

CITY OF FRANKLIN
CITY COUNCIL MEETING
August 2, 2021
6:00 P.M.





CITY COUNCIL MEETING

Monday, August 2, 2021 - 6:00 p.m.

Council Chambers, Franklin City Hall

or view only via Zoom: <https://us02web.zoom.us/j/82668015505>

or by phone: 1-312-626-6799, Meeting ID# 826 6801 5505

SALUTE TO THE FLAG

MOMENT OF SILENCE FOR OUR VETERANS

PUBLIC HEARINGS

Veterans' Tax Credits

LEGISLATIVE UPDATE

COMMENTS FROM THE PUBLIC

Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary

CITY COUNCIL ACKNOWLEDGEMENT

MAYOR'S UPDATE

Agenda Item I.

Council to consider the minutes of the June 24th, 2021 City Council Special Meeting, the minutes of the July 6th, 2021 City Council Special Meeting, and the minutes of the July 12th, 2021 City Council Meeting

Agenda Item II.

School Board Update

Item III.

Council to discuss Veterans' Tax Credits

Agenda Item IV.

Council to consider Property Tax Deed

Agenda Item V.

Council to consider rescheduling the September 6th City Council Meeting falling on Labor Day

Agenda Item VI.

Council to consider approval of SQF LLC Installation of 5 utility poles in the right of way

Agenda Item VII.

Other Business

1. Council Appointments
2. Committee Reports
3. City Manager's Update
4. Late Items.

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)

CITY COUNCIL MEETING
AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of August 2, 2021

Subject: Approval of Minutes

Motion: "I move that the Franklin City Council approve minutes of the June 24, 2021 City Council Special Meeting, the minutes of the July 6, 2021 City Council Special Meeting, and the minutes of the July 12, 2021 City Council Meeting."

Mayor calls for a second, discussion and the vote.



City Council Special Meeting Minutes Thursday, June 24, 2021 - 6:00 p.m. Council Chambers, City Hall

Council in attendance: Interim Mayor Olivia Zink, Councilor Jo Brown, Councilor Scott Clarenbach, Councilor Bob Desrochers, Councilor Jay Chandler, Councilor Ted Starkweather, Councilor Paul Trudel, Councilor April Bunker **Arrived at 6:16 p.m.** Councilor Karen Testerman.

Others in attendance: City Manager Judie Milner and members of the public.

Interim Mayor Zink called the meeting to order in Council Chambers at 6:00 p.m.

Salute to the Flag was led by Councilor Chandler.

Agenda Item I.

Budget Presentation Wrap-up

City Manager Milner summarized the budget review process to the City Council. She stated that the City FY22 Budget process began back in January and Department Heads proposed their budgets that came in under the tax cap. The City Manager then added their budgets as part of the City Manager's proposed budget during the month of May where department heads presented their Strengths, Weaknesses, Opportunities, and Threats during several sessions.

The School District's Principals presented their individual needs to the Council along with Superintendent Dan LeGallo who provided the overall School proposed budget on May 5th.

Milner reviewed the City's Mission and Vision Statement and reiterated the direction the department heads proceeded under this vision. She stated that the City's professional staff does more with less resources than many other communities.

Milner offered a solution to the City's revenue deficiency with the support of data and asked the Council to focus on the City's current needs and to fully support our dedicated staff. She thanked the Council, the citizens, the investors, the City Department Heads along with City staff, and the School District for their involvement in this budget process.

Councilor Brown stated that during the last City Council Meeting, the majority of the Council voted to move \$224,410 to the Capital Reserve Fund and not fund several department projects which the department heads brought forward. In doing so, some state funding was lost. She stated that it was difficult to move passed that there was no plan on where to spend that money when that vote was taken and would like the vote to be reconsidered.

Brown further stated that the Fire Department staff deserves enormous kudos for making some of the needed changes in their building themselves. They are converting spaces into more critically needed areas. She was more concerned with the air compression system which they really need at a cost of just

over \$6K. Their current one has stopped working. Brown continued to explain that this may seem small to many people but it could mean life or death for someone. She stated that leaving our Fire Department in a compromised situation does not sit well with her. Brown reviewed other items that the Fire Department and Parks and Recreation After School Program need. The Council voted to accept the grant money to fund projects for these departments back in December under Resolution #11-21. Now \$62,904 will need to be returned to the state.

Councilor Testerman joined the meeting at 6:16 p.m.

Brown further added that when the City turns down grant funds, it puts all future grant applications at risk. The City relies on grant money because we are under a tax cap. She also stated that the School is receiving funds that will hopefully make them whole for the next three years which is very helpful for the City. Those funds will be used to invest in the students and their future way of learning.

Brown concluded asking the Council to reconsider at least certain items in the department head's budget requests. Since this is a Capital Improvement year and the CIP Board will be meeting, she asked that the CIP Committee Chair look at a million dollar bond for next year.

Councilor Desrochers stated that he suggested the Council review the list of department head projects item by item. He further shared his thoughts on the vehicles the Fire Department has purchased over the past several years and offered suggestions on where an Emergency Operations Center could reside when a community-wide emergency happens. Desrochers believes that the City is not spending taxpayer's money wisely. Desrochers reviewed other items that he feels the City needs to address.

Councilor Chandler stated that the Department Heads and City Manager did everything the Council asked them to do and he thanked them for doing their jobs well. He then shook all the department head's hands.

The Council further discussed their views on how the leaders and teams should work together.

Councilor Brown highlighted the positive things that have been going on very recently with Winni River Days and how our Schools are offering the manufacturing program classes.

Councilor Testerman stated that she met with several of the department heads and was disheartened by the actions of the Council at the previous meeting. She added that Information is always provided when she asks for it. She also expressed deep disappointment that the City is in a position to return grant money that has already been planned to spend.

Testerman read a couple of letters sent in by concerned residents with regards to the decision to not use the money for proposed City projects, a couple of projects were previously approved by the City Council, but now the funds will be shelved in the Capital Reserve Fund. There was also mention of the School's top heavy budget and suggestions in another letter to be provided to the School Board.

Testerman also applauded the Department Heads and further stated that she hasn't seen a group work so diligently than this current group of leaders and staff. She also spoke of the cost effectiveness of a volunteer firefighter model versus career firefighters. Testerman concluded by asking the School to help

fund a few of the City projects that in turn benefit the School outside of the classroom.

Councilor Brown asked if the School's \$2M federal funds would cause their operations to halt if the City utilized it. School Administrator Jefferson Braman replied that these specific federal funds are targeted for education only and cannot be used for any other purpose. Brown then shared some thoughts about the possibility of some School funds being used toward dual-use spaces such as the use of the Opera House and the roof that is in dire need of replacement.

Councilor Testerman asked that the School take a closer look at performance and dropout rates. These issues must be addressed because the current program isn't working.

Councilor Chandler provided information on the School's results through actual data and noted that our students are working hard. He stated that the City is going to benefit from the program that Principal Blair has begun at Paul Smith. It will take a few more years to see those benefits but we will see them. Chandler also stated that the Council's job is not to micromanage the department heads.

Councilor Trudel, Desrochers, Clarenbach were not in support of bringing this vote back to the table and committing to the original capital project list but they would be open to a discussion on any specific funding request item that a department needs to bring back to the Council seeking approval.

Motion – Councilor Trudel moved that the Franklin City Council set a public hearing on Monday July 12, 2021 at 6:00 p.m. regarding Resolution #01-22, a Resolution adopting the FY22 Budget. Seconded by Councilor Starkweather.

Interim Mayor Zink asked if there was any discussion. There was none.

All in favor. Motion PASSED.

City Manager Milner read Resolution #01-22 aloud.

Motion – Councilor Desrochers moved that the Franklin City Council set a public hearing on Monday, July 12, 2021 at 6:00 p.m. to increase the veterans' exemptions from \$200 to \$300. Seconded by Councilor Trudel.

Interim Mayor asked if there was any discussion. There was none.

All in favor. Motion PASSED.

Motion – Councilor Trudel moved that the Franklin City Council set a public hearing on Monday, July 12, 2021 at 6:00 p.m. regarding Ordinance #02-22, changes to Chapter 160, Fees for the fiscal year 2022 budget. Seconded by Councilor Starkweather.

Councilor Zink stated that she was not in support of the Ordinance to help the water and sewer customers who cannot afford the increase. Councilor Trudel asked Zink if she would reconsider.

Councilor Desrochers stated that last year it was presented to the Council that there would be a 2%

increase every year not 3% and for that he was not in support of Ordinance #01-22 but would support a 2% increase.

All in favor Motion PASSED.

City Manager read Ordinance #01-22 aloud.

Motion – Councilor Trudel moved that the Franklin City Council set a public hearing on Monday, July 12, 2021 at 6pm regarding Ordinance #01-22, setting the water and sewer rates for the FY2022 Budget. Seconded by Councilor Starkweather. No vote taken.

Motion – Councilor Trudel moved that the Franklin City Council set a public hearing on Monday, July 12, 2021 at 6:00 p.m. regarding Ordinance #02-22, changes to Chapter 160, Fees for the fiscal year 2022 budget. Seconded by Councilor Clarenbach.

Interim Mayor Zink asked if there was any discussion. There was none.

All in favor. Motion PASSED.

City Manager Judie Milner read Ordinance #02-22 aloud.

There was no further discussion on the FY2022 Budget.

Motion – Councilor Trudel moved that the Franklin City Council approve adding the Town of Northfield to enter the Municipal Agreement for the Cable Consortium and authorize the City Manager to execute the amended document. Seconded by Councilor Starkweather.

Interim Mayor Zink asked if there was any discussion. There was none.

All in favor. Motion PASSED.

Motion to adjourn was made by Councilor Starkweather. Seconded by Councilor Desrochers.

Councilor Trudel stated that it will take the City and School Board to come together to help solve some of the issues that the City is facing. Trudel stated that when only 3% is going toward student books and supplies, it doesn't seem right especially when 69% is going toward School administration costs (salaries and benefits). Trudel concluded by stated that he supports the School receiving the Federal ESSER Funds and would like to see that money being spent wisely.

All in favor of adjournment. Motion PASSED.

Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Audrey Lanzillo



City Council Special Meeting Minutes Tuesday, July 6, 2021 - 6:00 p.m. Council Chambers, City Hall

Council in attendance: Interim Mayor Olivia Zink, Councilor Jo Brown, Councilor Scott Clarenbach, Councilor Bob Desrochers (by phone), Councilor Jay Chandler, Councilor Ted Starkweather, Councilor Paul Trudel. **Absent:** Councilor April Bunker, Councilor Karen Testerman.

Others in attendance: City Manager Judie Milner, and members of the public.

Mayor Zink called the meeting to order in Council Chambers at 6:00 p.m.

Salute to the Flag was led by Councilor Clarenbach.

City Manager Judie Milner provided information on tonight's meeting subject regarding the Opioid Lawsuit. She stated that several other New Hampshire communities are also engaged in this statewide civil lawsuit. This particular lawsuit is separate from another countrywide one which the City will also take part in. The attorney taking this Civil lawsuit will not take payment unless the City obtains payment.

Milner continued to explain that the legal recommendation for the consortium is to accept the settlement offered in the settlement documents. The amount is currently unknown. The City will need to provide which direction, either acceptance or not, in response to the lawyer by this Friday, July 9, 2021.

Motion – Councilor Trudel moved that the Franklin City Council accept the Perdue Bankruptcy offer as recommended by City Attorney Thomas Colantuono as part of the National Prescription Opioid Litigation Consortium. Seconded by Councilor Clarenbach.

There was no further discussion.

Roll call:

Councilor Clarenbach	<u>Yes</u>	Councilor Chandler	<u>Yes</u>	Councilor Zink	<u>Yes</u>
Councilor Brown	<u>Yes</u>	Councilor Trudel	<u>Yes</u>	Councilor Testerman	<u>Absent</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Bunker	<u>Absent</u>

All in favor. Motion PASSED.

Motion to adjourn was made by Councilor Trudel and seconded by Councilor Clarenbach.

There was no discussion.

Roll call:

Councilor Clarenbach	<u>Yes</u>	Councilor Chandler	<u>Yes</u>	Councilor Zink	<u>Yes</u>
Councilor Brown	<u>Yes</u>	Councilor Trudel	<u>Yes</u>	Councilor Testerman	<u>Absent</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Bunker	<u>Absent</u>

All in favor. Motion PASSED.

Meeting adjourned at 6:05 p.m.

Respectfully submitted,

Audrey Lanzillo



City Council Meeting Minutes Monday, July 12, 2021 - 6:00 p.m. Council Chambers, City Hall

Council in attendance: Interim Mayor Olivia Zink, Councilor Jo Brown, Councilor Scott Clarenbach, Councilor Bob Desrochers, Councilor Jay Chandler, Councilor Paul Trudel, Councilor Karen Testerman, Councilor April Bunker. **Absent:** Councilor Ted Starkweather

Others in attendance: City Manager Judie Milner, School Board Chair Tim Dow, City Department Heads, Representative Dave Testerman, and members of the public.

Mayor Zink called the meeting to order in Council Chambers at 6:01 p.m.

Salute to the Flag was led by Councilor Trudel.

Councilor Desrochers honored our veterans with a moment of silence for veterans Herbert Whiting who served with the New Hampshire National Guard, served as a Corporal in the United States Army, and received a Bronze Star for his service. Also honored was John G. Lavertue who served as a New Hampshire National Guardsman from 1948 and served as Sergeant First Class in the Vietnam War when he was 36 years old.

Councilor Desrochers stated that until recently, National Guardsmen were not considered true military members and could not be buried in a veteran's cemetery. He was very happy to hear it has changed and that they now receive the proper recognition.

Public Hearings

Ordinance #01-22, an Amendment to the Franklin Municipal Code, Chapter 160, Fees, 160-1, Fees charged for services by the City of Franklin Water & Sewer Dept.

The public hearing opened at 6:05 p.m.

Ward 3 resident Leigh Webb stated that he is a ratepayer as well as a taxpayer. He further stated that Municipal Services Director Brian Sullivan has dedicated his life to making this City the best it can be. If Brian Sullivan makes a recommendation, we should listen to him. Webb added that the City's water and sewer infrastructure is old and continues to exist on borrowed time. They require constant attention and fixes to keep it functioning. Webb concluded by stating that these funds are needed to continue to receive clean drinking water. We either pay the piper now or pay an unthinkable amount later.

There were no further comments or questions from the public.

The public hearing on Ordinance #01-22 closed at 6:07 p.m.

Ordinance #02-22, an Amendment to the Franklin Municipal Code, Chapter 160, Fees, 160-1, Fees charged for services by the City of Franklin; Transfer Station, Fire Alarm, and Police Detail Fees.

The public hearing opened at 6:07 p.m.

Ward 3 resident Leigh Webb stated that revenues must offset expenses or there will be a deficit. Webb also stated that the Municipal Services Department does an exemplary job in controlling costs, replacing worn equipment while plowing and maintaining our roads during all seasons. Webb requested that the City review the City codes and fines for illegal dumping including the abandonment of trash. Webb also suggested educating residents on the cost effectiveness of doing the right thing is crucial to compliance.

Webb concluded by stating that Director Sullivan has given his heart and soul to this City and his efforts cannot be in vain. Webb implored the Council to support this Ordinance.

Interim Mayor Zink asked the public if there were any further comments. There were none.

The public hearing on Ordinance #02-22 closed on 6:09 p.m.

Resolution #01-22, a Resolution to accept and appropriate the Fiscal Year 2022 Proposed City and School District Budget.

The public hearing in Resolution #01-22 opened at 6:09 p.m.

Interim Mayor Zink asked the public if there were any comments. There were none.

The public Hearing on Resolution #01-22 closed at 6:10 p.m.

Legislative update

Representative Dave Testerman stated that he is not in support of House Bill 2 (HB2) because although there are some things in it that he is in support of, there are also policy items rolled into it which is not constitutional therefore he did not vote in favor of it. One of the positive things was that there was an increase in Family Medical Leave.

Comments from the Public

Ward 2 resident Steve Rayno provided comments regarding the old rock wall at the bottom of Cheney Hill and the industrial trucks use of newly paved Victory Drive and narrow Cheney Hill. Mr. Rayno stated that he spray painted the rock wall with the words "Unstable Rock Wall" and was given a criminal mischief citation from the City Manager's office. He felt it was misuse of power and wanted to know why other people are not given a citation who write graffiti on the buildings in the downtown area. Rayno further explained the other issues he has with how the City is run.

