

**Franklin Heritage Commission  
Regular Meeting  
September 13, 2007  
Franklin Public Library**

**Call to Order**

Chair Bob Morin called the meeting to order at 6:03pm.

**In Attendance**

**Commissioners**

Bob Morin, Chair  
Mary Boswell, Secretary  
Annette Andreozzi, City Council Rep

**Others Present**

Marcia Feener  
Pat Mountfort

**Commissioners Not Present**

Norman Bushman  
Elizabeth Colburn, Alternate  
Bob Sharon, Vice-Chair  
Dave Sinclair, Alternate

**Seating of Alternate(s)**

Chair Bob Morin noted that there was no need to seat alternates.

**Approval of Minutes**

Annette Andreozzi moved and Mary Boswell seconded acceptance of the regular meeting minutes of August 9, 2007 as corrected. Motion passed.

**Application for Amended Sign Permit - H07-01**

Chair Bob Morin distributed a memo from Dick Lewis to the Franklin Heritage Commission recommending that the Commission approve a minor modification to the 2/28/07 approval for Pat Mountfort's This and That Consignment Shop. Mary Boswell made a motion, seconded by Annette Andreozzi, to approve the minor modification to the 2/28/07 approval by allowing placement of the described signage in the font discussed by the Commission and the applicant, on the header board above the door, with the only conditions that the color of the head board correspond to the range of colors in column two of the Commission's color chart, and that the signage shall be maintained in good condition and repaired and replaced as necessary. Vote taken, motion passed. Bob will inform Dick Lewis of this decision.

**Old Business**

**Review Heritage Commission Rules of Procedures**

Annette Andreozzi led the discussion, which included the Roles & Responsibilities of the Chair, Vice, Chair and Secretary. Item #9, involving written decisions after submission of a completed application, will be more thoroughly discussed at the next regular Commission meeting. Procedures for Public Hearings and Minimum Qualifications of Commissioners were also part of the discussion. A revised copy of this document will be emailed to the Commission members in

advance of the next meeting, so that the Commissioners will be fully informed before voting on the it at the meeting.

Update on Revisions to Heritage Commission Pages of City's Website

Chair Bob Morin spoke to the City Finance Director about the \$120 expenditure to update the pages. The next step is to have the City Manager approve the contract.

**New Business**

Draft Policy for Consideration by Franklin Use Boards/Alternate Board Members and Administrative Procedures

Bob Morin distributed copies of this document, which is currently under discussion with the City's land use boards. The state is moving in this direction. Bob suggested that the Commissioners read it and talk directly to him or to Dick Lewis about their responses.

Signs Delimiting Franklin Falls Historic District

The Commissioners agreed that to have signs identify both ends of the district, the logo should be revised. Bob Morin will talk to Bill Grimm, Career Academy Superintendent, about having students design a new logo. Mary recommended having a professional graphics designer create the logo based on the top three designs. She suggested incorporating a smokestack into the design. Funding sources were discussed.

Review Updated Priorities/Actions for 2007 and Beyond

Bob distributed a revised copy of this document. Mary Boswell praised Marcia Feener's and Bob Morin's work on it.

**Other Business**

Central Street Light Campaign

Bob Morin and David Sinclair are attending meetings regarding Chuck Farmer's fund to support decorative streetlights on Central Street. Bob is helping streamline the process. Annette Andreozzi corrected a statement she made at the last regular meeting, that the new lights would not be under the Commission's purview. The correction is that some of the lights are owned by the City; others are owned by PSNH. The privately-owned lights give the Commission jurisdiction. Bob Morin was not sure that Annette was correct. The area in question is from Sanel's to Cumberland Farm. Annette emphasized that the Commission have a voice and a presence in this process.

October 11, 2007 Agenda

Annette Andreozzi asked that the Commission formulate a process to regulate or watch for changes in the historic district. Bob Morin questioned that the Commission has both regulatory and enforcement responsibilities.

**Adjournment**

The meeting was officially adjourned at 8:00pm.

Respectfully submitted,

Mary Boswell, Secretary