions this evening and wanted all to be aware.

City Manager Milner began with a brief update on the Pittsfield meeting that was held last week. Several Councilors, City Manager Milner, Superintendent LeGallo, and members of the school board also attended this meeting in Pittsfield. The purpose of the Pittsfield meeting was to discuss the Adequacy Education Funding and why we are back to where we were back in Claremont I. She stated that one of the original lawyers from this lawsuit now works for the State of New Hampshire so he can't be on the legal team. Another lawyer is semi-retired and wants to handle this case pro-bono but is looking for a few other volunteer lawyers to join forces. Milner asked the Council if it would be ok to invite the team to Franklin for a presentation also to include our neighboring communities. The Council was in consensus to invite the team and present out the findings and next steps. The school board is aware in support of this presentation.

City Manager Milner next began her review of the budget. There is an Eversource pick-up situation regarding changes in values. Milner denied an abatement request from Eversource and did not see any response from the abatement denial within the 30 day window. However, they do have until September 1st to challenge this denial. Due to this, the City did not pick-up the Eversource change in value for the current year. This is estimated at approximately \$8M. She also added that Eversource depreciates on an accelerated rate. The City depreciates on a straight line method over the life of the project. Milner stated that she is extremely uncomfortable with bringing in the entire \$8M at this point. Bringing in \$4M of the \$8M of the pick-ups instead, brings us closer to where we need to be and then also be able to give the school district \$102,240.

Milner informed the Council that there was a transfer to the Capital Reserve Fund for \$54,982 dollars. This transfer was the expiring Police and Courthouse Bond. This was holding the place for a possible bridge bond for Daniel's Bridge or for some road work on Central Street. This can move over to the school as well totaling \$157,220. At this point, this is all City Manager could find for the school. Police, Fire, MSD do not have any buffers. Parks & Rec are 80% funded by other sources. There isn't any low hanging fruit to grab at this time. Certain level of services provided to the City would be lost with budget cuts to them.

Mayor Giunta mentioned the lapsing Fund Balance on the school side is \$160K. City Manager Milner stated that the Council typically lets the school district use that and appropriate it in the following year. The school district did appropriate a \$50K payment associated with the Middle School roof. The City obtained a \$2M note that will close in July, the Energy project piece will be funded by the Energy savings but the Middle School roof will not be. The school put the \$50k appropriation in for this fiscal year but they will not need it because the City is closing on the note in July so that is another \$50k that the City can use to help close the shortfall of \$412K

Councilor Zink pointed out to the Council that the school has already appropriated the \$160K so we shouldn't be counting in again. City Manager Milner stated that the school had only just asked permission to utilize that \$160K and didn't expect to see it already appropriated in their presentation.

The Council reviewed numbers arriving at \$207,220 for the school.

Councilor Brown asked City Manager Milner what were her finding after analyzing a 50/50 split of the budget between the City and Schools. Milner replied that she reviewed eliminating trash pick-up but with our current absentee landlord population, this probably would not work well for the City. There would be a lot of trash along the sides of the road. This would affect investors coming to our City.

City Manager Milner continued with elimination of services with the Fire Department, there would be longer wait times for the ambulance which in turn affects survival rates. She began looking at eliminating an RSO officer and some road patrol at the Police Department and only allows officers to go out on an emergency call. City Manager Milner stated that the patrol officers deal with things that the City does not want going on here. It is very important to our City and does not recommend making cuts here either. Safety for our residents and officers is a number one priority. The Library is also an important for our community. It offers a place to go for the older children, it organizes programs for the younger children, and use of the public computer for residents who don't have one are very much needed in our City. Milner stated that we could severely reduce the operating hours or close it altogether but it would be a big loss for our community. Looking at the Welfare Department, if the City eliminated the Welfare Director, Milner stated that it would be a huge mistake. Welfare was once a \$250K budget now only \$87K due to Director Ryea's resourcefulness and diligence. City Manager

continued to explain that the Assessing Administrator could take over the Planning and Zoning's Secretary position but they are extremely busy in that office so that would be very difficult. Planning and Zoning's Director, Dick Lewis, is very busy and needs help with many administrative things. Mr. Lewis is also our Grant Writer and Special Projects Coordinator. With the many new development activities kicking up, he is extremely busy leading all of that great work and eliminating support assistance for him, would make Mr. Lewis have to handle all of the secretarial duties as well. This would not be a feasible decision.

Councilor Desrochers asked why the formula that's been used for the City, up until 2014, worked reasonably well. The formula doesn't work anymore. The school is \$1M short every year and over the past couple of years, the City has given the schools approximately \$2.3M. He also asked people to think about the fact that if we have no trash pick-up, no ambulance, no SRO, no police driving around, and no library, who will want to come to live in Franklin or even want to stay living here. Desrochers asked the school to financially plan better and make adjustments in other areas. He stated that the school shouldn't just come before the board and ask for more money year after year without a justifiable reason and financial plan.

Councilor Barton stated that last year, the school planned a cost of \$13,000 per student and this year it is \$15,000 per student per year. He asked that the school go back and review their budget line by line then come back to the Council and discuss again on July 2nd.

Councilor Clarenbach stated that over the last four years, there has been a significant downshift (of the Retirement System and loss of revenues to the schools) from the state to the City. The CPI reduction of less than 1% will compound and combined with higher costs, the problem quickly worsened. The City is responsible for educating our students but by giving the school \$200K at this point likely isn't going to do much and the education here is already suffering. The states math proficiency rating is 49% state-wide and Franklin's math proficiency rating is only 22%. This is a City-wide problem and we need to re-align the important aspects, City-wide not just the schools and not just the municipal government. He stated that the July 2nd isn't enough time to solve this problem. We need to come together and keep working this out. If we don't figure something out by July 22nd, the City Manager's budget will default.

Councilor Zink addressed Councilor Barton's comments on the per pupil cost. She stated that the school wasn't including grants in the per pupil cost where they were previously. She also agreed with Councilor Clarenbach to take the next couple of weeks and meet with the school district before passing the budget. The deadline is approaching and we are getting close to that. Councilor Zink asked City Manager Milner to look at page 180 in the Budget. With regards to the Capital Items that the City plans to fund this year, Zink asked if a few of the items were really needed.

City Manager Milner responded to the Capital items stating that page 180 shows the approved Capital items from last year, the items highlighted were funding in the FY18 Budget; they are complete. She

then turned back to page 137 and see that Milner zeroed out all the Capital items for this year already in the budget.

Mayor Giunta stated his concern for zeroing out the Capital Items for this year and asked City Manager Milner to explain the risk of doing this. City Manager Milner responded stating that every year the City zeroes out the Capital Projects and managed by utilizing possible surplus in other areas. Both the City and school have been operating this way for some time and not the most comfortable way to plan needed projects. Some projects that need to happen don't happen and it's unfortunate.

Mayor Giunta also added that over the years Franklin has been lucky sometimes with one-time pick-up and would send the money over to the school and every year the same statement is said. This is one-time money. The school budgeting process needs to be straightened out. He continued that there were even suggestions of consolidating certain areas and the school responded with an adamant no. Suggestions were no being considered.

Mayor Giunta further mentioned how Northern Pass was coming and we all planned for that but unfortunately it hasn't happened.

City Manager Milner stated that as adversarial as it seems, the City and School is working together better than it has in the past. She believes this isn't a problem that can be solved in the next six weeks and why she recommended a City-wide efficiency study which includes the school and municipal departments. Milner stressed that she truly believes that this is the time to do the independent study and have a third party help us do the analysis so we can start serving our residents better. She wants the Council to consider doing this study as it is not part of the Manager's Budget.

Councilor Clarenbach stated that there is not enough cost savings to this right now. He's not opposed to doing it but the bottom line is we need to cut services. We continue to provide services that we are not bringing enough money in to pay for. Clarenbach also believes that the City needs to send some sort of funds to the school and show good faith even if for another year.

Mayor Giunta stated that if we end up spending \$250k for a consultant to come in and do the study, there has to be some kind of MOU. Both parties have to agree to do whatever they say they are going to do. Councilor Dzujna acquiesced.

Councilor Dzujna stated that it is important to the children of Franklin to fund the schools but if we have to cut Fire and Police to do that, then we are not looking at this the right way. He added that there are people out there just waiting to find a City where there is no Police enforcement so they can move right in.

Mayor Giunta stated that this can't be solved tonight unless someone finds another \$200K in this budget. He posed a question to the school to include the replacement of the open positions and go back through their budget.

Councilor Brown referred to the School Budget that was handed out and the Financial Committee Meeting. She then asked about the Grant Writer position and that it shows they brought in \$1M of new funding. She clarified with Amanda Bergquist that it was not new funding. Amanda told Councilor Brown that \$800K was for Special Education and \$200K for Title I. Councilor Brown felt this was misleading information to state it was new grant money for \$1M. In another area the school showed Tutoring Salaries budgeted at \$45k but only used \$1,629 with a couple more months left of school. There appears to be a similar situation with the line for DCYF. Councilor Brown sees an opportunity to look closer at these items and adjust. There also appears to be a lot of Supply redundancy. Councilor Brown reviewed other areas where the school budget for prior years showed considerably higher projections to what was actually spent.

Mayor Giunta asked City Manager Milner who Councilor Brown should meet with to get answers on these questions. City Manager Milner stated that she should sit with Superintendent LeGallo.

Councilor Moquin addressed the school stating that her children are in the Franklin School System and it is very different today than 14 years ago. It's been a slow reduction in services. When one of her children was a freshman at Franklin High School, she didn't have any classes for half of the school day. During that time, Councilor Moquin used VLAX just to fill a slot or two and it wasn't a great class experience. When talking about this budget and what the school needs, consider what she described of her child's experience from two years ago. Moquin concluded that it's not just about looking at the line items; also consider the teachers and the level of expertise the children deserve.

Councilor Brown stated that she met with Superintendent LeGallo and Principal Charette last week walking through the High School, reviewing curriculum, and can see a lot of other positive things happening there. They discussed the Extended Learning Opportunities (ELO), possible adjustments to the block schedules, and controlling time off campus for Juniors/Seniors. She wanted everyone to know that she appreciates all they are trying to do to provide the best education and opportunities for our students. Her mother and grandmother taught at Franklin High School so she takes great pride in the education system here. There are definitely opportunities to make some needed improvements. A new Finance admin will be coming on board. As a start, she would like to sit with the Finance team and better understand how they make their projections.

Councilor Brown expressed great passion of ideas in coming together from both the City and School side to look at this together and figure out the priorities. Some things have to change; it can't be the same thing year after year. She agreed with Councilor Moquin that the early July deadline is not enough time to work through this. This must be a team effort.

Mayor Giunta stated that he would like Councilor Brown to sit down with the City Manager Milner and the School Finance team and go through their budget line by line. He stated that there are two areas of focus here. One is to sit down and review their budget line by line and the other is to forget about Northern Pass and find other ways to raise revenue for the City. Mayor Giunta challenged every one attending this evening to spread the word and let people know that Franklin is a great City to move to. He currently receives reinforcement from our local business owners who are looking to buy property here and speaks to many other people who love this City. If any one of us projects a negative view of this City, the right people won't come here.

Councilor Moquin stated that it is difficult to tell people the positive things when we continue to have these same growing issues year after year. When families ask what is changing, there really is no great answer and it's difficult.

Mayor Giunta responded to Councilor Moquin and offered a way of turning the conversation around by mentioning the Stevens Mill, Chinberg, and the Water Park projects planned for Franklin. There is a plan in place to help bring in revenue and that we are taking steps forward.

Councilor Zink calculated that the City needs to collect \$35.62 from each resident to help find the money that schools need. She asked what kinds of additional fees we can charge to raise some revenue.

City Manager Milner responded that we can look at certain things but it will take some time and a few things are regulated by RSA and can't be changed. This could take approximately 6-8 months and currently part of workshop discussions.

Mayor Giunta sternly stated that he will veto any attempt to override our tax cap.

Councilor Barton and City Manager Milner discussed the per pupil cost and how that is actually figured. She used Dover as an example. Their cost per pupil is \$10,000 and Bedford is \$11,000. This has nothing to do with assessed value. The reason they can provide the education for less is because of the number of students. There is a tipping point when you don't need more infrastructure, which is your biggest cost, and the more students you have can be educated for less money.

Councilor Clarenbach mentioned that eventually the cost to maintain the High School vs the number of students will dictate next steps. He suggested having three tracks of education at the high school. They would be: General, College, and Military. We can't offer all types of languages and literature based on the number of students we have. We have to look at what we are legally obligated to do. The TIF needs reinvestment but we are 6-10 years away from seeing money come from that income. We need to take action now because further delay means our students are greatly affected for years ahead.

Councilor Desrochers stated that Franklin is not the only struggling City and the state just keeps cutting and cutting. Pay as you go trash doesn't work. He further added that when looking at statistics, you need to report on the entire big picture. Instead of only saying that 64 students graduated, state how many went to college, how many went on with scholarships, how many went into the Military, and how many joined the workforce. There are positive points that can be made. He stated that we need to have another Claremont. He urged to combine the Finance Office and save \$70k right from the start.

Councilor Zink asked City Manager how she feels about considering a \$6M pick-up. City Manager Milner stated that she is not comfortable with that number and referred back to the Council.

Councilor Clarenbach stated that he would rather hold at the \$4M mark. He stated it would be better to find the money that is actually there.

Councilor Ribas stated that he was prepared this evening to make a motion to exempt all Debt Service which would get us \$609K but he first wants to see if the school will do something on their part to show good faith of looking at operating differently to save money. He stated that the Council is trying to nickel and dime their way to get to \$400K when the school really needs \$800K. The Council is in the middle of this problem since the state is shrinking the amount of assistance to the schools and we are trying to hold our end, fund our municipal budget and tell the schools to just make do with what they are going to get. If we don't level fund the schools, we won't have any moral authority to go to the state and tell them they need to increase adequate funding. If we have another Claremont suit, it can take 5 years or so but until then, we need to fund stabilization. If we are lucky, we can get the state to refund stabilization at the level they had it before. None of this covers the immediate crisis. If the school system is hollowed out, there is no way we are going to get people to move to Chinberg Properties.

Mayor Giunta stated that if the Council makes a motion to exempt Debt Service, it is essentially breaking the tax cap. Mayor Giunta stated that he will veto that as well.

Councilor Ribas stated that he mentioned Debt Service because he feels it's the right thing to do. However, the way the Charter is written, this can be called an emergency and take it from the Fund Balance with a 5/4 vote. He stated that he understands the importance of the Fund Balance and why he was thinking of proposing Debt Service rather than Fund Balance.

Councilor Brown has been discussing different types of school program options with other schools and offered to share the findings with the public. We can put a package together and send that to the state to show we are trying to help ourselves and ask for two year funding for a test program run type of approach.

Councilor Zink asked about the school roof bond and if the payment is \$50k. City Manager Milner responded that yes it is \$50K.

Motion – Councilor Zink moved to transfer \$207,220 from the City budget to the School.

City Manager Milner clarified that the piece that would move from the City to the School side is the \$54,982 (placeholder for the PD bond that expired that we'll need next year), the \$102,240 would be an additional pick-up that would go straight to the school. The \$50K is a savings that they already have in their budget for the roof payment but not needed next year because the City is closing on the roof after July 1st.

**Amended Motion – Councilor Zink moved to transfer \$54,982 of one-time revenue from the Municipal Budget to the School, and the \$102,240 in pick-ups totaling \$157,220.
Seconded by Councilor Ribas.**

Councilor Clarenbach clarified that the \$50K is already in their budget for the roof payment. They don't need to use it for that payment so they can reallocate it as they want.

Mayor Giunta asked if there was any further discussion.

Councilor Barton wanted the school to go back and look at their budget first before we motion to just give them money. Mayor Giunta stated that Councilor Brown is going to meet with them to review their budget and discuss the roof payment reallocation.

Councilor Trudel is happy to know Councilor Brown will meet with the Superintendent but he proposed that the entire Council, City Manager Milner, and the Superintendent meet altogether this week or by the end of next week. This way, any questions generated can be dealt with quickly with the entire team present.

Mayor Giunta suggested that Councilor Brown do the preliminary meeting with Superintendent LeGallo and the Business Administrator first then come back together as a Council. Councilor Brown stated that she will reach out right away and schedule time with the School.

8 in Favor of Councilor Zink's Motion. 1 Abstention.

Motion PASSED.

Motion – Councilor Zink moved to cancel the July 2nd Budget Meeting to allow for more time to review the budgets and reschedule this meeting to July 16th or a date that works for the Council.

Seconded by Councilor Ribas.

Mayor Giunta stated that the July 2nd meeting hadn't actually been scheduled yet so we do not need this motion.

**Motion – Councilor Clarenbach moved that the Franklin City Council adopt resolution #22-18 to allow the City to expend like appropriations until the FY19 budget is adopted.
Seconded by Councilor Ribas.**

Clarenbach read the Resolution

RESOLUTION #22-18

A Resolution relating to payment of necessary accounts payable and payroll in fiscal year 2019.

In the year of our Lord, Two Thousand Eighteen,

WHEREAS, The City Council of the City of Franklin has not adopted a Budget for Fiscal Year 2019, which will begin July 1, 2018, and

WHEREAS, The City Council of the City of Franklin wishes that all necessary accounts payable and payrolls be paid during the month of July 2018, now

THEREFORE, BE IT RESOLVED THAT, The City Council of the City of Franklin does hereby authorize payment of like FY2018 expenditures for both accounts payable and payroll and further authorizes the City Treasurer to draw necessary drafts as approved by the City Manager/Superintendent up to the time that the 2019 Fiscal Year Budget is adopted

By a roll call vote.

Roll Call:

| | | | | | |
|-----------------------------|-------------------|-----------------------------|-------------------|-------------------------|-------------------|
| Councilor Barton | <u>yes</u> | Councilor Desrochers | <u>yes</u> | Councilor Ribas | <u>yes</u> |
| Councilor Brown | <u>yes</u> | Councilor Dzujna | <u>yes</u> | Councilor Trudel | <u>yes</u> |
| Councilor Clarenbach | <u>yes</u> | Councilor Moquin | <u>yes</u> | Councilor Zink | <u>yes</u> |

City Manager Milner stated that she received legal opinion on this type of resolution. Because this Resolution occurs yearly and doesn't request the increasing of appropriations only expending of them or similar to a hold over, public notice is not necessary.

Councilor Clarenbach asked for clarification on Public Notice with regards to passing the budget. City Manager Milner stated that according to the Charter, it is 7 days on a Budget Hearing but our Ordinance Code says 10 days. We have always followed the 10 day rule. Milner stated that we will have time if a decision is made on July 2nd to get it in the paper. The Council needs to provide 24 hours of notice when holding a meeting.

Councilor Brown will meet with Superintendent LeGallo first then work with City Manager Milner to schedule a meeting with the Council and the School Board. The Council agreed to hold a meeting on June 28th to review the findings from Councilor Brown's meeting. All were in agreement to hold the June 28th meeting as a Council Meeting and invite the School Board to join.

City Manager explained the motion addressing the water and sewer increase. She stated that in order to get to a 2.5% increase on water and sewer, \$20K from water would go into Capital Improvements (rate of \$6.62); \$24K from sewer would go into Capital Improvements (rate of \$7.09). This mirrors what is in the Manager's budget however the resolution before the council needed to be updated to show these numbers.

Motion – Councilor Clarenbach moved to set a Public Hearing for Monday, July 2, 2018 at 6PM in Council Chambers on Ordinance 01-19 relating to FY2019 water commodity and sewer disposal rates.
Seconded by Councilor Trudel.

Councilor Ribas asked if we would be losing revenue if we don't do this on July 2nd. City Manager Milner stated that we would not be losing revenue because the 1st bill that includes July 1st, isn't mailed out until September.

Councilor Clarenbach stated that the Council should hold on the fees since we may make adjustments on the them and stay underneath the tax cap.

Mayor Giunta read the Ordinance.