Ward 3 resident Leigh Webb stated that the Whitewater Park Groundbreaking Ceremony was great this morning. He thanked Marty Parichand for his undying energy and the Grevior Family for their dedication as well. Webb stated that these are the things that make Franklin great.

Ward 3 Resident Dave Testerman addressed the Council as a resident and veteran. He stated that he is a military veteran and spoke regarding the Veterans Tax Exemptions. He was not in favor of the veterans' tax break which would amount to approximately \$130K which would be better used to help the City right now.

There were no further comments from the public.

Council Acknowledgements

Councilor Desrochers stated that Sean DeMuynck, a Philadelphia Firefighter, who graduated from the Fire Academy with his nephew, died recently and a police officer took his own life the next day. Desrochers wanted the public to know that many people say that people who choose these dangerous fields of work, do so knowing what they sign up for. He also added that they did not sign up to die. They signed up to protect and serve but they do not get enough gratitude for what they do every day. Desrochers was disheartened by those who wrote on the building wall across from Marceau Park to defund the police. If we defund the police, who would come to help when we need them. Desrochers thanked the Police and Fire Departments. They then received a standing ovation.

There were no further Council acknowledgements.

Mayor's Update

Interim Mayor Zink wished Councilor April Bunker a happy birthday. Zink also congratulated Mill City Park for a wonderful groundbreaking ceremony.

Without objection, Zink moved Agenda Item V. to item I.

Agenda Item V.

Council to consider approval of discontinuing a portion of Punch Brook Rd.

Motion – Councilor Brown moved that the Franklin City vote to discontinue a portion of Punch Brook Road, a class 6 highway, from the westerly side of A Street to the western edge of the Emerson parcel 083-401-00. Seconded by Councilor Desrochers.

Interim Mayor Zink asked if there was any discussion. There was none.

All in favor. Motion PASSED.

Agenda Item I.

Council to approve Ordinance #01-22, an ordinance to amend the Franklin Municipal Code,

Chapter 160, Fees, 160-1, Water & Sewer Fees.

Motion – Councilor Bunker moved that the Franklin City Council adopts Ordinance #01-22 relating to FY2022 budget water commodity and sewer disposal rates. Seconded by Councilor Trudel.

Councilor Desrochers stated that the Council agreed last year to a yearly increase of 2% and not 3%. He is not in support of this 3% increase.

Councilor Testerman asked Municipal Services Director what areas of the sewer and water will be addressed with this increase. Sullivan explained the Infiltration rate of 65% and has also identified the worst areas that need to be addressed for both water and sewer. This is an ongoing need. Many of our sewer lines are pre 1940-1950. Sullivan further explained that installation of water piping used to cost \$125 per foot (now costs \$350 per foot) and sewer used to cost \$200 per foot. Sullivan stated that the City takes the quality and safety of our water very seriously.

Zink asked Sullivan if these increase amounts would go into a Water and Sewer fund or a Capital Outlay account. Sullivan replied that they would go into a Capital Outlay because there currently isn't a separate fund for water and sewer.

Councilor Bunker asked if the City is going to receive federal funds that may be used for shovel ready water and sewer projects. Director Sullivan and City Manager Milner both replied that these funds can be used for these types of projects. Milner stated that a workshop will be scheduled to review the projects and to agree on the ones that will benefit the City the most. Milner also added that there are additional relief funds that will likely become available to Franklin.

Bunker further stated that although she pays a lot for water now, these suggested increases to address the needs of the water and sewer department are necessary.

Director Sullivan explained that the mechanical components of the system require continued maintenance, which is normal, however most of the City's wastewater systems are at the end of their lifecycles and needs replacement. The cost of water and sewer in Franklin is in the middle of the spectrum compared to other communities. Sullivan stated that due to rising costs of materials, the cost of water will continue to rise. He is extremely concerned about Franklin's infrastructure from roads, sidewalks and everything underneath.

Councilor Chandler stated that the City Council needs to listen to what the Department Heads in the City are saying and if they suggest a rate increase, then that is what we need to do.

ORDINANCE #01-22

AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand and Twenty One;

Be it ordained by the City Council of the City of Franklin New Hampshire, that the Franklin Municipal Code, Chapter 160, Fees, 160-1, Fees charges for service by the City of Franklin Water/Sewer Departments be changed as follows:

	<u>Current Fee</u>	<u>Change To</u>	<u>New Fee</u>
Water Commodity Charge Per 100 cubic feet	\$ 7.32		\$ 7.55
Sewer Disposal Charge Per 100 cubic feet	\$ 7.00		\$ 7.03

Fee to be effective July 1, 2021, by roll call vote.

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Zink	<u>No</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Starkweather	<u>Absent</u>
Councilor Desrochers	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Chandler	<u>Yes</u>	Councilor Trudel	<u>Yes</u>
Councilor Bunker	<u>Yes</u>		

All in favor. Motion PASSED.

Agenda Item II.

Council to approve Ordinance #02-22, an ordinance to amend the Franklin Municipal Code, Chapter 160, Fees, 160-1, Transfer Station, Fire Alarm, and Police Detail Fees.

Motion – Councilor Chandler moved that the Franklin City Council adopt ordinance 02-22 relating to FY2022 budget Chapter 160 fee changes. Seconded by Councilor Testerman.

Councilor Clarenbach did not support adding five per item fees under the Transfer Station. He preferred to have the scale utilized and charged per ton otherwise these items will be left scattered all around the City. Clarenbach further suggested that utilizing the front of the hopper continue to be free for smaller bagged items but larger items will need to go into the back side of the hopper and should be weighed first then charged the per ton demo rate.

Motion – Councilor Clarenbach amended the motion to REMOVE: Add fee per Couch, Add fee for per Sleep Sofa, Add fee for chairs, Add fee for mattress (all sizes), Add fee for box spring (all sizes). Seconded by Councilor Trudel.

Councilor Brown asked Director Sullivan if it makes sense to him to utilize the scale instead of charging per item. Sullivan replied that he is concerned with overuse of the scale. Deputy Director Justin

Hansom surveyed other surrounding communities and found that many don't even have scales and they charge per item.

There was additional discussion on what can go into the hopper and what cannot. Any furniture with treated wood cannot go into the hopper and should go into the demo bin.

Sullivan continued to explain that landfills throughout New England are filling up and new locations will need to be found. This will cause an increase in the cost to dispose of trash all throughout New England which will cause more illegal dumping. However, people were illegally dumping when there were no fees at all to bring them to the transfer station.

There was no further discussion.

4 in favor of the amendment to the original motion. 4 opposed the amendment.

Motion to amend the motion FAILED.

ORDINANCE #02-22

AN AMENDMENT TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand and Twenty one;

Be it ordained by the City Council of the City of Franklin New Hampshire, that the Franklin Municipal Code, Chapter 160, Fees, 160-1, Fees charges for service by the City of Franklin be changed as follows (change current fee to new fee, remove deleted language):

		Current Fee	Change To	New Fee
Fees to Change:				
Transfer Station Fee Changes	Increase Solid Waste Admin. Fee	\$20.00		\$25.00
	Transfer Station: Residential and Commercial demo materials and asphalt shingles, per ton.	\$135.00		\$150.00
	Remove sprunged furniture	\$5.00		\$0.00
	Add fee per Couch	\$0.00		\$10.00
	Add fee for per Sleep sofa	\$0.00		\$20.00
	Add fee for chairs	\$0.00		\$5.00
	Add fee for mattress (all sizes)	\$0.00		\$10.00
	Add fee for box spring (all sizes)	\$0.00		\$5.00
	Add fee for Fire extinguishers	\$0.00		\$5.00
	Increase fee for microwaves	\$5.00		\$10.00
	Increase fee for VCR/DVD/CD Players	\$3.00		\$5.00
	Increase Fees for computer monitors/tablets (all sizes)	\$0.00		\$15.00
	13 to 15 inches	\$8.00		\$15.00
	16 to 19 inches	\$9.00		\$15.00
	Increase fees for televisions			
	Up to 13 inches	\$8.00		\$10.00
	13 to 55 inches	\$18.00		\$20.00
	large console and big screens	\$38.00		\$45.00
Fire Fees	Increase Fire Alarm Fees	\$250.00		\$275.00
	Increase Ambulance Billing Mileage fee	\$15.00		\$20.00
Police Fees	Increase outside detail rate	\$62.00		\$69.00

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Zink	<u>Yes</u>
Councilor Clarenbach	<u>No</u>	Councilor Starkweather	<u>Absent</u>
Councilor Desrochers	<u>No</u>	Councilor Testerman	<u>Yes</u>
Councilor Chandler	<u>Yes</u>	Councilor Trudel	<u>No</u>
Councilor Bunker	<u>Yes</u>		

Motion PASSED.

Agenda Item III.

Council to approve Resolution #01-22, a Resolution to accept and appropriate the FY2022 City and School District Proposed Budget.

Motion – Councilor Trudel moved that the Franklin City Council adopt Resolution #01-22,

appropriating the City's FY2022 budget which begins on July 1, 2021. Seconded by Councilor Brown.

Councilor Testerman is not in support of this Resolution. She stated her reasons which were due to the overfunding of the schools, a meager 1% cost of living increase to City employees, and overall not an efficient use of tax payer dollars.

Councilor Bunker stated that the schools are now almost fully funded with having the ESSER funds to add back previously removed curriculum which will improve our children's education here. By not approving this budget, it will show insult to the school board, teachers, and superintendent for bringing this budget to the Council that is also under the tax cap.

Resolution #01-22

MUNICIPAL DEPARTMENTS

APPROPRIATIONS:

General Operations (MS-232):

General Government	\$1,693,464
Public Safety	6,207,663
Highways & Streets	1,503,694
Sanitation	1,099,405
Health	361,379
Welfare	106,402
Culture & Recreation	1,124,479
Conservation & Development	100,000
Debt Service	361,228
Capital Outlay	0
Interfund Operating Transfers Out	300,716
Transfer to School District	0
Total General Operations Appropriations	\$12,858,429

Other Funds:

Parks & Recreation Appropriations	\$15,500
Outside Police Detail Appropriations	17,250
Water Appropriations	2,212,958
Sewer Appropriations	1,621,409
Capital Projects Appropriations	0
Pass Through Grant Appropriations	20,000
Total Municipal Appropriations	\$16,745,546

ESTIMATED REVENUES:

General Operations (MS-434):

City Revenues General Fund	\$4,573,164
Use of Fund Balance	\$0
Interfund Operating Transfers In	24,292
Local Taxation	8,260,973
Total General Operations Estimated Revenues	\$12,858,429

Other Funds:

Parks & Recreation Estimated Revenues	\$15,500
Outside Police Detail Estimated Revenues	17,250
Water Estimated Revenues	2,212,958
Sewer Estimated Revenues	1,621,409
Capital Projects Estimated Revenues	0
CDBG Grant Estimated Revenues	20,000
Total Municipal Estimated Revenues	\$16,745,546

SCHOOL DEPARTMENT

APPROPRIATIONS:

General Operations	\$18,558,965
Food Service	0
Total School Department Appropriation	\$18,558,965

ESTIMATED REVENUES:

General Operations	\$11,772,990
Transfer From Municipal	0
Use of Fund Balance	1,000,000
Transfer From Capital Reserve Fund	0
Food Service	0
Local & State Taxation	5,785,975
Total School Estimated Revenues	\$18,558,965

MERRIMACK COUNTY

Estimated Tax to be Raised \$1,765,387

INDUSTRIAL PARK TAX INCREMENT FINANCING DISTRICT

Estimated Tax to be Raised \$21,243

FRANKLIN FALLS MIXED USE TAX INCREMENT FINANCING DISTRICT

Estimated Tax to be Raised \$46,260

VETERAN'S CREDITS

Estimated Tax to be Raised \$138,275

OVERLAY

Estimated Tax to be Raised \$31,000

Roll call:

Councilor Brown	Yes	Councilor Clarenbach	No	Councilor Desrochers	No
Councilor Chandler	Yes	Councilor Bunker	Yes	Councilor Zink	No
Councilor Starkweather	Absent	Councilor Testerman	No	Councilor Trudel	No

Motion FAILED

Councilor Trudel explained a few of the reasons he was not in support of this budget. One of them was not wanting to use tax payer dollars to fund areas of the City that should be self-funded. Committee teams should start meeting to address some of these areas so taxpayer dollars are spent most effectively. He further stated that this budget will take affect by default and there isn't much that can be done to change that.

Councilor Brown did not agree with the Councilors who voted no. She stated that the department heads did the very best in a very difficult year. Brown agreed with Councilor Bunker on the school finally getting to a better place financially to provide a better curriculum to the students. She felt that making statements that the City departments are not doing their best and provided a budget with "fluff sends the wrong message to the residents. She further stated that each of the City Councilors belongs to a committee and can hold meetings throughout the year to discuss areas where suggestions for improvements can be made.

Councilor Testerman stated that the City works very hard with what they have. There are some City workers who are going above and beyond to do the work themselves in order to save the City money where other communities would hire an outside professional contractor to do the work. She would hate to see the moral of the City employees plummet because of actions of the City Council. Testerman suggested that committee meetings need to take place to help resolve issues early on.

Testerman also informed the Council that she moved from a community where the taxes have already increased much more than here and she didn't receive the City services that Franklin provides. She commended the City for what they provide.

Councilor Chandler stated that the department heads already rolled up their sleeves and provided the Council with the items they feel are critical and the Council should be sensitive to what they say to each of the City directors. Telling them to go back to adjust their budgets and do their jobs better is not the way to deal with some of these budget issues.

Chandler also stated that he agrees that the school administrative costs are very high but it is good to see that they received the ESSER funding to address the student curriculum. He thanked all the City and School workers for providing a budget under the tax cap but it's unfortunate that the Council tonight didn't approve the budget.

The Council had further discussion on the rising costs of many things and the struggle for the City to continue to provide certain services to the City without increasing taxes. The consensus was the need to continue to discuss this issue of rising costs versus the tax base.

Councilor Clarenbach stated that when a community remains under a tax cap for many years, eventually there will be things that the City can no longer do. The City will need to figure out what they can no longer afford to do if staying under a tax cap is the priority. Clarenbach further stated that the City will need to increase fees or reduce expenditures. Every City department is already pushed to the limit. Clarenbach suggested the Council get together and address these financial deficit issues. He further stated that the last thing the City should do is fund a capital account on the backs of the Police and Fire departments.

Councilor Desrochers stated that a few years ago he supported to put aside money from a bond coming due to be used for a new \$30K scale at the Transfer Station. The Council voted it down at that time. The current cost of a new scale is \$130K. Desrochers asked the Council to make better forward thinking decisions. Desrochers suggested that when the new property re-evals are done, not to adjust the tax rate so it stays under the tax cap but rather leave it where it is so the properties that are increasing in value, pay more in taxes. This City desperately needs some income to fix the roof at City Hall, the roads, water systems, and other urgent needs.

The Council further discussed that there is a critical need to get together and prioritize the needs for the City and focus on what can the City can and cannot afford to do under a tax cap.

There was no further discussion.

Agenda item IV.

Council to consider the minutes of the June 7, 2021 City Council Meeting and the minutes of the June 7, 2021 City Council Nonpublic Meeting.

Motion- Councilor Desrochers moved that the Franklin City Council approve the minutes of the June 7, 2021 City Council Meeting and the minutes of the June 7, 2021 City Council Nonpublic Meeting. Seconded by Councilor Trudel.

Interim Mayor Zink provided a change on page 4 with replacement of a Ward “?” to Ward 2.

There was no further discussion.

Councilor Bunker Abstained. 7 approved. Motion PASSED.

Agenda Item VI.

Council to discuss Veterans credits.

City Manager provided information on the current tax credit which is currently at \$300. She stated that the Council can discuss it further tonight and vote to a public hearing to request the public’s input.

Motion – Councilor Desrochers moved that the Franklin City Council schedule a public hearing on August 2, 2021, 6:00 p.m. in Council Chambers to increase the Veterans Tax from \$300 per year to \$400 per year. Seconded by Councilor Bunker.

Councilor Testerman is not in support of increasing the credit due to the City’s lack of revenue. This will further strain the City Departments and programs that are already struggling to survive.

