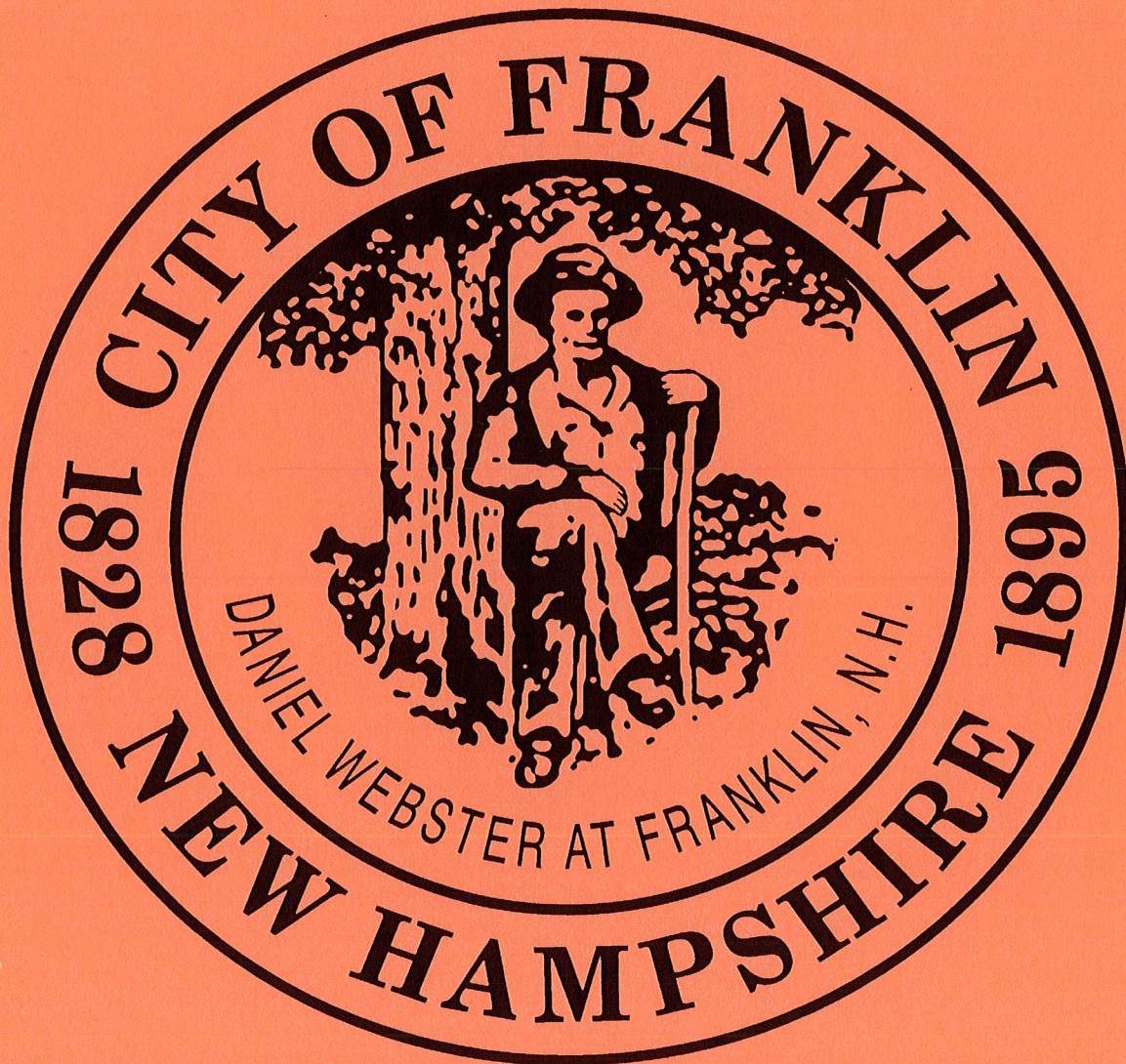


CITY OF FRANKLIN
CITY COUNCIL MEETING
January 6th, 2020
and 2020 INAUGURAL
6:00 P.M.





**FRANKLIN CITY COUNCIL
2020 INAUGURAL PROGRAM AGENDA
Monday, January 6, 2020, 6PM
Council Chambers – City Hall**

God Bless America by the Serendipity Singers with St. Gabriel's Choir

Franklin Fire Department Color Guard will present the Colors

Salute to the Flag

National Anthem by Zoe Nagle

Citizen of the Year Award Presented by Mayor Tony Giunta

2019 CITY COUNCIL BUSINESS

Agenda Item I.

Council to consider the minutes of the October 22nd City Council Special Meeting, the minutes of the November 19th City Council Special Meeting, the minutes of the December 2nd City Council Meeting, and the minutes of the December 9th City Council Special Meeting.

Agenda Item II.

Disposition of City Owned Property

Adjournment

2020 INAUGURAL PROGRAM

Invocation	Associate Pastor of Hill Bible Church, Andrew Hemingway
Swearing in of our Mayor: Tony Giunta	City Attorney Paul Fitzgerald
Swearing in of Councilors (3-yr term): Ward I, Councilor-Elect Ted Starkweather Ward II, Councilor-Elect Olivia Zink Ward III, Councilor-Elect April Bunker	City Attorney Paul Fitzgerald
Swearing in of School Board Members (3-yr term): Ward I, Cecile Cormier Ward II, Paul Doucette Ward III, Tim Dow	City Attorney Paul Fitzgerald
State of the City Address	Mayor Tony Giunta
Battle Hymn of the Republic	Serendipity Singers & St. Gabriel's Choir

Reception and Refreshments

2020 CITY COUNCIL BUSINESS

COMMENTS FROM THE PUBLIC

Persons wishing to address the Council may speak for a maximum of three minutes.
No more than thirty minutes will be devoted to public commentary.

CITY COUNCIL ACKNOWLEDGEMENT

The Mayor will recognize any Councilor who wishes to express their appreciation of behalf of the City.

LEGISLATIVE COMMENTS

Agenda Item I.

Monthly School Board Update

Agenda Item II.

Mayor's Drug and Alcohol Task Force Update

Agenda Item III.

Council to consider setting a Public Hearing for Resolution #13-20, a resolution granting authority to appropriate \$1,885 received from the sale of surplus Fire and EMS equipment.

Agenda Item IV.

Solid Waste Presentation

Agenda Item V.

Other Business

- 1. Mayoral Committee Appointments**
- 2. Committee Reports**
- 3. City Manager's Update**
- 4. Late Items.**

Non-public

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.

This location is accessible to the disabled by stairwell elevator. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)

CITY COUNCIL MEETING

AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of January 6, 2020

Subject: Approval of Minutes

Motion: “I move that the Franklin City Council approve the minutes of the October 22nd City Council Special Meeting, the minutes of the November 19th City Council Special Meeting, the minutes of the December 2nd City Council Meeting, and the minutes of the December 9th City Council Special Meeting.”

Mayor calls for a second, discussion and the vote.



City Council Special Meeting Minutes

Tuesday, October 22, 2019, 6:00 p.m.

Bessie Rowell Community Center

In attendance:

Councilor Jo Brown, Councilor Kathy Rago, Councilor Karen Testerman, Councilor George Dzujna, Councilor Ted Starkweather, Councilor Trudel

Others in attendance:

City Manager Milner

Absent:

Councilor Scott Clarenbach, Councilor Ribas, Councilor Desrochers

Councilor Brown called the meeting to order at 6:05 P.M. at the Bessie Rowell Community Center.

Education – Council Champion Jo Brown

Brown stated that the City should request some direction from Richard Ellert due to the decision that the school made regarding consolidation with the City. Milner stated that other managers in other cities are talking about these very same issues. They are discussing why there is a duplication of services. This is not just happening in Franklin and is being talked about more and more among this group of city and town managers.

Recreation/Calendar – Council Champion Dzujna

Dzujna stated that monitoring the calendar and asking businesses if they see a positive impact is really all that he needs to do. He has already begun asking them and they all seem to like using our calendar as a tool.

Councilor Rago stated that she interviewed Director Krystal Alpers for the Parks and Rec Podcast and was amazed at all the things she is involved in. The Councilors in attendance tonight praised her for all her hard work.

City Manager Milner stated that there is a \$50K commitment on the tax credits which may turn into \$100K. The company is reviewing numbers with their accountant first. This can be carried over for 4 years after the initial year. Milner added that Eversource is not able to participate

but there are other options so we will continue to push forward. All commitments are supposed to be confirmed by 3/31/2020 and paid by 6/30/2020. We are focusing on having \$500K in commitments by 12/31/19 so we can apply for next year's round which has a deadline of March 8, 2020.

Brown updated the Council on Manufacturing Night and how the evening is expected to unfold. Several different manufacturers will be there for a meet and greet and then each will explain what they do and how they can help the schools and students. This was mentioned directly to the school Board but Brown was still unsure how many of the school board, administration office, or students would be attending. It was understood that Superintendent LeGallo would be sending letters home with the students and sending emails out as well.

Brown informed the Council that Marty Parichand has been working with NH Rocks radio station, who will be interviewing each of the businesses in our downtown.

Trudel stated that there were many people walking around downtown the weekend when Vulgar opened and wondered if that was due to their grand opening or if something else was going on that he may have missed. Brown replied that all that activity was due to the Vulgar Brewery Grand Opening. She stated that it was so busy there that they had to request extra help to come in and help them.

Milner stated that this weekend is the Fall Fest weekend. The Soup Fest Contest, Get Out and Play activities, Halloween Extravaganza, and Trunk or Treat are all happening this weekend. The voting of the best scarecrow will take place as well.

Councilor Rago mentioned that there is interest for a "noodle bar" restaurant and Milner confirmed this but mentioned the City is trying to help make this happen.

Police – safety Council Champion Karen Testerman

Testerman stated that only one out of three new applicants will be employed with our PD. Chief Goldstein will advertise again. The SAU called the Chief and asked if they could have the SRO back at the school but unfortunately, they can't due to the PD still being short three officers.

Milner stated that the COPS Grant is not open yet but once it is open, we will apply for two officers. Milner explained how this grant works. For the first three years, the grant is fully funded. After three years, the City picks up the cost or could layoff but the City is not planning to lay anyone off.

Brown reviewed some possible new tasks that involve Code Enforcement for November and December. Dzujna stated that Choose Franklin will be hold a meeting where our Code Enforcer Steve Reale will be presenting information on what he does.

Franklin for a lifetime

Milner stated that she did a press release for Kratom and for Tobacco 21. The majority of the business owners were in favor of the change.

Milner also stated that a press release was already done for the upcoming manufacturing night and it would be good to do another one just afterward.

The Council agreed that a “Curb your Dog” sign needs to be made for Marceau Park.

Milner stated that Todd Workman is doing some different things now which do not include working on the Ozone effort. He will be more focused on selling. The current Ozone group is: Niel Cannon, Jim Aberg, City Manager Judie Milner, and Director Dick Lewis. They will be meeting tomorrow night to discuss the next steps and if Franklin should have an overall investment group, if there should be one for each building, or if the City should use the State’s Investment group. A professional legal group will be hired to make sure decisions are made properly.

Dzujna asked if there would be certain perimeters set when someone buys the building. He gave an example if someone purchased the building, could they just sit on it for years. Milner stated that no, that wouldn’t be allowed and there would be certain things that need to happen. One example would be that the new owner would need to re-invest as much money as the value of the building, back into the building.

Brown stated that she spoke with Todd Workman and she explained a suggestion they came up with for new businesses who are attracted by the Opportunity Zones in Franklin. She provided an example of a new business who hypothetically purchases property in an opportunity zone and then receives \$100K in grant money. She suggested that there be quarterly reporting by the business and so if things aren’t moving in the right direction after a few years, a percentage of the grant money is owed back.

Milner added that she hopes the Ozone program will be extended. The current deadline is December 31st to get the full amount. After this date, the awarded tax amounts may be less and less as time goes on. She’s hopeful that this deadline gets extended because this program took so long to get off the ground causing the window of this opportunity to be very small.