ORDINANCE #01-19

AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand Eighteen;

Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code, Chapter 160, Fees, 160-1 Fees charged for service by the City of Franklin Water/Sewer Departments be changed as follows:

| | <u>Current Fee</u> | <u>Change To</u> |
|---|--------------------|------------------|
| Water Commodity Charge Per 100 cubic feet | \$6.45 | \$6.62 |
| Sewer Disposal Charge Per 100 cubic feet | \$6.91 | \$7.09 |

Fees to be effective July 1, 2018 by a roll call vote.

**Motion to adjourn was made by Councilor Clarenbach.
Seconded by Councilor Desrochers.**

Meeting adjourned at 8:01PM

Respectfully Submitted,

Audrey Lanzillo



Pending Council Approval

**City Council FY19 Budget Workshop Minutes
6:00PM - Franklin Public Library Upstairs
June 28, 2018**

Call to Order

Mayor Giunta called the meeting to order in the upstairs meeting room at the Franklin Public Library at 6:00PM.

Council members in attendance:

Mayor Giunta, Councilor Ribas, Councilor Clarenbach, Councilor Brown, Councilor Barton, Councilor Desrochers, Councilor Trudel, Councilor Moquin, Councilor Dzujna, Councilor Zink

Others in attendance:

City Manager Judie Milner

Salute to the flag was led by City Manager Milner.

The discussion began with Mayor Giunta stating the amount of the school shortfall was \$412K and at the previous meeting on June 18th, \$207K was located for the School. The conversation continued with analyzing funds on the City side hoping to locate the remaining funds to reach the \$412K need.

Councilor Brown reviewed the School Budget, met with City Manager Milner, and then Milner discussed further with Superintendent LeGallo. Milner gave a brief overview of the June 18th meeting and discussed in great detail, the unfortunate decreases in adequate funding from the state. The need for a Claremont III was also a focus of that discussion. Milner and LeGallo agreed that it would be a good idea to invite Attorneys Andru Volinsky and John Tobin, who were both the original attorneys from Claremont I and II, to do a presentation in Franklin similar to the one they did in Pittsfield. Milner stated that it's clear that property poor communities have to pay more per student than property rich communities. Councilor Brown created a spreadsheet to share with the Council for review of the school budget.

Superintendent LeGallo stated that City Manager Milner did forward the spreadsheet to him and shared his thoughts on the line by line budget items. LeGallo explained the line by line items and highlighted that the budget item for DCYF is risky to cut. He stated that a high number of young students are having issues with speech so LeGallo is paying close attention since it can be extremely costly to handle. The size of the SAU Business office is appropriate to the number of workers in that office. Superintendent LeGallo explained the what the columns meant on the spreadsheet that Councilor Brown created and noted that the money in the "cuts" column are suggested at this point.

School Board Chair Tim Dow stated that some cuts were made and he reviewed a few of those with the Council. New equipment for Math was cut over \$30k and cuts to DCYF placement were made but it's a big gamble to budget that way.

Councilor Desrochers asked Business Administrator Amanda what the yearly cost average was for DCYF over 5-10 years. Amanda didn't have the information available at the moment but stated that it's difficult to plan for.

Councilor Zink to the City Council that it's the responsibility of the City Council to assist and fund the schools but the school spends the money as they see fit. The Council cannot propose where the budget cuts are or tell the school where or how they can spend their money.

Councilor Barton stated that after review of their budget, it appears that there is over \$400K in Special Education costs, salaries, and Transportation that hasn't even been spent yet. School Board Dow stated that the money has been spent and that Councilor Barton is looking at an outdated budget spreadsheet. Superintendent LeGallo stated that the school budget was frozen at the beginning of the school year so that money that appears isn't being spent, can't actually be used.

Councilor Desrochers stated that any money left over can be rolled over in Fund Balance. Chair Dow agreed.

Councilor Brown asked Superintendent when he knew his budget was going to 1M short. Superintendent LeGallo replied that he knows right away how his budget is looking.

Councilor Clarenbach added that it's a big problem to think a one-time funding of the school budget just occurs one time when the shortfall happens year over year. The City's priorities need to be adjusted and we need to look at both the City and School and ask what is needed as an entire City; not separate the school and municipal government as islands. If our students aren't a priority, families will not come here. He stated that he wants them to get an adequate education. They City has a long way to get there. Applause was given from the audience.

School Board Chair Dow stated that it's difficult to answer some of the Councilors questions because they are referring to an April Spreadsheet with budget numbers and it is the end of June. Even though some money appears not to have been spent, it actually has at this point. City Manager Milner responded that this is the only version the Councilors were given and why they are referring to it.

City Manager Milner focused on the original discussion tonight to find the remaining money to bridge the gap for the school. That number is \$207,222.

Councilor Clarenbach stated that he is deeply concerned that if we take the 4,2,2,2 approach and still can't provide an adequate education, then we have don't nothing but kick the can down the road.

Councilor Brown gave an overview of her knew Designing Franklin's Education for the 21st Century Committee. She stated that one of the first things her committee will do, is look at other communities school and administrative offices set-up. They are looking at pairing up with programs outside of college to align graduating students as not all will go to college.

Councilor Clarenbach stated that unfortunately the City is going to have to look at cutting certain services and only providing what is necessary. Do those things well instead of doing everything half funded and not so well. He also noted that Tilton and other communities don't all need to pay for their roads and bridges. Even the traffic lights in some communities are the responsibility of the state. Franklin has taken on these things over the years and we need to look at what we are legally obligated to do in all areas.

School Board Chair Dow stated that the only way this City is going to raise more tax dollars is by attracting good families to move here but unless the Council agrees that the school and educational needs here are a priority, no family will want to move here and raise their children.

Councilor Ribas added that he believes the School is undersold because even though they asked for \$400K, they really need \$800K.

Councilor Brown stated that we can't ignore the other important City services. If we cut police and the City becomes drug and criminal infested, what will the City look like then? She offered a way to save money now by combining the Financial Departments and payroll.

Superintendent LeGallo announced that Amanda was leaving the Franklin SAU office.

Motion - Councilor Barton moved that the City Manager Milner, Superintendent LeGallo, and School Chair Dow meet to discuss hiring of one Finance Director to fill both City and School needs. This could save the City approximately \$100K immediately. Explore the combination of the Finance Office.

There was no second.

Motion FAILED.

School Board Chair Dow stated that they have already hired a new Business Administrator.

Councilor Zink requested a 10 minute recess.

City Council returned to session at 7:24PM

Motion – Councilor Ribas moved that Whereas, the State of new Hampshire has failed its responsibility to fund an adequate education for the children of the state, and Whereas, the creation of and phasing out of the Stabilization Fund by the state has fomented a crisis in property poor municipalities across the state, including Franklin, and Whereas the children of Franklin deserve the same quality of education as children in any other community in the state, Therefore we, the Franklin City Council, call upon the state to redress this inequity, and We make the following adjustment to the manager’s proposed budget to partly offset the shortfall: Exempt from the tax cap:

Item 01-7-111-40980-000 Principle Debt Service in the amount of \$170,027 and

Item 01-7-112-409081-000 Interest Debt Service in the amount of \$30,261 and

Item “new line – capital leases” under Debt Service in the amount of \$99,297 and

School budget line item 5100 Debt Services in the amount of \$409,038

For a total of \$708,623 to be available for school budget item 1100 Regular Education.

Seconded by Councilor Zink.

Mayor Giunta explained that this is to Exempt Debt Service which essentially means, this falls outside of the formula for the tax cap. This is in addition to or more than what needs to be raised for taxes. This is breaking of the tax cap by approximately 4%.

Councilor Barton asked if this would only be for one year. Mayor Giunta replied that it would be built in from then on. Not for just one year.

City Manager Milner stated that this motion would increase the tax rate by \$1.28 per thousand. The current tax rate is \$25.56 which would increase. An example would be if a home is valued at \$200K, the increase in taxes for the year would be approximately \$256.00.

Councilor Clarenbach stated that we are in the middle of the perfect storm. If this doesn’t pass, the City can’t take money from anywhere else. There are bridge bonds that are tied up and roads need repair. If the City is able to collect this extra \$1.28 which will provide the school with the \$708,623, the problem is still there. This money isn’t fixing the “structural” issues of funding the schools. Clarenbach stated that he is in support of this means of funding the schools for now but at some point, the Council has to support and approve other work that the City needs to have done.

Councilor Trudel is not in support of doing this in this way. He stated that there are some things he agrees with but this problem isn’t linear and just keeps going around and round without changing anything. The problems will keep coming back. Trudel stated that this will get us out of a hole only for the time being. This is a City problem. We need to sit down and discuss what is

legally required from the City side and the School side. Look at the nice-to-haves and start rearranging things from both sides.

Councilor Zink agreed that the City needs a SWAT analysis and a 5-year plan but that this is not a knee jerk reaction since we've been talking about this for months. Zink stated that asking residents to pay a little more to get us through this difficult time is something the Council needs to support.

Councilor Dzujna asked City Manager Milner what happens to the tax rate with the home revaluations this year. Milner responded that the valuations actually will adjust the tax rate. She further explained that if the valuation goes up, the tax rate goes down. She stated that she couldn't provide the tax rate tonight because the property value must be known to figure what the rate will be.

Mayor Giunta added that one third of residents will pay less, one third will pay more and a third stay about the same.

Councilor Barton asked that if he votes for this motion tonight, is he essentially voting to raise the tax cap forever. City Manager Milner replied that no, it is the tax rate that is being raised. Barton stated that he doesn't think the City is ready for this yet. There are other things that need to be looked at by sitting down together. He stated that he is not in support of this motion at this time.

Mayor Giunta further shared to the Council that this really isn't just \$256.00 more that taxpayers will pay. We have investors looking at our City and considering spending \$20-30 million dollars here. His tax increase would be quite significant and this could be a deal breaker for this investor. Mayor Giunta also added that he has been seeking these investors for years and one of the positive selling points is that Franklin has a stable tax rate. Once this motion is passed, this once dependable statement is no longer true.

Councilor Clarenbach stated that this is a difficult situation because if we can't fund the schools, no-one will buy property here and raise their families here. To build a community, you need families who invest in the community. Invest in their schools etc... Increasing the tax rate by \$1.28 is still much less than what other communities are paying. He questioned if this could be done for only one year. Mayor Giunta stated that once this is done, it will likely always stay and not come off again. Once we go down that road, it becomes a slippery slope.

Mayor Giunta further asked that the Council look at Pittsfield or Berlin who did this same exact thing and now charge \$30-\$50 per thousand. They are in no better shape if not worse.

Councilor Moquin surmised that this seems to be more about risk taking, faith, and stewardship. She believes that the Council and School Board members will sit down and arrive at a 5-year plan.

Councilor Dzujna stated that he doesn't believe this motion can be voted to hold for only one year. The money that sent to the schools next year, will again be needed the year after. The need doesn't go away.

Councilor Clarenbach responded to Councilor Dzujna and stated that the City could do the SWAT analysis and 5-year plan stating when the money from the City and tax payers is phased out.

Mayor Giunta pointed out that not a penny of this money that would be raised goes toward roads or anywhere else except to the schools.

Councilor Clarenbach also added that this is our only chance to raise money for the City whether all of it goes to the schools or we keep some to fix roads.

Councilor Desrochers stated that if we did a SWAT analysis, who is going to enforce the findings. The City and Schools can't pick and choose what they want to do and neither can force the other do make any changes so what's the point if everyone isn't going to agree to follow through with the findings. For the past three years the school starts off the year \$1M short. Desrochers asked this question in prior meetings but gets no response; what happens when the City give the School the money, what changes. Then what? He stated this question keeps repeating with no answer. He is in support of helping the schools but then what? When will some changes occur to start solving these same issues which keep repeating?

Motion – Councilor Barton moved to amend the motion made by Councilor Ribas to add to do a SWAT analysis by December and then also approve the Exempt Debt Services for only one year.

Seconded by Councilor Clarenbach.

Councilor Brown stated that she would like to take a little more time to look at the Municipal Budget first for opportunities and work close with the School to figure this out. She is not in support of Exempting Debt Services.

City Manager Milner clarified that this Amendment means to Exempt Debt Services for one year only. Fiscal year 2020 would begin with Debt Service back in it but the Council would have to vote again to do this. It is not automatic.

Councilor Trudel recapped that this is a one-time deal for one year only. The SWAT analysis gets done and changes on both sides agree on a plan and action taken. This will work if both sides participate.

School Board Chair Dow stated that he's spoken to the Superintendent LeGallo and they have agreed that a SWAT analysis would be a good idea. He is in agreement that it's needed and the School Board will likely agree as well but it does have to get the vote of the school board.

Mayor Giunta shared some frustration over past Finance Committee meetings when a suggestion during one SWAT analysis was to consolidate and that hasn't happened. What can the Council base their decision on here tonight that shows that the School Board will work with us?

Chair Dow responded to Mayor Giunta's comments stating that a preliminary total saving of \$54,540 from 2017. Financial wages and benefits were \$41,301. These figures have now changed. From the City side, Finance wages for 2019 is \$153,294.53. From the School side, the Finance wages are \$158,112. Dow stated that the school's total savings in wages would only be \$4,818.53.

City Manager Milner responded that there would be more than \$4,818.53 through means of School Finance Payroll hard savings of approx. \$54K-\$59K per year plus soft savings of combined purchases that are unknown at this point but would exist. Milner stated that as long as we are all open to a SWAT analysis, things like this may come out of that and should to be considered. If no one is willing to consider the finding from the analysis then the City cannot move forward.

Amendment – Councilor Barton moved to Exempt Services for one year only by roll call Vote.

Roll Call:

| | | | | | |
|----------------------|------------|----------------------|------------|------------------|------------|
| Councilor Barton | <u>Yes</u> | Councilor Desrochers | <u>No</u> | Councilor Ribas | <u>Yes</u> |
| Councilor Brown | <u>No</u> | Councilor Dzujna | <u>No</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Clarenbach | <u>Yes</u> | Councilor Moquin | <u>Yes</u> | Councilor Zink | <u>Yes</u> |

6=Yes, 3=No. Amendment PASSED.

The Council further reiterated their same opinions and added that the school must be funded however changes must occur to both sides as well.

Motion – Councilor Desrochers moved to call the question.

Seconded by Councilor Ribas.

All in Favor. Motion PASSED.

Roll Call Original Motion – Councilor Ribas moved to raise \$708,623 by means of removing Exempt Services under the tax cap and move the funds to the school.

| | | | | | |
|----------------------|------------|----------------------|------------|------------------|------------|
| Councilor Barton | <u>Yes</u> | Councilor Desrochers | <u>No</u> | Councilor Ribas | <u>Yes</u> |
| Councilor Brown | <u>No</u> | Councilor Dzujna | <u>No</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Clarenbach | <u>Yes</u> | Councilor Moquin | <u>Yes</u> | Councilor Zink | <u>Yes</u> |

6=Yes, 3=No. Motion PASSED.

Mayor exercised his authority to vote – VETO the Motion. Motion FAILED.

Motion – Councilor Zink motioned to override the VETO.

Seconded by Councilor Ribas.

Roll call to override the VETO and break the tax cap.

| | | | | | |
|----------------------|------------|----------------------|------------|------------------|------------|
| Councilor Barton | <u>Yes</u> | Councilor Desrochers | <u>No</u> | Councilor Ribas | <u>Yes</u> |
| Councilor Brown | <u>No</u> | Councilor Dzujna | <u>No</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Clarenbach | <u>Yes</u> | Councilor Moquin | <u>Yes</u> | Councilor Zink | <u>Yes</u> |

School Board Chair Dow commented directly to the Council that on behalf of the School Board and the many citizens of Franklin, thank you for what you did tonight.

Mayor Giunta asked the Council if July 18th would work to hold the Public Hearing to approve the budget. City Manager Milner updated Resolution 01-19 by adding \$708,623K to the school district. This changes the local and state taxation number to \$6,042,577. The bottom line school appropriations and revenues to \$19,013,524.

Motion - Councilor Zink moved that the Franklin City Council set a Public Hearing for July 18th, 2018 at 6PM in Council Chambers on Resolution #01-19, relating to the FY2019 Budget.

Seconded by Councilor Trudel.

Mayor asked if there was any discussion. There was none.

All in Favor. Motion PASSED.

Councilor Clarenbach read Resolution #01-19

Motion – Councilor Desrochers moved to set a Public Hearing on July 18th at 6PM in Council Chambers on Ordinance #02-19, relating to Chapter 160, Fees, 160-1 Fee changes.

Seconded by Councilor Ribas.

Mayor asked if there was any discussion. There was none.

All in Favor. Motion PASSED.

Councilor Ribas read Ordinance #02-19

ORDINANCE #02-19

AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand Eighteen;

Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code, Chapter 160, Fees, 160-1 Fees charged for service by the City of Franklin be changed as follows (bold additional language, strikethrough for deleted language):

| | <u>Current Fee</u> | <u>Change To</u> |
|--|--------------------|------------------|
| Copies, CD | \$0 | \$5 |
| Copies, Thumb Drive | \$0 | \$10 |
| Dig Permit | \$150 | \$200 |
| Fire Permit | \$5 | \$0 |
| Permit Parking (Franklin Street Parking Lot) | \$200/yr | \$0 |
| Police VIN Verification | \$0 | \$5 |
| Transfer Station: | | |
| Asphalt Shingles | \$127/ton | \$129/ton |
| Residential Construction & Demolition | \$127/ton | \$129/ton |
| Commercial Haulers & all others; | | |
| Shingles, construction, demo materials | \$127/ton | \$129/ton |
| Commercial construction & demo | | |
| Materials | \$127/ton | \$129/ton |

Fees to be effective July 1, 2018 by a roll call vote.

Motion to adjourn made by Councilor Desrochers.

Seconded by Councilor Moquin.

All in Favor. Motion PASSED.

Meeting adjourned at 8:32PM

Respectfully Submitted,

Audrey Lanzillo



Pending Council Approval

**City Council Canvas the Votes Meeting
6:30PM – Downstairs City Hall
October 11, 2018**

Call to Order

Mayor Giunta called the meeting to order in the downstairs conference room, Franklin City Hall at 6:31PM.

City Council in attendance:

Mayor Giunta, Councilor Brown, Councilor Clarenbach (arrived at 7:37PM), Councilor Desrochers, Councilor Dzujna, Councilor Moquin, Councilor Ribas, Councilor Zink.

Absent: Councilor Barton and Councilor Trudel.

Others in attendance:

City Manager Judie Milner, Attorney Paul Fitzgerald, Councilor-elect Karen Testerman, City Clerk Katie Gargano.

Salute to the flag was led by Councilor Desrochers.

Mayor Giunta welcomed everyone and asked City Manager Milner to explain why tonight's meeting is necessary. City Manager Milner apologized as the intention was not to hold a meeting tonight after last week's recount meeting. She further explained that City Clerk Katie Gargano spoke to the Secretary of State's office and they stated that it was necessary to hold tonight's meeting and it was required that the City Council had to elect the board who would conduct the recount. Since this matter is under a strict timeline, a recount must be completed within seven days of the Canvas of the Votes meeting, which was last Friday October 5th. This means an official recount must be conducted by 5pm tomorrow, Friday October 12th, 5PM. City Manager Milner offered a couple of recommendations for the Council to accomplish hitting the deadline. One recommendation is that the Council can conduct a recount themselves this evening and the second recommendation is that the Council appoint a committee to do the recount. She added that there are several employees of the City and residents that can be part of the recount committee. City Clerk Gargano is required to be part of the committee. Our W2 moderator is not available tomorrow but election worker Mrs. Janet Desrochers could participate tomorrow.

Mayor Giunta asked the Council if they had questions or comments.

**Motion - Councilor Desrochers stated in the interest of expediency, he moved that the Franklin City Council appoint two City Councilors, who will be agreed to by Karen Testerman and Councilor Zink, so the recount can move forward this evening.
Seconded by Councilor Dzujna.**

Mayor Giunta asked if the Council had questions or comments.

Councilor Ribas commented that the State manual says the Moderator, City Clerk, and Council members should be present in a recount. Councilor Ribas suggested that they choose two Councilors, the City Clerk, and a fourth person. Councilor Desrochers added that the State Statute says the moderator or elected ward clerk must be present. He further added the City Clerk must be present along with the constituents who are contesting the ballot. To satisfy the State Statute, two additional people need to be appointed since all others are currently present. He continued to state the Councilors who will review the ballots, do not actually count the ballots so impartiality is maintained. They look at the ballots identifying who is checked off. The moderator or ward clerk and the City Clerk do the actual ballot counting.

