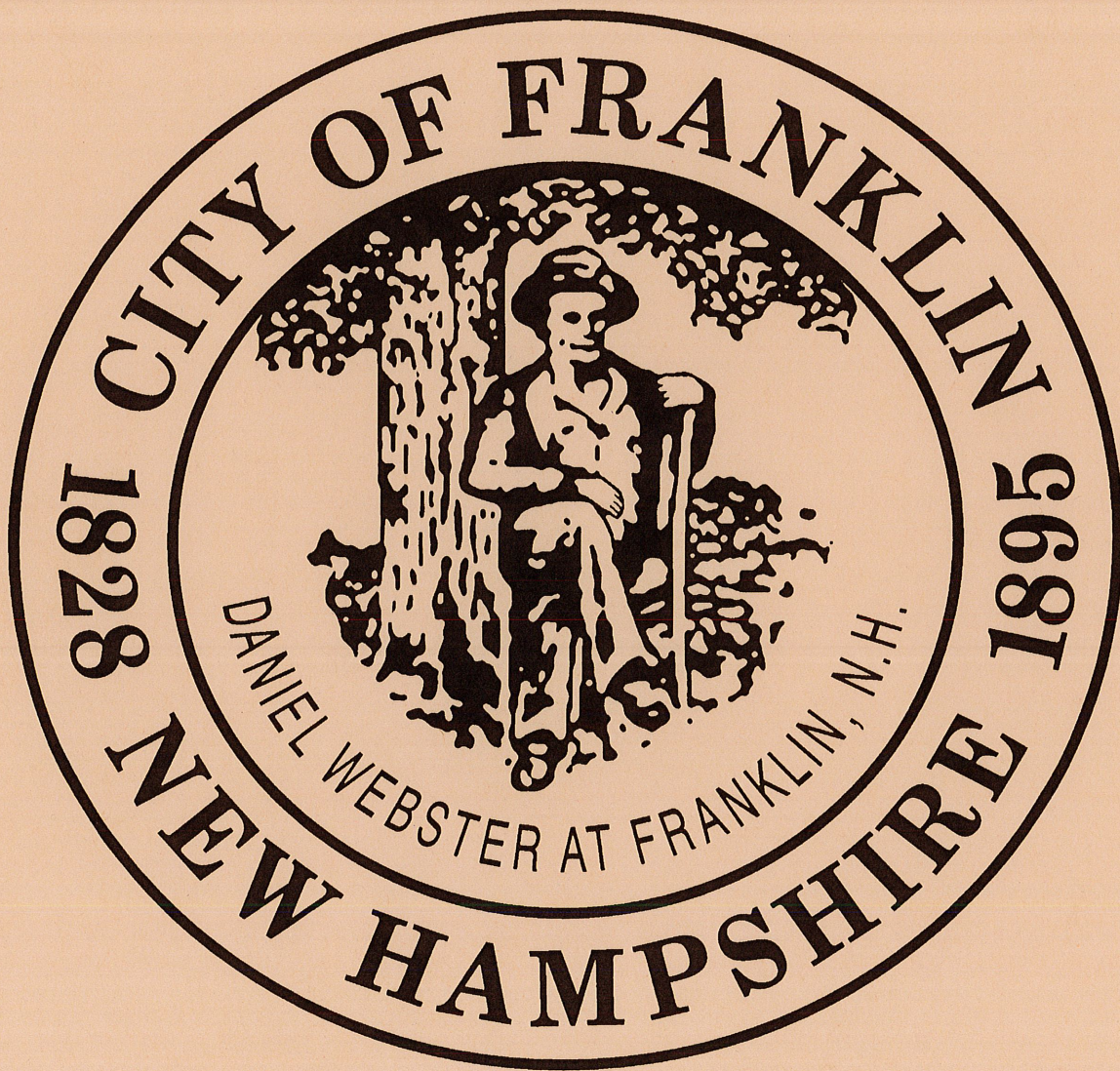


CITY OF FRANKLIN
CITY COUNCIL MEETING
November 4, 2019
6:00 P.M.





CITY COUNCIL MEETING
Monday, November 4, 2019
5:30 p.m. – Police Recognitions
6:00 p.m. – City Council Meeting
Council Chambers

SALUTE TO THE FLAG

PUBLIC HEARINGS

Ordinance #09-20 – an amendment to the Franklin Municipal Code adding a new chapter to include legislation for contested races, tie votes, and the recount process during elections.

Resolution #10-20 – a resolution appropriating \$846,493 to the Franklin School District FY2020 Budget.

COMMENTS FROM THE PUBLIC

Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary.

CITY COUNCIL ACKNOWLEDGEMENT

The Mayor will recognize any Councilor who wishes to express their appreciation of behalf of the City.

MAYOR'S UPDATE

Agenda Item I.

Council to consider the minutes of the September 24th Special City Council Meeting, the minutes of the October 7th City Council Meeting and the minutes of the October 15th Special City Council Meeting.

Agenda Item II.

Monthly School Board Update.

Agenda Item III.

Council to consider approval of Resolution #06-20, an amendment to the Franklin Falls Mixed Use Tax Increment Financing District Amendment #1 estimated cost from \$1M to \$1.4M and adding activity "f" design and construction of whitewater features.

Agenda Item IV.

Council to consider approval of Ordinance #09-20, an amendment to the Franklin Municipal Code Part 1: Administration Legislation, to add Chapter 18, Elections; Section 1: Contested Races, Tie Votes, and the Recount Process.

Agenda Item V.

Council to consider approval of Resolution #10-20, appropriating \$846,493 to the school budget.

Agenda Item VI.

Council to consider setting a public hearing on Resolution #11-20, appropriating one-time municipal revenue from State FY20/21 budget for municipal worker vehicles.

Agenda Item VII.

Other Business

1. Committee Reports
2. City Manager's Update
3. Late Items.

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.

This location is accessible to the disabled by stairwell elevator. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)

CITY COUNCIL MEETING
AGENDA ITEM I



CITY OF FRANKLIN
COUNCIL AGENDA REPORT

City Council Meeting of November 4, 2019

Subject: Approval of Minutes

Motion: "I move that the Franklin City Council approve the minutes of the September 24th, 2019 Special City Council Workshop, the minutes of the October 7th, 2019 City Council Meeting, and the minutes of the October 15th, 2019 Special City Council Meeting."

Mayor calls for a second, discussion and the vote.



Pending City Council Approval

City Council Meeting Minutes
Tuesday, September 24, 2019, 6:00 p.m.
Bessie Rowell Community Center

Call to order

Councilor Brown called the meeting to order at 6:07 p.m.

City Council in attendance:

Councilor Jo Brown, Councilor George Dzujna, Councilor Kathy Rago, Councilor Karen Testerman, Councilor Starkweather, Councilor Paul Trudel, Councilor Desrochers,

Others in attendance:

City Manager Judie Milner

Absent

Councilor Ribas

The Education topic is first normally but will be reviewed last due to the extent of the topic.

Recreation

Councilor Dzujna informed the group that there have been a couple of new organizations signing up to add their events to the City Calendar, one of which is a local church. As far as tracking attendance at events, he doesn't have numbers but groups have said the new added exposure has been very good. Dzujna will have to ask the organization leaders to keep track of attendance at their events and then George can let the group know at a future LEAN workshop. He did speak with Jim Jones regarding the Music on the Hill event over the weekend and the turnout wasn't as great as hoped. This was likely due to other community events that were happening on the same evening.

Councilor Brown asked City Manager Milner if she had an update on the CDFA tax credits and Milner stated that Watts is in the process of getting final approvals to purchase \$100K in tax credits and it appears that another vendor is going to purchase a large percentage of the remaining credits leaving room for a few smaller vendors to be able to participate in this round. The City is going to try to participate in another round of tax credits in the March 2020 timeframe. Milner explained the different ways a company can apply the tax credits that works best for them and further explained how the tax credit works in this case. She stated that 75% of what would have gone to the state fund would come to a project here in Franklin, which is currently the Whitewater feature.

Milner asked the group to let her know when there are any more businesses that would like to take advantage of this tax credit.

Business

Councilor Dzujna attended the Choose Franklin Meeting and spoke to the board members about the hopes of changing to a Chamber of Commerce however the direction of the board wasn't in support. He informed them that this is the direction of the City and offered them a chance to be a part of this inevitable change. The reservations of the Choose Franklin Board members were based on the unknowns of the responsibilities, commitment level, and a change to their mission statement.

Milner shared other thoughts on moving this idea forward. She was surprised to learn that Choose Franklin wasn't focused on promoting businesses in Franklin in the first place. The group asked what their current mission statement means and they were not sure however Dzujna shared that there were four categories or subcommittees that would handle certain areas in the City. This was originally how Community Day was organized.

Milner met with the Executive Group of the Downtown Committee and discussed the pros and cons of pushing this forward. The consensus of this group was that this should be happening organically among the businesses here in Franklin and that it is too early to push them to do this. Milner suggests that this come off the table for now but hold on to it so it can be discussed again in the future. Dzujna mentioned there are two other volunteers to help with a Chamber that have a strong background in helping move this forward if and when the time comes.

There was further discussion from the Council on ideas of what a Chamber of Commerce would do for Franklin. Councilor Trudel asked if Choose Franklin basically organizes and supports community events more or less. The group agreed that yes, this is more in line with what their mission statement says. Brown offered further explanation as to why Choose Franklin can't take this on stating that the level of commitment could be daunting since the Choose Franklin Board is made up of people who already have full time jobs. Trudel suggested that the title Choose Franklin is and will be more and more misleading. The group agreed with him. Councilor Testerman found the Choose Franklin Mission Statement on-line and read it to the group.

Milner stated that this task will be pushed out approximately six months. Testerman shared the different mixes of businesses in Concord vs. Manchester and asked the group what could be done to attract the right businesses and identify what those are. Brown suggested high quality restaurants and possibly a spinoff of Vulgar. Milner stated that successful communities sell retail of the main thing that they are about so for Franklin, that would be a canoe shop and a bike shop. Councilor Desrochers added that anything that has to do with outdoors basically would be great.

Safety

Councilor Testerman updated the group on the upcoming Police Committee Meeting on Monday at 6 p.m. and one of the topics will be discussing how the community can get involved by keeping a watchful eye and reporting on what they see happening in their City.

Brown shared that our comfort dog Miller is doing an amazing job in Franklin. He has been visiting the schools, Mount Ridge, and going on emergency calls. Brown added that the Middle School is in need of Miller a bit more due to the issues that are happening there. She also shared information that there is a video on the Police Website of Miller at a fundraiser in Alton chasing a basketball during a visit from the Harlem Wizards. City Manager Milner added that the teenagers would not have opened up the way they did had it not been for the comfort dog Miller. Testerman stated that the mental health issues are state-wide and Brown shared yet another incident where Miller was at the hospital with a young person when an adult came in with the same kind of issues as the child and Miller was there to comfort the adult as well. They all agreed that Miller is worth his weight in gold.

Milner informed the group that Chief Goldstein was on Chronical the other morning talking about the serious problems that First Responders face and their alarming rate of suicide.

Resources

Councilor Starkweather gave a brief update on the Franklin for a Lifetime activities then Milner added some details on the efforts of the Marketing Group.

Milner stated that the Marketing Group is made up of millennials who have businesses in our downtown. The Marketing Group is working on a trademark/symbol for Downtown, the Franklin Falls reboot, and signage. They are focusing on old wood and possibly steel. Items that represent what Franklin used to be. Marty Parichand's sign is going up soon so the group can take a look and get an idea of the types of signage the Marketing Group would like to see.

Vulgar Brewery is planning to open over Columbus Day weekend with a soft opening on that Friday before Columbus Day.

Dzujna mentioned that there is a rumor going around regarding which buildings downtown are getting fixed up and how that is decided. Milner replied that the buildings getting fixed are non-profits who took advantage of the tax credits and grants that were available to them.

Brown asked Milner for an update on the Developing the Arts Focus Group. This Focus Group is made up the Opera House Executive Director, Jule Finley, C.J. Willingham, Niel Cannon, Todd Workman, City Manager Milner, and a young woman who works for Tilton City Hall and is majoring ART in college.

Milner continued to explain that PCL was sending in an application for a Technical Assistance Grant to look at the feasibility of the ARTS block. The City was also sending in a Technical

Assistance Grant for the Opportunity Zone project. The Opportunity Zone Grant was more important at the time so PCL backed their grant application out. The next steps are to pull together the Arts Focus Group again and have a broader discussion on different locations for the ART Block. Niel Cannon liked the Episcopal Church building that used to be the old food pantry. Activities for October were updated.

Milner shared that the CAP Office is not going for another grant or redesign their old building so they are looking into leasing at another location and will be moving from City Hall soon. The City can't take that old building down at this time as MSD is in critical need of some new equipment. CAP did say that there might be some funds to take their old building down or give the City some money to take it down for them. Milner explained that they lost their original grant because they put their project out for bid first and then the cost for building materials jumped 40%.

Brown asked Milner the status of funding strategy for Stanley Mill. Milner replied that she met with the Environmental Attorney, Sherry Young, and she sent some language to DES to then send to Stanley which they did. The City is waiting for a response from Stanley and still looking for people who worked for them. There will be a small up-front fee from Sherry and a contingency at the end when she wins. The ultimate goal is to take the building down. Novis completed phase one but will need to do another one because the first one will be outside of six months. There are contaminants under the back half of the mill and the back piece of the armory.

Franklin Pride

The Social Media Buster is needed every day. Testerman recommended posting the Pod Casts with Councilor Kathy Rago and City Manager Milner. They are very positive and should be posted to the City Website and other social media platforms. Brown suggested adding activities to the roadmap regarding the publishing of podcasts in different areas and even solicit for subjects that the City should be talking about.

Milner reported the results of the survey that was posted recently with regards to social media and televising the City Council Meetings. Out of 98 responses, 68% said they would watch a video stream of the Council meetings. Of those, they were split between elderly residents and young parents. The winning platform for social media was Facebook, which was chosen by 65%.

Councilor Trudel asked if recording the City Council meeting then placing it on the website would be a less expensive option than a live stream. Rago stated that it's likely expensive to do a live streaming and would probably be fine if the meeting was recorded and then posted to the City website. Dzujna asked if it would be expensive to record the meetings. Brown replied that Dan Darling recorded an event for her and it was only \$150.00 so it wasn't terribly expensive. Dzujna said that Dan used to record the Choose Franklin meetings. Milner stated that she is going to have Frank work on these ideas and check with Dan. Milner will bring this to the Council to approve the best option. Testerman suggested Facebook live but Trudel said many people don't want to sign up for Facebook. Comments would need to be restricted.

Talent

Milner shared that the department heads are going to be coming to a Special City Council meeting on a monthly basis. The departments are at different stages of training with their teams. People who report directly to Milner will meet with her separately to review their training plan. The training schedules might be pulled together for the December meeting. Brown suggested moving the training activities to December and add establishing the monthly meetings. Milner stated that the new employee skills matrix should be ready by the end of this year and employees can expect to begin seeing them used during their review process starting in the spring.

Value

The group needs to seek guidance from Richard Ellert to ask for his assistance with the Root Cause Analysis piece. Brown moved the October tasks to November and Milner is reaching out to Ellert to ask for the next date in October that he can attend a meeting with the City. The department heads are very excited to participate in the monthly meetings.

These department monthly meetings will be a Special City Council Meeting workshop like this but be focused on the department only. Milner reviewed dates with the group for this Special City Council Meeting, the first one will focus on the Police Department.

The group discussed the need for equipment and trucks for the Municipal Department and Brown asked if Franklin privatized it, could we look at recycling again? Milner responded that it is possible but it can be expensive. She will continue to look at different options.