Milner stated that she and Jim Aberg are also holding two open “community forums”, where residents can share their thoughts on what they would and wouldn’t like to see in our downtown. One of the forums will be held on December 5th at 4:00 p.m. and the other one will be on December 6th at 8:00 a.m. Both will be held in the Library.

Rago asked Milner if there was a way that the working residents could submit their ideas if they couldn’t come to the meetings. Milner replied that they can do that from the City Website or stop by (or call) and talk to Audrey. She stated that people love talking to Audrey and sharing their ideas.

Dzujna shared that there were statements going around from other local businesses that in order to provide input and be part of the downtown revitalization group, you had to pay money to the City and that some group from Concord was hired to manage the revitalization of Franklin. Milner responded that both are not true statements. No-one has to pay money to be heard as part of this revitalization process and no-one was hired to manage this work.

The Arts Strategy Focus Group met but a couple key members unfortunately couldn’t make it at the last minute. This group will be split in two. One group (Milner, Aberg, Cannon, Gaudette) will focus on the finance piece and the acquisition of a location. The other group will focus on programming and sustaining the program. Milner explained that Dan Darling would oversee the second group which has good mix of all ages being represented.

Milner also explained that some venues would still happen at the Opera House but that some of the larger musical groups don’t really like coming to Franklin because there is no loading dock or easy way in and out of the Opera House while transporting equipment and other items. That is where the Regal Theatre comes in and some work needs to start in there because once the Water Park is up and running, Franklin should have another entertainment venue available.

November and December tasks were updated in the roadmap.

Brown asked for an update on DES and Stanley Mill. Milner replied that the lawyer gave language to DES to send to Stanley Mill as a follow up. That has been sent to Stanley Mill. Milner stated that she will follow-up with DES to then follow-up with Stanley. The City won’t see a contingency contract until DES receives a response from Stanley Mill.

The Social Media Buster is not on the website yet. Milner will discuss this with her secretary Audrey. A link for the Granite State Divide will be added at the same time.

Milner is planning to meet with Kandyce on the Social Media piece in December. A survey was sent out and just under 100 responses were received. Most people stated that Facebook was

the platform of choice. Milner suggested creating a type of “Hot” button or something similar to Snopes might be a good idea in order to quickly respond to topics.

Milner stated that the remaining 5s audits were scheduled and suggestions will be provided on how to reach a grading level of 4. She continued to explain that the department heads like the 5s process so it would be a good idea to have them come to a meeting and talk about how it is benefitting them. December would be a good time to have a LEAN reboot with Richard and the department heads will be invited to that meeting. The recurring date for this meeting is changing to a new schedule with the next meeting on December 9th.

Milner stated that Richard hasn’t been able to meet with the department heads to discuss the scorecard roadmap. He will be away for the month of November therefore we will regroup in December.

The Council agreed on November 19th for a City Council Special Meeting with Municipal Services. Director Brian Sullivan will give a presentation on Trash. Milner informed the group that someone is coming in tomorrow to discuss privatization. Both City garbage trucks need repairs therefore direction from the City Council is needed so Milner can figure out the next steps.

Starkweather asked Milner for clarification on the date of the next LEAN meeting. Milner replied that the November 19th LEAN Roadmap meeting can be replaced with the MDS SWOT Workshop Presentation and postpone the November LEAN meeting to December 9th. The new LEAN Roadmap recurring meeting schedule will be the second Monday of each month, starting in December. This will allow Richard Ellert more availability to attend our LEAN Roadmap meetings. The Fire Department can hold their SWOT presentation in January. The smaller departments would like to present to the City Council as well. They can double up since they won’t need as much time as Fire, Police, or MSD.

Dzujna asked if there is any chance of bringing back recycling. Milner replied that there is still some recycling if it is brought directly to the Transfer Station and yes there are some ideas floating around to address this. Milner stated that we still do make money off recycling if it is brought to the Transfer Station. Curbside costs the City too much money and that is the problem.

Brown believes that the Schools are going to back out of the LEAN Process. It seems that their plan is really based on their union contracts. Their Strategic Plan is a shell that does not address the issues. There is no real plan to address the shortfalls or measures of success.

Motion to adjourn was made by Councilor Brown. Seconded by Councilor Dzujna.

All in favor. Motion PASSED.

Meeting adjourned at 7:16 p.m.

Respectfully submitted,

Audrey Lanzillo



**City Council Special Meeting
MSD SWOT Presentation
Tuesday, November 19th, 2019, 6:00 p.m.
Bessie Rowell Community Center**

In attendance:

Mayor Giunta, Councilor Jo Brown, Councilor Scott Clarenbach, Councilor Bob Desrochers, Councilor George Dzujna, Councilor Kathy Rago, Councilor Vince Ribas, Councilor Ted Starkweather, Councilor Karen Testerman, Councilor Paul Trudel.

Others in attendance:

City Manager Judie Milner

Mayor Giunta opened the meeting at 6:01 p.m. at Bessie Rowell Community Center.

Salute to the flag was led by Councilor Clarenbach.

Agenda Item I.

Mayor Giunta welcomed everyone and stated that the City Manager is in need of a non-public session.

Motion – Councilor Desrochers moved to enter into non-public according to RSA 91-A:3, II (I) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Seconded by Councilor Dzujna.

Roll call vote to enter into non-public:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Testerman	<u>Absent</u>
Councilor Desrochers	<u>Yes</u>	Councilor Rago	<u>Yes</u>	Councilor Trudel	<u>Yes</u>

Eight in favor. Motion PASSED.

Entered non-public session at 6:03 p.m.

Councilor Testerman joined the meeting @ 6:04 p.m.

**Motion made to leave non-public and return to public session made by Councilor Trudel.
Seconded by Councilor Testerman.**

Public Session reconvened at 6:13 p.m.

Motion made by Councilor Brown to seal the minutes because it is determined that divulgence of this information likely would render a proposed action ineffective.

Seconded by Councilor Testerman.

Roll call to seal the minutes:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Ribas	<u>Yes</u>	Councilor Trudel	<u>Yes</u>

All in favor. Motion PASSED.

Motion – Councilor Brown moved that the City Council approve the demolition of two locations according to RSA 155 (B). The first location is 26 Pleasant Street and the second is a building located at 16 Spring Street.

Seconded by Councilor Desrochers.

Councilor Clarenbach stated that he will abstain from the vote.

Councilor Dzujna asked how this affects our tax base because this is a cost to the City. City Manager Milner replied that the City hopes that when the property is sold, something is placed there that will increase the tax base because what is there now, is not doing anything for the City. Mayor Giunta added that MSD may have had costs associated with this address too so yes, these things do affect City funds.

Mayor Giunta asked if there was any further discussion. There was none.

Eight approve. One abstention. Motion PASSED.

Agenda Item II.

Municipal Services Discussion on City Solid Waste Disposal

Mayor Giunta announced that Municipal Services Director Brian Sullivan will lead the discussion.

Councilor Trudel informed the Council that he needs to leave tonight's meeting at approximately 7 p.m.

Councilor Ribas informed the Council that he also needs to leave early this evening.

Director Sullivan began his presentation with a handout of his dialog in writing so everyone could follow. He also mentioned that the state recently completed their 2019 Waste Disposal Report after Sullivan pulled together this presentation for tonight. The state's report is saying basically the same things that he put together in his own report and discussion. In summary, the state's report basically states that municipalities are on their own. Sullivan informed the Council that it's time to plan for the future similar to what was done when single stream recycling was rolled out in 2008-2009. Approximately ten years ago, there was a market for recyclables. The City was able to initiate a successful recycling program getting between \$38-\$60 a ton for recycling. Currently, there isn't enough landfill and approved incinerator capacity.

Sullivan stated that he is making some projections and recommendations to save the City some money. Currently, future solid waste disposal and recycling options for the City are again at a crossroads. The transfer still does a lot of separation of wood waste, tires, metal, and waste oil. He explained why the value is not there anymore for curbside recycling. City equipment is aging for both curbside collection and at the City owned and operated Transfer Station. The City's current contract with Wheelabrator with respect to tipping / disposal fees will continue to rise about 3% annually until 2022 when a new contract will be negotiated by the Concord Regional Solid Waste Resource Recovery Cooperative (Co-op). Tipping fees will be predicated on the "market rate". The Co-op has closed their Punch Brook Road Ash fill. There is and will continue to be limited landfill and incinerator options available within the proximity to Franklin by 2024. There is also a lack of fully operational recycling plants. The recycling market as it exists in our region, has a current tipping/disposal rate of \$128+ per ton. A poor recycling market along with contamination continues to be the major factor. Limited disposal capacity nationwide for future disposal facilities are decreasing and this will result in escalating disposal and tipping costs. Trucking and collection costs are separate additional costs.

This workshop is meant to provide everyone with a better understanding of the short and long-term challenges relating to Franklin's options for its future solid waste disposal needs. The City needs to begin planning now for the future in evaluating the most efficient and economical Solid Waste Collection and Disposal options for curbside collection and the Transfer Station. At the time of this report, this was Director Sullivan's best scenario as to what path the City needs to take. Oddly enough, he had just completed this workshop summary a few weeks back and last week he received an email from NHDES entitled "Report of the Committee to Study Recycling Streams and Solid Waste Management in New Hampshire". All of New England has some very serious challenges relating to solid waste disposal.

The following outline is relative to changing and improving the way the City currently provides for Solid Waste Collection and Disposal as we move forward.

Key Questions that need to be Considered:

- 1) Does the City want to continue to provide the service of curbside trash collection to its residents and small business continuing to use containerized service? If so, the

purchase of two side loaders are needed at a cost of \$290,000 each. This equates to an annual lease payment of approximately \$80,000 for 6 years.

-Sullivan stated that containerized service was a good move for the City. It has helped clean up a lot. He recommends keeping this service going.

2) Based on cost projections provided in this report, would the City Council wish to direct City Staff to pursue the outsourcing of curbside collection of residential and small business waste?

- We wouldn't need to purchase two new loaders and would then outsource with a private company.

3) Municipal Services Department Staff has ideas relative to improved operations at the Transfer Station; trash pickup at City Buildings; a more aggressive approach to the enforcement of our Solid Waste Ordinance, and making amendments as needed.

The following are Tonnage estimates for Fiscal Year 2020 to Wheelabrator

1. Curbside Collection Tonnage = 60 tons per week / 3,120 tons year
2. Transfer Station Tonnage = 30 tons per week / 1,560 tons per year
3. Total of above = 4,680 tons per year
4. Commercial Haulers Dumping at Wheelabrator under the City's contract. The bring in 1,536 tons per year.
5. Tonnage from commercial haulers is a wash as the city collects the tipping fee and an administrative fee back from haulers.
6. All combined tonnage to Wheelabrator from City is currently = 6,216 tons per year.

Fiscal Year 2020 City Solid Waste Budget:

- Curbside Collection Total = \$184,565 (excludes tipping / disposal fee)
- Municipal Transfer Station = \$605,553 (includes all tipping charges, River St. Landfill, Household Hazardous Waste collection Day) some revenue returns
- Municipal Transfer Station Recycling = \$91,724 (tipping costs for recycling of various items as required by the NHDES Solid Waste Regulations) some revenue returns
- Transfer Station Building = \$14,650

Continue with Curbside Collection utilizing the option of outsourcing and creating incentives for a private public partnership:

- Approximately 30 pickup hours per week
- Cost of two new City side loaders = \$290,000 each. Outsourcing will eliminate this cost.
- Maintain same pickup schedule of Monday, Wednesday and Friday
- Reduce # of stops and residential curbside tonnage by limiting the number of residential units to be provided such service to 4 units and under. It is currently 6 units and under. The larger rental properties with multiple units would have their own private pick-up. This would be a

change in the solid waste ordinance. Sullivan stated that there is very little time dedicated to solid waste enforcement due to being understaffed.