Mayor Giunta reviewed the recount committee members. He stated that there will be two Councilors, City Clerk, and one other. Councilor Desrochers replied that the other person should be either the moderator of ward 2 or the ward clerk of ward 2. City Manager stated that two people are needed not one so the Mayor corrected Councilor Desrochers by stating that the moderator of ward 2 and the ward clerk of ward 2 need to be present. Councilor Desrochers volunteered to be part of the recount committee.

Councilor Dzujna recalled that the two Councilors should be residents of the recount ward. That would be Councilor Ribas and Councilor Desrochers.

Mayor Giunta requested the guidance from attorney Paul Fitzgerald. Attorney Fitzgerald stated that the State Statute acts as a guideline in these situations. The City of Franklin's charter states that a recount will be conducted by what the Council decides. He added that the Councilors would not have to be from the effected ward. Councilor Dzujna however still felt that the Councilors should be from the effected ward.

**Amendment to the Motion – Councilor Dzujna moved that the chosen councilors should be from the effected ward; Councilor Ribas and Councilor Desrochers.
Seconded by Councilor Brown.**

Mayor Giunta asked for further discussion. There was none.

5 in favor. 1 abstained (Councilor Zink). Motion PASSED.

Attorney Bryan Gould, representing Karen Testerman, stated that he was aware that one of the Councilors wrote a Letter to the Editor of the Concord Monitor opposing Testerman's standing on an issue of the past. Attorney Gould added that this Councilor is biased and should not participate on the recount committee. He objects to allowing this Councilor to participate in the recount.

Attorney Paul Fitzgerald replied to Attorney Gould's comment stating that he was made aware of this situation earlier this afternoon and he feels that a submission to a local paper does not equate with bias in this recount situation. There is no indication that the Councilman who wrote the letter would act improperly given the fact that the entire recount will be subject to code, scrutiny, and scrutiny by the

candidates and their representatives. Attorney Fitzgerald stated that he doesn't feel this constitutes for not allowing the Councilor to serve. This is his recommendation. The Council has the final say and vote.

Mayor Giunta asked what the Councilor's role would actually be in this recount. Attorney Fitzgerald stated that the entire committee would review all the ballots and agree on a sorting method. The Clerk does the actual counting. The committee would discuss and rule on any discrepancies.

Attorney Gould asked Mayor Giunta that if Karen Testerman is going to be part of the group that is ruling on the counting of the ballots and has already expressed her position on the election, he believes this is a conflict. He asked why not appoint another Councilor who has a neutral position on Testerman.

Attorney Paul Twomey, representing Olivia Zink, stated that he agreed with Attorney Paul Fitzgerald and doesn't feel that a Letter to the Editor creates a conflict.

Councilor Desrochers addressed Councilor Ribas and asked him if he would consider recusing himself in the interest of removing any impropriety or dark cloud over this recount. Councilor Ribas responded stating that he would not as he would fulfill his duties as a Councilor and wants to stay close to what the Statute says that Councilors of the ward should be on the recount committee.

Councilor Desrochers wanted to clarify that he has no doubt that Councilor Ribas would be impartial. He doesn't want any dark cloud to be hanging over this process.

Councilor Dzujna stated that there is a goal needing to be reached here. Given some direction by the State and with the Council Team supposing to be impartial all of the time, if the Council asks Councilor Ribas to recuse himself, it would open go down a slippery slope.

Attorney Twomey commented that each of the Council members at some point may have taken a position or commented to friends or family on who they support.

Attorney Gould objected to the Councilor in question participating.

There were no further questions or comments.

Mayor asked for the vote.

5 in Favor. One abstention. Motion PASSED.

Paul Fitzgerald provided instruction that the recount committee can now assemble, agree on their procedure, make certain that the candidates and their representatives can see the ballots. They will have the opportunity to challenge any ballot. It will be a ballot by ballot count.

City Manager Milner asked Attorney Fitzgerald if the recount needs to occur during the open to the public meeting or after. Attorney Fitzgerald stated that it can be done during either and that there is no reason to close the meeting.

Mayor Giunta requested a recess while the recount is occurring and will reconvene when the recount is complete.

Meeting recessed at 6:48PM

Meeting reconvened at 7:29PM

Mayor Giunta requested the recount results of the votes be read. City Clerk Katie Gargano stated that the results were the same with no changes and read them as follows:

Karen Testerman – 99 Votes
Olivia Zink – 98 Votes
Sharon Simons – 3 Votes (write-in)
Overvote (contested) – 1

Total number of votes = 201

Attorney Twomey stated that 1 vote of the 201 votes cast was challenged.

**Motion – Councilor Dzujna moved to Canvas the Votes.
Seconded by Councilor Ribas.**

Councilor Dzujna read the results of votes. Karen Testerman – 99 Votes. Olivia Zink – 98 Votes. Sharon Simons – 3 Votes. 1 of these votes has been contested. The total number of votes was 201.

Mayor Giunta asked if there was any further discussion.

Councilor Dzujna asked how the contested vote is handled. Attorney Paul Fitzgerald state that it does not affect the process tonight. It is not for the Attorney's to decide.

5 in Favor. 1 abstained. Motion PASSED.

Agenda Item I

Other Business

1. City Manager Milner stated that this next topic is a follow-up discussion on the contamination issue at the Ciao Pasta property site. It is all public information and out on DES's One Stop. The PMS has been signed for the Ciao Pasta property. There was a meeting this morning with Tim Andrews from Nobis. The City contacted Tim regarding the PFOS issue due to the Department of

Environmental Services filing a request with the Fire Department. Tim Andrews is the Engineer for the Ciao Pasta site and being paid by DES. The City wanted to utilize Tim (the same engineer) to save money.

Between handling the two issues at the same time, the City will save over \$25K. Eversource is letting the City use their wells that are located at the Fire Station for their issue which has nothing to do at all with PFOS's. City Manager Milner handed out a map which showed the location of the wells and explained which ones will be utilized for testing the water.

Councilor Clarenbach joined the Council Meeting at 7:37PM

Milner continued to explain that the City does not need to monitor wells on private property because using the Eversource wells and the Fire Station wells will be adequate in capturing the encompassing location needing to be monitored.

The City is saving a significant amount of money but there is still a cost which will run \$23K. The City has Pollution Insurance through Travelers Insurance and might be a preexisting pollution but the City doesn't think so. Milner stated that we believe this will be covered on the insurance policy but not sure. A request to expand the Manager's Contingency line was asked by Milner in hopes that the insurance will reimburse the City.

City Manager Milner stated that DES is in agreement with the approach to test the wells explained tonight. There are no private wells on this property. It is all City water and there are no PFOS's in the City water. Time is of the essence and in order to save money on this effort, this project needs to occur at the same time as the Ciao Pasta project (drilling wells paid for by DES).

Councilor Desrochers asked City Manager Milner if Cumberland Farms is still planning to build on that property. Milner responded that they have two issues with the City. One is this contamination issue, which Cumberland Farms is familiar dealing with issues like this. There used to be a gas station there years ago. The other is a title issue. The owner of the property has been contacted and doesn't want a \$400K clean-up bill. Cumberland Farms wants to move forward. She continued that the PFN's were continued to November 30th for all three properties (the Elks properties, the Lindberg Property, and the City's property).

Motion – Councilor Desrochers moved that the City approve the expending of \$23K from the City Manager's Contingency line for the cost of drilling the wells at the Fire Station.

Seconded by Councilor Dzujna.

Mayor Giunta asked if there was any further discussion. There was none.

All in Favor. Motion PASSED.

Councilor Dzujna asked City Manager Milner that if she thinks we could have issues utilizing Eversource's wells in the future. Milner responded that there will be an agreement, drafted by Attorney Fitzgerald, with Eversource and will cover us and Eversource in case the well is damaged. She stated that before and after pictures will be taken when the cap is removed and placed back on to show proof of non-damage to the well.

**Motion to adjourn was made by Councilor Brown.
Seconded by Councilor Moquin.**

All in Favor. Motion PASSED.

Meeting adjourned at 7:43PM.

Respectfully Submitted,

Audrey Lanzillo



Pending City Council Approval

City Council Economic Development Workshop

6PM - Council Chambers

November 26, 2018

Call to Order

Mayor Giunta called the meeting to order in Council Chambers, Franklin City Hall at 6:00PM.

Council members in attendance:

Mayor Giunta, Councilor Brown, Councilor Clarenbach, Councilor Desrochers, Councilor Dzujna, Councilor Moquin, Councilor Ribas, Councilor Trudel, Councilor Zink.

Absent: Councilor Barton

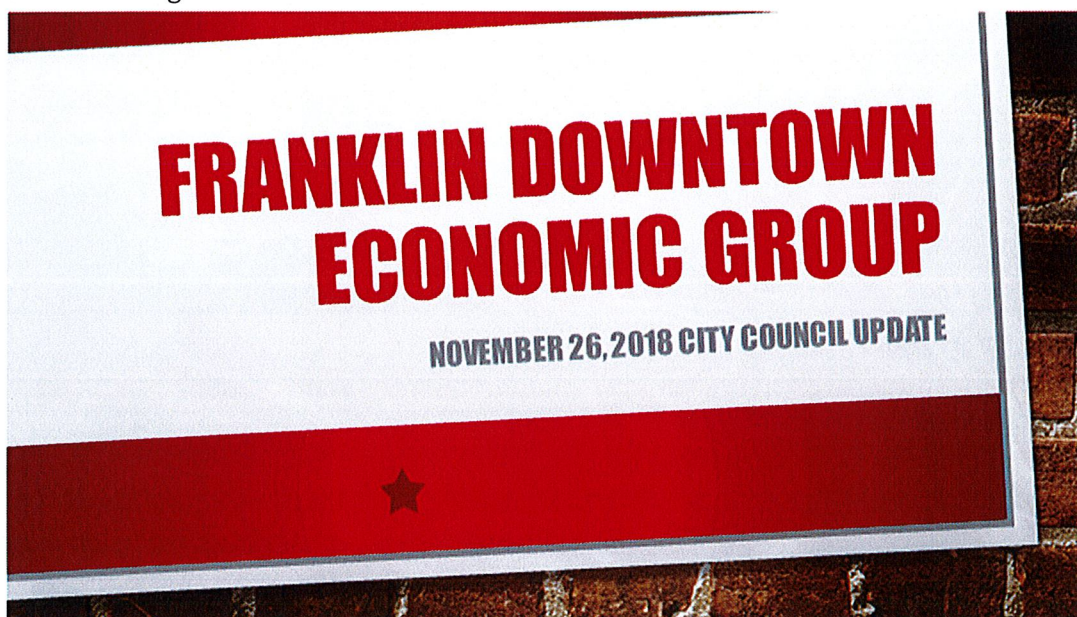
Others in attendance:

City Manager Milner, Councilor-elect Karen Testerman, Planning and Zoning Director Dick Lewis, Downtown Economic Coordinator Niel Cannon, Executive Director of FBIDC Jim Aberg, Executive Director of PermaCityLife Tod Workman, Executive Director of Mill City Park Marty Parichand.

Salute to the Flag was led by Councilor Dzujna.

City Manager Judie Milner began the meeting with an introduction of the Downtown Economic Development Committee and introduced the speakers to the City Council.

The following slides were reviewed:



GROUP INTRODUCTION

- **ESTABLISHMENT OF PUBLIC PRIVATE PARTNERSHIP USING TEAM APPROACH**
- **STEERING COMMITTEE MEMBERS: CITY MANAGER, DIRECTOR LEWIS, JIM ABERG, NIEL CANNON, JASON GREWIOR, TODD WORKMAN, MARTY PARICHAND, JENISHA STRESTHA, DEBAVERY (NH DEPT OF BUSINESS & ECONOMIC AFFAIRS), LIZ SWEENEY (CAPITAL REGIONAL DEVELOPMENT CORP), COMING SOON CHINBURG BUILDERS REPRESENTATIVE**
- **AGENCY PARTNERS: CATCH HOUSING, HUD, NHBFA, COFA, USDA, CRDC, EDA, LWCF, NHDES, FBIDC, OUTING CLUB**
- **PRIVATE PARTNERS: FSB, EVERSOURCE, BANK OF NH, SERVICE CREDIT UNION, FDI, GREWIOR'S FURNITURE**
- **CITY COUNCIL SUPPORT**

FRANKLIN LIGHT & POWER COMPANY

- **VIRTUALLY VACANT 54,000 SQUARE FOOT BUILDING**
- **SOLD TO CATCH HOUSING 2016**
- **CATCH INVESTMENT OF \$12,000,000 IN REDEVELOPMENT COSTS**
- **45 UNITS OF WORK FORCE HOUSING**
- **FULLY LEASED AS OF LAST UPDATE**
- **STRINGENT APPLICATION PROCESS & HOUSING RULES**
- **ESTIMATED TAX REVENUE \$48,000 (TAXES BASED ON FORMULA BY RSA)**



STANLEY MILL



Stanley Mill

- STRATEGIC LOCATION, PRIME RIVER FRONTAGE, STRUCTURALLY UNSALVAGEABLE
- ENVIRONMENTAL STUDY COMPLETED AND IDENTIFIED \$2M IN CLEAN UP COSTS
- SOURCE OF CLEAN UP FUNDING YET TO BE IDENTIFIED
- POTENTIAL USES INCLUDE GREEN SPACE, PARKING, WALKWAY, RIVER ACCESS, NEW ENTRANCE INTO ODELL PARK TO ADDRESS TRAFFIC FLOW
- CURRENT INTENT IS TO SAVE ARMORY BUILDING FOR REPURPOSE
- CURRENT STATUS – EPA/DES NOTIFIED RESPONSIBLE PARTIES: CURRENT OWNERS AND STANLEY TOOL
- CITY IN DISCUSSIONS WITH CURRENT OWNERS ABOUT NEXT STEPS

PERMACITY LIFE (PCL)

- STATE NONPROFIT RUN BY BOARD OF DIRECTORS (7) & EXECUTIVE DIRECTOR (TODD WORKMAN)
- ACQUIRED 7 BUILDINGS (BUELL BLOCK, SHEPARD BLOCK, AUERBACH, 337, 325, 321 CENTRAL STREET AND 20 CHURCH STREET)
- \$500,000 NHBFA LOAN
- \$400,000 CDFA TAX CREDITS FOR FAÇADE IMPROVEMENTS (EMERSON, FSB AND BANK OF NH)
- IMPROVE BUILDINGS FOR CONDOMINIUM SALE



IFA REALTY HOLDINGS – FRANKLIN LLC

- **396, 406, 436 CENTRAL STREET**
- **PURCHASED SUMMER 2018**
- **PGL (PERMACITY LIFE) PROPERTY MANAGER**



SYNDICATE BLOCK

- **330 CENTRAL STREET**
- **WINDOWS & PAINTING**
- **ASIAN DELIGHT THAI RESTAURANT, NAIL SALON & SPA**
- **POSSIBLE SPORTS BAR IN OTHER 2 VACANT STREET LEVEL STOREFRONTS**



STEVENS MILL LLC



- 20 CANAL STREET
- 186,000 SQUARE FEET OF MIXED USE, UNDERUTILIZED AND NON-CODE COMPLIANT FLOOR SPACE
- KEY TO DOWNTOWN REVITALIZATION; STRATEGIC LOCATION; LARGEST MILL STRUCTURE
- PURCHASED BY CHINBURG BUILDERS DEC 2017 FOR MIXED USE OF MARKET RATE RESIDENTIAL AND COMMERCIAL REDEVELOPMENT
- NIEL CANNON AND JIM ABERG CRITICAL TO ENTICING CHINBURG BUILDERS TO FRANKLIN AND PROPOSING PUBLIC IMPROVEMENTS TO THE MILL DISTRICT

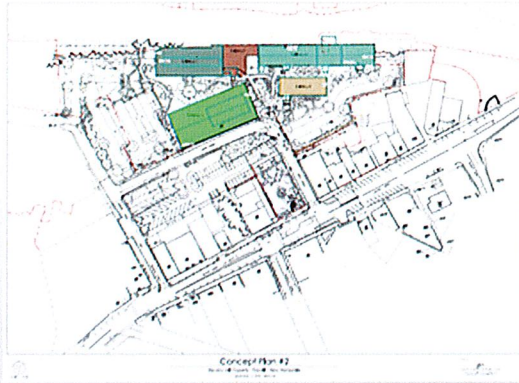
STEVENS MILL LLC



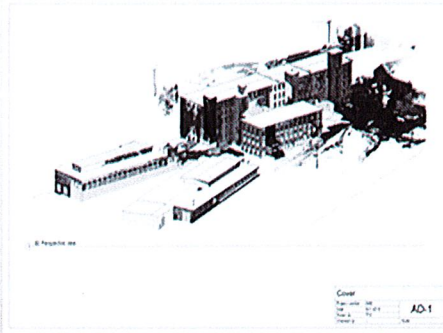
- BUILDING & SITE ASSESSMENT
- FINANCING & COSTS
 - NEW MARKET TAX CREDITS
 - HISTORICAL TAX CREDITS
 - NON-CONVENTIONAL DEBT
- IDENTIFICATION OF NON RESIDENTIAL TENANTS

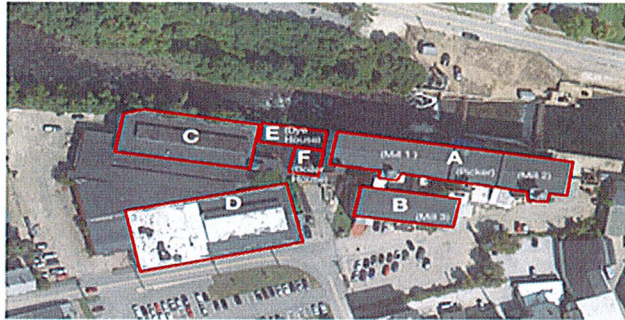
STEVENS MILL LLC

- UPDATE ON STEVENS MILL PROJECT



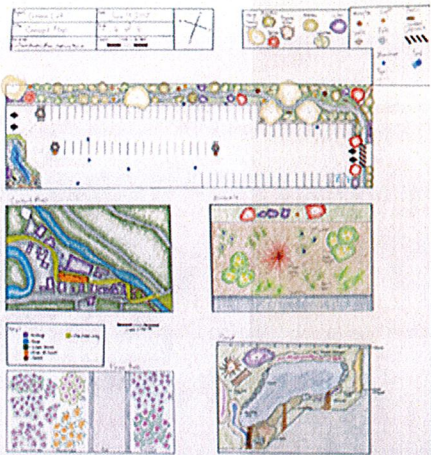
STEVENS MILL LLC






FRANKLIN FALLS MIXED USE TIF AMENDMENT #1


- 2 YEAR TIMELINE FOR PROJECT (BEGINNING SEPTEMBER 2018), \$1M BOND ANTICIPATION NOTE
- ACQUISITION OF DEMOLITION OF 33 MEMORIAL STREET, 42 CANAL STREET AND ONE OTHER PROPERTY NOT YET DISCLOSED
- EVALUATION OF TRAFFIC FLOW
- PARKING AND GREEN SPACE, STORM WATER MAINTENANCE, LIGHTING, AND MARCEAU PARK UPGRADES TO INCLUDE LIGHTED WALKWAY TO CENTRAL STREET
- GOLBY SAWYER DESIGN/CHINBURG BUILDERS DESIGN



MILL CITY PARK



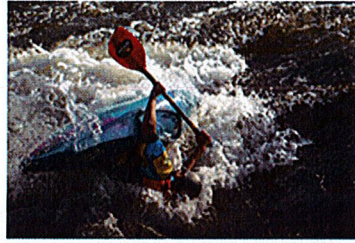
- STATE NONPROFIT RUN BY BOARD OF DIRECTORS (5) & EXECUTIVE DIRECTOR (MARTY PARICHAND)
- PUBLIC PRIVATE PARTNERSHIP WITH CITY TO ESTABLISH MILL CITY PARK
- SEPTEMBER 2017 MEMORANDUM OF AGREEMENT BETWEEN CITY AND MILL CITY PARK SUPPORTING THE CONCEPT
- PARK TO INCLUDE LAND FEATURES (MOUNTAIN BIKE PUMP TRACK, PAVILION, COMMUNITY GARDEN, ETC.) AND A WHITE WATER PARK IN THE WINNIPESAUKEE RIVER WITH THE TAKE OUT AT TRESTLE VIEW PARK



MILL CITY PARK

AT FRANKLIN FALLS

MILL CITY PARK



- **FEDERAL GRANTS TO DATE:**
 - \$65,000 EDA (RECEIVED FY2018)
 - \$200,000 LWCF (COMING FORWARD FOR PUBLIC HEARING 12/3/18 CITY COUNCIL MEETING)
- **MARTY PARICHAND UPDATE**



MILL CITY PARK
AT FRANKLIN FALLS

REBRANDING FRANKLIN

- **CAN'T BE EVERYTHING TO EVERYONE – NARROW FOCUS**
- **OTHER AMENITIES COMPLIMENT THE NARROW FOCUS**
- **WHY CHOOSE FRANKLIN**
- **FRANKLIN FALLS**



HOW CAN YOU HELP?

