

CITY OF FRANKLIN
CITY COUNCIL MEETING
March 1, 2021
6:00 P.M.





CITY COUNCIL MEETING

Monday March 1, 2021 - 6:00 p.m.

Webmeeting by computer: <https://us02web.zoom.us/j/82351648248>

or by phone: 1-312-626-6799, Meeting ID# 823 5164 8248

Compliant Statement

The Right-to-Know Law During the State of Emergency

As Mayor Pro Tem of the **City of Franklin**, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing **Zoom Webmeeting via the Internet** for this electronic meeting.¹ All members of the **Franklin City Council** have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # **1-312-626-6799, Meeting ID # 823 5164 8248, or by clicking on the following website address: <https://us02web.zoom.us/j/82351648248>.**

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the **City of Franklin** at: www.FranklinNH.Org.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call **603-934-3900 ext. 10** or email at:
CityMgr@FranklinNH.Org.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

SALUTE TO THE FLAG



PUBLIC HEARINGS

Resolution #15-21, a resolution regarding the Nonpartisan Fair Redistricting Policy for Franklin's Voting Wards.

LEGISLATIVE UPDATE

COMMENTS FROM THE PUBLIC

CITY COUNCIL ACKNOWLEDGEMENT

MAYOR'S UPDATE

A Mayoral Proclamation in Honor of Read Across Franklin Day

WHEREAS, the citizens of Franklin stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in the economy; and

WHEREAS, Franklin Teachers, our public library and other after school programs have provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's wellbeing and long-term quality of life;

WHEREAS, the Franklin Public Library is holding a virtual read-a-thon;

WHEREAS, Paul A. Smith Elementary School teachers have exercised innovation with this year's Read Across America event in the face of the pandemic and will celebrate with themed days, socially distanced events like story walks inside and outside the school, and recordings of Franklin community leaders reading stories; and

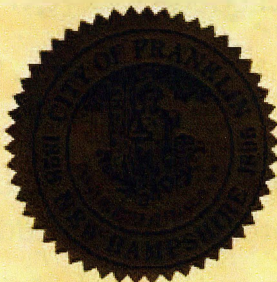
WHEREAS, "Read Across America," a national celebration of reading on March 2, 2021, promotes reading and adult involvement in the education of our community's students;

THEREFORE BE IT RESOLVED that the Interim Mayor calls on the citizens of Franklin to ensure that every child is in a safe place reading together with a caring adult on March 2, 2021;

AND BE IT FURTHER RESOLVED that I, Olivia Zink, Interim Mayor of the City of Franklin, New Hampshire, do hereby proclaim March 2, 2021 as:

Read Across Franklin Day

in the City of Franklin and urge all citizens to join with family and friends in celebrating this very special day by recommitting our community to engage in programs and activities to make Franklin's children and adults stronger readers.

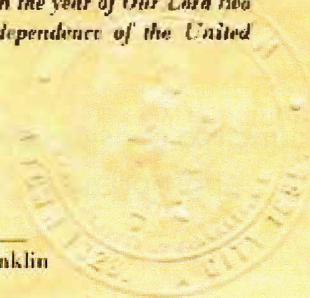


*Given by my hand with the authority of the People of Franklin
and under the Great Seal of Their City in the year of Our Lord two
thousand and twenty-one, and the Independence of the United
States, two hundred and forty-five.*

Proclaimed By:

A handwritten signature in cursive script that reads "Olivia Zink".

Olivia Zink, Interim Mayor, City of Franklin



Agenda Item I.

City Council to consider the minutes of the January 25, 2021 City Council Special Meeting, the minutes of the February 1, City Council Meeting, and the minutes of the February 1, City Council Non-public Meeting.

Agenda Item II.

Councilor to consider approval of Resolution #15-21, a Resolution regarding the Nonpartisan Fair Redistricting Policy and Map Lines for Franklin's Three Voting Wards.

Item III.

School Board Update.

Agenda Item IV.

Council to consider appointing the City Manager as the Authorized Signer of the New Hampshire Department of Health and Human Services, Emergency Management Directive for COVID-19 Vaccination Aid from the City of Franklin's First Responders.

Agenda Item V.

Council to consider Ordinance #05-21, an Ordinance to create a Moratorium on certain Solar Energy Projects.

Agenda Item VI.

Council to consider disposition of 2020 Tax Deeded Property.

Agenda Item VII.

Council to consider setting a Public Hearing on Resolution #16-21 to accept and appropriate \$25K CDBG Planning Grant for a Hotel Feasibility Study.

Agenda Item VIII.

Other Business

1. Committee Reports
2. City Manager's Update
3. Late Items.

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)

CITY COUNCIL MEETING
AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of March 1, 2021

Subject: Approval of Minutes

Motion: “I move that the Franklin City Council City Council approve the minutes of the January 25, 2021 City Council Special Meeting, the minutes of the February 1, 2021 City Council Meeting, and the minutes of the February 1, 2021 nonpublic City Council Meetings.”

Mayor calls for a second, discussion and the vote.



City Council Special Meeting Minutes
Monday, January 25, 2021 – 6:00 p.m.
Webmeeting via Zoom

City Council attendance:

	Location/others present
Councilor Jo Brown	Home/Alone
Councilor Scott Clarenbach	Home/no others present in the room
Councilor Bob Desrochers	Home/no others present in the room
Councilor Jay Chandler	Home/Alone
Councilor April Bunker	Home/no others present in the room
Councilor Ted Starkweather	Home/Alone
Councilor Olivia Zink	Home/no others present in the room
Councilor Paul Trudel	Home/no others present in the room
Councilor Karen Testerman	Home/no others present in the room

Others attending remotely: City Manager Judie Milner, City Department Heads, and members of the public.

The City Council Special meeting opened at 6:05 p.m. via zoom.

Due to the resignation of Mayor Giunta on January 15, 2021, the City appointed a meeting Chairperson to kick off tonight's meeting.

Councilor Testerman nominated Councilor Jo Brown as Chairperson. Seconded by Councilor Paul Trudel.

There was no discussion.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Connectivity issues	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED

Councilor Brown read the Compliant Right to Know Statement.

Salute to the Flag was led by Councilor Brown.

Motion – Councilor Trudel moved to adjust the agenda and appoint the Interim Mayor prior to discussing the first agenda item. Seconded by Councilor Chandler.

There was no discussion on the motion.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in Favor. Motion PASSED.

Councilor Brown and Councilor Zink both stated that they were interested in the Interim Mayor seat.

Both Councilors opened the floor to questions and the Council requested that Brown and Zink share information about themselves and how their experiences could support this position.

Councilor Zink stated that she holds a Master’s Degree in Community Economic Development and serves as the Executive Director of the non-profit Open Democracy, which focusses more on community democracy. Zink stated she would like to see our community flourish through Block Grants and investments in Stevens Mill. Zink shared that she is a graduate of Franklin High School and served as a School Board member when she was only 18 years of age and then again, a few years later. She stated that she wants to do everything she can to support the Franklin School system and having a strong school system can be a pipeline to local businesses.

Councilor Brown stated that she has a Master’s Degree in Public Administration. She is retired from the U.S. Air Force and Corporate America. Brown volunteered her time as the Choose Franklin secretary then moved on as the chairperson. She also volunteered for other community fundraisers and committees such as the Franklin for a Lifetime Committee, UNH Extension, and is the owner of Franklin Studios in downtown Franklin. Brown continued to share her strong support of revitalizing Franklin’s Downtown. Brown also stated her strong business relationships with Chinberg, Marty Parichand, and Superintendent Dan LeGallo. Brown worked with Director Dick Lewis to produce a “How To” guide for Entrepreneurs; which is on the City website. Brown persistently helped kick start and remains an active member of the Council LEAN Workshops which uncovered a desire to spearhead Designing Franklin’s Education for the future. This joint City and School effort was pivotal in bringing the Manufacturing program back into the Franklin High School. Brown continues to strengthen the Manufacturing program by combining it with a more rigorous program with the guidance of the German American Chamber of Commerce.

Brown shared a story of when she had the honor of attending an event that her sister had organized at Pease Airforce Base where she met the Hero Pups Teams. At the event, they announced New Hampshire’s first Comfort Dog, Liberty. Recognizing that Franklin’s First Responders and the entire City would greatly benefit from a comfort dog, Brown was dedicated to helping Franklin secure New Hampshire’s second ever Comfort Dog, Miller.

Brown stated that she is in favor of the tax cap due to the demographics of the City. For businesses and residents alike, predicting and counting on the tax cap is important.

Brown informed the Council that she believes a Mayor should be more accessible and that she will be working part-time in her store but also considering hiring a second part-time person so she can be available as needed to the City of Franklin.

Councilor Zink stated that she understands the purpose of the tax cap and that she was a product of the new Middle School that came forth due to the tax cap. Over the years, however, the spending cap has made it very difficult to tend to the needs of the City's critical infrastructure. Zink stated that she supports a review of the tax cap and possible changes to the CIP.

Zink also stated that she works from home and can have a flexible schedule if needed.

There were no further questions.

Roll call to vote on either Councilor Brown or Councilor Zink for Interim Mayor:

Councilor Brown	Brown	Councilor Chandler	Brown	Councilor Zink	Zink
Councilor Clarenbach	Zink	Councilor Bunker	Zink	Councilor Testerman	Brown
Councilor Desrochers	Zink	Councilor Starkweather	Zink	Councilor Trudel	Brown

4 votes for Councilor Brown

5 votes for Councilor Zink

Councilor Zink will preside as the City of Franklin's Interim Mayor.

**Motion – Councilor Brown moved that Councilor Zink take over as acting chair for this meeting.
Seconded by Councilor Testerman.**

There was no discussion.

Roll call :

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

Councilor Bunker thanked both Brown and Zink for stepping up and offering their willingness to serve as Interim Mayor.

Agenda Item I.

The Council discussed the Solid Waste Policy.

City Manager Milner stated that since the City now outsources trash pick-up, there are certain areas within the City Ordinance on solid waste that need to be reviewed and updated. She shared a bullet list of key areas and the Council provided their input.

Consistency within the City Code was a focal point. The Council requested the code be cleaned up of references to recycling and be consistent overall to avoid any confusion.

There was consensus on the following direction regarding the Solid Waste Policy:

- The City is to follow in step with State definitions and statute regarding multifamily units.
- The Charter School would be included as part of the City's Dependent School District for trash pick-up. Further discussion to clarify if the City will pick up trash with a City owned vehicle or which type of hybrid cost commercial pick-up will be best for the taxpayers.
- Residential and Commercial trash must be bagged and mandatory containerized with weekly pick-up. Overflow of bags not in containers and next to containers will not be picked up. Certain bulk items such as cardboard and hazardous or construction materials will need to be taken to the transfer station by the residents.
- Base Level service will be as follows:
 - Up to 2, 96-gallon containers/up to 192 gallons would be picked up per week.
 - Any property who exceeds the above will use a yellow lid container and pay an extra fee for collection.
 - Adjust the fee schedule for large items such as couches and mattresses (Bulky Items) that require special handling which take up more space in the trash trailers.
 - Allow residential non-commercial properties to drop off bagged trash to the transfer station at no cost however large items such as furniture or loose items will need an agreed fee structure.
- Downtown light commercial/residential commercial/industrial properties are suggested to pay for their own commercial pick-up and must provide fencing or screening around their dumpster.
- Homeowners and commercial properties would pay for any replacement approved cans through the City. Current cans already in use would not impose a fee to the homeowner unless it needed to be replaced. Minor repairs can be made by the City if a can loses a wheel or cover.

Councilor Chandler inquired on the Mayor Committee Assignments and asked if he would assume, that he is replacing Councilor Dzujna on the committees he was on. Zink replied that she will work on the official committee assignment list first thing tomorrow and send it out as quickly as possible. She asked that if anyone has any committee preferences to send her an email tonight.

There was no further discussion.

