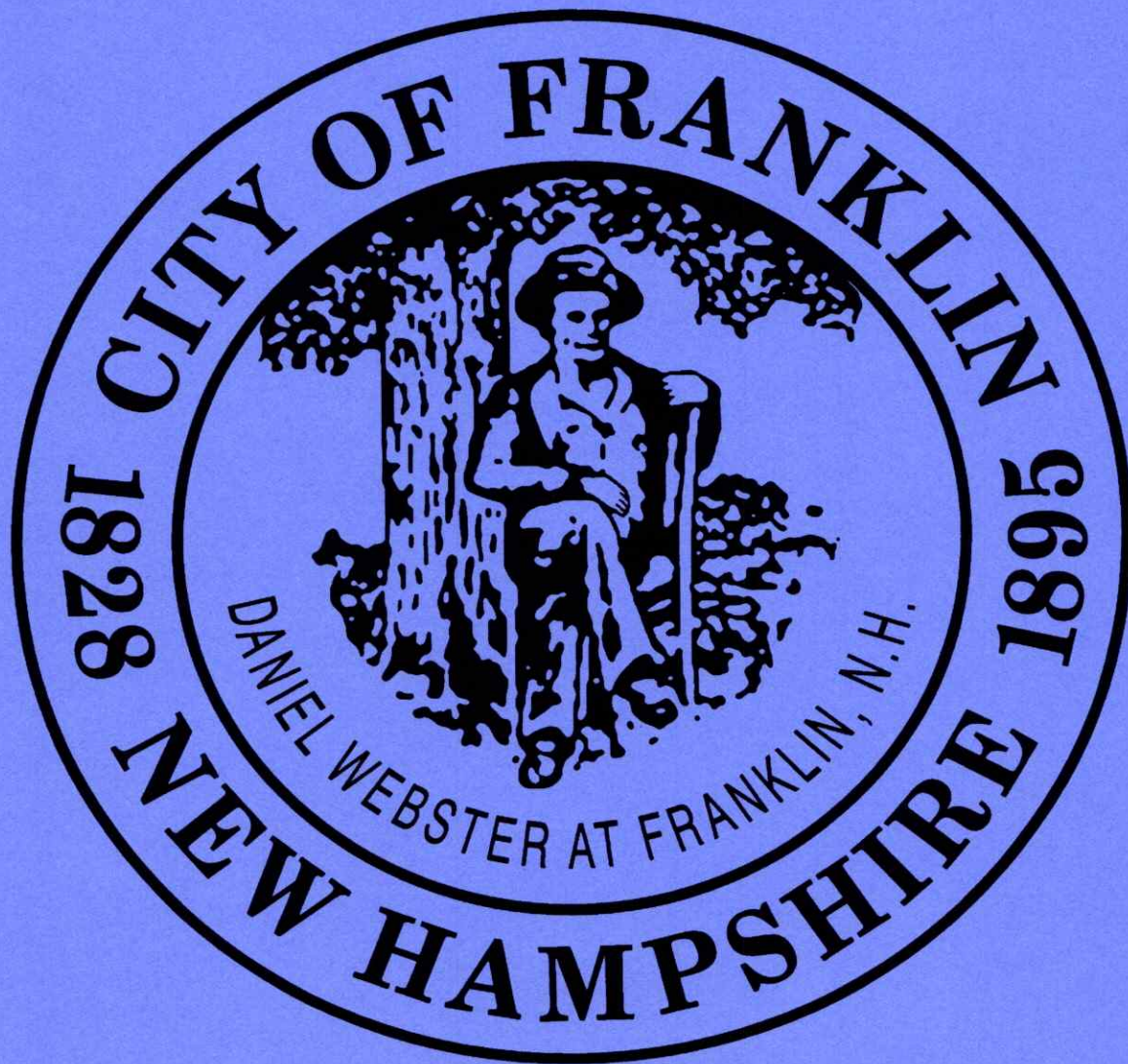
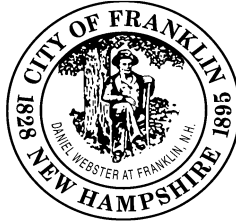


CITY OF FRANKLIN
CITY COUNCIL MEETING
May 1st, 2023
6:00 P.M.





CITY COUNCIL MEETING

Monday, May 1st, 2023 - 6:00 p.m.

Council Chambers, Franklin City Hall

or view only via Zoom: <https://us02web.zoom.us/j/82798543766>

or by phone: 1-312-626-6799, Meeting ID# 827 9854 3766

SALUTE TO THE FLAG

MOMENT OF SILENCE FOR OUR VETERANS

LEGISLATIVE UPDATE

COMMENTS FROM THE PUBLIC

Persons wishing to address the Council may speak for a maximum of three minutes. No more than thirty minutes will be devoted to public commentary. Reminder that public comment is welcome and will be taken under advisement by the Manager & Council. Ongoing requests for status should be addressed to the city manager or her designee during regular business hours. The council is a public body required to conduct the business before it on the agenda that has been vetted through the City's professional staff.

CITY COUNCIL ACKNOWLEDGEMENT

MAYOR'S UPDATE

Agenda Item I. pg. 1

Council to consider the minutes of the March 27th, 2023 City Council Workshop meeting, the April 3rd, 2023 City Council meeting and the nonpublic minutes from the April 3rd, 2023 City Council meeting.

Agenda Item II. pg. 39

School Board Update

Agenda Item III. pg. 41

Council to consider Building Permit Proposal for Property on a Private Road (I)

Agenda Item IV. pg. 44

Council to consider Building Permit Proposal for Property on a Private Road (II)

Agenda Item V. pg. 47

Council to authorize the City Manager to apply for and accept InvestNH grants and act as the signatory on all related InvestNH matters.

Agenda Item VI. Pg. 49

Other Business

1. Mayor & Council Appointments
2. Committee Reports
3. City Manager's Update
4. Late Items.

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary, according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)

CITY COUNCIL MEETING
AGENDA ITEM I



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of May 1st, 2023

Subject: Approval of Minutes

Motion: "I move that the Franklin City Council approve the minutes of the March 27th, 2023 City Council Workshop Meeting, the April 3rd, 2023 City Council Meeting, and the nonpublic minutes from the April 3rd, 2023 City Council Meeting."

Mayor calls for a second, discussion and the vote.



**City Council Meeting Minutes
Monday, March 27, 2023 - 6:00 p.m.
Council Chambers, City Hall**

Council in attendance: Mayor Jo Brown, Councilor Jay Chandler, Councilor Leigh Webb, Councilor Bob Desrochers (via telephone), Councilor George Dzujna, Councilor Valerie Blake, Councilor Ted Starkweather (via telephone), Councilor Vince Ribas and Councilor Olivia Zink

Absent: Councilor Paul Trudel

Others in attendance: City Manager Judie Milner, City Department Heads, and members of the public.

Mayor Brown called the meeting to order in Council Chambers at 6:02 p.m.

Salute to the Flag was led by Councilor Dzujna.

Public Hearings:

Regarding the discontinuance of a portion of Punch Brook Road, a Class 6 highway, extending from the westerly side of parcel 059-002-00 to the westerly side of 083-401-00.

Mayor Brown opened the public hearing at 6:04 p.m.

Milner explained that this is a piece that is already discontinued and this is just a smaller piece of that Class 6 road., as one of the abutters would like some of it to be continued again.

The attorney for Joan Emerson read a statement from his client thanking the council for taking another look at this.

Jason Grevior of the Lakes Region Snowmobile Club asked for some consideration for what they are trying to do with their sport. They do use the Class 6 roads as well.

The public hearing on closed at 6:09 p.m.

Mayor Brown moved the second agenda item up to take a vote.

Agenda Item II.

Council to consider the discontinuance of a portion of Punch Brook Road, a Class 6 highway, extending from the westerly side of parcel 059-002-00 to the westerly side of 083-401-00.

Motion – Councilor Webb moved that the Franklin City Council approve the discontinuance a portion of Punch Brook Road, a Class 6 highway, extending from the westerly side of parcel 059-002-00 to the westerly side of 083-401-00, thereby redefining the extent of discontinuance voted on July 12, 2021. Seconded by Councilor Dzujna.

Mayor Brown asked if there was any discussion on this motion.

Councilor Webb asked P&Z Director Creighton if he could give a more detailed explanation.

Creighton stated that in July of 2021 the City Council approved discontinuance of a portion of Punch Brook Rd. An abutter appealed this decision to the Court and the Court ultimately sent this case to mediation. At mediation the appellant and the City reached an agreement to discontinue a smaller portion of Punch Brook Rd.

Creighton did let Mr. Grevior know that this is more of a benefit for snowmobiling, since the path does not actually go all the way through this portion of the discontinuance.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED.

Agenda Item I.

Council to consider the City Manager's contract.

Mayor Brown explained that this was being voted on again at this meeting because it was brought to the attention of a councilor that calling an absent councilor to vote when he was not participating in the amendment vote may not have been appropriate.

She also reminded the council that the pay raise in the revised contract will not be effective until July 1, 2023, just like all other employees and that Milner has asked for the lowest level base pay per the Pay & Class study.

Motion - Councilor Ribas moved that the Franklin City Council reconsider the vote of the City Manager's contract. Seconded by Councilor Chandler.

Mayor Brown asked if there was any discussion on this vote.

Councilor Webb asked for clarification on whether the Pay & Class study would have any effect on this if implemented and the answer was no.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>no</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

7 in favor; 1 opposed. Motion PASSED.

Motion - Councilor Dzujna moved that the Franklin City Council accept the City Manager's contract as written. Seconded by Councilor Ribas.

Mayor Brown asked if there was any discussion on this vote.
No discussion ensued.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>no</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>no</u>

6 in favor; 2 opposed. Motion PASSED.

Agenda Item III.

Pay & Class Study Discussion

Milner stated that the Pay & Class study was completed by Municipal Resources, Inc. in October of 2022. This study will keep Franklin's wages competitive with other communities. She also handed out some new projections to the council as well, which are attached to the end of these minutes.

She explained that under the new FY24 projections the employee wages show the funds below as being the general fund, which is supported by the tax payer's dollars and the water and sewer enterprise funds, which are supported by the users. Milner proceeded to read through the spreadsheets that she passed out.