- **CHAMPION FRANKLIN**
 - EDUCATE THE "COMMITTEE OF NEGATIVITY"
- **BRING IDEAS FORWARD**
- **COMMUNICATE**
 - CONCERNS
 - MISCONCEPTIONS





MILL CITY PARK

AT FRANKLIN FALLS

The mission of Mill City Park at Franklin Falls is to increase the quality of life in Franklin and the surrounding communities by:

- Promoting healthy, active and outdoor lifestyles,
- Development of an iconic outdoor community park,
- Encourage outdoor recreation opportunities, and
- Balancing preservation of the land's history, and environmental restoration of the land and water to a natural state

Photo: Central Street Media



New Hampshire Department of
Resources and Economic Development

161,000+ New Annual Visitors
\$6.83 M New Annual Direct Spending
\$4.68 M New Annual Indirect Spending

Photo: Central Street Media

WATER PHASE 1 | EDA GRANT

- \$170,000 grant (includes \$85,000 match)
- 1,200 foot long engineering project
- preliminary design
- permits in hand
- financing strategy
- permit in mid - late spring

Photo: Central Street Media

The map shows the Franklin Falls Historic District (National Register of Historic Places) in blue. The project limits are outlined in a dashed orange line. Key landmarks include the Mill Dam, Trestle View Park, 1890 Railroad Trestle B&M Tilton-Franklin Spur, Breached Dam, and Dam in Ruins. The Winnepesaukee River Trail is shown in pink. The map is labeled 'Current Condition Mapping' and includes the VHB logo.

Approximate Project Limits

Franklin Falls Historic District
(National Register of Historic Places)

Mill Dam

Trestle View Park

1890 Railroad Trestle
B&M Tilton-Franklin Spur

Breached Dam

Dam in Ruins

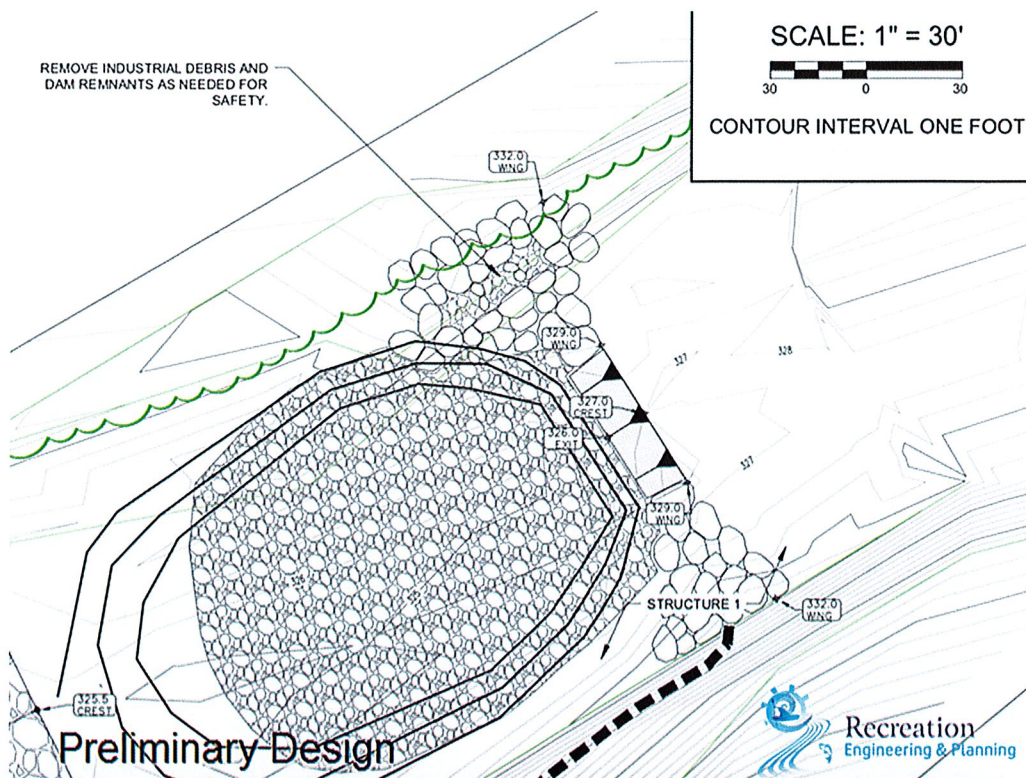
Winnepesaukee River Trail

Central Street

3

Current Condition Mapping

VHB

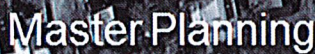


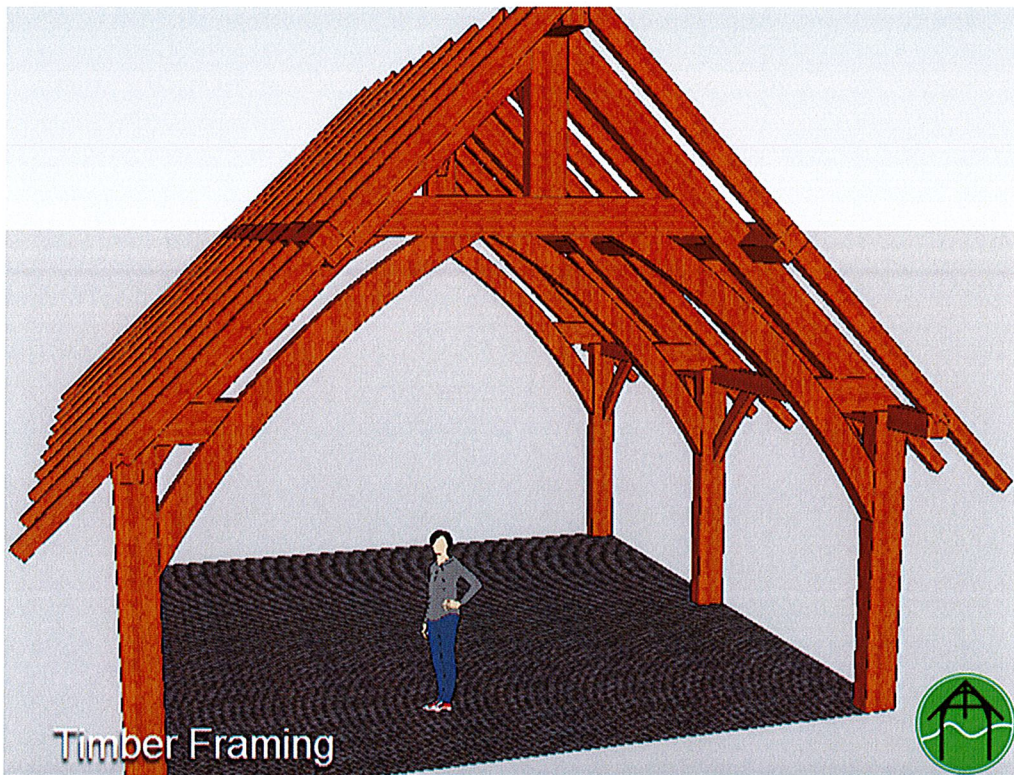
LAND PHASE 1 | LWCF GRANT

- \$400,000 grant (includes \$200,000 match)
- ~12 acre park
- design, engineering, & construction
- parcel acquisition, historical & env studies
- parking lot, roads, bathroom facility, timber frame pavilion

project to start January 2019

Photo: Central Street Media

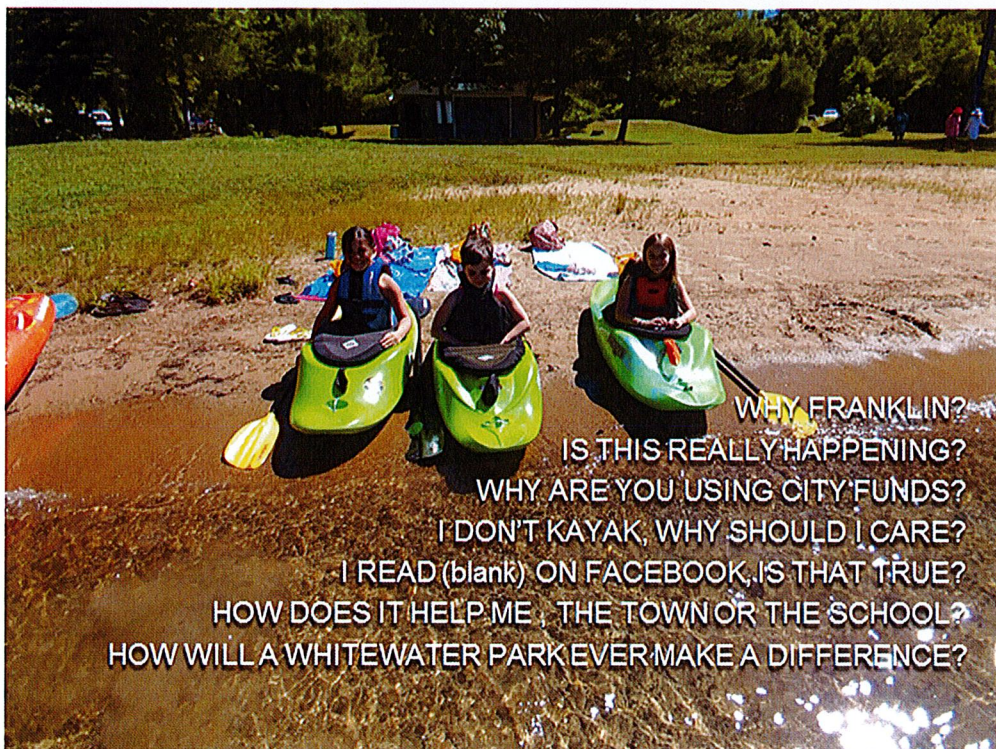




WHAT'S NEXT



Photo: Central Street Media



Next steps: Judie to draft a Thank you letter to Franklin Savings Bank thanking them all for their support with the Downtown Development effort.

**Motion to adjourn was made by Councilor Dzujna.
Seconded by Councilor Ribas
All in Favor. Motion PASSED.**

Meeting adjourned at 8:16PM

Respectfully Submitted,

Audrey Lanzillo



Pending Council Approval

**City Council Meeting Minutes
6:00PM - Council Chambers
December 3, 2018**

Call to Order

Mayor Giunta called the meeting to order in Council Chambers, Franklin City Hall at 6:03PM.

Council members in attendance:

Mayor Giunta, Councilor Brown, Councilor Clarenbach, Councilor Desrochers, Councilor Dzujna, Councilor Moquin, Councilor Ribas, Councilor Trudel, Councilor Zink

Absent: Councilor Barton

Others in attendance:

City Manager Judie Milner

The salute to the flag was led by Councilor Ribas.

Mayor Giunta recognized Captain Robert J. Brown, a member of the Franklin Fire Department who has passed away. A moment of silence commenced in honor of Captain Brown who provided dedicated service to our community.

Councilor Desrochers asked the City for a moment of silence in honor of President George Hershel Walker Bush who also fought as a combat pilot in WWII.

Public Hearing

Opened at 6:06PM

Resolution #07-19, A Resolution to establish a Trust Fund for donations toward the Franklin School District's Operating Budget with the City's Trustees of the Trust Funds.

Mayor Giunta asked if anyone would like to speak. There were no comments from the public.

Public Hearing closed at 6:06PM

Comments from the public

Bob Lucas, Ward 1 and Chair of the Franklin Drug Task Force introduced new coordinator, Kandyce Tucker to the team. Mr. Lucas urged everyone to view the Drug Task Force website and read about what they do. There are many opportunities for anyone to get involved. Mr. Lucas also explained that VITEX, a local business, contacted City Manager Milner to offer assistance by way of recognizing addiction and

how to address it. Our community businesses are faced with hiring people who end up failing a drug or alcohol test and employers struggle with how to address it. The Mayor's Drug Task Force would like to try to bring together other local business to support each other and work toward finding helpful solutions with these issues.

Kandyce Tucker introduced herself as the new Mayor's Drug Task Force coordinator. She is a local resident and prior student of Franklin High School. The Task Force is directing some energy to sustainability and getting businesses involved which will strengthen our community and allow this team to continue to do great things for Franklin.

There were no questions for Kandyce. Mayor Giunta thanked her and directed a comment to the Fire Chief Lachapelle that it will take partnerships with private and public sectors to achieve the community's goals.

Kaitlin Nash, Chair of Choose Franklin informed the Council and the public that the group is running Christmas tree sales for the second year. They are hoping to see a profit this year to then give back to the community. The destination for the funds hasn't been decided on just yet but will tie into Choose Franklin's Mission. Kaitlin also mentioned that the First Day event is approaching and will be a bigger event this year. The Choose Franklin Calendar has launched. She also communicated that their public meeting location has changed from the 1st Thursday of each month Library and will now be held at City Hall. Lastly, she stated that this Friday 12/7 at 6:15PM will be the Christmas tree lighting at Marceau Park.

Representative Werner Horn, Ward 2 resident announced that he was recently re-elected as our State Representative. He stated that Mr. David Testerman was re-elected as well. Joyce Fulweiler from the Tilton School Board was elected for Merrimack 3, Greg Hill was re-elected for Merrimack 3, Howard Pearl was also re-elected to Merrimack 26, and our remaining Senator Harold French in Senate District 7. Andru Volinsky remained on as Executive Council.

Representative Horn provided an overview of the legislation that he has sponsored. Mr. Horn stated that there was a number of Executive Branch Employees not filling out financial disclosures. One of the Bills that Mr. Horn is put in a Bill to have someone manually responsible to review the list of those who are not following the rules and prosecute them adding a \$5,000 civil penalty as well. The taxpayers should not be paying for this. Mr. Horn has also placed a Bill to put in an additional licensed Marijuana dispensary for Merrimack County. He also put in a Bill to assist homeowners with the eviction process which will force the renter to put their rent in escrow until an issue is resolved so the homeowner receives their rent, as long as he complies as well to fixing something, and the evicted party isn't allowed to live there for free during the legal process which can take months. If the person being evicted doesn't comply to escrow their rent, they have no standing to argue whatever the issue is and the eviction is done immediately. This is currently part of legislation and enforced in Florida. The last Bill Mr. Horn discussed was regarding squatters. They must have written permission from the land owner to be on the property, similar to what hunters have to provide.

Representative Horn also shared that he will be co-signing a Bill to put legislation in place regarding the Stabilization cuts so during the budget process. The funding based on the previous FY adequacy formula still lags a year. A Stabilization freeze will make sure there are no additional cuts. He requested Finance 2 as a committee because they deal with education so therefore if the Speaker of the House thinks it's appropriate, he'll land on Finance 2 and influence the proper and adequate funding is in place. There are currently two Bills in place that affect the adequacy formula; he is trying to co-sponsor either one of them.

Desiree McLaughlin, Ward 2 Resident stated that she sent a few emails to the Mayor and Police Chief Goldstein due to her being contacted by reporters and other people due to her being in contact with the homeless population in Franklin. She wants to stay out of the spotlight and doesn't want to shine a negative light on Franklin. There seems to be many disconnected articles written about Franklin. Many people are split on their opinions of Franklin. Since she is being pulled into these issues, she wants to better explain what is being done so she can pass on the right information. She didn't know who to speak to when facts are needed. Mayor Giunta responded letting her know that she can direct any media to our City Manager Judie Milner who would be happy to meet and discuss anything that comes up here in our City.

Annette Andreozzi, Ward 3 resident, curator of the Franklin Historical Society, member of the New Hampshire Historical Society, and volunteer with the NH Preservation Alliance. She shared her concerns over the possibility of the City losing the building that resides at 42 Canal Street. She provided the Council with a letter from Mr. Cushing of the NH Preservation Alliance that was emailed to the Council along with a map that explained the history of 42 Canal Street. Annette researched and explained the significant history of the property, surrounding streets, and how it is important to Franklin's History. She concluded stating that the building at 42 Canal Street sits on its' original foundation on its' original site and is the oldest wood framed Mill Housing building in the historic district. Careful consideration of its historical importance must be made before thoughts of removing it are discussed. She thanked the Council for her time to speak.

Leigh Webb, Ward 3 reminded all that this week is the Annual Children's Auction Week starting tonight through Saturday. Mr. Webb has volunteered as a cameraman for years. Michael Seymour, Christopher Boothby, and Sandy Marshal should be familiar names and are involved with the event. It is broadcast on the radio, Channel 25, and Lakes Region Public Access. Mr. Webb also reminded all that the Franklin Opera House is kicking off the Festival of Trees this weekend. Trees will be raffled off with all decorations and everything underneath goes with it as well. A sheet of 25 tickets cost only \$5.00. This is also opening weekend for Miracle on 34th Street at the Opera House as well. Lastly, on a personal note, Mr. Webb thanked Chief Lachapelle for his service to the City of Franklin. The Audience directed applause toward Kevin.

Mayor Giunta asked if there was anyone else who would like to provide comments or questions. There was none.

Comments from the Public session closed at 6:38PM

City Council Acknowledgments

Councilor Dzujna asked the public and City if folks who can physically shovel out their fire hydrants in honor of Captain Brown who passed away as went through the City flushing out the fire hydrants. Please do this in honor of him.

Agenda Item I

City Council to consider the minutes of the May 14th Budget Workshop, the minutes of the May 30th Budget Workshop, the minutes of the October 16th LEAN Workshop, the minutes of the October 29th LEAN Workshop, the minutes of the November 13th LEAN Workshop, and the minutes of the November 5th City Council Meeting.

**Motion – Councilor Dzujna moved that the Franklin City Council consider the minutes of the May 14th Budget Workshop, the minutes of the May 30th Budget Workshop, the minutes of the October 16th LEAN Workshop, the minutes of the October 29th LEAN Workshop, the minutes of the November 13th LEAN Workshop, and the minutes of the November 5th City Council Meeting.
Seconded by Councilor Desrochers.**

Councilor Ribas requested to include the corrections in the minutes that he provided.

All in Favor. Motion PASSED.

Agenda Item II

School Board update was provided by Superintendent Dan LeGallo. Mr. LeGallo recognized and thanked Chief Lachapelle for his dedication to the City. He enjoyed working with him over the past 4 year. Mr. LeGallo also mentioned that they both attended safety training in Maryland and stated that Chief Lachapelle has been an amazing resource. He will be greatly missed.

Mr. LeGallo updated the Council stating that there is a tentative agreement on the table for the teacher contract negotiations. It will go before the School Board this month for approval then proceed to the City Council for approval.

Then Energy Project continues without issue. Teachers and other staff are happy to have heat where there was none before. The Project isn't complete at this time however due diligence is underway to make sure everything is working properly.

Mr. LeGallo asked City Manager Milner if the letter to the Governor is complete and ready for the Superintendent to sign. Milner responded that the letter is ready for signatures and LeGallo thanked her for taking the lead on this.

The Federal Audit was completed during the first week of November. They were at the SAU for approximately 6 hours. Mr. LeGallo hasn't received the finding from that audit just yet and will report back to the Council as soon as he hears from them.