- Citywide compliance of the Solid Waste Code by Transfer Station Staff.
- City to maintain existing cans until not useable. At that point, customers will need to purchase a replacement can that meets City specifications.
- Perform a can audit based on the generation rate of each residential customer.
- Maximum can service to be provided based on generation rate determined by City Staff.
- No need for the City to incur long term debt nor spend significant time and money involving replacement and repairs to two expensive side loaders.
- Based on my projections as a result of preliminary discussions with private rubbish haulers, the cost of outsourcing curbside collection will be approximately \$283,000 annually. This does not include the disposal/ tipping cost or fuel escalation costs.

Sullivan described some of the pros and cons of privatization vs. purchasing rubbish haulers. One point was that even if they are purchased new, at some point, they will be in the shop for repairs and there will be down time. Privatization also bases their costs on hours not tons. When comparing the numbers against City costs, employee benefits and fuel increased costs must also be added in. The City has spent approximately \$80K in repair costs this past year.

Potential for Improved Operations for the Municipal Transfer Station Operation:

- Sullivan stated that there is land that the Coop gave back to the City that can be utilized.
- Open up facility to additional collection and disposal of demolition to non-Franklin Contractors as this could be a significant revenue source. The City is hauling approximately 6,000 to 7,000 tons of demolition and only making a small amount of money. If the City opened it up to contractors, we could charge a tipping rate and make much more money just from demolition.
- Transfer Station Staff to perform increased compliance of the Solid Waste Ordinance, City-Wide.
- Transfer Station staff continues to handle commercial and residential waste which is not provided by means of curbside collection. Three people are needed on Saturdays.
- Transfer Station staff to continue pickup of municipal buildings, parks, City sponsored events etc. This would not be outsourced.
- Consider requiring schools to obtain locking dumpster service with the same private hauler. Sullivan stated that there is a lot of out of town trash in the school's dumpsters. He stated that the bottom of the dumpsters at the schools are rotting out and new locking ones are needed. This is an operational problem for the City. It is costing the City time and money that we shouldn't be spending otherwise. Dzujna stated that the school sent a letter to all the teachers on this.

- Maintain the need for the 4-person crew to effectively operate the Transfer Station; other solid waste needs of the City, and to assist other MSD Divisions for emergency situations.
- Improvements are desperately needed to the Transfer Station. Many mechanisms are beyond their useful life (34 Years). These include a scale and software replacement; main building rehabilitation; trash compactor replacement; replacement of the 1984 Bobcat Skidsteer; construction of an entry gate shed to provide for improved facility security and traffic control; improved collection / drop off areas for customers i.e. waste oil; and a Trash Trailer replacement (facility is only operating on one).
- Assists with the proper maintenance of the Hill Road Pit with respect to concrete /asphalt rubble material along with stump dump upkeep. Sullivan stated that the stumps could be ground up to become very profitable loam.

Sullivan asked the Council and public if there were any questions.

Dzujna asked how long an outsourcing collection contract would normally run. Sullivan responded that it is typically a three-year contract but one year or even daily can be done as well. Dzujna stated that at the moment, it looks as though the City can afford to do this but what would happen after the contract is up and how hard it would be for the City if we didn't want to renew a contract. The City doesn't have any trucks to fall back on.

Sullivan stated that there is going to be a serious shortage of landfill and incinerators in the Northeast by 2024. The tipping fees are going to increase significantly and this concerns Sullivan the most.

Desrochers stated that he doesn't see any savings between outsourcing and purchasing our own trucks. He is also concerned about losing control. Sullivan stated that he wants to do what is best for the City and not advocating for one or the other. It's up to the City Council.

Clarenbach stated that there are different pieces to this that need to be broken out. Curbside pick-up, the transfer station, and the private contract are a few examples. He stated that possibly only one truck could be purchased and run on a dual shift instead of buying two trucks and run them for only 4 hours each.

Mayor Giunta stated that this is the perfect time for a sub committee to review all of these points and drill them down, then bring them to the Council.

Ribas stated that he liked Clarenbach's suggestions and if tipping fees are going up to \$160 per ton, then it might make more sense to maintain our own services in case we go back to recycling. He is in support of keeping this in house. Ribas then exited the meeting at 7:03 p.m.

Sullivan suggested that we could purchase one new truck, keep the better one of the two we currently have, and sell the other truck.

Trudel stated that Flag Hole Road has garbage and debris thrown over the sides of the road and we don't want to create a worse situation. People are dumping over there at night.

Testerman is not in favor of losing curbside collection. This would cause a new set of problems.

Clarenbach stated that he read in the state report that 23% of all household trash is compostable. This could help relieve tipping fees if more people did this so it makes sense to encourage homeowners to do it. City Manager Milner stated that UNH has a program through the Coop Extension on composting.

Councilor Trudel asked if there is a deadline on making decisions for the trash pick-ups. Sullivan replied that this is focused on the next budget cycle FY2021.

Trudel stated that Clarenbach has some good points and there is really only once chance to make the right decision with all of this. He asked Sullivan if an MSD Committee Meeting could be scheduled so they can begin to look at all the details of these options and suggestions.

City Manager Milner stated that she asked Director Sullivan to write down as many ideas and suggestions on this and she was hoping to get a good feel from the Council on which way they were leaning and cross off things that absolutely would never be considered. She suggested asking Mr. Richard Ellert to come in and help the Council LEAN out these ideas.

The following are alternative action item thoughts

"I move that the Franklin City Council provide City Staff with direction and to move forward towards the evaluation of the following items relating to Solid Waste Disposal, as listed below (item's a through f) and report back to the Council for further action(s):"

- a) Evaluation of the feasibility of outsourcing City residential and small business generator curbside collection of trash. Consider a similar process that Laconia follows.
- b) Examine funding alternatives in order to purchase the infrastructure needs of the Transfer Station.
- c) Consider revising sections of the City's Solid Waste Ordinance relating to Curbside Collection: Transfer Station Operations; and Fees including the re-evaluation of a "Base Level Service".
- d) Feasibility of establishing a "Transfer Station Revolving Fund", or other funding, to help offset facility costs.
- e) Modification of the City Transfer Station Permit if necessary, to accommodate changes in operation.
- f) Discuss future use of adjacent 86-acre parcel for compatible use.

- g) Take no action (take this off this list, we can't do nothing at all). Under this scenario we need to purchase two side loaders in the F.Y. 21 budget.

Note: The option of discontinuing curbside trash collection would save the City a considerable amount of money; however, this would create operational problems at the Transfer Station and would pose additional burdens on residents. The concern over code compliance and health effects from accumulated trash on property is also an issue. Sometimes for every solution a new problem arises.

Mayor Giunta stated that Massachusetts started closing their landfills and now sends their waste to New Hampshire and when he was the Waste Management Director, he wanted to place a tax on all out of state waste. It was called the Tony Tax but because of the Federal interstate Commerce Law, it couldn't be passed.

Representative Dave Testerman commented on the financing of the recycling phase and believes there will be a replacement for China. Desrochers stated that we thought the recycling was going to China when in actuality, it was just being dumped in the ocean.

Establishing a Revised Base Level Service and other Ordinance Changes:

- Base Level Service sets a specified maximum amount of trash to be picked up curbside. Currently, the City picks up primarily residential trash along with small commercial generators. Larger multi-family complexes over six units and commercial properties use commercial dumpster service. There has been sentiment amongst the City Council to reduce the limit of commercial multi-family unit's serviced by City curbside collection from 6 units to 4 units.
- In establishing a revised Base Level Service for containerized curbside trash, Staff is recommending a maximum can size of up to one 96 gallon and one 64 gallon per single residential dwelling unit based on the properties weekly trash generation rate. This service is based on the customer not having "extra cans" on the property. Additional containers for multi-family units will be determined by the estimated maximum weekly volume of trash and the number and size of containers distributed accordingly. Existing small commercial customers will also continue to be serviced.

Director Sullivan stated that the next steps should be a review of each of his areas discussing the challenges and risks.

Mayor Giunta stated that Director Sullivan and Mike Amero do a fabulous job at the Transfer Station. Applause was given by all to Mike.

- Proposed Base Level Service should be reaffirmed as follows:
 - 36, 64, and 96-gallon size for garbage / trash with 1 time per week pick-up. All waste must fit inside the container and be bagged with the container lid closed. Weight of

trash cannot exceed 200 pounds for a 96 gallon can, 150 pounds for a 64 gallon can and 100 pounds for a 36 gallon can.

- Containers remain the property of the City and size would be determined based on the weekly volume of trash a property is generating and by property classification.
- All repairs to containers would be made by the City.
- Any amounts generated beyond specified volumes must be brought to the Transfer Station.
- Loose un-containerized trash will not be picked up.
- Customer Base includes: (2951 Units of the combined listed below)
 - Single Family
 - Two Family
 - Multi-Family six units and under
 - Municipal Buildings and Schools
 - Smaller commercial properties currently being serviced
- Customer Base Excludes:
 - Commercial Properties not currently being serviced
 - Trailer Parks
 - Properties located on unaccepted roadways
 - Unaccepted Subdivisions and Private ways
 - Condominium Complexes
 - Apartment Complexes
 - Multi-Family seven units and over

Mayor Giunta asked City Manager Milner and the Council if there was any further business. There was none.

Motion to adjourn was made by Councilor Dzujna. Seconded by Councilor Clarenbach.

All in favor. Motion PASSED.

Meeting Adjourned at 7:21 p.m.

Respectfully submitted,

Audrey Lanzillo



City Council Meeting Minutes
Monday, December 2, 2019, 6:00 p.m.
Council Chambers – City Hall

In attendance:

Mayor Tony Giunta, Councilor Jo Brown, Councilor Kathy Rago, Councilor Karen Testerman, Councilor Vince Ribas, Councilor Bob Desrochers, Councilor George Dzujna, Councilor Ted Starkweather, Councilor Scott Clarenbach, Councilor Paul Trudel

Others in attendance:

City Manager Milner

Meet and Greet the new Finance Director Esaundra “Pessy” Gaudette

City Manager Judie Milner opened the meet and greet of Director Gaudette with an overview of the interview process for this position and provided the Council with some of her job-related experiences highlighting that Gaudette has a background in Municipal Government. Milner then introduced our new Finance Director Esaundra Pessy Gaudette at 5:50 p.m. and she was then sworn in by City Clerk Katie Gargano. Everyone applauded and was invited to have some light refreshments.

City Council Meeting

The meeting was called to order at 6:05 p.m. in Council Chambers.

Salute to the flag was led by Councilor Rago.

Mayor Giunta greeted everyone and directly opened the Public Hearings.

Public Hearings

Opened at 6:05 p.m.

Resolution #11-20 – a resolution appropriating one-time municipal revenue from the State FY20/21 budget for municipal vehicles.

Mayor Giunta asked if there was anyone from the public that wished to address the Council with comments or questions. There were none.

The public hearing on resolution #11-20 closed at 6:06 p.m.

Resolution #12-20 – a resolution appropriating \$24,000 in proceeds from the sale of ambulance two toward emergency medical services equipment expenditure for the purchase of a Power-PRO XT Stryker Power Cot.

Mayor Giunta asked if there was anyone from the public that had comments or questions regarding Resolution #12-20. There were none. The Public Hearing for Resolution #12-20 closed at 6:06 p.m.