Councilor Chandler is a seasoned veteran who has received the City’s current tax credits but never really thought about how it affects the City’s budget. He stated that he didn’t serve his country to receive a

tax credit. Chandler appreciated the effort to recognize all Veterans but this is one of those tough decisions when looking at a struggling City budget. There are other ways the City can show gratitude like placing more American Flags throughout downtown. Chandler shared a memory of when he was at dinner in his uniform and someone picked up the dinner tab. That made him feel extremely grateful. He is not in support of this tax credit increase. Councilor Brown shared the same sentiments as she is also a Veteran and does not want to place further financial burden on the City.

Councilor Bunker stated that she is not sure how she will vote on the actual increase however she is in favor of a public hearing.

All in favor. Motion PASSED.

Agenda Item VII.

Other Business

1. Committee Reports – none

2. City Manager's Update

- a. Contingent Grant Line Activity- \$166.44 was received from the Hannaford Kiosk for the Fire Department. \$234 was received from the Hannaford Kiosk for the Drug Task Force. The Drug Task Force raised \$949.64 from the 5K fundraiser in conjunction with Winni River Days. \$2,675 was received for Rec Scholarship Fund donations. \$100 was received for the Kayak Beautification project.
- b. Trust fund for school funding is at \$146.04.
- c. Welcome – Amanda Chance, City Clerk's Office and congratulations Amy Davis on her promotion to Deputy City Clerk Tax Collector.
- d. Milner gave a shout out to Mojalaki for hosting Dick Lewis' retirement party on June 26th. Dick had a great time at his "surprise" party. Milner added that the renovations at Mojalaki are stunning.
- e. The next City Council Workshop Meeting is scheduled for July 26th. A few agenda items are: ARPA, Redistricting, and a couple of non-public meetings will be needed.
- f. Media Connections for the month were: the press release from Congresswoman Kuster's office in support of funding the Trestle Bridge Refurb Project for \$1.2M (It passed in the House), InDepthNH.org Thomas Caldwell, and the press release for the Mill City Park groundbreaking which had a great turnout.
- g. Mill City Park Update –Phase one of the land construction is complete and the City will apply for another Land and Water Grant. The water construction will begin this week with AJ Coleman setting up. Winni River Days was a record breaking event in Franklin. It was a hot day but people were out on the river with many spectators watching. Milner gave a shout out to Director Krystal Alpers who worked with the Mill City Park Board to plan out the day.
- h. Stevens Mill Update – The 79E covenant, the Developers Agreement, and the purchase and sales are with the attorneys and currently under review.
- i. The Cumberland Farms due diligence process is moving along quickly.
- j. Pinnacle Advisory Group won the bid to do the Hotel Feasibility study which is funded through a CDFA Technical Assistance Grant. When the study is complete in approximately 4-6 weeks, the City will share the report during a public hearing.

- k. Milner gave a shout out to the MSD Department for their work on the side of Daniel Bridge next to the library and for removing all the invasive bushes on the library grounds by the river. It looks stunning.
- l. Milner also gave a shout out to Pastor Kate and the Episcopal Church for starting the community garden. It is located directly in front of Kayak Man and available for anyone to pick and have a snack.
- m. Director Brian Sullivan and Director Dick Lewis researched the trucking concern on Route 127 and the City is unable to post “No Trucking” unless the City portion of the road is updated to Highway Administration Specifications which would be extremely costly. Milner invited the Council to discuss this topic again if they so choose.
- n. Legislative Update – The Rooms and Meals Tax is going to increase which means that the City will reduce the loss revenue that is needed from the ARPA Fund. The ceiling is also being reduced to 30%. The City is currently at 20%.
- o. Highway funding is also expected to be received for Franklin as well as other communities. This will further reduce the ARPA funding but will wash in the budget.
- p. The Right to Know request does not pertain to confidential legal counsel information.

The Council had further discussion on a better crosswalk at Trestle View, the continued fireworks till midnight, and suggestion to request another Legislative Committee Meeting to look at the Fireworks Ordinance once again. The number of High School seniors who graduated this year and the drop out rate were asked by Councilor Testerman to School Board Tim Dow. He replied that it would be best to get the full details from Superintendent Dan LeGallo. Dow also stated that there are many children attending the summer school program and it will run through to the end of July. The CDC sent the new guidelines which will require a report to the DOE by mid-August.

3. Late Items-none.

Motion to adjourn was made by Councilor Brown and seconded by Councilor Trudel.

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Audrey Lanzillo

CITY COUNCIL MEETING

AGENDA ITEM II



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of August 2, 2021

Subject: School Board Update

Superintendent Dan LeGallo will provide an update to the Mayor and City Council.

CITY COUNCIL MEETING

AGENDA ITEM III



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

August 2, 2021

Subject: Council to discuss Veterans Credits

Possible Motion:

Councilor moves, "I move that the Franklin City Council increase the veterans tax credit from \$300 to \$_____ for the 2022 tax year."

Fiscal Impact:

Based on FY2022 veteran applications (302), the cost per \$50 increase is \$15,312.50.

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, August 2, 2021 at 6:00 p.m. in Council Chambers at Franklin City Hall regarding Veterans Tax Credits.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING

AGENDA ITEM IV



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**
City Council Meeting August 2, 2021

From: Katie Gargano, Tax Collector

Subject: Council to consider adoption of the following tax deeds:

1. Map/ Lot: 107/001/000 (Land Only)	2. Map/ Lot: 078/006/006 (Building Only)
3. Map/ Lot: 096/061/006 (Building Only)	4. Map/ Lot: 098/051/0EX (Land & Building) Deed Waiver

Recommended Motions:

1. Councilor moves: "I move that the Franklin City Council accept the tax deeds on the following parcels: Map/ Lot: 107/001/000 (Land Only), Map/ Lot: 078/006/006 (Building Only) and Map/ Lot: 096/061/006 (Building Only)"

Mayor asks for a second, discussion, and calls the vote.

2. Councilor moves: "I move that the Franklin City Council denies the tax deed on the following parcel: Map/ Lot: 098/051/0EX (Land & Building)"

Mayor asks for a second, discussion, and calls the vote.

Discussion:

This process is consistent with the State of New Hampshire Statutes with respect to deeding properties. If the Council decided against accepting this deed, the tax lien shall remain in effect indefinitely, retaining its priority over the other liens. The taxpayer's right of redemption as provided by RSA 80:69 shall likewise be extended indefinitely, with interest continuing to accrue as provided in that section.

If at any time, in the judgement of the municipal governing body, the reasons for refusing the tax deed no longer apply, and the tax lien has not been satisfied, the governing body may instruct the tax collector to issue the tax deed, and the collector shall do so after giving the notices required by RSA 80:38a and 80:38b.

80:76 II-a: the governing body of the municipality may refuse to accept a tax deed on behalf of the municipality, and shall so notify the collector, whenever in its judgment acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, including

obligations under real estate covenants or obligations to tenants, or for any other reason would be contrary to the public interest. Such a decision shall not be made solely for the private benefit of a taxpayer.

Fiscal Impact:

Lost revenue to the city.

Alternative:

Referring to RSA 80:76 it states that the municipality may refuse to accept a tax deed on behalf of the municipality, and may so notify the collector, whenever in its judgment acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, including obligations under real estate covenants or obligations to tenants, or for any other reason would be contrary to the public interest. The tax lien may be enforced by the municipality by suit as provided under RSA 80:50, and through any remedy provided by law for the enforcement of other types of liens and attachments.

Attachments/Exhibits:

1. Code Enforcement Division Reports
2. Statement of Accounts
3. Property Tax Cards & Maps



Franklin Fire & Emergency Services

Occupancy: **NASHUA FINANCE CO.**
Occupancy ID: **SOUTM 107-001**
Address: **0 S MAIN ST**
FRANKLIN NH 03235

Inspection Type: **Back Tax / City Admin. Request**

Inspection Date: **7/7/2021**

By: Reale, Steve (14215)

Time In: **17:00**

Time Out: **17:34**

Authorized Date: **07/07/2021**

By: Reale, Steve (14215)

Form: Property Maintenance

Inspection Description:

A Limited visual inspection of your facility was conducted in accordance with the applicable: NFPA, IBC or IRC Standards and Codes, NH State Fire Code, or 2018 International Property Maintenance Code.

102.1 General. The provisions of this code shall apply to all matters affecting or relating to structures and premises, as set forth in Section 101. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

Inspection Topics:

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
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Notes: No Additional time recorded

Total Additional Time: 0 minutes

Inspection Time: 34 minutes

Total Time: 34 minutes

Summary:

Overall Result: Comment

Inspector Notes: Property appears to be a wooded lot with nothing noted or remarkable.

Closing Notes:

You may contest these orders at an Administrative Hearing. The request for a hearing must be in writing within 20 days after receipt of the order and addressed to: Franklin Fire Department Code Enforcement Division 59 West Bow Street, Franklin, NH 03235

NH RSA 153:24 Penalty For Violation applies

Inspector:

Name: Reale, Steve
Work Phone(s): 603-934-5680
Email(s): sreale@franklinnh.org

Map: 000107

Lot: 000001

Sub: 000000

Card: 1 of 1

SOUTH MAIN STREET

FRANKLIN

Printed: 07/06/2021

DAILEY 1984 TRUST, LEONARD WDAILEY - TRUSTEE, LEONARD W
27 BLOOD ROAD

HOLLIS, NH 03049

Date	Book	Page	Type	Price	Grantor
10/06/2008	3090	1581	U V 40	5,930	NASHUA FINANCE CO, INC
10/06/2008	3090	1583	U V 38		1 DAILEY, LEONARD W

12/05/18	KCVL	
09/04/18	LMHC	
07/08/14	CB	UNIMP.PARCEL
09/02/13	PM	UNIMP.PARCEL
06/14/08	RD	UNIMP.PARCEL

6/08 UNIMPROVED; APPRS VACANT; 9/13 UNIMPROVED PARCEL.
WOODED/STEEP; 7/14 UNIMP; STEEP/WOODED; 12/18 CORR TOPO

Feature Type	Units	Lngh x Width	Size Adj	Rate	Cond	Market Value	Notes
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**FRANKLIN ASSESSING
OFFICE**

Year	Building	Features	Land
2019	\$ 0	\$ 0	\$ 31,000
Parcel Total: \$ 31,000			
2020	\$ 0	\$ 0	\$ 31,000
Parcel Total: \$ 31,000			
2021	\$ 0	\$ 0	\$ 31,000
Parcel Total: \$ 31,000			

Zone: C Minimum Acreage: 5.17 Minimum Frontage: 400

Site: UNDEVELOPED Driveway: UNDEVELOPED Road: PAVED

Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
1F RES	0.800 ac	76,478	E	100	60	100	90	75 -- STEEP	100	31,000	0	N	31,000	
	0.800 ac									31,000			31,000	

[illegible]

City of Franklin

316 Central Street

Franklin, NH 03235

Office Hours

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

DAILEY 1984 TRUST, LEONARD W
DAILEY - TRUSTEE, LEONARD W
27 BLOOD ROAD
HOLLIS, NH 03049

OFFICE OF THE TAX COLLECTOR
SUMMARY OF ACTIVITY FOR 000107 000001 000000
Printed Friday, July 23, 2021
Interest Calculated As Of 06/18/2021

Map Lot Sub: 000107 000001 000000

Invoice: 2018L01000034		Acres:	0.80	Location:	SOUTH MAIN STREET	
		Bill Amount:	\$ 899.95	Due Date:	04/08/2019	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
04/09/2019	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 11.00	\$ 0.00	
04/16/2021	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 15.00	\$ 0.00	
05/03/2021	Deed Notice	\$ 0.00	\$ 0.00	\$ 16.36	\$ 0.00	
06/18/2021	Int/Pen From 04/08/2019	\$ 0.00	\$ 0.00	\$ 0.00	\$ 398.30	
Per Diem:		0.4438	Total Due For Invoice 2018L01000034:		\$ 1,298.25	

Invoice: 2019L01000030		Acres:	0.80	Location:	SOUTH MAIN STREET	
		Bill Amount:	\$ 767.74	Due Date:	05/06/2020	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
06/18/2020	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 13.00	\$ 0.00	
06/18/2021	Int/Pen From 05/06/2020	\$ 0.00	\$ 0.00	\$ 0.00	\$ 133.15	
Per Diem:		0.2945	Total Due For Invoice 2019L01000030:		\$ 900.89	

Invoice: 2020L01000027		Acres:	0.80	Location:	SOUTH MAIN STREET	
		Bill Amount:	\$ 775.35	Due Date:	04/08/2021	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
04/09/2021	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 15.00	\$ 0.00	
06/18/2021	Int/Pen From 04/08/2021	\$ 0.00	\$ 0.00	\$ 0.00	\$ 36.12	
Per Diem:		0.2974	Total Due For Invoice 2020L01000027:		\$ 811.47	

Invoice: 2021P01011405		Acres:	0.80	Location:	SOUTH MAIN STREET	
		Bill Amount:	\$ 354.02	Due Date:	07/01/2021	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
06/18/2021	Int/Pen From 07/01/2021	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Per Diem:		0.0776	Total Due For Invoice 2021P01011405:		\$ 354.02	

Total Due For Parcel 000107 000001 000000: \$ 3,364.63

Per Diem: **1.1133**

Total Due For All Parcels: **\$ 3,364.63**

LEVY YEAR TAX TYPE INFORMATION

B - Betterment	P - Property	T - Timber Yield
G - Gravel Yield	R - Residence	U - Use Change
L - Lien	S - Sewer	W - Water



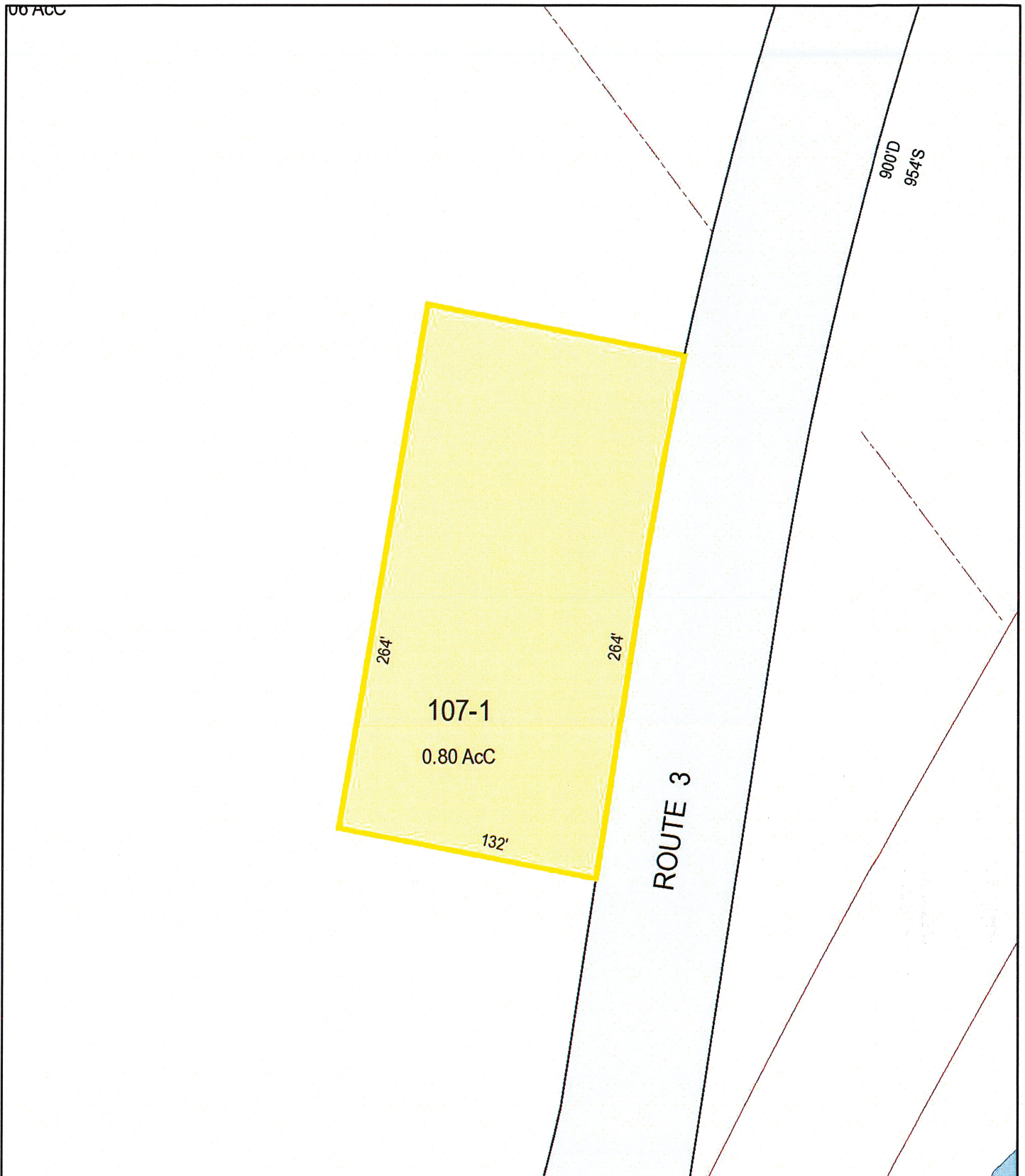
Franklin, NH



July 6, 2021

1 inch = 68 Feet

www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



Franklin Fire & Emergency Services

Occupancy: **LINDSTROM, CARL/DOUVILLE, GERALD**

Occupancy ID: **TRAIL 15**

Address: **15 TRAIL ST
FRANKLIN NH 03235**

Inspection Type: **Back Tax / City Admin. Request**

Inspection Date: **7/7/2021**

By: Reale, Steve (14215)

Time In: **16:30**

Time Out: **17:30**

Authorized Date: **07/07/2021**

By: Reale, Steve (14215)

Form: Property Maintenance

Inspection Description:

A Limited visual inspection of your facility was conducted in accordance with the applicable: NFPA, IBC or IRC Standards and Codes, NH State Fire Code, or 2018 International Property Maintenance Code.