Mr. LeGallo recognized Councilor Brown for organizing the Education Forum that was held on November 29th. He was impressed with the passion the Hinsdale Students brought to the meeting.

In his conclusion, Mr. LeGallo pointed out that the next item on the agenda will review in detail the new information regarding Fund Balance. SAU Business Administrator Jefferson Braman will assist with that discussion.

Councilor Ribas mentioned that Mr. LeGallo was to provide an update on EEI and that the Council should be invited to the next meeting with EEI. Mr. LeGallo stated that the SAU is meeting with EEI next Monday and he will forward the invitation.

Councilor Brown thanked Mr. LeGallo for stating his appreciation of her organizing the forum however she expressed disappointment of the low attendance from the school board and SAU staff. Councilor Brown asked Mr. LeGallo if he encouraged his staff to attend but unfortunately due to it being a school/work day, he didn't think to ask his staff to attend. He offered to do it next time around. Councilor Brown stated that there was a hands on portion of the forum for a few Franklin Students but that was kyboshed. She asked Mr. LeGallo why weren't they allowed to participate and he replied that due to it being a school day and not knowing any details, he wanted the students to remain in class.

Councilor Brown asked Mr. LeGallo for a status on Colby-Sawyer and he responded that Principal Carrie Charette met with them, the process is moving forward. Brown also expressed concern, being that the teachers contracts are under negotiations, she dislikes that teachers are first on the chopping block when budget cuts come up. Our teachers are part of our most valuable assets. The ELO opportunities won't happen if we can't keep trained teachers. She is deeply concerned about these issues.

Councilor Desrochers asked Superintendent LeGallo if he caught the news the other night regarding the Berlin School District and another School District are suing the State of New Hampshire for a Claremont III. Mr. LeGallo stated that he had been in contact with Berlin's Superintendent before this came about. LeGallo is attending the Superintendent Meeting next week where he will see Berlin's superintendent and will catch up on this issue, there. Councilor Desrochers expressed urgency for our School's to get moving on this because it will still be a couple of years out before it to even get addressed. We are behind the eight ball on this.

Mayor Giunta made reference to the joint letter that will be sent to the Governor and stated that it's very simplistic, clear, and will make an impact. Mr. LeGallo would like the letter to be available to the Public. Mayor Giunta agreed.

Mayor Giunta switched around the next two agenda items.

Agenda Item IV.

Hometown Heroes Banner Presentation by Matthew Wieczhalek-Seiler.

Mr. Seiler lives in Concord NH and started this program there earlier this year. His motivation was due to his late brother who served as a Patriot Launch Commander in the United States Army. While in Attica, NY, he noticed banners being hung on the lampposts. This inspired him to honor his brother and expressed great joy to witness it as it was raised on a lamppost in Attica NY. He is working with other communities helping them either start their own program or sponsoring the banners himself. Those honored are generally sponsored by family members or friends and can either be actively serving, a veteran, or deceased. They would also have some sort of residency in Franklin by means of currently or previously living in Franklin or had attended Franklin Schools. Mr. Seiler asked the City Council if this type of program could find a place in our City. There is no cost to the City unless the City would like to use its own employees to hang the banners. The time it takes the employee to hang would be the only investment from the City. Businesses or Corporations are not allowed to sponsor the banners. There is no advertising done on the banners. Donations are welcome from them and that will be recognized in a different way.

Mr. Seiler stated that the general rule is that the banners are hung right before Memorial Day and remain until after Veterans Day. He cleans and stores the banners. They generally can last 3-5 years depending on where they are placed.

Volunteers are welcome. Please contact Matt if anyone is interested in helping him with this effort.

Mr. Seiler provided pamphlets and information. He also has a Facebook page under "Concord for Hometown Heroes".

Councilor Dzujna asked Mr. Seiler what the cost per banner is. Mr. Seiler responded that it costs \$200.00 and this does not include the hanging hardware needed. That is an additional \$40.00 and he is willing to pay for that himself.

Councilor Moquin asked Mr. Seiler where Concord chose to hang their banners. He responded that they hang them on the Main Street Lampposts.

The owner of Once and Again Consignment Shop expressed his support of this program as he has family members who served and currently serve and it is of great honor to see their banner displayed.

Next steps: Mayor Giunta asked that this be discussed with MSD so any questions or issues posed can be addressed and worked through. Mr. Seiler thanked Mayor Giunta and the City Council.

Agenda Item III

Council to consider setting a Public Hearing for Resolution #06-19, allowing the Franklin School District to appropriate \$350,156 of unassigned FY2018 Fund Balance to support the FY2019 School District Budget.

Franklin School District Business Administrator Jefferson Braman provided supporting information for this resolution starting with a hand-out to the City Council which explained the current Fund Balance and where the school would like to utilize the funds. He walked through the Budget to Actuals for Revenues. The Fund Balance is from FY16/17 and FY17/18 showing \$719,084. \$260K was budgeted for Fund Balance. \$100K was reserved for Contingencies. Considerate adjustments were made under the Adequacy Education Grant line. In October, that amount shows \$177K less than what was budgeted. He continued with explaining Special Education Aid (CAT Aid) which is based off of the prior year out of district costs. The DRA gave the school system \$54K which is a lot less than the \$175K budgeted.

Business Administrator Braman reviewed the Resolution brought before the Council this evening. These revenue shortages can be addressed by utilizing \$350,156 of this Fund Balance of FY18/19. This would leave a remaining balance of \$108,929.

Mayor Giunta asked the Council if they had questions for Jefferson.

Councilor Dzujna asked Business Administrator Braman to clarify amounts because there were a few different numbers in the memo. Braman replied that there may have been a few adjustments since that memo however; the amount requested is still the \$350,156.

Councilor Brown asked Business Administrator and Superintendent LeGallo how the Fund Balance was discovered. Braman responded that there were a couple of previous years that needed to be reconciled. He worked with the auditors to reconcile FY17 and FY18. He also stated that many Federal Grants were behind with claiming. Those were caught up. Also when the Hill School District relationship terminated, any existing Fund Balance got added to Franklin School District. Once reconciliations were complete the savings could be identified in areas such as Special Education where there was \$395K savings related to less out of district costs. Councilor Brown commended Business Administrator Braman for finding this but she expressed considerate frustration due to hearing about this now since she had reviewed this budget with Superintendent LeGallo last year and she came up with very similar numbers at that time. She continued to explain that the City endured two marches against the Council, very contentious budget meetings, and the firing of teachers. She requested an explanation of why this wasn't brought forward in last year's budget cycle.

Superintendent LeGallo stated that the Fund Balance relates to improvements in Special Education Budget. Cuts were made because the allocation over the last two years wasn't needed. When he joined

the SAU as Superintendent, they were already 5 audits behind at that point. With Jefferson part of the team now, the budgets and financial information will be tighter. LeGallo also stressed that this money was for Special Education and personnel relating to Special Education. He added that the school system was in need of special ed teachers and bus drivers but were unable to fill those positions last year.

Mayor Giunta thanked Jefferson for finding these funds and stressing how important audits are. Mayor Giunta agreed with Councilor Brown on how the marches, confrontational meetings, and WMUR TV reports could have all been avoided. Year after year the City located funds to support the school system. Mayor Giunta stated that he spends most of his weekends answering emails from residents saying that their taxes are too high and many of these same people came before the Council during this contentious budget season and begged the Council to raise their taxes so the school can be fully funded. He is tired of people saying bad things about our City and comparing it to struggling cities in Massachusetts. We are a far cry from those cities. We are a great City and everyone part of this community needs to emulate that. Mayor Giunta stated that his frustration is not directed toward Business Administrator Braman at all. He stressed that it is directed at the years of bad budgets and mismanagement. Business Administrator Braman responded by stating the process will be much tighter going forward. There will be better revenue projections.

Mayor Giunta stated that \$412K was needed to fill the gap last year and the City came up with \$424K which was painful as it came from the City's Fund Balance and needed for unplanned urgent projects. Mayor Giunta requested Business Administrator Braman to reconcile and look at the numbers because he would like to see that money be returned to the City's Fund Balance.

Business Administrator Jefferson understands Mayor Giunta's request but wanted to also mention that although the current Fund Balance is one time surplus and with the current projections with the adequacy funding, this will affect what is remaining.

Councilor Desrochers referenced the new teacher's contracts and assumed there will be raises in their salary. He asked Business Administrator Braman and Superintendent LeGallo what happens in another 6 months when the next budget season begins again. If the City allows this \$350K transfer to go through, will the school be short again?

Superintendent LeGallo replied letting the Council know that the surplus was because they were good stewards of their money by not spending it where it wasn't needed but also planning for the future and revenue projections in the past were also off. Projections will get better going forward. Councilor Desrochers was impressed with what was found and how it was presented here tonight. He is simply concerned about the future and wants better budgeting done.

Business Administrator Braman stated that it is already known based on the lack of adequacy funding from the state; the school is losing \$315K from this year to next year. This needs to be considered and factored into the budget process. It will be nice to see if the Stabilization freeze is put in place to help. The rest relies on the average daily student membership.

Councilor Dzujna's biggest concern from last budget season when finding this money to fund the school shortfall came from pick-ups that the City didn't really have yet and also taken from the City's Fund Balance. It would be great to make that whole again. He added that as we go through the LEAN Process together, it has to be embraced. He referred back to when the marches took place during the budget season and stated that the Councilors had endured a lot of difficult situations that didn't have to happen and it actually cost the city money when those marches were held. Police and Fire had to be brought in for various reasons not knowing what to expect and regardless, they had to be paid. People don't realize that. We can't afford to throw money away like that.

Councilor Brown asked Business Administrator if he had a sense on budget projects for this coming year. She asked if we might be looking at another shortfall. She added that the School has an 18M budget and hopes that when May rolls around; there aren't discussions of cutting teachers.

Business Administrator Braman stated that it is too soon to know but over the next few months, the school will have a better idea. He added that out of the 18M budget, 2M out of that is a revenue neutral item related to the Construction and Energy Project. Also, 1.697M is also Federal Funds which is revenue expenditure equal as well. After you remove these particular two items, you have truer look at the General Fund budget.

Councilor Brown asked Business Administrator Braman if the financial will be more transparent this year and Braman replied that it absolutely will be.

Councilor Clarenbach thanked the Superintendent LeGallo and Superintendent for bringing this forward and commented on the revenue vs. expenditure stating that he's not a fan of spending one-time money. When that money fills a recurring gap, then the following year the same issues come back. He is in agreement to put some of this money back toward the school and would like to figure out something toward replacing City's Fund Balance. His concern is spending it all on the FY19/20 budget; we are setting ourselves up for filling a larger gap the year after.

Mayor Giunta asked Business Administrator Braman to meet with City Manager Milner and come back to City Council next month to look at the numbers more closely.

**Motion – Councilor Clarenbach moved that the Franklin City Council set a public hearing for Monday, January 7, 2019 at 6pm regarding Resolution 06-19 allowing the Franklin School District to appropriate \$350,156 of the unassigned FY2018 fund balance to support the FY2019 School District Budget.
Seconded by Councilor Desrochers.**

Mayor Giunta asked if there was any further discussion. There was none.

All in Favor of setting a Public Hearing for Resolution #06-19. Motion PASSED.

Mayor Giunta read aloud Resolution #06-19

RESOLUTION #06-19

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2019.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin has adopted a budget for Fiscal Year 2019 which began July 1, 2018, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes that the school district estimates approximately \$719,085 in additional unassigned fund balance at June 30, 2018, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire has already appropriated \$260,000 of the prior year fund balance during the FY2019 budget process, and:

WHEREAS, the City Council of the City of Franklin would like to appropriate an additional \$350,156 of the prior year unassigned fund balance in order to offset a \$350,156 reduction in estimated revenues,
Now,

THEREFORE BE IT RESOLVED that at the scheduled meeting of the City Council on January 7, 2019, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 06-19 and authorize an increase in FY2019 revenues:

Appropriated Fund Balance – Three Hundred Fifty Thousand, One Hundred Fifty-Six dollars (\$350,156),

And a decrease in FY2019 adequacy revenue,

School District expenditures in the total amount of Three Hundred Fifty Thousand, One Hundred Fifty-Six dollars (\$350,156),

By a roll call vote.

Roll Call:

| | | | | | |
|----------------------|-------|----------------------|-------|------------------|-------|
| Councilor Barton | _____ | Councilor Desrochers | _____ | Councilor Ribas | _____ |
| Councilor Brown | _____ | Councilor Dzujna | _____ | Councilor Trudel | _____ |
| Councilor Clarenbach | _____ | Councilor Moquin | _____ | Councilor Zink | _____ |

Agenda Item V

City Council to consider approval of Resolution #07-19, authorizing the City of Franklin to establish an expendable Trust Fund for donations toward the School District's Operating Budget.

**Motion – Councilor Desrochers moved that the City of Franklin city Council adopt Resolution # 07-19 establishing a trust fund in the custody of the City’s Trustees of the Trusts Funds for donations to the Franklin School Districts Operating Budget.
Seconded by Councilor Brown.**

Mayor Giunta asked if there was any discussion. There was none.

RESOLUTION #07-19

A Resolution Relating to the authorization for the City of Franklin to establish an expendable trust fund for donations toward the school district’s operating budget.

In the year of our Lord, Two Thousand Eighteen,

WHEREAS, the City Council of the City of Franklin acknowledges the desire of several residents to donate funding for the use of the Franklin school district, and;

WHEREAS, the City Council of the City of Franklin wishes to establish a trust fund to be under the custody of the Trustees of Trust Funds in accordance with New Hampshire RSA chapter 31 for the purpose of maintaining the donations for the school district for appropriation in the annual budget process or supplemental appropriation thereof, and;

WHEREAS, the City Council wishes this trust fund to be known as “Franklin School District Operating Fund”, **Now**

THEREFORE BE IT RESOLVED, that at the scheduled meeting of the Franklin City Council on Monday, December 3, 2018, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 07-19 authorizing the City of Franklin Trustee of Trusts Funds to establish a new trust fund titled Franklin School District Operating Fund for the purpose of appropriating revenue derived from such fund to support the operations of the Franklin School District

By a roll call vote.

Roll Call:

| | | | | | |
|----------------------|---------------|----------------------|------------|------------------|------------|
| Councilor Barton | <u>Absent</u> | Councilor Desrochers | <u>Yes</u> | Councilor Ribas | <u>Yes</u> |
| Councilor Brown | <u>Yes</u> | Councilor Dzujna | <u>Yes</u> | Councilor Trudel | <u>Yes</u> |
| Councilor Clarenbach | <u>Yes</u> | Councilor Moquin | <u>Yes</u> | Councilor Zink | <u>Yes</u> |

All in Favor. Motion PASSED.

Agenda Item VI

Council to consider the disposition of surplus Fire Department Equipment.

**Motion – Councilor Dzujna moved that the Franklin City Council authorize the Fire Department Administration to sell and/or scrap the accumulated surplus fire equipment. The proceeds from this sale will be used toward the replacement of the station generator at the Fire Department.
Seconded by Councilor Desrochers.**

Mayor Giunta asked if there was any discussion. There was none.

All in Favor. Motion PASSED.

Agenda Item VII

Council to consider setting a public hearing for Resolution #08-19, accepting Grant Funds from the New Hampshire Department of Natural and Cultural Resources and required matching funds to support the establishment of the Mill City Park at Franklin Falls, which is associated with the White-Water Park.

**Motion - Councilor Desrochers moved that the Franklin City Council set a public hearing to be held at 6pm on January 7, 2019 meeting of the City Council for Resolution #08-19 and the acceptance of grant funds from the New Hampshire Department of Natural and Cultural Resources, through the National Park Service, and the required matching funds, and the non-lapsing appropriation and expenditures of these funds starting in Fiscal Year 2019. The funds will support the establishment of the Mill City Park at Franklin Falls, which is associated with the White-Water Park.
Seconded by Councilor Brown.**

Mayor Giunta asked if there was any discussion. There was none.

All in Favor. Motion PASSED.

Mayor Giunta read Resolution #08-19

RESOLUTION #08-19

A Resolution Relating to a supplemental appropriation for Fiscal Year 2018.

In the year of our Lord, Two Thousand Eighteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2019 beginning July 1, 2018, **and**;

WHEREAS, the City Council of the City of Franklin recognizes that a Memorandum of Agreement was signed between the City of Franklin and the nonprofit Mill City Park at Franklin Falls, **and**;

WHEREAS, the City Council of the City of Franklin recognizes the recent efforts to improve the economic and residential viability of the downtown and the need to continue with additional progress, **and**;

WHEREAS, the City has been awarded a grant of \$200,000 from the New Hampshire Department of Natural and Cultural Resources, through the National Park Service to support the establishment of the Mill City Park at Franklin Falls, which is associated with the White-Water Park, **and**;

WHEREAS, matching funds, in the form of donated funds and services, in the amount of \$200,000 will be directed towards this project for a total project funding of \$400,000, **now**;

THEREFORE, BE IT RESOLVED, that at their regularly scheduled meeting of the City Council on Monday, January 7, 2019, the City Council of Franklin New Hampshire does hereby vote to adopt resolution 08-19, accepting grant funds from the New Hampshire Department of Natural and Cultural Resources, through the National Park Service, and the required matching funds non lapsing appropriated this grant and matching funds and services authorize the City Manager to sign and take action on all relevant documents pertaining to the administration of this grant.

An Increase in Revenues:

Federal Grant Revenue – White Water Park Acct. No. 01-9-014-33110-437 – Two Hundred Thousand Dollars (\$200,000),

Donations – White Water Park Acct. No. 01-0-000-35085-437 – Two Hundred Thousand Dollars (\$200,000),

An Increase in Expenditures:

Economic Development – White Water Park Acct. No. 01-6-511-40335-437 – Four Hundred Thousand Dollars (\$400,000),

By a roll call vote.

Roll Call:

| | | | | | |
|----------------------|-------|----------------------|-------|------------------|-------|
| Councilor Barton | _____ | Councilor Desrochers | _____ | Councilor Ribas | _____ |
| Councilor Brown | _____ | Councilor Dzujna | _____ | Councilor Trudel | _____ |
| Councilor Clarenbach | _____ | Councilor Moquin | _____ | Councilor Zink | _____ |

Agenda Item VIII

Council to consider setting a public hearing for Resolution #09-19, accepting \$18,082.92 from the Franklin Rotary Club for the purpose of starting a Franklin Scholarship Fund called "Franklin Rotary Club Scholarships" placing the monies with the City's Trustees of the Trust Funds.

**Motion – Councilor Clarenbach moved that the Franklin City Council set a public hearing for 6:00 p.m. on Monday, January 7, 2019, a regularly scheduled meeting of the City Council, for Resolution 09-19, acceptance of \$18,082.92, from the Franklin Rotary Club, for the purpose of starting a Franklin High School Scholarship Fund called "Franklin Rotary Club Scholarships" placing the monies in an expendable scholarship fund with the City's Trustees of the Trust Funds".
Seconded by Councilor Ribas.**

Mayor Giunta asked if there was any discussion. There was none.

All in Favor. Motion PASSED.

Mayor Giunta read Resolution 09-19.

RESOLUTION #09-19

A Resolution Relating to the Acceptance of Trust Fund Money.

In the year of our Lord, Two Thousand Eighteen,

WHEREAS, the City Council of the City of Franklin recognizes the efforts of the Franklin Rotary Club to offer seven annual scholarships to Franklin High School students, **and;**

WHEREAS, the Franklin Rotary Club has been dissolved due to a lack of membership, **and;**

WHEREAS, remaining assets of \$18,082.92 have been allocated to support community organizations, **and;**

WHEREAS, Scholarship recipients will be limited to seven \$500 Scholarships, to be made prior to the start of the first semester, using the award criteria that Franklin High School deems appropriate, **and;**

WHEREAS, acceptance of these funds has no budgetary impact of the Fiscal Year 2019 budget and future budgets, **now;**

THEREFORE, BE IT RESOLVED, *that at their regularly scheduled meeting of the City Council on Monday, January 7, 2019, the City Council of Franklin, New Hampshire does hereby vote to accept \$18,082.92, from the Franklin Rotary Club, for the purpose of starting a Franklin High School Scholarship Fund called "Franklin Rotary Club Scholarships" placing the monies in an expendable scholarship fund with the City's*

Trustees of Trust Funds". Scholarship recipients will be limited to seven \$500 Scholarships, to be made prior to the start of the first semester, using the award criteria that Franklin High School deems appropriate.