Education

Brown, Testerman, and Rago thought the School Liaison meeting went well. They discussed how being considerate of each other was extremely important. Consolidation and collaboration were a large part of the meeting as well. Brown informed the Liaison committee that by combining forces, money could possibly be moved around in order to hire back a teacher. The entire budget would be looked at. Consolidating the School's IT with the City's was discussed at that meeting however it was mentioned that the school's IT employee will be leaving due to the amount of work required of her. Brown stated that this is also a great reason to consolidate and combine teams so the workload can be shared as well. Brown stated that even the school board members seemed to be agreeable that it was a good meeting. Unfortunately, after Brown left the School Board Meeting, a vote was taken and consolidation of Finance and IT for the City and School was voted down. She said that a school board member, who wants to remain anonymous, said that it was presented to the school board that a letter was sent from City Manager Milner who mandated that the City will be taking over the Financials and the

School will be taking over IT. Their legal counsel supported that it was against the law to do this so they took a vote and seven to two voted against the consolidation effort.

City Manager Milner responded to this informing tonight's attendees that she did not send a letter but followed the activities in the roadmap of sending an email to Superintendent LeGallo asking if he would allow Business Administrator Braman and City Finance Director Lossani to start having meetings to begin to looking at the feasibility of Finance and IT consolidations. Milner stated that her email was brought to the School Board meeting that night and was voted on.

Dzujna stated that he spoke with Scott Burns and Burns mentioned that a Feasibility Study was done before the City asked for it and found out that it wouldn't work and so that was why the vote was decided on the way it was. Burns also shared that IT has a lot of confidential information which is too much of a security risk to allow the City to possibly have access to it.

Testerman stated that when she observed over at the Franklin Police Dispatch, she had to sign all sorts of confidentiality agreements.

Brown reviewed an overview of upcoming meetings. The next School Liaison Meeting is scheduled for October 11th and then the Joint Finance Committee on October 23rd. She also shared with the Council that School Board member Delaney Carrier reached out to her. He had been at that School Board Meeting when they voted. He informed Brown that there are school board members that just do not want to consolidate. She said that she is meeting with Delany on Thursday at her shop and wants to just listen to what he wants to share.

Desrochers stated that the collaboration conversations have been happening for years and nothing has changed. Brown stated that Mayor Giunta is equally frustrated and wants to keep trying.

Public attendee Janet Desrochers asked if the City records audio of all the meetings they have with the school and that she has even looked for school board meeting minutes at times and is unable to find recent minutes. Rago suggested that all meetings, including meeting held with the school, need to be recorded going forward so what is said becomes part of the record. The group reviewed some of the issues around important items missing from the minutes and agreed that they all need to be recorded going forward.

Dzujna stated that every School Liaison meeting and Joint Finance meeting should have an agenda item for Collaboration. Testerman added that any messages promoting Franklin that may be shared on social media or the City Website should constantly include the message the City is trying to collaborate to find ways to save the City money and operate as efficient as possible.

Councilor Rago shared that message with the school during the Joint Finance Committee meeting last night. Councilors Testerman, Dzujna, and Brown said that Rago did really well running the meeting last night.

Brown provided some information on the upcoming Manufacturing Night Event on Friday, September 25th. She, along with many others are looking forward to bringing back some manufacturing to the schools. Superintendent LeGallo, Principal Charette, and Councilor Brown are planning to attend a meeting with WATTS HR tomorrow. Vitex is also very interesting in participating with the High School on this effort as well. Brown explained that the High School has two rooms available for the shop classes. She also mentioned that there are discussions on providing the students with a math class that is more focused on manufacturing needs such as using tape measures and the like.

Brown then explained that the Digital Divide Access project is being funded by Franklin Savings Bank. This digital access project would give certain students access to areas of teachings to gain knowledge in either technology, math, manufacturing, or other types of classes designed to aid in closing a knowledge gap of an underprivileged group.

Brown reviewed the program details and agenda for the upcoming Manufacturing Night Event.

Dzujna shared a great success story Michael Mullavey, who graduated Franklin High School and has done amazingly well personally and financially through his career at WATTS.

Brown moved to the topic of Communication and its challenges. She is hoping that Richard Ellert can provide some guidance on what works best depending on the industry. There was further discussion and frustration over the level of understanding of how the City's Fund Balance works.

Councilor Dzujna asked if a list of salaries for City employees and School employees could be made. Brown suggested that by showing the public that City workers do not get paid what most think they do. He asked Rago if she could work with Director Lossani to create the list.

City Manager Milner shared information on the Teacher's Salary Scale. She explained that the teachers are lower than the top 5 City Department heads, also lower than the Deputy Fire Chief and Lieutenant, and lower than the MSD Assistant Director. The rest of the City Staff, including the City prosecutor, sergeants, captain, are all beneath the salary of a teacher.

Public attendee Janet Desrochers shared that the school pays a small percentage for health insurance and no matter what the City is trying to do, they seem to always look like the bad guy. In comparison to the vacations that the teachers receive as well, City employees do not receive the same.

Milner stated that she received a Right-to-Know request from Superintendent LeGallo on the City Health Insurance and what employee raises were given for this year. Milner also stated that this year she got them both into the budget but couldn't for the last 7-8 years. This may be mentioned during the next City Council meeting and if it is, it would be prudent to also include the same type of information for the school's side.

**Motion to adjourn made by Councilor Trudel. Seconded by Councilor Rago.
All in favor. Motion PASSED.**

Meeting adjourned at 8:01PM

Respectfully submitted,

Audrey Lanzillo



Pending City Council Approval

City Council Meeting Minutes
Monday, October 7, 2019, 6:00 p.m.
Council Chambers – City Hall

Call to order

Mayor Giunta called the meeting to order in Council Chambers at 6:04 p.m.

City Council in attendance:

Councilor Jo Brown, Councilor George Dzujna, Councilor Kathy Rago, Councilor Karen Testerman, Councilor Desrochers, Councilor Starkweather, Councilor Ribas.

Others in attendance:

City Manager Judie Milner

Absent

Councilor Paul Trudel

Salute to the Flag was led by Franklin Police Chief David Goldstein.

Mayor Giunta stated that he would like to move the agenda around a bit. He shared that he was honored to attend the Congressional Law Enforcement Awards Event at the Police Training Center in Concord this past Friday night; October 4, 2019. City Manager Milner and the Police Chief's secretary Penny Stephens also attended this special event where Chief Goldstein received the 2019 Congressional Law Enforcement Career Service Award.

Mayor Giunta stood at the podium before the Council and the public and stated that he was very proud tonight to present a Proclamation in honor of Chief David Goldstein, PHD. Mayor Giunta read the proclamation which described the Chief as a man who has proudly served in Law Enforcement for over 40 years, 10 of those years were served here in Franklin as the Police Chief. Earning a degree in Psychology and Public Health Services, Chief Goldstein also received his PHD in Human Services. Chief Goldstein volunteers his time in many other community organizations and committees going above and beyond for his community. Mayor Giunta proclaimed today, Monday, October 7, 2019 as Chief David Goldstein PHD Day.

All in attendance stood and applauded.

Mayor Giunta invited Chief Goldstein to the podium. Chief Goldstein stated that this type of honor is not an individual effort. He gave his appreciation to his family at home, in the Police Force, and throughout the first responder world including Fire and EMS. He gave his thanks and appreciation to all of them. Applause was provided by all.

Councilor Desrochers requested a moment of silence for veterans who passed away this month. Melvin Piper graduated Franklin High School and served in the U.S. Naval Reserve during 1945 and Clarence Dussault who also graduated from Franklin High School and served in the NH National Guard.

A moment of silence was recognized.

Public Hearing

Opened at 6:13 p.m.

Resolution #06-20, a resolution to change the Franklin Falls Mixed Use Tax Increment Financing (TIF) District Amendment #1 estimated cost from \$1,000,000 to \$1,400,000 and adding activity “f” design and construction of whitewater features.

City Manager Milner provided information of the area that covers the Tax Increment Financing District and she provided an overview of the projects. Part of the project will provide some “green” space which is being called the infield in front of JP Stephens and behind the buildings on Central street.

Milner explained what was needed to fund the first feature of the Whitewater park. With the CDFA tax credit of \$400K net which would cover half of this feature.

Marty Parichand shared a few slides to explain where the project is today and reviewed the planned features. He stated that a verbal acceptance of the Shoreland permit has been received and the team is working tirelessly on the Wetland permit. The Wetland permit has been extremely complex with over 100,000 square footage to include.

Parichand continued to explain the three separate features beginning with the lower feature at Trestle View Park, then the bridge wave in between Sanborn Bridge and the Trestle View Bridge, and the third up stream feature is south of the Car Wash as you continue upward on Central Street. The first phase will begin at Trestle View since it is the most visible to draw in visitors. Parichand then gave an overview of the construction phases of the Trestle View feature which is estimated to cost \$800,000. There are currently no bidders to work on this first feature.

Parichand also shared that \$400,000 in CDFA Tax credits are available for this project. He informed the Council and public to ask any business if they would like to redirect their tax dollars to support this project instead of it getting lost in the state shuffle, to contact City Manager Milner.

Niel Cannon continued with this topic adding that this entire project is estimated at \$3M of which \$2M is needed for the White-Water park itself. There is a gap currently of \$1M. To avoid a delay in this first feature, it is recommended to amend the Franklin Falls Mixed Use Tax Increment Financing District which would allow for bonding if the City receives the Increment.

Cannon shared a slide with a chart on the history of the Tax Increment and provided financing recommendations. In summary, the total TIF is \$1.4M and in order to support this \$1.4M, the City would have to pay \$93K per year in debt service. In order to raise the \$93K at the current tax rate, the City would need \$4.2M in Increment of which there has been a little over \$1.8M currently with \$2.3M still needed before the TIF Amendment 1 project can move forward.

Mayor Giunta stated that although it is Public Comment time, he first asked the Council if they had questions.

Councilor Ribas asked the 3% on the loan was decided on. Milner replied that it is on the high side from what we have been receiving for interest rates on other projects and that she assumed an increase.

Mayor Giunta asked if there were any questions from the public.

Leigh Webb W3 resident commented on this being a complicated process and asked how much of the success of the TIF and the Whitewater Park is dependent on Mr. Chinberg's development. Niel Cannon replied the issue is really timing and if Mr. Chinberg had the financing aspect in line today and was ready to break ground, the City would have the agreement in place which includes filling this gap that is needed to move forward with the project. Because this is not in place at this time, the City will need to wait until April 1st, 2020 to see what TIF assessed values have been raised. Cannon added that another group could potentially come forward and guarantee the \$400K for the City.

Webb asked if the City has a timeline from Chinberg on his development. Cannon replied that Chinberg is currently working on his financing piece which includes historical tax credits that he has been awarded already.

Werner Horn W2 resident heard different things on how this project might unfold and is seeking clarification from the Council. He heard that the project will not start until all the financing of approximately \$4M has been established and the other version he heard was that this is going to move forward where only the funding for last phase of the project would be required when the last phase is ready to begin. Horn asked which of these plans is the accurate one.

Marty Parichand replied stating that the permits are primary key and the permit for this project is in effect for 5 years. During this timeframe, any portion of the park can be built at any time as long as the funds for that phase were in place.

Councilor Desrochers asked how much time is left on the permit. Parichand replied that the permit hasn't been fully approved but a verbal on the shoreland has been made. Technically speaking, the 5-year window has not begun yet.

Scott Burns W2 resident commented on his discussion with Senator Phelps in which Phelps requested that the City reach out to Senator French who can provide assistance with funding for this project.

Leigh Webb W3 resident asked for clarification on this agenda item since the public hearing is tonight but the voting aspect is not on the agenda for tonight and he asked what the reasoning for this was. City Manager Milner mentioned that this will be voted on at next month's City Council meeting per New Hampshire's State Statute where it states that the City must wait at least 15 days from the public hearing before voting can happen thus the decision to hold on the voting until the next City Council Meeting.

Councilor Testerman asked Parichand if he had an idea of when the permit would be approved. Parichand explained some of the convoluted process and in the early phase of the permit process. His conservative answer was that it may take a couple more months to receive the permit.

Mayor Giunta asked if there were any further questions or comments. There were none.

The public hearing on Resolution #06-20 closed at 6:38 p.m.

Resolution #07-20, a resolution accepting and appropriating \$4,160 in grant funds for the Office of Highway Safety for e-crash equipment and other traffic enforcement projects.

The public hearing for Resolution #07-20 opened at 6:39 p.m.

Mayor Giunta asked if there was anyone who had questions or comments. There were none.

The public hearing on Resolution #07-20 closed at 6:40 p.m.

Resolution #08-20, a resolution accepting \$16,871 in grant funds from the NH Department of Safety, Division of Homeland Security and Emergency Management for the purchase of a replacement generator at the Franklin Fire Station.

The public hearing on Resolution #08-20 opened at 6:40 p.m.

Werner Horn W2 resident asked how the generators are working at emergency shelters in Franklin.

City Manager Milner stated that updates to the Emergency Management Plan have just begun and the topic of shelters was discussed. Currently, the shelter for Franklin is the Winnisquam High School. They have a generator. The City of Franklin is working on grants and other means of funding to purchase a generator for either Bessie Rowell or the Middle School, which are our secondary back-up shelters. This is part of the plan currently being discussed.

Mayor Giunta asked if there was any further discussion. There was none.

The public hearing for Resolution #08-20 closed at 6:42 p.m.

Resolution #09-20, a resolution accepting and appropriating a \$30,000 USDA Rural Development Grant to support the Opportunity Zone Program.

The public hearing for Resolution #09-20 opened at 6:42 p.m.

Annette Andreozzi W3 resident asked if there is a list of the 10 buildings being considered under the Opportunity Zone program. City Manager Milner responded that 6 buildings are owned by PermaCityLife, the three IFA buildings (one is where Jim Sessler Law Office is, the other next to that with stucco or known as the stucco building, and the third is where Dan's Pharmacy used to be), and the final building is a non-disclosed privately-owned building. Andreozzi mentioned that the project scope lists two private entities. Planning and Zoning Director Dick Lewis responded stating that there are actually 2 privately owned but also under contract not to discuss publicly at this time.

Andreozzi asked if the match was a one to one match coming from the City budget at a cost of \$30K. Milner replied that the match is not a one to one but is \$15K which is Niel Cannon, who is in the budget because he is key in all of this.

Andreozzi then requested clarification on the wording which refers to the "users of the property will decide what the mix is for the types of businesses or entities we intend to draw". Milner explained that the City intends on having input through a deed process on what could occupy the building. Things that Franklin doesn't need will not occupy the building. Andreozzi also stated that her concern is there is not enough input from the citizens. The Downtown Economic Group has many members who do not live in Franklin and Andreozzi assumes that not all the people who will be part of the team who provides input on who will occupy these buildings are or will be residents of Franklin. She added that there haven't been enough opportunities provided to allow for citizens of Franklin to voice their opinions. She gave an example of decisions being made without public input which was the tear down of the building next to the old Nanos on Central Street. There was no announcement nor did members of the City Council vote on that. She concluded stating that if more money is being spent and this City belongs to the citizens, then more opportunities for public input needs to be made.

Milner responded stating that there have been several Economic Development workshops that are open to the public. Milner further explained that the Downtown Economic Development Group's role is to attract businesses to want to come here and any private business must follow the same process as anyone else regardless of whether it is in an opportunity zone or not and this includes giving public notice. The concern regarding the tear down of the building on Central Street was a tax deeded property which was deemed uninhabitable by code enforcement and handled through the nuisance abatement line in the City Manager's budget.