102.1 General. The provisions of this code shall apply to all matters affecting or relating to structures and premises, as set forth in Section 101. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

Inspection Topics:

Exterior Property 302

Other

Other informatin

Status: Comment

Notes: At the request of the City Clerk, a limited exterior inspection of the property was conducted for back-taxes. The property is in fair-poor conditions and attached are photos illustrating accumulation of rubbish including; Household trash, construction materials, construction debris/scrap, propane tanks, furniture, lawn equipment.



Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Notes: No Additional time recorded		

Total Additional Time: 0 minutes

Inspection Time: 60 minutes

Total Time: 60 minutes

Summary:

Overall Result: Comment

Inspector Notes:

Closing Notes:

You may contest these orders at an Administrative Hearing. The request for a hearing must be in writing within 20 days after receipt of the order and addressed to: Franklin Fire Department Code Enforcement Division 59 West Bow Street, Franklin, NH 03235

NH RSA 153:24 Penalty For Violation applies

Inspector:

Name: Reale, Steve

Work Phone(s): 603-934-5680

Email(s): sreale@franklinnh.org

Map: 000078

Lot: 000006

Sub: 000006

Card: 1 of 1

15 TRAIL STREET

FRANKLIN

Printed: 07/06/2021

DOUVILLE, GERALD S

15 TRAIL STREET

FRANKLIN, NH 03235

Date	Book	Page	Type	Price	Grantor
07/21/2005	2801	0605	U I 99	45,000	BILODEAU, MIKE
07/08/2005	2797	0138	U I 51	12,000	GREEN TREE SERVICING,
12/13/2001	2321	1000	U I 99		1 RAI-COR HOUSING

11/29/17	ABVM	
07/20/17	INSP	MARKED FOR INSPECTION
06/26/14	CB	MEASURE ONLY
06/04/08	RB	OCC.NOT HOME
08/19/05	MS	REFUSAL

GRY; 11/17 NOH; EXT AVG FOR AGE; VINYL WINDS, EST PRS; DNPU
RUBBER SHED <3' ENT; UPDATE XFOBS, SKETCH;

Feature Type	Units	Lngh x Width	Size Adj	Rate	Cond	Market Value	Notes
SHED-WOOD	169	13 x 13	155	10.00	25	655	
DECK	9	3 x 3	400	7.00	15	38	W/ STAIRS
						700	

FRANKLIN ASSESSING OFFICE

Year	Building	Features	Land
2019	\$ 30,100	\$ 700	\$ 0
		Parcel Total: \$ 30,800	
2020	\$ 30,100	\$ 700	\$ 0
		Parcel Total: \$ 30,800	
2021	\$ 30,100	\$ 700	\$ 0
		Parcel Total: \$ 30,800	

Zone: R1 Minimum Acreage: 0.92 Minimum Frontage: 150

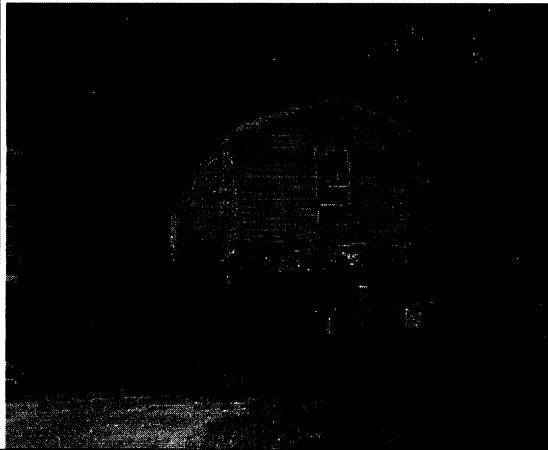
Site: AVERAGE Driveway: PAVED Road: PAVED

Land Type 1F RES

Neighborhood: E

Cond	Ad Valorem	SPI	R	Tax Value	Notes

0 ac



DOUVILLE, GERALD S

15 TRAIL STREET

FRANKLIN, NH 03235

District

Percentage

Model: 1 STORY MH

Roof: **GABLE OR HIP/ASPHALT**

Ext: **VINYL SIDING**

Int: **WALL BOARD**

Floor: **CARPET/LINOLEUM OR SIM**

Heat: OIL/FA DUCTED

Bedrooms: 3 Baths: 2.0 Fixtures: 7

Extra Kitchens:

Fireplaces:

A/C: **No**

Generators:

Quality: **A0 AVG**

Com. Wall:

Size Adj: **1.0167**

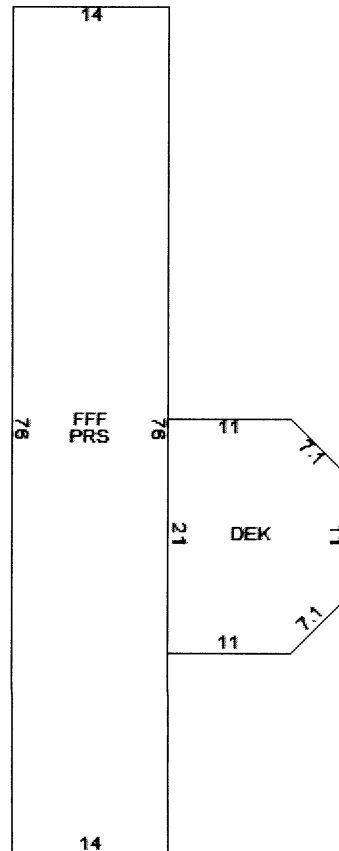
Base Rate: **MHS 52.00**

Bldg. Rate:	0.9252
-------------	--------

Sq. Foot Cost: **\$ 48.11**

Date	Permit ID	Permit Type	Notes
08/16/01	R-01-76	PERMIT	MOBILE HOME

ID	Description	Area	Adj.	Effect.
FFF	FST FLR FIN	1064	1.00	1064
PRS	PIER	1064	-0.05	-53
DEK	DECK/ENTRANCE	311	0.10	31
GLA:	1,064	2,439		1,042



Market Cost New:		\$ 50,131
Year Built:		2001
Condition For Age:	AVERAGE	40 %
Physical:		
Functional:		
Economic:		
Temporary:		
Total Depreciation:		40 %
Building Value:		\$ 30,100

City of Franklin

316 Central Street

Franklin, NH 03235

Office Hours

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

DOUVILLE, GERALD S
15 TRAIL STREET
FRANKLIN, NH 03235

OFFICE OF THE TAX COLLECTOR
SUMMARY OF ACTIVITY FOR 000078 000006 000006
Printed Friday, July 23, 2021
Interest Calculated As Of 06/18/2021

Map Lot Sub: 000078 000006 000006

Invoice: 2018L01000045		Acres:	0.00	Location:	15 TRAIL STREET	
		Bill Amount:	\$ 762.24	Due Date:	04/08/2019	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
04/09/2019	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 11.00	\$ 0.00	
04/16/2021	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 15.00	\$ 0.00	
05/03/2021	Deed Notice	\$ 0.00	\$ 0.00	\$ 32.72	\$ 0.00	
06/18/2021	Int/Pen From 04/08/2019	\$ 0.00	\$ 0.00	\$ 0.00	\$ 360.19	
Per Diem:		0.3759	Total Due For Invoice 2018L01000045:		\$ 1,122.43	

Invoice: 2019L01000038		Acres:	0.00	Location:	15 TRAIL STREET	
		Bill Amount:	\$ 763.03	Due Date:	05/06/2020	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
06/18/2020	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 13.00	\$ 0.00	
06/18/2021	Int/Pen From 05/06/2020	\$ 0.00	\$ 0.00	\$ 0.00	\$ 132.41	
Per Diem:		0.2927	Total Due For Invoice 2019L01000038:		\$ 895.44	

Invoice: 2020L01000033		Acres:	0.00	Location:	15 TRAIL STREET	
		Bill Amount:	\$ 770.58	Due Date:	04/08/2021	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
04/09/2021	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 15.00	\$ 0.00	
05/12/2021	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 16.36	\$ 0.00	
06/18/2021	Int/Pen From 04/08/2021	\$ 0.00	\$ 0.00	\$ 0.00	\$ 52.35	
Per Diem:		0.2956	Total Due For Invoice 2020L01000033:		\$ 822.93	

Invoice: 2021P01013707		Acres:	0.00	Location:	15 TRAIL STREET	
		Bill Amount:	\$ 351.74	Due Date:	07/01/2021	
Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due	
06/18/2021	Int/Pen From 07/01/2021	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Per Diem:		0.0771	Total Due For Invoice 2021P01013707:		\$ 351.74	

Total Due For Parcel 000078 000006 000006: \$ 3,192.54



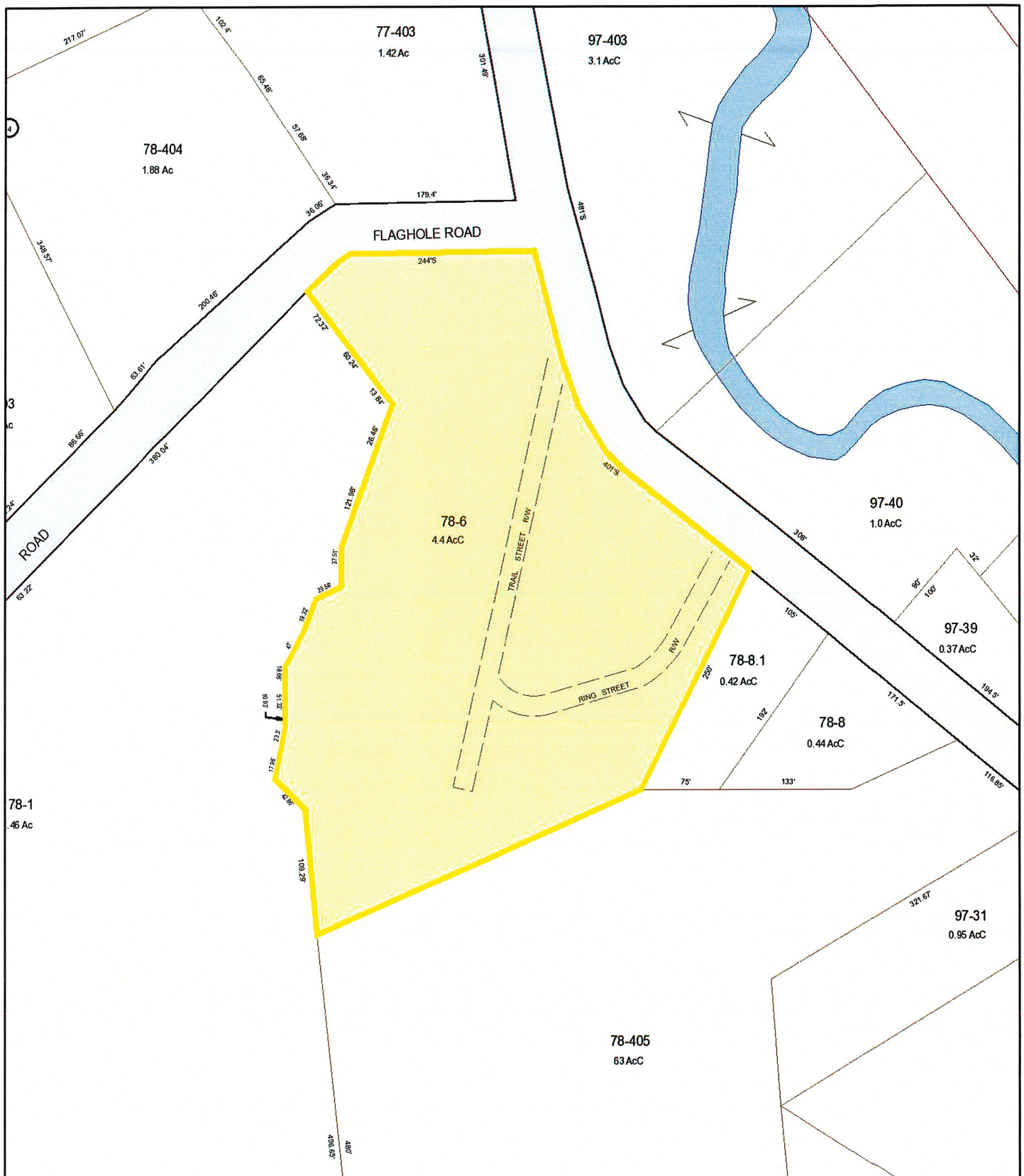
Franklin, NH



July 6, 2021

1 inch = 136 Feet

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Franklin Fire & Emergency Services



Occupancy: **EARLY**
Occupancy ID: **IVY 06**
Address: **6 IVY LN**
FRANKLIN NH 03235

Inspection Type: **Back Tax / City Admin. Request**

Inspection Date: **7/7/2021**

By: Reale, Steve (14215)

Time In: **16:30**

Time Out: **17:15**

Authorized Date: **07/07/2021**

By: Reale, Steve (14215)

Form: Property Maintenance

Inspection Description:

A Limited visual inspection of your facility was conducted in accordance with the applicable: NFPA, IBC or IRC Standards and Codes, NH State Fire Code, or 2018 International Property Maintenance Code.

102.1 General. The provisions of this code shall apply to all matters affecting or relating to structures and premises, as set forth in Section 101. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

Inspection Topics:

Exterior Property 302

Other

Other informatin

Status: Comment

Notes: At the request of the City Clerk, a limited exterior inspection of the property was conducted for back-taxes. The property is in the Lebranche Mobile Home Park and the structure appears to be well maintained. Attached are a couple of photos.



Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Notes: No Additional time recorded		

Total Additional Time: 0 minutes

Inspection Time: 45 minutes

Total Time: 45 minutes

Summary:

Overall Result: Comment

Inspector Notes:

Closing Notes:

You may contest these orders at an Administrative Hearing. The request for a hearing must be in writing within 20 days after receipt of the order and addressed to: Franklin Fire Department Code Enforcement Division 59 West Bow Street, Franklin, NH 03235

NH RSA 153:24 Penalty For Violation applies

Inspector:

Name: Reale, Steve
Work Phone(s): 603-934-5680
Email(s): sreale@franklinnh.org

Map: 000096

Lot: 000061

Sub: 000006

Card: 1 of 1

6 IVY LANE

FRANKLIN

Printed: 07/06/2021

EARLY, PRISCILLA

6 IVY LANE

FRANKLIN, NH 03235

Date	Book	Page	Type	Price	Grantor
01/09/2008	3041	0043	Q 1	16,900	CHAPMAN, COLIN &

12/11/17	JDVM	
07/20/17	INSP	MARKED FOR INSPECTION
03/24/16	RS	OCC.NOT HOME
03/13/15	RS	OCC.NOT HOME
02/26/15	JS	ENT. GAINED

GRN; NEWPORT=MH; ORIG KIT, INT WALLS & WINDS; 12/17 NOH; PU SHED; EPF=LOW Q PLUS NO SIDING, ADD PD; PU OPF; DNPU CONC PAT ATT TO EPF;

Feature Type	Units	Lngh x Width	Size Adj	Rate	Cond	Market Value	Notes
SHED-WOOD	64	8 x 8	310	10.00	50	992	
SHED-WOOD	64	8 x 8	310	10.00	30	595	A-FRAME
						1,600	

**FRANKLIN ASSESSING
OFFICE**

Year	Building	Features	Land
2019	\$ 10,800	\$ 1,600	\$ 0
		Parcel Total: \$ 12,400	
2020	\$ 10,800	\$ 1,600	\$ 0
		Parcel Total: \$ 12,400	
2021	\$ 10,800	\$ 1,600	\$ 0
		Parcel Total: \$ 12,400	

Zone: R2 Minimum Acreage: 0.92 Minimum Frontage: 100

Site: AVERAGE Driveway: PAVED Road: PAVED

Land Type 1F RES

Neighborhood: E

Cond	Ad Valorem	SPI	R	Tax Value	Notes

0 ac



EARLY, PRISCILLA

6 IVY LANE

FRANKLIN, NH 03235

District

Percentage

Date

Permit ID

Permit Type

Notes

Model: 1 STORY MH

Roof: GABLE OR HIP/ASPHALT

Ext: PREFIN METAL/CLAP BOARD

Int: WALL BOARD

Floor: CARPET/LINOLEUM OR SIM

Heat: OIL/FA DUCTED

Bedrooms: 2

Baths: 1.0

Fixtures: 3

Extra Kitchens:

Fireplaces:

A/C: No

Generators:

Quality: B1 AVG-10

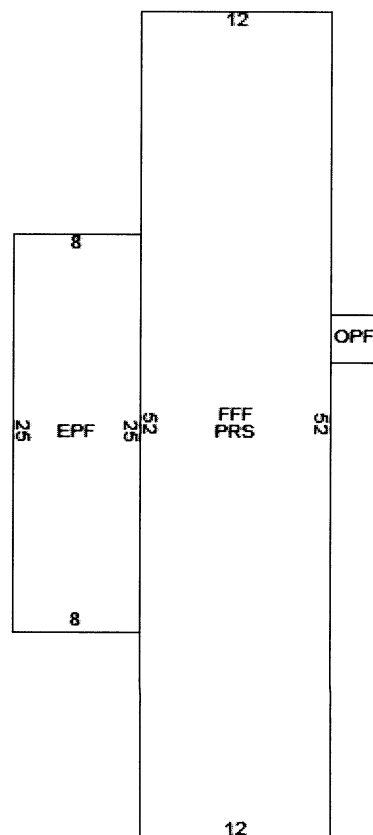
Com. Wall:

Size Adj: 1.1490

Base Rate: MHS 52.00

Bldg. Rate: 0.9100

Sq. Foot Cost: \$ 47.32



ID	Description	Area	Adj.	Effect.
FFF	FST FLR FIN	624	1.00	624
OPF	OPEN PORCH	9	0.25	2
PRS	PIER	624	-0.05	-31
EPF	ENCLOSED	200	0.70	140
GLA:	624	1,457		735

Market Cost New: \$ 34,780

Year Built: 1970

Condition For Age: AVERAGE 68 %

Physical: EPF 1 %

Functional:

Economic:

Temporary:

Total Depreciation: 69 %

Building Value: \$ 10,800

City of Franklin

316 Central Street

Franklin, NH 03235

Office Hours

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

EARLY, PRISCILLA
6 IVY LANE
FRANKLIN, NH 03235

OFFICE OF THE TAX COLLECTOR
SUMMARY OF ACTIVITY FOR 000096 000061 000006

Printed Friday, July 23, 2021

Interest Calculated As Of 06/18/2021

Map Lot Sub: 000096 000061 000006**Invoice: 2018L01000050****Acres:** 0.00**Location:** 6 IVY LANE**Bill Amount:** \$ 327.34**Due Date:** 04/08/2019

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/09/2019	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 11.00	\$ 0.00
04/16/2021	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 15.00	\$ 0.00
05/03/2021	Deed Notice	\$ 0.00	\$ 0.00	\$ 16.36	\$ 0.00
06/18/2021	Int/Pen From 04/08/2019	\$ 0.00	\$ 0.00	\$ 0.00	\$ 171.83

Per Diem: 0.1614**Total Due For Invoice 2018L01000050:** \$ 499.17**Invoice: 2019L01000041****Acres:** 0.00**Location:** 6 IVY LANE**Bill Amount:** \$ 329.18**Due Date:** 05/06/2020

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
06/18/2020	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 13.00	\$ 0.00
06/18/2021	Int/Pen From 05/06/2020	\$ 0.00	\$ 0.00	\$ 0.00	\$ 64.51

Per Diem: 0.1263**Total Due For Invoice 2019L01000041:** \$ 393.69**Total Due For Parcel 000096 000061 000006:** \$ 892.86**Per Diem:** 0.2877**Total Due For All Parcels:** \$ 892.86**LEVY YEAR TAX TYPE INFORMATION**

B - Betterment	P - Property	T - Timber Yield
G - Gravel Yield	R - Residence	U - Use Change
L - Lien	S - Sewer	W - Water



Franklin, NH

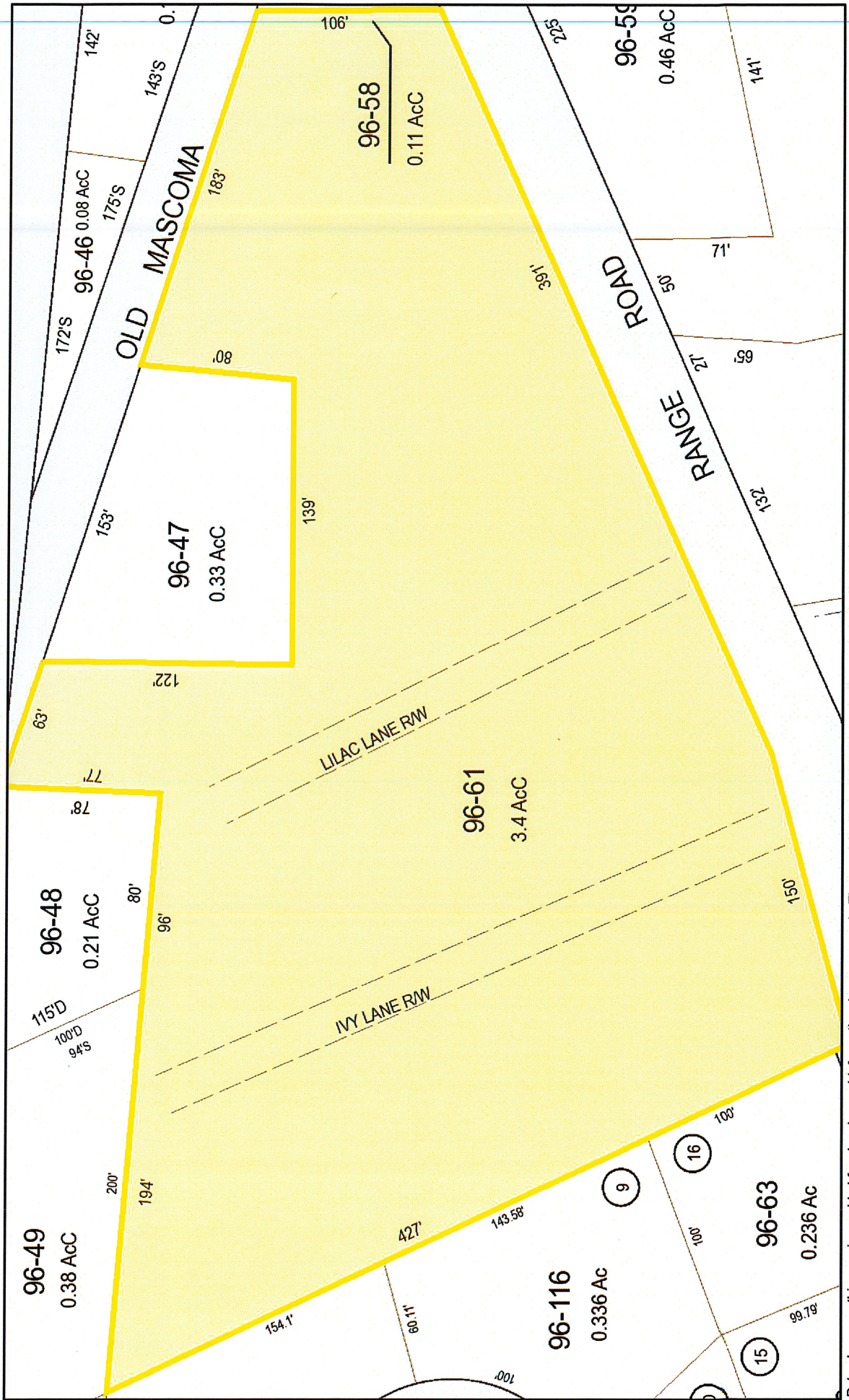


July 6, 2021

1 inch = 68 Feet



www.cai-tech.com



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City of Franklin

Deed Waiver

The property located at **125 South Main Street** and known as **Map/ Lot 098/051/0EX** and owned by **Franklin Lodge #1280 Benevolent & Protective Order** is due to be deeded to the City of Franklin for non-payment of a tax lien for 2018. The City of Franklin hereby notifies Katie Gargano, City Clerk Tax Collector that they will not accept the Tax Collector's Deed because "in its judgement acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, including obligations under real estate covenants or obligations to tenants, or for any other reason would be contrary to the public interest." Per RSA 80:38, II-a.

Jay Chandler

April Bunker

Arthur Starkweather

Paul Trudell

Robert Desrochers

C. Olivia Zink

Mary "Jo" Brown

Scott Clarenbach

Karen Testerman

Date

Note: Taxpayer has agreed to pay taxes upon the sale of the property located at 192 Central Street and known as Map/Lot 117/130/00

City of Franklin

316 Central Street

Franklin, NH 03235

Office Hours

Monday - Friday

8:15 AM - 5:00 PM

(603) 934-3109

FRANKLIN ELKS LODGE #1280
BENEVOLENT & PROTECTIVE ORDER OF ELKS
125 SOUTH MAIN STREET
FRANKLIN, NH 03235-2764

OFFICE OF THE TAX COLLECTOR
SUMMARY OF ACTIVITY FOR 000098 000051 0000EX
Printed Monday, July 26, 2021
Interest Calculated As Of 06/18/2021

Map Lot Sub: 000098 000051 0000EX**Invoice: 2018L01000060****Acres: 1.84**
Bill Amount: \$ 5,906.04**Location: 125 SOUTH MAIN STREET**
Due Date: 04/08/2019

Date	Activity	Amount	Int. Paid	Penalty	Int./Pen. Due
04/09/2019	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 11.00	\$ 0.00
05/06/2019	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 32.00	\$ 0.00
04/16/2021	Mtge Search/Notice	\$ 0.00	\$ 0.00	\$ 15.00	\$ 0.00
06/18/2021	Int/Pen From 04/08/2019	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,393.88
Per Diem:	2.9126	Total Due For Invoice 2018L01000060:			\$ 8,299.92

Total Due For Parcel 000098 000051 0000EX: \$ 8,299.92**Per Diem: 2.9126****Total Due For All Parcels: \$ 8,299.92**

LEVY YEAR TAX TYPE INFORMATION

B - Betterment	P - Property	T - Timber Yield
G - Gravel Yield	R - Residence	U - Use Change
L - Lien	S - Sewer	W - Water

Map: 000098

Lot: 000051

Sub: 0000EX

Card: 1 of 1

125 SOUTH MAIN STREET

FRANKLIN

Printed: 07/26/2021

FRANKLIN ELKS LODGE #1280BENEVOLENT & PROTECTIVE ORDER OF ELKS
125 SOUTH MAIN STREET

FRANKLIN, NH 03235-2764

Date	Book	Page	Type	Price	Grantor
08/21/2017	3567	811	Q I	553,500	CHURCH OF JESUS CHRIST
04/01/1998	2093	53	U I 36	1	TITUS, WINSTON P
04/01/1998	2093	54	Q I	345,000	PAG CORPORATION
01/27/1960	855	539	Q I	1,000	UNWIN, EVA MOREY

02/25/19 JDPR
 02/21/18 JDPL INT ONLY
 01/16/18 RJVE VER SALE
 09/06/16 RD MEASURE ONLY
 11/04/13 RR MEASURE ONLY
 08/06/10 TC ENT. GAINED

WORK IN PROGRESS; 2/18 COMPLETE RENO ON INSIDE TO CHNG LAYOUT;
 WILL BE "ELKS LODGE"; BTH'S=35 FIX TOTAL; CURRENTLY IN DEMO
 PHASE; EST UC BY 4/1 PER MEMBER; SPRINKLERS THROUGHTOUT; ADJ
 COND; 2/19; REMOVED UC;

Feature Type	Units	Lngh x Width	Size Adj	Rate	Cond	Market Value	Notes
PAVING	29,920	176 x 170	61	3.25	30	17,795	Yr1980-EST
FENCE COMM LIN FT	132	132 x 1	181	15.00	90	3,225	EST
SPRINKLERED AREA	17,374	1 x 17374	61	3.00	25	7,949	
29,000							

**FRANKLIN ASSESSING
OFFICE**

Year	Building	Features	Land
2019	\$ 882,400	\$ 29,000	\$ 85,300
Parcel Total: \$ 996,700			
2020	\$ 882,400	\$ 29,000	\$ 85,300
Parcel Total: \$ 996,700			
2021	\$ 882,400	\$ 29,000	\$ 85,300
Parcel Total: \$ 996,700			

Charitable Exemption: \$ 996,700**Zone:** B1W&S **Minimum Acreage:** 0.23 **Minimum Frontage:** 80**Site:** AVERAGE **Driveway:** PAVED **Road:** PAVED

Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
COM/IND	0.230 ac	65,000	E	100	100	100	100	100 -- LEVEL	125	81,300	0	N	81,300	USE
COM/IND	1.607 ac	x 2,000	X	100				100 -- LEVEL	125	4,000	0	N	4,000	USE
	1.837 ac									85,300			85,300	



FRANKLIN ELKS LODGE #1280
BENEVOLENT & PROTECTIVE ORDER OF E
125 SOUTH MAIN STREET

FRANKLIN, NH 03235-2764

District	Percentage
----------	------------

Date	Permit ID	Permit Type	Notes
06/26/18	CO18-23	ALTERATION	CO FOR CLUB
01/05/18	M18-007	CENTRAL A/C	HVAC
01/04/18	18-03	ALTERATION	INT RENOVATIONS
01/04/18	B18-003	ALTERATION	INT ALTERATIONS

Model: 1 STORY LODGE

Roof: **GABLE OR HIP/ASPHALT**

Ext: **CNCRT OR BLK/VINYL SIDING**

Int: **DRYWALL**

Floor: **CARPET/LINOLEUM OR SIM**

Heat: **GAS/FA DUCTED**

Bedrooms: Baths: **AVERAGE**

Extra Kitchens:

Fireplaces:

A/C: Yes 100.00 %

Generators:

Quality: **A0 AVG**

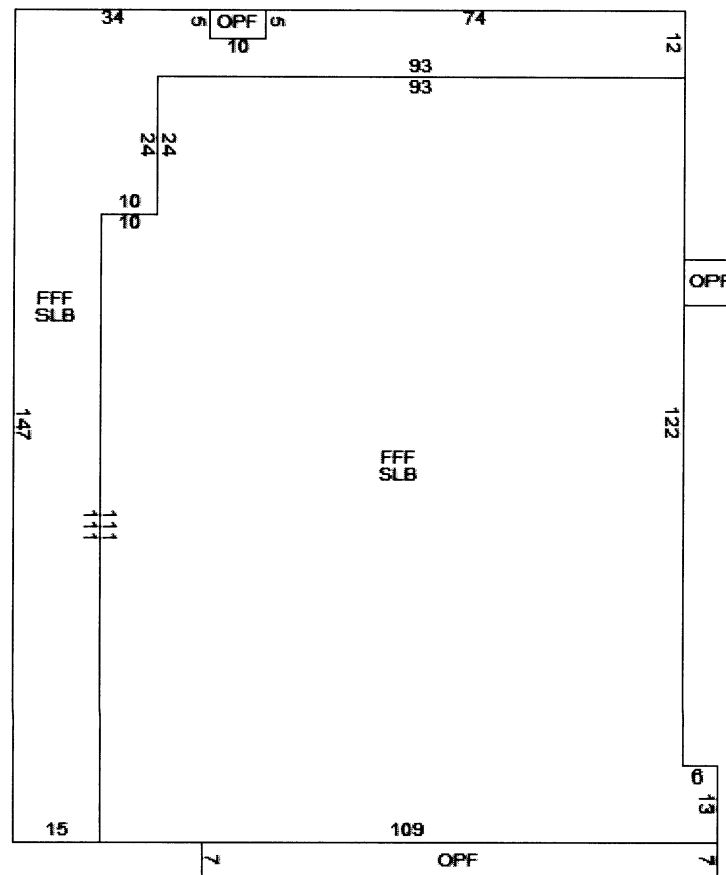
Com. Wall:

Size Adj: 0.7786

Base Rate: **CLC 80.00**

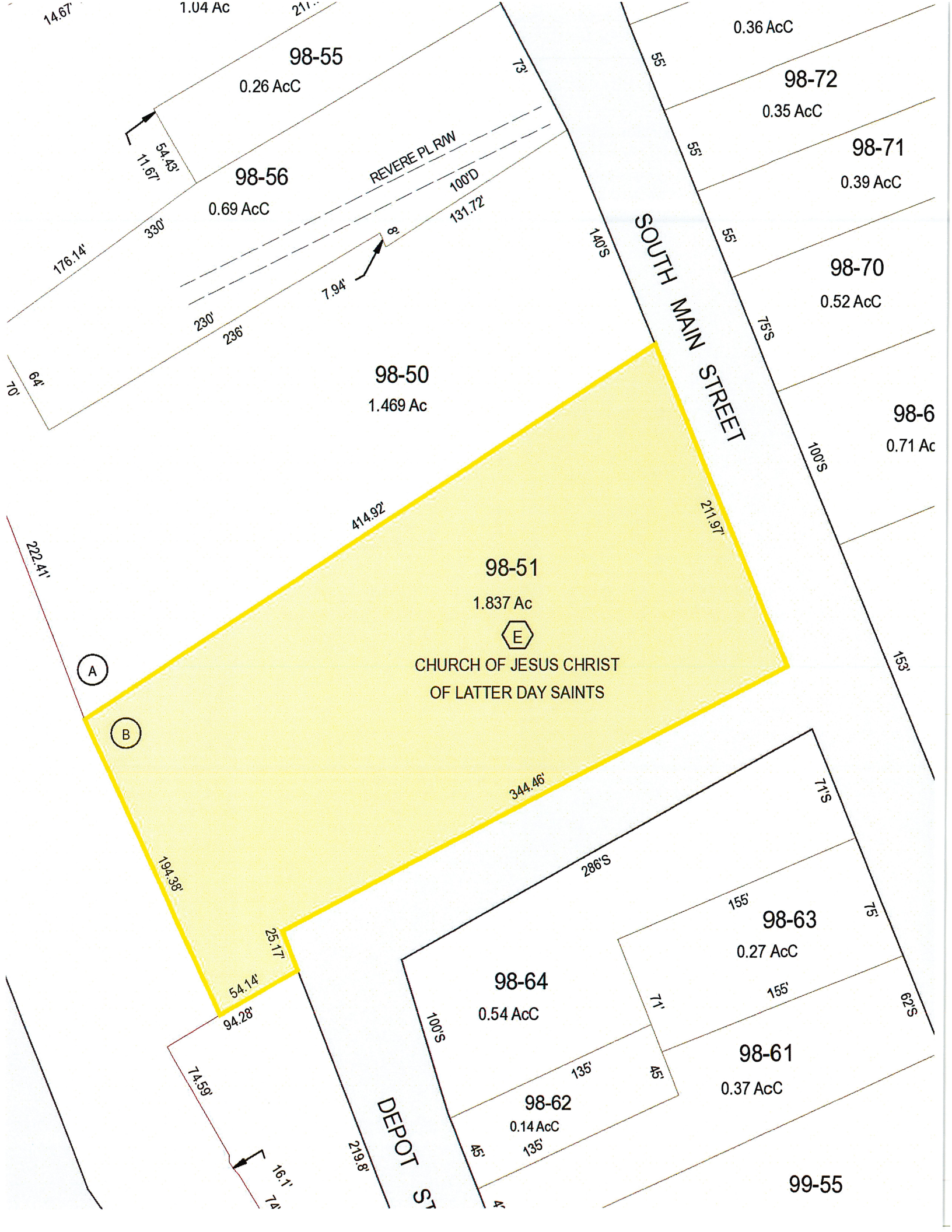
Bldg. Rate:	0.7475
-------------	--------

Sq. Foot Cost: **\$ 59.80**



ID	Description	Area	Adj.	Effect.
SLB	SLB	17374	0.00	0
OPF	OPEN PORCH	767	0.25	192
FFF	FST FLR FIN	17374	1.00	17374
GLA:	17,374	35,515		17,566

Market Cost New:		\$ 1,050,447
Year Built:		1966
Condition For Age:	GOOD	16 %
Physical:		
Functional:		
Economic:		
Temporary:		
Total Depreciation:		16 %
Building Value:		\$ 882,400



CITY COUNCIL MEETING

AGENDA ITEM V



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

August 2, 2021

**Subject: Council to Consider Rescheduling September City Council Meeting Falling on the
Labor Day Holiday (9/6/21)**

Helpful Dates:

Tuesday following the holiday – September 7, 2021

Monday following the holiday – September 13, 2021

CITY COUNCIL MEETING
AGENDA ITEM VI



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

August 2, 2021

Subject: Council to consider allowing 5 utility poles in the public right of way

Suggested Motion:

Councilor moves, "I move that the Franklin City Council approve the installation of 5 utility poles in the public right of way by SQF LLC & US Cellular at the following locations:

119 Central Street
59 West Bow Street
185 Sanborn Street
220 South Main Street
21 Edwards Street."

Mayor calls for a second, discussion and vote.

Discussion:

See attached from (retired) Director Lewis and Tilson Tech as well as Planning Board Site Plan Approval. This approval is outlined in condition #3 of the planning board approval. The public hearing on this project was conducted by the planning board on 6/23/21.

Fiscal Impact:

City Assessor Mark Stetson advises that the utility will be subject to pole tax like other utility poles throughout the city. Use of the utility pole (wireless cell coverage vs. electricity, etc) does not affect taxation just the pole itself. If the installation of the poles occurs as planned (prior to 4/1/2022) the poles will be picked up as new value in 2022. He is not comfortable providing an estimate of new taxes at this time.

Alternatives:

Do not approve.

Attachments/Exhibits:

Planning Board Site Plan Approval
Email from Director Lewis Dated 6/24/21
Letter with Supporting Documentation dated 7/13/21 from Tilson

Franklin Planning Board
Site Plan Approval
U.S. Cellular
Various Locations
Application File Numbers P21-08 thru P21-12
Approval Date: June 23, 2021

Background

The Applicant filed five Site Plan applications for the installation of telecommunications poles, to be located in the Public Rights-of-Way in the vicinity of the following locations:

1. 119 Central Street
2. 59 West Bow Street
3. 185 Sanborn Street
4. 220 South Main Street
5. 21 Edwards Street

The poles are intended to fill gaps in the cell phone coverage in the area surrounding these locations. All concerned parties and abutters were notified in conformance with city and state ordinances and statutes. Input and comments were heard from all concerned parties. The Hearing was closed on 6/23/21.

Discussion and Findings

Based on comments from the Planning Director and the discussion at this hearing, the Planning Board finds:

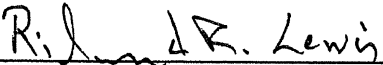
- a. The proposed installations in the ROW will trigger the need for City Council approval of the location. Additionally, a lease agreement between the City and US Cellular will also be required.
- b. The proposals involve the installation of underground electrical feeds for the poles. This triggers the need for Road Cut Permits from the Municipal Services Department.
- c. The Applicant and their representative have satisfactorily responded to the questions and issues raised during the public hearing process.
- d. The applicant has provided digital photos showing what the proposed poles and site will look like after installation. In the opinion of the Board, the pole project is similar to the installation of a new standard telephone pole; that work occurs regularly throughout the City.

Decision and Conditions

On Wednesday, June 23, 2021, the Franklin Planning Board, by a vote of 5-0-0, **Approves** the referenced site plan applications subject to the following conditions:

1. For each individual approval, the approved plan was submitted with the application, and each plan [approximately 8 sheets] was signed and stamped by Eric T. Anderson, PE.
2. The installation and location of the poles shall conform with the approved plans.
3. The applicant shall obtain approvals from the City Council to install the proposed pole in the City ROW. Additionally, a Road Cut permit shall be filed with the Municipal Services Department for the proposed electrical feeds.
4. The Planning Board reserves the right, subject to the provisions of RSA 676:4-a, to revoke this Approval for just, reasonable, and appropriate cause.
5. Pursuant to RSA 677.15.I, any appeals to this decision must be filed with the Merrimack Superior Court within 30 days following the vote of the Board to approve this project. No work shall be performed on the project site until the appeal period has lapsed.

Approved the 23rd day of June, 2021 by the Franklin Planning Board

_____

Richard Lewis

Planning and Zoning Director

City Manager

From: Dick Lewis
Sent: Thursday, June 24, 2021 3:06 PM
To: Heather Carlisle
Cc: City Manager
Subject: RE: U.S. Cellular/SQF - Next Steps
Attachments: US Cellular Final NOD P21-08 to P21-12 approval 6 23 21.doc

Heather,

Per our discussion, here is the endorsed Notice of Decision that covers all 5 project sites.

I am cc'ing the City Manager, Judie Milner, and the email address for Seth Creighton, the new planner as of 7/1/21 is below.

I would suggest that you send a letter to the City Manager requesting to be put on the City Council Agenda for the August 2, 2021 meeting. I think around the middle of July you should get her a letter / email outlining the application and the need to obtain approval from the Council. With your memo / letter, you should provide her office with documents that describe the work and show the different locations.

I obviously reviewed your application for the Planning Board decision last night. I think the overall submission package can be tightened up a little since many of the sheets in the plan sets are all the same. It is my opinion that the package should contain the following:

1. The digital photos of each pole that clearly shows what they will look like after installation.
2. The 5 different survey sheets for each pole. This helps to document that they are all within the City's ROW.
3. For each pole, I would supply some of the pages from the 8-sheet plan set. I would provide sheets 4 and 5 [you only need these two pages so cover all of the 5 poles]. You might experiment in printing these on 8 ½ x 11 pages versus 11 x 17. I am not certain how they will look at a smaller size.

I hope this is helpful. I am around through 6/30/21 if you have any questions. Thanks and good luck with the rest of the project.

All the best,
Dick Lewis
City Planner

screighton@franklinnh.org

From: Heather Carlisle <hcarlisle@tilsontech.com>
Sent: Thursday, June 24, 2021 8:16 AM
To: Dick Lewis <dlewis@franklinnh.org>
Subject: U.S. Cellular/SQF - Next Steps

Hi Mr. Lewis,

Congratulations on your retirement!

Thanks for all of your help with everything related to our proposed new pole sets in Franklin. I understand the next step is getting City Council approval—if you could let me know who I should reach out to in order to start that process I would greatly appreciate it.

Thank you!

Heather



Heather Carlisle | Senior Counsel, Siting & Real Estate

hcarlisle@tilsontech.com

(c) 774.285.1082

16 Middle Street, 4th Floor

Portland, ME 04101

www.tilsontech.com | [we're hiring](#)





TILSON

On a Mission

July 13, 2021

City of Franklin
City Manager
316 Central Street
Franklin, NH 03235
Attn: Judie Milner

Re: Small Wireless Facilities Applications – City Council Approval

Dear Ms. Milner,

Please accept this request to be placed on the City Council Agenda for the August 2nd Meeting date. SQF, LLC (infrastructure owner) and U.S. Cellular (wireless carrier) were recently granted Site Plan Approval for the installation of five (5) small wireless facilities on new integrated utility poles within the City of Franklin's Public Right of Way. These new poles will support a wireless antenna, radio, disconnect and power meter, and will serve to alleviate a gap in coverage that the surrounding area is experiencing. The proposed locations are within the vicinity of the following addresses:

1. 119 Central Street
2. 59 West Bow Street
3. 185 Sanborn Street
4. 220 South Main Street
5. 21 Edwards Street

Because these poles are located within the Public Right-of-Way, City Council approval of the locations is required. In support of this request, enclosed please find a boundary survey depicting the pole location within the Public Right-of-Way and a photo simulation of what the final installation will look like for each proposed location. Also included are plan sheets for the installations (the same plans apply for each proposed installation), as well as a copy of the Site Plan Approval dated June 23, 2021.



TILSON

On a Mission

Please do not hesitate to contact me with any questions or concerns regarding this matter.

Respectfully,

A handwritten signature in black ink, appearing to read "Heather Carlisle".