A lengthy discussion ensued on all of the presented options.

Agenda Item IV.

Other Business.

Milner stated that she knows there have been a lot of comments and questions on the Economic Development team about the recommendation for a \$20M bond. She would like to put together

another public forum on April 24th on this subject to be able to answer questions and go over more details. She gave the council a handout giving them some points that they can present to the public should they have any questions. This handout is included at the end of these minutes.

Milner went over the meeting schedule for April and May after some input from the council:

- Monday, April 3rd – City Council Meeting
- Monday, April 10th – Meeting CANCELLED
- Wednesday, April 19th – Public Forum: Budget 101
- Wednesday, April 24th – Public Forum: Economic Development Presentation
- Monday, May 1st – City Council Meeting (Will be receiving the City Manager’s Budget)
- Wednesday, May 3rd – School Budget Presentation
- Monday, May 8th – Municipal Budget Presentation (Part I)
- Monday, May 15th – Municipal Budget Presentation (Part II)
- Monday, May 22nd – Municipal Budget Presentation (Part III)

All meetings will be held in Council Chambers at 6pm.

The Pay & Class study will be presented at the May 8th meeting with the consultant present.

Milner also reminded the council that open enrollment occurs when they make changes, which this health insurance proposal will be a change with the 10% copay. So, if they vote on the budget in July, they aren’t going to see that happen until 30 days after, for a change on September 1st. If the council can vote in June, the earlier adoption would be better for enrollment.

Milner stated that the Assessing Technician asked her to remind the public that the deadline for applying for the Elderly Tax exemptions and Veteran’s credits is April 15th.

Councilor Ribas let the council know that the Manager Evaluation Committee met last week and they decided that they would like to come up with a questionnaire for department heads/employees and a separate one for councilors to be able to complete the 360 review. He asked the council if they had any objections with going forward with this and there were none.

Mayor Brown asked if there were any other topics that needed to be discussed.
No other discussion ensued.

ADJOURNMENT:

Motion to adjourn was made by Councilor Zink and seconded by Councilor Chandler.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>

Councilor Chandler yes Councilor Ribas yes Councilor Zink yes

All in favor. Motion PASSED.

The meeting adjourned at 7:06 p.m.

Respectfully submitted,

Lisa A. Jones
Executive Secretary

City of Franklin, New Hampshire														
Pay & Class Study Scenarios														
FY2024 Recommended Implementation														
Scenario Description	Scenario #	Gross Pay	Social Security	Medicare	NHRS	WC	Unemployment	Health	Dental	Life/AD&D	STD	LTD	Grand Total Salary & Benefits	Comments
Base - current payscale		5,298,267.13	170,389.10	76,824.87	1,121,868.46	212,871.74	3,220.00	2,159,153.48	85,068.60	2,156.12	25,943.81	11,128.56	9,166,891.87	
Scenario as is	1	6,662,045.46	217,619.33	96,599.66	1,401,501.08	273,652.77	3,220.00	2,159,153.48	85,068.60	2,156.12	32,632.48	13,991.80	10,931,033.01	assumes steps; no COLA; people hired at top steps in current pay plan to compensate for low pay
difference from base		(1,363,778.33)	(47,230.23)	(19,774.79)	(279,632.62)	(60,781.03)	-	-	-	-	(6,688.67)	(2,863.24)	(1,764,141.14)	
Based on experience	2	6,108,736.11	198,933.89	88,576.67	1,285,440.70	250,338.64	3,220.00	2,159,153.48	85,068.60	2,156.12	29,866.67	12,813.56	10,207,696.68	assumes steps; no cola; based on experience
difference from base		(810,468.98)	(28,544.79)	(11,751.80)	(163,572.24)	(37,466.89)	-	-	-	-	(3,972.86)	(1,685.00)	(1,040,804.82)	
Based on experience no steps		6,037,016.08	196,553.01	87,536.73	1,270,408.38	247,372.05	3,220.00	2,159,153.48	85,068.60	2,156.12	29,517.33	12,662.75	10,114,056.77	assumes no steps; no cola; based on experience
difference from base		(738,748.95)	(26,163.91)	(10,711.86)	(148,539.92)	(34,500.31)	-	-	-	-	(3,573.52)	(1,534.19)	(947,164.91)	
closest without going over doesn't work because a lot will be at step 1 creating compression from the start														
Health Insurance 10%		230,218	7.29% NTE											
CPIU-municipal portion		686,708	6.50%											
		916,926												
		(30,238.91)												

Proposed Franklin FY2023 Wage Scale - General Administration and Non-Union Classifications - Series 1000

Grade	Classification	1	FY2023 Adopted	
			Pay Plan Step 1	Difference
1001	None	\$15.50	13.55	-\$1.95
1002	Account Clerk- City Clerk	\$18.50	16.07	-\$2.43
1002	Library Assistant	\$18.50	14.75	-\$3.75
1003	Administrative Assistant - Planning	\$21.30	17.55	-\$3.75
1003	Administrative Assistant- Municipal Services	\$21.30	17.55	-\$3.75
1003	Administrative Assistant to Fire Chief	\$21.30	17.55	-\$3.75
1003	Administrative Assistant to Police Chief	\$21.30	17.55	-\$3.75
1003	Assessing Technician	\$21.30	18.09	-\$3.21
1003	Children's Librarian	\$21.30	16.07	-\$5.23
1003	Firefighter	\$21.30	18.6	-\$2.70
1003	Recreation Program Coordinator	\$21.30	13.55	-\$7.75
1004	Deputy City Clerk/Deputy Tax Collector	\$24.30	16.77	-\$7.53
1004	Executive Secretary to City Manager	\$24.30	18.6	-\$5.70
1004	Finance Assistant	\$24.30	18.6	-\$5.70
1004	Firefighter/AEMT	\$24.30	18.6	-\$5.70
1005	Communications Supervisor	\$26.00	20.2	-\$5.80
1005	Drug Free Communities Project Coordinator	\$26.00	21.69	-\$4.31
1005	Firefighter/Paramedic	\$26.00	20.49	-\$5.51
1005	Fire Inspector	\$26.00	22.38	-\$3.62
1005	Master Firefighter	\$26.00	19.61	-\$6.39
1005	Working Foreman I	\$26.00	20.49	-\$5.51
1005	Welfare Administrator	\$26.00	21.69	-\$4.31
1006	Master Firefighter/Paramedic	\$27.60	21.69	-\$5.91
1006	Working Foreman II	\$27.60	20.49	-\$7.11
1007	Accountant	\$30.10	21.69	-\$8.41
1007	Fire Captain	\$30.10	22.82	-\$7.28
1007	Inspection Captain	\$30.10	24.92	-\$5.18
1008	City Clerk/Tax Collector	\$34.70	26.45	-\$8.25
1008	Fire Captain/Paramedic	\$34.70	24.6	-\$10.10
1008	Library Director	\$34.70	26.45	-\$8.25
1008	Police Sergeant	\$34.70	26.45	-\$8.25
1009	Municipal Services Deputy Director	\$38.50	27.99	-\$10.51
1009	Parks & Recreation Director	\$38.50	27.99	-\$10.51
1010	Deputy Fire Chief	\$41.30	32.82	-\$8.48
1010	Police Lieutenant	\$41.30	32.82	-\$8.48
1011	Prosecutor	\$45.00	29.04	-\$15.96
1012	Deputy City Manager/Finance Director	\$48.40	41.39	-\$7.01
1012	Fire Chief	\$48.40	41.39	-\$7.01
1012	Municipal Services Director	\$48.40	41.39	-\$7.01
1012	Planning & Zoning Director/Special Projects Coordinator	\$48.40	41.39	-\$7.01
1012	Police Chief	\$48.40	41.39	-\$7.01

Proposed Franklin Police Department - NEPBA Local #214 FY23 Wage Scale Series 4000

Grade	Classification	1	FY2023 Adopted Pay Plan	
			Step 1	Difference
4001	Prosecutor's Secretary	\$18.50	15.56	\$2.94
4002	Communications Specialist	\$19.80	18.17	\$1.63
4003	Patrol Officer	\$24.60	23.78	\$0.82
4004	Detective	\$26.00	23.78	\$2.22

Proposed FY2023 Franklin Municipal Services Department - SEA LOCAL #49 Wage Series 7000

Grade	Classification	1	FY2023 Adopted Pay Plan Step 1	Difference
7001	Building & Grounds Custodian	\$16.50	13.56	\$2.94
7002	Light Equipment Operator	\$18.10	14.61	\$3.49
	Transfer Station Operator			
7003	Heavy Equipment Operator I	\$20.10	16.54	\$3.56
	Refuse Packer Operator			
7004	Heavy Equipment Operator II	\$22.10	17.28	\$4.82
7005	Mechanic	\$24.10	17.28	\$6.82

City of Franklin, New Hampshire						
Investment in our Future Breakdown						
FY2024						
Total Bond		not to exceed \$20M				
Estimated Project Breakdown:						
	City Hall/Opera House			5,000,000		
	Roads			9,500,000		
	Trestle Bridge			3,000,000		
	White Water Park			2,500,000		
				<u>20,000,000</u>		
Shows Demonstrated MATCH for other funding opportunities						
Do not need to bond \$20, could be less based on other funding opportunities granted						
Does not "break the tax cap" but rather utilizes the tax cap formula for capital						
Projects have a return on investment						
Effect on current tax rate (2022):						
	per thousand		\$	2.47		
	average household		\$	206,000	estimated based on 2023 revaluation	
	ave household/yr		\$	509		
	ave household/wk		\$	9.79		
	ave household/day		\$	1.40		
Effect on estimated tax rate (2023):						
	assumes a conservative 30% increase in values (averaging 40-50% in revaluation)					
	per thousand		\$	1.89		
	average household		\$	206,000		
	ave household/yr		\$	389		
	ave household/wk		\$	7.49		
	ave household/day		\$	1.07		
RSA 33 Municipal Finance Act						
City Council approves bonding by resolution						
May meeting for June						
Next economic development team presentation 4/24 City Hall						
Focus will be on RETURN ON INVESTMENT						



**City Council Meeting Minutes
Monday, April 3, 2023 - 6:00 p.m.
Council Chambers, City Hall**

Council in attendance: Mayor Jo Brown, Councilor Jay Chandler, Councilor Leigh Webb, Councilor Bob Desrochers (via telephone), Councilor George Dzujna, Councilor Ted Starkweather (via telephone), Councilor Valerie Blake, Councilor Vince Ribas and Councilor Olivia Zink

Absent: Councilor Paul Trudel

Others in attendance: City Manager Judie Milner, City Department Heads, and members of the public.