Motion to adjourn was made by Councilor Trudel. Seconded by Councilor Bunker.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Mic issue	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

The meeting adjourned at 8:39 p.m.

Respectfully submitted,

Audrey Lanzillo



**City Council Meeting Minutes
Monday, February 1, 2021 - 6:00 p.m.
Webmeeting via Zoom**

	Location
Interim Mayor Olivia Zink	Home in the room alone
Councilor Jo Brown	Home in the room alone
Councilor Scott Clarenbach	Home in the room alone
Councilor Bob Desrochers	Home in the room alone
Councilor George Dzujna	Home with his wife Christine
Councilor April Bunker	Home in the room alone
Councilor Ted Starkweather	Home in the room alone
Councilor Karen Testerman	Home/ Husband Representative Dave Testerman present
Councilor Paul Trudel	Home in the room alone

Others in attendance: City Manager Judie Milner, City Department Heads, and members of the public.

Mayor Zink called the meeting to order via Zoom at 6:02 p.m. She then read the Compliant Right-to-Know Statement.

Salute to the Flag was led by Councilor Brown.

PUBLIC HEARINGS

Resolution #14-21, a Resolution to accept and appropriate \$80,000 of Community Development Block Grant Public Facility Funds for parking lot improvements.

The public hearing opened at 6:06 p.m.

Mayor Zink asked if there were any comments or questions from the public. There were none.

The public hearing closed at 6:07 p.m.

Councilor Desrochers requested a moment of silence for Veteran Andrew Clark who passed away on January 14th. Andrew, a graduate of Franklin High School, served in the National Guard and the U.S. Marine Corps and Reserves. He also proudly served his Country between 1950 and 1972, during the Korean Conflict and the Vietnam War, retiring as a Gunnery Sargent.

Desrochers also recognized Mayor Giunta's mother, Pierina Giunta who recently passed away at the age of 95.

Also recognized, was the passing of Jeff Kaplan, Franklin School's Science Teacher and wrestling coach. He worked for several schools during his tenure and was the beloved coach to many.

Desrochers also asked for a moment to remember all those lost to COVID this past year.

COMMENTS FROM THE PUBLIC

Ward 3 resident Judith Ackerson provided the following comments in support of Agenda Item VI:

Every 10 years the state legislature is required to draw district lines that reflect population data determined from the last national census. Unfortunately, it has become the practice for the party in power to pack districts with a mix of voters that favors the party in power. Both political parties have been guilty of this practice which we call gerrymandering.

Several cities and towns around New Hampshire are considering resolutions for cities or warrant articles for towns to endorse the formation of a non-partisan redistricting commission tasked with drawing fair lines and presenting their recommendations to the State Legislature. This commission would be made up of 5 Republicans, 5 Democrats and 5 undeclared members. The final decision would still lie with the Legislature, however.

I hope the Franklin City Council will look favorably on supporting this resolution, especially as we are a community that prides ourselves on holding non-partisan elections in our City.

Attorney Chris Seufert from Seufert Law in Franklin NH stated that he is also in support of Agenda Item VI. He informed the Council of his military background and explained when he was a young man, he quickly learned what it meant to have each other's back. When he became an attorney years ago, he led the rehab of the Sulloway Mansion, which had extensive fire damage and needed various permits and variances. Seufert again explained how having the help of the City Council was key in working together in a nonpartisan fashion to get the work done on the Sulloway repairs. Seufert highlighted another project, the Peabody Home expansion and again explained how important it is when everyone works together in a nonpartisan way. Further examples of nonpartisan politics are of the Steven Mill and the Whitewater Park and how working together in an unbiased way, allows for great things to happen bringing out the best in us.

Attorney Seufert concluded by stating that we don't have to look any further than Washington D.C. to see how the partisan way of politics creates only bickering and roadblocks. He asked where anyone could find a City of our size making all the great progress we are currently making and pointed out that it is all owed to nonpartisan politics. He urged everyone to tell Concord that partisan politics is not welcomed here in Franklin.

Dave Liberatore Ward 3 resident addressed the Council in support of Resolution #15-21. Mr. Liberatore stated that this Resolution will show that the City will practice what it preaches and he hoped that the Council will also vote in support of it.

Leigh Webb Ward 3 resident stated that he is in support of voting for the Public Hearing on Agenda Item VI and that is when all those in support should voice their support again. Mr. Webb asked for clarification that the passing of this Resolution doesn't change Legislation in Concord although it will send a strong message of support from Franklin.

Mayor Zink replied that this was correct and doesn't change Legislation at this point.

Mr. Webb inquired on the toxic clean-up at the Griffin Hack Saw Site, also known as the Stanley Mill Site. Webb asked if the building will eventually be demolished and if so, he would like the Council to consider a nice walkway along the river and or additional parking for Chinberg, Catch Housing, Opera House overflow, and for Odell Park.

There were no further comments from the public.

CITY COUNCIL ACKNOWLEDGEMENT

Councilor Desrochers acknowledged Karen Fields who has been making beautiful handmade face masks and donating them to City Hall for the past year. During these current times in our lives, this is a very important task to dedicate your time to. None of us will never really know if or how many lives she has saved.

MAYOR'S UPDATE

Mayor Zink stated that her first week was very busy and that she had received many phone calls. She participated in the Mayor's Meeting with other Mayors around the state to discuss Legislative priorities. There is a late Item relating to this. She also participated in a meeting with Jeanne Shaheen to discuss the COVID Relief needs of the City.

AGENDA ITEM I.

City Council to consider the minutes of the January 4, 2021 City Council and Inaugural Meeting.

Motion – Councilor Desrochers moved that the Franklin City Council approve the minutes of the January 4, 2021 City Council and 2021 Inaugural Meeting.

Seconded by Councilor Bunker.

Mayor Zink asked if there was any discussion. There was none.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

AGENDA ITEM II.

Council to consider Resolution #14-21, accepting and appropriating CDBG Grant Funds for parking lot improvements.

Motion – Councilor Bunker moved that the Franklin City Council adopts resolution 14-21 accepting & appropriating \$80,000 of Community Development Block Grant Public Facility Funds received through Community Development Finance Authority for parking lot improvements. To be read in title only. Seconded by Councilor Starkweather.

Mayor Zink asked if there was any discussion.

Councilor Desrochers asked for clarification on the location of this parking lot.

City Manager Milner stated that the funds will be used for the parking lot area in between the Stevens Mill and Central Street.

There were no further questions or discussion.

RESOLUTION #14-21

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2021.

In the year of our Lord, Two Thousand Twenty-One,

WHEREAS, the City Council of the City of Franklin has adopted a budget for Fiscal Year 2021 which began July 1, 2020, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire supported an application through Community Development Block Grant Public Facility Funds for the downtown parking lot improvement project as approved under the Franklin Falls Mixed Use Tax Increment Finance District Amendment #1, and;

WHEREAS, the City Council of the City of Franklin acknowledges receipt of a Community Development Block Grant in the amount of \$80,000 from the Community Development Finance Authority for the parking lot improvements, **Now**

THEREFORE BE IT RESOLVED, that at the scheduled meeting of the City Council on Monday, February 1, 2021, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 14-21 accepting the community development block grant in the amount of \$80,000 from the Community Development Finance Authority and authorize the following:

An increase in revenue:

Federal Grants – CDBG Parking Lot Acct No. 14-9-012-33110-122 – Eighty Thousand Dollars (\$80,000),

And an increase in expenditure:

Federal Grant Infrastructure – CDBG Parking Lot Account No. 14-9-014-40798-122 in the amount of Eighty Thousand Dollars (\$80,000),

By a roll call vote.

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

AGENDA ITEM III.

Superintendent Dan LeGallo provided the monthly School Board Update.

LeGallo stated that Franklin Schools will be receiving \$2.6M of Elementary and Secondary School Emergency Relief (ESSER II) Federal Grant Funds which will be used for the next two budget cycles.

LeGallo shared the Manufacturing Math class opened for enrollment and ten students have registered so far. LeGallo and Councilor Brown both expressed their joy to finally have these classes open for students.

LeGallo informed the Council that resident David Vesey used his stimulus money to build and donate wooden desks for remote students in need. He has donated 10 desks so far and has a waiting list for approximately 30 more. Superintendent LeGallo stated how grateful he is for these donations.

LeGallo explained that the School will be reviewing a new classroom schedule model for the High School next year called a 5 by 5 alternating day schedule. There will be a School Board presentation on February 15th on this subject. This type of schedule would run all through the year (every other day). The School Board will also consider a discussion on flip flopping start/end times of the school day meaning the High School students would start later in the day than the younger students. This is to help address issues with attendance and achievement.

LeGallo also informed the Council that the School is considering creating a Freshman Academy at the school to help Freshmen transition into a High School setting.

Councilor Brown asked how COVID has affected the student population overall and if the school had many students stop attending altogether. LeGallo replied that 22 students have stopped attending school since it started in August. In comparison to other communities, that number isn't too bad and the school is looking at many things including offering a robust summer class schedule to help.

Councilor Testerman asked if the School would be mandating COVID vaccinations for students. LeGallo replied that he doesn't know for certain at this time and will need input from the School Attorney and School Board.

Testerman inquired on the School Budget and asked if the ESSER funds will reduce their budget. LeGallo replied that the School is already \$1.3M short and these funds will be much needed over the next two years. He stated that the student learning assessments will be conducted in the spring. Testerman also inquired on the subject matter followed by testing and asked if the students were learning about Civics and the U.S. Government. LeGallo explained that these subjects are taught if a student chooses it but that they are not mandated subjects.

LeGallo stated that Franklin has always done a great job teaching the students about how government works through the Student Council activities organized every year. Not many schools do that and Franklin should be proud of the effort it takes to organize it every year.

There were no further questions for Superintendent LeGallo.

AGENDA ITEM IV.

Council to discuss Veteran Exemptions.

Councilor Desrochers stated that this subject in support of an increase to the exemption for Veterans which has been discussed for the last nine years and denied every time. Other communities allow for \$500 in an exemption and Franklin only allows \$200. He stated that It is time to review this amount and do the right thing for our Veterans.

City Manager Milner stated that for every \$50 increase per Veteran that has applied for the tax exemption (currently 320), it would cost the City \$16K on top of the current costs of the exemption. She stated that the increase of \$50 is considered every year and that the City has full respect for the Veterans. Milner explained the current CPIU generated revenue is \$143K and that mandatory retirement contributions is increasing \$176K for the coming year, therefore we are already starting the next budget cycle in the negative. Increased costs for other City necessities like salt or ammo hasn't been figured in yet. Milner asked the Council to please know that she takes a serious look at Veterans exemptions every year.

Councilor Brown spoke as a Veteran and in support of all that can be done for our Veterans however with a City already struggling and current tax cap, there are many factors to look at very closely before making this decision. The Council will need to weigh this against repairing sidewalks or school needs that come up.

Councilor Desrochers stated that the City has always found money for other things that are needed that we didn't have the money for. Councilor Bunker agreed with Desrochers.

Milner added that the things that were purchased were with one-time funds due to a good year with snow or expired debt and that this proposed change would be a perpetual one and would need to be funded year over year.

Councilor Trudel requested that the Council look at this during the next budget cycle and see if any amount of an increase would be possible.

Councilor Clarenbach stated that the Council needs to look at the City's priorities and how to fund them.

Councilor Starkweather asked if the current number of Veteran Exemptions was accurate and inquired to how the City obtains that information. Milner replied that the current number of 360 Veterans is based on yearly applications submitted which were calculated during this latest budget cycle. These Veteran Credit applications are a requirement and final numbers are provided by Assessing Department.

Councilor Bunker wanted to note that she did not share the same statements that Councilors Chandler and Testerman made earlier of being offended by the School and their response to how they are planning their budget and unable to commit to returning money back to the City. She stated that the percentage of tax revenue isn't equally divided between the City and the School.