By a roll call vote.

Roll Call:

| | | | | | |
|----------------------|-------|----------------------|-------|------------------|-------|
| Councilor Barton | _____ | Councilor Desrochers | _____ | Councilor Ribas | _____ |
| Councilor Brown | _____ | Councilor Dzujna | _____ | Councilor Trudel | _____ |
| Councilor Clarenbach | _____ | Councilor Moquin | _____ | Councilor Zink | _____ |

Agenda Item IX

City Council to consider setting a public hearing for Resolution #10-19 regarding support for the proposed Railroad Corridor Study for the Weirs to Tilton/Northfield.

**Motion – Councilor Ribas moved that the Franklin City Council set a public hearing on Monday, January 7, 2019 at 6 p.m. regarding resolution 10-19 supporting a study, through the City of Laconia and paid for by the WOW Trail Committee, for the pros and cons of building a recreation trail connecting Weirs to Franklin next to or in place of the railroad tracks.
Seconded by Councilor Brown.**

**Motion – Councilor Ribas moved to read the title only of the Resolution.
Seconded by Councilor Desrochers.**

Mayor Giunta asked if there was any discussion. There was none.

All in Favor. Motion PASSED.

Mayor Giunta read Resolution #10-19 in title only.

RESOLUTION #10-19

A Resolution Relating to the support of the City Council for a study to build a regional recreational trail next to or in place of the railroad tracks connecting Weirs to Franklin.

In the year of our Lord, Two Thousand Eighteen,

Whereas, the state-owned Concord to Lincoln RR corridor was built to bring tourists and spur economic development in the Lakes Region and beyond (circa 1850), and

Whereas, a portion of this 50-mile corridor is now used, under a lease agreement with the state, for certain train operations with a degree of benefit to the surrounding communities, and

Whereas, there is an identified regional trail project from Weirs Beach to Franklin that could have the potential to yield significantly more economic and recreational benefits to the abutting communities, the region and the state of NH by better utilizing this publicly-owned space, and

Whereas, the building of the remaining 10 miles of trail project IN PLACE of rail would substantially reduce cost, alleviate abutter concerns, and provide an enhanced trail for users, and

Whereas, the state-owned corridor would be maintained in perpetuity for NH DOT with the understanding that rail would be reinstalled at a future date if it was determined that rail was a better and higher use.

Now, therefore be it resolved that at the scheduled meeting of the Franklin City Council on Monday, January 7, 2019, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 10-19 supporting the proposal for the City of Laconia to commission professional research, to be paid for by the WOW Trail committee, to study the pros and cons of continuing to build this regional recreation trail NEXT TO the existing railroad tracks or IN PLACE OF the railroad tracks.

By a roll call vote.

Roll Call:

| | | | | | |
|----------------------|-------|----------------------|-------|------------------|-------|
| Councilor Barton | _____ | Councilor Desrochers | _____ | Councilor Ribas | _____ |
| Councilor Brown | _____ | Councilor Dzujna | _____ | Councilor Trudel | _____ |
| Councilor Clarenbach | _____ | Councilor Moquin | _____ | Councilor Zink | _____ |

Agenda Item X

Other Business

1. City Council Resignation
 - a. Mayor Giunta regretfully announced the Resignation of Councilor Steve Barton. Mayor Giunta stated that Councilor Barton has done a tremendous job serving on the Council and thanked him for his service.

Motion – Councilor Desrochers moved the Franklin City Council accept the resignation of Councilor Steve Barton.

Seconded by Councilor Brown.

Mayor Giunta asked if there was any discussion. There was none.

All in Favor. Motion PASSED.
2. Committee Reports – none
3. City Manager's Update -

- a. Contingency Grant Line Activity
 - i. \$750 received for the Healthy Eating Active Living (HEAL) funding from Comprehensive Health Management
 - ii. \$1,400 Book Club donation from the Rotary
 - iii. \$2,000 received from Thomas Field
- b. City Manager Milner announced a big welcome to Kandyce Tucker as the City's new Mayor's Drug and Alcohol Task Force Coordinator.
- c. The Economic Development Workshop was held on November 26th and went very well. Milner thanked the entire Council for their attendance at the workshop. She publically thanked the Towns of Gilford, Sanbornton, and Tilton/Northfield for covering our Fire Station so that our Fire Fighters could attend the funeral of Captain Brown.
- d. The 2019 Tax Rate has been set. Homeowners should have received their bill by now. The due date is December 27th. City Manager Milner has been receiving many calls on tax bills and if the City is collecting more money over the tax cap. The City is collecting the same amount of taxes. The taxes received is based on property value and based on the rate. City Manager Milner will be happy to explain it to anyone who is confused or who has any questions. Councilor Clarenbach asked how the Utilities' assessments turned out. City Manager Milner replied that the assessed value it's pretty close to where we picked it up and is not that much different than what they gave us for inventory. The City is not using under DRA and the Utility understands why we are not using under DRA. Councilor Clarenbach stated that originally Avitar was waiting on the Utility. There was discussion on the actual tax rate and how the City arrived at the \$21.96. Mayor Giunta asked City Manager Milner to send the formula out to the City Council so they have it and understand if folks ask them. City Manager Milner also has a presentation on explaining this as well so if the Council would like to see it now or later, please let us know. March 1st is the Deadline for Abatements. If the Council receives enough requests from residents on explaining this, then a presentation will be scheduled and City Manager Milner can just go through it for everyone.
- e. The CAP office has officially moved into City Hall. They are just outside of the City Clerk's office and things are going well.
- f. Tax Deeded Property Dispositions –
 - i. 139 Thunder Rd. Sold for \$6,200 to a young woman who grew up across the street. She knew the former owner before they passed away and her parents actually still live there across the street as well. Plans are to demolish the existing home and erect a small home in its place.
 - ii. 51 Beech Street finally sold to Marty Parichand for \$70,000.
- g. LEAN Process Update – the December meeting is moving to December 18th @ 5pm at the Bessie Rowell Community Center. If any Councilors haven't met 1:1 with Richard yet and would still like to, please let City Manager Milner know and she will coordinate a meeting.
- h. The City's Christmas Party will be on Monday, December 24th from 12-2 at the Fire Station. The Mayor and the Council are invited.

- i. Tax Cards – will appear and be updated on the City’s Website soon. Software updates need to be done to transfer the data over from Avitar and that will be happening throughout the month of December.
- j. Fire Chief Interviews – are scheduled for Friday, December 14th. There will be a five person panel. The City Manager is going to observe. There are five candidates and fairly confident that our next Fire Chief is among this group.
- k. The Letter to the Governor from the Mayor and the School Board Chair needs to be signed and will be posted on the City’s Website and sent directly to the City Council. It is directly related to Adequate Education Funding. This also addresses the measurement date on changing the formula so further changes to the budget are not needed after it is passed.
- l. The 21st Century Education Forum was a fantastic day. City Manager Milner thanked Councilor Brown for all her hard work and also thanked the committee for helping pull the information together. There was a lot of great information shared. Milner stated that she is looking forward to the presentation to the Council on this.
- m. City Manager Milner wished everyone Happy Holidays!

4. No late items, non-public, or anything for the Mayor to read.

Motion to adjourn made by Councilor Clarenbach. Seconded by Councilor Ribas.

All in Favor. Motion PASSED.

Meeting adjourned at 8:03PM

Respectfully Submitted,

Audrey Lanzillo



Pending City Council Approval
City Council LEAN Workshop Session IV
5:00PM – Bessie Rowel Community Center
December 18, 2018

Call to Order

Mayor Giunta called the meeting to order in the Bessie Rowel Community Center Conference room at 5:12PM.

Council in attendance:

Mayor Giunta, Councilor Brown, Councilor Clarenbach, Councilor Desrochers, Councilor, Dzujna, Councilor Ribas, Councilor Trudel, Councilor Zink.

Absent: Councilor Moquin

Others in attendance:

City Manager Milner, Councilor-Elect Karen Testerman

The Salute to the Flag was led by Councilor Dzujna.

The meeting began with Richard Ellert providing a recap of what each of the Councilors were working on since the last session. Prior to this evenings meeting, each of the Councilors worked individually on their own assigned area(s) and prepared to consolidate each piece into one master roadmap. Further fine-tuning and confirming of the tasks within each area and who the sponsors will be were reviewed by the entire Council.

The Council agreed on the final LEAN roadmap and discussed tactics to begin action in some areas.

Next steps: Present and Rollout the City's LEAN roadmap, Vision Statement and Mission Statement to the public at the February 2019 Monthly City Council Meeting.

Mayor Giunta asked if anyone had further questions or comments. There were none.

Motion to adjourn was made by Councilor Clarenbach.

Seconded by Councilor Brown.

Meeting adjourned at 9:35PM

Respectfully Submitted,

Audrey Lanzillo

CITY COUNCIL MEETING
AGENDA ITEM II



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**
December 3, 2018

From: Dan LeGallo, Superintendent

Subject: 2017-2018 Fund Balance

Recommendation:

To allow the Franklin School District to use \$350,156 of the \$719,085 FY2018 unassigned fund balance, to support the 18-19 school budget based on new revenue estimates and to allow the remaining fund balance of \$108,929 to be used to support the 19-20 budget. \$260,000 of the fund balance is already assigned to the 18-19 school budget.

Suggested Motions:

December 3, 2018

Councilor moves, "I move that the Franklin City Council set a public hearing for Monday, January 7, 2019, at 6pm regarding Resolution 06-19 allowing the Franklin School District to appropriate \$350,156 of the unassigned FY2018 fund balance to support the FY2019 school district budget."

Mayor calls for a second, discussion and vote.

January 7, 2019

Councilor moves, "I move that the Franklin City Council adopts Resolution 06-19 appropriating \$350,156 of FY2018 unassigned fund balance to the Franklin School District fiscal year 2019 budget."

Mayor calls for a second, discussion and roll call vote.

Discussion:

The school district recognized savings in its budget due to freezing of the budget when another reduction in state adequacy aid was realized after the 2017-2018 budget was approved. There was also savings in special education related services due to less out of district tuition costs and associated transportation, lower speech services need, difficulty in finding personnel to fill open positions and change in personnel. The audit is moving forward quickly with reports and reconciliation documents being sent regularly to the auditors electronically with anticipated field work expected soon. They are currently

making selections for review. The auditors don't anticipate any adjustments to the final numbers that have been reported to the state.

The school district found out in September that their adequacy aid for FY2019 was being reduced by an additional \$177,102. The district also recognized a reduction in Special Education Aid of \$114,079 due to reduction in out of district costs plus other revenue adjustments related to reduction in tuition payments from other LEAs, etc. The \$350,156 in fund balance will be used to offset these revenue adjustments. The remaining \$108,929 of FY2018 unassigned fund balance will be used in the FY2020 proposed school district budget to offset anticipated reduction in the fiscal year 2020 adequacy aid.

Fiscal Impact:

\$350,156 increase in fund balance to support reduction in other revenue sources for the school district for the fiscal year 2019 budget. No change to the previously approved amounts of the City of Franklin financial support of the 18-19 budget.

Alternatives:

Do not appropriate at this time or use the funds for another purpose.

Attachments/Exhibits:

Resolution 06-19



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #06-19

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2019.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin has adopted a budget for Fiscal Year 2019 which began July 1, 2018, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes that the school district estimates approximately \$719,085 in additional unassigned fund balance at June 30, 2018, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire has already appropriated \$260,000 of the prior year fund balance during the FY2019 budget process, and:

WHEREAS, the City Council of the City of Franklin would like to appropriate an additional \$350,156 of the prior year unassigned fund balance in order to offset a \$350,156 reduction in estimated revenues, **Now,**

THEREFORE BE IT RESOLVED that at the scheduled meeting of the City Council on January 7, 2019, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 06-19 and authorize an increase in FY2019 revenues:

Appropriated Fund Balance – Three Hundred Fifty Thousand, One Hundred Fifty-Six dollars (\$350,156),

And a decrease in FY2019 adequacy revenue,

School District expenditures in the total amount of Three Hundred Fifty Thousand, One Hundred Fifty-Six dollars (\$350,156),

By a roll call vote.

Roll Call:

Councilor Desrochers _____

Councilor Ribas _____

Councilor Brown _____

Councilor Dzujna _____

Councilor Trudel _____

Councilor Clarenbach _____

Councilor Moquin _____

Councilor Zink _____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remain in full force and effect as of the date of this Certification and that Katie Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, January 7, 2019 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Resolution #06-19, allowing the Franklin School District to appropriate \$350,156 of unassigned FY2018 Fund Balance to support the FY2019 School District Budget.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM III



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meetings of December 3, 2018 and January 7, 2019

From: Richard Lewis, Director of Planning and Zoning
Subject: Resolution 08-19 to accept, appropriate and authorize City Manager to execute all documents for the Land & Water Conservation Fund grant for Mill City Park at Franklin Falls

Recommended Motion for the December 3, 2018 meeting of the City Council:

"I move that the Franklin City Council set a public hearing to be held at 6pm on the January 7, 2019 meeting of the City Council for Resolution 08-19 and the acceptance of grant funds from the New Hampshire Department of Natural and Cultural Resources, through the National Park Service, and the required matching funds, and the non-lapsing appropriation and expenditures of these funds starting in Fiscal Year 2019. The funds will support the establishment of the Mill City Park at Franklin Falls, which is associated with the White-Water Park."

Mayor calls for second, discussion and vote.

Recommended Motion for the January 7, 2019 Meeting of the City Council:

"I move that the Franklin City Council vote to approve Resolution 08-19, which accepts the grant funds from the New Hampshire Department of Natural and Cultural Resources, through the National Park Service, and the required matching funds, and the non-lapsing appropriation and expenditures of these funds starting in Fiscal Year 2019. I further move that the City Council authorize the City Manager to sign and take action on all relevant documents pertaining to the administration of this grant."

Mayor calls for second, discussion and roll call vote.

Discussion:

As you are aware, the City received word at the beginning of October that we were successful in our Land and Water Conservation Fund application for grant funds to help support the establishment of the Mill City Park at Franklin Falls. This new City park will be an important component of the white-water park on the Winnepesaukee River. The City has received the grant award letter and the initial administrative documents related to the grant. As noted in the motions above, these grant funds are flowing into the City from the US National Park Service through the New Hampshire Department of Natural and Cultural Resources, and the Division of Parks and Recreation. The grant award is for \$200,000 and there is a required match of \$200,000. No City funds are being used for this match.

The recommended motion for the January, 2019 meeting of the City Council calls for the acceptance and expenditure of these funds, and will allow the City Manager to carry out all necessary actions to administer the grant.

Concurrences and Fiscal Impact:

The City Council supported the submission of the 2018 grant application. There are no direct expenditures by the City for this project.

Attachment: Copy of Resolution 08-19 & grant award letter



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #08-19

A Resolution Relating to a supplemental appropriation for Fiscal Year 2018.

In the year of our Lord, Two Thousand Eighteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2019 beginning July 1, 2018, **and**;

WHEREAS, the City Council of the City of Franklin recognizes that a Memorandum of Agreement was signed between the City of Franklin and the nonprofit Mill City Park at Franklin Falls, **and**;

WHEREAS, the City Council of the City of Franklin recognizes the recent efforts to improve the economic and residential viability of the downtown and the need to continue with additional progress, **and**;

WHEREAS, the City has been awarded a grant of \$200,000 from the New Hampshire Department of Natural and Cultural Resources, through the National Park Service to support the establishment of the Mill City Park at Franklin Falls, which is associated with the White-Water Park, **and**;

WHEREAS, matching funds, in the form of donated funds and services, in the amount of \$200,000 directed towards this project for a total project funding of \$400,000, **now**;

THEREFORE, BE IT RESOLVED, *that at their regularly scheduled meeting of the City Council on Monday, January 7, 2019, the City Council of Franklin New Hampshire does hereby vote to adopt resolution 08-19, accepting grant funds from the New Hampshire Department of Natural and Cultural Resources, through the National Park Service, and the required matching funds non lapsing appropriated this grant and matching funds and services authorize the City Manager to sign and take action on all relevant documents pertaining to the administration of this grant.*

An Increase in Revenues:

Federal Grant Revenue – White Water Park Acct. No. 01-9-014-33110-437 – Two Hundred Thousand Dollars (\$200,000),

Donations – White Water Park Acct. No. 01-0-000-35085-437 – Two Hundred Thousand Dollars (\$200,000),

An Increase in Expenditures:

Economic Development – White Water Park Acct. No. 01-6-511-40335-437 – Four Hundred Thousand Dollars (\$400,000),

By a roll call vote.

Roll Call:

| | | | | |
|----------------------|-------|------------------|-------|------------------------|
| Councilor Desrochers | _____ | Councilor Ribas | _____ | |
| Councilor Brown | _____ | Councilor Dzujna | _____ | Councilor Trudel _____ |
| Councilor Clarenbach | _____ | Councilor Moquin | _____ | Councilor Zink _____ |

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, January 7, 2019 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Resolution #08-19, accepting a \$200,000 Grant Fund from the New Hampshire Department of Natural and Cultural Resources, and required matching funds of \$200,000, and the non-lapsing appropriation and expenditures of these funds starting in Fiscal Year 2019 to support the establishment of the Mill City Park at Franklin Falls, which is associated with the White-Water Park.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING

AGENDA ITEM IV



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meetings of December 3, 2018 and January 7, 2019

From: Frank J. Lossani, Finance Director

Subject: Acceptance of Trust Fund Money

Approval of Resolution 09-19 at the January 7, 2019 Meeting of the City Council

Recommended Motion for the December 3, 2018 meeting of the City Council:

"I move that the Franklin City Council set a public hearing for 6:00 p.m. on Monday, January 7, 2019, a regularly scheduled meeting of the City Council, for Resolution 09-19, acceptance of \$18,082.92, from the Franklin Rotary Club, for the purpose of starting a Franklin High School Scholarship Fund called "Franklin Rotary Club Scholarships" placing the monies in an expendable scholarship fund with the City's Trustees of Trust Funds".

Recommended Motion for the January 7, 2019 Meeting of the City Council:

"I move that the Franklin City Council approve Resolution 09-19, to accept \$18,082.92, from the Franklin Rotary Club, for the purpose of starting a Franklin High School Scholarship Fund called "Franklin Rotary Club Scholarships" placing the monies in an expendable scholarship fund with the City's Trustees of Trust Funds". Scholarship recipients will be limited to seven \$500 Scholarships, to be made prior to the start of the first semester, using the award criteria that Franklin High School deems appropriate."

Discussion:

Julie Buker, President of the Franklin Rotary Club, approached us about setting up a new scholarship fund to be placed with the City's Trustees of Trust funds. Due to a lack of membership, the Franklin Rotary Club has dissolved. Funds raised by the club were earmarked to support community organizations and scholarships. The club has given seven scholarships annually, in the amount of \$500 each. They have allocated their remaining assets to continue providing seven \$500 scholarships each year until the fund runs out. Disbursement of scholarships may be made prior to the start of the first semester and recipients will be selected by Franklin High School using the criteria they deem appropriate. The total amount to be transferred is \$18,082.

Concurrences and Fiscal Impact:

There are no direct expenditures by the City for this project.

Attachment: Copy of Resolution 09-19
Copy of a Letter from Julie Buker, President of the Franklin Rotary Club



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #09-19

A Resolution Relating to the Acceptance of Trust Fund Money.