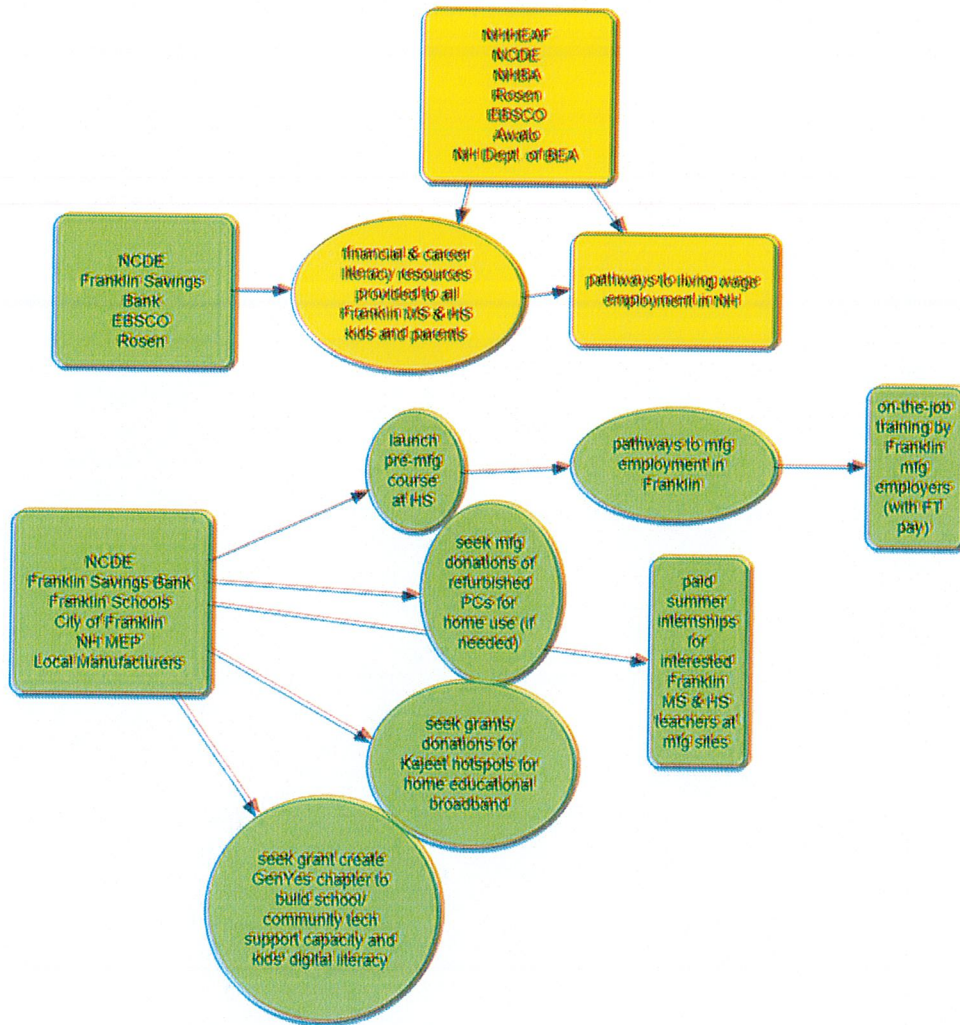
Digital Equity and Manufacturing Workforce Development in the School

Councilor Jo Brown introduced guest speaker Robert McLaughlin. Mr. McLaughlin is the Founder of the Non-Profit National Collaboration for Digital Equity. His focus is to stir investment from banks under the Federal Community Reinvestment Act (CRA) and from other resources to remove digital dividing obstacles, educate, and create opportunities in ways that meet CRA compliance while delivering measurable economic inclusion particularly in our schools.

Brown continued to mention that over the summer, Franklin Savings Bank, through their partnership with Mr. McLaughlin, launched the first digital equity tools as part of the CRA. This is really exciting for the City.

Brown further provided Mr. McLaughlin's history of being an educator and a prior school principal. Along with his many additional professional affiliations, he has a PHD in Educational Policy and Leadership from Ohio State University. Mr. McLaughlin has been working closely with Councilor Brown, Zenagui Brahim, and Superintendent LeGallo focusing on providing manufacturing at the High School.

Mr. Bob McLaughlin handed out a diagram to reference (see below) and informed the Council that he would like to provide an overview of what is happening and being planned here in Franklin. The handout shows green circles that identify current partnerships. The goal is tap bank funding that falls under an RSA stating that every bank must invest money toward economic growth in their community.



Mclaughlin explained some history of how the CRA came to exist. In 1997, banks that have FDIC insurance must make investments toward economic opportunities in lower income communities. Banks that make these investments, will receive CRA Credits that can be used toward meeting their requirement. This is a yearly activity that banks must adhere to. Banks spend \$100B every year on meeting this requirement. The CRA requirement should be able to support educational opportunity. He added that you can't really have economic opportunity if you don't have graduates who are educated appropriately, trained, and ready for the work force. If students don't have Digital Access or skills, it will be impossible for them to thrive in this digital world when they need to search and apply for jobs. Approximately 20% of households do not have Broadband access. This is a significant number.

Mclaughlin provided the Council with some history of when he pulled together a pilot program in 2013 with some friends from the University of Texas which persuaded Federal Regulators to allow banks to get credit towards meeting their CRA requirement, for the first time, by addressing the digital divide as barriers to economic opportunity. He also highlighted that Franklin Savings Bank is the first in the Country that used CRA dollars to finance the refurbishment and donation of their computers. The approach needs to be systemic and monitored. Mclaughlin stated that if we solve Digital Equity then what. If this is all we do and

not address poverty, then all of this isn't terribly meaningful. The next focus is to bring together partners to discuss what they are willing to do to be part of this. Franklin needs to begin building pathways, all the way back from Middle School, to these living wage jobs. Students need to understand that there is a payoff to staying in school and training available so when they graduate, they can obtain a living wage job right out of high school.

Mclaughlin continued to explain that manufacturers will pay for instructors and for equipment to go into the High School to create a premanufacturing course. The teachers will need to be on board. Franklin has everything it needs to make this work without any outside help.

Mayor Giunta asked if anyone had questions for Mr. Mclaughlin. He then praised Mr. Mclaughlin stating that he hopes he is still teaching because his presentation was incredibly informative and transformative.

Desrochers stated that he worked in the school for about seven years and it was frustrating to see some of the teachers teaching the XY coordinate scale in Algebra and didn't actually know what the XY coordinate scale was for and where it is used outside of the classroom. Mayor Giunta added that this is why a teacher internship with manufacturers is so important.

Testerman stated that it was unfortunate that more folks from the education side couldn't make it tonight to listen to Mr. Mclaughlin's presentation. She then asked Mr. Mclaughlin to review the four qualities that the manufacturers are looking for from the students graduating into the workforce. Mclaughlin replied that there are actually several: Twenty-first Century skills, dress appropriately, show up on time, make eye contact, take good notes, communicate well, be a good team player, and most importantly have self-confidence.

Dzujna informed the Council that Mr. Mclaughlin presented this information to the school board last month. He stated that he's also excited about the internship for the teachers. Dzujna asked Mclaughlin if the City's Library Director could be a recipient of newer computers through the CRA funding program. Mr. Mclaughlin replied that yes, libraries do qualify and should absolutely get involved.

Trudel thanked Mr. Mclaughlin for his time and then asked him if he has ever been to Lowell, VT. The students there are so far removed from manufacturing and they are just checking out mentally. There are a few opportunities in Burlington and Durby. Franklin already has the opportunities here that are accessible to our students. Trudel asked Mclaughlin how we launch a type of pilot program.

Brown stated that she is working with Superintendent Dan LeGallo and Principal Carrie Charrette on these very things discussed tonight. Charrette already had about three teachers who wanted to jump right into this. Brown also mentioned that a few manufacturers were going to be at the High School during the student's break time to provide information about opportunities for internships and for employment to the students.

Ribas asked Mr. Mclaughlin what he envisions the City's role to be as a partner in all of this. Mclaughlin responded first by mentioning that the City's role can be through Collective Impact by way of mobilizing the City to meet its own challenges. He further added that the City Council can be the leading voice and promote this by working together with LeGallo, the schools, the

manufacturers, and the bank. Together, this is doable. He suggested that one of the first steps should be looking for solutions to address affordable broadband. Another suggestion would be pitching to the manufacturers to donate devices to help educate and train their future employees. Computer literacy is key and Franklin has all the resources it needs.

Mclaughlin also talked about the “homework gap” which is a phrase first used by FCC Commission Jessica Rosenworcel. This phrase describes the gap between the kids who have access to the internet to study and build on their skills as opposed to the kids who don’t. He continued to state that a large percentage of teachers are not assigning homework that requires broadband access.

Trudel stated that he feels that Mclaughlin has the buy in of the Council and of the school. Trudel asked if there is any cost associated with this. Mclaughlin stated that there is no cost at all. The manufacturers and the bank would be the sponsors.

Testerman asked Mclaughlin how the issues of digital addiction would be addressed. Mclaughlin replied that he believes that several things need to happen not just one simple solution. Mclaughlin offered a couple of ideas.

- Support single parents who work full time or work 2 jobs and can’t be home to provide the supervision needed – the Public Library could play a role in this.
- Allow teachers to use computer devices in the classroom so children can get used to using them for learning purposes.
- Ways to monitor this must go hand in hand with rolling something like this out.

Mclaughlin stated that it frightened him to watch a news clip where a computer tech executive stated that devices and programs are being designed to be more and more addictive because that is where the money is. There are currently no constraints on this.

Mayor Giunta shared a memory of when he was growing up and television commercials lasted 30 seconds because that was our attention span back then. Commercials today last typically only 12 seconds. Mclaughlin added that the images per second has increased as well. If you look at older commercials or programs, it’s almost like watching it in slow motion. Kids today need to learn how to slow things down to work at a problem. Finding solutions isn’t going to be accomplished in 12 seconds.

Dzujna asked if the homework gap is due to financial reasons or because certain areas don’t have broadband access at all. Mclaughlin replied that both are the reason. He stated that a company called Kajeet who buy blocks of data from major cell phone companies and then sell blocks as low as \$10.00 per month that are restricted for educational purposes. Mclaughlin stated that kids will live up or down to the expectations we set for them. If we tell them that we don’t trust them to take devices home, then they won’t be trustworthy with devices. If we allow them to take a device home and give them meaningful work, they will try to apply themselves. There will be bumps and possibly misbehavior because they are still kids. Mclaughlin added that kids who tend to “check out mentally” do so because they are picking up subliminal messages that people don’t think their future is very bright. Trudel added that if this program takes off, monitoring must be part of this from the beginning.

Mayor Giunta concluded this topic stating that he could not believe that Franklin Savings Bank did not make it heard loudly that they were the first to use their CRA dollars in this manner. He feels a press release is a great idea and will begin working on one.

Applause was provided to Mr. McLaughlin. Mayor Giunta thanked Councilor Brown for bringing this forward.

Comments from the Public

Representative Dave Testerman stated that when he was in college, a professor couldn't teach engineering unless they worked in the field. There are not enough workers who are also teachers. We have teachers who haven't learned how to teach our kids.

There will be a second hearing to legalize marijuana at the state house tomorrow at 2 p.m. by the committee who tabled the marijuana bill.

Mayor Giunta asked if anyone else had questions or comments for the Council. There were none.

City Council Acknowledgement

Councilor Karen Testerman stated that there are two public meetings occurring on the same date at the same time on December 9th. The LEAN Workshop is always open to the public. The School Board is having a public hearing on the Transgender Policy. Testerman wants parents to know what the school is teaching or discussing about teaching. She stated that she plans to go to the School Board meeting on 12/9 instead of the LEAN Workshop.

Dzujna stated that the Tree Lighting Ceremony will be on December 6th and asked the Mayor if he would flip the switch to the tree lights.

Mayor Giunta thanked Mr. Perkins for the candy packages he left for everyone.

Mayor's Update

Representative Werner Horn made Mayor Giunta aware of what a Purple Heart Community is. If the City of Franklin has a single Purple Heart recipient then we are qualified to be a Purple Heart Community. Desrochers confirmed that we do have a Purple Heart recipient. Mayor Giunta was excited to hear this and stated that we can erect a sign at the City entry way that states "Purple Heart" community.

Agenda Item I.

Council to consider the minutes of the November 4th, 2019 City Council Meeting.

Councilor Rago stated that there is a paper with her changes in front of the Council for the minutes. She would like to replace a couple of pages.

Mayor Giunta asked if there were any further comments. There were none.

**Motion – Councilor Clarenbach moved that the Franklin City Council approve the minutes of the November 4th, 2019 City Council Meeting.
Seconded by Councilor Desrochers.**

Mayor Giunta stated that there are additional changes on the table. Councilor Rago asked for a new motion to accept the minutes as amended.

**Motion – Councilor Brown moved to accept the minutes as amended.
Seconded by Councilor Ribas.**

Mayor Giunta asked if there was any discussion. There was none.

All in favor. Motion PASSED.