Heather Carlisle

Senior Counsel, Siting & Real Estate

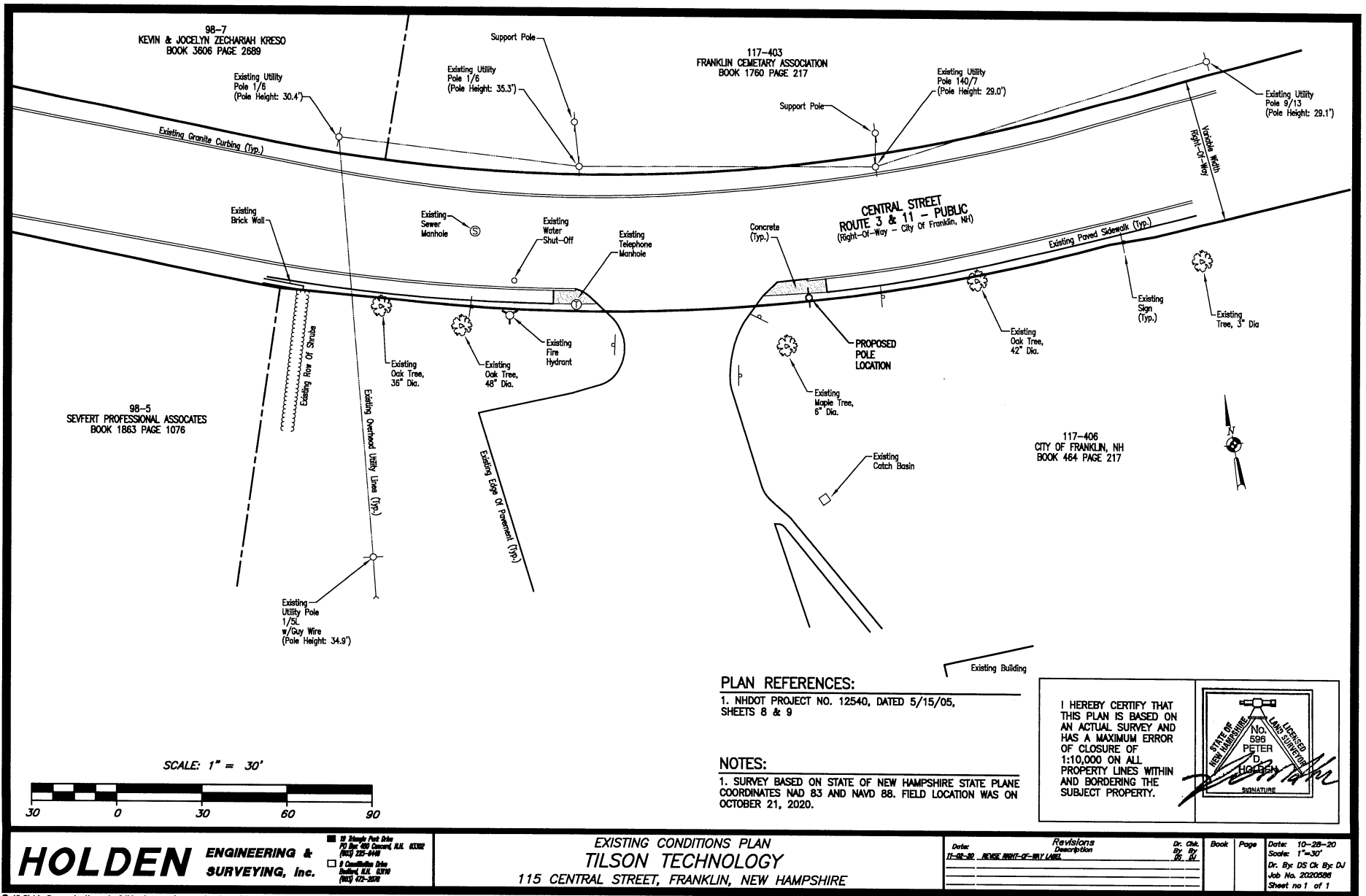
16 Middle Street, 4th Floor

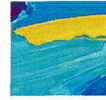
Portland, ME 04101

Tel: (774) 285-1082

E-mail: hcarlisle@tilsontech.com

119 Central Street

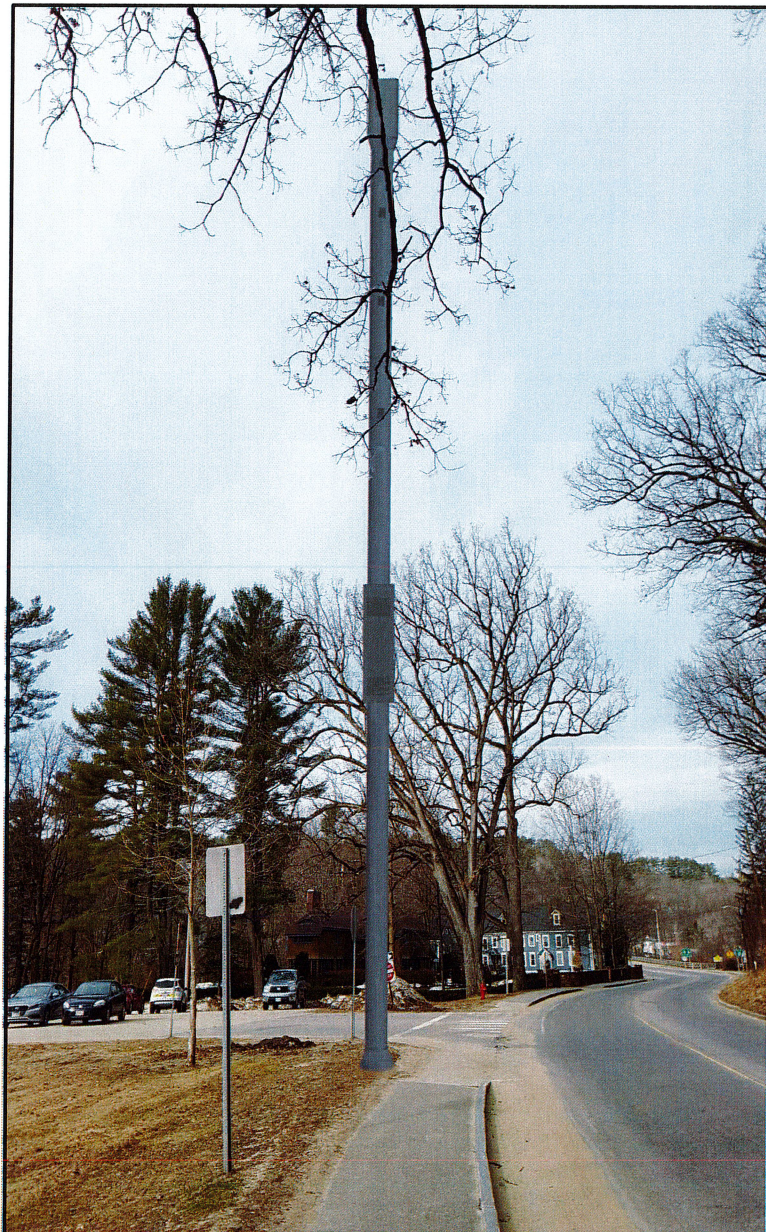




TILSON

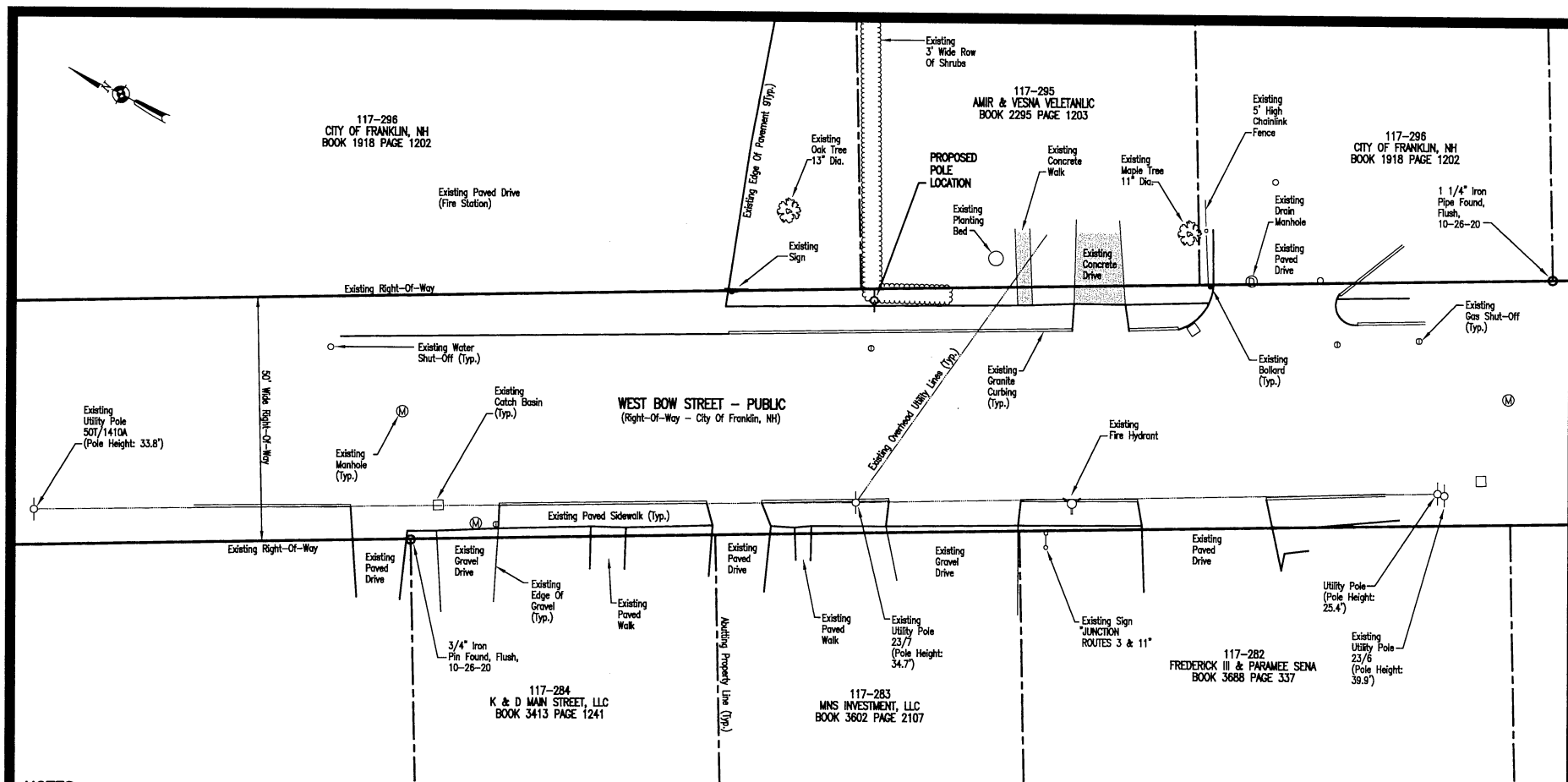
On a Mission

[Franklin WT CRAN 004, Candidate B]



Digital Photo Simulation of Final Product

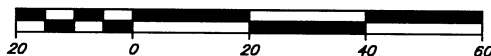
59 West Bow Street



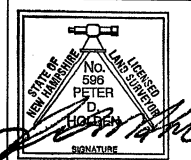
NOTES:

1. SURVEY BASED ON STATE OF NEW HAMPSHIRE STATE PLANE COORDINATES NAD 83 AND NAVD 88. FIELD LOCATION WAS ON OCTOBER 26, 2020.

SCALE: 1" = 20'



I HEREBY CERTIFY THAT THIS PLAN IS BASED ON AN ACTUAL SURVEY AND HAS A MAXIMUM ERROR OF CLOSURE OF 1:10,000 ON ALL PROPERTY LINES WITHIN AND BORDERING THE SUBJECT PROPERTY.



HOLDEN ENGINEERING & SURVEYING, Inc.

19 Shingle Pond Drive
PO Box 483 Concord, N.H. 03302
(603) 225-6448
1 Constitution State
Building, N.H. 03301
(603) 472-3878

EXISTING CONDITIONS PLAN
TILSON TECHNOLOGY
45 WEST BOW STREET, FRANKLIN, NEW HAMPSHIRE

Date:	Revisions Description	Dr. Chk. By	Book	Page	Date:
					10-29-20
					Scale: 1"=20'
					Dr. By: DS Or By: DJ
					Job No. 2020098
					Sheet no 1 of 1



TILSON

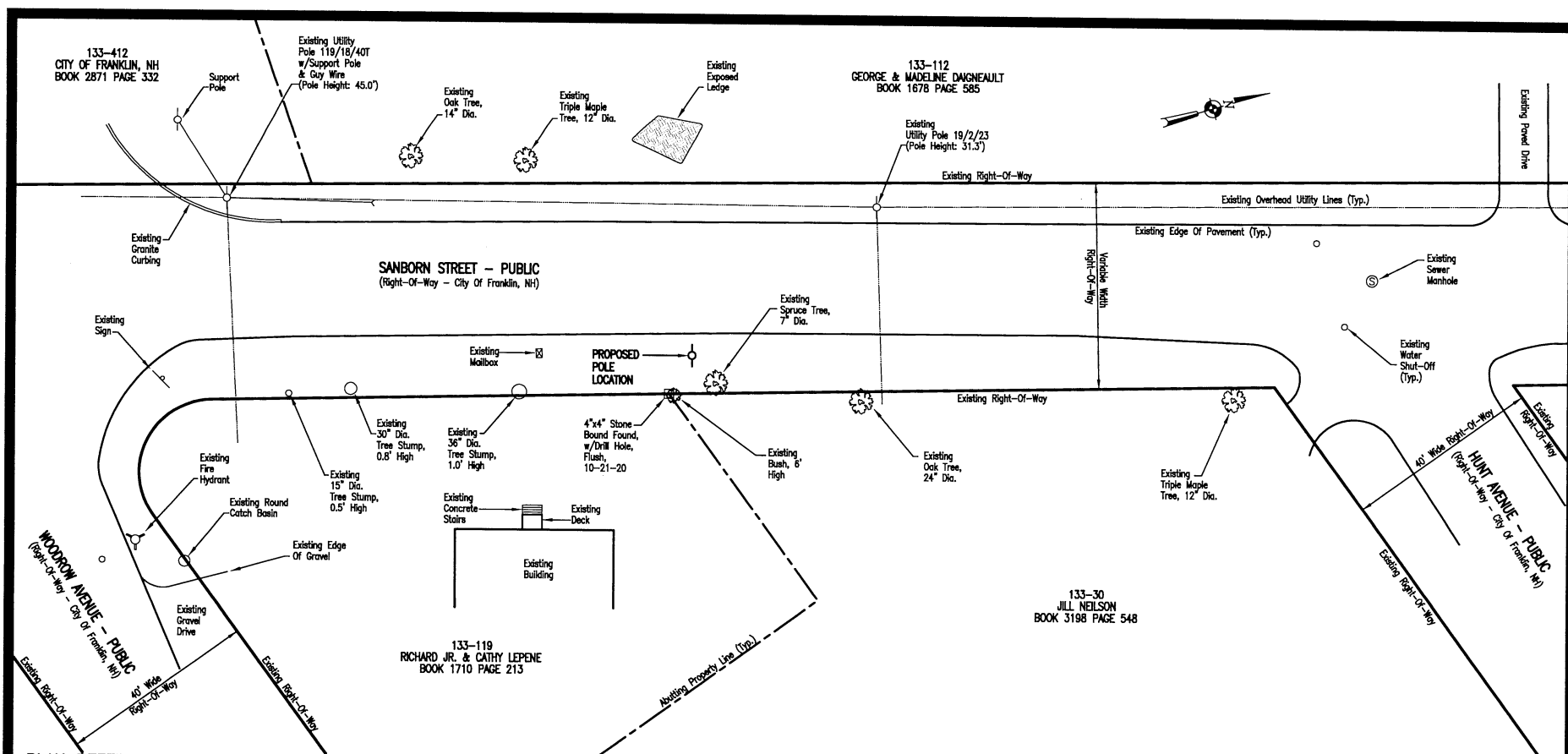
On a Mission

[Franklin WT CRAN 007, Candidate B]



Digital Photo Simulation of Final Product

185 Sanborn Street



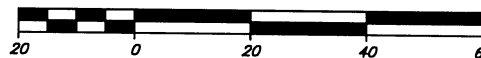
PLAN REFERENCES:

1. "TAX MAP 002-133, LOT 029, SUBDIVISION PLAN FOR RICHARD L. & CATHY A. LEPENE, SANBORN STREET & WOODROW AVENUE, FRANKLIN, NEW HAMPSHIRE," BY LEPENE ENGINEERING & SURVEYING, DATED NOVEMBER 6, 1998, M.C.R.D. PLAN NO. 14596.
2. "TAX MAP 002-133, LOT 029, BOUNDARY LINE ADJUSTMENT FOR RICHARD L. & CATHY A. LEPENE, SANBORN STREET & WOODROW AVENUE, MERRIMACK CO., FRANKLIN, N.H.," BY LEPENE, KNOWLTON & DARBYSHIRE ASSOCIATES, INC., DATED SEPT. 22, 1988, M.C.R.D. PLAN NO. 10964.
3. "TAX MAP LOT 002-133-412, SUBDIVISION PLAN FOR THE CITY OF FRANKLIN, SANBORN STREET, MERRIMACK COUNTY, FRANKLIN, NEW HAMPSHIRE," BY LEPENE, KNOWLTON & DARBYSHIRE ASSOCIATES, INC., DATED 16 FEBRUARY 1988, REVISED 22 MARCH 1988, M.C.R.D. PLAN NO. 10267.
4. "SANBORN ST. PLAT, FRANKLIN, N.H., OWNED BY THE AMERICAN LAND CO., PROVIDENCE, R.I." BY C.A. THAYER, ENGR., DATED AUGUST 1920, M.C.R.D. PLAN NO. 350.

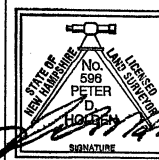
NOTES:

1. SURVEY BASED ON STATE OF NEW HAMPSHIRE STATE PLANE COORDINATES NAD 83 AND NAVD 88. FIELD LOCATION WAS ON OCTOBER 21, 2020.

SCALE: 1" = 20'



I HEREBY CERTIFY THAT THIS PLAN IS BASED ON AN ACTUAL SURVEY AND HAS A MAXIMUM ERROR OF CLOSURE OF 1:10,000 ON ALL PROPERTY LINES WITHIN AND BORDERING THE SUBJECT PROPERTY.



HOLDEN ENGINEERING & SURVEYING, Inc.