In the year of our Lord, Two Thousand Eighteen,

WHEREAS, the City Council of the City of Franklin recognizes the efforts of the Franklin Rotary Club to offer seven annual scholarships to Franklin High School students, **and**;

WHEREAS, the Franklin Rotary Club has been dissolved due to a lack of membership, **and**;

WHEREAS, remaining assets of \$18,082.92 have been allocated to support community organizations, **and**;

WHEREAS, Scholarship recipients will be limited to seven \$500 Scholarships, to be made prior to the start of the first semester, using the award criteria that Franklin High School deems appropriate, **and**;

WHEREAS, acceptance of these funds has no budgetary impact of the Fiscal Year 2019 budget and future budgets, **now**;

THEREFORE, BE IT RESOLVED, that at their regularly scheduled meeting of the City Council on Monday, January 7, 2019, the City Council of Franklin, New Hampshire does hereby vote to accept \$18,082.92, from the Franklin Rotary Club, for the purpose of starting a Franklin High School Scholarship Fund called "Franklin Rotary Club Scholarships" placing the monies in an expendable scholarship fund with the City's Trustees of Trust Funds". Scholarship recipients will be limited to seven \$500 Scholarships, to be made prior to the start of the first semester, using the award criteria that Franklin High School deems appropriate.

By a roll call vote.

Roll Call:

| | | | | |
|----------------------|-------|------------------|-------|------------------------|
| Councilor Desrochers | _____ | Councilor Ribas | _____ | |
| Councilor Brown | _____ | Councilor Dzujna | _____ | Councilor Trudel _____ |
| Councilor Clarenbach | _____ | Councilor Moquin | _____ | Councilor Zink _____ |

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____



11/14/2018

City of Franklin
Attn: Melissa Newton
316 Central St
Franklin, NH 03235

RE: Franklin Rotary Club Scholarship

Dear Melissa,

I am writing to inform you that the Franklin Rotary Club is no longer active due to a lack of membership. We are in the process of disbursing assets and would like to allocate \$18,082.92 to a scholarship fund. The Franklin Rotary Club has provided seven scholarships each year to graduating seniors in the amount of \$500 each. We would like to continue to pay out these scholarships each year until all funds have been distributed, at which time the scholarship fund should be dissolved. Scholarship recipients will be selected by Franklin High School, using the criteria they deem appropriate.

If there is additional information you need to process this request, please let me know.

Sincerely,

Julie Buker
President
Franklin Rotary Club

**Trustees of the Trust Funds
New Scholarship Fund Information**

Title of Scholarship: Franklin Rotary Club Scholarship

Will this Fund be: Expendable X or Non-Expendable ? (Non-Expendable meaning only the interest can be spent)

Date created: 11/6/2018

Circumstances of scholarship creation (how, why, by whom, etc):

Due to a lack of membership, the Franklin Rotary Club has dissolved. Funds raised by the club were earmarked to support community organizations and scholarships. The club has given 7 scholarships annually, in the amount of \$500 each. We have allocated our remaining assets to continue providing seven \$500 scholarships each year until the fund runs out. The total being allocated is \$18,082.92

Disbursement of scholarship funds may be made after successful completion of first semester by contacting Trustees of Trust Funds and submitting the award certificate, first semester transcript, and second semester tuition bill. Yes No X

If no, please specify instructions: Disbursement may be made prior to the start of the first semester.

Special Criteria for scholarship: Scholarship recipients will be selected by FHS using the criteria they deem appropriate.

Funding of the scholarship will come from: Franklin Rotary Club

Contact information for individual(s) responsible for the fund:

Julie Buker, C/O Franklin Savings Bank, 387 Central St, Franklin (603)934-0411

**Please return completed form to: Melissa Newton, City of Franklin, 316 Central Street, Franklin, NH 03235 or by email to mnewton@franklinnh.org.

Office use only: Scholarship accepted by City Council on _____
Date

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, January 7, 2019 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Resolution #09-19, accepting \$18,082.92 from the Franklin Rotary Club for the purpose of starting a Franklin Scholarship Fund called “Franklin Rotary Club Scholarships” and placing the monies with the City’s Trustees of the Trust Funds.

Provisions for persons with special needs can be made by contacting the City Manager’s office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM V



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
December 3, 2018

From: Judie Milner, City Manager

Subject: Resolution 10-19 Supporting a trail connectivity study by the WOW trail

Recommendation:

I recommend that the City Council adopt resolution 10-19 supporting the study, through the City of Laconia and paid for by the WOW Trail Committee, for the pros and cons of building a recreational trail connecting Weirs to Franklin next to or in place of the railroad tracks.

Suggested Motions:

December 3, 2018

Councilor moves, "I move that the Franklin City Council set a public hearing on Monday, January 7, 2019 at 6pm regarding resolution 10-19 supporting a study, through the City of Laconia and paid for by the WOW Trail Committee, for the pros and cons of building a recreation trail connecting Weirs to Franklin next to or in place of the railroad tracks."

Mayor calls for a second, discussion and vote.

January 7, 2019

Councilor moves, "I move that the Franklin City Council adopts resolution 10-19 supporting a study, through the City of Laconia and paid for by the WOW Trail Committee, for the pros and cons of building a recreation trail connecting Weirs to Franklin next to or in place of the railroad tracks by a roll call vote."

Mayor calls for a second, discussion and roll call vote.

Discussion:

Marty Parichand, Executive Director of Mill City Park, and I met with Allan Beetle of the WOW trail committee regarding support for this study. If feasible and built, this recreational trail connecting the weirs to Franklin could open up recreational tourism dollars for the communities along the trail similar to the Northern Rail Trail. Eventually connection to the Northern Rail Trail is desired. Marty and I thought it fit the outdoor recreation destination

rebrand and could bring more people directly into Franklin's downtown via the Winnepesaukee River Trail. At the November City Council meeting I brought the idea forward to the Council through the City Manager's update and asked if the Council were interested in supporting the project with a resolution for the 12/3 meeting. The council was supportive.

Fiscal Impact:

Although the WOW Trail Committee will gladly accept donations from interested communities, they are not expecting it. The resolution of support assists them in obtain other funding sources such as grants.

If built the trail could bring more tourists to spend money in our downtown area.

Alternatives:

Do not support.

Attachments/Exhibits:

Resolution 10-19



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #10-19

A Resolution Relating to the support of the City Council for a study to build a regional recreational trail next to or in place of the railroad tracks connecting Weirs to Franklin.

In the year of our Lord, Two Thousand Eighteen,

Whereas, the state-owned Concord to Lincoln RR corridor was built to bring tourists and spur economic development in the Lakes Region and beyond (circa 1850), and

Whereas, a portion of this 50-mile corridor is now used, under a lease agreement with the state, for certain train operations with a degree of benefit to the surrounding communities, and

Whereas, there is an identified regional trail project from Weirs Beach to Franklin that could have the potential to yield significantly more economic and recreational benefits to the abutting communities, the region and the state of NH by better utilizing this publicly-owned space, and

Whereas, the building of the remaining 10 miles of trail project IN PLACE of rail would substantially reduce cost, alleviate abutter concerns, and provide an enhanced trail for users, and

Whereas, the state-owned corridor would be maintained in perpetuity for NH DOT with the understanding that rail would be reinstalled at a future date if it was determined that rail was a better and higher use.

Now, therefore be it resolved that at the scheduled meeting of the Franklin City Council on Monday, January 7, 2019, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 10-19 supporting the proposal for the City of Laconia to commission professional research, to be paid for by the WOW Trail committee, to study the pros and cons of continuing to build this regional recreation trail NEXT TO the existing railroad tracks or IN PLACE OF the railroad tracks.

By a roll call vote.

Roll Call:

Councilor Desrochers _____ Councilor Ribas _____ Councilor Trudel _____

Councilor Brown _____ Councilor Dzujna _____ Councilor Zink _____

Councilor Clarenbach _____ Councilor Moquin _____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remain in full force and effect as of the date of this Certification and that Katie Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, January 7, 2019 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Resolution #10-19, to support a Railroad Corridor Study connecting Weirs to Franklin, through the City of Laconia which will be paid for by the WOW Trail Committee.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM VI



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
January 7, 2019

From: Judie Milner, City Manager

Subject: Resolution to resolve title company issues for the sale of tax deeded property at 196 Central Street

Suggested Motion:

Councilor moves, "I move that the Franklin City Council adopts resolution 13-19 providing for the sale of 196 Central Street by a means other than sealed bid or public auction pursuant to RSA 80:80, III and authorizing the Mayor to sign all documents going forward pertaining to the sale."

Mayor calls for a second, discussion and roll call vote.

Discussion:

The City Council has previously authorized the sale of property taken by tax deed at 196 Central Street and the City currently has a purchase and sales agreement with Cumberland Farms for the property. The title company for Cumberland Farms found a couple of issues with the title of the property: first being the notification of the City's intention to take the property via tax deed to the private mortgage holder who had sold her property the morning the notices were sent out and second with the vote of the council to circumvent the bid process as allowed under RSA for properties taken by tax deed. City Solicitor Fitzgerald had been trying to locate the private mortgage holder for months to no avail. The Council authorized the City Manager to hire a private investigator in order to locate the private mortgage holder. The investigator was successful through the father of the mortgage holder and the previous mortgage holder has signed the property over to the City under a quitclaim deed satisfying the title company's first issue. This resolution, affirming the Council's intent to direct sale this property to Cumberland Farms pursuant to RSA 80:80, III, resolves the title company's second issue and allows for clear title and the sale to occur.

Fiscal Impact:

The purchase and sales agreement cost totals \$45,000, which is a combination of the taxes and penalties owed at the time of the tax deed and the demolition costs for the building.

Concurrences:

City Solicitor Paul Fitzgerald provided and approves of the language in this resolution.

The City parcel is one of three abutting parcels being purchased by Cumberland Farms. The project will not only clean up an area at the entrance of the downtown revitalization zone but adds value to the City's tax base.

The Brownsfield clean-up efforts at the same site have been funded through sources outside of the City as this project is seen as a benefit to Franklin. The Brownsfield clean-up efforts will need to be addressed but are less likely to hold up the sale or lease of the property as Cumberland Farms is aware of the contamination, has addressed similar contamination in their line of work and asked the City to sign the purchase & sales after being informed of the contamination.

Alternatives:

Do not approve the resolution which will likely end the project.

Attachments/Exhibits:

Resolution 13-19



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

fax: (603) 934-7413

RESOLUTION 13-19

A Resolution Pursuant to RSA 80:80, III.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS the City of Franklin is the owner of certain real estate consisting of approximately 0.19 acres of land located at 196 Central Street being Tax Map 117, Lot 131-000, within the City of Franklin; and

WHEREAS said property was acquired by the City pursuant to the tax lien process described at RSA 80; and

WHEREAS the property is known to be impacted by certain environmental contaminants described more specifically in a report dated March 1, 2018, authored by Nobis Engineering and submitted to the Lakes Region Planning Commission thereafter; and

WHEREAS the parcel is the subject of a certain Purchase and Sales Agreement between the City and Cumberland Farms, Inc., said Agreement approved by the Franklin City Council on Wednesday, March 14, 2018, with a stated purchase price of \$45,000.00; and

WHEREAS the Franklin City Council finds it to be in the public interest and that justice requires that the City proceed with the sale for the following reasons:

- A. The sale will provide an immediate economic benefit to the City in the form of a purchase price;
- B. The sale will allow the commercial redevelopment of the parcel and surrounding parcels in a manner that will produce substantial additional economic benefits for the City;
- C. The sale is a part of an overall redevelopment plan for the property and surrounding properties that will include substantial environmental remediation costs which will confer further economic and non-economic benefits upon the City; and

WHEREAS the Council finds that any of the above factors, singly or in combination with others, provides ample justification to proceed with the proposed sale.

NOW, THEREFORE, be it resolved by the Franklin City Council that:

- A. The Council confirms and restates the above findings;
- B. The Council finds that it is in the best interest of the City, in the public interest and in keeping with the requirements of justice as stated specifically in RSA 80:80, III to allow the referenced property to be sold and disposed of by a method other than by sealed bid or public auction, specifically by proceeding with the referenced Purchase and Sales Agreement described above; and
- C. That the Mayor of the City of Franklin is hereby authorized to execute all documents necessary to convey the premises pursuant to the Purchase and Sales Agreement and to execute any other such documents as may be necessary to carry out the purpose of this resolution. The Mayor's authority under this resolution shall continue in full force and effect indefinitely and until such authority is revoked, rescinded or modified by a further vote of the Franklin City Council.

By a roll call vote.

Roll Call:

| | | |
|---------------------------|------------------------|-----------------------|
| Councilor Desrochers_____ | Councilor Ribas _____ | |
| Councilor Brown _____ | Councilor Dzujna _____ | Councilor Zink _____ |
| Councilor Clarenbach_____ | Councilor Moquin _____ | Councilor Trudel_____ |

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remain in full force and effect as of the date of this Certification and that Katie Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, January 7, 2019 at 6:00 p.m. in the Council Chambers, Franklin City Hall regarding Resolution #13-19, direct sale of Tax Deeded Property located at 196 Central Street pursuant to RSA 80:80, III.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of January 7, 2019

Subject: School Board Report

Superintendent Dan LeGallo will provide a monthly update to the Mayor and City Council.

CITY COUNCIL MEETING

AGENDA ITEM II



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meetings of January 7, 2019 and February 4, 2019

From: Michael Foss, Acting Fire Chief

Subject: Setting of a Public Hearing for February 4, 2019 to consider Resolution 11-19, authorization to borrow for the purchase a new ambulance to replace ambulance no.2.

Approval of Resolution 11-19 at the February 4, 2019 Meeting of the City Council.

Recommended Motions:

January 7, 2019

"I move that the Franklin City Council set a public hearing date for 6:00 p.m. on February 4, 2019, for resolution 11-19, authorization to borrow to replace ambulance no.2."

Mayor calls for a second, discussion and vote.

February 4, 2019

"I move that the Franklin City Council adopt Resolution 11-19 authorizing the City Manager to enter into a 7-year note, not to exceed \$250,000 through the institution with the best quoted interest rate and terms and sign all the necessary paperwork thereof. Any grant funds awarded for this purchase will decrease the amount to be borrowed."

Mayor calls for a second, discussion and roll call vote.

Background:

Since July 1st 2018, the City of Franklin has spent \$10,400 on repair work for the Franklin Fire Department's Ambulance 2. On numerous occasions since July, the Fire Department has been forced to rely on one ambulance to provide Emergency Medical Services to the community members of Franklin. As a result of the inability to rely on Ambulance Two, the department has been forced to incur increased response time by waiting for mutual aid services. In addition to our inability to service our own community, our agreement with Andover could be in jeopardy. Andover's agreement for service adds approximately \$170,000 in revenue to the City's budget.

In October of 2018, Ambulance 2 was placed out of service for various mechanical issues. The apparatus was placed out of service for a seven-day period while repair technicians worked to solve a complex brake problem. This single repair totaled \$4,638. Though it has been a reliable ambulance for many of its service years, Ambulance Two has reached the end of its usable life expectancy and needs to be replaced with a newer and more reliable model.

As the council may recall, ambulance 1 was replaced 7 years ago with the hope that ambulance 2 would remain in service until ambulance 1 was paid off. At the time the Council's intention was to replace ambulance 2 utilizing the appropriation from the expired ambulance 1 debt service. Ambulance 1 was paid off in the FY2019 budget and the Manager intended to replace ambulance 2 as part of FY2020 budget. Where the City is experiencing increased maintenance expenditures and the lead time on a new ambulance is approximately 6-8 months, we are asking for authority to borrow in advance of the FY2020 budget process. The first debt service payment will be due in FY2020.

Fiscal Impact:

The total cost to replace Ambulance 2 with a new ambulance would be approximately \$250,000. The goal is to obtain an USDA grant to help secure funding not to exceed \$150,000. If a total award amount of \$150,000 can be obtained, then the funding needed to be provided by the City of Franklin would consist of \$100,000. This grant has been submitted and is waiting for approval. The grant funding, if successful, will be reflected in the FY 2020 budget. The debt payment for ambulance 2 will take the place of the expired ambulance 1 debt payment in the FY2020 budget.

Alternatives:

The alternative is to continue to fund repair work and plan on a heavier reliance of mutual aid EMS agencies. If the average continues, an additional \$10,000 may be incurred in FY 2019.

Attachments and Exhibits:

Resolution 11-19
Ambulance 2 Statistical Data



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #11-19

A Resolution Relating to the Authorization to Borrow to Replace Ambulance No. 2.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin recognizes the need for two ambulances to provide Emergency Medical Services to the community members of Franklin, **and**;

WHEREAS, the Franklin City Council recognizes ambulance 2 has been out of services often this fiscal year with repair costs of \$10,400, from July to November, **and**;

WHEREAS, the Franklin City Council recognizes the appropriation for the expiring debt service payment for ambulance 1 will fund the debt service for ambulance 2 in the FY2020 budget, **and**;

WHEREAS, the Franklin City Council wishes to finance the purchase not to exceed \$250,000 over a 7-year term, **and**;

WHEREAS, the Franklin City Council recognizes that a grant application has been filed with USDA to help offset cost of this purchase and that any grant funds awarded for this purchase will decrease the amount to be borrowed, **Now**;

THEREFORE, BE IT RESOLVED, that at their regularly scheduled meeting of the City Council on Monday, February 4, 2019, the City Council of Franklin, New Hampshire does hereby adopt resolution No. 11-19 authorizing the City Manager to enter into a 7-year note, not to exceed \$250,000, through the entity with the most favorable interest and terms quoted for the City and sign all the necessary paperwork thereof.

THEREFORE, BE IT FURTHER RESOLVED, any grant funds awarded for his purchase will decrease the amount to be borrower.

By a roll call vote.

Roll Call:

| | | | | | |
|----------------------|-------|----------------------|-------|---------------------|-------|
| Open | _____ | Councilor Desrochers | _____ | Councilor Ribas | _____ |
| Councilor Brown | _____ | Councilor Dzujna | _____ | Councilor Testerman | _____ |
| Councilor Clarenbach | _____ | Councilor Moquin | _____ | Councilor Trudel | _____ |

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____



CITY OF FRANKLIN, NEW HAMPSHIRE
Fire Department
"The Three Rivers City"

59 West Bow Street • 03235

Tel : (603) 934-2205
FAX: (603) 934-7408

Kevin LaChapelle, Fire Chief

Michael Foss, Deputy Chief

Data Regarding the Use of Franklin Fire Department, Ambulance Two:

2017

- In 2017, the Franklin Fire Department responded to a total of 1374 EMS related incidents.
- Of these 1374 emergencies, approximately 14% are multiple incidents occurring at the same time.

2018

- In 2018, the Franklin Fire Department responded to a total of 1302 EMS related incidents.
- Of these 1302 emergencies, approximately 13% are multiple incidents occurring at the same time.

Destination Information

- Since the beginning of 2017, the Franklin Fire Department has transported 3.87% of all patients to a hospital outside of Franklin. Due to NH Bureau of EMS protocol changes, and the inability of the *LRG Healthcare* system to provide the same level of service in years past, the follow destination figures can be seen:

| <u>Hospital Destinations</u> | <u>Percentage of Transports</u> |
|--------------------------------------|--|
| - Franklin Regional Hospital | 95.2% |
| - Concord Hospital | 2.7% |
| - New London Hospital | 0.7% |
| - Lakes Region General Hospital | 0.4% |
| - Dartmouth Hitchcock Medical Center | 0.07% |

****Outside hospital destination percentages are expected to increase over the next year****

Michael Foss
Acting Fire Chief

Current Ambulance Two



CITY COUNCIL MEETING

AGENDA ITEM III



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meetings of January 7, 2019 and February 4, 2019

From: Frank Lossani, Finance Director

Subject: Setting of a Public Hearing for February 4, 2019 to consider Resolution 12-19, granting the City Manager the authority to file a loan/grant application with USDA Rural Development, for Water Main Improvement Projects, and to grant authority to accept the loan/grant.

Approval of Resolution 12-19 at the February 4, 2019 Meeting of the City Council.

Recommended Motions:

January 7, 2019

"I move that the Franklin City Council set a public hearing date for 6:00 p.m. on February 4, 2019, for resolution 12-19, granting the City Manager the authority to file a loan/grant application, with USDA Rural Development for Water Main Improvement Projects, and to Grant Authority to accept the Loan/Grant".

Mayor calls for a second, discussion and vote.