Councilor Desrochers requested a review of the Veteran applications because he believes that once a Veteran applies for the exemptions, it remains recorded as such. He knows of at least two Veterans who have passed away and would like someone to check the list.

There was no further discussion.

AGENDA ITEM V.

Council to review the Code of Conduct for Elected Officials.

**Motion – Councilor Trudel moved that the Franklin City Council re-adopt the 9/8/15 Code of Conduct for Elected Officials and Appointed Board Members Policy.
Seconded by Councilor Desrochers.**

Mayor Zink asked if there was any discussion. There was none.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

AGENDA ITEM VI.

Council to consider setting a public hearing on Resolution # 15-21, a Resolution to adopt nonpartisan fair redistricting.

Motion – Councilor Desrochers moved that the Franklin City Council set a public hearing for March 1, 2021 at 6:00 p.m. regarding Resolution #15-21 to accept the NH Nonpartisan Fair Redistricting Resolution.

Seconded by Councilor Clarenbach.

Mayor Zink asked if there was any discussion. There was none.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

AGENDA ITEM VII.

Other Business

1. Committee Reports –

- a) Councilor Clarenbach thanked the Councilors for the productive Municipal Services meeting and review of the draft proposal which will come to the Full Council for approval soon.
- b) Councilor Bunker requested a doodle poll be sent to the School/City Liaison Committee so a meeting can be scheduled within the next month.

2. City Manager's Update

- a) Contingent Grant Line Activity – \$700 was received from the Partnership of Public Health for the Drug Task Force.
- b) Trust fund for school funding is \$141.22.
- c) A Construction Request for Proposal has been sent for the Mill City Park in river water features. The mandatory site walk was done on 1/13/21. Fifteen different firms attended.
- d) Milner attended the Mayors Drug & Alcohol Task Force Leadership retreat on January 14th which was held via Zoom. This was in support of the new grant. Sustainability and strategies were discussed. Milner gave a big shout out to the entire leadership team who attended even though they have full time jobs so many took time off their jobs or used flex time to attend this retreat.
- e) There were no departmental quarantines this month. Most of the First Responders had their second vaccines.

- f) The City Clerk's office will be closed on 2/11 & 2/12 for scheduled maintenance. City Hall will be closed on 2/15 for Presidents Day.
- g) The Next LEAN/SWOT meeting is scheduled for 2/22/21.
- h) Ward 2 Back up polling location Ad Hoc Committee was scheduled to meet last week however there were a few scheduling conflicts and miscommunications so the meeting was cancelled. Milner asked the Council to make recommendations for next steps. The Secretary of State requested that the City have a Continuation of Operations Plan for Elections which would need to address all three Wards in an emergency. Since the City is in a different place from when COVID began, and the end wasn't in site before but is closer now, the October Election looks as though it will not need to be moved after all. If it so happens that other locations need to be found due to an emergency, the City has until June to choose where those locations will be. Without any objection from the Council, this can start up again in April when City Clerk Gargano returns from Maternity Leave. There was no objection from the Council.
- i) There will be some activity on February 3rd at the former Ciao Pasta site. Another contaminant was located and will be contained and removed by an EPA contractor.
- j) As 90 Pleasant Street was moving forward under RSA 155B, the owner sold the property and the new owner contacted the City immediately to provide the Engineer Specs which will save the City money not having to take the property down.
- k) Choose Franklin postponed Community Day due to COVID.
- l) Without Council objection, Milner will not schedule Attorney Fitzgerald to hold his annual Right to Know Workshop. There was no objection from the Council.
- m) Due to the snow storm expected, trash pick-up from Tuesday forward this week, will be delayed by one day.
- n) Legislators will be invited to the March 1st City Council Meeting. The City would like to address Adequate School Funding, New Hampshire Retirement Funding, and a few Bills that are out which will affect Planning and Zoning.
 - a. Representative Dave Testerman stated that it would be good to provide input by early March. He hasn't heard anything on any tax increases but there is an Educational Savings Account Bill that will likely be passed. Councilors were asked to send Milner any information of support or against Bills that will affect Franklin.
- o) FY22 Budget Process Beginning – CPIU is at 1.4%, a Request for Proposal for all City Insurances is going out this week.
- p) Milner asked the Council if they could vote on when they would like to meet for Budget meetings in July so those dates can be added to the Budget Packet to provide transparency.

Motion - Councilor Desrochers moved that the Franklin City Council reschedule the July City Council Budget meeting from Monday, July 5th, 2021 to Tuesday July 6th, 2021 at 6:00 p.m.

Seconded by Councilor Testerman.

Mayor Zink asked if there was any discussion. There was none.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

Councilor Bunker asked if there would be a News and Announcement City Website blast going out to subscribers regarding the City Clerk's Office scheduled to close on February 11th and 12th. City Manager Milner replied that there will be a news blast and there are flyers currently posted on the doors.

Councilor Testerman asked if the Ward II Councilor Seat would be filled since Councilor Zink has taken the Mayor Pro Tem Seat. Councilor Testerman and Councilor Trudel agreed that the Charter is vague on this topic and requested this be added as an agenda item for the next City Council Meeting.

Councilor Clarenbach stated that he served as Mayor Pro Tem in the past and stated that a Councilor still retains their voted position as Councilor being elected into said seat. In this current situation, the Council has only voted to appoint a "Chairperson" of the Council body. There needs to be a lead person and this wouldn't require the Councilors elected seat to be taken from them.

Councilors Desrochers and Bunker agree that the Council has already set precedence on this type of situation and has operated accordingly in the past.

Councilor Testerman asked why the City Budget isn't sent to the Council with more time to review and if the rolling 12-month actuals and projections column could be added back into the spreadsheet for the community to be able to view it.

City Manager Milner replied that the City doesn't use a purchase order system as the School system does. This is a very manual process and will be added to the budget beginning in February and posted on-line as well.

Milner reminded the Council that they requested the full calendar month budget which means since the end of the month was Sunday and today is Monday the 1st leaving no other earlier time that it could have been sent to the Council. If the Council would like to change from the 15th to the 15th each month, there would be time to include it in the Council Packets.

Councilors Bunker and Brown stated that a monthly budget from the 15th to the 15th would be fine. Milner stated that it would be fine however reminded the Council that the data will be a few weeks old by the time of the Council Meeting. She also urged the Council to reach out to her or Pessy anytime during the month with budget questions.

3. Late Items.

1). Mayor Zink stated that the Mayor of Lebanon asked if the Council would like to join forces and support a letter regarding House Bill 439, which would substantially limit a City Council's power. Councilor Testerman did not agree with the letter and does not wish the Council to support it. The other Councilors in attendance felt they should support and sign the letter.

There was no further discussion on the topic.

2). Motion – Councilor Desrochers moved that the Franklin City Council establish a temporary moratorium effective immediately and not to exceed 180 days on future commercial ground solar array installations within the City of Franklin.

The purpose of this moratorium is not intended in any way to hinder the future of commercial ground solar array installations in the City of Franklin but to give the Planning Department the time needed to develop the necessary zoning ordinances to bring to the Council for adoption.

Upon adoption by the Franklin City Council of solar array zoning ordinances presented by the Planning Department and the date they enter into effect this moratorium shall expire.

Seconded by Councilor Testerman.

Desrochers explained the reason for this is due to the current solar array projects at the Industrial Park and Mark & Duffy Street that are turning into disasters. Therefore, this moratorium would allow the City and the Planning Department some time to review and prepare some sensible Zoning Ordinances in place with some regulations on solar array projects.

Councilor Bunker agreed with Desrochers and added that although she supports solar power, solar arrays shouldn't be allowed in residential areas.

Director of Planning and Zoning Dick Lewis stated that the Planning Board had just voted to begin a workshop on addressing and updating an Ordinance. A Public Hearing will be held on reviewing the Ordinance on February 24th. The Ordinance would only affect future solar array projects and not ones that have already started.

Lewis stated that he is in support of a moratorium however Councilor Desrochers' motion was worded differently than one he provided to the Council. Desrochers stated that Lewis' motion was not specific enough and didn't address what it covers or for how long it would last. The City has been too vague on these things for too long which has

allowed the current solar array projects to pretty much do whatever they want without recourse. Desrochers stated that his motion gives the City time to look at the Ordinance and make sure it has everything in it that should be there. This would only allow pause on any further applications until the Ordinance is put in place.

Councilor Brown stated that if this were voted on tonight, we would deny the public the right to a public hearing on the issue. The public hearing has already been scheduled by the Planning and Zoning Department and they should move forward with it.

Councilor Bunker proposed a vote on the motion Desrochers has made which was seconded.

Director Lewis stated that the Council couldn't vote on Councilor Desrochers motion for a moratorium because it doesn't allow for specific information to be presented to the Council, per statute, before the vote could take place. If other developers came in before an ordinance was passed, legal advice as to how the City can handle it would be needed. Lewis stated that the motion that he presented to the Council would provide the City a layer of protection for now.

Roll call:

Councilor Brown	No	Councilor Chandler	No	Councilor Zink	No
Councilor Clarenbach	No	Councilor Bunker	No	Councilor Testerman	No
Councilor Desrochers	Yes	Councilor Starkweather	No	Councilor Trudel	No

Motion FAILED.

Motion – Councilor Clarenbach moved that the Franklin City Council formally request the Planning Board to prepare a set of findings and draft language for an Ordinance for the establishment of a moratorium for certain solar projects within certain exceptions for residential projects. The Board should present these findings and the draft language in consideration of the City Council at the March 1st, 2021 meeting. Seconded by Councilor Brown.

Mayor Zink asked if there was any discussion. There was none.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

Motion – Councilor Desrochers moved that the Franklin City Council enter into nonpublic session according to RSA 91-A:3 II (L) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even when legal counsel is not present.

Seconded by Councilor Brown.

Mayor Zink asked if there was any discussion. There was none.

Roll Call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

Entered into nonpublic session at 8:36 p.m.

Motion was made by Councilor Brown to return to public session. Seconded by Councilor Bunker.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

Returned to public session at 9:08 p.m.

Motion was made by Councilor Desrochers to seal the minutes because it is determined that divulgence of this information likely would render a proposed action ineffective. Seconded by Councilor Bunker.

Mayor Zink asked if there was any discussion. There was none.

Roll call to seal the minutes:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

Motion was made by Councilor Clarenbach to go into nonpublic session according to RSA 91-A:3 II (a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him or her. Seconded by Councilor Trudel.

There was no discussion.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

Entered into nonpublic session at 9:17 p.m.

Motion was made by Councilor Brown to return to public session. Seconded by Councilor Desrochers.

There was no discussion.

Roll call:

Councilor Brown	Yes	Councilor Chandler	Yes	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	Yes	Councilor Trudel	Yes

All in favor. Motion PASSED.

Returned to public session at 9:45 p.m.

Motion was made by Councilor Brown to seal the minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Seconded by Councilor Testerman.

There was no discussion.

Roll call:

Councilor Brown	Yes	Councilor Chandler	absent	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	absent	Councilor Trudel	Yes

Motion PASSED.

Motion to adjourn was made by Councilor Brown. Seconded by Councilor Desrochers.

Roll call:

Councilor Brown	Yes	Councilor Chandler	absent	Councilor Zink	Yes
Councilor Clarenbach	Yes	Councilor Bunker	Yes	Councilor Testerman	Yes
Councilor Desrochers	Yes	Councilor Starkweather	absent	Councilor Trudel	Yes

Motion PASSED.

Meeting adjourned at 9:47 p.m.

Respectfully submitted,

Audrey Lanzillo

CITY COUNCIL MEETING
AGENDA ITEM II



CITY OF FRANKLIN COUNCIL AGENDA REPORT

February 1, 2021

Subject: NH Fair Redistricting Resolution

Suggested Motion for the February 1 2021 Meeting of the City Council

Councilor moves, "I move that the Franklin City Council set a public hearing for March 1 2021 at 6pm regarding Resolution #15-21 to accept the NH Resolution Nonpartisan Fair Redistricting Resolution."