Agenda Item II.

School Board Update

There was no update this evening.

Agenda Item III.

Council to consider approval of Resolution #11-20, a resolution granting authority to accept and appropriate a one-time municipal appropriation in the adopted FY20/21 State Budget.

**Motion – Councilor Desrochers moved that the Franklin City Council adopt Resolution #11-20 appropriating \$228,925 in one-time municipal revenues from the adopted FY20/21 State of NH Budget.
Seconded by Councilor Dzujna.**

Mayor Giunta asked if there was any further discussion. There was none.

RESOLUTION #11-20

A Resolution Granting Authority to Accept and Appropriate a One Time Municipal Appropriation in the adopted FY20/21 State Budget.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2020 beginning July 1, 2019, **and;**

WHEREAS, the City Council, realizes that the State of New Hampshire adopted their FY2020/2021 budget appropriating some of their prior year surplus as one-time revenue to municipalities, **and**;

WHEREAS, the City Council, understands that Franklin's share for FY2020 is \$228,925, **and**;

WHEREAS, the City Council recognizes that the Municipal Services Department fleet is aging and the current MSD vehicle repair budget for FY2020 will be greatly exceeded, **now**;

THEREFORE, BE IT RESOLVED, that at their regularly scheduled meeting of the City Council on Monday, December 2, 2019, the City Council of Franklin, New Hampshire does hereby adopt resolution #11-20 to accept and appropriate a one-time municipal appropriation in the adopted FY2020/2021 State Budget in the amount of \$228,925, and hereby authorizes the following non-lapsing appropriations:

An Increase in Revenue:

Miscellaneous Revenue Acct. No. 01-0-000-33590-000, Two Hundred Twenty-Eight Thousand Nine Hundred Twenty-Five Dollars (\$228,925)

An Increase in Expenditures:

MSD Machinery & Equipment Acct. No. 01-3-122-40740-000, Two Hundred Twenty-Eight Thousand Nine Hundred Twenty-Five Dollars (\$228,925)

By a roll call vote.

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Yes</u>

All in favor. Motion PASSED.

Agenda Item IV.

Council to consider approval of Resolution #12-20, a resolution granting authority to accept and appropriate funds for the purchase of a Stryker Power Cot for Ambulance no. 2.

Motion – Councilor Desrochers moved that the Franklin City Council adopt Resolution #12-20, authorizing the Fire Chief to purchase a Power-Pro XT Stryker Power Cot. Funding for this purchase will come from the revenue generated from the sale of the old Ambulance no. 2.

Seconded by Councilor Ribas.

Starkweather asked how much the new power cot would cost. Fire Chief Mike Foss stated that it will cost \$23,166. Foss stated that he is also adding in a new mattress as they can get

contaminated so the total cost is closer to \$24K. Councilor Trudel asked if the company can throw in the mattress at no additional cost. Chief Foss said he will ask.

Mayor Giunta asked if there were any further questions. There were none.

RESOLUTION #12-20

A Resolution Granting Authority to Accept and Appropriate Funds for the Purchase of a Stryker Power Cot for Ambulance 2.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2020 beginning July 1, 2019, **and**;

WHEREAS, the City Council, at their meeting held on October 7, 2019, authorized the City's Finance Director and Fire Chief to sell old Ambulance Two for the highest sale value possible and the funds to be used towards the purchase of a replacement power cot for the new Ambulance Two, **and**;

WHEREAS, the City Council, recognizes that the old Ambulance 2 was sold to the City of Laconia for \$24,000, **and**;

WHEREAS, the City Council, understands that the current Power Cot used in old Ambulance 2, was purchase in 2009 and has reached the end of its useful life, **now**;

THEREFORE, BE IT RESOLVED, that at their regularly scheduled meeting of the City Council on Monday, December 2, 2019, the City Council of Franklin, New Hampshire does hereby adopt resolution #12-20 to appropriate the funds from the sale of old Ambulance Two for the purchase of a new Power-Pro Stryker Power Cot for new Ambulance Two, and hereby authorizes the following non-lapsing appropriations:

An Increase in Revenue:

Sale of Municipal Property Revenue Acct. No. 01-0-000-35011, Twenty-Four Thousand Dollars (\$24,000)

An Increase in Expenditures:

EMS/Rescue Machinery & Equipment Acct. No. 01-2-207-40740-000, Twenty-Four Thousand Dollars (\$24,000)

By a roll call vote.

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Yes</u>

All in Favor. Motion PASSED.

Agenda Item V.

Other Business

1. Committee Reports:
 - a. Councilor Brown provided her last update as Chair of the 21st Century Committee. The following are Brown's personal notes that she read:

21st Century Committee Report

As we come to the close of another year, I want to take the opportunity to review again a few of the recommendations of the Designing Franklin's Education for the 21st Century committee. Several recommendations were made, based on feedback from the public. As we have discussed several times, consideration of consolidation of like city and school functions was a recurring theme. The unwillingness to work together, school board and city council on this issue, as evidenced by the School Board 7-2 vote to **reject** working together to look for ways to consider consolidation of like functions to free up money for both school and city priorities also takes away the opportunity to potentially increase the tax allocation to the school. Because it is only through such teamwork that any additional funds, be they school or municipal can be found. And this effort directly ties to **Goal 3.1.3 Promote increasing tax allocation 2018-2023** as listed in the Franklin School District Strategic Plan Addendum 10/21/19. Why would the **city consider increasing the tax allocation** when the school board shows no willingness to work together on the total budget? I hope that new members elected to the school board may be able to provide a new perspective, one that encourages teamwork and accountability to our taxpayers who fund both budgets.

Another 21st Century recommendation was to "Take teachers seriously - don't make them the funding source for budget shortfalls - and to look to **non-academic areas first for cuts** before removing the most important individual in the school system - a trained and valued teacher.

Again, looking at the SAU strategic plan, I encourage all to take to heart Goal 2 that strives to "Create an environment where teachers

are valued and have access to the tools necessary to create a safe, supportive educational experience" - tools that can address the fact that only 16% of our 11th grade students are proficient in math and only 22% in science, based on the NH Assessments results on the DOE website. To assist with those tools, the city has, over the past 4 years allocated over \$1M in additional funding over and above the school budget to assist the school in shortfall areas. These are specific areas that should be an SAU focus and front and center in the strategic plan and should drive specific, measurable goals with deadlines to evaluate effectiveness. No where in this addendum is there a measurable goal with proficiency level targets and achievement dates that address these low scores or how to improve them. I would hope that on-going reviews of the Strategic Plan would look beyond developing data bases and consider laying out specific, measurable goals to address the 20% drop in 11th grade proficiency in Reading, from 56-36 % from SY16/17 to 17/18.

Another committee recommendation was to encourage professional development of staff. It does appear that good progress is being made in this area and several teachers and staff members were involved in training this past summer and continue to train throughout the school years. Let's encourage the retention of these trained staff to provide continuity each year for our students and the school curriculum. We cannot afford to train teachers only to lose them to another school district.

A recommendation not directly stated by the 21st Century committee but in line with the SAU Strategic Plan 3.2.3 Identify potential resources and needs provided by community stakeholders looks to the manufacturing initiative that the Superintendent and myself and Dr McLaughlin are working with local manufacturers. We held the Manufacturing Night in Oct and have 3 manufacturers ~~are~~ visiting the high school students in December. The hope is to provide positive career paths/opportunities for our students as well as intern and other training opportunities to set them up for potential employment after graduation.

As we all know the State finally did step up this year and provide some much-needed funding for our schools. For Franklin this is over \$800K in 2019/20; slightly less in FY2020 and a little over \$900K in 2021. The City Council voted unanimously to give the full amount this year to the school for their disbursement.

The timing of the money is fortuitous as the other city departments are now facing the impact of shifting money from city departments to the schools over the last three years. As I mentioned above, over \$1.3 million was voted by the city council in the past 3 years to go to the schools. Now other city departments are in need of upgrades, hires and other operational necessities to sustain **their** missions. I encourage the school to carefully allocate their funds to sustain their budgets over the next 3 years as municipal requirements can no longer wait.

- b. Clarenbach mentioned that a Doodle Poll was sent to the MSD Committee requesting committee member's availability. The Poll was sent today. Please keep an eye out and respond accordingly.
 - c. Testerman asked the group to save the date (February 5th) for the Emergency Management Preparation Workshop.
2. City Manager's Update
- a. Milner gave a big thank you to Councilor Dzujna for donating the Christmas wreaths again this year. She also thanked the Franklin Fire Department for putting up the Christmas lights on Central Street.
 - b. Milner thanked Councilor Clarenbach for announcing the Doodle Poll.
 - c. There was a very important award that was given to Eversource from Forbes and Just Capital. It is called the "Just 100 Award". Eversource was ranked #1 for utilities and took 26th place overall for ethical leadership, work-life balance, customer service, community support, and environmental impact.
 - d. There was no Contingent Grant Line Activity.
 - e. The Trust fund for school funding remains at \$69.26.
 - f. FBIDC Director Jim Aberg led the "Be Heard Community Forums" on 11/5 & 11/6. The forum that was held late in the afternoon was well attended but the early morning one was not. Milner thanked the community members who took the time to attend and provide some really good ideas.
 - g. The State USDA Director Anthony Linardos visited Franklin on November 12th and met with the Economic Development team to discuss ways that the USDA can help with improvements in our Downtown.
 - h. Milner and Mayor Giunta had the honor of attending the Northern New England Planners Association Annual Dinner on November 14th at the Mount Washington Hotel. It was a great honor for Mill City Park to receive the Project of the Year Award. Many attendees approached Milner and Marty Parichand during the dinner to tell them that our project was very cool.
 - i. The Trash Talk Workshop with MSD was held on November 19th. Milner thanked Director Sullivan for a great job presenting the information to the Council and the public in attendance that evening. It wasn't an easy conversation but Sullivan did a great job explaining the situation and what the City needs to do to address it.
 - j. Milner was honored to attend the Northfield Economic Development Council Annual Meeting on November 20th. The Director of Business and Economic Affairs Taylor Caswell was the keynote speaker who also spoke highly of our Mill City Park project and made suggestions on tying the two communities together through this project. Discussions with Milner and the City Administrator of Northfield will be occurring to work out a more regional approach.
 - k. Milner thanked the MSD Department and the public for stepping up to help the school because the school is down a sander. She stated that there may be other

areas or sidewalks that might take a little longer to receive sand or salt because the City feels it's important to address the school first.

- l. The next Legislative Committee Meeting will be held tomorrow evening at 6 p.m. at Bessie Rowell.
- m. The Colby Sawyer Student Program has been ongoing in the City. The students have been working really hard on several initiatives. They are working on: marketing, sustainability for the Mayor's Drug Task Force, and certain pieces of Economic Development. The students will present their projects at 6:30 p.m. on December 5th in the Blue room downstairs City Hall. Milner invited everyone to attend and see what the students have been working on.
- n. The next LEAN Meeting is on the new recurring schedule which is scheduled for December 9th.
- o. The Annual Employee Holiday Luncheon will be held on December 24th at noon at the Fire Station. The Mayor and City Council are welcome to attend.
- p. Milner stated that the next Department SWOT Presentation will be of the Fire Department in January and then Water/Sewer will be in February.
- q. The New Hampshire Municipal Association (NHMA) Board meets on the 3rd Friday of each month in Concord. Milner informed the Council that she was elected to sit on the Board for a 3-year term. She is looking forward to sharing the City's perspective with the board.
- r. Milner concluded with informing the Council and the public that she and Director Lewis have spent months creating a spreadsheet of properties that need the Council's review. She is not asking for a vote this evening. She handed out the spreadsheet and asked the Council to review it and then make recommendations at the January 6th meeting. Milner explained what the colors on the spreadsheet meant. The yellow highlighted properties will go up for a vote at the January 6th meeting. She asked the Council to take their time reviewing the information and reach out anytime with questions.
- s. A non-public session is needed.

Milner wished everyone a Happy Holiday Season!

Motion – Councilor Testerman moved to enter into a non-public meeting according to RSA 91-A:3 II (a) the dismissal, promotion or compensations of any public employee.