Andreozzi stated that there is one more piece still needing to be addressed regarding the opportunity for the public to provide input on what types of business will be enticed to come to

Franklin. Milner replied that a public session will need to take place on this. The next Economic Development Workshop will be specifically targeted for public input. Milner stated that she does not have a date on this just yet. Andreozzi asked where these meetings and sessions are posted and Milner replied they are made public through her Manager's updates, through meeting minutes and news and announcements, and also posted on the bulletin here at City Hall.

Mayor Giunta asked if there were any further questions or comments. There were none.

The public hearing for Resolution #09-20 closed at 6:42 p.m.

Comments from the Public

Garry Brassard W1 asked the City Council if they had a chance to read the letter that he received from Director Lewis regarding the billboard truck and other signage at that property on the corner of Sanborn Street and Central Street. The Mayor and several other Councilors acknowledged that they had received it and read it. Brassard asked if a permit for the sign was ever issued. The Mayor responded that a permit was not issued. Brassard asked why the sign is still there. City Manager Milner asked Brassard if he discussed this issue with Director Lewis. Brassard replied that he did not because he would like the public to hear the responses. Milner stated that she believes this could be a legal issue and asked that he speak to Director Lewis privately. Brassard asked how long this process will take and when can the public hear about this. Milner responded that as previously mentioned, this issue has been discussed with the City Solicitor which cannot be discussed in public at this time and suggested that Brassard meet with Director Lewis. Brassard then proceeded to read the City code of signage and asked the City Manager if City rules are not enforced due to fear of litigation. Brassard expressed his disapproval of the sign being there and was not happy that the City can't act on it without having to go through this process.

Scott Burns W2 resident commented on the sign stating that anything at a federal election level is supposed to have an FEC notation with reference to whom it was paid by and agreed that the sign is an illegal sign.

Werner Horn W2 stated that he read on Facebook that our Police Chief David Goldstein was on WMUR speaking about the impact of the work that First Responders have and the negative effects that come with that line of work. Horn is not happy that the Chief is very knowledgeable on the subject simply because he wished the issue didn't exist. He stated the reason he is standing in front of the Council tonight is to support the wants and needs of the Police Department. Chief Goldstein is an expert in his area and that should be considered when he asks for important things for the department.

Leigh Webb W3 resident publicly thanked everyone who participated and stepped forward during the last election and for those who continue to support the goals of Franklin. He was

happy to see an improvement in voter turnout which was 20% this year and hopes this signals a trend in better turnout year over year.

David Therrien W2 resident asked what the process is on property that has been deemed a safety hazard and asked if the property owner receives a notice on what the actual safety issues are so they can be corrected or does the code enforcer just leave a notice that it is deemed such and will be fined in x amount of days if not remedied?

City Manager Milner responded that the 2018 Building Code Policy was just adopted and the building code inspector follows the process with relation to that code. Milner stated that she will email him the chapter which refers to this scenario. She also added that as part of the LEAN process, the Council is looking at ways to move this process along as quickly as possible. Therrien asked if the inspector tries to work with the homeowner and Milner replied that they do in fact they go above and beyond by offering suggestions on how to remedy the issues even so far as where a homeowner could possibly get funding to help remedy the issue.

Therrien added that he was told by the homeowner that he had asked what the deviations were and code enforcement would not supply the homeowner with the information. Milner suggested that the homeowner contact Fire Chief Foss who is in charge over the code enforcers.

Rob Soboslai W3 resident asked the Council if there are any plans to grade and repave Dearborn Street. It is dangerous and unbearable even going 10 miles per hour. He asked if there are any plans to fix the road before the winter. Milner replied that the City has been doing grader patching throughout Franklin and one of the old City graders no longer works so we're down a grader. There is a lease purchase in the budget therefore working on a lease of a new grader. Dearborn Street is on the list as a priority and the plan is to try to do this and other priority roads before the winter but before the pavement plants stop producing paving on or around November 15th. The City is working hard to repair as many streets as possible in this small window.

Mayor Giunta stated that he had a couple of service requests for Dearborn Street that were sent directly to him.

Garry Brassard W1 resident stated that Dearborn is a terrible street and challenged the Council to drive up that road this week and see for themselves.

Charlie Dyer W3 resident also lives on Dearborn Street and agreed at the horrible conditions of the street. There can also be damage to City equipment as well as resident vehicles. He mentioned that his wife has orthopedic issues and it is very painful for her to drive on that street.

Mayor Giunta asked if there were any further comments from the public. There were none.

Public Comment closed at 7:07 P.M.

Mayor Giunta asked Representative Werner Horn if there were any Legislative Updates.

Representative Horn stated that the legislators are currently in the Bill writing process and may have an update in the December meeting.

City Council Acknowledgment

Councilor Dzujna acknowledged Parks and Recreation Director Krystal Alpers for her relationship building skills with local families, parents, and their children. Also for her dedicated work creating the wonderful programs such as the Summer Program and now the After-School Program. Applause was given to Krystal and her team!

Councilor Testerman publicly thanked resident Dick Stacey for his time and presentation to the Police Committee regarding police volunteering. Stacey was involved in police volunteering when he lived in Arizona and has offered to work with Police Chief David Goldstein in hopes to do something similar here in Franklin.

Testerman also acknowledged the Firefighters Memorial Service this past Sunday where families and firefighters were recognized; especially for those who have given their lives to servicing the City of Franklin over the years. She honored Peter Savoie, Charles Dodge, Robert Cunningham, and Maurice St. Jacques.

Councilor Ribas brought attention to the passing of Terrance Humphrey who was a stellar citizen where through his professional life, gave hope to many people in our community and most notably served as a board member for many years on the Franklin Opera Committee.

Agenda Item I.

Council to consider the minutes of the August 27th Special City Council Meeting and the minutes of the September 5th City Council Meeting.

Mayor Giunta asked the Council if they liked having the changes before them ahead of tonight's meeting. The Council nodded that it worked out well. The Mayor asked if there were any comments or additional changes that they would like to make.

Councilor Starkweather stated that on the September 5th minutes, on the bottom of 16, part of the Councilor names and voting were cut off and missing. He requested fixing the page line up so all the names and votes appear on the page.

Mayor Giunta asked City Manager Milner if the minutes are created based on the audio playback. Milner responded that they are. Mayor Giunta mentioned that in some instances, words are being changed to be grammatically correct. He asked Milner why we do not use (SIC) after someone actually speaks a certain word or phrase to notate that it's verbatim. Milner stated that we can do that however we are not required to have minutes be word for word

verbatim so correcting someone's grammar is ok. She stated that the wishes of the Council will try to be incorporated for future minutes.

Councilor Ribas stated that it makes more sense to him not to include the word (SIC) and he recalled an example that someone used the word town instead of city so since we know we're a city, it makes sense for that to be edited.

Motion – Councilor Ribas moved that the Franklin City Council approve the minutes of the August 27th Special City Council Meeting and the minutes of the September 5th City Council Meeting.

Seconded by Councilor Desrochers.

Mayor Giunta asked if there were any further comments on the minutes as amended. There were none.

All in favor. Motion PASSED.

Agenda Item II.

Canvass of the Votes.

Motion – Councilor Desrochers moved that the Franklin City Council accept the return of votes and declare the following elected. He read the results as stated below:

**CITY OF FRANKLIN – WARD I
CITY ELECTION RESULTS
OCTOBER 1, 2019**

Total Voters on the Checklist- 1891
Ballots Cast- 340
Voter Turnout- 18%

Mayor- Two Years

David Furbush	_____ 11 _____
Tony Giunta (Incumbent)	_____ 215 _____
Leigh A. Webb	_____ 109 _____
<i>Write-In's</i>	
James Chandler	_____ 1 _____

City Council-Three Years

Timothy Johnston	_____ 115 _____
Arthur "Ted" Starkweather (Incumbent)	_____ 211 _____
<i>Write-In's</i>	
Paul Doucette	_____ 1 _____

School Board- Three Years

<i>Write-In's</i>	
Cecile Cormier	_____ 147 _____
Roy Hubble	_____ 7 _____
Scatter	_____ 24 _____

Question:

"Shall we allow the operation of sports book retail location within the City?"

Yes	_____ 173 _____
No	_____ 112 _____

A TRUE COPY ATTEST:



Signature of City Clerk

CITY OF FRANKLIN – WARD II
CITY ELECTION RESULTS
OCTOBER 1, 2019

Total Voters on the Checklist- 1477
Ballots Cast- 297
Voter Turnout- 20%

Mayor- Two Years

David Furbush	16
Tony Giunta (Incumbent)	167
Leigh A. Webb	103
<i>Write-In's</i>	
Andrew Pacelli	11

City Council-Three Years

Paul J. Doucette	134
Desiree McLaughlin	13
Olivia Zink	144
<i>Write-In's</i>	
Linda Bunk	1

School Board- Three Years

<i>Write-In's</i>	
Roy Hubble	12 (Not a Ward 2 Resident)
Paul Doucette	5
Scatter	32

Supervisor of the Checklist- Six Years


<i>Write-In's</i>	
Scatter	11

Question:

"Shall we allow the operation of sports book retail location within the City?"

Yes	139
No	88

A TRUE COPY ATTEST:


Signature of City Clerk

CITY OF FRANKLIN – WARD III
CITY ELECTION RESULTS
OCTOBER 1, 2019

Total Voters on the Checklist- 2030
Ballots Cast- 396
Voter Turnout- 20%

Mayor- Two Years

David Furbush	18
Tony Giunta (Incumbent)	185
Leigh A. Webb	184
<i>Write-In's</i>	
Tom Matzke	1
Andy Pacelli	1

City Council-Three Years

April Bunker	209
Kathy Lauer- Rago (Incumbent)	173
<i>Write-In's</i>	0

School Board- Three Years

Timothy M. Dow (Incumbent)	303
<i>Write-In's</i>	
Robert Roy Hubble	57
Scatter	4

Supervisor of the Checklist- Six Years


<i>Write-In's</i>	
Scatter	11

Question:

"Shall we allow the operation of sports book retail location within the City?"

Yes	215
No	154

A TRUE COPY ATTEST:


Signature of City Clerk

Seconded by Councilor Ribas.

Councilor Testerman stated that the question on the ballot “Shall we allow the operation of sports book retail locations with the City” was confusing and that it wasn’t clear for the residents. Does it mean the location would sell books or video games or process actual sports betting? She commented that this is how it is worded in the legislation however she asked if there was any remedy for this. Milner replied that the City is required to put it on the ballot per the legislation and she agreed that it was very vague and poorly worded. The public hearing session was held where the lottery representative came to Franklin to answer questions.

Mayor Giunta asked if there were any further questions or comments with regards to the Canvass of the votes. There were none.

All in favor. Motion PASSED.

Agenda Item III.

Monthly School Board Report provided by Superintendent Dan LeGallo.

1. LeGallo referenced September 26th thanking Mayor Giunta and School Board Chair Tim Dow for their continued efforts which played a role in Governor Sununu announcing his visit to the Franklin High School where he signed the budget. It was wonderful having a slight delay on the arrival of WMUR which provided an unexpected opportunity for the Governor to speak with the students for 30 minutes.
2. LeGallo stated that an additional Resolution will be needed to access the new state funding. He asked the Council if access to these funds could be made sooner than waiting for the November meeting.
3. Facebook was launched representing all three school districts to help spread the word on all the good things happening at the schools.
4. LeGallo stated that negotiations were occurring with all three Unions and meetings will be occurring between now and the December/January timeframe.
5. The Operations Plan for the City is being reviewed with Fire Chief Mike Foss and Superintendent LeGallo. A meeting on this was held this week with approximately three more to be held over the next couple of months. LeGallo stated that this is on target for completion in the next few months.

6. A Manufacturing Night on October 25th was coordinated through Councilor Jo Brown. She created a nice flyer to be posted and shared it with students and their parents. LeGallo and his son are very excited to attend the event.
7. LeGallo stated that a livestream of School Board Meetings is being considered and they have been trying different things to see how to make this work.
8. The National Guard Building will be utilized as an evacuation site for the schools. LeGallo stated that this information may need to be included in any of the City's Evacuation plans.

Councilor Rago asked LeGallo what the status is on making the schools Actuals available on-line to the public. LeGallo responded stating that he spoke to Business Administrator Jefferson Braman who will be bringing the Expenditures to the next School Board Meeting and then the following day, they will be uploaded to the SAU website.

Rago referred to the school's state funding that was just approved and directed attention to the columns titled "new" and "ongoing" education funding and asked LeGallo if the biennium amount listed in ongoing would be something that can be planned for future budgeting processing. LeGallo replied that he looks at numbers one year at a time. He will recommend that the school board shouldn't plan beyond the two years. Rago reviewed her concerns with the \$1.7M that the school will plan on spending in FY2020 because it goes away after this. She would like the school board to consider this and think about how they are planning ahead and how they will fund their plans.

Rago also stated that if \$1.7M is given by the state every two years, then she would like to see the City Council reallocate some of the school funds so more money can be shifted to the Police, Fire, and Municipal Services Departments.

Councilor Brown read a memo that City Manager Milner sent to LeGallo on September 16th and Brown asked if he could provide some context to it. The memo was regarding working together and allowing both Finance department leaders to look at combining Finance and IT. Brown stated that the School Board voted on this and asked LeGallo to provide some insight on what the result of the voting was and how they came to that decision.

LeGallo replied that there was a vote of 7 to 2, not in favor of combining finance areas but that he could not comment of why the School Board voted that way. Brown asked if Chair Dow to speak to it so that she could understand where the joint school and City meeting should go from here. She asked what message is the school board conveying to the City.

Chair Dow addressed Councilor Brown's question and he began with mentioning that the actual vote was proposed at the meeting as a late item. Dow stated that with respect to combining IT, it would not be feasible because the SAU is already a person short and to take on the City, it would be impossible. Additionally, 900 Chrome books will need to be supported and provided

to the students this year. With the additional money coming in from the state, they hope to add another person to the IT team. Buildings and Grounds is handled by the schools to ensure plowing and sanding is a priority. Dow stated that the School Board has no desire to combine the Finance departments and so they voted as such.

Brown shared a point that was made at the recent School/City Liaison Meeting which Dow attended where it was discussed that by working together, both the City and School could mutually find additional funds that could meet the goals of the City and the School; together. She thought this was a great step forward and that it opened the door for talking about ways that this could be possible. She added that she is discouraged that the School Board believes there is no merit in talking with the City Council about these issues that we are all facing which would benefit both the School and the City.

Dow responded stating that he's looked at both budgets. He stated that the School's Finance Office budget is lower than the City's Finance off budget.

Mayor Giunta asked Chair Dow to clarify if the vote by the School Board meant talking about areas where we can all find savings would no longer happen. Dow replied that the discussions where services, buying in bulk, or even combining health insurance can still occur. Combining Finance Offices is not something the School Board wants to do at this time.

Councilor Testerman stated that the City Council has the financial responsibility to approve the overall budget and expenditures of the School District. The School District is proposing a major policy change that has financial implications. The policy called JBAB which addresses transgender and gender non-conforming students. Testerman asked LeGallo how the policy came to be and if he wrote it.

LeGallo replied that the draft policy came from the NH School Board Association, who provides oversight for all of the public schools in New Hampshire. They are drafted by their attorneys and are handed down to the various School Boards for review and then updated based on each of the school's individual needs. This was mandated by Senate Bill 263 and it must be followed.

Testerman requested that this policy be reviewed at the next School/City Liaison meeting to better understand what the financial implications might be.

Councilor Rago asked LeGallo if he spoke to someone in the Department of Education or the DRA to determine when the new funding is supposed to be sent. LeGallo replied that the SAU was notified with regards to the allocations but he isn't sure if it will come in along with the regular adequacy payment, which is sent 2-3 times a year.

Mayor Giunta shared that he read a letter stating that the Franklin Schools were granted accreditation once again however there were a number of issues that are required to look into and "fix". Chair Dow replied that he's spoken to the School Board about this and it will become a top priority.