Mayor calls for a second, discussion and vote.

Suggested Motion for March 1, 2021 Meeting of the City Council

Councilor moves, "I move that the Franklin City Council vote to adopt Resolution #15-21 the NH Resolution Nonpartisan Fair Redistricting Resolution."

Mayor calls for a second, discussion and vote.

Background: Over 100 communities in NH, have resolution and warrants calling for fair districts. In short, redistricting is an every-ten-year process that takes the U.S. Census data, and reapportions the population into more-or-less equal voting districts for state elected positions like the Executive Council, State Senate, and State House. It also includes the two U.S. House of Representatives seats for NH, as well as for county commissioner. By current state law, the NH House is responsible for most of the redistricting, with the NH Senate doing the Congressional districts. The process is supposed to be fair, nonpartisan, and transparent to the public. Fair voting districts are geographic areas of close to equal population.

Attachment: Resolution & City Charter, Chapter C-2



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

Resolution #15-21

A Resolution to adopt a RESOLUTION FOR NONPARTISAN FAIR REDISTRICTING

City of Franklin, New Hampshire

In the year of our Lord Two Thousand and Twenty One

The City of Franklin New Hampshire resolves as follows:

WHEREAS, the U.S. Census will be completed in 2021; and

WHEREAS, the New Hampshire General Court is obligated to redraw the maps of political districts within the state for state and federal elected positions; and

WHEREAS, the City of Franklin is obligated to redistrict the voting wards for elected positions within the City of Franklin; and

WHEREAS, the NH General Court conducted the 2010 census redistricting behind closed doors; and

WHEREAS, the public was given 24 hours notice to view the proposed redistricting maps and not given the maps before the public hearings in 2010, and

WHEREAS, this practice created representatives who are unknown to most of the voters of that district, representatives who have no intimate involvement or relationship to the community they will serve, and

WHEREAS, 2010 proposed redistricting maps were created to benefit one political party over another and has been abused for decades by both political parties.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Franklin that :

1. Redistricting shall be fair, nonpartisan, and ensure effective representation; and

2. Voting maps shall not be gerrymandered to favor any one political party or candidate; and
3. Communities of interest shall be considered when redistricting; and
4. The process of redistricting communities shall be transparent and open to public input during all stages of development, and
5. The City of Franklin shall call upon its elected state legislators, in writing, to uphold these fair redistricting principles when creating state redistricting maps; and
6. The City of Franklin shall also adhere to these fair redistricting principles when creating city redistricting maps.
7. This resolution shall take effect upon its passage.

By a roll call vote.

Roll Call:

Councilor Brown ___ Councilor Chandler ___ Councilor Zink ___

Councilor Clarenbach ___ Councilor Bunker ___ Councilor Testerman ___

Councilor Desrochers ___ Councilor Starkweather ___ Councilor Trudel ___

Approved: _____
Interim Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

Chapter C. Charter

§ C-2. Wards.

[Amended by Ch. 355 of the Laws of 1973]

Said City of Franklin is hereby divided into three wards, which shall be constituted as follows, namely:

- A. Ward 1 shall include all that portion of said Franklin located west of the Merrimack and Pemigewasset Rivers.
- B. Ward 2 shall include all that portion of the City of Franklin within the boundary commencing at the intersection of Babbitt Road and Victory Drive; then westerly to the Pemigewasset River; then southerly along the Pemigewasset and Merrimack Rivers to the Northfield town line; then easterly to Prospect Street; then northerly along Prospect Street to Central Street; then easterly along Central Street to Sanborn Street; then northerly along Sanborn Street to a point marked by a drill hole on property owned by the City of Franklin and currently occupied by the Franklin Middle School, so called; then turning and running N 78° 35' 01" W 81.27 feet to a point at a rock wall; then turning and running N 78° 16' 32" W 60.43 feet to an iron pipe in said wall; then continuing N 78° 16' 32" W 53.80 feet further along said wall; then turning and running N 77° 56' 13" W 50.19 feet to a granite bound; then turning and running N 78° 14' 54" W 699.98 feet to a point; then turning and running N 78° 52' 56" W 15.26 feet to a highway bound; then turning and running S 60° 58' 38" W 82.90 feet to a highway bound; then N 04° 51' 02" W 52.66 feet to a granite bound; then turning and running N 06° 13' 52" W 5.90 feet to a point; then turning and running N 06° 13' 52" W 77.41 feet to a point; then turning and running N 06° 13' 52" W 157.57 feet to a granite bound; then turning and running N 10° 07' 28" W 12.86 feet to a granite bound; then turning and running N 05° 19' 13" W 85.94 feet to a granite bound; then turning and running N 05° 26' 42" W 81.16 feet to a granite bound; then turning and running N 04° 59' 23" W 35.09 feet to a point; then turning and running S 84° 39' 09" E 121.92 feet to an iron pipe; then turning and running S 86° 17' 40" E 129.59 feet to a granite bound; then turning and running S 82° 14' 29" E 133.53 feet to a granite bound; then turning and running N 82° 45' 25" E 290.51 feet to a granite bound; then turning and running N 82° 50' 50" E 27.07 feet to a point; then turning and running N 82° 50' 50" E 0.87 feet to a granite bound; then turning and running N 84° 34' 50" E 330.51 feet to a point; then turning and running N 84° 34' 50" E 99.26 feet to a drill hole at a rock wall; then turning and running N 84° 04' 36" E 67.21 feet to a drill hole in said wall; then turning and running S 07° 37' 30" E 400.03 feet to a granite bound; then turning and running S 22° 33' 28" E 284.11 feet to a granite bound; then turning and running S 59° 54' 55" E 170.28 feet to a granite bound; then turning and running S 78° 18' 30" E 189.40 feet to a drill hole set in a stone wall on the westerly side of Sanborn Street; then northerly along said Sanborn Street to Babbitt Road; then northwesterly along Babbitt Road to the point of beginning.
[Amended 11-28-1995]
- C. Ward 3 shall include all that portion of the City of Franklin remaining after the formation of the above-indicated lines for Wards 1 and 2.

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, March 1, 2021 at 6:00 p.m. regarding Resolution #15-21, a Resolution to address the Nonpartisan Fair Redistricting Policy and Map Lines for the three Voting Wards in the City of Franklin, by remote Webmeeting at <https://us02web.zoom.us/j/82351648248> or by calling 1-312-626-6799, meeting ID # 823 5164 8248.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM III



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of March 1, 2021

Subject: School Board Update

Superintendent Dan LeGallo will provide an update to the Mayor and City Council.

CITY COUNCIL MEETING
AGENDA ITEM IV



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
City Council Meeting of March 1st, 2021

From: Michael Foss, Fire Chief/EMD

Subject: For the Franklin City Council to consider allowing the City Manager to act as the "Authorized Signatory" of an Emergency Management Directive between the State of NH, and the City of Franklin.

Recommended Motion for the March 1st, 2021 Meeting of the City Council:

"I move that the Franklin City Council authorize the City Manager to sign the 'COVID-19 Vaccination Aid' Emergency Management Directive as proposed from the NH Department of Health and Human Services."

Mayor asks for a second, discussion and calls the vote.

Background:

As a result of the COVID-19 pandemic occurring during the past year, pharmaceutical companies have been working to gain FDA approval to provide members of the general public with the ability to become vaccinated against COVID-19. Due to recent FDA approvals, vaccines have begun to be distributed to members of the general public who meet criteria outlined by the State of NH guidelines. As a result of the magnitude of the mass vaccination process, the NH Department of Health and Human Services has asked all EMS related first responder organizations to help administer these vaccines through authorized statewide clinical sites.

The NH Department of Health and Human Services has agreed to provide municipalities with full reimbursement for costs (excluding mileage or fuel) incurred by local communities who lend their first responders to assist in the vaccination process. Since labor costs associated with providing vaccinators are being reimbursed, the City of Franklin has rostered five Advanced EMT's or Paramedics that can assist on a rotating basis. In order for the State of NH to utilize these first responders and for the City of Franklin to lend their assistance, the attached directive must be signed by an authorized representative from our community. By lending Franklin's first responders to work beside the hundreds of other healthcare workers and EMS providers administering the vaccine, our community can help to ensure a swift administration to all residents in the State of NH.

Fiscal Impact:

None foreseen, as cost associated will be reimbursed by the State of NH. Employees understand that they will be paid starting from the time they arrive on site, to the conclusion of their shift (travel and mileage excluded).

Alternatives:

The Alternative is to not provide vaccinators to the state-run clinics, thus producing a greater burden on other communities.

Attachments: NH Department of Health and Human Services "COVID-19 Vaccination Aid Agreement"

**New Hampshire Department of Health and Human Services
EMD - COVID-19 Vaccination Aid**



Print Name:
Print Title:
First Responder Organization
Duly Authorized

Date

Lori Weaver, Deputy Commissioner
NH Department of Health of Human Services

Date

The preceding EMD, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

Date

Name:
Title:



TERMS OF EMERGENCY MANGEMENT DIRECTIVE
COVID-19 VACCINATION AID

This document sets forth the terms of this Emergency Management Directive ("EMD"), dated this _____ day of _____ 2021, and is entered into between the State of New Hampshire, Department of Health and Human Services, Office of the Commissioner, (hereinafter referred to as the "State") and _____ (New Hampshire First Responder Organization), with a principal place of business of _____, (hereinafter referred to as the "First Responder Organization") for the provision of aid in the administration of the New Hampshire Coronavirus Disease 2019 Vaccination Plan. This EMD is retroactively effective to January 15, 2021, upon the signature of both parties and the completion date is September 30, 2021, unless terminated earlier in accordance with Section 4 below.

WHEREAS, First Responder Organizations are experiencing personnel costs associated with assisting the State with implementing New Hampshire's Coronavirus Disease 2019 Vaccination Plan;

WHEREAS, the State seeks to enter into an EMD for the purpose of reimbursing First Responder Organizations for personnel costs related to assisting the State vaccinating qualifying New Hampshire residents against COVID-19 in accordance with New Hampshire's Coronavirus Disease 2019 Vaccination Plan;

WHEREAS, RSA 21-P:44 requires the Governor to "utilize the services, equipment, supplies, and facilities of existing departments, offices, and agencies of the state and its political subdivisions to the maximum extent practicable, and the officers and personnel of all such departments, offices, and agencies are directed to cooperate with and extend such services and facilities to the governor, and to the emergency management organizations of the state upon request;"

WHEREAS, RSA 21-P:43 provides the Governor with the authority to accept federal funds for the purpose of emergency management subject to the terms of the offer and may accept services from political subdivisions to perform emergency management services;

WHEREAS, the First Responder Organization is authorized to accept funding for emergency management services from the State subject to certain terms pursuant to RSA 21-P:43; and

WHEREAS this EMD was approved pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, and 2021-02.

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions set forth herein, the Governor hereby directs that the First Responder Organization, pursuant to RSA 21-P:44, conduct emergency management services under the direction of the State pursuant to the terms of this EMD, adopted pursuant to RSA 21-P:43. The parties agree as follows:

1. REIMBURSABLE SERVICES

- 1.1 The State shall reimburse the First Responder Organization for actual personnel expenditures incurred, which may include, but are not limited to, salary, wages, administrative expenses, stipends, and fringe benefits ("personnel expenditures"), by the First Responder Organization for employees who assist the State with vaccination efforts between January 15, 2021, through September 30, 2021, provided that such personnel expenditures are incurred while at a state-run fixed vaccine site or another state-approved point of dispensing vaccine site, and while working under the direction of the State as an emergency management worker in compliance with RSA 21-P:35, *et seq.* The State shall only reimburse for personnel expenditures incurred for hours worked at vaccine sites and



shall not reimburse expenses related to travel time to or from the vaccine sites.