Mayor Brown called the meeting to order in Council Chambers at 6:01 p.m. She stated that Councilor Trudel was unable to make it to the meeting and that Councilor Desrochers and Councilor Starkweather were both attending via telephone. Any vote will need to be a roll call.

Salute to the Flag was led by Councilor Ribas. This was followed by a moment of silence in remembrance of David Shorey, a Franklin High School math teacher and Little League Coach, who recently passed away, led by Councilor Desrochers.

Public Hearings:

Resolution 16-23 appropriating \$66,220 to the Franklin School District fiscal year 2023 budget.

The public hearing opened at 6:03 p.m.

A question was asked about where the funds were coming from. The are from enrichment grants.

The public hearing on Ordinance 16-23 closed at 6:03 p.m.

Resolution 14-23 accepting grant funds in the amount of \$9,000 from the NH Department of Safety, Division of Homeland Security and Emergency Management. These funds will be used for upgrades to the City's Hazard Mitigation Plan.

The public hearing opened at 6:04 p.m.

There was no discussion on this hearing.

The public hearing on Resolution 14-23 closed at 6:04 p.m.

Resolution 17-23 to accept a \$200,000 grant from New Hampshire Department of Environmental Service Brownfield Revolving Loan Fund Clean Up Grant for cleanup of Map-Lot 117-142, Stanley / Ferrari Mill and authorize the City Manager to execute all documents relating to the grant.

The public hearing opened at 6:04 p.m.
There was no discussion on this hearing.
The public hearing on Resolution 17-23 closed at 6:44 p.m.

Legislative Update:

NH Representative, Jason Gerhard, let the mayor and council know that he is not voting for the budget, as there are things that he does not agree with in it. He also stated that he represents Northfield and Franklin so he can be contacted personally with any questions.

PRESENTATION TO THE PUBLIC:

Representatives from the Statewide Transportation Coalition to present on proposed bus routes through Franklin.

Terri Paige gave a presentation about a potential bus service and answered some questions. She stated that she is looking at determining where the stops will be exactly. There would be 6 runs a day with one bus and two drivers. This will allow for two shifts for the routes.

She handed out some information, which can be found at the end of the minutes.

Comments from the Public:

Mayor Brown stated that before the public comments commenced, there were a few letters received from some constituents that she would like to have read to the public. She read letters from resident LeAnne Fifield and Franklin Faith Leaders and Councilor Blake read a letter from resident, Mike Lombardo, which are included at the end of the minutes.

Public comments opened at 6:30 p.m.

Resident Karen Darling, Ward III, let the council know that the Citizen Taskforce was rebranded to be called the Anti-hate Group of Franklin, NH with a new email address of FranklinAntiHateNH@gmail.com and will serve the community as support for anyone that needs help or resources.

There was a discussion from a few residents about a proposed \$20M bond by the Economic Development team and there was a lack of support with the White-Water Park being included as one of the projects that would be funded by this bond.

A few questions came up about the bond terms and rate, which Milner answered saying that a \$20M bond would have a 20-year term that was figured with a 3.5% interest rate.

Public comments closed at 7:04 p.m.

City Council Acknowledgement:

Councilor Dzujna gave a shoutout to Michelle, Amy and Amanda in the Clerk's Office, stating that they handle people that come in extremely well.

Councilor Blake wanted to thank the Buildings & Grounds Foreman, Kirk Kelly, who not only fixed the library exterior railing, but also repolished it.

Mayor's Update:

- Mayor Brown stated that she has been working with the honor society at Franklin High School on recycling ideas for the city. They are going to be offering recycling of Styrofoam at the transfer station on Saturdays starting on Earth Day, April 22nd. Gilford is already doing this and will be taking the Styrofoam back with them to recycle. She passed out a flyer on this topic to the council and it is also attached to the end of the minutes.
- She thanked Councilors Blake, Webb, Chandler and Dzujna. They were at the TRIP Center last week and were able to talk to a lot of long-term residents there about things that are happening in the city since most of them are not able to get to council meetings. We were able to give them some updates.

Agenda Item I.

Approval of Minutes.

Council to consider the minutes of the February 13th, 2023 City Council Workshop Meeting, the nonpublic minutes from the February 13th, 2023 City Council Workshop meeting, the March 6, 2023 City Council Meeting, the nonpublic minutes from the March 6th, 2023 City Council meeting and the March 20th, 2023 City Council Workshop Meeting.

Motion - Councilor Dzujna moved that the Franklin City Council approve the minutes of the February 13th, 2023 City Council Workshop Meeting, the nonpublic minutes from the February 13th, 2023 City Council Workshop meeting, the March 6, 2023 City Council Meeting, the nonpublic minutes from the March 6th, 2023 City Council meeting and the March 20th, 2023 City Council Workshop Meeting per the corrections that were sent to the Executive Secretary. Seconded by Councilor Blake.

There were no comments on the minutes.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED.

Agenda Item II.

School Board Update.

School Board Chair Dow gave the following updates:

- Class Day Parade is June 15th.
High School Graduation is June 16^h at 6pm – Roger Martin Field.
- The school board budget passed on March 20th. It was under the tax cap for the sixth year. This info has been sent to the City Manager.
- The annual report has been completed. It is going to the press on Thursday. He will give copies to the council in May.
- They had an extremely successful trip to San Diego. 12 stakeholders attended; 2 school board members, 2 administrators, 1 POG Coordinator, 1 City Council member, 2 parents, 1 business owner/parent and 3 students. They visited Mission Vista High School and it was a student led project-based learning.
This was completely paid through the BARR Foundation and will help lead our High School redesign work moving forward.
- The BARR Foundation has invited them to apply for another \$100,000 - \$150,000 of funding to continue moving their Portrait work forward as they redesign how they educate their students.
- Winnisquam School District approved a bond to expand on the Winnisquam AG Center. This will bring in Precision Manufacturing. Franklin is hoping to still collaborate with Winnisquam to offer classroom teaching.
- The theater group won the Regional Drama Festival at Kingswood High School for best production and have moved onto state competition. They will compete on Friday, April 7th at 4pm at Gilford High School.
- Nomination of a new Principal for Paul Smith School will be going before the board on April 11th. If approved, this new Principal will begin on July 1st.

Agenda Item III.

Council to consider Resolution 16-23 appropriating \$66,220 to the Franklin School District fiscal year 2023 budget.

Motion - Councilor Ribas moved that the Franklin City Council adopt Resolution 16-23 appropriating \$66,220 to the Franklin School District fiscal year 2023 budget. Seconded by Councilor Webb.

Mayor Brown asked if there was any discussion.

No discussion ensued.

RESOLUTION # 16-23

A Resolution Granting Authority to Accept and Appropriate \$66,220.00 from The New Hampshire Education Department (NHED) for funding Beyond School Enrichment programs.

In the year of our Lord, Two Thousand Twenty-Three,

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes that the school district will receive \$20,000 for the Franklin Middle School from NHED for a Summer Arts program and,

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes that the school district will receive \$20,000 for the Paul Smith Elementary School from NHED for a Summer Arts program and,

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes that the school district will receive \$6,200.00 for the Paul Smith Elementary School from NHED for a Gardening Club program and,

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes that the school district will receive \$10,520.00 for the Paul Smith Elementary School from NHED for a Snowshoe Club and,

WHEREAS, the City Council of the City of Franklin, New Hampshire recognizes that the school district will receive \$9,500.00 for the Franklin High School from NHED for a Multi-Media Club;
Now,

THEREFORE, BE IT RESOLVED, *that at a regularly scheduled meeting of the City Council on April 3, 2023, the City Council of Franklin New Hampshire does hereby vote to adopt resolution #16-23 to formally accept and appropriate \$66,220 of additional revenues for the Franklin School District as follows:*

An Increase in Revenues:

New Hampshire Education Department of Sixty-Six Thousand, Two Hundred Twenty Dollars (66,220.00).

An Increase in Expenditures:

School District Expenditures – Sixty-Six Thousand, Two Hundred Twenty Dollars (66,220.00).

By a roll call vote.

Roll Call:

Councilor Blake yes Councilor Desrochers yes Councilor Starkweather yes

Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED.

Agenda Item IV.

Council to consider Resolution 14-23 accepting and appropriating grant funds in the amount of \$9,000 from the NH Department of Safety, Division of Homeland Security and Emergency Management for the update of the City's Hazard Mitigation Plan.

Motion - Councilor Ribas moved that the Franklin City Council adopt Resolution 14-23 accepting and appropriating grant funds in the amount of \$9,000 from the NH Department of Safety, Division of Homeland Security and Emergency Management for the update of the City's Hazard Mitigation Plan. Seconded by Councilor Dzujna.

Mayor Brown asked if there was any discussion on this motion.
A small discussion ensued.

RESOLUTION #14-23

A Resolution Granting Authority to Accept Grant Funds from the NH Department of Safety, Division of Homeland Security and Emergency Management

In the year of our Lord, Two Thousand Twenty-Three,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2023 beginning July 1, 2022, **and**;

WHEREAS, the City Council understands that the City Manager and Fire Chief have identified that the City's Hazard Mitigation Plan needs to be updated, **and**;

WHEREAS, the City has been awarded a grant of \$9,000 from the NH Department of Safety, Division of Homeland Security and Emergency Management, to help offset the costs of the plan, **and**;

WHEREAS, matching funds, in the form of soft match for services, in the amount of \$3,000, will be directed towards this project for total project funding of \$12,000, **now**;

THEREFORE, BE IT RESOLVED, that at a regularly scheduled meeting of the City Council on Monday, April 3, 2023, the City Council of Franklin, New Hampshire does hereby vote to adopt resolution #14-23 to accept \$9,000, in grant funds from the NH Department of Safety, Division of Homeland Security and Emergency Management, to update the City's Hazard Mitigation Plan and to authorize City Manager, Judie Milner, to sign all relevant documents pertaining to the

acceptance and administration of this grant award and hereby authorizes the following non-lapsing appropriations,

An Increase in Revenues:

State Grants Revenue Acct. No. 01-0-000-33591-000 – Nine Thousand Dollars (\$9,000),

An Increase in Expenditures:

Emergency Management Mach & Equipment Expense Acct. No. 01-2-208-40740-000 – Nine Thousand Dollars (\$9,000).