Seconded by Councilor Ribas.

Mayor Giunta asked if there was any discussion. There was none.

Roll call vote to enter into non-public:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Rago	<u>Yes</u>	Councilor Trudel	<u>Yes</u>

All in favor. Motion PASSED.

Entered non-public session at 7:27 p.m.

**Motion made to leave non-public and return to public session was made by Councilor Rago.
Seconded by Councilor Starkweather.**

Public Session reconvened at 7:34 p.m.

**Motion made by Councilor Ribas to seal the minutes because it is determined that divulgence of this information likely would render a proposed action ineffective.
Seconded by Councilor Clarenbach.**

Roll call to seal the minutes:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Ribas	<u>Yes</u>	Councilor Trudel	<u>Yes</u>

All in favor. Motion PASSED.

There were no further comments or discussion.

**Motion – Councilor Desrochers moved to approve the employment contract for Police Chief David Goldstein effective December 2, 2019 to December 1, 2023.
Seconded by Councilor Brown.**

Mayor Giunta asked if there was any discussion. Councilor Dzujna commented that the Chief is doing a great job. There were no further comments.

All in favor. Motion PASSED.

Motion to adjourn was made by Councilor Ribas. Seconded by Councilor Starkweather.

All in Favor. Motion PASSED.

Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Audrey Lanzillo



City Council Special Meeting Minutes
Monday, December 9, 2019, 6:00 p.m.
Bessie Rowell Community Center

In attendance:

Mayor Tony Giunta, Councilor Jo Brown, Councilor Kathy Rago (arrived at 6:47 p.m.), Councilor Karen Testerman (arrived at 6:47 p.m.), Councilor George Dzujna, Councilor Ted Starkweather, Councilor Paul Trudel

Others in attendance:

City Manager Milner, Planning and Zoning Director Richard Lewis, Police Chief David Goldstein, members of the public

Absent:

Councilor Ribas, Councilor Bob Desrochers, Councilor Scott Clarenbach

The meeting was called to order at 6:05 P.M. at the Bessie Rowell Community Center.

Salute to the flag was led by Councilor Brown

Mayor Giunta stated that we will start with Agenda item IV. LEAN Update.

Agenda Item IV.

City Manager Milner stated that the department heads and Richard Ellert had the opportunity to meet last Thursday. They discussed goals for 2020 and identified the need for an additional roadmap. This is needed to tie into the higher level one that the Council has already established. This additional roadmap will include the details of how to accomplish the tasks needed to reach the goals set by the Council. For now, a few steps need to be on the back burner and an additional roadmap needs to be created by the City Manager. Milner stated that Richard Ellert will be able to meet with the department heads in January and then again with the Council on next steps and a reboot in February or March. The January LEAN workshop will be cancelled so the rest of the group can catch up. In the meantime, the Skills Matrix design has been agreed upon so the department heads can begin moving forward in this area.

Mayor Giunta invited Chief Goldstein to share an example of how LEAN was implemented at his level. Chief Goldstein stated that he is a member of the NH Association of Chiefs of Police and

is chair on two other committees: The Legislative Committee and the Wellness Committee. Chief Goldstein was able to share what he learned through our City's LEAN efforts and sat with the Chiefs of Police Legislative Committee reviewing money savings opportunities.

Mayor Giunta asked members of the public if they had any questions for the City Council.

A Franklin resident stated that she enjoyed all the activity downtown this past Friday night. The Opera House doing the Festival of Trees, the Christmas Tree Lighting, and the businesses downtown were open for the patrons attending these activities. There was a great vibe here.

Resident Leigh Webb stated that the Festival of Trees had a great turnout. He thanked everyone who donated their time and any gifts toward the Festival of Trees event.

Resident Bill Yacopucci asked what time the Christmas tree lights turn on. Councilor Dzujna replied that the tree lights are on the same timer as the streetlights.

Councilor Brown asked when the lights on the wheel will be turned on. Councilor Dzujna replied that there was an issue with the ground wire so those lights are not on just yet but will be on the same timer as the streetlights when it does get fixed.

Resident Leigh Webb asked the Mayor if he could discuss the Mitigation on the White-Water Park and what the City's roll in that is. The Mayor provided initial information on a meeting that will take place tomorrow which will walk through what will be considered Mitigation in the riverbed. The City will be restoring and mitigating certain areas of the river as part of the project.

Resident Leigh Webb stated that the river had different purposes and uses throughout history here. It's primary use now will be focused on recreational use. He added that the rebar that is in the river is now a safety hazard and needs to be removed.

Councilor Trudel mentioned that all the microorganisms that have become part of the eco system have attached themselves to the rebar which may create an issue if removed.

Mayor Giunta stated that this is a NH DES discussion and the focus at their meeting with them tomorrow and the next day will be on the positive impact of cleaning up the river. City Manager Milner added that the passage for fish will be part of the plan and built into future plans so the wildlife will not be hindered in any way.

Councilor Dzujna asked what happens if we don't have the 10 to 1 ratio. City Manager Milner replied that we are working on the cleanup of the in-channel area of the river and a few other ideas are floating around. DES would like the City to acquire another parcel of property and put

it into a Conservation Trust. The City is focusing on the parcel that was given to us by Eversource. It is 19 acres along the river. This would cover the remaining amount of the mitigation agreement. The one snag is that DES won't consider Franklin's Conservation Committee "third-party" enough. The recommendation is with the Lakes Region Conservation Fund. They have already been contacted and are very interested in our project. Milner asked the Council if they would consider this and if they would be ok with this disposition of property to the Lakes Region. Milner continued to explain that this would be a conservation easement and there would be annual monitoring costs associated with this arrangement. The costs would be rolled into the fundraising efforts for Mill City Park. This will not be an additional cost to the City's taxpayers.

Milner proceeded to explain that tomorrow's meeting with NHDES will have all the key people sitting at the table trying to poke as many holes as they can in this new plan. This will be the last opportunity for the City to provide all the comments regarding this phase before 12/31/19. Once the City provides comments, DES has 30 days to either provide the permit or request to start the project all over again. Tomorrow's message will be that this is a community project, a nonprofit project, and free to the public. The City hopes this can be used for mitigation.

Brown asked when the City will see some construction. Milner replied that it is planned to start in the spring.

Resident Leigh Webb asked for information on the easement and what it includes or does not include. Milner replied that there will be no building on the property, trails should be allowed, and care will be taken for many types of evasive tree species.

Milner handed out a map of the land around the river and explained where the proposed conservation land would be.

Resident Annette Andreozzi asked City Manager Milner if DES or the Conservation can dictate what can or can't be done on the property. Milner replied that either could. Andreozzi stated that she monitored an agreement of a larger conservation trust company out of Concord called Five Rivers and they were very flexible with the creation of the agreement. Gilmanton had five very large parcels of land where easements, an interpretation center, historic barns and museums were all ok based on the interpretation of the agreement.

Brown asked Milner for an update on the Opportunity Zones. Milner replied that the City received a \$30K USDA Grant that will be used for technical assistance which includes the marketing piece. The goal is to entice a socially responsible investor who has patient capital. The City would set up the zone after the City has enticed the investor so it fits exactly what the investor is planning to do. The City will offer the investor assistance from attorneys and legal so they can help the investor get where they want to be.

Milner stated that she would email the Council a link to Nashua's Opportunity Zone website so they can see how nice it looks and when Franklin's website is up and running, Milner will forward a link to that as well. The first big step is the marketing piece.

Mayor Giunta updated Councilor Brown on his strategy with regards to the Wetlands Permit. His Inauguration Speech is on January 6th and if they are able to process the permit, he will make a very big deal out of it.

Starkweather asked if there was a response from other Councilors because the group is waiting to move forward with tonight's meeting. Mayor Giunta replied that he received responses that Councilor Rago and Councilor Testerman would be joining tonight's meeting in approximately 10 minutes.

Brown added that both Rago and Testerman were attending the School Board meeting tonight to address the transgender policy.

Director Lewis stated that he has a request to appoint a couple of temporary Planning Board members. There is a lack of voting capacity on December 18th. He stated that other than the Council members appointing members to the Planning Board, the Mayor appoints the other members and there are currently open seats. The Council can vote tonight on having Councilor Ted Starkweather appointed to replace Councilor Brown or Councilor Rago for that December 18th Planning Board Meeting. Director Lewis also stated that Mayor Giunta could also appoint Brian Barry and Mike Freeman to the Planning Board.

Resident Annette Andreozzi stated that she doesn't feel it is appropriate to use the word "Temporary" Appointments because it sounds as though the Mayor is "stuffing" the Planning Board. She added that there are alternate seats that are open but Mayor Giunta replied that he didn't think there were any alternate seats open until January. Director Lewis stated that Mike Freeman resigned early in the year and another seat opened up when Councilor Ted Starkweather was elected on to the City Council. Andreozzi also stated that 5 alternates can be appointed per RSA. Director Lewis added that the City code stated that there are only 3 three alternate seats. Lewis also stated that there are two open regular seats that are still available due to the resignations mentioned earlier and if he so wishes, Lewis would support the Mayor reappointing Brian Barry and Mike Freeman just for the one meeting and then the Council can appoint Councilor Starkweather in an alternate seat.

Councilor Brown asked Chief Goldstein if our Comfort Dog Miller was training in Florida and Goldstein replied that he is and that he also got to ride in the cockpit of the airplane.

Councilor Rago and Councilor Testerman arrived at 6:47 p.m. There is now a quorum to vote on a couple of topics.

Agenda Item I.

Planning Board Temporary Appointment

Mayor Giunta stated that since a full quorum will not be able to attend the meeting on December 18th and an important issue needs to be voted on, Mayor Giunta will appoint Mike Freeman and Brian Barry to fill two alternate seats that are currently open.

**Motion – Councilor Rago moved that the Franklin City Council appoint Councilor Ted Starkweather as an alternate member of the Planning Board.
Seconded by Councilor Dzujna.**

Mayor Giunta asked if there was any discussion. There was none.

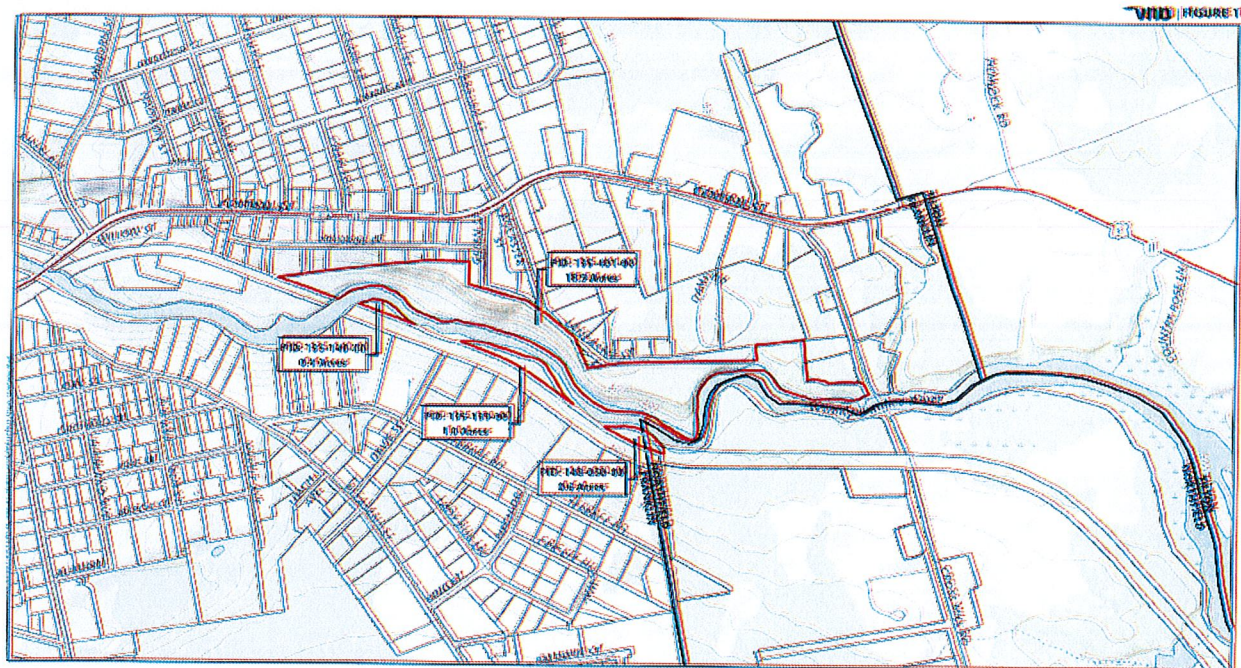
All in favor. Motion PASSED.