2. FEE SCHEDULE AND PAYMENT CONDITIONS

- 2.1 Funding for this EMD is a shared price limitation of \$10,000,000 across all participating First Responder Organizations from January 15, 2021, through September 30, 2021.
- 2.2 Payment for services billed to the State in accordance with Section 1, Reimbursable Services, shall be on a cost reimbursement basis for actual personnel expenditures incurred in the fulfillment of this EMD.
- 2.3 The First Responder Organization shall complete the online Vaccination Reimbursement Request Form (Form) located on the New Hampshire Department of Safety, Homeland Security and Emergency Management's website (https://prd.blogs.nh.gov/dos/hsem/?page_id=11123) by the fifteenth (15th) calendar day of the following month. The completion of this online Form shall serve as a formal invoice submission by the First Responder Organization to the State for actual personnel expenditures incurred.
- 2.4 The State shall make payment to the First Responder Organization within thirty (30) days of receipt of each Form, subsequent to approval of the submitted Form and sufficient funds being available, subject to Paragraph 3 Conditional Nature of Agreement.
- 2.5 The final Form shall be due to the State no later than November 9, 2021.

3. CONDITIONAL NATURE OF EMD

- 3.1 The First Responder Organization acknowledges that no funds will be paid to the First Responder Organization once the price limitation is reached.
- 3.2 Notwithstanding any provision of this EMD to the contrary, all obligations of continuance of payments, in whole or in part under this EMD, are contingent upon the continued appropriation or availability of funds, including any subsequent changes to the appropriation or availability, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds.

4. RIGHT OF TERMINATION/EVENT OF DEFAULT

- 4.1 This EMD may be terminated by either party for any reason by providing a thirty (30) day written notice to the other party.

5. CHOICE OF LAW AND FORUM

- 5.1 This EMD shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire. Any actions arising out of this EMD shall be brought and maintained in a New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

6. AMENDMENT

- 6.1 This EMD may be amended, waived, or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver, or discharge by the Governor of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule, or policy.

7. ENTIRE AGREEMENT

- 7.1 This EMD, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

CITY COUNCIL MEETING
AGENDA ITEM V



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meeting of March 1, 2021

From: Franklin Planning Board

Subject: Consideration by the City of Proposed Ordinance to create a Moratorium on Certain Solar Energy Projects

Recommended Motions:

"I move that the Franklin City Council approve the Recommendation by the Franklin Planning Board and adopt the proposed moratorium on certain solar energy projects and adopt Ordinance #05-21 by a roll call vote"

Mayor calls for a second and the vote.

Background:

Just in the past 5-8 weeks, the Board has witnessed the intersection of two different solar projects, which have highlighted the real and potential impacts of these projects on area residents. Some of the issues that have arisen have made it clear that the Board cannot effectively rely upon the general provisions outlined in RSA 672:1, which provides the Declaration of Purposes for land use regulations in the State of New Hampshire.

It has become clear to the Planning Board that these types of solar projects need to be put on "pause" so that appropriate regulatory language can be established in order to provide protection and safeguards for residents and the neighborhoods within which they live. Below, please find the following: first is an outline of Findings put forward by the Planning Board to support the Ordinance creating this proposed Moratorium; second is the proposed Ordinance.

Findings:

1. In 2015, the Planning Board approved 7 Site Plan applications for commercial solar projects in the City. Three of these projects were located in the I-1 Industrial Zone; two were located behind the DES-operated Waste Water Treatment facility; and two were to be located on somewhat isolated City-owned land. The two City sites have been abandoned due to technical issues. None of the remaining sites directly abutted residential neighborhoods.
2. In 2019 a new solar project was proposed for lands located at the end of Mark and Duffy Streets, and off of the former foundry on Sanborn Street. The subject properties all abutted residential neighborhoods. The final Site Plan approval was granted in early 2020, based on a specific plan outlining the design characteristics.
3. A building permit for this project was issued in September of 2020. The Site Plan Conditions of Approval and the building permit both spelled out the need for certain

inspections to be conducted. Approximately one-half of this project is located in a residential zoning district.

4. During the course of the construction in the fall of 2020 the applicant failed to ever contact the City or the 3rd party inspector for any inspections. A stop-work order had to be issued on 12/10/20.
5. In late December, the Planning office was made aware of many utility poles being installed on the subject property and within the Rights-of-Way of two City streets. These poles were all installed as part of the commercial solar project. None of these poles were on the approved Site Plans. The collection of the poles [approximately 8 in number] located at the driveway entrance to the former foundry parcel all house interconnection equipment, which is all large and which has a very “industrial” look and character. Please see the attached photograph. All of the residents of the Sanborn and Calef Hill neighborhoods drive by these poles daily.
6. Based on the failure of the developer of this project to request the required inspections, and the fact that these poles and the related equipment were never part of the Site Plan approval process, the Board has voted to re-open the public hearing on this project.
7. In late November, a Site Plan application for a solar project on the former golf course on Prospect Street was submitted. The hearing opened on December 16, 2020. That hearing, and the continued hearing on January 27, 2021, brought out over 30 residents concerned about the proposal to install a commercial solar project on the golf course land. Many residents testifying at the January hearing spoke of their fear that the problems and issues that have arisen with the Mark/Duffy and foundry solar project might repeat itself on the Prospect Street project. The golf course project is located within two zoning districts [Rural Residential and Conservation] where residential uses are the primary land use.
8. For the solar projects approved in 2015 and the Mark/Duffy and Foundry project approved in 2020, the Board relied upon the language in the general Declaration of Purpose in RSA 672:1, which addresses all land uses, and some specific lands, such as renewable energy, agriculture, and forestry. Clearly, the language of this Statute is not enough to protect the citizens of this City.
9. While the Planning Board strongly believes that renewable solar energy has its place, it also feels strongly that the public’s health, safety, and welfare need to be better protected, and the mechanism for that protection needs to come from specific zoning language that better regulates the locations of solar projects, and outlines clear and concise conditions and requirements for these projects. The construction of these projects within residential zoning districts undermines the purpose and integrity of these residential districts.
10. During the course of the proposed 6-month period for this Ordinance creating the Moratorium, the Planning Board will create a new section of the Zoning Ordinance outlining where and how commercial solar projects can be approved and constructed, and the conditions that will create an appropriate framework for all phases of the construction work.
11. Based on these finding and the circumstances that created these findings, the Planning Board fully supports the establishment of a moratorium for these types of commercial solar projects.

Concurrences: The Franklin Planning Board met on Wednesday, February 10, 2021 to discuss the Findings and the proposed Ordinance language. Following a thorough discussion, the Board 9-0-0 in favor of this Motion: *"I move to accept the Proposed Findings and to the submit the Findings and the draft Ordinance to the City Council for review, and to recommend the adoption by the City Council."*

Fiscal Impact:

There will be no fiscal impact.

Alternatives:

The only alternative is to continue permitting solar projects through the provisions of RSA 672:1 and the Site Plan Regulations.

Attachments/Exhibits:

- Photo of the utility poles at the entrance to the Foundry project off of Sanborn Street.



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

ORDINANCE #05-21

AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand Twenty-One

Be it ordained by the City Council of the City of Franklin that Ordinance # 05-21 be approved as outlined below:

A Moratorium on the Construction of Solar Projects, with Certain Exemptions for Residential Projects

- A. The Franklin City Council agrees with, and adopts, the Findings of the Planning Board, and finds that the issues, concern, and problems outlined in these Finding [which shall be attached to this Ordinance as an Appendix], that have become evident in the recent past related to the construction of commercial solar projects in these developed residential neighborhoods, has already had, and will have, an adverse impact to these neighborhoods.
- B. The City Council also agrees that siting these types of projects in residential zoning districts runs contrary to the purposes of residential zoning.
- C. The circumstances outlined by the Planning Board provide appropriate and necessary support for the establishment of this Moratorium.
- D. This Moratorium shall run for 6-months from the date of adoption.
- E. This Moratorium covers all solar projects, located anywhere within the City of Franklin.
- F. An exemption for the installation of roof-mounted residential solar projects is granted. Ground-mounted residential solar projects on parcels greater than 2.5 acres in size are also exempted.
- G. This Moratorium will expire 6 months from the date of adoption by the City Council, or when the City Council adopts a new and separate Zoning Ordinance for the regulation of Solar Energy facilities.

By a roll call vote.

Roll Call:

Councilor Brown: _____ **Councilor Bunker:** _____ **Councilor Chandler:** _____

Councilor Clarenbach: _____ **Councilor Desrochers:** _____ **Councilor Starkweather:** _____

Councilor Testerman: _____ **Councilor Trudel:** _____ **Councilor Zink:** _____

Approved: _____
Interim Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

Picture [1/23/21] of Poles and equipment located near the Intersection of Sanborn Street and Foundry Place



CITY COUNCIL MEETING
AGENDA ITEM VI



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

February 23, 2021

From: Judie Milner, City Manager

Subject: City Council to consider disposition of 2020 Tax Acquired Property

Recommendation:

Pursuant to RSA 47:5, the City can dispose of property at any time. I suggest that the City Council authorize the City Manager to dispose of properties acquired through the 2020 tax deed process.

The options available to the Council include 1) Auction 2) Bid Process and 3) Direct Sale.

Suggested Motion:

Councilor moves, "I move to authorize the City Manager to dispose of the following property:

Map/Lot#	Location	Disposition Method	Recommended Minimum Bid	Notes
117-199-000	27 School Street	Bid	\$20,000.00	successful bidder will have to clean up code enforcement violations (mostly trash) within 60 days of acquisition
117-246-000	Spring Street	Direct Sale		Must be merged with successful abutter property within 60 days of acquisition; further conditions may be imposed
096-412-005	5 Vine Street	Direct Sale		to park owner
070-002-000	Hill road	Bid	\$12,000.00	Parcels to be merged into one parcel within 60 days of acquisition
070-003-000	Hill road			

Interim Mayor calls for a second, discussion, and the roll call vote.

Discussion:

In 2019, Director Lewis and I took on the very arduous task of evaluating all City owned properties, especially those taken by tax deed that had accumulated over the years, and

presented our recommendations for retention and disposal at the January 6, 2020 City Council meeting. The Council voted at that meeting. The list voted included properties taken by tax deed through 2019. Going forward, I would like to dispose of tax deeded properties annually as soon as the statutory buy back period has expired in this case December 27, 2020. Therefore, the 4 properties taken by tax deed in 2020 are listed above with the additional property on Hill road that the City Council voted (in January 2020) to acquire through the Portelance Trust which abuts one of the tax deeded properties above and is recommended that the successful bidder merge the two properties into one.

Thought processes regarding sales prices:

27 School Street & Hill Road Properties – minimum bids are rounded up to the nearest thousand from what is owed to the city in back taxes and penalties. Anything received above these amounts must be returned to the original owner per State Statute.

Spring Street – there are several issues with the grade of this property that will need to be addressed. The thought is to reach out to the 3 abutters and see who would be interested in getting the work completed and selling it for a nominal price knowing that the work will likely be expensive. Our ultimate goal is to get it on the tax roll without the City having to deal with the drainage issues and to provide some off-street parking to the new owners in a troublesome area that was designed as a walking neighborhood.

5 Vine Street – this is a trailer on the land of another; this park owner has worked with the city in the past and not charged the city fees for the lot that the trailer sits on; the owner is also losing money from lot rent and is motivated to purchase the trailer and get it fixed up and rented or sold immediately. This scenario has proved successful with a past trailer taken for tax deed in this park where the end product was much better looking and worth more.

All bids, if applicable, will be submitted to city hall and to remain sealed until the public opening date. All abutters will be notified. The bid will be open to the abutters. The bid process to be published in the newspaper and all normal city posting locations (including the website).

Fiscal Impact:

Selling the property will place it back on the tax rolls, the assessor will value the property after closing.