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED

Agenda Item V.

Council to consider Resolution 17-23 to accept and appropriate a \$200,000 grant from New Hampshire Department of Environmental Service Brownfield Revolving Loan Fund Clean Up Grant for cleanup of Map-Lot 117-142, Stanley / Ferrari Mill and authorize the City Manager to execute all documents relating to the grant.

Motion - Councilor Webb moved that the Franklin City Council adopt Resolution 17-23 to accept and appropriate a \$200,000 grant from New Hampshire Department of Environmental Service Brownfield Revolving Loan Fund Clean Up Grant for cleanup of Map-Lot 117-142, Stanley / Ferrari Mill and authorize the City Manager to execute all documents relating to the grant. Seconded by Councilor Chandler.

Mayor Brown asked if there was any discussion on this motion.
There were a few questions that were answered.
No other discussion ensued.

RESOLUTION #17-23

A Resolution Relating to a Supplemental Appropriation for Fiscal Year 2023.

In the year of our Lord, Two Thousand Twenty-Three,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2023 which began July 1, 2022, **and**;

WHEREAS, the City Council of the City of Franklin, New Hampshire understands the City applied for grant funds under New Hampshire Department of Environmental Services (NHDES) Brownfield Clean Up grant program for the Stanley/Ferrari Mill (map/lot 117-142-00), **and**;

WHEREAS, the City Council of the City of Franklin, New Hampshire understands the City was awarded \$200,000 from the NHDES Brownfield Clean Up Program for the Stanley/Ferrari project, **and**;

WHEREAS, the City Council of the City of Franklin, New Hampshire wishes to accept and appropriate the non-matching grant award, **Now**,

THEREFORE, BE IT RESOLVED that at the scheduled meeting of the City Council on Monday, April 3, 2023 at 6pm the City Council of the City of Franklin, New Hampshire does hereby adopt resolution #17-23 accepting the grant award of \$200,000 under the New Hampshire Department of Environmental Services Brownfield grant program, authorizing the City Manager to sign all documentation pertaining to the grant and authorizing an increase in FY2023 revenues:

Federal Grant - Brownfield Acct. No. 01-0-000-33110-413 – Two Hundred Thousand dollars (\$200,000)

And an increase in FY2023 expenditure accounts,

Nuisance Abatement Acct No. 01-1-302-40491-413 – Two Hundred Thousand dollars (\$200,000),

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED

Agenda Item VI.

Council to consider Building Permit Proposal for Property on a Private Road.

Motion - Councilor Ribas moved that the Franklin City Council approve the issuance of a Building Permit for 17 Riverview Dr, Map-Lot 115-022-00, and authorize the City Manager to execute the Agreement and Notice of Release from Municipal Responsibility and Liability between the City of Franklin and the owners. Said fully executed agreement is to be recorded at the Merrimack County Registry of Deed; the recording and recording fees are the

responsibility of the applicant. Recording must be complete before permits can be issued. Seconded by Councilor Webb.

Mayor Brown asked if there was any discussion on this motion.

P&Z Director explained that when an individual wishes to build a structure on a private road or a Class VI Road (a publicly owned unmaintained road) the provisions of NH State Law RSA 674:41 “Erection of Buildings on Streets; Appeals” apply. This law says that the issuance of the permit must be approved by the governing body (City Council). This statute also references that a recommendation on the request shall come from the Planning Board. The purpose of this law is to allow a municipality and the property owner to come to an understanding of what living/owning on an unmaintained road means, and/or if it’s even safe to allow such. This procedure is applicable each time a new structure is proposed.

This request is relevant to 17 Riverview Dr, a private road. The property is a vacant (land only) parcel and the City’s technical departments have reviewed the application and suggest approving the request.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED

Agenda Item VII.

Council to review Code of Conduct policy for Elected Officials and Appointed Board Members.

Motion - Councilor Ribas moved that the Franklin City Council re-adopt the 9/8/15 code of conduct for elected officials and appointed board members policy. Seconded by Councilor Dzujna.

Mayor Brown asked if there was any discussion on this motion.

There was a discussion about whether this document should be codified or not. Councilor Webb stated that the Legislative Committee did not recommend codifying since changes could later be added and voted on.

The majority of the council preferred to have this sent back to the Legislative Committee to codify the Code of Conduct policy, and recommend the actual changes.

Motion - Councilor Dzujna moved that the Franklin City Council refer the 9/8/15 code of conduct for elected officials and appointed board members policy back to the Legislative Committee to codify. Seconded by Councilor Blake.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>no</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>no</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

6 in favor; 2 opposed. Motion PASSED

Agenda Item VIII.

Council to consider lease agreement with Brent Fife for the agricultural use of City Land.

Motion - Councilor Ribas moved that the Franklin City Council approves an Agricultural Real Estate Lease with Mr. Brent Fife for 34 acres of City owned property located off River Street, identified as Tax Map 123, Lot 403, and to authorize City Manager Milner to duly execute the lease on behalf of the City. Seconded by Councilor Dzujna.

Mayor Brown asked if there was any discussion on this motion.
There was a small discussion about amending the date on the contract.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED

Agenda Item IX.

Council to consider changing the date of the regularly scheduled City Council meeting in July.

Motion - Councilor Zink moved that the Franklin City Council change the July City Council meeting date scheduled for July 3, 2023 to July 10, 2023, due to the Independence Day Eve holiday. Seconded by Councilor Ribas.

Mayor Brown asked if there was any discussion on this motion.
No discussion ensued.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>no</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

7 in favor; 1 opposed. Motion PASSED

Agenda Item X.

Other Business:

1. Committee Reports

Councilor Blake stated that the Parks & Recreation Committee met last week on March 23rd. The program is fully back to where they were pre-COVID so the director is pleased about that. All of the classes are filled and all programs are now open. Director Alpers will be submitting a budget that has increases in staff wages, but some of those funds will be aided by the 21st Century Grant.

Councilor Ribas reminded the council about the meeting that was held for the Ad Hoc Managers Evaluation Committee and let them know that they were scheduling the next meeting for April 17th.

Councilor Webb stated that the Legislative Committee meeting is scheduled for May 16th and they will be discussing codifying the code of conduct and the recount ordinance.

2. City Manager's Update:

- 2023 Choose Franklin Community is on May 13th.
- Milner gave an update for the Mayor's Drug Task Force Project Coordinator since she is out today:
 - It is official, The Franklin Mayor's Drug Task Force has been renamed to Franklin Partners in Prevention. Thank you to all who came out to the annual event.
 - Project Director, Stephanie Wolff, and coalition member, Christine Dzujna, traveled to Boston last week to attend the CADCA National Coalition Academy. This academy is a three-week comprehensive training to teach leaders to maintain a

highly effective substance use prevention coalition. The second and third week will occur in June and September.

- Drug Take Back Day is occurring on April 22nd at the CVS parking lot from 10AM to 2PM. Please stop by to drop off prescription medications and be connected to resources.
- Chem Free is scheduled for May 13th from 10pm-5am at the Franklin High School. Volunteers are needed to chaperone this event. If interested, please email Stephanie Wolff at Swolff@franklinnh.org. Donations are also needed.
- Franklin Partners in Prevention has teamed up with Coalitions from across the state to organize a Legislative Luncheon for state and local leaders to learn about the potential impacts of marijuana legalization (HB 639). Dale Quigley, the Deputy Coordinator of the National Marijuana Initiative for the High Intensity Drug Trafficking Areas, will be presenting on ten years' worth of Marijuana Legalization Impact Data from the state of CO. This Luncheon will occur on April 11th from 11AM – 1PM at St. Paul's Episcopal Church in Concord, NH. The flyer given out to the council is attached to the end of the minutes.

- Contingent Grant Line Activity – Donations - \$150 Kayak Beautification; \$100 Fire Dept; \$99 Franklin Partners in Prevention; \$400.98 Sex Offender Compliance Grant
- Trust fund for school funding – \$273.21
- Congratulations:
 - David Sabo – Received CDL-B License
 - Ainsley Bruno – Completed a 16hr Advanced Roadside Impaired Driver Course
- Jim Irwin Award – The City of Franklin and the Franklin Savings Bank won this award together at the Lakes Region Chamber Event. This award is given by the family to recognize the characteristics of pioneering attitude, community leadership and the spirit of progress in community service from which Jim Irwin was known. She congratulated the city for earning this award and continuing their path to economic development.
- American Council of Engineering Companies (ACEC) – NH Engineering Excellence Award – Overall Winner was UHB and Mill City Park for the White-Water Park.
- County ARPA sub-awards to Franklin nonprofits were Community Action Program, Franklin Opera House and the Twin Rivers Food Pantry. They received county ARPA funds to complete their missions.
- Franklin Partners in Prevention Annual Event was at Mojalaki. Thank you for the venue. It was very well attended.
- Concord Hospital – Healthcare in the Region Strategic Planning session was on March 16th. There was a handful of people who discussed the need for healthcare in the lake's region.
- Committee meetings – April:
 - Fire– Monday, 4/10, 6pm, Fire Dept

- Joint Finance – Thursday, 4/13, 5:30pm, SAU Office
- Random Acts of Community – Doc Taylor (Rabies Clinic, 3/25, 107 vaccinations)
- Shout out to City Clerk’s Office – Rabies Clinic; 64 dog licenses were given out
- Message from Assessing Office – Elderly Tax Exemption & Veteran’s Credit applications due 4/15/23.
- Media contacts – Union Leader, Concord Monitor and Laconia Daily Sun
- Economic Development Forum – “The Tale of Two Cities Follow Up” will be April 24th at 6pm at City Hall. This will be for the public to ask questions about the \$20M bond proposal.
- FY2024 Budget Dates:
 - Budget 101 Public Forum – 4/19, 6pm, City Hall
 - May 1st – Regular Monthly CC Mtg – FY2024 Manager’s Proposed Budget
 - May 3rd – School District FY2024 Budget Presentation
 - May 8th – Municipal Dept FY2024 Budget Presentation (Part I)
 - May 15th – Municipal Dept FY2024 Budget Presentation (Part II)
 - May 22nd – Municipal Dept FY2024 Budget Presentation (Part III)
- Youth Government 2023 is tentatively set for May 23rd – May 25th. The 25th would be the mock council meeting, so she asked the councilors to keep that date open for now and she will confirm once she hears back from the Elk’s Lodge on securing that date.
- City Hall Update – The RFP is out. This will print in the Union Leader on Thursday; it is already on the NHMA site and the city website. Milner personally emailed it out to 82 architectural firms in NH as well. The deadline for submitting is May 5th, at noontime.
- Nonpublic meeting is needed.