Agenda Item III.

Mill City Park Mitigation Discussion

City Manager stated that we are in the permitting stage for Mill City Park and DES asked the City to provide comments on questions they have. The Mitigation is one area where comments are required. Because this is a Private/Public partnership and will be a free park to the community, the City has asked DES other ways to allow us to Mitigate. This can be done by cleaning up the river, managing 27 evasive plant species, and placing a piece of property into a conservation easement. Milner informed the Council that the City is not able to utilize our own Conservation Commission because it's not third party enough. The suggestion is to put it into a conservation easement with the Lakes Region Conservation Fund. Milner has already reached out to them to see if they would be interested and they are.

Milner shared a map (see below) showing the parcels of property that would fall under this. Eversource had given this property to the City quite some time ago. This property goes next to the river all the way up to the Northfield line. The annual monitoring fee would be an hourly rate and shouldn't be anything astronomical.



Testerman expressed concern that the conservation could decide to do something to the property other than what the City is planning and asked if the City is able to dually make decisions. Milner responded stating that it is conservation land and will only be utilized as such and the City will have a say.

Mayor Giunta also added that DES can request that Franklin do all of this in order to continue to make this work and move forward however the Mayor does see possible value in a section on the map and pointed this out to the Council. Giunta continued to state that if there is ever a possibility for the City to obtain income from this, he could push back. He asked the Council if they thought it was worth him doing that.

The Council and resident Leigh Webb further discussed the overgrown road that runs through there and what could happen if certain rules were not followed. City Manager Milner assured the Council that the area will be policed and the easement will be drawn up to cover all concerns. To cover the \$500K for mitigation, Milner stated that these 19 acres fits in well with the request from DES. It may be a good idea to ask DES if Franklin's Conservation Commission could oversee the property. Director Lewis provided feedback on this and is in support of Lakes Region Conservation being the "overseers" of the property and providing Franklin the easements needed.

Milner stated that Pete Walker has been the contact with DES and the Lakes Region Conservation group. Mayor Giunta will reach out to him and all of the key contacts including the engineering group to review the pros and cons of this arrangement.

Motion – Councilor Brown moved that the Franklin City Council authorize City Manager Milner to dispose of the following parcels by placing them under a conservation easement with the Lakes Region Conservation Trust. Lot 135-401-00/Green St., Lot 135-140-00 off Terrace Road, Lot 135-139-00 off Terrace Road, Lot 148-050-00 off Terrace Road.
Seconded by Councilor Trudel.

Resident Leigh Webb questioned the wording “dispose” of these properties. City Manager requested taking out the wording “to dispose of the following parcels by placing them under” and replace that with “grant”.

Motion – Councilor Brown moved to withdraw her motion.
Seconded by Councilor Trudel.

Motion – Councilor Brown moved that the Franklin City Council authorize City Manager Milner to grant the following properties under a conservation easement with the Lakes Region Conservation Trust. Lot 135-401-00/Green St., Lot 135-140-00 off Terrace Road, Lot 135-139-00 off Terrace Road, Lot 148-050-00 off Terrace Road.
Seconded by Councilor Trudel.

Mayor Giunta thanked resident Leigh Webb for catching that. Councilor Testerman asked if this motion is contingent on the Mayor’s discussion with DES tomorrow. Mayor Giunta responded that this motion allows the City Manager to move forward and if something doesn’t turn out well from tomorrow’s meeting with DES, then this can come back to City Council and a new motion can be made.

Mayor Giunta asked if there was any further discussion.

Resident Bill Yacopucci asked about the Green street property where the City normally dumps snow and where the snow would go now. City Manager Milner replied that the City has other properties where snow can be dumped.

There was no further discussion.

All in favor of the motion. None opposed. Motion PASSED.

City Manager Milner asked the Council if there were any questions to the list of properties to be disposed of that she handed out at last week’s City Council meeting. She did receive a few questions via email but wanted to open this up tonight and address in public in case there were any further questions.

There were no questions from the Council.

Director Lewis left the meeting at 7:10 p.m.

Agenda Item II.

Police Department Restructure

City Manager Milner provided some background reminding the Council that during the very first SWOT Presentation, Police Chief Goldstein expressed the need to restructure the department because it no longer works well as it is currently top light. Milner invited Chief Goldstein to further expand on this topic. Milner handed out the Police Department Position Listing as of FY2020. The proposition is to regrade a patrol officer to a lieutenant. This means that a sergeant would be moving up to the lieutenant slot and a patrol officer would move into a sergeant position. This is not an actual new opening rather an internal movement of staff within the FY2020 budget.

Milner reminded the Council that the City is applying for another COPS Grant for the FY2021 budget. We will be asking for at least one but possibly two patrol officers.

Brown asked for an explanation on moving a sergeant to a lieutenant because from a Military perspective, that is a very large jump that requires a few years of education. Brown asked Chief Goldstein if he already has someone who is qualified to move into this position. Goldstein responded that he does however this will involve a competitive process.

Chief David Goldstein explained that it would be someone in house. Councilor Brown asked what is making him top light. Goldstein reviewed some history of the structure when he first joined the Franklin Police Force. He stated that since we operate as a City no matter how small, there were two lieutenants with split duties. One of those lieutenants was also operating as a Detective Sergeant and handling much more than they should have. So back at that time, one of the lieutenant positions was officially changed to a Detective Sergeant so that department could have the appropriate leadership. This left Franklin with only one lieutenant to handle the ever changing and more complex digital operations in their area. Goldstein further explained the need to start doing e-filing and utilizing the on-line systems that the State Police are asking of us. Franklin PD needs to start doing these things which is adding a greater burden to our only one lieutenant.

Chief Goldstein reviewed his responsibilities as Chief of Police and how in some smaller towns, the Chief can also be a patrol officer but here in Franklin, that is not the case due to other

higher-level functional responsibilities that he must ensure occurs here. Before he came to Franklin, there was so much negativity about many aspects of the City and how the City departments operate. His very first goal was to change that stigma by spending time in Concord speaking to Legislators and addressing issues that need attention and solutions. Goldstein stated that his main priority is to make sure the City's Police Department is running properly by having the right people in the right positions.

Motion – Councilor Starkweather moved that a regrade of a patrol office be made to a lieutenant.

Seconded by Councilor Brown

Mayor Giunta asked if there was any further discussion. There was none.

All in favor. Motion PASSED.

Testerman asked City Manager to provide a status on the LEAN Roadmap and how it's progressing. She was not in attendance earlier when Milner reviewed this so there was another review of the same information provided earlier in this meeting.

Dzujna asked if the school was still on board with the LEAN process. City Manager Milner replied that she did not know. He also asked if the City was planning to increase the police force this year and Milner replied that there wasn't for this year due to budget constraints.

Rago asked Milner if there were any discussions around the school returning some money to the City once they receive the \$846K. Milner responded that there haven't been any further discussions on this and she wouldn't count on that happening. Milner stated that she hopes that they at least put some money in their Capital Reserves so it can be drawn on when tough financial issues occur.

Testerman stated that she voiced her position at the school board meeting tonight that the City must see improvements in the academics.

Starkweather attended a meeting recently where realtors were also present and heard them say that section 8 residents don't want to send their kids to Franklin schools. City Manager Milner replied that our data doesn't support those comments. She stated that houses are selling in an average of 8 days.

Testerman added that there is house near her that had been empty since she moved to Franklin that she is happy to see work being done there. She also stated that there is also a second one across the street that was already renovated.

Dzujna stated that Marty Parichand did a presentation at the school Library to 6-8th graders on the White Water Park. It was recorded and placed on YouTube if anyone is interested in watching it. He believes a lot of the negativity is coming from student's uniformed parents which is unfortunate.

Starkweather stated that parents need to get off their phones and computers and be parents.

Brown shared that this will be the first week that manufacturing will be at the High School. Watts comes in on Thursday to begin discussions on restructuring the classes. Brown will have an update at the January meeting. She also suggested making the school a Charter School. Brown also stated that the school shouldn't need to ask for any money over the next years.

Testerman expressed concern over the teacher's contracts by pointing out that it is written in the contract that if the Union wants to use our facility, they can have access to it. Also, if their representative wants to go to a convention and a substitute is needed, the City has to pay for that. She added that there are things in the contract that the City is being forced to do. Some of these activities falls under lobbying and it is unlawful according to our state law.

Testerman further stated that the way to address these things is to deny approval of funds when they ask for it.

Mayor Giunta stated that we are all very concerned for the future of Franklin's youth and the current school system is unsustainable. Test scores are plummeting, enrollment is going down, and costs are going in the opposite direction. Mayor Giunta stated this was why he put Councilor Brown in charge of the committee and thinking far outside the box is what we need to do. If we don't, we are doomed.

Brown stated that the system will just cave in on itself. Testerman added that the disservice to these children could domino into addiction and other problems that continue to over burden the City's funds.

Rago shared her story of how she has a special needs child and chose to place her child in another school because she felt it was the best decision for her. However, every year that goes by that we don't fix the schools, we educationally lose children that may not make it back to where they need to be so the parents maybe home school or chose a private school if they can. The children can't wait for the grown-ups to fix the schools.

City Manager Milner also had to use Khan Academy to help her learn how to do math the new way so she could help her son with his math homework.

Brown stated that Khan Academy is willing to work with Franklin Schools to see if they can help. She doesn't believe there is a cost to the parents for this.

Testerman added that these options help the middle school and high school but there is a problem with the younger children who are learning how to read.

Dzujna also added that there are many roadblocks to addressing these issues and even though the City is a fiduciarily responsible, between the school board and uninvolved parents, it is extremely difficult to make these changes without everyone on board. The power falls under the school board per the Charter.

Resident Bill Yacopucci suggested getting signatures to change the Charter or RSA. Dzujna stated 100 signatures are needed and then it needs to get on the ballot. Maybe make the school board more of an advisory board.

Starkweather commented on the school stating that every student will have a Chromebook by the end of the year. Brown stated that they already have them. Starkweather questioned why then is there a line item in the budget for books if they hardly use them anymore. Brown responded stating that all the students in all grades have them but they are currently not allowed to take them home so this could be why books are still needed. However, Starkweather stated that a teacher said to him that they did not want anyone to say that the school is not using books anymore because that money is still needed.

Brown stated that books are needed in the early stages of learning.

Milner stated that her son hasn't needed to bring home a book since he received his Chromebook.

Motion to adjourn was made by Councilor Trudel. Seconded by Councilor Brown.

All in favor. Motion PASSED.

Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Audrey Lanzillo

CITY COUNCIL MEETING

AGENDA ITEM II



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
December 30, 2019

From: Judie Milner, City Manager & Dick Lewis, Planning & Zoning Director

Subject: Disposition/Acquisition of City Property

Background

Pursuant to RSA 47:5, the City can dispose of property at any time.