Attachments/Exhibits:

Tax cards (may not be updated for recent demo yet)
Maps



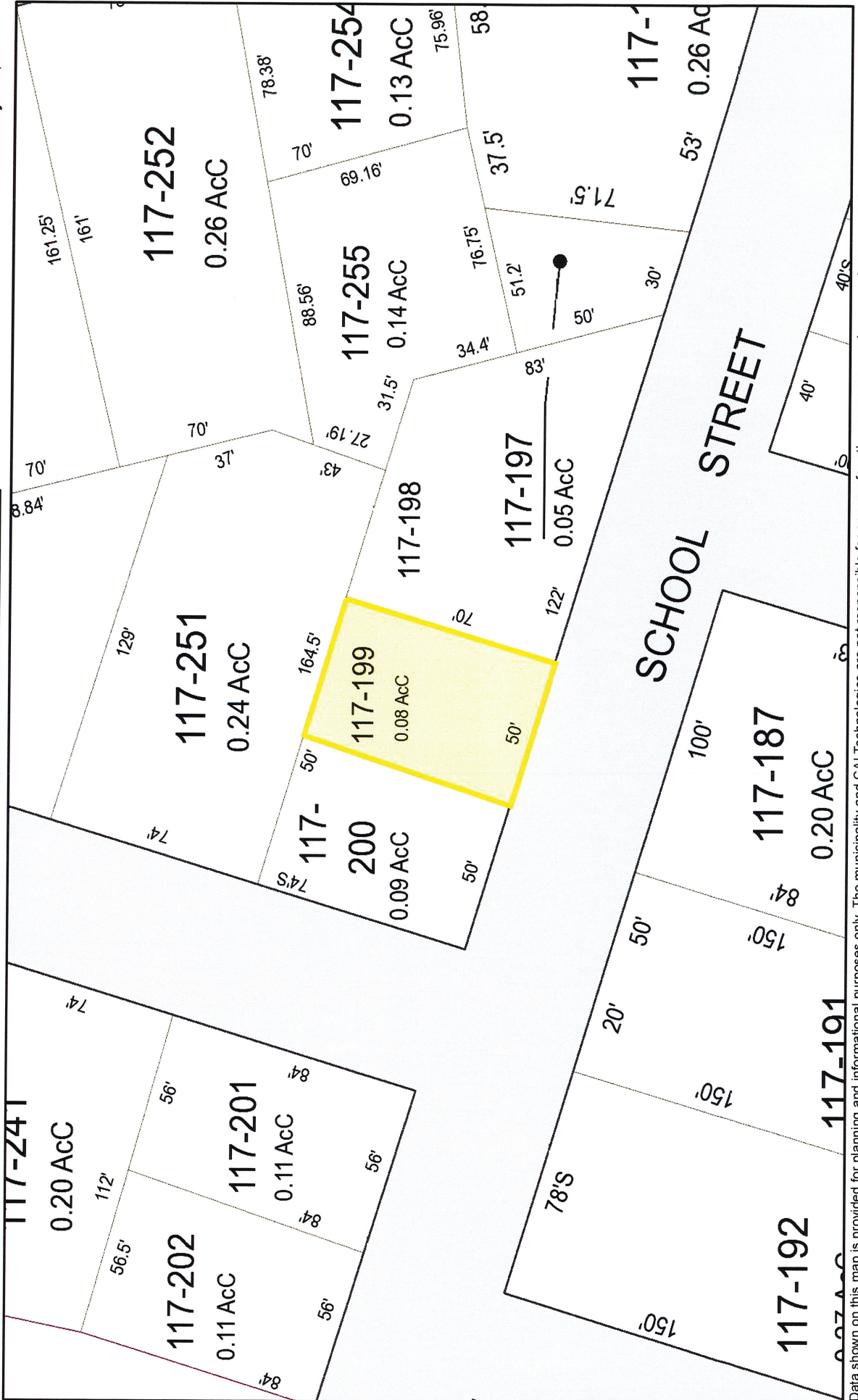
N

Franklin, NH

1 inch = 47 Feet



February 24, 2021



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Town of Franklin

Print Now

Parcel ID: 000117 000199 000000 (CARD 1 of 1)
Owner: FRANKLIN, CITY OF
Location: 27 SCHOOL STREET
Acres: 0.080

General

Valuation		Listing History	
Building Value:	\$50,200	List Date	Lister
Features:	\$0	08/16/2019	JDVM
Taxable Land:	\$44,700	01/03/2019	INSP
Card Value:	\$94,900	09/04/2018	LMHC
Parcel Value:	\$94,900	05/05/2015	JS
Review and Pay Property Taxes Online		10/11/2010	LL

Notes: WHT; LIMITED PARKING; CONV TO 1 FAM; REAR WALL OF BRICK FNDTN IS LEANING OUT; BTH REMOD IN 1960, KIT IN 1970; 10/10 REFUSAL-MEAS ONLY; SOME NEW SIDING, ROOF & WIND; 4/18; NDS PAINT; 8/19; NOH; EST SOME MEAS=OVERGROWTH AROUND HSE; APPRS VACANT;

History Of Taxable Values

Tax Year	Building	Features	Land	Value Method	Total Taxable
2020	\$50,200	\$0	\$44,700	Cost Valuation	\$94,900
2019	\$50,200	\$0	\$44,700	Cost Valuation	\$94,900
2018	\$50,100	\$0	\$44,700	Cost Valuation	\$94,800
2017	\$79,100	\$0	\$24,600	Cost Valuation	\$103,700
2016	\$79,100	\$0	\$24,700	Cost Valuation	\$103,800
2015	\$79,100	\$0	\$24,700	Cost Valuation	\$103,800
2014	\$79,300	\$0	\$24,700	Cost Valuation	\$104,000

Sales

Sale Date	Sale Type	Qualified	Sale Price	Grantor	Book	Page
09/22/2020	IMPROVED	NO - TAX SALE	\$2,217	HUGRON, JOHN A	3697	1605
10/10/2003	IMPROVED	NO - FINANCIAL CO GRNTR/E	\$60,000	BANK ONE, NA	2582	0401
09/30/2003	IMPROVED	NO - FORECLOSURE	\$68,000	GOULET, JEFFEY S	2576	1474
02/07/2000	IMPROVED	YES	\$79,900	DDM LIVING TRUST	2193	1064

Land

Size: 0.080 Ac.
Zone: 18 - R3W&S
Neighborhood: AVERAGE
Land Use: 1F RES
Site: FAIR
Driveway: PAVED
Road: PAVED
Taxable Value: \$44,700

Land Type	Units	Base Rate	NC	Adj	Site	Road	Dway	Topo	Cond	Ad Valorem	SPI	R	Tax Value	Notes
1F RES	0.080 AC	52,222	E	100	95	100	100	90 ROLLING	100	44,700	0	N	44,700	

Building

1.75 STORY OLD STYLE Built In 1900
Roof: GABLE OR HIP
Bedrooms: 4
Quality: AVG+10

Exterior:	ASPHALT	Bathrooms:	1.5	Size Adj.	0.9924
	CLAP BOARD			Base Rate:	80.00
Interior:	PLASTERED	Extra Kitchens:	0	Building Rate:	1.0271
	DRYWALL	Fireplaces:	0		
Flooring:	HARDWOOD	Generators:	0	Sq. Foot Cost:	82.17
	CARPET	AC:	NO	Effective Area:	1,744
Heat:	OIL			Gross Living Area:	1,541
	FA DUCTED			Cost New:	\$143,304

Depreciation						
Normal	Physical	Functional	Economic	Temporary	Total Dpr.	Assessment
FAIR 50%	0%	0%	LOCATION 15%	0%	65%	\$50,200

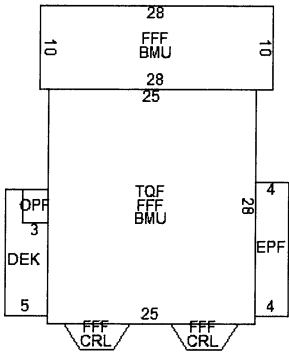
Features

There Are No Features For This Card

Photo



Sketch



Code	Description	Area	Eff Area	GL Area
TQF	3/4 STRY FIN	700	525	525
FFF	FST FLR FIN	1,016	1,016	1,016
BMU	BSMNT UNFINISHED	980	147	0
DEK	DECK/ENTRANCE	63	6	0
EPF	ENCLOSED PORCH	64	45	0
CRL	CRAWL SPACE	36	2	0
OPF	OPEN PORCH	12	3	0
Totals			1,744	1,541



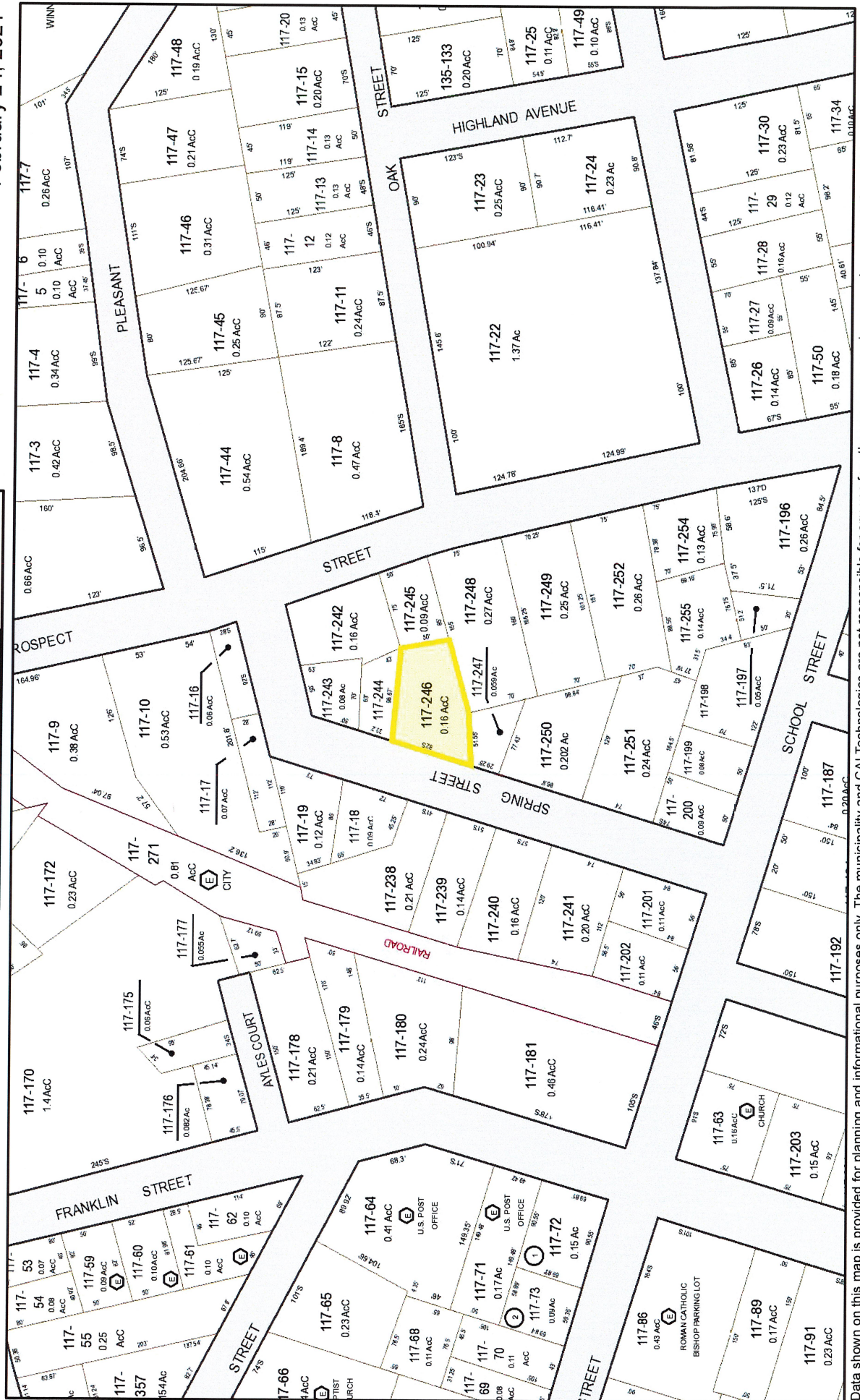
Franklin, NH



1 inch = 136 Feet



February 24, 2021



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Town of Franklin

Print Now

Parcel ID: 000117 000246 000000 (CARD 1 of 1)
Owner: FRANKLIN, CITY OF
Location: SPRING STREET
Acres: 0.160