3. Late Items:

Milner stated that there is one late item for tonight.

Late Item:

Waiving vendor fees for the Farmers Market at Marceau Park, the Winni River Day in Trestle View Park and Mill City Park, and Community Day in Odell Park.

Motion – Councilor Ribas moved that the Franklin City Council waive the vendor fees for the Farmers Market at Marceau Park, the Winni River Day in Trestle View Park and Mill City Park, and Community Day in Odell Park. Seconded by Councilor Dzujna.

Mayor Brown asked if there was any discussion on this motion.

There was a small discussion about the reason for waiving vendor fees, which will hopefully bring more people to these events.

By a roll call vote.

Roll Call:

Councilor Blake	<u>abstained</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>abstained</u>	Councilor Dzujna	<u>abstained</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

5 in favor; 3 abstentions. Motion PASSED

Milner stated that they were ready to enter into a nonpublic session.

Motion – Councilor Ribas moved that the Franklin City Council enter into nonpublic according to RSA 91-A:3 II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Councilor Web.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED

Entered into nonpublic at 8:32 p.m.

Motion – Councilor Ribas moved to leave nonpublic session and return to public session. Seconded by Councilor Dzujna.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED

Public Session reconvened at 9:01 p.m.

Motion — Councilor Ribas moved to seal the minutes. Seconded by Councilor Dzujna.

By a roll call vote.

Roll Call:

Councilor Blake	<u>yes</u>	Councilor Desrochers	<u>yes</u>	Councilor Starkweather	<u>yes</u>
Councilor Webb	<u>yes</u>	Councilor Dzujna	<u>yes</u>	Councilor Trudel	<u>absent</u>
Councilor Chandler	<u>yes</u>	Councilor Ribas	<u>yes</u>	Councilor Zink	<u>yes</u>

All in favor. Motion PASSED

ADJOURNMENT:

**Motion to adjourn was made by Councilor Dzujna and seconded by Councilor Chandler.
All in favor. Motion PASSED.**

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Lisa A. Jones
Executive Secretary

CONCORD LACONIA EXPANSION ROUTE

Introducing the “Yet To Be Named” Intercity Commuter Route to run Monday – Friday 6am-6:30pm; 1 hour headway

Fully-funded through June 2024 using FTA section 5311 funds requiring 50% match. Merrimack County ARPA funds covered the \$114,000 match for FY2024.

MAJOR STOPS

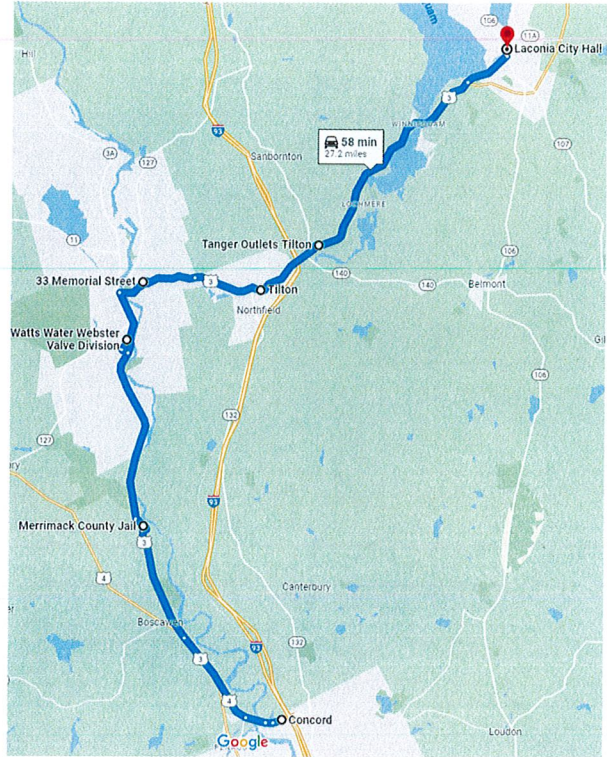
- Market Basket Exit 17
- Merrimack County Complex
- Franklin Industrial Park
- Franklin Memorial\Canal St
- Other?
- Tilton Walmart\Market Basket
- Tilton Concord Coach bus stop or J. Jill
- Belknap Marketplace
- Laconia Hospital

Veteran’s Cemetery and or Webster Place potentially On-call stops.

We are looking for municipality support for FY2025

- Concord (already agreed)
- Boscawen
- Franklin
- Tilton
- Laconia

We will also look for support from businesses, Concord Hospital, and charitable organizations.



Statewide Public Transportation Coalition

Rad Nichols and Steve Workman from the Statewide Public Transportation Coalition recently presented at the Mayor’s Roundtable. The Statewide Public Transportation Coalition are advocating for increased state funding in support of public transit operating and capital needs as the upcoming state budget for the SFY24-25 biennium is being developed.

Following are the two requests we are respectfully making:

- **SUPPORT:** NHDOT’s additional prioritized needs request which is to increase the current \$200,000 of annual state operating support by \$402,495 in SFY24 and \$1,480,794 in SFY25
- **ASK:** \$2.75 million in state operating support per year through the next biennium. Based on a desire to leverage roughly 1/4 of the total match needed for the FTA funds allocated to New Hampshire under the IIJA, public transit providers have made this request. This equates to approximately \$2.00 per capita through the next biennium. While a significant increase, New Hampshire would remain at the lowest per capita funding level in New England, Maine being the second lowest at \$2.98 (\$4.06M) in 2020 (the last year for which there is currently data). But, **\$2.75M of state funding could leverage another estimated \$2.75M to \$4.125M of IIJA funding committed to New**

Hampshire to be put into use advancing our statewide economy and serving our residents for whom these services are a lifeline.

Public transit plays a vital role in economic development, connecting people with jobs and consumers to goods and services. It also increases access to educational opportunities, helps older adults continue to live independently, and supports healthy communities by connecting people to what they need.

Public transit systems operating in New Hampshire include:

- COAST in the Seacoast
- Tri-Country Transit in the North Country
- Advance Transit in the Upper Valley
- Sullivan County Transportation
- City Express in Keene
- Concord Area Transit and Mid-State Transit
- Manchester Transit/CART
- Nashua Transit

These providers form the backbone of our public and community transportation services. These systems are also key participants in the state's burgeoning regional transportation mobility management system.

These Transit systems and their member communities have been innovative and worked hard to increase local match contributions, secure charitable contributions, and diversify revenue streams through bus stop and on-bus advertising, and additional contracted services when the fee for such services could be used to match FTA funds. Ultimately, it is increased state funding that could now provide the greatest leverage opportunity and ensure that New Hampshire is able to maximize our access to the federal funds available to the state. A state increase is where the impact could be the greatest with the leveraging power state funds could have.

Currently statewide funding for public transit operations across the state is \$200,000 annually. For most public transit systems receiving their share of the current \$200,000 of state operating funds, these dollars cover 1.5-4 days of service per year (3-8 days when used to leverage FTA match). The remainder of services are funded through federal grants, municipal funding (property taxes and fees), other grants, and additional revenue such as advertising and ticket sales (fares)

The share of the current statewide funding that Concord Area Transit and Mid-State Transit receives covers approximately 4 days of service and only 8 days when leveraging FTA funds. Without increased state support, CAT, MST and other NH transportation agencies will be severely challenged to continue to provide existing services and our ability to expand our economic impact while supporting critical workforce transportation and mobility for other basic life needs will be severely limited. **Including the launch of the new expansion route planned to run from Concord up through Franklin, Tilton and Laconia via Route 3.**

In closing I would like to repeat the ask that Rad made to end his presentation to the Roundtable:

- Could you support our objective and publicly express your support?
- Would the City of Franklin be willing to pass a resolution in support of the coalition?
- As a beneficiary of the public transit services, we provide in your community, can you help us to spread the word, educate legislators on our needs, and advocate for our funding request?

Mayor & Councilors,

I am writing to oppose the \$20 million bond.

I am all for fixing the Opera House/City Hall but it needs to go out for bid so different entities can write grants to help offset the costs. This should have already have happened but I haven't seen any notices anywhere. We also need to look at what really needs to be done to get a CO and move forward from there.

I am against funding the White-Water Park/Mill City Park as when this was brought forward to the City it was to be funded without taxpayer money. I feel this promise needs to be upheld and the project should continue to be funded privately. I am all for the park and have volunteered time in the past to help out. You just need to keep your promises to the taxpayer. Maybe down the road once it is a success the City can find a way to help out.

I am against funding the roads at this time as I haven't seen anything regarding what roads would be fixed with this money, what process will be used to fix them and what the long-range plan for upkeep it for the roads. If the plan is to skim coat and pave the loan will last a lot longer than the roads being fixed.

I am waffling on the trestle bridge as it is part of the City as well as part of the Park. If it doesn't need to be done at this time. I feel it should wait. With the tax increase from last year, the new assessments coming out and I'm sure another tax increase this year, it is the wrong time to ask for this much money from taxpayers.