Councilor Rago referred back to the SB263 policy and asked if this will be open to public input during the October School Board Meeting. LeGallo replied that yes it will be and one of the reasons it is up on the SAU website. The next school board meeting will be held on October 21st where public comment will be heard and then voting on the same night will occur.

Councilor Dzujna stated that everyone was very happy to hear about the state funding being approved however it seems a bit convoluted and asked LeGallo if he knows how much exactly will be coming in this year and how much for next year. LeGallo replied that he does know an approximate amount and should expect between \$650K-\$800K for this year and approximately \$1.8M for next year.

City Manager Milner stated that she looked into some of this as well and the Municipal piece of Infrastructure grants includes equipment and buildings; capital assets. Capital Reserve Funds would fit because they would be used for capital assets in the future. Milner stated that the City will get a legal opinion on this as well.

Councilor Rago asked the Council and the School to consider a Special Education Reserve Account for 2020 since this is something that always blows the budget when something occurs. With this unique opportunity of \$2M coming to the schools, it would make sense to put some money aside for Special Education. LeGallo also stated that he will also look at Operations, Capital Improvements, and Capital Reserves which he will discuss with the School Board when they meet next week.

Mayor Giunta added that when he was in Concord recently with Police Chief David Goldstein, he approached Representative Kuster and Representative Papas and told them that there was something that they could all agree on finally which was fully funding Special Education. They informed Giunta that they would support him 100% which he is looking forward to as well.

Agenda Item IV.

Lakes Region CERT Team Informational Update by John Beland

John Beland, Public Health Emergency Preparedness Coordinator, partnering with the Winnepesaukee Public Health Region addressed the council. He stated that he is familiar with the Police Chief David Goldstein's work and wanted to congratulate him on his well-deserved recognition award. Beland added that Goldstein dedicates himself to wellbeing both physically and mentally for our emergency responders and deserves to be commended. He publicly thanked the Chief.

The purpose of Mr. Beland attending tonight is to present different ways for people to volunteer. Beland provided some background on the State of NH's Public Health departments and the further breakdown of the Public Health Networks. In each of the Public Health Networks, there is someone like himself, a Public Health Coordinator.

Beland provided a volunteer informational handout and the 2019 Annual Report attached below and provided a few examples of emergencies that could face the public thus triggering the Regional Public Health Emergency Annex (RPHEA). This is an Emergency Plan should there be some kind of public health emergency. Beland reviewed the different areas where volunteers are needed and some of the trainings and responsibilities associated with them. Free Flu Clinics are one of the services offered for students where volunteers are also needed. He also explained how the Point of Distribution (POD) works and described the process of what happens when an emergency is called.

Beland stated that Fire Chief Foss invited him to attend the Hazard Mitigation EOP Plan Update meeting on December 5th to speak about the Public Health piece. He added that the Public Health Region holds the plan and then hands it off to all of their community partners in Belknap County. Anyone interested can google Emergency Response Team or Medical Reserve Corp. There's a lot of information out there about what is needed and how to join your local team.

Councilor Testerman asked Beland if there are any programs other than a volunteer program that can help citizens prepare themselves in case help is not available during a potential disaster. Beland replied that there is currently a class that runs from now through the next eight weeks called CERT Basic Preparedness that trains on first aid, fire extinguisher use, stop-the-bleeding, disaster home preparedness planning, and how to handle pets etc.

Councilor Rago referred to the flu shot program and asked if the protocol required approval from parents. Beland responded that there is a consent form that must be signed by a parent.

Councilor Dzujna asked Beland if and event were to occur, could he utilize the CERT Team volunteers from Franklin. This was something that retired Fire Chief Kevin LaChapelle helped put into place. Beland replied that the CERT team could be called in long standing types of emergencies. Dzujna asked Beland if he would discuss this topic at the next Choose Franklin Meeting. Beland replied that he would be happy to. There were no further comments or questions for Mr. Beland. Mayor Giunta thanked him for his presentation this evening.



PARTNERSHIP FOR PUBLIC HEALTH



Communities served; Belknap County, Franklin, Hill, Northfield & Danbury in Merrimack County. Moultonborough in Carroll County.

The Regional Public Health Emergency Annex (RPHEA) provides the organizational and operational framework to prepare for, respond to and recover from public health emergencies in the Winnepesaukee Public Health Region.

Volunteer Opportunities Exist In Support of the RPHEA



Community Emergency Response Preparedness training is a two tier program. The Basic Training course is 20 hours of instructions covering these topics: First Aid, Search & Rescue, Incident Command, Communications, Emergency Preparedness, Recognizing potential terrorism events, and much more.

Upon successful completion of the CERT Basic preparedness class participants are invited to apply to the Lakes Region Community Emergency Response Team, (CERT). CERT is a group of citizens- your neighbors and co-workers- who are trained to respond 24 hours a day if any of our towns need help. Police & Fire Departments can call us for scene traffic control, search & rescue, mass casualty incidents or any other emergency where additional personnel are needed.

We also teach emergency preparedness, build disaster resilience and prepare our communities for catastrophic disasters.

CERT members are critical workforce staffing for the regions Strategic National Stockpile, Medical Counter Measure, Point of Distribution (POD), in the event the mass population prophylaxis or vaccination is required in response to a pandemic, novel flu outbreak or other public health emergency.

CERT volunteers provide logistical support to School Based Seasonal Flu Vaccine clinics in schools throughout the public health region.

CERT volunteers provide critical workforce staffing in the event local or regional shelter operations are needed.

To learn more about CERT and how to become involved click on the links below:

<https://www.ready.gov/cert>

<https://www.pphnh.org/emergency-preparedness/cert/>

To speak with the Lakes Region
CERT Director call:
John Beland
Public Health Emergency
Preparedness Coordinator
Winnepesaukee Public Health
Region
603-707-5855 or e-mail-
jbeland@pphnh.org

Volunteer Opportunities Winnepesaukee Public Health Region



to emergencies.

The mission of the **Lakes Region Medical Reserve Corps (LR-MRC)** is to improve the health and safety of the Lakes Region by organizing and utilizing public health and medical volunteers to prepare for and respond

What is the Medical Reserve Corps (MRC)?

- A national program that focuses on organizing and utilizing medical and public health volunteers.
- MRC units work to strengthen local public health systems and provide help in emergencies.
- The overarching goal is to improve health literacy, and in support of this, teams work towards increasing disease prevention, eliminating health disparities, and improving public health preparedness.

Why was the MRC founded?

- On September 11, 2001, thousands of spontaneous volunteers could not be used due to liability, training and management issues.
- To ensure that volunteers would be trained and ready to help respond to emergencies, the MRC was launched in 2002.
- Today, well over 980 local MRC units exist across the nation with more than 208,000 volunteers.
- MRC volunteers can choose to support communities in need nationwide.

How can LR-MRC volunteers help in local emergencies?

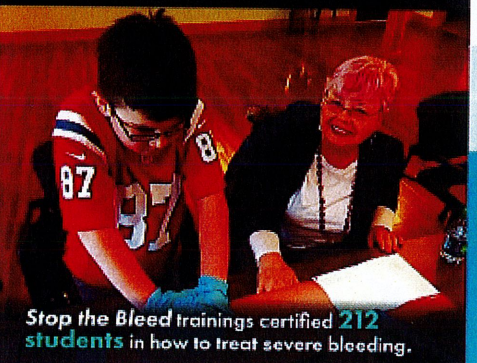
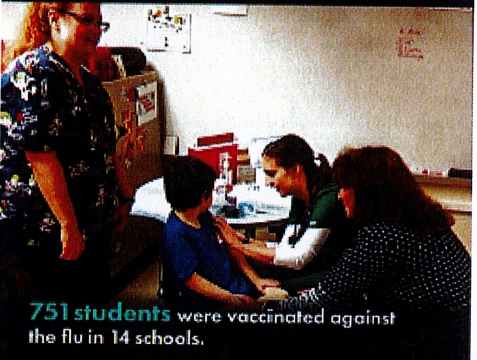
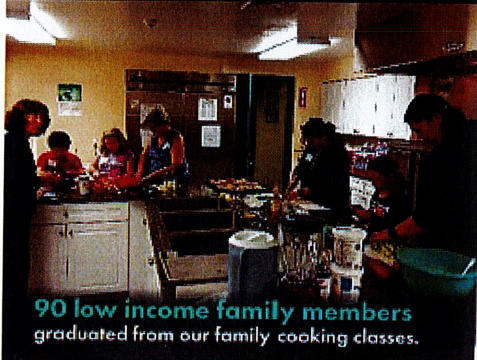
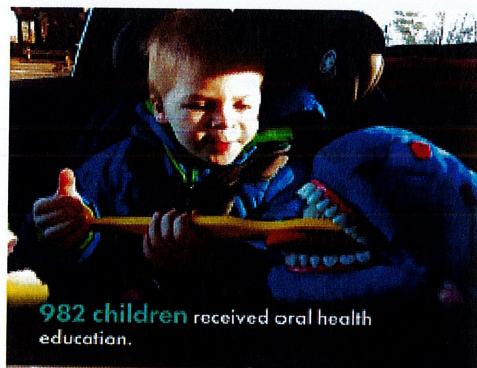
- Conducting assessments and triage.
- Staffing vaccination clinics.
- Staffing emergency treatment centers.
- Supporting local emergency response partners.

Who can be a MRC Volunteer?

During a public health emergency, MRC volunteers are a component of a successful response. Volunteers are key support positions filled by many community members: interpreters, chaplains, office workers, legal advisers and may also include:

- Physicians, Nurses, Pharmacists, Dentists, Retired medical professionals, Veterinarians, First Responders, Mental Health Counselors, Public Health professionals, Occupational therapists, Physical therapists, Social Workers.

To speak with the Lakes Region MRC Director call:
Kate Bruchacova
Medical Reserve Corp Coordinator
Winnepesaukee Public Health Region
603-528-2145 or e-mail: kbruchacova@pphnh.org



2019 Annual Report



Partnership for
Public Health

*Committed to working in
partnership with others toward
a safer and healthier community*

ServiceLink — **12,188 Connections** this Year!

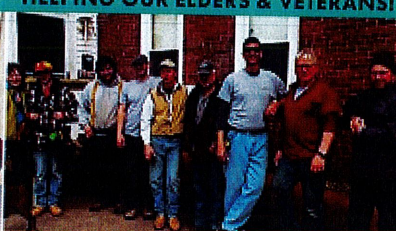
Enhanced Care Coordination Team served
**1,492 clients with complex medical
needs** by coordinating their care and
connecting them to comprehensive services.

A year of doing what we do best!

HELPING OUR ELDERS & VETERANS!



New to Medicare workshops offered by ServiceLink in Belknap and Carroll Counties.



Our own, Brenda Fortier worked with Lakes Region Builders Association volunteers to build a ramp for a local veteran, so he could remain independent.

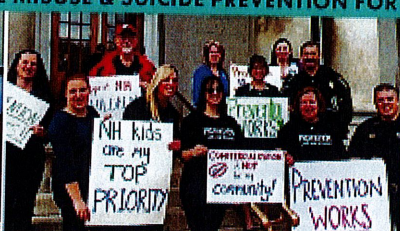


First seniors cooking class with 13 graduates.

SUBSTANCE MISUSE & SUICIDE PREVENTION FOR OUR YOUTH



Connect Youth Leader Suicide Prevention training prepares youth to recognize the warning signs for suicide and respond appropriately, making a connection for individuals at risk.

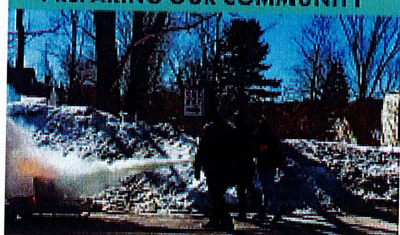


Partnering with Franklin School District to educate lawmakers about the importance of prevention.



Assistant Director, Kelley Gaspo, and Belmont High School graduate, Aidan Rupp, host a Postvention Response training at the 15th Annual NH Suicide Prevention Conference.

PREPARING OUR COMMUNITY



The Winnepesaukee Public Health Region and the Huot Technical Training Center delivered Community Emergency Response Team (CERT) training to 37 students.



"Participating in the Teen CERT training really helped to reinforce the importance of teamwork and good communication in all types of situations. It helped us perform efficiently in the disaster scenario where we needed to use all the skills we learned to help victims who were trapped and injured. This opened my eyes to the kinds of situations faced by law enforcement officers, which is what I hope to be in the future!"

Michelle Gallant, Senior, Gifford High School
Law Enforcement Student, Huot Career & Technical Center
Teen CERT Graduate 2019

Emergency Preparedness & Disaster Training

This past year has been a busy one for the Winnepesaukee Public Health Region's (WPHR), Emergency Preparedness and Response office. A major update of the Regional Public Health Emergency Annex (RPHEA) plan was completed this year. This plan is included, as an annex, in local communities' Emergency Operations Plan as the public health emergency response plan in each of the 16 communities in the Partnership for Public Health's network. Moving forward, the plan will be used to implement tabletop, functional and full-scale exercises, and respond to a public health emergency if needed.

An important element in turning the plan into an operational scenario, is adequate staffing. Community Emergency Response Team (CERT) and Medical Reserve Corp members are heavily relied upon to provide critical clinical and non-clinical support during a public health emergency. WPHR has implemented several recruitment strategies, such as public emergency preparedness classes, **Stop the Bleed** training, and Community Emergency Response Team-Basic training. We're pleased to report that as a result, the CERT team increased its current capacity by 4 new team members.

Community Needs Assessment

In February 2018, the Winnepesaukee Public Health Council conducted a survey that asked respondents how they felt about their community and what they felt were the most important issues there. We are using the results of this community needs assessment survey to help draft the next Community Health Improvement Plan in 2020. Here are the top responses:

Most Important Issues in the Community

- 1 Alcohol & Drug Misuse (72%)
- 2 Mental Illness & Mental Health Care (53%)
- 3 Health Care for Seniors (35%)

Most Important Safety Issues in the Community

- 1 Child Abuse/Neglect (53%)
- 2 Crime (45%)
- 3 Domestic Violence (39%)

Areas of Focus to Improve the Lives of Community Members

- 1 Making a Living Wage (63%)
- 2 Affordable Housing (61%)
- 3 Local Employment Opportunities (53%)

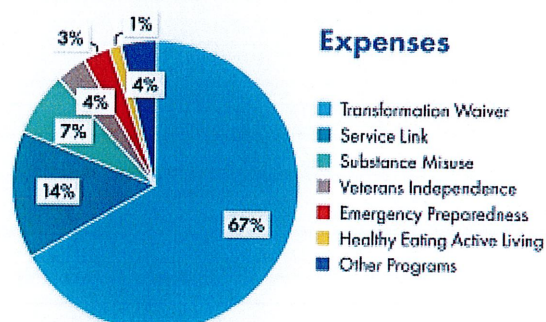
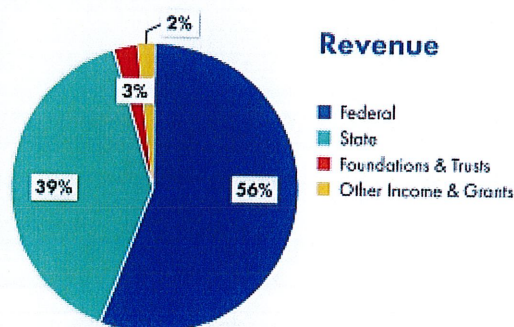
Enhanced Community Care Coordination: The New Normal

In early 2016, the State of NH secured a 5-year Medicaid 1115 waiver to transform the state's delivery system for Medicaid beneficiaries with mental health and substance use disorders. Seven integrated delivery networks (IDNs) across the state were formed to participate in the waiver, including Community Health Services Network, LLC, also referred to as IDN 5 which serves the Winnepesaukee and Central regions of NH. The goals of the transformation initiative are to expand behavioral health capacity, improve integration of physical and behavioral health services and improve care transitions for Medicaid beneficiaries. Although there are six specific projects within the waiver, one of the most prominent in our region is designed to reduce gaps during care transitions across care settings by improving coordination across providers and linking clients with appropriate community supports. This has been accomplished through an enhanced care coordination approach.