General

Valuation		Listing History	
Building Value:	\$0	List Date	Lister
Features:	\$0	09/25/2019	JDVL
Taxable Land:	\$33,700	01/03/2019	INSP
Card Value:	\$33,700	05/02/2015	CB
Parcel Value:	\$33,700	10/12/2010	GP
Review and Pay Property Taxes Online		11/16/2004	MS

Notes: 11/04 VACANT LAND, FIRE HYDRANT, CLEARED-SLOPING; 10/10 UNIMPROVED; USED AS PARKING FOR APTS ACROSS ST; 5/15 UNIMP;

History Of Taxable Values

Tax Year	Building	Features	Land	Value Method	Total Taxable
2020	\$0	\$0	\$33,700	Cost Valuation	\$33,700
2019	\$0	\$0	\$33,700	Cost Valuation	\$33,700
2018	\$0	\$0	\$33,700	Cost Valuation	\$33,700
2017	\$0	\$0	\$26,100	Cost Valuation	\$26,100
2016	\$0	\$0	\$26,000	Cost Valuation	\$26,000
2015	\$0	\$0	\$26,000	Cost Valuation	\$26,000
2014	\$0	\$0	\$25,600	Cost Valuation	\$25,600

Sales

Sale Date	Sale Type	Qualified	Sale Price	Grantor	Book	Page
09/22/2020	VACANT	NO - TAX SALE	\$1	27 SPRING STREET LTD	3697	1606
11/05/2003	VACANT	NO - FAMILY/RELAT GRNTR/E	\$1	NAYLOR, CARRIE L	2593	0612
10/20/2003	VACANT	NO - UNCLASSFYD EXCLUSION	\$1	KRAUS MORGAN N	2586	0630
04/11/2003	VACANT	NO - FAMILY/RELAT GRNTR/E	\$1	KRAUS, JANOLYN	2486	1844

Land

Size: 0.160 Ac.
Zone: 17 - R3
Neighborhood: AVERAGE
Land Use: 1F RES
Site: UND/CLR
Driveway: NATURAL/GRASS
Road: PAVED
Taxable Value: \$33,700

Land Type	Units	Base Rate	NC	Adj	Site	Road	Dway	Topo	Cond	Ad Valorem	SPI	R	Tax Value	Notes
1F RES	0.160 AC	62,308	E	100	60	100	95	95 MILD	100	33,700	0	N	33,700	

Building

There Is No Building For This Card

Features

There Are No Features For This Card

Photo



Sketch

Printed on 02-24-21



N

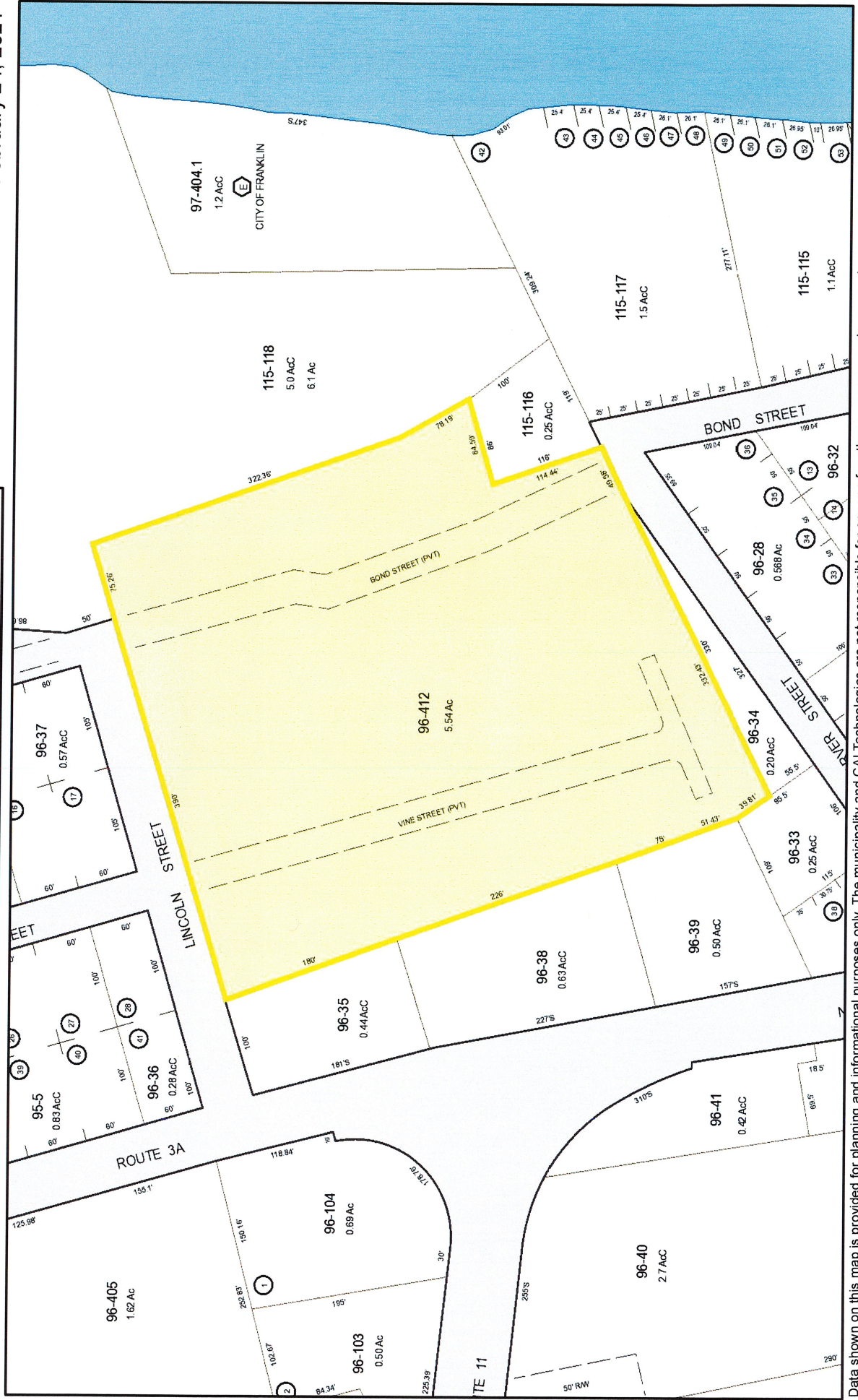
Franklin, NH



1 inch = 136 Feet



February 24, 2021



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Town of Franklin

Print Now

Parcel ID: 000096 000412 000005 (CARD 1 of 1)
 Owner: FRANKLIN, CITY OF
 Location: 5 VINE STREET
 Acres: 0.000

General

Valuation		Listing History	
Building Value:	\$12,300	<u>List Date</u>	<u>Lister</u>
Features:	\$200	02/20/2020	JDPE
Taxable Land:	\$0	01/15/2018	JDVE
Card Value:	\$12,500	07/20/2017	INSP
Parcel Value:	\$12,500	06/23/2014	CB
Review and Pay Property Taxes Online		06/05/2008	TC

Notes: BLUE W/WHIT SHUTTERS, BLUE METAL ROOF; KIT & BTH=OLDER; 1 BDRM HAS PLYWD, WALLS, FLR & CEIL; CPY COVERED IN TARPS; 1/18 N/A @ DOOR; POSTED "NT"=EST; OPF TO CPT; 2/20; NOH; RMV CPT, OPF TO EPF;

History Of Taxable Values

Tax Year	Building	Features	Land	Value Method	Total Taxable
2020	\$12,300	\$200	\$0	Cost Valuation	\$12,500
2019	\$12,100	\$200	\$0	Cost Valuation	\$12,300
2018	\$12,100	\$200	\$0	Cost Valuation	\$12,300
2017	\$17,200	\$100	\$0	Cost Valuation	\$17,300
2016	\$17,300	\$0	\$0	Cost Valuation	\$17,300
2015	\$17,300	\$0	\$0	Cost Valuation	\$17,300
2014	\$17,300	\$0	\$0	Cost Valuation	\$17,300

Sales

Sale Date	Sale Type	Qualified	Sale Price	Grantor	Book	Page
09/22/2020	IMPROVED	NO - TAX SALE	\$764	MARTIN, DARCY P	3697	1607
04/07/2016	IMPROVED	NO - RESALE IN EQ PERIOD	\$5,000	CORROW, CHRISTOPHER & DRAGON, ELIZABETH	3511	70
03/03/2016	IMPROVED	NO - FAMILY/RELAT GRNTR/E	\$1	DRM CORPORATION	3508	47
06/03/2015	IMPROVED	NO - LNDLRD/TENANT SALE	\$1	REED, LESTER	3483	176
09/06/1995	IMPROVED	YES	\$4,000	BEAUDET, BONITA LYNN	1997	1816

Land

Size:	0.000 Ac.	Site:	AVERAGE
Zone:	14 - R2	Driveway:	PAVED
Neighborhood:	AVERAGE	Road:	PAVED
Land Use:	1F RES	Taxable Value:	\$0

Building

1 STORY MH Built In 1972

Roof:	GABLE OR HIP	Bedrooms:	2	Quality:	AVG
	PREFAB METALS	Bathrooms:	1.0	Size Adj.	0.9448

Exterior:	PREFIN METAL	Extra Kitchens:	0	Base Rate:	52.00
Interior:	WALL BOARD	Fireplaces:	0	Building Rate:	0.8787
Flooring:	CARPET	Generators:	0	Sq. Foot Cost:	45.69
Heat:	LINOLEUM OR SIM	AC:	NO	Effective Area:	1,348
	OIL			Gross Living Area:	1,232
	FA DUCTED			Cost New:	\$61,590

Depreciation						
Normal	Physical	Functional	Economic	Temporary	Total Dpr.	Assessment
FAIR						
80%	0%	0%	0%	0%	80%	\$12,300

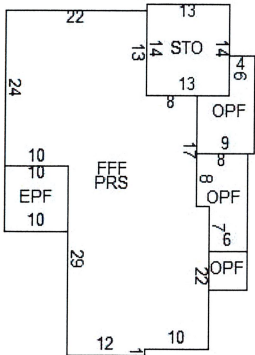
Features

Feature Type	Units	Length x Width	Size Adj	Rate	Cond	Value	Notes
SHED-WOOD	70	10 x 7	289	10.00	8	\$162	
Total:						\$200	

Photo



Sketch



Code	Description	Area	Eff Area	GL Area
OPF	OPEN PORCH	247	62	0
FFF	FST FLR FIN	1,232	1,232	1,232
PRS	PIER FOUNDATION	1,232	-62	0
EPF	ENCLOSED PORCH	100	70	0
STO	STORAGE AREA	182	46	0
Totals			1,348	1,232