I read on the paperwork that this doesn't "break" the tax cap but in reality, it does. Just because you can fund it outside the tax cap doesn't mean the rates aren't going to go above what the tax cap would allow.

You need to be careful how much to ask from taxpayers and business at one time. You have just raised costs for businesses and multi-family homes with the new trash ordinance now this. I feel you are overly optimistic and you really need to think twice before funding this.

Thank you for your time.

LeAnne Fifield

March 30, 2023

To our Franklin neighbors,

As faith leaders in the Franklin community, we reach out to share our sense of horror and disgust at the increasing public expressions of antisemitism and anti-blackness in our community. This week another incident of hateful graffiti was scrawled and scarred our public spaces, this time at Mill City Park.

As people of faith dedicated to love of neighbor, we stand against hate wherever it appears. What we write on the walls of our city is just one expression of division that goes to the heart of us that we must work actively to correct. We are committed to the continued work of reform and repentance that must be done so that people of all races and religions may be assured of life, liberty, and the pursuit of happiness.

On August 17, 1790, President George Washington visited the Hebrew Congregation of Newport, Rhode Island. In response to his visit and reiterating words that were shared with him by Jewish leaders, he declared this defining commitment, that the government and people of this nation give "... to bigotry no sanction, to persecution no assistance...."

To remain silent is to fail to support our neighbors when they need us most. At a time of a resurgence of hatred, we as people of faith stand for love. Let Franklin continue to do the work of welcome so that all may truly be at home in our great city.

In the spirit of love,

Rev. Kate Harmon Siberine,
Missioner, Episcopal Mission of Franklin

Rev. Ariel Aaronson-Eves
Minister, Unitarian Universalist Congregation of Franklin

Rev. Bonnie Stagg
Minister, Congregational Christian Church of Franklin

Hi All,

I just wanted to let you know I will not be able to make tonight's meeting.

I also want to let you know that I don't envy your position. There's a lot of talk about the bond situation. My thoughts are as follows, feel free to read them into the minutes:

Nobody wants to spend more money. With property assessments increasing, the price of goods increasing, and just about everything else increasing the thought of an additional several hundred dollars a year out of our pocket is hard to swallow.

That said, I'd ask anyone objecting to consider the investment we'd be making. Or, ask yourself which of these projects you would rather not see funded. I do question the city funding the next 2 sections of the Waterpark. Not to say that I object to it, just looking to understand how we went from funding the park with grants to funding it with city dollars.

Ultimately, it is the opinion of our family that there will never be a better time for the city to make these investments and the long-term benefits to the city outweigh the annual expenses. Even though it will mean we personally need to tighten the belt a bit, these improvements are necessary for the long-term survival of Franklin.

Again, I would like to thank you all for considering the options available. And, no matter what the outcome I'm glad to have the representation of folks who care so deeply about doing what's best for Franklin and its citizens, even though we may not always align on how to get there.

Have a great evening!

Michael Lombardo







Northeast Resource Recovery Association

"Partnering to make recycling strong through economic and environmentally sound solutions"

FRANKLIN, NH, CITY OF CONGRATULATIONS FOR BEING SUCH ACTIVE RECYCLERS!

Below please find information on the positive impact your recycling has had on our environment. The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

RECYCLABLE MATERIAL	2022 RECYCLED AMOUNTS	ENVIRONMENTAL IMPACT! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources.
GLASS	14,840.00 LBS	  You conserved the equivalent of about 204.05 gallons of diesel being consumed!
TIRES	51,460.00 LBS	  You conserved the equivalent of about 10,806.60 pounds of coal being burned!

AVOIDED EMISSIONS



Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

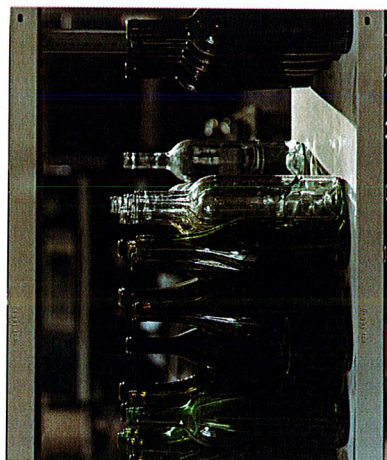
By recycling the materials above, you avoided about **25,861.09 lbs. of carbon dioxide emissions**. This is the equivalent of removing about **2.55 passenger cars** from the road for an entire year.

**The above data was calculated using the U.S. Environmental Protection Agency's Waste Reduction Model (WARM).

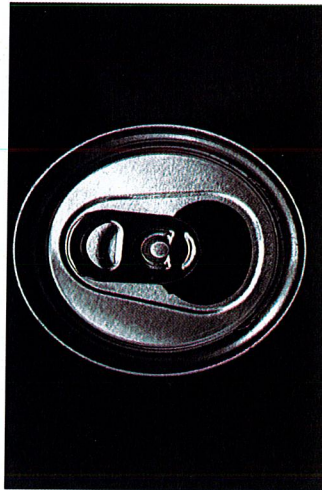
2101 Dover Road, Epsom, NH 03234 | 603.736.4401 | info@nrrarecycles.org | www.nrrarecycles.org | [f /NRRAREcycles](https://www.facebook.com/NRRAREcycles)

FRANKLIN RECYCLES

Glass



Metal, Tin, Aluminum



Do your part to keep
our cost of tonnage
down – recycle glass
and metal cans, and
other metal household
items



Gilford Solid Waste Center

Foam Recycling 101



**#6 FOAM
COOLERS**



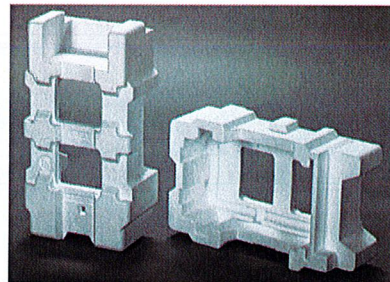
**MUST HAVE
#6 SYMBOL**



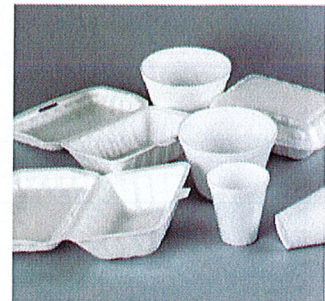
**CLEAN MEAT &
PRODUCE TRAYS**



EGG CARTONS



PACKING BLOCKS



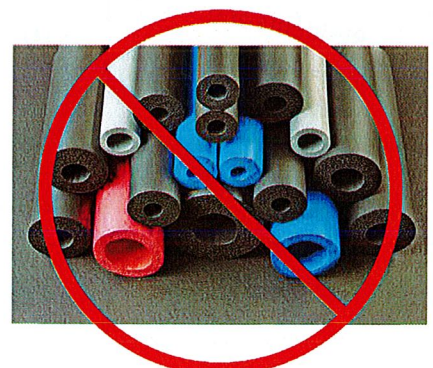
**CLEAN #6
PLATES & CUPS**



**NO PACKING
PEANUTS**



**NO DIRTY FOAM
PRODUCTS**



**NO PIPE
INSULATION**



Gilford Solid Waste Center

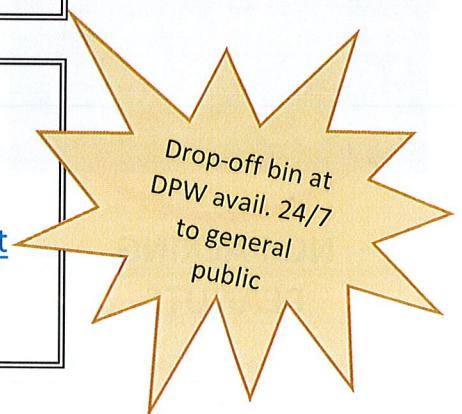
Foam Recycling 101

CAN INCLUDE	DO NOT INCLUDE
<ul style="list-style-type: none"> ✓ All sized coolers (remove tape and labels) ✓ Meat & produce trays (incl. black) ✓ Egg cartons (any color) ✓ Packing blocks around furniture/appliances/electronics ✓ Plates and cups ✓ Food clam shells or trays ✓ Coffee cups 	<ul style="list-style-type: none"> ✗ Pipe insulation ✗ Bubble wrap or thin foam wrap ✗ Items without a #6 recycle symbol ✗ Packing peanuts ✗ Soft or squishy foam ✗ Dirty foam food containers ✗ Eggcrate foam layer ✗ Craft foam ✗ Foam board insulation
<p><u>Expanded polystyrene (#6 plastic) is commonly known as foam or Styrofoam.</u></p> <p><i>All items brought for foam recycling MUST BE RINSED AND CLEAN, with no food particles or liquids.</i></p>	

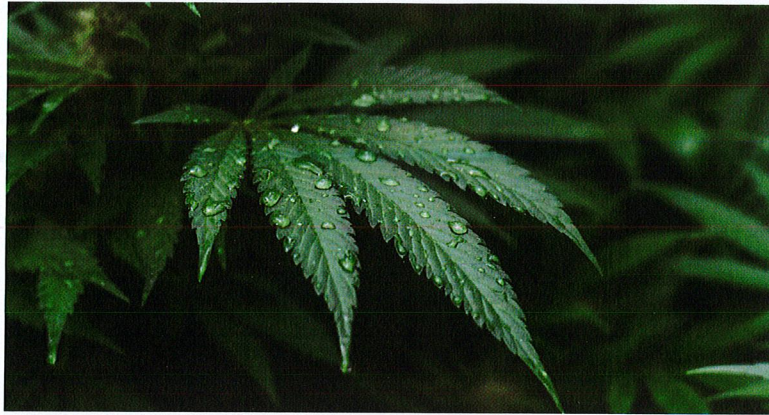


GILFORD SOLID WASTE CENTER
 100 Recycle Way, Gilford NH 03249
 OPEN Tues – Saturday, 8am – 3:45pm
 WEBSITE: www.gilfordnh.org/recycleright
 EMAIL: recycle@gilfordnh.org
 PHONE: 293-0220

GILFORD DPW
 55 Cherry Valley Road, Gilford NH 03249
 OPEN Mon – Fri, 7:30am – 4:00pm
 WEBSITE: www.gilfordnh.org/recycleright
 EMAIL: recycle@gilfordnh.org
 PHONE: 527-4778



INVITATION LEGISLATIVE LUNCHEON

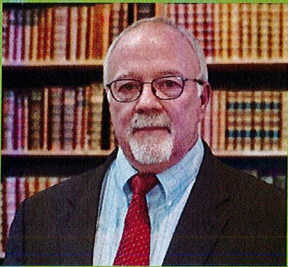


Marijuana Legalization: Ten Years of Impact

We know your
schedules are
very busy,
please come
when you can!