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EXISTING CONDITIONS PLAN
TILSON TECHNOLOGY
185 SANBORN STREET, FRANKLIN, NEW HAMPSHIRE

Date:	Revisions Description	Dr. Chk. By	Book	Page	Date:
					10-27-20
					Scale: 1"=20'
					Dr. By: DS GR By: DJ
					Job No. 2020540
					Sheet no 1 of 1



TILSON

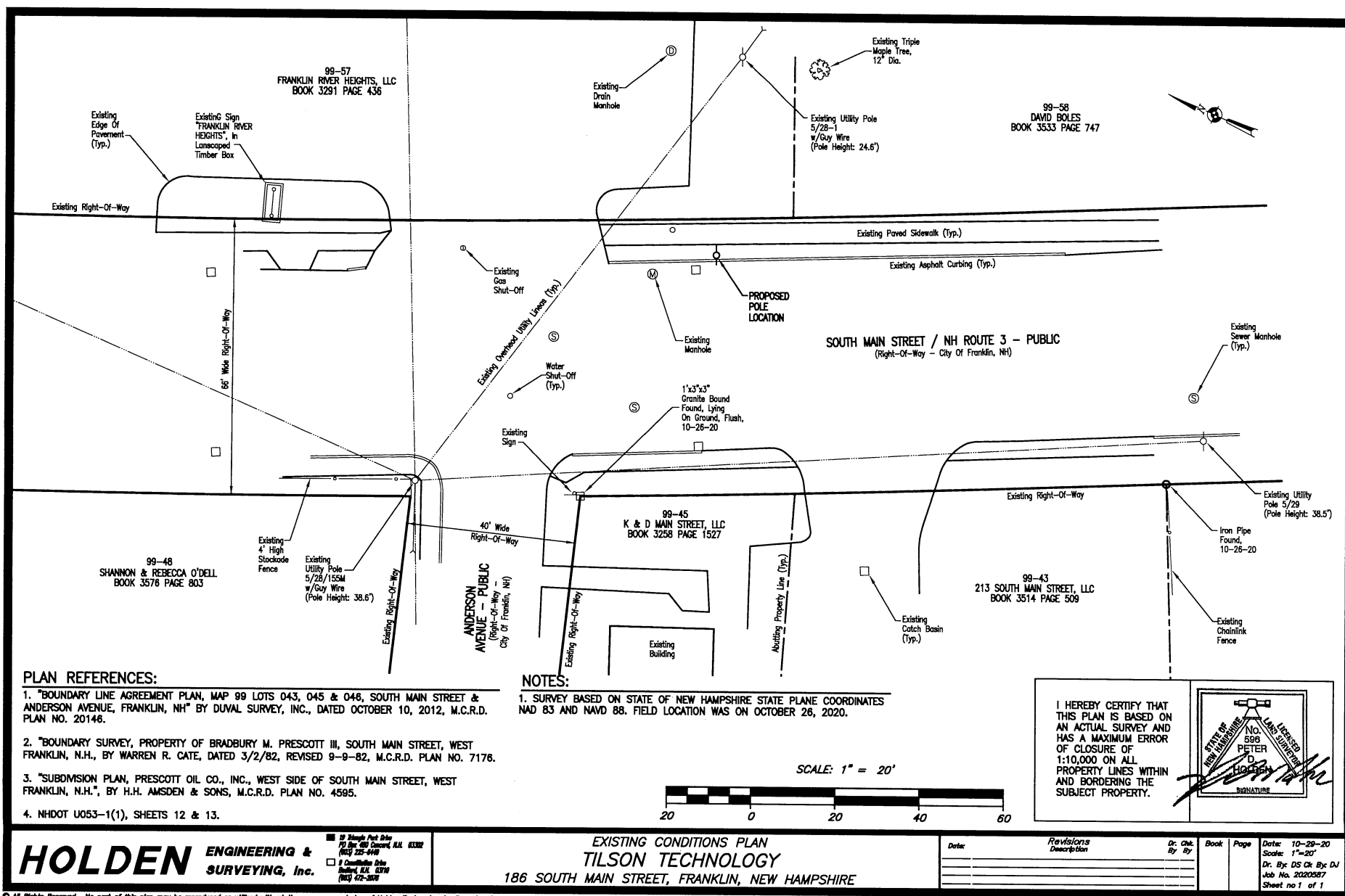
On a Mission

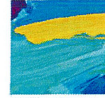
[Franklin WT CRAN 001, Candidate C]



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220 South Main Street





TILSON

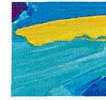
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[Franklin WT CRAN 005, Candidate A]



Digital Photo Simulation of Final Product

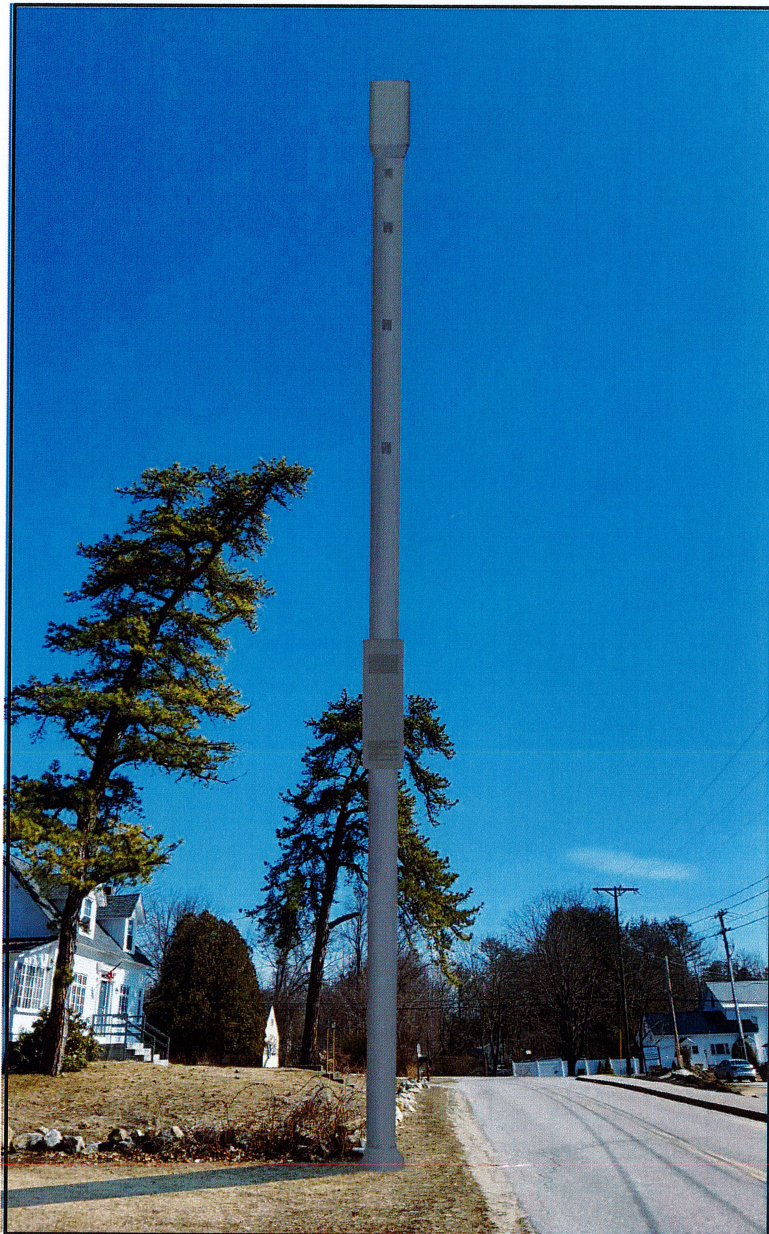
21 Edwards Street



TILSON

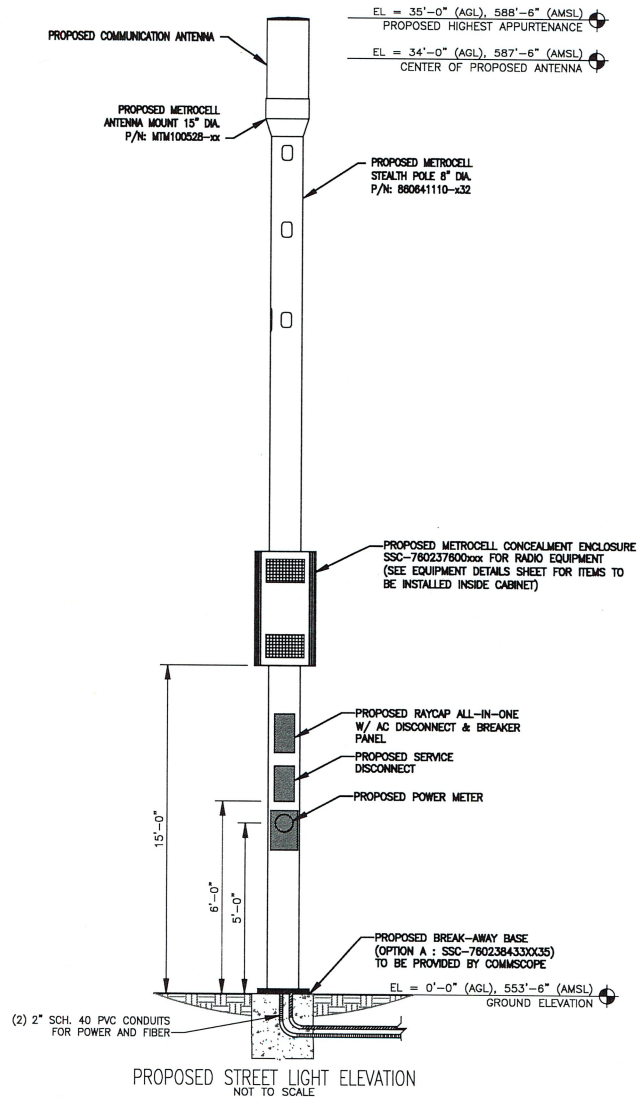
On a Mission

[Franklin WT CRAN 002, Candidate A]

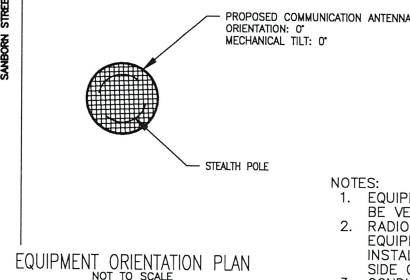


Digital Photo Simulation of Final Product

Supplemental Documents



SANBORN STREET



- NOTES:
1. EQUIPMENT PLACEMENT TO BE VERIFIED IN FIELD.
 2. RADIO/ELECTRICAL EQUIPMENT SHALL NOT BE INSTALLED ON THE ROAD SIDE OF THE POLE.
 3. CONDUITS SHALL NOT BE INSTALLED ON THE FACE OF THE POLE THAT IS CLOSEST TO THE ROAD.

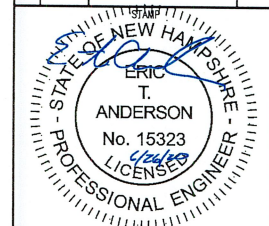
CONSTRUCTION DRAWING

PREPARED FOR:



SUBMITTALS

REV	DATE	ISSUED FOR	DRAWN
1	06/09/20	INITIAL REVIEW	TRM



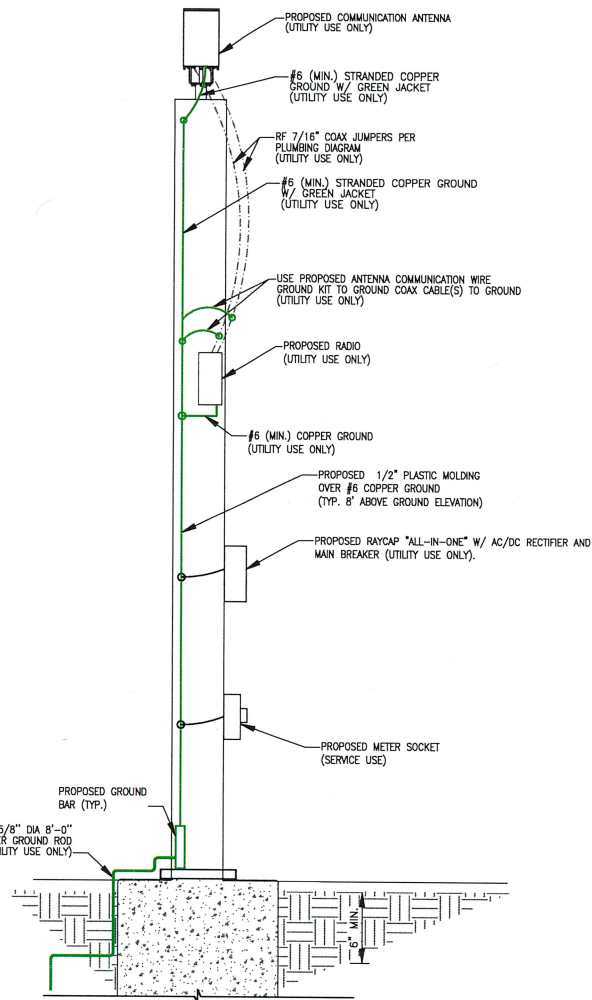
TILSON
On a Mission

16 MIDDLE STREET, 4TH FLOOR,
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INFO@TILSONTECH.COM TILSONTECH.COM

FRANKLIN WT CRAN 001
SANBORN STREET
FRANKLIN, NH 03235
MERRIMACK COUNTY

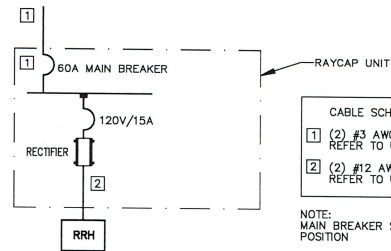
SHEET TITLE
POLE ELEVATION

DRAFTED BY:	APPROVED BY:	SHEET:	REV
TRM	EB	CD-4	0



LIGHT POLE GROUNDING DETAIL
NOT TO SCALE

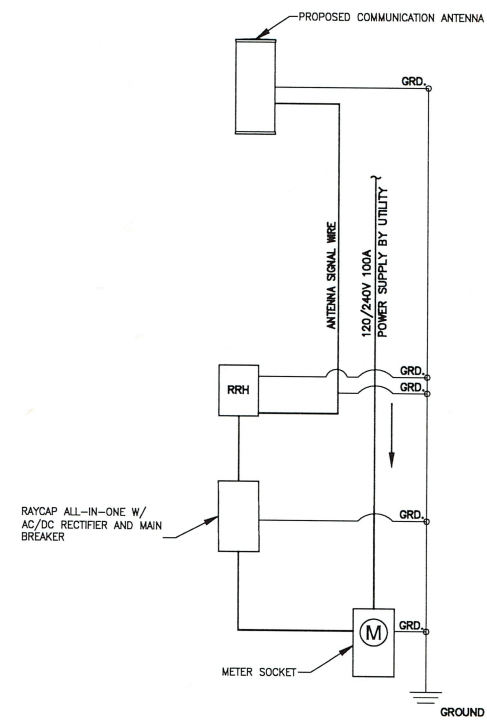
120/240V 100A SERVICE



ONE LINE DIAGRAM
NOT TO SCALE

CABLE SCHEDULE:

1	(2) #3 AWG THHN & (1) #4 GROUND REFER TO UTILITY POLE ELEVATION FOR CONDUIT SIZES
2	(2) #12 AWG THHN & (1) #6 GROUND REFER TO UTILITY POLE ELEVATION FOR CONDUIT SIZES



GENERAL WIRING DIAGRAM
NOT TO SCALE

CONSTRUCTION DRAWING			
PREPARED FOR:			
SUBMITTALS			
REV	DATE	ISSUED FOR	DRAWN
1	06/09/20	INITIAL REVIEW	TRM
TILSON On a Mission 16 MIDDLE STREET, 4TH FLOOR, PORTLAND, ME 04101 T: (207) 581-8427 INFO@TILSONTECH.COM TILSONTECH.COM			
FRANKLIN WT CRAN 001 SANBORN STREET FRANKLIN, NH 03235 MERRIMACK COUNTY			
SHEET TITLE			
POLE GROUNDING AND WIRING			
DRAFTED BY:	APPROVED BY:	SHEET:	REV
TRM	EB	CD-5	0

CITY COUNCIL MEETING

AGENDA ITEM VII



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of August 2, 2021

Subject: Other Business

- 1. Council Appointments**
- 2. Committee Reports**
- 3. City Manager's Update**
- 4. Late Items**

Adjournment

CITY COUNCIL APPOINTMENTS

Lakes Region Planning Commission - Transportation Technical Advisory Committee (TAC)

Appointments:

Motion: "I move that the Franklin City Council appoint Seth Creighton as the City's Primary Representative to the LRPC TAC Committee. Term of service is two years to January 2023."

Motion: "I move that the Franklin City Council re-appoint Justin Hanscom as City's Deputy Representative to the LRPC TAC Committee. Term of service is two years to January 2023."



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting August 2, 2021

Date: July 27, 2021
From: Judie Milner, City Manager
Subject: City Manager's Update

- Contingent Grant Line Activity –
- Trust fund for school funding – \$146.04
- Welcome – Seth Creighton, Planning & Zoning Director
- National Night Out – 8/3 5-7pm Odell Park
- Filing Period – 8/18 – 8/27/21
- PPP connections & collaboration – art in downtown storefronts
- Jason Grevior & John Hastings – Flags
- Congratulations 2021 Cappie Winners – Brothers Donuts & FSB
- Next Workshop Meeting – Aug 23rd
- Media Connections – WMUR, Laconia Daily Sun, Union Leader, NH Business Review, NH Public Radio, US News, Andover Beacon
- Mill City Park Update – water construction, mowing
- Hotel feasibility technical assistance grant update
- Infield Parking Lot CDBG grant update
- Manager Vacation – 8/9-8/13, Director Gaudette point person