Enhanced care coordination is an integrated, wrap around approach used among providers who have shared care plan for each high-need client. A regional team of ten community care coordinators working with or in behavioral health, primary care, hospitals, home health, substance misuse treatment and recovery supports provide the enhanced care coordination services. They serve as a single point of contact dedicated to connecting clients to the medical and social services needed to ensure their physical and mental well-being.

From July 2018–June 2019, the Enhanced Care Coordination Team served 1492 clients. The impact of this care coordination model is proving to significantly reduce the inappropriate use of emergency departments, increase inter-agency coordinated care plan development and assist with identifying the real issues that become barriers to one's health like housing, food insecurity, lack of transportation, a need for vocational training and education and more. When the social barriers are identified and addressed, it is proven to drastically improve one's physical and mental health as well as their physical access to care.

Financial Snapshot



Thank you for your support!

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Denoncourt & Waldron, PA
E & S Insurance Services
Employees of Meredith Village Savings Bank Jeans Day
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Hannaford Helps Reusable Bag Program
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Carlos Bartels	James Mallory
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*denotes a member of the Board of Directors

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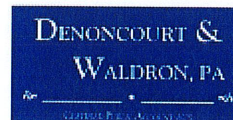
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Thank You Sponsors!



Agenda Item V.

Council to consider approval of Resolution #07-20, accepting and appropriating \$4,160 in grant funds for the Office of Highway Safety for e-Crash equipment and other traffic enforcement projects.

Motion – Councilor Desrochers moved that the Franklin City Council vote to adopt Resolution #07-20 to accept and appropriate \$4,160 in grant funds from the Office of Highway Safety for the Franklin Police Department for the purpose and participation of National Campaigns for e-Crash equipment and traffic enforcement Projects. Seconded by Councilor Ribas.

Councilor Testerman asked what e-Crash equipment is. Police Chief Goldstein explained that e-Crash equipment is an electronic device and program that would be in all police vehicles which will be mandated to report on traffic violations and accidents directly to the state.

Councilor Ribas stated that MDTs in the sheriff's vehicles are very useful.

Mayor Giunta asked if there was any further comments or questions. There were none.

RESOLUTION # 07-20

A Resolution Granting Authority to Accept and Appropriate Grant Funds from the Office of Highway Safety for the Franklin Police Department

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin New Hampshire, adopted a budget for Fiscal Year 2020 Beginning July 1, 2019, **and;**

WHEREAS, the City Council understands the Police Department sought and received a federal grant from the Office of Highway Safety for the purpose of participation in National Campaigns for E-Crash Equipment and Traffic Enforcement Projects, **and;**

WHEREAS, the City Council recognizes the total grant award of \$26,450 to include \$19,160 in federal funds with a required match of \$7,290, **and;**

WHEREAS, the City Council recognizes that a portion of the grant award, for the E-crash Equipment of \$21,250, includes \$15,000 in federal funds with a required match of \$6,250, has been included in the FY 2020 budget, **and;**

WHEREAS the City Council recognizes that a portion of the grant award for Traffic Enforcement of \$5,200, includes \$4,160 in federal funds with a match of \$1,040. The federal portion (\$4,160) was not included in the FY 2020 budget, **now;**

THEREFORE, BE IT RESOLVED, *that at a regularly scheduled meeting of the City Council on October 7, 2019, the City Council of Franklin New Hampshire does hereby vote to adopt resolution #07-20 to formally accept*

grant funds from the Office of Highway Safety for the Franklin Police Department for the purpose of participation in National Campaigns for E-Crash Equipment and Traffic Enforcement Projects.

THEREFORE, BE IT FURTHER RESOLVED, that the City Council does hereby authorize City Manager, Judie Milner, to sign all relevant documents pertaining to the acceptance and administration of this grant and hereby authorizes the following non-lapsing appropriations,

An Increase in Revenues:

Grant Revenue Police Department Acct. No. 01-2-103-33111-000 – Four Thousand One Hundred Sixty Dollars (\$4,160),

An Increase in Expenditures:

Patrol OT Wages Acct. No. 01-2-103-40140-000 – Four Thousand One Hundred Dollars (\$4,100),

Patrol Medicare Acct. No. 01-2-103-40225-000 – Sixty Dollars (\$60),

By a roll call vote.

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Ribas	<u>Yes</u>	Councilor Trudel	<u>Absent</u>

All in favor. Motion PASSED.

Agenda Item VI.

Council to consider approval of Resolution #08-20, accepting \$16,871.50 in grant funds from the NH Department of Safety Division of Homeland Security and Emergency Management for the purchase of a replacement generator at the Franklin Fire Station.

**Motion – Councilor Testerman moved that the Franklin City Council adopt resolution #08-20 to accept grant funds in the amount of \$16,871.50 from the NH Department of Safety Division of Homeland Security and Emergency Management to be used towards the purchase of a replacement generator for the Franklin Fire Station.
Seconded by Councilor Desrochers.**

Councilor Starkweather referenced the September 4, 2019 letter sent from the Department of Safety stating that receipt of this letter does not mean the grant has been awarded. Starkweather asked if there is a letter stating that the grant has been awarded.

Fire Chief Mike Foss replied that this is a preliminary award from the New Hampshire Division of Homeland Security and is a process to which once the Council chooses to accept or decline

the grant, it then goes before the New Hampshire Executive Council for final processing to receiving the grant award.

Councilor Starkweather asked Chief Foss is this will allow us to complete this project or will we need to sell another fire truck. Chief Foss replied that we won't need to sell another fire truck and the goal is to get this paperwork in by December.

Mayor Giunta asked if there were any further questions from the Council. There were none.

RESOLUTION #08-20

A Resolution Granting Authority to Accept and Appropriate a NH Department of Safety, Division of Homeland Security and Emergency Management Grant, to be used towards the purchase of a new generator at the Franklin Fire Station.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2020 beginning July 1, 2019, **and**;

WHEREAS, the City Council, at the October 1, 2018 City Council Meeting, authorized the Fire Chief and Finance Director to sell Fire Engine 3 and authorized the proceeds from the sale be used towards the replacement of the Fire Station generator, **and**;

WHEREAS, the City Council, at the December 3, 2018 City Council Meeting, authorized the Fire Chief and Finance Director to sell accumulated surplus fire equipment and authorized the proceeds from the sale be used towards the replacement of the Fire Station generator, **and**;

WHEREAS, Fire Engine 3 sold for \$14,150 and the accumulated surplus fire equipment sold for \$1,815 for a grand total of \$15,965, **and**;

WHEREAS, the City Council recognizes that additional funding will be necessary for the purchase of the Fire Station generator, **now**;

THEREFORE, BE IT RESOLVED, *that at their regularly scheduled meeting of the City Council on Monday, October 7, 2019, the City Council of Franklin, New Hampshire does hereby adopt resolution #08-20 to accept and appropriate grant funds, in the amount of \$16,871.50, from the NH Department of Safety, Division of Homeland Security to be used towards the purchase of a replacement generator for the Franklin Fire Station.*

THEREFORE, BE IT FURTHER RESOLVED, *that the City Council authorize the City Manager to execute all documents associated with the grant, and hereby authorizes the following non-lapsing appropriations:*

An Increase in Revenue:

State Grant Revenue Acct. No. 01-0-000-33591-000, Sixteen Thousand Eight Hundred Seventy-One Dollars and Fifty Cents (\$16,871.50)

An Increase in Expenditures:

Fire Station Other Contracted Services Acct. No. 01-2-209-40439-000, Sixteen Thousand Eight Hundred Seventy-One Dollars and Fifty Cents (\$16,871.50)

By a roll call vote.

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Absent</u>

All in favor. Motion PASSED.

City Manager Milner informed the Council that their signatures are required on the grant paperwork and asked if they could all sign it at the very end of tonight's meeting. The Council responded that they would sign the paperwork at the end of the meeting.

Agenda Item VII.

Council to approval of Resolution #09-20, accepting and appropriating a \$30,000 USDA Rural Development Grant to support the Opportunity Zone Program.

Motion – Councilor Brown moved that the Franklin City Council vote to approve Resolution #09-20 which accepts grant funds from the USDA Rural Development office and approves the expenditure of these new revenues for an Opportunity Zone based Marketing and Investment Program for properties in the downtown business district. I further move that the City Council authorize the City Manager to sign all documents and take all relevant actions pertaining to the administration of this grant. Seconded by Councilor Desrochers.

Mayor Giunta asked if there were any comments or questions.

Councilor Clarenbach stated that he would need to abstain because he is a director at Franklin Savings Bank.

Councilor Ribas asked if a correction was sent in to amend the motion to include the wording of \$30,000. Mayor Giunta thought he heard Councilor Brown say \$30,00 in her motion. Councilor Ribas did not hear it and the motion written in the packet did not have \$30,000 written there. Councilor Brown then stated that she read what was there and did not say \$30,000.

Motion – Councilor Ribas moved to amend the motion to include accepting \$30,000 in grant funds.

Seconded by Councilor Desrochers.

Mayor Giunta asked if there was any discussion to the amendment to the motion. There was none.

All in favor to the amended motion. Motion PASSED.

Mayor Giunta asked if there was any discussion to the motion as amended. There was none.

RESOLUTION #09-20

A Resolution Granting Authority to Accept and Appropriate a USDA Rural Development Grant for Economic Development Assistance.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2020 beginning July 1, 2019, **and**;

WHEREAS, the City Council recognizes the recent efforts to improve economic and residential viability of downtown Franklin and the need to continue with additional progress, **and**;

WHEREAS, the City Council, at the March 4, 2019 City Council Meeting, authorized the City Manager to submit a grant application to USDA Rural Development which focused on the utilization of the Opportunity Zone Program, **and**;

WHEREAS, the City has been awarded a grant of \$30,000 from USDA Rural Development for an Opportunity Zone based marketing and investment program for properties in the downtown business district, **and**;

WHEREAS, the required matching funds have already been appropriated through the FY2020 City Council Adopted budget, **now**;

THEREFORE, BE IT RESOLVED, *that at their regularly scheduled meeting of the City Council on Monday, October 7, 2019, the City Council of Franklin, New Hampshire does hereby adopt resolution #09-20 which accepts grant funds from the USDA Rural Development office, and approves the expenditure of these new revenues for an Opportunity Zone based marketing and investment program for properties in the downtown business district.*

THEREFORE, BE IT FURTHER RESOLVED, *that the City Council authorize the City Manager to execute all documents associated with the grant, and hereby authorizes the following non-lapsing appropriations:*

An Increase in Revenue:

USDA Tech Assistance Grant Revenue Acct. No. 01-0-000-33111-435, Thirty Thousand Dollars (\$30,000)

An Increase in Expenditures:

Economic Development Other Professional Services Acct. No. 01-6-511-40390-000, Thirty Thousand Dollars (\$30,000)

By a roll call vote.

Roll Call:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Abstained</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Absent</u>

All in favor. Motion PASSED.

Agenda Item VIII.

Council to consider approval of the disposition of Ambulance no. 2.

Motion – Councilor Desrochers moved that the Franklin City Council authorize the Franklin Fire Chief and Finance Director to sell the old ambulance no. 2 while seeking the highest sale value possible. The proceeds from this sale will be used toward the replacement of a power cot for the new ambulance no. 2.

Seconded by Councilor Dzujna.

Mayor Giunta asked if there was any discussion. There was none.

All in favor. Motion PASSED.

Agenda Item IX.

Council to consider setting a public hearing on Ordinance #09-20, a change to the Franklin Municipal Code Part I: Administrative Legislation, adding Chapter 18, Elections; Section 1: Contested Races, Tie Votes, and Recount Process.

City Manager Milner stated that the suggested motion in the packet shows an incorrect date for the setting of the public hearing. The setting of a public hearing should be on November 4th not tonight.

Motion – Councilor Ribas moved that the Franklin City Council set a public hearing for November 4th, 2019 at 6:00 p.m. on Ordinance #09-20 to add Chapter 18, Elections; Section 1: Contested Races, Tie Votes, and Recount Process to the Franklin Municipal Code part 1: Administration Legislation. The resolution to be read in title only. Seconded by Councilor Desrochers.

Mayor Giunta asked if there was any discussion to the motion. There was none.

All in favor. Motion PASSED.

Mayor Giunta read Ordinance #09-20 in title only.

Resolution #09-20, an Addition to the Franklin Municipal Code.

Agenda Item X.

1. Mayoral Appointments/Re-appointments:
Mayor Giunta appointed the following:
 - a. **Wayne Ives to the Upper Merrimack River Local Advisory Committee (seat MR3), term of service is 3 years to September 2022.**
 - b. **Re-appointed Kenneth Duguay to the Trustees of the Trust Funds Committee (seat TT2), term of service is 3 years to September 2022.**
 - c. **Re-appointed Glenn Morrill to the Conservation Commission (seat CC4), term of service is 3 years to September 2022.**
 - d. **Re-appointed Bob Morin to the Conservation Commission (seat CC5), term of service is 3 years to September 2022.**
2. City Manager's Update
 - a. Contingent Grant Line Activity for the month is \$200 received from Jim Jones for Marceau Park and \$485 received for K-9 Miller from T-shirt sales.
 - b. Trust fund for school funding is \$69.26
 - c. The End-of-summer employee BBQ was held on September 20th. It was a pot-luck menu with fantastic weather. Milner thanked Mayor Giunta for coming to the BBQ and saying a few words to the employees. It was a lot of fun for everyone.
 - d. Our very own local celebrity Chief Goldstein was on WMUR with Adam Sexton speaking about the importance of Mental Health for First Responders. Chief Goldstein was also the recipient of the Congressional Law Enforcement Career Service Award. Millner stated that the City of Franklin is very fortunate to have Goldstein as the Chief of Police. Applause was provided by all to Police Chief David Goldstein.
 - e. Kandyce Tucker and Milner went to Colby Sawyer to speak to the students about the Mayor's Drug and Alcohol Task Force. They also discussed the measurables and how they should begin including young adults as part of the target group. There is a capstone group from Colby Sawyer looking at ways to reach that

target group. The findings will be presented to the leadership team when the data has been captured.