APRIL 11, 2023
11:00 - 1:00 PM

ST. PAUL'S EPISCOPAL CHURCH
21 Centre Street, Concord, NH
(adjacent to the NH Statehouse)

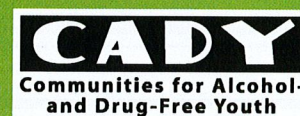


Dale Quigley,
Deputy Coordinator,
HIDTA Marijuana
Initiative

Dale Quigley is the Deputy Coordinator of the National Marijuana Initiative for the High Intensity Drug Trafficking Areas (HIDTA) program in the United States. He is responsible for providing information and education on issues surrounding marijuana. Prior to this role, he served at the Rocky Mountain HIDTA in Denver from 2011 - 2016 as the Manager of Intelligence and later oversaw their training program. He is recognized as a subject matter expert in several aspects of drug enforcement, he regularly speaks at regional, national, and international drug conferences on the impacts of drug usage.

Please RSVP to Michelle at: mrjonas@unitedwaynashua.org

Hosted by: NH Drug Free Community Coalitions



CITY COUNCIL MEETING
AGENDA ITEM II



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of May 1st, 2023

Subject: Monthly School Board Update

Superintendent Dan LeGallo will provide a monthly update to the Mayor and City Council.

CITY COUNCIL MEETING
AGENDA ITEM III



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
for May 01, 2023

Date: April 26, 2023
From: Seth Creighton, Director of Planning & Zoning
Subject: Building Permit Proposal for Property on a Private Road at
3 Kenwood Ave, Map-Lot 128-404-01

Recommendation:

Recommend approving the request to build a residential accessory use structure (i.e. – a garage) at 3 Kenwood Ave, a private road.

Suggested Motion:

“I move that the Franklin City Council approve the issuance of a Building Permit for a residential accessory use structure (garage) at 3 Kenwood Ave, Map-Lot 128-404-01, in accordance with RSA 674:41.”

Mayor calls for a second, discussion, and vote.

Discussion: When an individual wishes to build a structure on a private road or a Class VI road (a publicly owned unmaintained road) the provisions of NH State Law RSA 674:41 “Erection of Buildings on Streets; Appeals” apply. This law says that the issuance of the permit must be approved by the governing body (City Council). This statute also references that a recommendation on the request shall come from the Planning Board. The purpose of this law is to allow a municipality and the property owner to come to an understanding of what living/owning on an unmaintained road means, and/or if it’s even safe to allow such. This procedure is applicable each time a new structure is proposed.

This request is relevant to 3 Kenwood Ave, a private road. If this sounds familiar, it is because the same property came before the City Council in March 2023 for a request to build a house. The request in March was granted, the applicant recorded a “Release of Municipal Liability”, and the house is under-construction.

As an afterthought, the applicant has decided they’d also like to build a detached garage. Per the advice of the City Attorney, and in conformance with NH RSA 674:41, the City Council is to vote on each request to build on a private/Class VI road. As such, the applicant is seeking Council approval to build a garage.

The City’s technical departments have reviewed the application and suggest approving the request.

Fiscal Impact: There are no anticipated costs to the City related to this request. The proposed garage will add assessed value.

Alternatives: The Council can either approve with conditions, or deny, the request.

Attachments/Exhibits: Plot plan (map) of 3 Kenwood Ave.



3 Kenwood Ave, Map-Lot 128-404-01

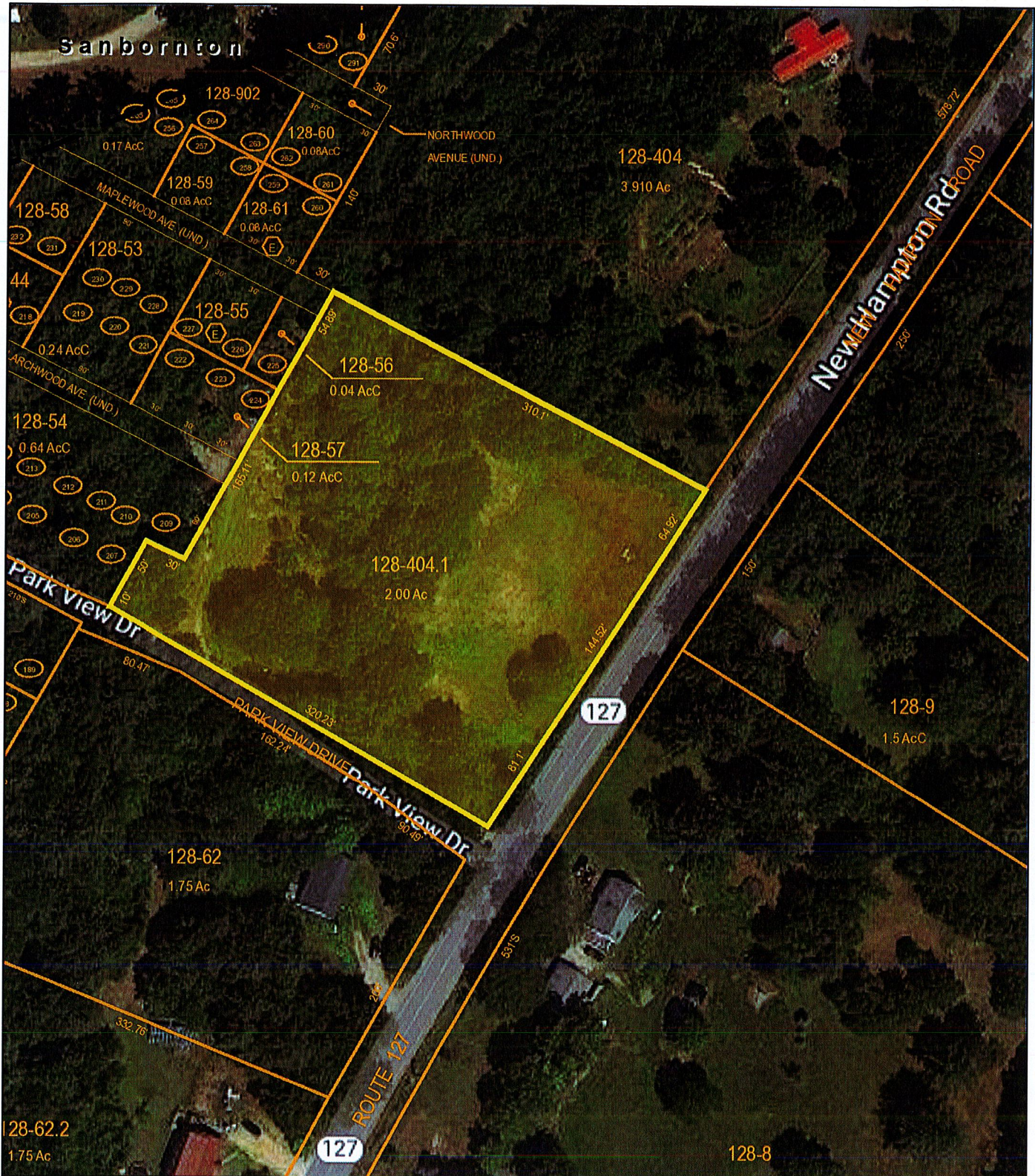
Franklin, NH



April 26, 2023

1 inch = 100 Feet

www.cai-tech.com



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CITY COUNCIL MEETING
AGENDA ITEM IV



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
for May 01, 2023

Date: April 26, 2023
From: Seth Creighton, Director of Planning & Zoning
Subject: Building Permit Proposals for Property on a Private Road
21 Kenrick Farm Rd, Map-Lot 99-404

Recommendation:

Recommend approving the request to build a 7,000 sq. ft. +/- residential accessory-use structure (barn) at 21 Kenrick Farm Rd, a private road.

Suggested Motion:

"I move that the Franklin City Council approve the issuance of a Building Permit and year-round Certificate of Occupancy for 21 Kenrick Farm Rd, Map-Lot 99-404, and authorize the City Manager to execute the Agreement and Notice of Release from Municipal Responsibility and Liability between the City of Franklin and the owners. Approval is contingent upon any pending conditions set by the Fire Department and Municipal Services Department, and the conditions set by the Planning Board. Said fully executed agreement is to be recorded at the *Merrimack County Registry of Deeds; the recording and recording fees are the responsibility of the applicant. Recording must be complete before permits can be issued.*"

Mayor calls for a second, discussion, and vote.

Discussion: When an individual wishes to build a structure on a private road or a Class VI road (road owned by the City, but are not maintained by the City) the provisions of NH State Law RSA 674:41 "Erection of Buildings on Streets; Appeals" apply. This law says that the issuance of the permit must be approved by the governing body (City Council), and that a recommendation on the request shall come from the Planning Board. The purpose of this law is to allow a municipality and the property owner to come to an understanding of what living/owning on an unmaintained road means, and/or if it's even safe to allow such. This procedure is applicable each time a new structure is proposed.

21 Kenrick Farm Rd is a 24.25-acre lot which currently houses a single-family home. The request is to add a 7,000 +/- sq. ft. metal residential accessory-use structure (barn). Kenrick Farm Rd is a private road that looks more like a shared driveway. In November 2021, the Planning Board's (PB) considered and approved a request to build a 10,000 sq. ft. commercial cabinetmakers shop in the location of the now proposed barn (the commercial use idea has been abandoned); a condition of their approval includes that a street sign and stop sign be installed at the beginning of Kenrick Farm Rd, and that the brush growing along Kenrick Farm Rd be removed.