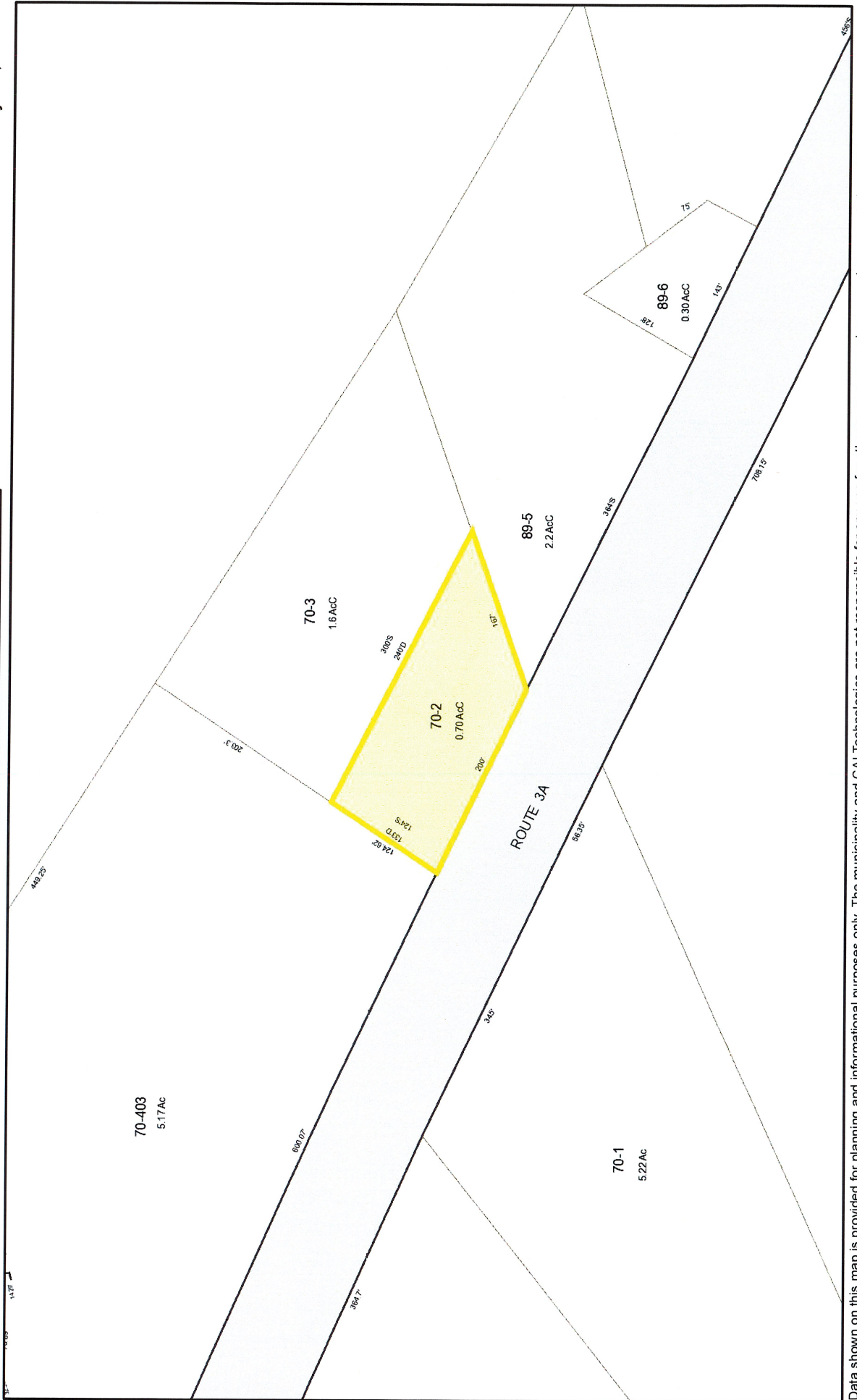
Franklin, NH



1 inch = 136 Feet



February 24, 2021



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Town of Franklin

Print Now

Parcel ID: 000070 000002 000000 (CARD 1 of 1)
 Owner: FRANKLIN, CITY OF
 Location: HILL ROAD
 Acres: 0.700

General

Valuation		Listing History	
Building Value:	\$0	<u>List Date</u>	<u>Lister</u>
Features:	\$0	09/04/2018	LMHC
Taxable Land:	\$37,000	09/20/2017	JDVL
Card Value:	\$37,000	07/20/2017	INSP
Parcel Value:	\$37,000	05/23/2014	SM
Review and Pay Property Taxes Online		06/23/2008	RB

Notes: HAS A LOT OF LEDGE; WOODED/SLIGHTLY ROLLING;

History Of Taxable Values

Tax Year	Building	Features	Land	Value Method	Total Taxable
2020	\$0	\$0	\$37,000	Cost Valuation	\$37,000
2019	\$0	\$0	\$37,000	Cost Valuation	\$37,000
2018	\$0	\$0	\$37,000	Cost Valuation	\$37,000
2017	\$0	\$0	\$35,400	Cost Valuation	\$35,400
2016	\$0	\$0	\$35,500	Cost Valuation	\$35,500
2015	\$0	\$0	\$35,500	Cost Valuation	\$35,500
2014	\$0	\$0	\$36,000	Cost Valuation	\$36,000

Sales

Sale Date	Sale Type	Qualified	Sale Price	Grantor	Book	Page
09/22/2020	VACANT	NO - TAX SALE	\$1,467	SELFPRIDGE ESTATE, JOYCE V	3697	1604
09/06/1955	VACANT	NO - FAMILY/RELAT GRNTR/E	\$1	TRACY, CLAYTON A & ELIZABETH M	776	423

Land

Size: 0.700 Ac.
 Zone: 05 - C
 Neighborhood: AVERAGE
 Land Use: 1F RES
 Site: UNDEVELOPED
 Driveway: UNDEVELOPED
 Road: PAVED
 Taxable Value: \$37,000

Land Type	Units	Base Rate	NC	Adj	Site	Road	Dway	Topo	Cond	Ad Valorem	SPI	R	Tax Value	Notes
1F RES	0.700 AC	76,043	E	100	60	100	90	90 ROLLING	100	37,000	0	N	37,000	

Building

There Is No Building For This Card

Features

There Are No Features For This Card

Photo

There Is No Photo For This Card

Sketch


Printed on 02-24-21

Town of Franklin

Print Now

Parcel ID: 000070 000003 000000 (CARD 1 of 1)
Owner: PORTELANCE REVOCABLE TRUST, MILDRED
PORTELANCE - TTEE, ARTHUR
Location: HILL ROAD
Acres: 1.600

General

Valuation		Listing History	
Building Value:	\$0	<u>List Date</u>	<u>Lister</u>
Features:	\$0	09/20/2017	JDLV
Taxable Land:	\$2,900	07/20/2017	INSP
<hr/>		05/23/2014	SM
Card Value:	\$2,900 	06/23/2008	RB
Parcel Value:	\$2,900	06/17/2002	RS
Review and Pay Property Taxes Online			

Notes: OFF HILL RD; ROLLING & WOODED; LANDLOCKED;

History Of Taxable Values

Tax Year	Building	Features	Land	Value Method	Total Taxable
2020	\$0	\$0	\$2,900	Cost Valuation	\$2,900
2019	\$0	\$0	\$2,900	Cost Valuation	\$2,900
2018	\$0	\$0	\$2,900	Cost Valuation	\$2,900
2017	\$0	\$0	\$10,400	Cost Valuation	\$10,400
2016	\$0	\$0	\$10,400	Cost Valuation	\$10,400
2015	\$0	\$0	\$10,400	Cost Valuation	\$10,400
2014	\$0	\$0	\$10,100	Cost Valuation	\$10,100

Sales

Sale Date	Sale Type	Qualified	Sale Price	Grantor	Book	Page
08/23/1995	VACANT	NO - FAMILY/RELAT GRNTR/E	\$1	PORTELANCE, MILDRED G	1996	1306
12/06/1965	VACANT	YES	\$1	TRACY, CLAYTON & ELIZABETH	975	463

Land

Size:	1.600 Ac.	Site:	NONE
Zone:	05 - C	Driveway:	N/A
Neighborhood:	BACKLAND	Road:	N/A
Land Use:	1F RES		
		Taxable Value:	\$2,900

Land Type	Units	Base Rate	NC	Adj	Site	Road	Dway	Topo	Cond	Ad Valorem	SPI	R	Tax Value	Notes
1F RES	1.600 AC	2,000	X	100	100	100	100	90 ROLLING	100	2,900	0	N	2,900	

Building

There Is No Building For This Card

Features

There Are No Features For This Card

Photo

There Is No Photo For This Card

Sketch

Printed on 02-24-21

CITY COUNCIL MEETING
AGENDA ITEM VII



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
February 23, 2021

From: Judie Milner, City Manager

Subject: Council to Consider Resolution 16-21 Appropriating CDBG grant for hotel feasibility study

Suggested Motions:

March 1, 2021

Councilor moves, "I move that the Franklin City Council set a public hearing on Monday, April 5, 2021 at 6pm regarding resolution 16-21 accepting & appropriating \$25,000 Community Development Block Grant received through Community Development Finance Authority for a hotel feasibility study."

Interim Mayor calls for a second, discussion and roll call vote.

April 5, 2021

Councilor moves, "I move that the Franklin City Council adopts resolution 16-21 accepting & appropriating \$25,000 Community Development Block Grant received through Community Development Finance Authority for a hotel feasibility study."

Interim Mayor calls for a second, discussion and roll call vote.

Discussion:

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available on a competitive basis for public facility projects, up to \$500,000 for housing projects, up to \$500,000 for economic development projects, and up to \$500,000 annually is available for emergency activities. Up to \$25,000 is available per planning study. All projects must primarily benefit low- and moderate-income persons.

This was an application to the Community Development Finance Authority for \$25,000 in Community Development Block Grant Planning Study funds. The CDBG funds will be used for a feasibility study of a hotel in the downtown corridor of Franklin.

Concurrences:

The Council unanimously voted to authorize the City Manager to apply for this grant at the December 7, 2020 City Council meeting.

Fiscal Impact:

There is no matching requirement for this grant.

Alternatives:

Do not appropriate.

Attachments/Exhibits:

Resolution 16-21



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

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RESOLUTION #16-21

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2021.

In the year of our Lord, Two Thousand Twenty-One,

WHEREAS, the City Council of the City of Franklin has adopted a budget for Fiscal Year 2021 which began July 1, 2020, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire supported an application through Community Development Block Grant Public Facility Funds for a hotel feasibility study, and;

WHEREAS, the City Council of the City of Franklin acknowledges receipt of a Community Development Block Grant in the amount of \$25,000 from the Community Development Finance Authority for the hotel feasibility study, **Now**

THEREFORE BE IT RESOLVED, that at the scheduled meeting of the City Council on Monday, April 5, 2021, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 16-21 accepting the community development block grant in the amount of \$25,000 from the Community Development Finance Authority and authorize the following:

An increase in revenue:

Federal Grants Acct No. 01-9-012-33111-000 – Twenty Five Thousand Dollars (\$25,000),

And an increase in expenditure:

Other Professional Services – Economic Development Account No. 01-6-511-40390-000 in the amount of Twenty Five Thousand Dollars (\$25,000),

by a roll call vote.

Resolution 16-21

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Roll Call:

Councilor Brown	_____	Councilor Clarenbach	_____	Councilor Testerman	_____
Councilor Bunker	_____	Councilor Desrochers	_____	Councilor Trudel	_____
Councilor Chandler	_____	Councilor Starkweather	_____	Councilor Zink	_____

Approved: _____
Interim Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

CITY COUNCIL MEETING
AGENDA ITEM VIII



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of March 1, 2021

Subject: Other Business

- 1. Committee Reports**
- 2. City Manager's Update**
- 3. Late Items**

Adjournment



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting March 1, 2021

Date: February 23, 2021

From: Judie Milner, City Manager

Subject: City Manager's Update

- 1) Contingent Grant Line Activity –
- 2) Trust fund for school funding – \$142.06
- 3) Next council workshop – 3/22 – Drug Task Force
- 4) Upcoming Retirements – Best Wishes Captain Bruce Goldthwaite and Director Richard Lewis
- 5) Fire Department Promotions – Congratulations Captain Dan Chapman & Captain Alex Green
- 6) Sgt Matthews – FFA Licensed Drone Pilot
- 7) FY2022 Budget Update
- 8) Mill City Park Construction RFP award
- 9) Metrocast Franchise Agreement Renewal – participate in multi community consortium
- 10) Property Disposition Update
- 11) Lakes Region Conservation Trust easement update
- 12) Opportunity Zone marketing update