- f. Upcoming Committee Meeting: The School Liaison Meeting on 10/10 will be held at 6 p.m. in the downstairs blue conference room at City Hall and the Joint Finance will be held on 10/23 at 6 p.m. downstairs as well.
- g. At the most recent Police Committee Meeting, large upcoming budget challenges, such as Dispatch Communications Equipment, were discussed. The equipment will reach it's end of life in 2021. The cost to replace the equipment is \$1M. Milner will be bringing these topics up on monthly basis.
- h. The SWOT workshop for Police (not to be confused with the SWAT Team) is scheduled for October 15th. SWOT is an acronym for Strengths, Weaknesses, Opportunities, and Threats.
- i. Milner and the Mayor Giunta participated in a Roundtable discussion hosted by Mayor Donchess of Nashua. There were nine cities represented in attendance and the discussion focused on issues that affect Cities and Towns differently. This Roundtable will continue on a quarterly basis in different locations throughout New Hampshire.
- j. Vaping Information Night was held last week however the turnout was low and new ways to engage parents will be discussed by the leadership team. Milner mentioned that the first vaping relating illness was reported in NH recently.
- k. Planning and Zoning Director Dick Lewis and Milner visited all the City owned properties that are not currently under use and a list will be provided to City Council so discussions on what should be done with them can begin.
- l. There were no Social Media Busters for last month so we made up for it this month. Milner reviewed the group that makes up the Downtown Economic Group. The members are City Manager Milner, Planning and Zoning Director Dick Lewis, Executive Directors of PermaCityLife and Mill City Park, the Executive Director of FBIDC, City Consultant on our Revitalization Niel Cannon, a representative from CRDC (Regional Economic Team), and a representative from NH Business and Economic Affairs. No one paid to be part of the Downtown Economic Group – Social Media Buster.
- m. Senator Shaheen is visiting Franklin tomorrow afternoon to meet with Milner and 11 others to discuss how she can help Franklin. If more people are interested to join in on the meeting, we will look for a larger location.
- n. Community Shout outs: 1) Steve Gagne, who donated his personal time to install an irrigation system in Marceau Park also donated all the products for the install. Milner publicly thanked Mr. Gagne. 2) Vulgar Brewery has pledged .75 cents on the dollar per beer to Mill City Park. The pledge only related to the Mill City Park IPA. 3) Junk was left on Flag Hill road by a not-so-nice person but thankfully, Ryan Robb, Justin Robb, and Danny Woodhams cleaned it up on their own person time. Milner publicly thanked them for their hard work and community partnership.
- o. Miner spoke to LEAN expert Richard Ellert and due to his work schedule changing, he asked if the City could hold their LEAN workshops at the beginning of the month instead of the end. Milner asked the Council if the second Monday

of each month would work for them. This would start on December 9th. The Council nodded that the new recurring date would work.

- p. Manufacturing Night will be held on October 25th at 5:30 p.m. at the Elks Club. There is a flyer in the back of the room and information has been posted in City Hall, the City Website, and will also be sent to those who receive electronic notifications from the City Website.
 - q. Drug Take Back Day will be held on Saturday, October 26th from 10 a.m. to 2 p.m. in the CVS parking lot. Lock boxes will be given out to the first 100 people who attend. This will help secure medications at home.
 - r. The Franklin Fall Fest and Trunk or Treat will be held on October 26th as well. This kicks off with a “Get-out-and-play” event sponsored by Mill City Park from 10 a.m. to 3 p.m. Milner reviewed locations where someone could receive a ticket redeemable at Vulgar Brewery between 2 p.m. to 6 p.m. The Mayor’s Drug and Alcohol Task Force will also hold a Soupfest on this same day from 2 p.m. to 6 p.m. Tickets are \$7.00 with special family rates available. Anyone can also judge each of the soups. The winner of the best soup receives a golden ladle. Milner joked not to take the ladle to the jeweler. Registration to participate and submit your soup will end on October 14th. Milner joyfully mentioned that the Fire Department and the Police Department are competing against each other. The Trunk-or-Treat activity will end the fun day planned. The activities will be at Bessie Rowel and Downtown then will end with a free movie at The Memorial Ski Area at 6 p.m.
 - s. Milner stated that she needs a non-public session this evening.
3. Committee Reports
- a. Councilor Testerman saw a newspaper clipping that concerned her on Facebook and read it to the Council. It was regarding a driver seriously injured in a Franklin crash. Two Franklin residents were injured when their vehicles collided on Old South Main Street. Franklin Firefighters had to extricate individuals from the vehicles but was prolonged due to the lack of manpower and extrication equipment. Testerman request further clarification from Fire Chief Foss on the lack of personnel and equipment.

Fire Chief Mike Foss responded to Testerman stating that the accident was manpower intensive. The Fire Department is set up well to handle routine incidents but when multiple people are needed for an immediate rescue, it takes longer to handle than larger departments with more personnel. Chief Foss explained that it took the second extradition 45 minutes and that both patients had good outcomes considering what it could have been. There were no paramedics scheduled for that shift so additional costs occurred to call staff to come in and pay staff overtime for transporting the injured to Concord Hospital due to their serious injuries.

Chief Foss further provided an overview of the protocol during the accident and extrication. Testerman then asked a hypothetical question of what would happen if a Fire Call had come in. Chief Foss replied that the protocol requesting

Mutual Aid would be followed. He stated that two additional calls did come in during this accident and a third when they were returning from bringing the patients to concord. Off duty staff received a call as well as Tilton/Northfield. Chief Foss stated that more staff is needed but the reality is that there is not enough money to do that right now and thankfully, their Mutual Aid process works.

Councilor Ribas asked why the Northfield/Tilton wasn't called to assist in the actual incident rather they were called to answer additional calls that might come in. Chief Foss replied that he could have asked for their assistance however Franklin's off duty personnel were able to come in and help right away. If an extra ambulance was needed or the call staff wasn't available, then Northfield/Tilton, Penacook, or Sanbornton would come to assist.

Councilor Desrochers asked how many times an incident such as this happens a year. Chief Foss replied that although rare they can still happen on numerous occasions. He stated that 28% of calls received are overlapping and come in at the same time. His staff figures it out and splits crews all the time and will call in Mutual Aid when needed.

Mayor Giunta asked if there were any further questions for Chief Foss. There were none.

There was a 5-minute recess at 8:41 p.m.

4. Late Items.

Motion – Councilor Desrochers moved to go into non-public session according to RSA 91-A:3 II (L) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even when legal counsel is not present. By a roll call vote.

Seconded by Councilor Clarenbach.

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Absent</u>

Non-public Session began at 8:47 p.m.

Motion to leave non-public session and return to public session was made by Councilor Desrochers. Seconded by Councilor Ribas.

All in favor. Motion PASSED.

Public session reconvened at 9:09 p.m.

Motion to seal the minutes was made by Councilor Desrochers. Seconded by Councilor Ribas because it is determined that divulgence of this information would likely render a proposed action ineffective.

Roll call vote to seal the minutes:

Councilor Brown	<u>Yes</u>	Councilor Dzujna	<u>Yes</u>	Councilor Ribas	<u>Yes</u>
Councilor Clarenbach	<u>Yes</u>	Councilor Lauer-Rago	<u>Yes</u>	Councilor Testerman	<u>Yes</u>
Councilor Desrochers	<u>Yes</u>	Councilor Starkweather	<u>Yes</u>	Councilor Trudel	<u>Absent</u>

All in favor. Motion PASSED.

Motion – Councilor Ribas moved that the City not OPT out of the Opioid Settlement in which we are engaged.

Seconded by Councilor Brown?

Motion to adjourn was made by Councilor Ribas

Seconded by Councilor Dzujna

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Audrey Lanzillo



Special City Council Workshop Meeting Minutes

Tuesday, October 15, 2019, 6:00 p.m.

Bessie Rowell Community Center

Call to order

Mayor Giunta called the meeting to order at 6:00 p.m.

City Council in attendance:

Councilor Jo Brown, Councilor George Dzujna, Councilor Kathy Rago, Councilor Karen Testerman, Councilor Paul Trudel, Councilor Desrochers, Councilor Starkweather

Others in attendance:

City Manager Judie Milner

Absent:

Councilor Scott Clarenbach, Councilor Vince Ribas.

Salute to the Flag was led by City Manager Judie Milner.

City Manager Judie Milner opened the meeting with an explanation of this being the first in a series of City Council Workshops which will focus tonight on our Police Department. It will be a deep dive into the department and do a SWOT analysis of their wants, needs, and challenges. This is a great opportunity to get into the details that there isn't enough time to do during the budget season.

Police Chief David Goldstein began with a few words and stated that he will be showing some slides this evening to support his conversation. He was also a bit disappointed that there weren't any community members attending tonight as this information is open to all. He stated that he has an open-door policy so if there is anyone who has questions about anything, to reach out to him.

Goldstein expressed his deep appreciation for the City of Franklin, the Council, and all with whom he has the pleasure of working with. No-one here is afraid to face the problems that may arise here and we face them head on together. All have shown each other great respect and he truly loves what he does for our City. His first slide described the Opinions, thoughts, and beliefs of what people think the police do every day on the job.

His first slide was a paradigm of the difference between a boat and a ship. Goldstein shared a story about the U.S.S Missouri. The moral of the story is that we all think we know what we should be doing and what someone else should be doing but putting ranks aside, will we choose to do the right thing at a critical moment.

He then showed the Council the physical uniforms of a police officer on a normal day. A police officer prepares for battle every single day. There are approximately 850,000 police officers and 350,000,000 people in this country alone. Franklin Police Officers make it through their day with a lot less than larger police departments. Neighbors know what they do for a living and will not hesitate to knock on their door at any hour of the day or night thinking they can remedy any situation for them.

Goldstein shared that he has two very good friends that have PTSD and are certified licensed clinicians for the VA. During a conversation one day, a medic said that when they are deployed for battle, there is a lot of down time in between so they prepare mentally and physically during a deployment of 1-2 years at a time. However a police officer is deployed every day from 8-12 hours a day for 20, 30, or 40 years. This is a problem and shown through the suicide rates that continue to climb.

Goldstein provided his personal history of when he started on the police force and shared many stories with the Council that described how difficult and life changing being an officer is. It is not pretty nor is it like television. He showed the council his aging hands and did mention that he is currently celebrating 40 years on the job.

A slide of the retired police dog, Max was shown with his handler Officer Dennis Rector, who were the busiest K9 team in all of New Hampshire including the state police department. This team never stopped working. When people ask what we spend our money on, it's to pay for things our officers need and to care for the K9's who save lives as well. He then shared a slide of Miller and his handler Officer Kristin Tracy with the Harlem Wizards.

Goldstein shared more information on the difficulties of the job and the small salaries officers get for what they do. He stated that it is distressing to know that the Walmart Distribution Center in Raymond NH is paying more than what his officers make an hour.

He shared examples and stories of having good stress vs. bad stress then described how critical incidents and trauma can happen, unannounced and without warning. All defense mechanisms may not be ready to handle the situation at hand. A video of an active shooter was played for the Council and shows how some situations only allow 3 seconds to make the right decision. Officers are specially trained to make decisions quickly and have to live with that decision for the rest of their lives. Goldstein asked how many people are willing and able to do this on a daily basis?

A study was completed in 2018 by Johns Hopkins University which shows there were 250,000 deaths caused that year by medical error. He asked why there weren't more investigations and news media around these deaths but you can be sure if there was a death where an officer was involved, there would be a lot of public exposure.

The new young generation does not want jobs like this where they put their lives on the line every day for what they get out of it. There are currently three openings at the Police

Department but there's only one good candidate that will hopefully work out. Years ago hundreds would apply for police openings. Now we're lucky to receive a handful of applicants.

Brown mentioned that there were a couple of officers who started working for Franklin and brought someone they worked with in with them from their previous police force because of the comradery. The Franklin PD are a tight knit group and that's a great thing. She also mentioned that if it weren't for the overtime pay, they probably would be able to make it as the regular pay is so low.

Goldstein mentioned that he understands that all the departments are going through the LEAN process but not everything is one size fits all and not all aspects of it will work for the PD.

Goldstein shared a chart showing the numbers around fatigue, accidents, absences, etc. because of the nature of the job.

He then shared photos and statistics of what drugs do to people, their families, and their surroundings. There are 58% of court no-shows after an arrest and zero penalty for doing so. Laws need to change. He read a very touching short letter about what it means to be a police officer to the Council .

Goldstein then shared a very sad story of a mass shooting and attempted home explosion which would have killed the fire fighters when they went to this man's booby-trapped house in Colebrook N.H. This has affected him deeply for many reasons not to mention seeing his colleagues bloodied and killed during this mass shooting. He has seen and experienced so much in his career but as he puts it, it's what he does and he quietly carries his wounds.

One a good day, a mother and daughter sell lemonade to raise money for the Police Department. He jokingly added that all the money raised come from the police department because everyone kept going outside to buy lemonade from them.

Goldstein next reviewed the department needs and added that the department is doing the same job with the same number of employees with the same equipment since 1980. It doesn't work the same anymore. The needs are:

- an additional Sergeant
- an additional Lieutenant
- 3 Patrol Officers
- a Dispatcher
- an Animal Control Officer
- a dispatch center
- a building upgrade

Goldstein concluded with a mass murder in 1991 that he worked the crime scene. He invited any Council member that did not want to stay for this to step away. He shared that he must walk into situations like this and doesn't have the option of leaving. He described this horrific

crime of a man who killed his wife and three children then drove to the Tobin Bridge to kill himself but surrendered to a trooper. Goldstein testified at the trial where Kelly Ayotte was the prosecutor. The man got four consecutive life sentences without parole.

Goldstein shared a photo of himself parachuting; what he enjoys doing on his downtime. He further explained that in the photo, the American Flag touches the ground but that it is the only time that our flag is allowed to touch the ground. This is because he is traveling at about 25 MPH.

Goldstein concluded his presentation and invited the Council to ask him questions.

Rago asked what his thoughts are with all the issues going on in New York City and the police officers losing their ability to enforce the mistreatment they are receiving from local residents. She stated that Mayor De Blasio is in cutting off the PD at the knees. Goldstein replied that it he is the worst type of politician and he should go. And the residents who are disrespecting the officers missed out on a good spanking that they should have received long ago. He continued to explain that officers are not required to react in certain situations especially when it could cause a more dangerous situation. There is no law that says a police officer must place themselves in danger. What De Blasio said was an insult to the police force and to himself as well.

Goldstein referred to the organization out of Keene NH called COP Block, who is not as big as they were a few years back. Their goal was to stir up the police and get them angry to do something they shouldn't and then catch it on camera. They came to Franklin a few years ago videoing undercover police cars, taking license plate numbers, and trying to force police to talk to them. Instead of losing their demeanor, the police officer there that day explained that he had to take care of something but would be right out to talk with them which he did and their tone changed. They all then engaged in a calm conversation about one of the police vehicles.

Dzujna added that society in general no longer deals with police respectfully. He asked what the Council can do to help enforce the respect they deserve. Goldstein described an incident with the media where the perpetrator was portrayed to look like victim and he contacted the media immediately to ask them to be mindful of the message they are sending. He wishes he knew how to answer Dzujna.

Dzujna asked if the state provides mental help for PTSD or other issues that the profession can cause. Goldstein replied that there is nothing but only fellow law enforcement volunteers who are there to help when needed. On a federal level, there are grants that could be available to help with these issues. Goldstein applied for a grant and was denied.

Brown asked if there is still and SRO. Goldstein replied that there is and it is somewhat effective but he is down officers so he must be in control of when the SRO spends time at the school. The school wants control over that but Goldstein can give them that at this time.

Dzujna stated that the Middle School has terrible discipline issues. Testerman explained that there is an RSA that addresses that if the child doesn't want to be there and learn, then they shouldn't be there. But then that would mean less students and less money from the state.

There's a lot of red tape to get a child the services they need under a certain situation and it's even more difficult to react in certain situations when a juvenile is causing the problem. Everyone is afraid to act because of the adult/juvenile situation and the repercussions that could occur if handled incorrectly.

Mayor Giunta shared that he replaced his fence on Lakeshore drive and while outside doing that, residents stopped and wanted to talk. The Mayor stated that he learns many things about Franklin residents this way and in this case, this man told him about himself and that he didn't know if he could afford to stay in his house. When these conversations happen, the Mayor invites them to a City Council meeting to share their story especially when it pertains to assessments and raising taxes.

Recognitions that the police deserve can be held at the Elks. A Police Appreciation night with awards would be a great way to show how much we appreciate the PD.

Brown asked Goldstein that if there was enough money to do only one of the items on his list, which would it be. Goldstein replied that there is a current plan to replace the dispatch communications system which will happen in stages so aside from that, it would be to address the personnel structure at the station. Goldstein said he is too top light and in order to make things work better outside, he needs to make some changes inside.