This proposal is currently being reviewed by the City's technical departments; in the instance these departments require any conditions; the suggested City Council motion conditions an approval on addressing the technical department's conditions. If there are any conditions that applicant does not agree with, they can return to City Council to make their case. If there are no conditions, or none that the applicant doesn't agree with, then there will be no need to return to City Council.

Fiscal Impact: There are no anticipated costs to the City related to this request, other than additional taxes will be collected on the new structure.

Alternatives: The Council can either approve, table, or deny the request, and/or revise/remove conditions of approval.

Attachments/Exhibits: Map of Kenrick Farm Rd; Draft "Release of Liability".



21 Kenrick Farm Rd, Map-Lot 099-404

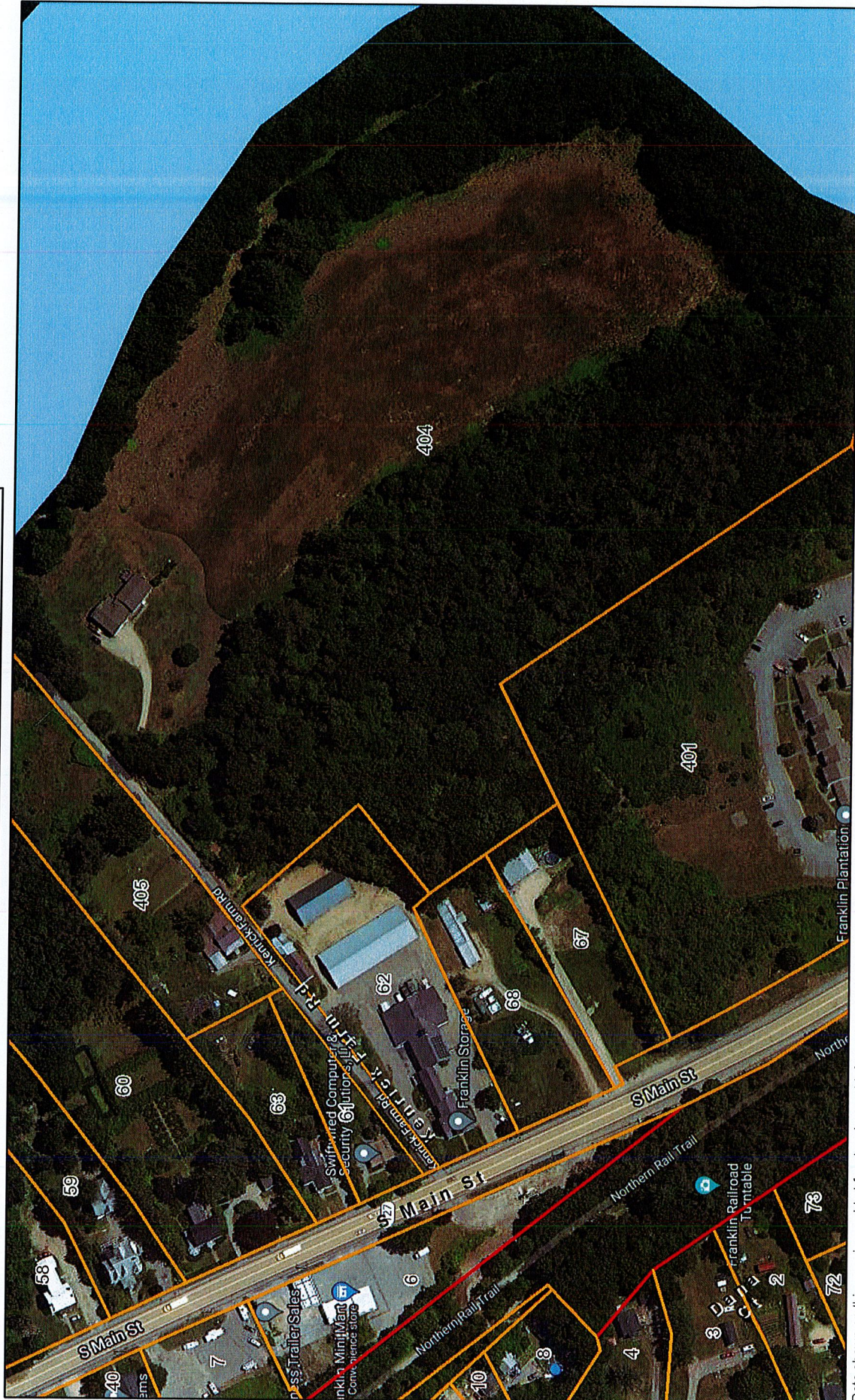
Franklin, NH

April 26, 2023

1 inch = 200 Feet



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CITY COUNCIL MEETING
AGENDA ITEM V



CITY OF FRANKLIN
COUNCIL AGENDA REPORT
for May 01, 2023

Date: April 26, 2023

From: Seth Creighton, Director of Planning & Zoning

Subject: Permission needed for City Manager to Apply for InvestNH Grant

Recommendation: Allow City Manager, Judie Milner, or her designee, to apply for and accept InvestNH grants and act as the signatory on all related InvestNH matters.

Suggested Motion: “I move that the Franklin City Council allow City Manager, Judie Milner, or her designee, to apply for and accept InvestNH grants and act as the signatory on all related InvestNH matters.”

Discussion:

This same vote was taken and passed by City Council on December 05, 2022. InvestNH Grant administrators have asked that the vote be refreshed, as more than 30 days have passed. Though this makes little sense to us, InvestNH Grant administrators say it is necessary. The good news is that this could be a good indicator that our grant application(s) are moving forward.

As background, as was previously discussed with the City Council, the City applied for two InvestNH Grants from the NH Business and Economic Affairs. One of the grants is called a “Demolition Grant” and if awarded the City would apply the money to the demolition of Stanley Mill. The other grant is “Per Unit Grant” which offers up to \$10,000 for each recently approved affordable unit in the City (there are 31 such units in the Chinburg Stevens Mill project); if awarded these funds can be used as the City sees fit (ideas vetted by the Economic Development Task Force include infrastructure improvements downtown, addressing City Hall/Opera House code matters, remediation of the Stanley Mill project, Whitewater Park, etc.)

Fiscal Impact: There are no anticipated costs to the City related to this, the grant awards are 100%, with no match requirement.

Alternatives: The Council can choose not to seek these grants. Or the City Council can choose to seek these grants but choose someone else to be signatory on all the documents, however, this option is not in keeping with the way the City applies for and administers grants, and likely will result in delays which could result in loss of grants.

CITY COUNCIL MEETING
AGENDA ITEM VI



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting of May 1st, 2023

Subject: Other Business

- 1. Mayor & Council Appointments**
- 2. Committee Reports**
- 3. City Manager's Update**
- 4. Late Items**

Adjournment

Mayor Appointments

Recommended Motions:

“I appoint Jeremy Restucci to the Conservation Commission, seat CC5, term of service to September 2025.”

Councilor Appointments

Recommended Motions:

“I move that the Franklin City Council accept the resignation of Judith Ackerson from the Supervisors of the Checklist (Ward III), seat SCW31.”

Attachments:

Prospective Appointee Profile & Resume – Jeremy Restucci
Resignation Letter – Judith Ackerson



CITY OF FRANKLIN, NEW HAMPSHIRE
"The Three Rivers City"

316 Central Street
Franklin NH 03235

Tel: (603) 934-3900
Fax: (603) 934-7413

PROSPECTIVE APPOINTEE PROFILE

Name: JEREMY RESTUCH

Address: 531 HILL RD Franklin NH 03235
Street Address City State Zip Code

Telephone: 914.850.0854 JEREMY RESTUCH @ GMAIL
(Home Phone) (Work Phone) (Cell Phone) (email)

You must be a Franklin resident to sit on any board or committee within the City! If at any time you do not reside in Franklin, then you shall submit a letter of resignation for your position.

Franklin Resident: ☒ Yes For how long? 16 YEARS

Employer: LONG RANGE

Address: 26 TANNERY ST FRANKLIN NH 03235
Street Address City State Zip Code

Interested in appointment to: CONSERVATION COMMISSION

Please list below any specific skills, knowledge or experience you believe to be relevant:

I AM A SMALL BUSINESS OWNER WITH A
PASSION FOR THE OUTDOORS

Please state briefly why you are interested in this Board/Committee:

TO HELP PRESERVE THE NATURAL RESOURCES
OF FRANKLIN

[Signature]
Signature

3.29.23
Date

Thank you for your willingness to provide us with this information.

Judith A. Ackerson
3 Morning Glory Drive
Franklin NH 03235
603-369-0574/ackerjack45@gmail.com

April 26, 2023

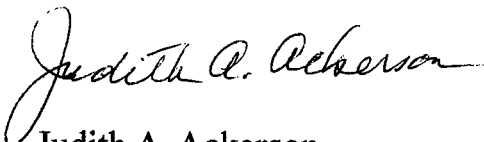
Michelle Stanyon, City Clerk
City of Franklin
Central Street
Franklin NH 03235

Re: Supervisor of the Checklist Position, Ward 3

Dear Michelle:

Due to health circumstances, it is necessary for me to step down as Supervisor of the Checklist for Ward 3. I am disappointed that my tenure has been so brief. I will be happy to volunteer time at the polls should be health allow.

Sincerely,


Judith A. Ackerson



**CITY OF FRANKLIN
COUNCIL AGENDA REPORT**

City Council Meeting May 1, 2023

Date: April 26, 2023
From: Judie Milner, City Manager
Subject: City Manager's Update

- Contingent Grant Line Activity
- Trust fund for school funding –
- Congratulations:
- Welcome: Veida Parks, Police
- Committee meetings – May:
 - Legislative –
 - Municipal –
- Random Acts of Community –
- Media contacts –
- Dog Forfeitures
- Economic Development Team – Questions, Follow Up Dates
- Budget 101
- FY2024 Manager's Proposed Budget
- FY2024 Budget Dates – 6pm, City Hall
 - May 3rd – School District FY2024 Budget Presentation
 - May 8th – Municipal Dept FY2024 Budget Presentation
 - May 15th – Municipal Dept FY2024 Budget Presentation

- May 22nd – Municipal Dept FY2024 Budget Presentation
- Youth Government 2023 - confirmed
- City Hall Update