The options available to the Council include:

- Auction
- Bid Process
- Direct Sale

Suggested Motions:

Motion 1 – Property Disposition

Councilor moves, “I move that the Franklin City Council authorize the City Manager to dispose of the following City parcels in the manner described for each parcel:

Parcel ID	Location	Recommendation Disposition Method
079-003-00	SALISBURY RD	Direct Sale
098-403-00	SUMMIT ST	Direct Sale
099-001-00	THUNDER RD	Direct Sale
099-024-00	GILMAN ST	Direct Sale
076-081-00	COLBY AVE	Direct Sale
076-157-00	ROBIN ST	Direct Sale
128-030-00	GILE POND RD	Direct Sale
128-044-00	GILE POND RD	Direct Sale
128-052-00	GILE POND RD	Direct Sale
128-055-00	GILE POND RD	Direct Sale
128-058-00	GILE POND RD	Direct Sale
128-059-00	GILE POND RD	Direct Sale
128-060-00	GILE POND RD	Direct Sale

128-061-00	GILE POND RD	Direct Sale
096-018-00	NELSON ST	Direct Sale
097-083-00	NELSON ST	Direct Sale
097-084-00	NELSON ST	Direct Sale
097-085-00	NELSON ST	Direct Sale
133-097-00	WOODROW AVE	Direct Sale
134-270-00	MUNROE ST	Direct Sale
134-281-00	MUNROE ST	Direct Sale
117-207-00	FRANKLIN ST	Direct Sale
118-122-00	WOODRIDGE RD	Direct Sale
117-118-00	ELKINS STREET	Direct Sale
117-293-00	8 Cheney Street	Direct Sale
100-034-00	FAIR ST	Bid Sale
100-035-00	FAIR ST	Bid Sale
100-036-00	FAIR ST	Bid Sale
097-077-00	NELSON ST	Bid Sale
097-107-00	NORTH MAIN ST	Bid Sale
076-089-00	LARK ST	Bid Sale
077-009-00	CHANCE POND RD	Bid Sale
111-002-00	NEW HAMPTON RD	Bid Sale
129-003-00	NEW BOSTON RD	Bid Sale
129-004-00	NEW BOSTON RD	Bid Sale
096-408-00	WEBSTER LAKE RD	Bid Sale
134-102-00	CHESTNUT ST	Bid Sale
116-029-00	182 WEST BOW ST	Bid Sale

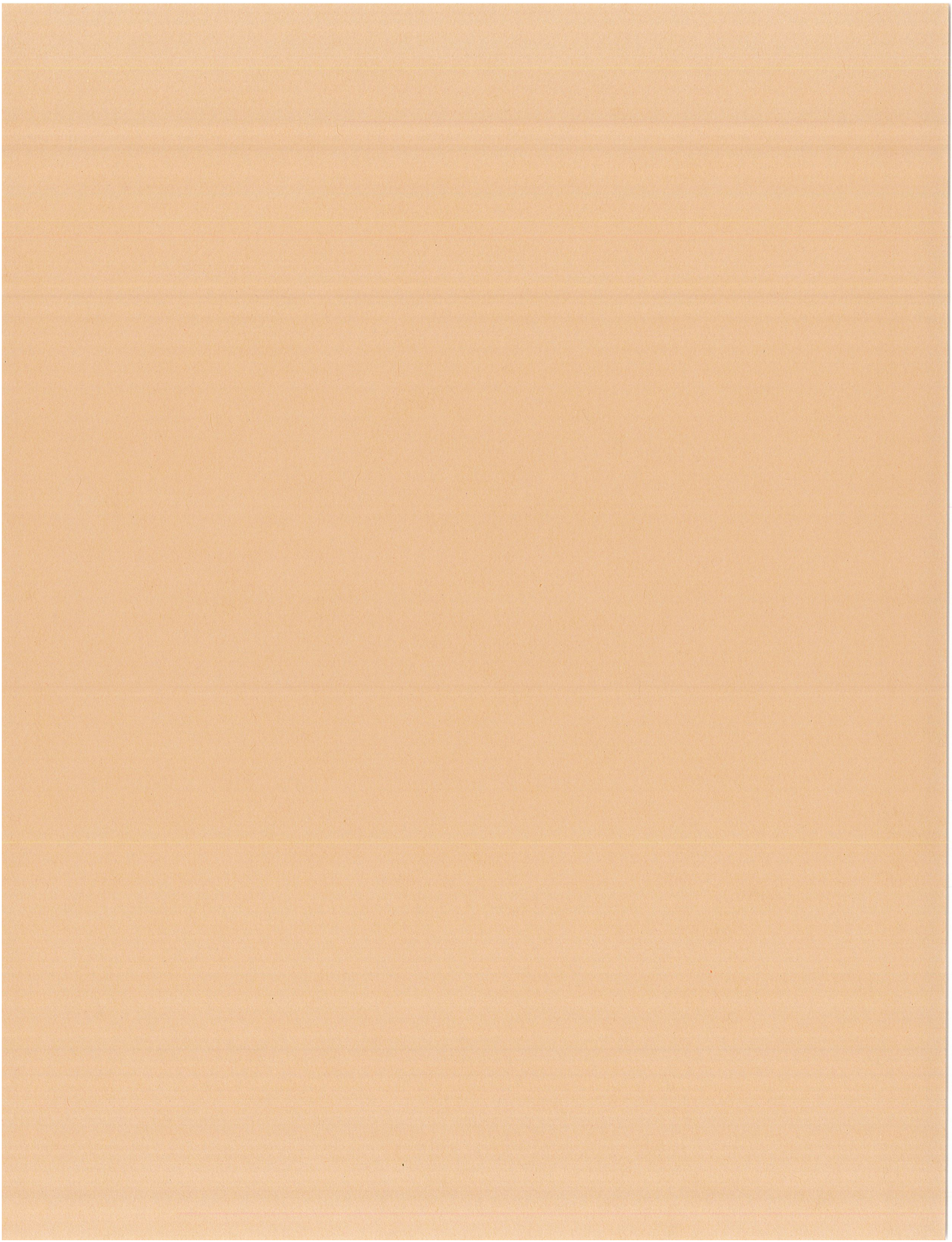
Mayor calls for a second, discussion and vote.

Motion 2 – Property Acquisition

Councilor moves, “I move that the Franklin City Council authorize the City Manager to acquire the following parcels:

118-120-00	Daniell Point Road	Acquire
070-003-00	Hill Road	Acquire

Mayor calls for a second, discussion and vote.



CITY COUNCIL MEETING

AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of January 6, 2020

Subject: School Board Update

Superintendent Dan LeGallo will provide an update to the Mayor and City Council.

CITY COUNCIL MEETING

AGENDA ITEM II



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of January 6, 2020

Subject: Mayor's Alcohol and Drug Task Force

Drug Task Force Coordinator Kandyce Tucker will provide an update to the Mayor and City Council.

CITY COUNCIL MEETING
AGENDA ITEM III



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meetings of January 6th, 2020 and February 3rd, 2020

From: Michael Foss, Fire Chief/EMD

Subject: For the Franklin City Council to consider the appropriation of funds received from the sale of surplus fire and EMS equipment.

Recommended Motion for the January 6th, 2020 Meeting of the City Council:

"I move that the Franklin City Council set a public hearing date for 6:00pm, at the February 3rd, 2020 meeting of the City Council, for Resolution #13-20, to appropriate the \$1,885 received from the sale of surplus fire and EMS equipment for EMS/Rescue Supplies"

Recommended Motion for the February 3rd, 2020 Meeting of the City Council:

"I move that the Franklin City Council adopt Resolution #13-20 to appropriate the \$1,885 received from the sale of surplus fire and EMS equipment for EMS/Rescue Supplies."

Background:

As a result of the LEAN 5S process, the Franklin Fire Department Administration realized there was an accumulated supply of unused, or unnecessary fire and EMS equipment that was being stored within the fire station. At the July 1st, 2019 Franklin City Council Meeting, the City Council authorized the Fire Department to sell the following surplus equipment:

***Approximately 15 Master/Street Boxes
1 Stryker EMS Stretcher (Non-Power Cot)
2 Forestry Council Rakes
1 Pike Pole - 6'
2 Backboards***

As a result of the equipment liquidation, the City of Franklin received \$1,885. As was reflected in the July 1st motion, the money and sale of the equipment was intended to be used for the purchase of the needed EMS equipment.

Fiscal Impact:

No further fiscal impact will result, as \$1,885 was received for the sale of surplus equipment.

Alternatives:

Do not appropriate the revenue.



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #13-20

A Resolution Granting Authority to Appropriate \$1,885 received from the sale of surplus Fire and EMS equipment.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2020 beginning July 1, 2019, **and**;

WHEREAS, the City Council, at their meeting held on July 1, 2019, authorized the Fire Chief to sell the following surplus equipment:

Approximately 15 Master/Street Boxes
1 Stryker EMS Stretcher (Non-Power Cot)
2 Forestry Council Rakes
1 Pike Pole- 6'
2 Backboards

WHEREAS, the accumulated surplus fire equipment sold for \$1,885, **now**;

THEREFORE, BE IT RESOLVED, *that at their regularly scheduled meeting of the City Council on Monday, February 3, 2020, the City Council of Franklin, New Hampshire does hereby vote to adopt resolution #13-20 to appropriate the funds of \$1,885.00 from the sale of the surplus Fire and EMS equipment.*

An Increase in Revenue:

Sale of Municipal Property Revenue Acct. No. 01-0-000-35011, Eighteen Hundred Eighty-Five Dollars (\$1,885)

An Increase in Expenditures:

EMS/Rescue Machinery & Equipment Acct. No. 01-2-207-40740-000, Eighteen Hundred Eighty-Five Dollars (\$1,885)

By a roll call vote.

Roll Call:

Councilor Brown _____ Councilor Dzujna _____ Councilor Bunker _____

Councilor Clarenbach _____ Councilor Zink _____ Councilor Testerman _____

Councilor Desrochers _____ Councilor Starkweather _____ Councilor Trudel _____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

CITY COUNCIL MEETING
AGENDA ITEM IV



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

December 30, 2019

From: MSD Committee

Subject: Solid Waste Presentation

Director Sullivan and City Manager Milner will present City Solid Waste scenarios and MSD committee recommendation for council consensus to move forward.

CITY COUNCIL MEETING
AGENDA ITEM V



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of January 6, 2020

Subject: Other Business

- 1. Mayoral Committee Appointments**
- 2. Committee Reports**
- 3. City Manager's Update**
- 4. Late Items**

Non-public

MAYORAL APPOINTMENTS

Conservation Commission:

Appointments:

Motion: "I appoint Tim Stangroom to the Conservation Commission (seat CC2), term of service is to September 2021."

Heritage Commission:

Appointments:

Motion: "appoint Colby Morrill to the Heritage Commission (seat HC2), term of service is 3 years to January 2023."

Motion: "I appoint Tim Stangroom to the Heritage Commission (seat HC5), term of service is 3 years to January 2023."

Planning Board:

Appointments:

Motion: "I re-appoint Rob Sargent to the Planning Board (seat PB2), term of service is 2 years to January 2022."

Motion: "I re-appoint Christine Dzujna to the Planning Board (seat PB5), term of service is 3 years to January 2023."

Motion: "I appoint Kathy Rago to the Planning Board (seat PB8), term of service is 3 years to January 2023."



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting January 6, 2020

Date: December 30, 2019

From: Judie Milner, City Manager

Subject: City Manager's Update

- 1) Contingent Grant Line Activity –
- 2) Trust fund for school funding - \$69.26
- 3) Colby Sawyer student project presentations – Dec 5 6:30pm
- 4) MCP permitting update
- 5) Watts Christmas Luncheon – 12/16
- 6) NHMA Board – 12/20, 3rd Friday of the month 9-noon in Concord, term 1/20-12/22
- 7) Annual Employee Holiday Luncheon – Dec 24
- 8) Next LEAN meeting - January 13th , cancel?
- 9) Departmental SWOT presentations – Fire Department 1/16 6pm at Bessie Rowell
- 10) City Manager Vacation days – 1/23 & 1/24/20 – available by phone/text
- 11) 2/3/20 City Council Meeting – RSA 91a refresher ½ hour before?
- 12) Emergency Preparedness at the Local Level – 2/5/20 6pm Franklin Lodge of Elks

13) (2) Non Public Needed

Non Public #1 Suggested Motion:

Motion to go into non-public according to RSA 91-A:3 II (D)

Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

Mayor calls for a second and roll call vote.

Non Public #2 Suggested Motion:

Motion to go into non-public according to RSA 91-A:3 II (L) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even when legal counsel is not present.

Mayor calls for a second and roll call vote.