Rago asked when we stopped using the curfew horn at night. The Council remembers that the last time the horn was used was about 5 years ago due threats from the ACLU who said we couldn't do that anymore and had to stop or they would take us to court. The Council was afraid and did not want a lawsuit nor had the money to fight it. Legal counsel also informed the City that we would lose.

The Council thanked Chief Goldstein for his presentation and applauded him for his openness and the hard work he and his forces does every day.

Brown concluded walking through a message to the schools that some money is needed to go for safety. There are things needed at the schools but what good is any of it if the children are not safe.

Motion to adjourn was made by Councilor Brown. Seconded by Councilor Dzujna.
The meeting adjourned at 7:57 p.m.


Respectfully Submitted,

Audrey Lanzillo

The following slides were shared by Police Chief David Goldstein as part of the Special City Council Meeting on October 15th.

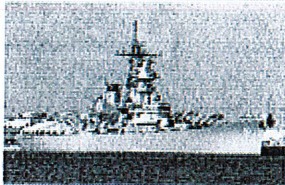
THE REAL POLICE OFFICER TODAY

Did you really think this would be television or the movies??
You might want to leave...



1

CHANGE...OPINIONS...THOUGHTS...BELIEFS... NOTHING??



2

EVERY WORK DAY WE START WITH FOUR IMPORTANT ISSUES TO CONSIDER

- Daily preparation for battle
- Life in a fishbowl
- Front row seat to despair
- Riding the incident roller coaster


3

HOW WE PERCEIVE THE WORLD

- Six senses
- Choose what works for you.
- We rely on all
- Tonight...hands


4

- October 1980
- Simple parking issue
- Domestic
- The rest of the story



5


MAX...HOW FAST ARE YOU? IS THE HAND QUICKER THAN THE EYE?



6

"FRIENDLY FIRE"

- Don't get in the way



- Been there...done that...got the t-shirt...moved on...Reggie

7

IT'S OK TO BE KIND IT'S OK TO SHAKE MY HAND



8

FALCO CAN...TRUST ME



9

PUBLIC SUPPORT...LIONS



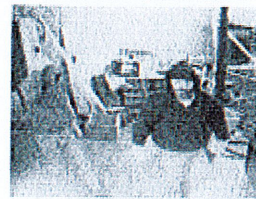
10

BANK ROBBERY
PUT YOUR HANDS UP!!



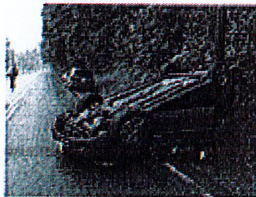
11

BANK ROBBERY
KEEP 'EM UP!!



12

MV CRASH



13

MV CRASH...NOT EVERYONE GETS OUT
ALIVE

14

YOU WOULDN'T GO IN THERE FOR A MILLION
DOLLARS...A COP DOES IT FOR A LOT LESS...



15

STRESS

- Expected in everyday life
- If there is no stress, there is no life
- Eustress
- Distress
- Physiological
- Emotional/psychological
- Moral
- Spiritual

16

CRITICAL INCIDENT/TRAUMA

- Always out there
- Freight train
- Unannounced
- Overwhelms defenses

17

WHAT DID YOU SEE?

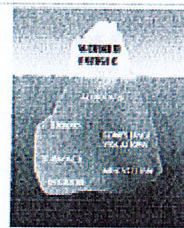
18

EVERPRESENT



19

WE'RE TIRED NOT EXHAUSTION...EXTINCTION



20

A DRUG PROBLEM

- We try to help...what does it take?
- We do care
- The children
- Transdermal contamination
- But no matter how hard we try...

21

A FACE OF METH



22

A FACE OF METH...A YEAR LATER



23

MORE METH



24

HOW IS SHE DOING?



25

THE BEGINNING



26

GETTING CLOSE TO THE END



27

HANDS ACROSS THE SEA... METROPOLITAN LONDON POLICE OFFICER...STUDYING U.S. METHODS TO MITIGATE POLICE STRESS



28

SIMPLE NUMBERS

- FPD only:
- ~20,000 calls for service/year
- 55/day
- 12/shift
- 6/officer (assuming 3/shift)
- With new bail reform statute > 58% FTA
- 2018-2019 of ~640 arrests

29

SEMPER VIGILANTI



30

LOD DEATHS, SUICIDES, ASSAULTS, & INJURIES

- LODD 1 every 55-64 hours
- SUICIDE 1 every 53 hours
- Assaults 50k+ per year
- Injuries ~10% leave the job due to LOD injuries

Source: National Law Enforcement Officers Memorial Fund
Source: IIR

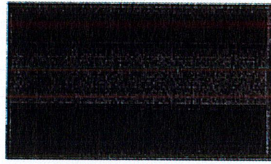
31

ANY LOSS HURTS



32

THIS YEAR POLICE SUICIDES NOW EXCEEDED LODD
DEATHS...
ALSO... 125-150K ASD/PTSD



33

TEARS OF A COP
AUTHOR UNKNOWN

*I have been where you fear to go...
I have seen what you fear to see...
I have done what you fear to do...
All these things I've done for you.*

*I am the one you lean upon...
The one you cast your fears upon...
The one you bring your troubles to...
All these people I've been for you.*

34

*The one you ask to stand apart...
The one you feel should have no heart...
The one you call the man in blue...
But I am human just like you.*

*And through the years I've come to see...
That I'm not what you ask of me...
So take this badge and take this gun...
Will you take it? Will anyone?*

35

*And when you watch a person die...
And hear a battered baby cry...
Then so you think that you can be
All these things you ask of me...?*



36

CINDY MCCAIN



37

AG SESSIONS (WHEN HE WAS OK)



38

TROOPER LES LORD



39

TROOPER SCOTT PHILLIPS



40

I CARRIED MY BROTHERS...THEY WERE NOT
HEAVY

- 1997
- Carl Drega
- Escort
- Autopsies

41

MANY PEOPLE DO CARE AND DO REACH
OUT A FRIENDLY HAND



42

MANY PEOPLE DON'T CARE AND TEACH WITH
UGLY HANDS
COPS CARE...DO YOU?



43

WHAT DO WE NEED?

- To start:
- 2020 issues with 1980s roster
- Need:
- Lieutenant
- Sergeant
- 3 patrol officers
- Dispatcher
- ACO
- Dispatch/building upgrade
- More?

44

DOMESTIC VIOLENCE

Stand by...the rest is tough to look at...
Perhaps you should leave...we cannot

Return to 1991...

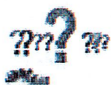
45

DOWN TIME
WE ALL NEED IT



46

Q&A



47

CITY COUNCIL MEETING
AGENDA ITEM II



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of November 4, 2019

Subject: School Board Update

Superintendent Dan LeGallo will provide a monthly update to the Mayor and City Council.

CITY COUNCIL MEETING

AGENDA ITEM III



CITY OF FRANKLIN
COUNCIL AGENDA REPORT

August 28, 2019

From: Judie Milner, City Manager

Subject: Revision to Franklin Falls Mixed Use Tax Increment Financing amendment #1 increasing borrowing by \$400,000

Suggested Motions:

September 5, 2019

Councilor moves, "I move that the Franklin City Council set a public hearing on Monday, October 7, 2019, at 6pm regarding a change to the Franklin Falls Mixed Use Tax Increment Financing (TIF) District Amendment #1 estimated cost from \$1,000,000 to \$1,400,000 and adding activity "f. design and construction of whitewater features within the Winnepesaukee River as well as river access points and a spectator seating area at Trestle View Park" and resolution 06-20 increasing the authority to borrow for TIF amendment #1 from \$1,000,000 to \$1,400,000."

Mayor calls for a second, discussion and vote.

November 4, 2019

Councilor moves, "I move that the Franklin City Council approve the change to the Franklin Falls Mixed Use Tax Increment Financing (TIF) District Amendment #1 estimated cost from \$1,000,000 to \$1,400,000 and adding activity "f. design and construction of whitewater features within the Winnepesaukee River as well as river access points and a spectator seating area at Trestle View Park" and adopt resolution 06-20 increasing the authority to borrow for TIF amendment #1 from \$1,000,000 to \$1,400,000 by a roll call vote."

Mayor calls for a second, discussion and roll call vote.

Discussion:

As the Council is aware, the state funding for Mill City Park, a new recreation venue for the state of New Hampshire, has been eliminated from the FY20/21 State budget. The downtown economic development team believes it is crucial to continued positive downtown development to begin construction of the white water features as soon as possible. The team recommends construction of feature #3 (from Mill City Park master plan) which is the most visible from Central Street and Trestle View Park, the stadium spectator seating and the pedestrian walkway under Sanborn bridge (total cost approx. \$800,000). The City's recent CDFA tax credit award is expected to provide Mill City Park with \$400,000 leaving a shortage of \$400,000 for this project. The team recommends utilizing the Franklin Falls TIF District to fund the shortfall.

Background:

Franklin Falls Mixed Use TIF timeline is as follow:

1/3/17	Franklin Falls Mixed Use Tax Increment Financing District (TIF) Established
2/5/18	Resolution 16-18 establishing TIF board
2/14/18	TIF advisory board approved amendment #1 as revised
3/5/18	Public Hearing held on TIF amendment #1
3/21/18	City Council Approved TIF amendment #1
4/2/18	Public Hearing held on resolution 21-18 authorization to borrow for TIF amendment #1
5/7/18	Council adopted resolution 21-18
8/20/19	TIF advisory board approved the recommended changes to TIF amendment #1
9/5/19	City Council consider to consider setting public hearing on recommended changes and increase the authority to borrow (resolution 06-20)
10/7/19	Recommended public hearing
11/4/19	City Council to consider approval of TIF amendment #1 changes and adopting resolution 06-20 increasing the authority to borrow for TIF amendment #1

The overall funding for the Mill City Park project [both the land-based and the river-based components] have been supported through many different sources:

EDA federal grant	\$129,670	Design and Permitting
USDA Technical Assistance	\$45,000	Executive Director of Mill City Park
LWCF federal grant	\$400,000	Assorted land features of park
TAP federal grant	\$640,000	Rehabilitate and construct walking path over Trestle bridge connecting Mill City Park to Winni River Trail
CDFA Tax Credits	\$400,000	water features
FSB donation	\$250,000	Provides matches for grants when needed and other expenses as approved by FSB

All of this support is greatly appreciated.

Fiscal Impact:

Current increment (\$1,895,018) covers the debt service associated with \$625,297 of expenditures under TIF amendment #1. Additional increment of \$2,347,805 will be needed to service the full debt service payment. I expect increase in increment for tax year 2019 (FY20 budget) when the MS-1 is complete. Also, the team is in discussion with major developer(s) who have verbally expressed interest in signing a developer's agreement which would provide funding for debt service not covered by increment. Expenses will not occur before increment is available and/or developer's agreement is reached.

Attachments/Exhibits:

TIF Amendment#1 with proposed changes
Resolution 06-20



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 03235

Phone: (603) 934-3900

Fax: (603) 934-7413

RESOLUTION #06-20

A Resolution Relating to an increase in the authorization to borrow for Franklin Falls Mixed Use Tax Increment Financing District Amendment #1.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted Amendment #1 to the Franklin Falls Mixed Use Tax Increment Financing District at a scheduled City Council meeting on March 21, 2018, and;

WHEREAS, The City Council of the City of Franklin, New Hampshire adopted changes to the Franklin Falls Mixed Use Tax Increment Financing District at a scheduled City Council meeting on November 4, 2019, and;

WHEREAS, the Franklin City Council wishes to finance the changed amendment with tax increment from the district by increasing the current \$1,000,000 project to an amount not to exceed \$1,400,000 over a 20-year term, Now,

THEREFORE BE IT RESOLVED that at the scheduled meeting of the City Council on Monday, November 4, 2019 the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 06-20 to authorize the issuance of not more than \$1,400,000 (one million four hundred thousand dollars) of bonds via a bond anticipation note in accordance with the provisions of the Municipal Finance Act (RSA 33) to finance approved Franklin Falls Mixed Use Tax Increment Financing District Amendment #1 as changed and to authorize the municipal officials to issue and negotiate such bonds, determine the rate of interest thereon and authorize the Mayor and Treasurer to sign all necessary paperwork thereof.

By a roll call vote.

Roll Call:

Councilor Brown _____ Councilor Dzujna _____ Councilor Starkweather _____

Councilor Clarenbach _____ Councilor Lauer-Rago _____ Councilor Testerman _____

Councilor Desrochers _____ Councilor Ribas _____ Councilor Trudel _____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remain in full force and effect as of the date of this Certification and that Katie Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk Date

Proposed changes for Council consideration November 4, 2019:
Additions in **bold**, ~~striketrough~~ for deletions.

TIF Project Amendment # 1
Franklin Fall Mixed Use TIF District
Adopted March 21, 2018

Add a new Section VI.A to the approved TIF Plan to read as follows:

Amendment # 1 satisfies the overall purposes of the TIF Plan in that:

1. It will improve public infrastructure and public amenities that encourage and create opportunities for the expansion of new businesses and commercial redevelopment in the district; and,
2. It will facilitate improvements to the infrastructure so that expanded recreational opportunities [biking, walking and river-use] can be created.

This project is also consistent with the general outline of projects described in Section VI of the approved TIF Plan.

Amendment # 1 involves the following activities to be undertaken in the Mill District:

- a. The acquisition properties and the demolition of any buildings on the acquired properties.
- b. The design and construction of new parking areas and transportation improvements.
- c. Modifications to the existing municipal parking area located between Memorial, Canal, and Smith Streets to create improved parking designs and traffic flow patterns.
- d. Evaluation and design of potential improvements to drainage systems to enhance water quality and improve any discharges to the Winnepesaukee River.
- e. Potential improvements to public spaces which will enhance public safety and help create a more attractive downtown environment.
- f. **Design and construction of whitewater features with the Winnepesaukee River as well as river access points and a spectator seating area at Trestle View Park.**

Amendment # 1 has an estimated cost of ~~\$1,000,000~~ **\$1,400,000**.

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, October 7th, 2019 at 6:00 p.m. in Council Chambers, Franklin City Hall regarding Resolution #06-20, a change to the Franklin Falls Mixed Use Tax Increment Financing (TIF) District Amendment #1 estimated cost from \$1,000,000 to \$1,400,000 and adding activity "F" design and construction of whitewater features.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM IV



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**
City Council Meeting October 7, 2019

From: Katie Gargano, City Clerk
Subject: Ordinance 09-20, Add Chapter 18, Elections; Section I: Contested Races, tie votes and recount process to the Franklin Municipal Code Part I: Administrative Legislation

Suggested Motions:

October 7, 2019

Councilor moves, "I move that the Franklin City Council set a public hearing for November 4, 2019 at 6pm on Ordinance 09-20 to add Chapter 18, Elections; Section 1: Contested Races, tie votes and recount process to the Franklin Municipal Code Part I: Administrative Legislation."

Mayor asks for a second, discussion, and calls the vote.

November 4, 2019

Councilor moves, "I move that the Franklin City Council adopts Ordinance 09-20 to add Chapter 18, Elections; Section 1: Contested Races, tie votes and recount process to the Franklin Municipal Code Part I: Administrative Legislation."

Mayor asks for a second, discussion, and calls the roll call vote.

Discussion:

After reviewing the City Charter last year in preparation for a recount from the 2018 City Election; the City Charter didn't give specific instructions. This spring the Legislative Committee met and asked for an ordinance outlining the process to be created.