February 4, 2019

"I move that the Franklin City Council adopt Resolution 12-19, hereby authorizing Judie Milner, City Manager, to file a loan/grant application with USDA Rural Development for \$4,655,095, to continue water improvement projects on Hampton Road, West Bow Street and East Bow Street, and Judie Milner is hereby authorized to enter into a loan agreement with USDA, for an amount not to exceed \$4,655,095, and that any grant funds awarded for this project will decrease the amount to be borrowed and to sign all the necessary paperwork thereof."

Mayor calls for a second, discussion and roll call vote.

Discussion:

In 2015, the City hired Tata & Howard, Inc. (T&H) to complete a Capital Efficiency Plan for the water distribution system. The study identified areas of the water distribution system in need of rehabilitation, repair, or replacement. The three water main projects on New Hampton Road, West Bow Street, and East Bow Street, were recommended improvements as a result of the analysis conducted by T&H. 14,000 linear feet of water main on New Hampton Road was recommended to improve the transmission capabilities of the system and provide the ISO recommended fire flow of 500 gpm near the intersection of New Hampton Road and New Boston Road. West Bow Street and East Bow Street were determined to have poor asset management ratings. A copy of the Capital Efficiency Plan can be provided upon request.

Project Description:

The projects consist of the following three elements:

1. New Hampton Road – This project would replace approximately 14,000 linear feet of 10-inch diameter water main with 12-inch water main on New Hampton Road from the Sanbornton Pump Station to the Babbitt Road Pump Road Station. This water main is also considered critical as it is the sole transmission main from the Sanbornton Wellfield to the distribution system
2. West Bow Street – This project would replace approximately 1,700 linear feet of 8-inch diameter water main from Cheney Hill Street to Glen Street with a new 8-inch water main.
3. East Bow Street – This project would replace approximately 1,950 linear feet of 8-inch diameter water main from Glen Street to Central Street with a new 8-inch water main.

Replacement of the water mains will occur within the existing roadway and/or shoulders, in general following the route of the existing mains. Contract specifications for the water main projects will detail measures to be taken to mitigate temporary construction concerns such as traffic management, vibration, noise, dust, and erosion control.

The City is working diligently to replace aging water mains in the system. Alternatives to the proposed projects include replacing mains in other areas of the distribution system or delaying main replacement until a later date.

Purpose and Need for the Project:

The purpose of the proposed projects is to improve the quality, reliability, and available capacity of the City's distribution system through elimination of existing restrictions, increased pipe diameters, and replacement of aging infrastructure.

The pipes selected to be replaced in the project have each been rated in the City's May 2015 Capital Efficiency Plan. A number of factors are considered in the ratings including; break history, material, water quality, age, size, soil conditions, and water hammer potential. These factors affect the decision to replace or rehabilitate a water main. East Bow Street and West Bow Street existing water mains were determined to be in poor condition as a result of the asset management evaluation.

Neglecting the aging infrastructure could have a detrimental effect on the City's operating budget. Old, deteriorating water mains are prone to main failures, leaks, and public health and safety problems in part, due to tuberculation on the main interiors.



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #12-19

A Resolution Granting Authority to file a Loan/Grant Application with USDA Rural Development, for Water Main Improvement Projects, and to Grant Authority to accept the Loan/Grant.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire, after thorough consideration of the nature of its drinking water system needs, hereby determines that in order to continue further improvements to the water distribution system, it is necessary and in the public interest, to apply to USDA Rural Development for a loan/grant application for \$4,655,095 to continue improvements on New Hampton Road, West Bow Street and East Bow Street, **And;**

WHEREAS, the City Council of the City of Franklin, authorizes the acceptance of the grant/loan with USDA, not to exceed \$4,655,095 and that any grant funds award for this project will decrease the amount to be borrowed, **Now;**

THEREFORE, BE IT RESOLVED, that at their regularly scheduled meeting of the City Council on Monday, February 4, 2019, the City Council of Franklin, New Hampshire does hereby authorize Judie Milner, City Manager, to file a loan/grant application with USDA Rural Development for \$4,655,095, to continue water improvement projects on Hampton Road, West Bow Street and East Bow Street, and;

THEREFORE, BE IT FURTHER RESOLVED, that Judie Milner, City Manager is hereby authorized to enter into a loan agreement with USDA, for an amount not to exceed \$4,655,095 and term not to exceed 20years, and that any grant funds awarded for this project will decrease the amount to be borrowed and to sign all the necessary paperwork thereof.

By a roll call vote.

Roll Call:

| | | | | | |
|----------------------|-------|----------------------|-------|---------------------|-------|
| Open | _____ | Councilor Desrochers | _____ | Councilor Ribas | _____ |
| Councilor Brown | _____ | Councilor Dzujna | _____ | Councilor Testerman | _____ |
| Councilor Clarenbach | _____ | Councilor Moquin | _____ | Councilor Trudel | _____ |

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

CITY COUNCIL MEETING
AGENDA ITEM IV



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
January 7, 2019

From: Judie Milner, City Manager
Subject: Snowmobile Club Trail Permission

Suggested Motion:

Councilor moves, "I move that the Franklin City Council approve a 5-year term Snowmobile Trail Permission form for the Lakes Region Snowmobile Club's trail access to City property and road crossings and authorize the City Manager to sign the permission document on behalf of the City."

Mayor calls for a second, discussion and vote.

Discussion:

Lakes Region Snowmobile Club has been in existence since the 1960's and, as far back as I can find, has always received permission to access the City's property and road crossings. I am unaware of any issues arising from this relationship. The City is not liable for users of the trail and is not responsible for signage or maintenance of the trails.

Attachments/Exhibits:

Snowmobile Trail Permission Document
Listing of City Property with Snowmobile Trails
Trail Map

SNOWMOBILE TRAIL PERMISSION

Permission is hereby granted to Lakes Region Snowmobile Club
(Name of club or organization)

to provide public **Snowmobile** access on my property. It is understood that use of my property, for said purpose, in no way holds me liable or responsible for accidents which may occur as a result of others using my property as provided for in Chapter 212, Section 34, Laws of the State of New Hampshire (RSA 212:34 Duty of Care).

There shall be **no fee** for the **use** of this property. The above named organization agrees to mark, sign, and maintain the property in a proper and safe manner.

The State of New Hampshire, Department of Resources and Economic Development, Division of Parks and Recreation, Bureau of Trails shall also provide a landowner liability insurance policy with coverage of \$2,000,000.00 for trails within the Grant-In-Aid Program.

This agreement shall have a **term** of:

- ☐ 1. Indefinite
- ☐ 2. 1 year upon approval
- ☐ 3. 5 years upon approval

*THIS AGREEMENT MAY BE TERMINATED FOR ANY CAUSE, BY EITHER PARTY,
UPON THIRTY (30) DAYS WRITTEN NOTIFICATION.

Dated this _____ day of _____ Year

Signature Section

Landowner (Print name)

Address

Zip Code

Lakes Region Snowmobile Club
Organization or Club Name

Maxwell Duncanson
Organization Officer (Print name)

PO Box 480
Club Address

03235
Zip Code

Landowner Signature

Franklin
Town/City

Trail Administrator
Title (President, Trail Administrator, etc.)

Maxwell Duncanson
Organization Officer's Signature

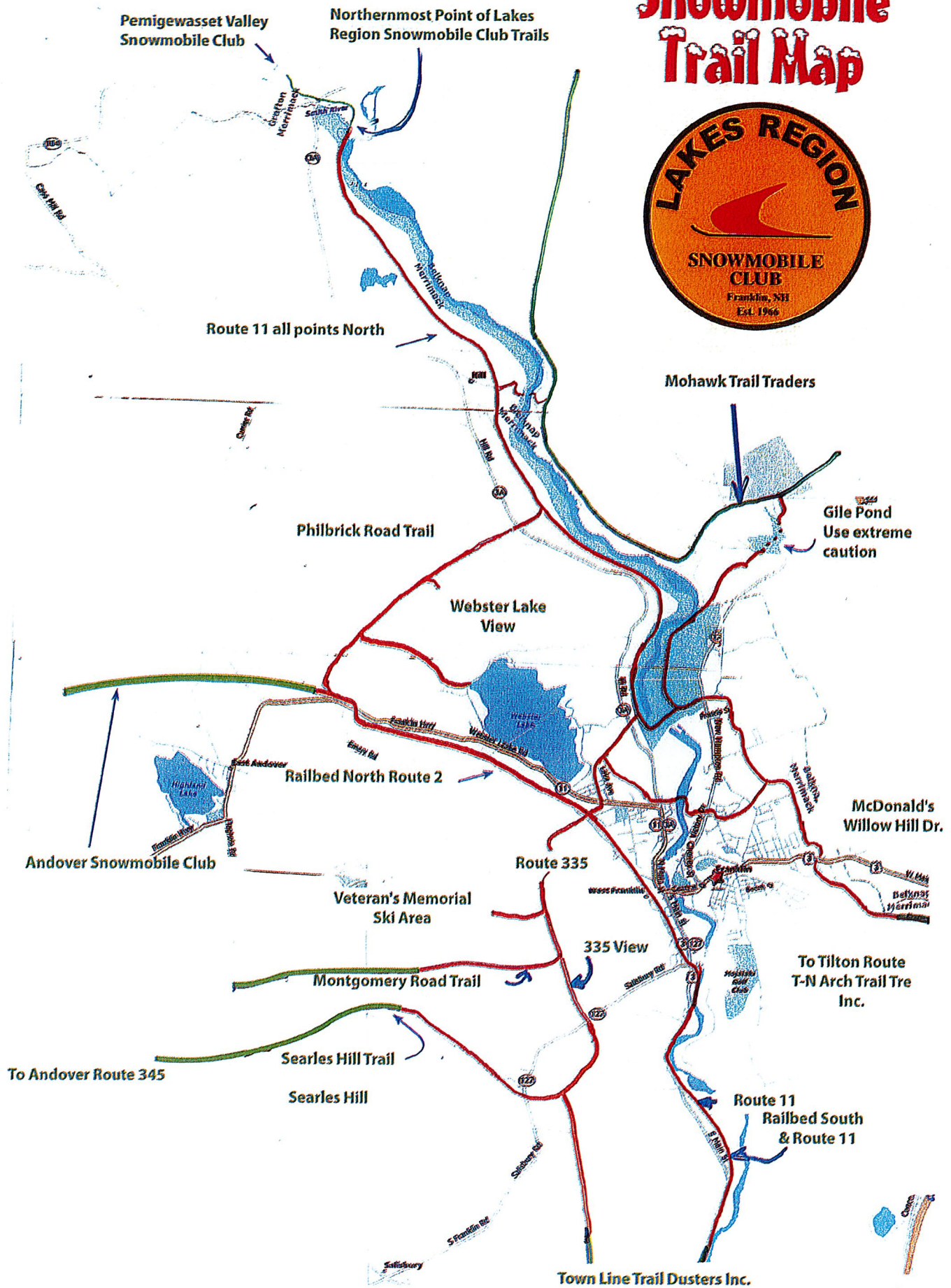
Franklin
Town/City

| LANDOWNER PERMISSION - City Of Franklin, NH | | | | | | |
|---|------------------|--------------------|----------------------|--------------------------|---------------------|-----------------------|
| Location | Land Owner | Responsible Person | Form Required | Date Permission Obtained | Permission Duration | Permission Expiration |
| Conservation Land Off Route 127 | City of Franklin | | Landowner Permission | | | |
| Daniel Park | City of Franklin | | Landowner Permission | | | |
| Great Gains Memorial Forest | City of Franklin | | Landowner Permission | | | |
| Griffith Beach | City of Franklin | | Landowner Permission | | | |
| Lagace Beach | City of Franklin | | Landowner Permission | | | |
| Old Water Works Property | City of Franklin | | Landowner Permission | | | |
| Veteran's Memorial Recreation Area | City of Franklin | | Landowner Permission | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

LANDOWNER PERMISSION - City of Franklin, NH

| Location | Land Owner | Responsible Person | Form Required | Date Permission Obtained | Permission Duration | Permission Expiration |
|-------------------|------------------|--------------------|---------------------------|--------------------------|---------------------|-----------------------|
| Babbitt Road | City of Franklin | | City Street/Road Crossing | | | |
| Carr Street | City of Franklin | | City Street/Road Crossing | | | |
| Center Road | City of Franklin | | City Street/Road Crossing | | | |
| Central Street | City of Franklin | | City Street/Road Crossing | | | |
| Chance Pond Road | City of Franklin | | City Street/Road Crossing | | | |
| Cross Mill Road | City of Franklin | | City Street/Road Crossing | | | |
| Doucette Drive | City of Franklin | | City Street/Road Crossing | | | |
| Flaghole Road | City of Franklin | | City Street/Road Crossing | | | |
| Freedom Drive | City of Franklin | | City Street/Road Crossing | | | |
| Glory Avenue | City of Franklin | | City Street/Road Crossing | | | |
| Holy Cross Road | City of Franklin | | City Street/Road Crossing | | | |
| Lake Avenue | City of Franklin | | City Street/Road Crossing | | | |
| Lake Shore Drive | City of Franklin | | City Street/Road Crossing | | | |
| Lark Street | City of Franklin | | City Street/Road Crossing | | | |
| Liberty Avenue | City of Franklin | | City Street/Road Crossing | | | |
| Lincoln Street | City of Franklin | | City Street/Road Crossing | | | |
| Montgomery Road | City of Franklin | | City Street/Road Crossing | | | |
| New Hampton Road | City of Franklin | | City Street/Road Crossing | | | |
| Oriole Street | City of Franklin | | City Street/Road Crossing | | | |
| Philbrick Road | City of Franklin | | City Street/Road Crossing | | | |
| River View Drive | City of Franklin | | City Street/Road Crossing | | | |
| Robin Street | City of Franklin | | City Street/Road Crossing | | | |
| Sanborn Street | City of Franklin | | City Street/Road Crossing | | | |
| Searles Hill Road | City of Franklin | | City Street/Road Crossing | | | |
| Smith Hill Road | City of Franklin | | City Street/Road Crossing | | | |
| Smith Hill Road | City of Franklin | | City Street/Road Crossing | | | |
| Timberland Drive | City of Franklin | | City Street/Road Crossing | | | |
| Victory Drive | City of Franklin | | City Street/Road Crossing | | | |
| Ward Hill Road | City of Franklin | | City Street/Road Crossing | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Snowmobile Trail Map



CITY COUNCIL MEETING
AGENDA ITEM V



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
December 27, 2018

Subject: Support LRPC Letter to FCC regarding Cell Phone Coverage Maps

Suggested Motion:

Councilor moves, "I move that the Franklin City Council support the letter written by the Lakes Region Planning Commission to the FCC to correct the 4G LTE Cell Coverage maps for the region and authorize the Mayor to sign on behalf of the City."

Mayor calls for a second, discussion and vote.

Attachments/Exhibits:

Jeff Hayes Email
LRPC Letter

City Manager

From: Jeff Hayes <jhayes@lakesrpc.org>
Sent: Tuesday, December 11, 2018 1:29 PM
To: tgiunta@nobiseng.com; City Manager
Subject: Regional Letter to Correct Cell Phone Signal Maps
Attachments: FCC LRPC Challenge Letter 12-11-18.docx; Franklin.rtf

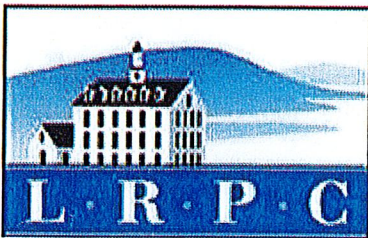
City Managers, Administrators, Mayors and LRPC Commissioners:

Through our work with the NHPUC and volunteers from many communities, we have discovered that the cell service coverage maps are wrong, exaggerate coverage and need to be updated by the federal FCC. The attached letter appeals to our federal delegation to resolve this issue with the FCC on our behalf.

Could your town please consider signing onto the attached letter at your next Board meeting? If you have any questions or concerns about this request, please contact our Project Manager Bruce Reichlen admin3@lakesrpc.org or 279-5342 or myself.

Thank you. Jeff

Jeffrey R. Hayes, MRP
Executive Director



Lakes Region Planning Commission
Humiston Building
103 Main Street Suite #3
Meredith NH 03253-9287
Main Office: 603-279-8171
Direct Line: 603-279-5336

The Lakes Region Planning Commission serves the communities of the Lakes Region. Our mission is to provide effective planning, in order to achieve and sustain a quality environment, a dynamic economy, and local cultural values by supporting community efforts through leadership, education, technical assistance, information, advocacy, coordination and responsive representation.

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603-279-8171
Fax 603-279-0200
www.lakesrpc.org



December 10, 2018

RE: Correcting 4G LTE Cell Service Coverage Maps in the Lakes Region - FCC MF-II Challenge

New Hampshire's Federal Delegation, Public Utilities Commission, and Interested Parties:

Poor quality or non-existent telecommunications services are jeopardizing the health and safety of our residents and are constraining economic development in New Hampshire's Lakes Region. Many of our communities in Belknap, Carroll, Merrimack, and Grafton Counties have expressed interest in participating in the Federal Communication Commission's MF-II Challenge. Staff from the New Hampshire Public Utilities Commission (PUC) provided leadership and technical assistance to the Lakes Region Planning Commission who provided equipment and coordinated data collection activities to several municipalities in their efforts to participate in the Challenge process already.

Despite our best efforts, insufficient equipment and technical resources were available to support our communities within the restricted time frame of the MF-II Challenge. This was due in large part to the onerous 75% coverage of each grid cell requirement which would have necessitated extensive use of off-road vehicles in our rural area.

However, because this is such critical issue to our 31 communities located in the geographic center of our state, we are continuing to perform testing in the Lakes Region with the expectation that the FCC will pay attention to the data we are collecting.

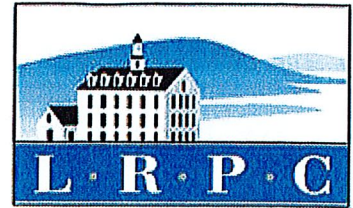
Data collected to date suggests the following:

1. Service availability by the major carriers in the Lakes Region area is overstated. Even the major roads in the area, such as Routes 104, 25, 3, 109, and 25 have service below the 5 Mbps as required by the FCC.
2. Given the rural nature of the area, coverage to 75% of each grid is prohibitive especially within the time provided. Many areas are difficult to access due to wetlands, thick growth, and terrain.
3. Many residential areas show little to no service.

Just as telecommunications providers were required to supply landline service decades ago, wireless service has become the "life line" replacement for wired services. The requirements of outdated technologies must be carried forward to the more modern replacement technologies. Failing to do so has serious and well- established safety and economic concerns.

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603-279-8171
Fax 603-279-0200
www.lakesrpc.org



Therefore, we appreciate whatever assistance our federal delegation, PUC and others are able to provide as we, the undersigned communities, advocate for more accurate 4G LTE coverage maps and better cell service for the Lakes Region.

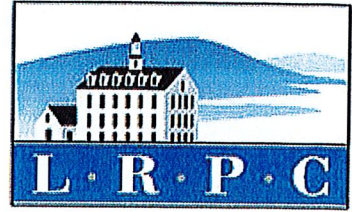
Please sign and return the attached signature page.

Sincerely,

Jeffrey R. Hayes, LRPC Executive Director

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
Meredith, NH 03253
Tel 603-279-8171
Fax 603-279-0200
www.lakesrpc.org



December 10, 2018

RE: Correcting 4G LTE Cell Service Coverage Maps in the Lakes Region - FCC MF-II Challenge

Signature Page for the City of Franklin

City of Franklin, Mayor

CITY COUNCIL MEETING

AGENDA ITEM VI



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of January 7, 2019

Subject: Other Business

- 1. Committee Reports**
- 2. City Manager's Update**
- 3. Late Items**



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting January 7, 2019

Date: December 30, 2018

From: Judie Milner, City Manager

Subject: City Manager's Update

1) Contingent Grant Line Activity

\$250 book club donation from Lions

\$195 Mayors Drug & Alcohol Task Force from Hannaford

2) Trust fund for school funding – \$0 balance

3) Welcome Michael Foss, Franklin Fire Chief

4) Community Partner Highlight

5) Regional Economic Development Efforts – Franklin, Tilton, Northfield – governing body meetings/updates

6) LEAN process & RoadMap Update

7) Manager's Community Pride Contest