



City Council Special Meeting
Monday, May 20, 2019 - City Hall Council Chambers

LEAN Workshop – 4:30PM
Public Hearing – 6:00PM

*******Salute to the Flag*******

Agenda Item I.

Review City Council's LEAN Roadmap

Public Hearing

Resolution #20-19, Accepting \$8,500 in Grant Funds from the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management Fund to update the Continuity of Operations Plan (C.O.O.P) and the City's Local Emergency Operations Plan (L.E.O.P)

Agenda Item II.

Adopt Resolution #20-19, Accepting Grant Funds in the amount of \$8,500, from the NH Department of Safety, Division of Homeland Security and Emergency Management \$8,500 to be used to update the Continuity of Operations Plan (C.O.O.P) and the City's Local Emergency Operation (L.E.O.P)

Agenda Item III.

Other Business

Adjournment

The City Council of the City of Franklin reserves the right to enter into non-public session when necessary according to the provisions of RSA 91-A.

This location is accessible to the disabled by stairwell elevator. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 934-3900 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)



CITY OF FRANKLIN COUNCIL AGENDA REPORT

City Council Meetings of May 6, 2019 and May 20, 2019

From: Michael Foss, Fire Chief/EMD

Subject: Setting a Public Hearing for May 20, 2019, to consider Resolution #20-19 to accept grant funds, in the amount of \$8,500, from the NH Department of Safety, Division of Homeland Security and Emergency Management.

Approval of Resolution #20-19 at the May 20, 2019 Meeting of the City Council

Recommended Motion for the May 6, 2019 Meeting of the City Council:

"I move that the Franklin City Council set a public hearing date for 6:00 pm, at the May 20, 2019 meeting of the City Council, for Resolution #20-19, to accept grant funds, in the amount of \$8,500, from the NH Department of Safety, Division of Homeland Security and Emergency Management."

Mayor calls for a Second, Discussion, and Vote.

Recommended Motion for the May 20, 2019 Meeting of the City Council:

"I move that the Franklin City Council adopt Resolution #20-19, to accept grant funds, in the amount of \$8,500, from the NH Department of Safety, Division of Homeland Security and Emergency Management \$8,500 to be used to update the current Local Emergency Operation (L.E.O.P) and Continuity of Operations Plan (C.O.O.P)."

Mayor calls for a Second, Discussion, and Vote.

Background:

In 2014 the City of Franklin developed and further adopted an Emergency Operation Plan. The E.O.P. was created to help the community, first responders and local officials prepare for major disasters that occur within the City of Franklin. As recommend by the N.H. Department of Homeland Security and Emergency Management, a plan's update is critical to its effectiveness every five years. The current recommendation is to update as we have reached this five-year benchmark.

In 2019, City Department Heads will develop a strategy, and further work to update and organize a proper and efficient disaster response. The development of the C.O.O.P. and L.E.O.P. will be completed with the services provided by Hubbard Consulting LLC. Hubbard Consulting was instrumental in the development of the City's Hazardous Mitigation Plan.



CITY OF FRANKLIN, NEW HAMPSHIRE

"The Three Rivers City"

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RESOLUTION #20-19

A Resolution Granting Authority to Accept Grant Funds from the NH Department of Safety, Division of Homeland Security and Emergency Management

In the year of our Lord, Two Thousand Nineteen,

WHEREAS, the City Council of the City of Franklin, New Hampshire adopted a budget for Fiscal Year 2019 beginning July 1, 2018, **and**;

WHEREAS, the City Council understands that the City Manager and Fire Chief have identified that the City's Local Emergency Operation (L.E.O.P) and Continuity of Operations Plans (C.O.O.P) need to be updated, **and**;

WHEREAS, the City has been awarded a grant of \$8,500 from the NH Department of Safety, Division of Homeland Security and Emergency Management, to help offset the costs of both plans, **and**;

WHEREAS, matching funds, in the form of donated funds and services, in the amount of \$8,500, will be directed towards this project for a total project funding of \$17,000, **now**;

THEREFORE, BE IT RESOLVED, that at a regularly scheduled meeting of the City Council on Monday, May 20, 2019, the City Council of Franklin New Hampshire does hereby vote to adopt resolution #20-19 to accept \$8,500, in grant funds from the NH Department of Safety, Division of Homeland Security and Emergency Management, to update the City's Local Emergency Operation (L.E.O.P) and Continuity of Operations Plans (C.O.O.P), with required matching funds of \$8,500, **and**;

THEREFORE, BE IT FURTHER RESOLVED, that the City Council does hereby authorize City Manager, Judie Milner, to sign all relevant documents pertaining to the acceptance and administration of this grant award and hereby authorizes the following non-lapsing appropriations,

An Increase in Revenues:

State Grants Revenue Acct. No. 01-0-000-33591-000 – Eight Thousand Five Hundred Dollars (\$8,500),

Donations from Non-Public Sources Acct. No. 01-0-000-35085-000 – Eight Thousand Five Hundred Dollars (\$8,500),

An Increase in Expenditures:

Emergency Management Mach & Equipment Expense Acct. No. 01-2-208-40740-000 – Seventeen Thousand Dollars (\$17,000),

By a roll call vote.

Roll Call:

Councilor Brown	___	Councilor Dzujna	___	Councilor Ribas	___
Councilor Clarenbach	___	Councilor Lauer-Rago	___	Councilor Testerman	___
Councilor Desrochers	___	Councilor Starkweather	___	Councilor Trudel	___

Approved: _____
Mayor

Passed: May 20, 2019

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification and that Katie A. Gargano is the City Clerk for the City of Franklin, Franklin, New Hampshire.

A true copy, attested: _____
City Clerk

Date: _____

**CITY OF FRANKLIN
NOTICE OF PUBLIC HEARING & MEETING**

In accordance with the provision of Chapter 31, Division 2 of the Franklin Municipal Code, notice is hereby given that the City of Franklin will hold a Public Hearing on Monday, May 20, 2019 at 6:00 p.m. in Council Chambers at Franklin City Hall regarding Resolution #20-19, Accepting an \$8,500 Grant from the NH Division of Homeland Security and Emergency Management to update the City's Continuity of Operations Plan and the City's Local Emergency Operation Plan.

Provisions for persons with special needs can be made by contacting the City Manager's office, via telephone or mail at least five days prior to the public hearing.

**City of Franklin
316 Central Street
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(603) 934-3900**