Attachments/Exhibits:

Ordinance 09-20



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax:(603) 934-7413

ORDINANCE #09-20

AN ADDITION TO THE FRANKLIN MUNICIPAL CODE:

In the Year of our Lord, Two Thousand Nineteen;

Be it ordained by the City Council of the City of Franklin that the Franklin Municipal Code Part I: Administrative Legislation, Add Chapter 18, Elections; Section I: Contested Races, tie votes and recount process, be added as follows:

Chapter 18 Elections

Section I Contested Races, tie votes and recount process

Recount Procedure- Any candidate whose name appeared on a municipal election ballot may file a request for recount in writing with the Franklin City Clerk no later than 5:00 p.m. on the Friday following the municipal election. The applicant shall pay a fee to the Franklin City Clerk, for the use of the City in the same manner as prescribed by RSA 669:31, II.

The following rules and procedures shall be observed during the course of a municipal election recount:

1. The City Clerk shall serve notice of the recount on all candidates for the office in question.
2. The recount team will be comprised of the City Clerk, Moderator, Ward Clerk, and 2 City Councilors/Selectmen of the ward being recounted. Anyone on the recount team shall be disqualified from participating if their seat is the subject of the recount. The City Council shall appoint someone in their place.
3. No cell phones may be used in the recount room.
4. All members of the public shall be seated in a designated area that will allow for visual and audible observation of the recount. No person shall be seated closer than six feet from the recount team unless they are the candidate and/or their representative.
5. The Moderator shall preside over the recount.
6. If there is a question as to whether a ballot is valid, the Moderator shall determine its validity.
7. A candidate and/or his/her representative may be present at the recount to inspect the ballots as they are being counted. Each candidate shall be limited to one representative.
8. The recount method may be the sort/stack method or the tally method, but no other.

ORDINANCE #09-20

Page 2 of 2

9. The City Clerk will unseal the container holding the ballots cast by voters on the date cast, announcing such publicly.
10. Candidates and/or their representatives are prohibited from touching the ballots and from marking a ballot in any manner during the recount.
11. The recounting officials shall not let the ballots out of their control at any time, and no person other than the recounting officials may touch the ballot while it is being inspected or at any other time.
12. Each ballot will be read declaring the legal vote apparent from the voter's marks, the ballots will then be stacked accordingly to how the ballot was cast.
13. If there is a ballot that is protested by a candidate or his/her representative, the Moderator shall rule on its validity and shall attach a note to the ballot stating the name of the candidate making the protest and setting further the ruling made upon the validity of the ballot.
14. The ballots shall be recounted one time only and all protests must be made at the time the ballots are recounted. The candidate or his/her representative has the right to inspect each ballot as it is recounted, and any protest relating to the ballot being counted must be made at that time and no other time.
15. The candidate who requested the recount may cancel the recount at any time during the procedure, at which the City Clerk will publicly announce the candidate's request to cancel the recount, and the recount will cease at once.
16. Tie votes shall be resolved by lot. The City Clerk shall prepare a set of slips of paper of equal size, each numbered 1 to 10. Each shall be folded and placed in a container. The candidates shall then draw a slip from the container. The candidate drawing the highest number will be declared the winner.
17. After the ballots are recounted, the City Clerk shall announce the results of the recount to the City Council. The Mayor shall then confirm the results and declare the person with the highest number of votes as the winner of the seat in question.
18. After the results have been announced, the ballots shall immediately be turned over to the City Clerk who shall immediately place the ballots in the container. The City Clerk shall seal the box with tape and mark the box, signed by the recount officials, in the same manner as required by RSA 659:95 and shall note the date and the reason why the original container was opened. The City Clerk shall then take custody of the ballots.
19. The City Clerk shall then place the sealed ballots in a secure location where the ballots will be kept for 60 days.

Effective November 4, 2019

By a roll call vote.

Roll Call:

ORDINANCE #09-20

Page 2 of 2

Councilor Brown	_____	Councilor Dzujna	_____	Councilor Starkweather	_____
Councilor Clarenbach	_____	Councilor Lauer-Rago	_____	Councilor Testerman	_____
Councilor Desrochers	_____	Councilor Ribas	_____	Councilor Trudel	_____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remain in full force and effect as of the date of this Certification and that Katie Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, November 4th, 2019 at 6:00 p.m. in Council Chambers, Franklin City Hall regarding Ordinance #09-20, an amendment to the Franklin Municipal Code Part 1: Administration Legislation, to add Chapter 18, Elections; Section 1: Contested Races, Tie Votes, and the Recount Process.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM V



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
October 15, 2019

From: Dan LeGallo, Superintendent
Subject: 2019-2020 Appropriations New State Budget

Recommendation:

To allow the Franklin School District to use additional funding from the passing of the new state budget and other revenue adjustments. The amount of additional funding is \$846,493 recognized by new adequacy aid formula, emergency ruling on eligible Medicaid services, Special Education Aid funding and additional year end fund balance.

Suggested Motions:

November 4, 2019

Councilor moves, "I move that the Franklin City Council adopts Resolution 10-20 appropriating \$846,493 to the Franklin School District fiscal year 2020 budget."

Mayor calls for a second, discussion and roll call vote.

Discussion:

Due to the passing of the new state budget the new adequacy aid formula calculated the new amount of adequacy aid to \$7,687,744 which now includes Kindergarten Aid for full time. This caused a net increase of \$840,276 from original budget projection after eliminating the separate amount for Kindergarten Aid (Increase of \$922,776 less \$82,500). Also due to the passing of the state budget the Special Education Aid increase by \$26,937 to 72% of entitlement per DRA. The Department of Health and Human Services recently issued an emergency ruling on Medicaid eligible services due to a Centers for Medicare and Medicaid Services audit which caused a reduction in the Medicaid projection by \$55,000. Finally due to final year end calculations there was an additional \$34,280 of FY2019 fund balance. The total amount of additional funding for the school district is \$846,493.

Fiscal Impact:

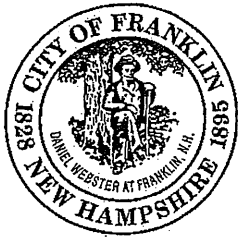
This amount will have no effect on the taxes raised by the City of Franklin as this is excess funds to be received by the district from other sources.

Alternatives:

Do not appropriate at this time or use the funds for another purpose.

Attachments/Exhibits:

Resolution 10-20



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #10-20

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2020.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin has adopted a budget for Fiscal Year 2020 which began July 1, 2019, and;

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes that the school district recognizes new state funding of \$812,213 and additional year end fund balance of \$34,280, and;

WHEREAS, the City Council of the City of Franklin would like to appropriate an additional \$846,493 in order to hire additional needed staff and instructional material, fund unanticipated special education costs and potential facilities repairs and capital reserves, **Now**,

THEREFORE BE IT RESOLVED that at the scheduled meeting of the City Council on November 4th, 2019, the City Council of the City of Franklin, New Hampshire does hereby adopt resolution 10-20 and authorize an increase in FY2020 revenues:

Additional State totaling Eight Hundred Twelve Thousand Two Hundred Thirteen Dollars (\$812,213) and additional fund balance of Thirty Four Thousand Two Hundred Eighty Dollars (\$34,280) totaling Eight Hundred Forty Six Thousand Four Hundred Ninety Three Dollars (\$846,493),

School District expenditures in the total amount of Eight Hundred Forty Six Thousand Four Hundred Ninety Three Dollars (\$846,493),

By a roll call vote.

Roll Call:

Councilor Brown _____ Councilor Dzujna _____ Councilor Starkweather _____

Councilor Clarenbach _____ Councilor Rago _____ Councilor Testerman _____

Councilor Desrochers _____ Councilor Ribas _____ Councilor Trudel _____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remain in full force and effect as of the date of this Certification and that Katie Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

Franklin School District
General Fund Revenue
Fiscal Year 2019/2020
Stabilization Restored

Source	17-18 Actuals	18-19 MS-24 Revised	19-20 Original	19-20 New State Budget	Difference Original Budget	Difference Prior Year
General Fund:						
Revenue from State Sources						
Special Education Aid	72,577	54,547	100,000	126,937	26,937	72,390
Kindergarten Aid	0	66,452	82,500	0	(82,500)	(66,452)
Charter School Aid	29,638	25,000	25,000	25,000	0	0
Vocational Transportation Aid	8,900	7,000	7,000	7,000	0	0
Adequate Education Grant	7,670,311	7,080,457	6,764,968	7,687,744	922,776	607,287
Other State Aid (Adequacy Additional)	6,271	0	0	0	0	0
Building Aid	181,944	181,944	181,944	181,944	0	0
Indirect Costs	74,369	69,000	69,000	69,000	0	0
Revenue from Federal Sources						
Medicaid Reimbursement	264,261	201,374	230,000	175,000	(55,000)	(26,374)
E-Rate Funding	104,679	** 47,173	47,173	47,173	0	0
Local Revenue Other than Taxes						
Tuition	143,456	11,000	11,000	11,000	0	0
Earnings on Investments	4,289	500	2,000	2,000	0	1,500
Other Local Revenue	16,277	2,000	2,000	2,000	0	0
Services Provided Other LEAs	0	15,000	0	0	0	(15,000)
Athletic Receipts	8,217	7,500	7,500	7,500	0	0
Energy Rebates	0	167,085	0	0	0	(167,085)
NH Charitable Foundation (Aware)	0	0	75,000	75,000	0	75,000
Technology Trust	0	43,000	0	0	0	(43,000)
Fund Balance Reserve	100,000	100,000	0	0	0	(100,000)
Unreserved Fund Balance	273,446	510,156	1,031,751	1,066,031	34,280	555,875
Total Revenues and Credits						
	8,958,637	8,589,188	8,636,836	9,483,329	846,493	894,141
District Appropriation						
Education Tax	3,862,005	4,257,639	4,359,548	4,359,548	0	101,909
Additional Voted By City Council	1,160,674	1,178,555	1,158,237	1,158,237	0	(20,318)
	473,000	313,301	0	0	0	(313,301)
Total General Fund						
	14,454,316	14,338,683	14,154,621	15,001,114	846,493	662,431
Food Service Transfer						
	573,723	535,718	535,718	535,718	0	0
Total Revenues						
	15,028,039	14,874,401	14,690,339	15,536,832	846,493	662,431
Federal Funds						
		1,697,000	1,247,000	1,247,000	0	(450,000)

New Special Ed Aid Amount (72% of Entitlement per DRA)
Zeroed Out per New Adequacy Calculation

New Adequacy Aid Budget Passed

Adjusted Medicaid due to Emergency Ruling

Additional Fund Balance Year End

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, November 4th, 2019 at 6:00 p.m. in Council Chambers, Franklin City Hall regarding Resolution #10-20, Appropriating \$846,493 to the Franklin School District Fiscal Year 2020 budget.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
Franklin, NH 03235
(603) 934-3900**

CITY COUNCIL MEETING
AGENDA ITEM VI



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
November 4, 2019

From: Judie Milner, City Manager

Subject: Resolution 11-20 Appropriating One Time Municipal Appropriation in the adopted FY20/21 State Budget

Suggested Motions:

November 4, 2019

Councilor moves, "I move that the Franklin City Council set a public hearing on Monday, December 2, 2019 at 6pm regarding resolution 11-20 appropriating \$228,925 in one-time municipal revenues from the adopted FY20/21 State of NH budget."

Mayor calls for a second, discussion and vote.

December 2, 2019

Councilor moves, "I move that the Franklin City Council adopts resolution 11-20 appropriating \$228,925 in one-time municipal revenues from the adopted FY20/21 State of NH budget."

Mayor calls for a second, discussion and roll call vote.

Discussion:

Recently the State adopted their FY20/21 budget appropriating some of their prior year surplus as one-time revenue to municipalities. Franklin's share for FY20 is \$228,925. As discussed at our LEAN meeting on October 22nd, the fleet rotation program I hoped to implement for municipal service is no longer a viable program offered to municipalities. In addition, the 1982 Galion grader was out of service needing over \$80k in known repairs. The City needs a grader in order to do our grader shimming program to keep roads intact until we can properly replace our roads. Therefore, we used the lease appropriation for municipal services in our FY20 budget for the grader and 1 vehicle. I recommend utilizing the one-time money from the State budget to purchase vehicles and equipment to replace our worst in the Municipal Services department fleet.

Attachments/Exhibits:

Resolution 11-20



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

316 Central Street
Franklin, NH 03235

(603) 934-3900
fax: (603) 934-7413

RESOLUTION #11-20

A Resolution Granting Authority to Accept and Appropriate a One Time Municipal Appropriation in the adopted FY20/21 State Budget.

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2020 beginning July 1, 2019, **and**;

WHEREAS, the City Council, realizes that the State of New Hampshire adopted their FY2020/2021 budget appropriating some of their prior year surplus as one-time revenue to municipalities, **and**;

WHEREAS, the City Council, understands that Franklin's share for FY2020 is \$228,925, **and**;

WHEREAS, the City Council recognizes that the Municipal Services Department fleet is aging and the current MSD vehicle repair budget for FY2020 will be greatly exceeded, **now**;

THEREFORE, BE IT RESOLVED, *that at their regularly scheduled meeting of the City Council on Monday, December 2, 2019, the City Council of Franklin, New Hampshire does hereby adopt resolution #11-20 to accept and appropriate a one-time municipal appropriation in the adopted FY2020/2021 State Budget in the amount of \$228,925, and hereby authorizes the following non-lapsing appropriations:*

An Increase in Revenue:

Miscellaneous Revenue Acct. No. 01-0-000-33590-000, Two Hundred Twenty-Eight Thousand Nine Hundred Twenty-Five Dollars (\$228,925)

An Increase in Expenditures:

MSD Machinery & Equipment Acct. No. 01-3-122-40740-000, Two Hundred Twenty-Eight Thousand Nine Hundred Twenty-Five Dollars (\$228,925)

By a roll call vote.

Roll Call:

Councilor Brown _____ Councilor Dzujna _____ Councilor Ribas _____

Councilor Clarenbach _____ Councilor Lauer-Rago _____ Councilor Testerman _____

Councilor Desrochers _____ Councilor Starkweather _____ Councilor Trudel _____

Approved: _____
Mayor

Passed: _____

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

CITY COUNCIL MEETING
AGENDA ITEM VII



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of November 4, 2019

Subject: Other Business

- 1. Committee Reports**
- 2. City Manager's Update**
- 3. Late Items**



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting November 4, 2019

Date: **October 28, 2019**

From: **Judie Milner, City Manager**

Subject: **City Manager's Update**

- 1) Contingent Grant Line Activity –
- 2) Trust fund for school funding - \$69.26
- 3) Social media buster – the downtown economic development team is comprised of the City Manager, Planning & Zoning Director, nonprofit PCL & MCP, FBIDC, City consultant on revitalization, rep from CRDR, rep from NH bus & economic affairs – no one paid to be on the team
- 4) Senator Shaheen visit to Franklin 10/8 4:30pm - assisting Franklin on several fronts in DC
- 5) 10/9, FSB Community Advancement Awards
- 6) 10/15, Police Workshop – thank you chief
- 7) 10/16, Eversource pole replacement plan for 2020, granting access over City owned property in the Flag Hole road area
- 8) Manufacturing Night – 10/25 5:30 at the Franklin Lodge of Elks club
- 9) Drug Take Back Day 10/26 10-2 CVS, over 100 lock boxes given out
- 10) Franklin Fall Fest – Get out & Play event & Mayor's Drug & Alcohol Task Force SoupFest
- 11) Community Forums – 11/5 4pm, 11/16 8am at the Franklin Public Library

- 12)** Choose Franklin 11/7/19 featuring Inspection Captain Steve Reale
- 13)** Goodbye to Finance Director Frank Lossani 11/13/19
- 14)** NHMA conference 11/13 & 11/14
- 15)** 11/19 City Council Workshop “Trash Talk” 11/19 6pm at BRCC
- 16)** No LEAN meeting for November – reboot December 9th on new schedule (2nd Monday of the month)